

CITY OF YUCAIPA

State of California



ANNUAL BUDGET
Fiscal Year 2021 - 2022



CITY OF YUCAIPA

California

CITY COUNCIL

Mayor

Greg Bogh

Mayor Pro Tem

Bobby Duncan

Councilmember

David Avila

Councilmember

Justin Beaver

Councilmember

Jon Thorp

CITY OFFICIALS

City Manager

Raymond Casey

City Attorney

David Snow

Assistant City Manager / City Clerk

Jennifer Crawford

Director of Development Services / City Engineer

Fermin Preciado

Director of Community Services

Megan Wolfe

Interim Director of Finance and Administrative Services

Ryan Blackerby

ANNUAL BUDGET 2021-2022

CITY OF





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CITY OF YUCAIPA
2021/2022
AMENDED BUDGET MESSAGE

DATE: July 7, 2021

TO: Honorable Mayor and City Council and
Honorable Chairman and Successor Agency Members

FROM: Raymond A. Casey, City Manager

Attached for Council review and consideration is the fiscal year 2021/2022 Proposed Budget. The City continues to maintain its strong financial condition while making substantial investments in public infrastructure and public facilities throughout the community, despite the current economic environment.

As you are aware, like many cities, Yucaipa experienced a very real reduction in total operating revenues over the period beginning ten years ago, including the loss of the Redevelopment funding. Five years ago, for the first time, revenues exceeded 2008 levels. Now after five years of positive trending General Fund revenues since then, like so many other cities in San Bernardino County, Yucaipa was “hit” with unsustainable Public Safety cost increases last year (8+% Police, 5+% Fire), followed by the current Coronavirus recession we are starting to overcome. With respect to the General Fund Operating Budget, sales tax revenues were down in FY 2019/2020 and are recovering in FY 2020/2021, and according to the County Assessor’s office, property tax revenues are predicted to be slightly ahead of last year.

Despite the recent difficult economic times, as a result of a long-term fiscally conservative approach to budgeting, and the expedient reallocation of resources to meet the needs of the community, as well as the use of Cares Act funding, the City was able to balance its budget in FY 2019/2020 and again in FY 2020/2021. However, in order to cover rising Paramedic costs, the City did have to draw from its committed Fire Protection fund balance in both fiscal years. With the completion of several Service Level Options prioritized in the Goals and Objectives process and included in the 2019/2020 and 2020/2021 budgets and the “freezing” of several others due to the COVID-19 recession, very few Service Level Options are being proposed for FY 2021/2022, except as required, with a focus on completing current priorities in programs and projects.

The FY 2021/2022 Proposed Budget being presented indicates operating revenues meeting operating expenditures including the use of American Rescue Plan Act (ARPA) funding and assigned fund balance for the service level options. However, with the Paramedic Assessment approved in 2004 lacking an automatic CPI escalator clause, the City’s General Fund will continue to subsidize the paramedic costs at ever increasing levels. The ability to add other projects and services are also being affected by both the COVID-19 “recession” and the growing Public Safety budget imbalance in general.

In keeping with the City Council's direction over the years, this budget has once again been developed with the following, very conservative strategies:

1. The budget has been developed on a conservative/worst case scenario as it relates to General Fund expenditures.
2. The budget has been developed so that the impact on current levels of service due to COVID-19 is reduced to the best of our abilities and very few new service level options are being presented for Council consideration.
3. The City has made progress in repaying loans to the General Fund from the Developer Impact Fee Funds for priority projects built over the past several years, partly through the use of development related SCIP financing proceeds.
4. The Paramedic Assessment Program, as approved in 2004, was projected to cover expenditures for a period of 10 years. Lacking an escalator clause (CPI), and with ever increasing costs in the program, it was understood that revenues would likely exceed expenditures in the earlier years and expenditures would start to exceed revenues later on in the program. Understanding that the budget reflects salaries at top step and the City's CalFIRE agreement is based on actual costs, and based on that conservative approach to budgeting, expenditures only exceeded revenues in the program for the first time several years ago. At Council direction, staff completed a draft Fire Strategic Plan three years ago, but that plan was essentially put on hold with the results of the ensuing ballot measure (Measure E).
5. The Capital Improvement Program Budget (CIP) has been based on conservative assumptions and despite the continuing "uptick" in commercial development in the community; residential permits are still well below historic levels as a result of high sewer, water, and school fees according to local builders. Consequently, Development Impact Fees are still being estimated at conservative levels. However, with significant increases in home prices in Yucaipa, it appears that there is renewed interest in new home construction in the Community.
6. The 2021/2022 Proposed Capital Improvement Program Budget (CIP), does not project many new capital improvement projects, but rather continues to emphasize the completion of projects that had been on the list previously. Even with very few new capital improvement projects, the City has a substantial number of capital improvement projects to be constructed over the next several years, funded largely with Development Impact funds, Measure I funding, SB1 funding, grants, and partnerships. As a result, this will continue to remain a very active area for City staff.

MAJOR ACCOMPLISHMENTS FOR FY 2020-2021:

1. Completed the design, permitting, and construction of several more bridge and basin projects/phases.
2. Once again partnered with the community in the management of several successful Festivals, Movies in the Park, and Concerts in the Park.

3. Initiated the Project Approval and Environmental Document (PA/AD) Report for the Wildwood Interchange.
4. Continued the annual prepayment of Unfunded Actuarial Liability with CalPERS based on an accelerated payment schedule over a 15-year period, created as a result of previous changes in the rate of return used by CalPERS for its investments.
5. Once again saw a continuing reduction in crime rates over previous years.
6. Completed construction of Phase I (Channel Wall) of the Wilson Creek Channel improvements (14th St. to I-10).
7. Further refined online permitting and plan checking to better serve the Community.
8. Despite a significant “uptick” in development activity, limited the impacts of the Coronavirus recession and Public Safety budget issues on other City services.
9. Continued to provide public service to the community and cost-effective Community Services programming and special events, pursuant to COVID-19 guidelines, throughout this past difficult year.
10. Successfully implemented more cost-effective programming at the new Performing Arts Center that is appealing to the community.
11. Completed Phase IA of the Wilson III Basin and Housing Project.
12. Facilitated implementation of Phase I of the Yucaipa Pointe Project.
13. Facilitated the construction of a number of other infill projects throughout the community, including several in the uptown.

MAJOR OBJECTIVES:

This budget has been structured to focus on major objectives that remain of paramount importance to the City and are consistent with the prioritized “Goals and Objectives” once again reviewed and approved by Council earlier this year. Some of these major objectives include the following:

1. Complete the next phase of the City-wide video surveillance/automated license plate reader (ALPR) program.
2. Continue to ensure Yucaipa is one of the safest cities in the Inland Empire.
3. Complete Phase 1B of the Wilson III Basin Project.
4. Complete the Pendleton Bridge Project.
5. Continue to expand rentals at the Performing Arts Center.

6. Complete the transition in the City's Finance reporting efforts to a more timely, accurate accounting of activities, particularly as it relates to grant funded projects and programs.

AVAILABLE RESOURCES/SERVICE LEVEL OPTIONS:

The status quo General Fund budget for fiscal year 2021/2022 projects General Fund revenues meeting expenditures with the use of ARPA funding, despite the Public Safety budget imbalance and the economic "recovery" from the COVID-19 pandemic.

Staff is already in the process of implementing a number of Service Level Options this year and next that had previously been approved by the City Council. A number of projects prioritized by the City Council during the Goals and Objectives process and/or during the CIP Budget discussion are also included in the proposed CIP. In addition, staff believes that the attached additional Service Level Options should be considered as being included as part of the budget as well:

1. Wildlands Contract: (\$72,114.78)

Given the magnitude of wildfires occurring in and around the City in recent years, staff is recommending the approval of a Wildlands Protection Agreement that offers the City financial assurance that the cost of fighting future wildfires will not be charged to the City.

2. Grant Administrator/Public Information Officer (PIO): (\$130,000)

As a next phase in the ongoing effort to enhance the organization, and as a result of the City Council's goals and objectives discussions, staff is recommending the addition of a Grant Administrator/Public Information Officer in the City Manager's Department.

3. Phase 1: Cybersecurity Monitoring (\$55,000)

Contract with a consultant to help improve the City's cybersecurity monitoring system/activities.

4. Sheriff Service Specialist: (\$100,000)

As a result of the City Council's goals and objectives discussions, staff is recommending the addition of a Sheriff Service Specialist, focused primarily on community policing efforts for the department.

5. Pickleball Facility: (\$400,000)

As a result of the City Council's goals and objectives discussions, staff is recommending that a new pickleball court facility be designed and constructed west of the existing parking lot along Oak Glen Road at the Community Center.

6. Additional Deputy: (\$250,000)

As a result of the City Council's goals and objectives discussions, staff is recommending the addition of a deputy.

GENERAL FUND:

The total General Fund Committed and Unassigned Fund Balance, as of June 30, 2020 was \$24,855,166, including the Fire Services Fund.

FUND BALANCE:

For the ten-year time period of fiscal year 2009/2010 (July 1, 2009) through fiscal year 2018/2019 (June 30, 2019) the City's operating revenues have exceeded its operating expenditures by a total of over \$29M.

From that amount, \$8,377,000 was allocated to fund the new Police Station, \$2.5M was set aside to fund the EIP Program (much of which has now been repaid with interest) and approximately \$12,218,520 has been allocated for the construction of the Yucaipa Performing Arts Center (YPAC) with another \$5,851,155 allocated for indirect costs, the Uptown Park, and the public parking lot. The remainder has either been added to the Unassigned General Fund Balance, the General Fund Emergency Contingency Fund (currently set by City Council Policy at 20% of General Fund Expenditures), the General Fund Economic Stabilization Contingency (set at \$1,000,000 by City Council Policy) or been made available through the One-Time Capital Projects Fund for priority projects approved by the City Council. In addition, the City has been fully reimbursed by SBCTA (SANBAG) for their share of the Live Oak/Oak Glen Interchange as well as over \$1.4M +/- in savings on the project and for the five arterial projects included in the project advancement agreement, some of which were allocated to the One-Time Capital Projects Fund in order to fund prioritized projects, including the new Police Station and the \$4.5M +/- previously allocated to the Yucaipa Performing Arts Center.

SHERIFF'S DEPARTMENT CONTRACT:

The Sheriff's Department contract for law enforcement services is experiencing another increase this year due to an increased cost of retirement benefits and negotiated salary increases passed along to contract cities and additional resources approved in early FY 2019/2020. The total increase in the Sheriff's Department Budget over the ten-year period between fiscal years 2011/2012 and 2021/2022 is \$4,887,738 or approximately 74%. This includes the addition of several deputies four years ago, again three years ago, and an additional deputy during the current fiscal year.

AMERICAN RESCUE PLAN ACT (ARPA) FUNDING:

Beyond the use of some ARPA funding to mitigate loss of revenues and in order to fill "frozen" positions, staff is recommending that we return to City Council at an upcoming meeting to further discuss remaining ARPA funds once the guidelines become further defined.

CONCLUSION:

The fiscal year 2020/2021 Budget attempted to minimize the impacts on the community as a result of the Public Safety budget imbalances and the effects of the COVID-19 recession. However, “freezing” 10% of the City’s General Fund staff positions, with one layoff last year, certainly had some impact on non-Public Safety services, particularly given the uptick in development activity this past year. As a result of the first quarter review and again with the midyear budget review, City Council directed that a number of the “frozen” positions be filled during this past fiscal year in order to provide the appropriate level of customer service to the community. The Budget was balanced, other than the Paramedic costs, with the use of some Cares Act funding. The fiscal year 2021/2022 Draft Budget is also balanced with the use of assigned fund balance to pay for carryover and proposed Service Level Options, subject to approval by the City Council; and through the use of some ARPA funding to mitigate the loss of revenues due to the pandemic and to fund “frozen” positions.

CITY OF YUCAIPA

Core Values

It is the desire of the City of Yucaipa to perform its governmental responsibilities in a manner that fosters public trust and confidence. This is accomplished with the underlying premise that public service is a matter of great public trust and not one to be taken lightly. The citizens of the City of Yucaipa are entitled to responsible, fair and honest local government which has earned the public's full confidence for integrity. The proper operation of democratic government requires a framework in which decision makers are independent, impartial and accountable to the citizens they serve.

The Code of Ethics asserts the following core values as essential to the standards of behavior to which the City of Yucaipa shall aspire:



HONESTY
LAWFULNESS
RESPECTFULNESS
FAIRNESS
TEAMWORK
STEWARDSHIP
ACCOUNTABILITY

Excerpt from the adopted City of Yucaipa Code of Ethics (October, 2011)



GOALS/OBJECTIVES

Despite the recent difficult economic times, as a result of a long-term fiscally conservative approach to budgeting, and the expedient reallocation of resources to meet the needs of the community, the City was able to balance its budget in FY 2020/2021 with the benefit of Cares Act funding. However, in order to cover the Paramedic costs, the City did have to draw from its committed Fire Protection fund balance. With the completion of several Service Level Options prioritized in the Goals and Objectives process and included in the 2020/2021 budget, as well as several others, including adding an additional deputy resulting from the first quarter and midyear budget reviews. Several others were closed out or "frozen" due to the COVID-19 recession. Very few new Service Level Options are being proposed for FY 2021/2022, with a focus on completing current priorities in programs and projects.

1. Continue to provide cost-effective Community Services programming and special events for the community.
2. Continue the successful implementation of more cost-effective programming at the Yucaipa Performing Arts Center (YPAC) that is appealing to the community, with a goal of 50% cost recovery this year and continual improvement in cost recovery going forward.
3. Complete Phase IB of the Wilson III Basin Project.
4. Complete the Pendleton Bridge Project.
5. Continue to facilitate implementation of the Yucaipa Pointe Project.
6. Complete the AVA Implementation Process.
7. Complete the Freeway Corridor Specific Plan Update.





CITY OF YUCAIPA BUDGET SUMMARY

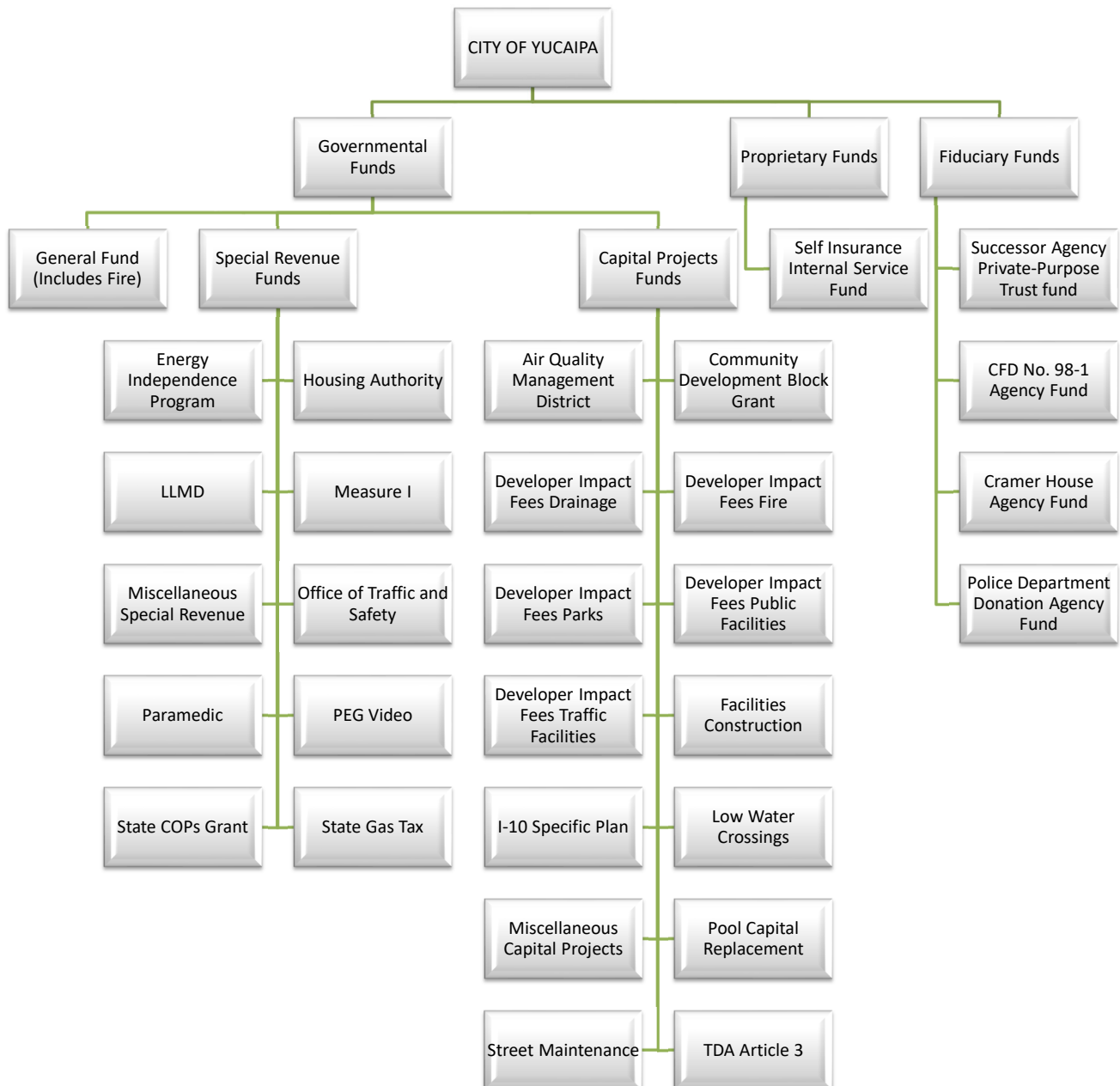
	Estimated Fund Balance 6/30/21	Adopted Revenues 2021-2022	Adopted Expenditures 2021-2022	Adopted Transfers In 2021-2022	Adopted Transfers Out 2021-2022	Projected Fund Balance 6/30/22
Governmental Funds						
General Fund	54,789,005	27,619,211	31,791,812	1,731,417	3,835,215	48,512,606
Special Revenue Funds:						
Energy Independence Program	181,962	77,830	-	-	77,830	181,962
Housing Authority	(38,275)	-	62,702	-	4,413	(105,390)
LLMD	2,342,282	910,427	818,604	-	91,823	2,342,282
Measure I	361,268	1,112,700	-	-	952,107	521,862
Miscellaneous Special Revenue	1,141,971	287,644	177,674	-	3,815	1,248,127
Office of Traffic and Safety	130,738	-	-	-	-	130,738
Paramedic	415	1,104,500	1,864,768	809,378	49,110	415
PEG Video	764,900	100,500	-	-	85	865,316
State COPs Grant	551,597	175,000	175,000	-	-	551,597
State Gas Tax	379,139	2,320,179	1,351,091	-	1,222,657	125,570
Total Special Revenue Funds	5,815,998	6,088,780	4,449,839	809,378	2,401,839	5,862,479
Capital Project Funds:						
Air Quality Improvement	(144,654)	2,207,000	2,039,000	140,000	101,430	61,916
CDBG Capital	(21,843)	750,112	697,112	50,000	18,983	62,174
Developer Impact Fees Drainage	(574,791)	3,674,949	4,599,000	201,037	1,277,316	(2,575,122)
Developer Impact Fees Fire	(2,089,903)	42,534	-	-	135,231	(2,182,600)
Developer Impact Fees Parks	(4,961,640)	217,820	529,000	599,000	99,503	(4,773,323)
Developer Impact Fees Public Facilities	(12,856,415)	122,946	668,000	1,000,000	84,664	(12,486,133)
Developer Impact Fees Traffic Facilities	4,972,478	5,150,320	6,916,000	12,000	371,032	2,847,766
Facilities Construction	(616,814)	-	-	-	4,757	(621,571)
I-10 Specific Plan	21,110	-	700	-	1,097	19,313
Low Water Crossings	(2,015,318)	4,428,000	4,802,000	200,000	229,249	(2,418,567)
Miscellaneous Capital Projects	(358,627)	44,578	55,649	-	-	(369,698)
Pool Capital Replacement	8,364	-	-	-	-	8,364
Street Maintenance	157,516	170,000	2,898,025	2,906,800	36,317	299,974
TDA Article 3	-	-	-	-	-	-
Total Capital Projects Funds	(18,480,537)	16,808,259	23,204,486	5,108,837	2,359,579	(22,127,506)
Total Governmental Funds	42,124,466	50,516,250	59,446,136	7,649,632	8,596,632	32,247,579
Proprietary Funds						
Internal Service Funds:						
Self-Insurance Fund	229,622	30,000	977,000	947,000	-	229,622
Fiduciary Funds						
Private Purpose Trust Funds:						
Successor Agency	(5,871,646)	701,150	631,965	-	-	(5,802,461)
Agency Funds:						
*CFD 98-1 Debt Reserves	-	2,205,149	2,270,771	-	-	-
*Cramer House	-	-	-	-	-	-
*Police Department Donation	-	-	-	-	-	-
Total Agency Funds	-	2,205,149	2,270,771	-	-	-

*Agency Funds are custodial in nature and do not have a net position, or "fund balance."

Transfer Out (from)	Transfer In (to)	Proposed Budget 2021-2022	Purpose
Air Quality Improvement	General Fund	\$ 4,664	Cost allocation plan.
Air Quality Improvement	General Fund	\$ 96,766	Estimated chargebacks for capital projects.
	Subtotal - Air Quality Improvement	\$ 101,430	
CDBG	General Fund	\$ 18,983	Estimated chargebacks for capital projects.
Developer Impact Fees Drainage	General Fund	\$ 59,060	Cost allocation plan.
Developer Impact Fees Drainage	General Fund	\$ 218,256	Estimated chargebacks for capital projects.
Developer Impact Fees Drainage	Developer Impact Fees Public Facilities	\$ 1,000,000	
	Subtotal - Developer Impact Fees Drainage	\$ 1,277,316	
Developer Impact Fees Fire	General Fund	\$ 135,230	Cost allocation plan.
Developer Impact Fees Parks	General Fund	\$ 74,778	Cost allocation plan.
Developer Impact Fees Parks	General Fund	\$ 24,725	Estimated chargebacks for capital projects.
	Subtotal - Developer Impact Fees Parks	\$ 99,503	
Developer Impact Fees Public Facilities	General Fund	\$ 52,962	Cost allocation plan.
Developer Impact Fees Public Facilities	General Fund	\$ 31,702	Estimated chargebacks for capital projects.
	Subtotal - Developer Impact Fees Public Facilities	\$ 84,664	
Developer Impact Fees Traffic Facilities	General Fund	\$ 105,366	Cost allocation plan.
Developer Impact Fees Traffic Facilities	General Fund	\$ 265,666	Estimated chargebacks for capital projects.
	Subtotal - Developer Impact Fees Traffic Facilities	\$ 371,032	
Energy Independence Program	General Fund	\$ 77,830	Principal and interest on solar loans.
Facilities Construction	General Fund	\$ 4,757	Cost allocation plan.
General Fund	CDBG Capital	\$ 50,000	To fund current year CIP activity.
General Fund	Developer Impact Fees Drainage	\$ 201,037	To fund current year CIP activity.
General Fund	Developer Impact Fees Traffic Facilities	\$ 12,000	To fund current year CIP activity.
General Fund	Developer Impact Fees Parks	\$ 339,000	To fund current year CIP activity.
General Fund	Air Quality Improvement	\$ 140,000	To fund current year CIP activity.
General Fund	Low Water Crossings	\$ 200,000	To fund current year CIP activity.
General Fund	Street Maintenance	\$ 876,800	To fund current year street maintenance activity.
General Fund	Developer Impact Fees Parks	\$ 260,000	To fund current year park capital replacement.
General Fund	Self Insurance Fund	\$ 947,000	To fund current year insurance claims against the City.
General Fund	Paramedic	\$ 809,378	To cover deficiency of expenditures over revenue.
	Subtotal - General Fund	\$ 3,835,215	
Housing Authority	General Fund	\$ 4,413	Cost allocation plan.
I-10 Specific Plan	General Fund	\$ 1,097	Cost allocation plan.
LLMD	General Fund	\$ 91,823	Cost allocation plan.
Low Water Crossings	General Fund	\$ 3,826	Cost allocation plan.
Low Water Crossings	General Fund	\$ 225,422	Estimated chargebacks for capital projects.
	Subtotal - Low Water Crossings	\$ 229,249	
Measure I	General Fund	\$ 2,107	Cost allocation plan.
Measure I	Street Maintenance	\$ 950,000	To fund current year street maintenance activity.
	Subtotal - Measure I	\$ 952,107	
Miscellaneous Special Revenue	General Fund	\$ 3,815	Cost allocation plan.
Paramedic	General Fund	\$ 49,110	Cost allocation plan.
PEG Video	General Fund	\$ 85	Cost allocation plan.
State Gas Tax	General Fund	\$ 142,657	Cost allocation plan.
State Gas Tax	Street Maintenance	\$ 130,000	To fund current year street maintenance activity.
State Gas Tax	Street Maintenance	\$ 950,000	
	Subtotal - State Gas Tax	\$ 1,222,657	
Street Maintenance	General Fund	\$ 36,317	Cost allocation plan.
	Total Transfers	\$ 8,596,632	

CITY OF YUCAIPA

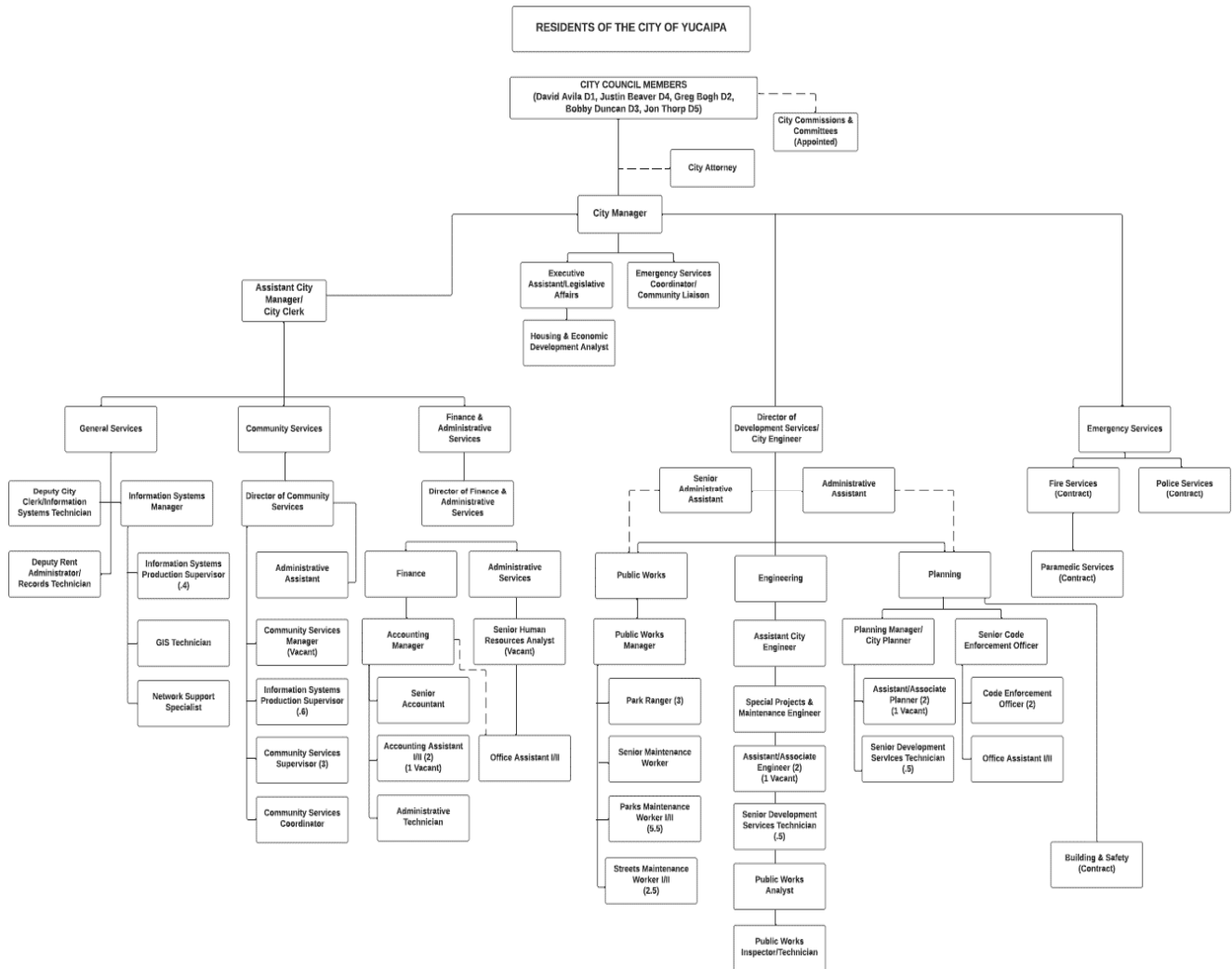
Fund Structure





CITY OF YUCAIPA

Organizational Chart





GENERAL FUND BUDGET SUMMARY (INCLUDES FIRE)

	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022	
REVENUES					
Taxes and Franchise Fees	\$ 16,671,334	\$ 16,671,336	\$ 17,638,919	\$ 17,707,163	
Charges for Services	1,834,776	1,834,776	1,320,089	2,053,963	
Licenses and Permits	555,153	1,050,153	873,162	923,653	
Fines and Forfeitures	16,000	16,000	14,170	20,000	
Use of Resources	578,000	578,000	391,820	308,000	
Other Revenue	726,422	1,188,989	1,260,088	706,032	
Intergovernmental	5,739,503	5,739,503	5,796,049	5,900,400	
Subtotal General Fund Revenues	\$ 26,121,188	\$ 27,078,756	\$ 27,294,298	\$ 27,619,211	
EXPENDITURES					
Salaries and Benefits	6,895,030	7,304,718	6,062,932	8,610,522	
Operating Expenditures	5,417,371	6,764,526	6,121,919	7,274,354	
Contracted Services (Fire, Police, Building & Safety)	14,086,344	14,086,344	14,086,344	15,069,436	
Capital Outlays	685,800	2,633,539	1,064,558	736,500	
Contingency/Admin Overhead	126,715	51,325	1,000	101,000	
Subtotal General Fund Expenditures	\$ 27,211,259	\$ 30,840,452	\$ 27,336,754	\$ 31,791,812	
Excess (Deficiency) of Revenues over Expenditures	\$ (1,090,071)	\$ (3,761,695)	\$ (42,456)	\$ (4,172,601)	
OTHER FINANCING SOURCES (USES)					
Transfers In	2,203,575	2,203,575	1,603,712	1,731,417	
Transfers In - CARES Act - Police Services	-	-	1,029,931	-	
Transfers In - CARES Act - City Manager	-	-	141,448	-	
Transfers In - CARES Act - General Services	-	-	483	-	
Transfers In - CARES Act - Administrative Services	-	-	3,158	-	
Transfers In - CARES Act - Development Services	-	-	15,979	-	
Transfers In - CARES Act - Community Services	-	-	2,438	-	
Transfers Out	(210,000)	(210,000)	(2,232,892)	(3,025,837)	
Transfers Out Paramedic - from Fire Services Committed	(732,135)	(732,135)	(576,403)	(809,378)	
Fund Balance					
Subtotal General Fund Other Financing Sources (Uses)	\$ 1,261,440	\$ 1,261,440	\$ (12,147)	\$ (2,103,798)	
Budget Surplus (Deficit)	(Net Change in Fund Balance)	\$ 171,369	\$ (2,500,255)	\$ (54,603)	\$ (6,276,399)
Budget Deficit funding sources:					
Use of Assigned Fund Balance*			\$ 54,603	\$ 1,717,397	
Use of Additional Assigned Fund Balance			\$ -	\$ 670,514	
ARPA Estimate - REVENUE LOSS			\$ -	\$ 2,178,220	
ARPA Estimate - FIRE REIMBURSEMENT			\$ -	\$ -	
ARPA Estimate - STAFFING TO PRE-PANDEMIC LEVELS			\$ -	\$ 703,163	
Adjusted Budget Surplus/(additional Deficit to come from Reserves)			\$ (0)	\$ (1,007,104)	

**In fiscal year 2020-2021, City Council approved approximately \$1,772,000 of spending from the assigned fund balance; however, fiscal year 2020-2021 only requires a portion of this funding as some of the projects/programs are carrying over to fiscal year 2021-2022. The remaining amount will be used as a continuing appropriation in fiscal year 2021-2022 as a funding source.*

A - In fiscal year 2021-2022 budget, adjusted deficit is due to City Council approved service level options.

City of Yucaipa
Assigned & Unassigned **Projected** Fund Balance rollforward / Committed Fire Fund Balance
June 30, 2021

		<u>Estimated Activity</u>							<u>Estimated Activity</u>						
	6/30/2020 Balance	Approved Reserve Spending (Assigned Fund Balance)	Previously Approved reserve spending no longer needed	City Manager Revisions	Change in Capital Fund Balances	Change in Emergency Contingency	Budget Surplus/ (Deficit)	Projected 6/30/2021 Balance	Proposed Reserve Spending (Assigned Fund Balance)	Proposed Reserve Spending (Addl Assigned Fund Balance)	Change in Emergency Contingency	Change in Capital Fund Balances	Projected 6/30/2022 Balance		
Assigned Fund Balance	\$ 3,187,946	\$ (1,772,000)	\$ 1,717,397	\$ (745,432)				\$ 2,387,911	\$ (1,717,397)	\$ (670,514)			\$ -		
Unassigned Fund Balance	\$ 6,530,400			\$ 745,432	\$ 4,982,356	\$ 1,997,945	\$ -	\$ 14,256,132			\$ (375,303)	\$ (1,787,008)	\$ 12,093,822		

	<u>Estimated Activity</u>				<u>Estimated Activity</u>			
	Annual Net Change in Fund Balance (before Paramedic Transfer)	Paramedic Transfer	Projected 6/30/2021 Balance		Annual Net Change in Fund Balance (before Paramedic Transfer)	Paramedic Transfer	Projected 6/30/2022 Balance	
Committed Fire Fund Balan	\$ 10,004,935	\$ (1,031,563)	\$ (731,720)	\$ 8,241,652	\$ (425,496)	\$ (809,378)	\$ 7,006,778	

GENERAL FUND EXPENDITURES BY ACCOUNT DESCRIPTION

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 4,084,904	\$ 4,353,165	\$ 3,808,807	\$ 5,055,885
5112	Temporary	916,336	939,236	361,194	1,185,276
5118	Allotment	605,853	630,698	577,102	813,081
5140	Auto Allowance	18,000	19,500	19,800	21,000
5120	Overtime	6,300	6,300	20,286	6,300
5130	Worker's Compensation	226,673	241,917	227,762	274,458
5131	PERS	723,781	782,956	747,417	858,530
5133	Unemployment	10,000	10,000	55,000	30,000
5134	Payroll Tax	133,972	140,477	97,724	164,658
5135	Life Insurance	14,132	14,699	6,980	15,774
5136	Vision	6,960	6,960	6,960	17,400
5137	Deferred Compensation	140,152	150,432	126,440	159,669
5145	Cell Phone Allowance	7,967	8,378	7,461	8,492
Subtotal - Salaries and Benefits		6,895,030	7,304,718	6,062,932	8,610,522
5201	Dues and Publications	84,839	84,839	80,391	91,166
5202	Postage	20,000	20,000	25,000	25,000
5203	Travel and Meetings	62,355	57,855	14,925	58,376
5205	Utilities	470,413	470,413	555,997	580,495
5206	Office Supplies	46,600	48,900	40,291	46,600
5207	Telephone	27,160	34,160	35,460	21,710
5208	Equipment Rental	4,000	4,000	4,000	4,000
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	16,386,361	17,210,144	17,301,512	18,606,702
5211	Professional Services, Legal	250,000	250,000	229,626	250,000
5212	Special Supplies	74,910	74,910	53,810	80,910
5213	General Supplies	197,130	201,130	162,593	211,670
5214	Vandalism	4,000	4,000	4,000	4,000
5215	Election Expense	15,000	15,000	13,710	15,000
5217	Building Repair and Maintenance	108,670	108,670	76,952	104,170
5218	Hazardous Waste Expense	1,000	1,000	1,000	1,000
5220	Misc./Special Dept. Expense	680,537	968,987	529,195	865,008
5221	Printing and Advertising	60,805	85,805	47,429	80,405
5222	Equipment Maintenance	573,449	724,471	547,452	783,677
5223	Uniform Expense	18,051	18,151	17,484	18,151
5225	Animal Control	373,000	373,000	373,000	373,000
5401	Community Funding	45,435	95,435	94,435	122,750
Subtotal - Operating Expenditures		19,503,715	20,850,870	20,208,263	22,343,790
9100	Capital Outlay	94,000	2,059,903	916,139	311,500
9200	Capital Projects	591,800	573,636	148,420	425,000
Subtotal - Capital Outlays		685,800	2,633,539	1,064,558	736,500
9500	Admin. Overhead	25,715	25,715	-	-
9900	Contingency	101,000	25,610	1,000	101,000
Total General Fund Expenditures		\$ 27,211,259	\$ 30,840,452	\$ 27,336,754	\$ 31,791,812
5999	Transfers Out	\$ 942,135	\$ 942,135	\$ 2,809,295	\$ 3,835,215
Total General Fund Expenditures and Transfers Out		\$ 28,153,394	\$ 31,782,587	\$ 30,146,049	\$ 35,627,027

GENERAL FUND EXPENDITURES BY DEPARTMENT / DIVISION

DEPARTMENT	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
Administrative Services Department				
Administrative Services	\$ 514,749	\$ 731,650	\$ 644,844	\$ 924,031
Finance	639,137	720,379	654,131	684,751
Total Administrative Services Department	\$ 1,153,886	\$ 1,452,029	\$ 1,298,975	\$ 1,608,782
City Council	\$ 75,870	\$ 75,870	\$ 70,465	\$ 72,585
City Manager Department				
City Manager	\$ 967,198	\$ 973,897	\$ 999,063	\$ 1,090,635
Economic Development	232,761	387,186	225,353	286,720
Total City Manager Department	\$ 1,199,959	\$ 1,361,083	\$ 1,224,416	\$ 1,377,355
Community Services Department				
Administration	\$ 352,599	\$ 410,535	\$ 364,565	\$ 423,425
Aquatics	92,416	92,706	59,008	174,302
Camps	135,174	135,744	48,876	141,303
Community Center/Gymnasium	337,516	292,688	198,346	349,732
Crossing Guard (General Fund portion)	1,075	1,175	1,000	1,175
Performing Arts Center (YPAC)	602,493	597,361	325,161	709,852
Senior Services	234,512	199,271	81,784	186,292
Special Events	359,021	384,439	310,747	447,366
Sports	49,826	50,480	28,246	80,926
S.T.A.R.S Before and After School Program	568,914	570,055	244,496	773,299
Teen Programs	9,862	10,012	9,859	10,302
Total Community Services Department	\$ 2,743,408	\$ 2,744,467	\$ 1,672,089	\$ 3,297,975
Development Services Department				
Building and Safety	\$ 393,276	\$ 715,026	\$ 646,078	\$ 551,375
Code Enforcement	440,037	450,087	365,872	516,674
Engineering	1,265,011	1,302,845	1,274,980	1,507,287
Parks and Facilities Maintenance	2,118,460	2,151,083	2,018,139	2,571,130
Planning	398,178	665,216	660,292	835,929
Streets and Highways	392,800	392,800	5,000	26,000
Total Development Services Department	\$ 5,007,762	\$ 5,677,058	\$ 4,970,360	\$ 6,008,395
General Services Department				
General Services / City Clerk	\$ 305,178	\$ 311,928	\$ 311,853	\$ 326,180
Mobilehome Rent Stabilization	257,302	278,926	272,009	266,222
Information Systems	726,219	1,058,026	742,205	1,355,336
Total General Services Department	\$ 1,288,699	\$ 1,648,881	\$ 1,326,067	\$ 1,947,738
Non-Department	\$ 528,486	\$ 743,382	\$ 691,428	\$ 885,328
Police Services	\$ 10,852,369	\$ 11,090,369	\$ 10,940,369	\$ 11,864,328
Fire Services	\$ 4,300,131	\$ 5,986,624	\$ 5,092,311	\$ 4,678,701
Fire/Oak Glen	60,690	60,690	50,275	50,625
Total Fire Services	\$ 4,360,821	\$ 6,047,314	\$ 5,142,586	\$ 4,729,326
Total General Fund Expenditures	\$ 27,211,259	\$ 30,840,452	\$ 27,336,754	\$ 31,791,812

GENERAL FUND SUMMARY - REVENUES

Revenue Source:	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
Property Taxes	\$ 11,307,015	\$ 11,307,017	\$ 11,521,914	\$ 11,492,545
Sales and Use Tax	3,513,701	3,513,701	4,100,000	4,300,000
Franchise Fees	1,311,000	1,311,000	1,405,986	1,350,000
Other Taxes	539,618	539,618	611,018	564,618
Total Taxes	\$ 16,671,334	\$ 16,671,336	\$ 17,638,919	\$ 17,707,163
Charges for Services	1,834,776	1,834,776	1,320,089	2,053,963
Licenses and Permits	555,153	1,050,153	873,162	923,653
Fines and Forfeitures	16,000	16,000	14,170	20,000
Use of Resources	578,000	578,000	391,820	308,000
Other Revenue	726,422	1,188,989	1,260,088	706,032
Intergovernmental	5,739,503	5,739,503	5,796,049	5,900,400
Total Revenues	\$ 26,121,188	\$ 27,078,756	\$ 27,294,298	\$ 27,619,211
Transfers In	2,203,575	2,203,575	2,797,148	1,731,417
Total Revenues and Transfers In	\$ 28,324,763	\$ 29,282,331	\$ 30,091,446	\$ 29,350,628

GENERAL FUND REVENUES BY DEPARTMENT / DIVISION

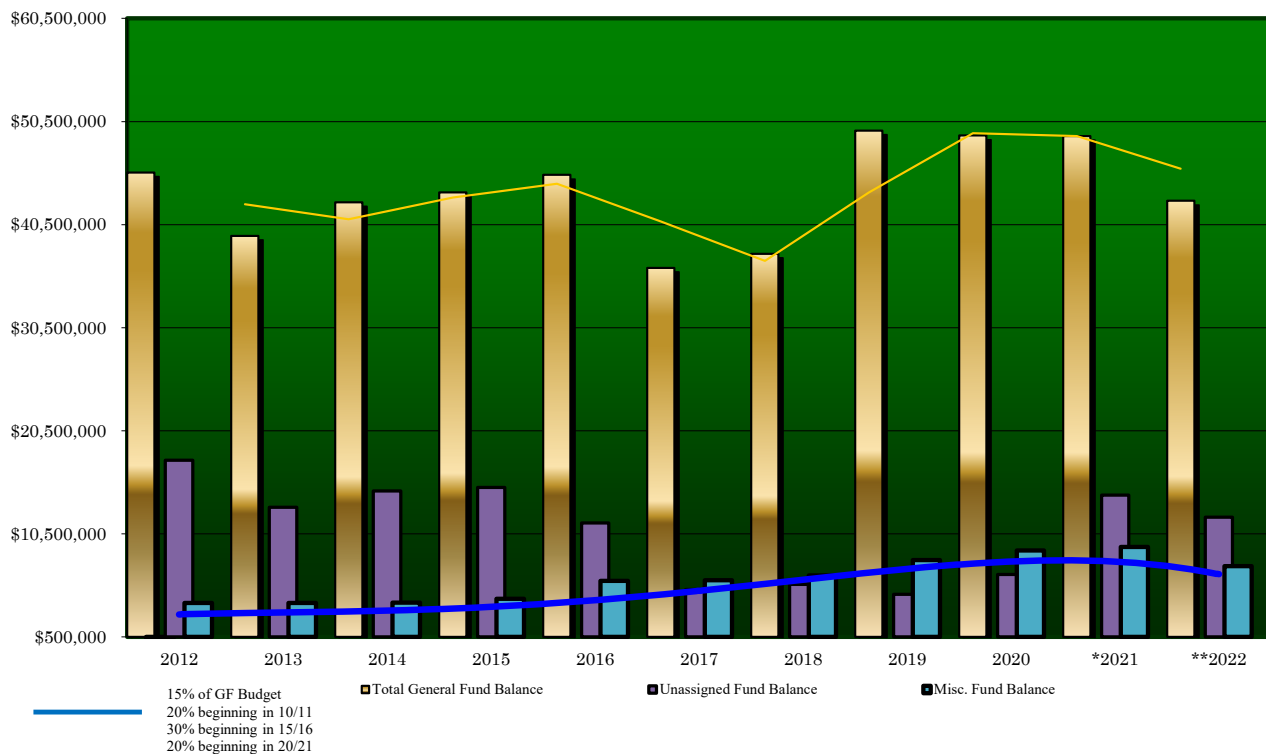
DEPARTMENT	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
Administrative Services Department				
Administrative Services	\$ -	\$ -	\$ -	-
Finance	92,000	92,000	89,314	92,000
Total Administrative Services Department	\$ 92,000	\$ 92,000	\$ 89,314	\$ 92,000
City Council	\$ -	\$ -	\$ -	-
City Manager Department				
City Manager	\$ -	\$ -	\$ -	-
Economic Development	5,000	5,000	1,915	-
Total City Manager Department	\$ 5,000	\$ 5,000	\$ 1,915	-
Community Services Department				
Administration	\$ -	\$ -	\$ -	-
Aquatics	60,600	60,600	21,500	60,600
Camps	130,000	130,000	57,970	130,000
Community Center/Gymnasium	215,300	215,300	45,357	215,300
Crossing Guard (General Fund portion)	22,979	22,979	10,000	27,395
Performing Arts Center (YPAC)	555,000	555,000	104,361	275,000
Senior Services	50,000	50,000	17,248	94,632
Special Events	122,495	122,495	60,411	132,495
Sports	40,500	40,500	10,800	41,740
S.T.A.R.S Before and After School Program	698,000	698,000	189,403	698,000
Teen Programs	-	-	-	-
Total Community Services Department	\$ 1,894,875	\$ 1,894,874	\$ 517,050	\$ 1,675,162
Development Services Department				
Building and Safety	\$ 602,925	\$ 1,097,925	\$ 1,092,898	\$ 1,089,925
Code Enforcement	57,008	57,008	344,447	154,354
Engineering	75,500	75,500	31,484	78,500
Parks and Facilities Maintenance	47,800	47,800	36,800	47,800
Planning	101,112	101,112	113,718	121,112
Streets and Highways	-	-	-	-
Total Development Services Department	\$ 884,344	\$ 1,379,345	\$ 1,619,347	\$ 1,491,691
General Services Department				
General Services / City Clerk	\$ 244,934	\$ 244,934	\$ 335,304	\$ 337,249
Mobilehome Rent Stabilization	-	-	-	-
Information Systems	-	-	-	-
Total General Services Department	\$ 244,934	\$ 244,934	\$ 335,304	\$ 337,249
Non-Department	\$ 22,812,587	\$ 23,275,156	\$ 24,273,706	\$ 23,828,161
Police Services	\$ 25,000	\$ 25,000	\$ 69,641	\$ 11,500
Fire Services	\$ 107,000	\$ 107,000	\$ 332,573	\$ 128,000
Fire/Oak Glen	55,448	55,448	55,448	55,448
Total Fire Services	\$ 162,448	\$ 162,448	\$ 388,021	\$ 183,448
Total General Fund Revenues	\$ 26,121,188	\$ 27,078,756	\$ 27,294,298	\$ 27,619,211

GENERAL FUND BALANCE

Fiscal Years 2012 through 2022

Year Ended June 30	Revenues	Expenditures	Transfers In	Transfers Out	Net Fire Revenues Over/(Under) Expenditures and Transfers In/(Out)	Total General Fund Balance	Unassigned Fund Balance	A Misc. Fund Balance
2012	15,025,905	13,878,307	61,109	1,511,299	536,325	45,556,836	17,644,570	3,775,661
2013	15,716,959	13,871,488	61,716	8,056,358	(39,131)	39,407,665	13,074,022	3,774,298
2014	16,348,051	14,026,320	3,031,764	2,104,429	359,391	42,656,731	14,689,175	3,805,264
2015	17,674,840	15,928,782	237,621	1,030,800	403,993	43,609,610	15,028,726	4,185,756
2016	18,750,345	16,431,882	415,660	1,024,894	408,425	45,318,839	11,528,265	5,929,565
2017	19,590,583	16,568,392	1,465,358	13,505,933	8,916	36,300,455	5,080,248	5,970,518
2018	19,846,486	18,198,060	1,181,465	1,471,534	9,340	37,658,812	5,567,230	6,459,418
B 2019	26,251,711	23,127,408	11,906,344	3,072,034	(11,820,420)	49,617,425	4,621,841	7,938,222
2020	26,736,264	26,237,579	461,821	1,442,618	-	49,135,313	6,530,400	8,871,274
*2021	27,294,298	27,336,754	2,797,148	2,809,295	-	49,080,710	C 14,256,132	9,201,026
**2022	27,619,211	31,791,812	1,731,417	3,835,215	-	42,804,311	C 12,093,822	7,358,362

General Fund Balance



FY2021-2022 20% of General Fund Budget is estimated to be \$6,358,362.

* Estimated Actuals ** Adopted Budget

A - Miscellaneous Fund Balance includes General Fund Emergency Contingency (established at 20% of the annual operating budget) which is committed for severe economic emergencies and General Fund Economic Stabilization Contingency (established in the amount of \$1,000,000).

B - Starting fiscal year 2019, the Fire fund is rolled up into the General Fund. Fire fund balance was transferred to General Fund.

C - In fiscal years 2021 and 2022, the unassigned fund balance assumes a balanced budget and projected Development Impact Fee loan repayments due to lower Development Impact Fee fund balances.

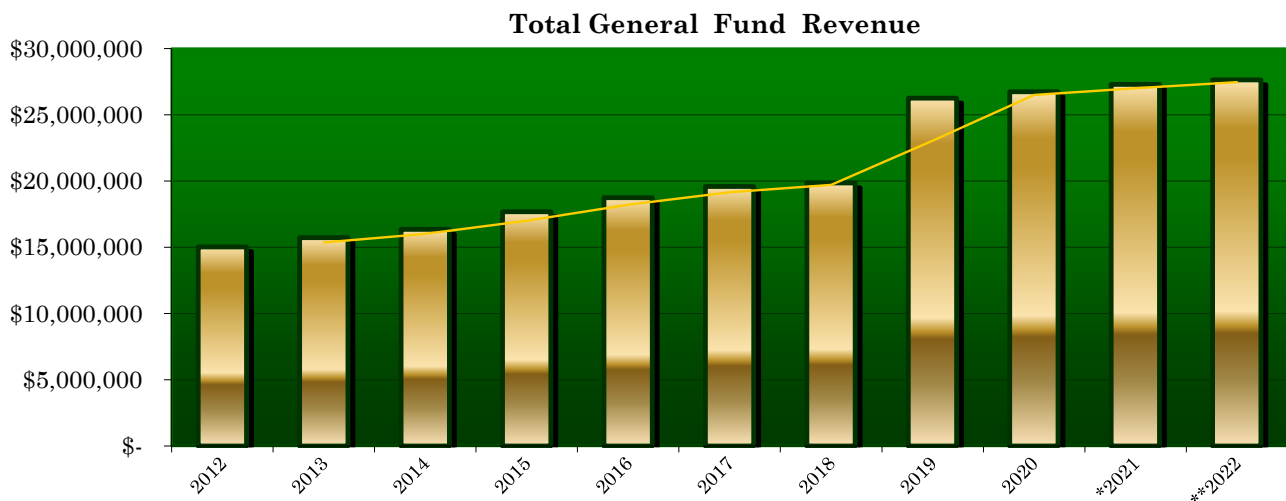


GENERAL FUND REVENUES BY SOURCE

Fiscal Years 2012 through 2022

Year Ended June 30	Taxes	Franchise Fees	Fees for Current Services	Fines and Forfeitures
2012	7,818,216	1,246,385	1,084,207	13,504
2013	8,073,424	1,262,384	1,050,600	15,292
2014	8,682,383	1,330,982	1,263,427	10,355
2015	9,264,155	1,343,848	1,426,163	7,669
2016	9,832,669	1,341,124	1,588,414	8,241
2017	10,213,472	1,256,329	1,647,032	16,385
2018	10,640,833	1,297,052	1,939,888	20,460
A 2019	15,428,461	1,334,044	2,331,043	26,325
2020	15,465,542	1,400,350	2,400,112	28,895
*2021	16,232,932	1,405,986	1,320,089	14,170
**2022	16,357,163	1,350,000	2,053,963	20,000

Year Ended June 30	Intergovernmental	Use of Resources	License and Permits	Other Revenues	Total
2012	4,167,394	110,991	385,983	199,225	15,025,905
2013	4,042,661	160,411	426,965	685,222	15,716,959
2014	4,022,562	230,430	439,867	368,045	16,348,051
2015	4,331,128	338,884	644,438	318,555	17,674,840
2016	4,518,083	388,054	741,816	331,944	18,750,345
2017	5,378,794	154,404	669,889	254,278	19,590,583
2018	5,181,253	52,983	563,075	150,942	19,846,486
A 2019	5,358,011	967,661	642,926	163,240	26,251,711
2020	5,775,527	590,007	736,865	338,966	26,736,264
*2021	5,796,049	391,820	873,162	1,260,088	27,294,298
**2022	5,900,400	308,000	923,653	706,032	27,619,211



* Estimated Actuals ** Adopted Budget

A - Starting fiscal year 2019, the Fire fund is rolled up into the General Fund.



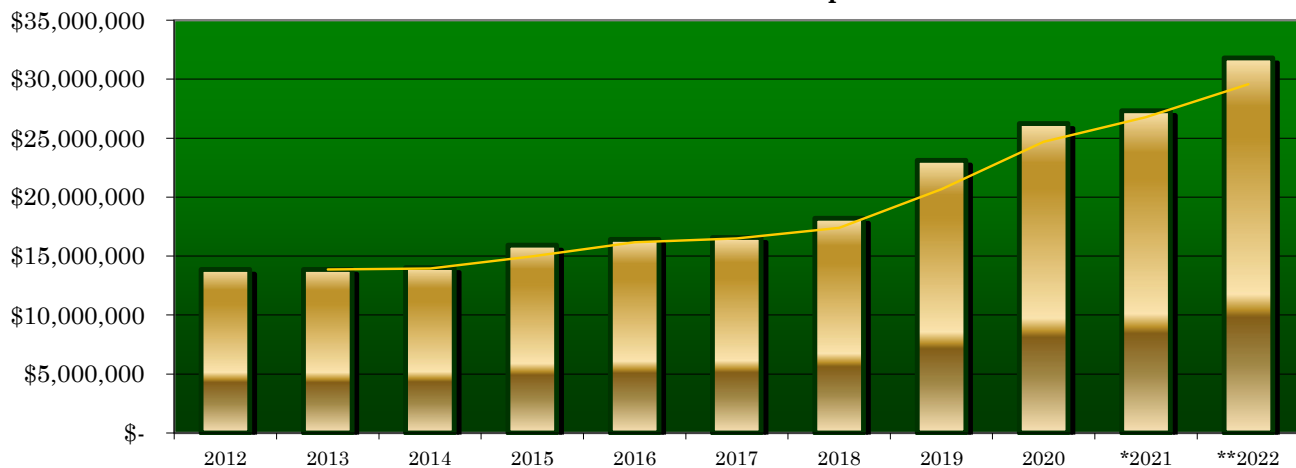
GENERAL FUND EXPENDITURES BY FUNCTION

Fiscal Years 2012 through 2022

Year Ended June 30	General Government	Community Development	Building and Safety	Public Works
2012	2,679,290	698,209	188,449	1,534,679
2013	2,110,146	625,170	262,910	1,390,691
2014	2,320,153	680,532	298,010	1,961,825
2015	2,440,120	662,301	470,200	2,168,624
2016	2,667,936	869,132	535,135	2,156,821
2017	2,901,800	819,421	443,510	2,107,612
2018	3,179,597	796,652	387,227	2,518,551
A 2019	3,509,411	914,835	478,236	2,887,258
2020	4,039,777	797,221	609,026	2,448,965
*2021	3,450,440	1,252,516	646,078	3,173,118
**2022	5,856,938	1,148,629	551,375	3,664,417

Year Ended June 30	Police Services	Community Services	Fire Protection Services	Capital Outlay	Total
2012	6,295,898	1,076,932	-	1,404,850	13,878,307
2013	6,661,640	1,190,224	-	1,630,707	13,871,488
2014	6,894,364	1,303,805	-	567,631	14,026,320
2015	7,554,541	1,328,893	-	1,304,103	15,928,782
2016	7,936,846	1,464,902	-	801,110	16,431,882
2017	8,509,650	1,688,471	-	97,928	16,568,392
2018	9,090,164	1,816,440	-	409,429	18,198,060
A 2019	9,486,219	2,275,149	3,543,496	32,804	23,127,408
2020	10,268,836	2,467,290	4,020,422	1,586,042	26,237,579
*2021	10,940,369	1,667,089	4,312,573	1,894,571	27,336,754
**2022	11,864,328	3,240,300	4,729,326	736,500	31,791,812

Total General Fund Expenditures

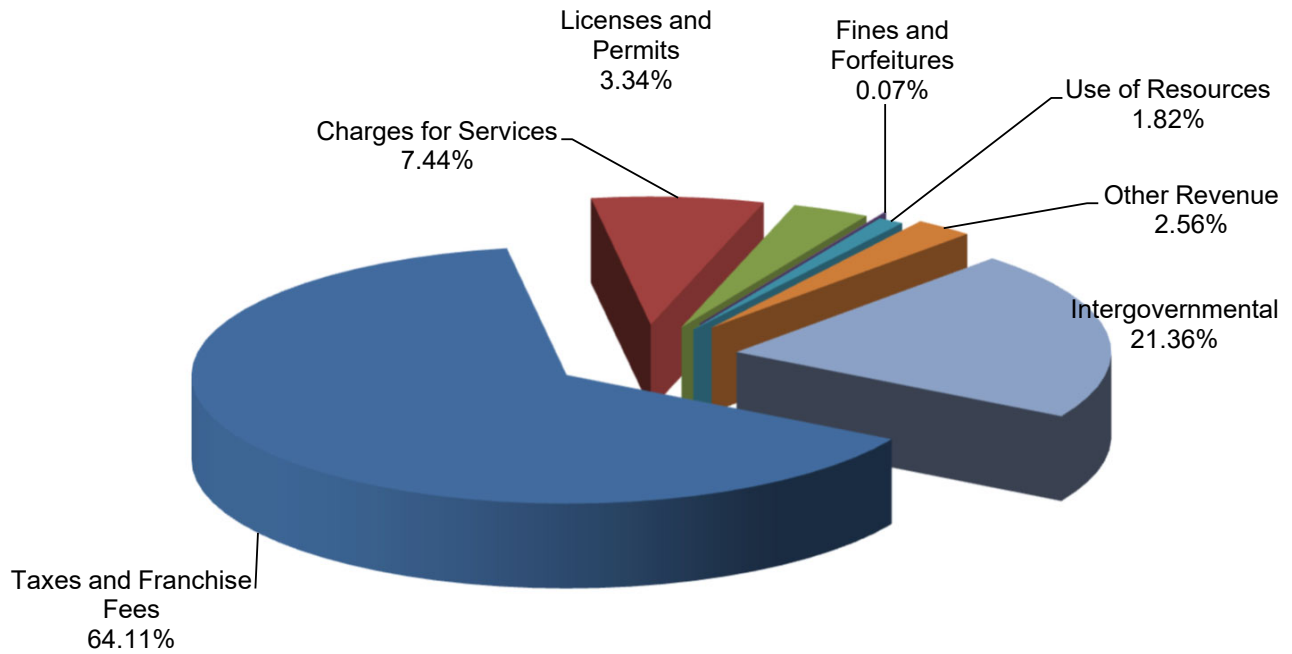


* Estimated Actuals ** Adopted Budget

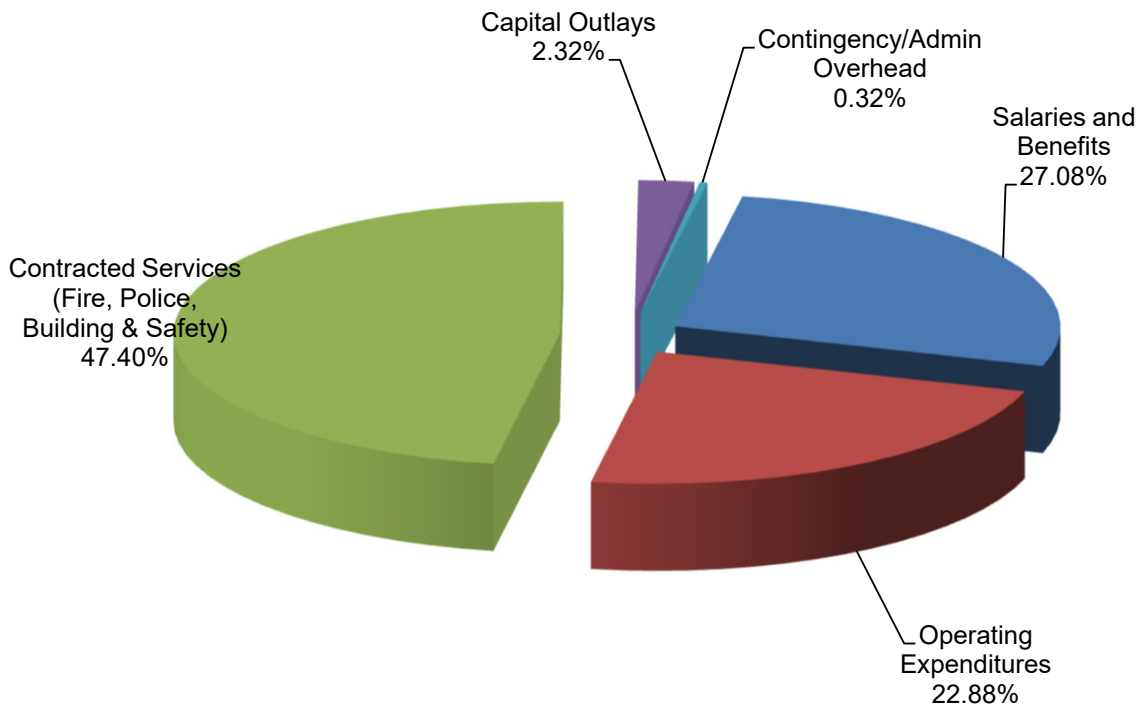
A - Starting fiscal year 2019, the Fire fund is rolled up into the General Fund.



WHERE THE MONEY COMES FROM



WHERE THE MONEY GOES





2021-2022 RECOMMENDED BUDGET SERVICE LEVEL OPTIONS SUMMARY

Department	Page No.	Description	Estimated Cost	Estimated Revenue / Savings	Net Fiscal Impact	Recommended
<u>GENERAL FUND</u>						
1 Fire Services	25a	Cal Fire Wildlands Contract	\$ 72,115		\$ 72,115	2 \$ 72,115
2 City Manager	25c	Grant Administrator/Public Information Officer (PIO)	130,000		130,000	1 130,000
3 General Services	25d	Cybersecurity Monitoring	55,000		55,000	1 55,000
4 Police Services	25e	Sheriff Service Specialist	100,000		100,000	1 100,000
5 Development Services	25f	Pickleball Court	400,000		400,000	1 400,000
6 Police Services	25g	Additional Deputy	250,000		250,000	1 250,000

Subtotal General Fund

\$ 1,007,115	\$ -	\$ 1,007,115	\$ 1,007,115
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Total Service Level Option-All Funds

\$ 1,007,115	\$ -	\$ 1,007,115	\$ 1,007,115
--------------	------	--------------	--------------

Less: Amount from excess previous year(s) General Fund Revenues over Expenditures

Amount from excess previous year(s) General Fund (Fire) Revenues over Expenditures, or Committed Fund Balance

935,000	72,115
---------	--------

Service Level Options are estimates. Actual budgetary figures may vary slightly.

Recommended Service Level Options will be included in the Adopted Budget as approved and allocated within the relevant department budgets, as directed by Council.

1--Recommended funding from excess previous year(s) General Fund revenues over expenditures (Assigned and Unassigned Fund Balance)

2--Recommended funding from excess previous year(s) General Fund (Fire) revenues over expenditures, or Committed Fund Balance



SERVICE LEVEL OPTION

Fund: General Fund

Department: Fire

Included in Account No.

71-7200-0000-00-5210

Wildland Fire Protection Agreement

Estimated Cost of Service Level Option: \$ 72,115

The City of Yucaipa has thousands of acres of wildland and wildland urban interface that are in High or Very High fire hazard severity zones that the City is fiscally responsible for wildland fire suppression in a "Local Responsibility Area" (LRA). In general these lands are adjacent to lands where the State of California (SRA) is fiscally responsible. A wildland protection agreement would provide an approximately 1,800 acre strip of protection in these adjoining areas and these areas would be treated as if they were state lands (while remaining in the City of Yucaipa) and become the fiscal responsibility of CAL FIRE for the entire duration of any wildland incident, which includes response and access to all state ordered resources such as Air Attack, Air Tankers, Helicopters, Bull Dozers, Hand Crews, Fire Engines, Chief Officers, Incident Management Teams and associated logistical costs such as equipment repairs, feeding, lodging, facility rentals, fuel, etc. The potential cost to the City for a significant wildland fire in the LRA could easily exceed \$1,000,000. A wildland protection agreement with CAL FIRE is recommended as a way to protect the City financially from significant wildland incidents. Other cities in the neighboring area that also have wildland fire agreements include Redlands, Calimesa, Loma Linda and Colton.

Costs for FY21 are estimated to be \$40 an acre x 1800 acres = \$72,000

Estimated Cost of Service Level Option: \$ 72,115

City of Yucaipa

Wildland Protection Agreement (WPA)

0 0.25 0.5 1 Miles

WPA
(1919 Acres)

Lines

-  County Line
-  State Park

CAL FIRE WPA

-  CAL FIRE WPA / Yucaipa
-  CAL FIRE WPA / Other

Mutual Threat Zone (MTZ)

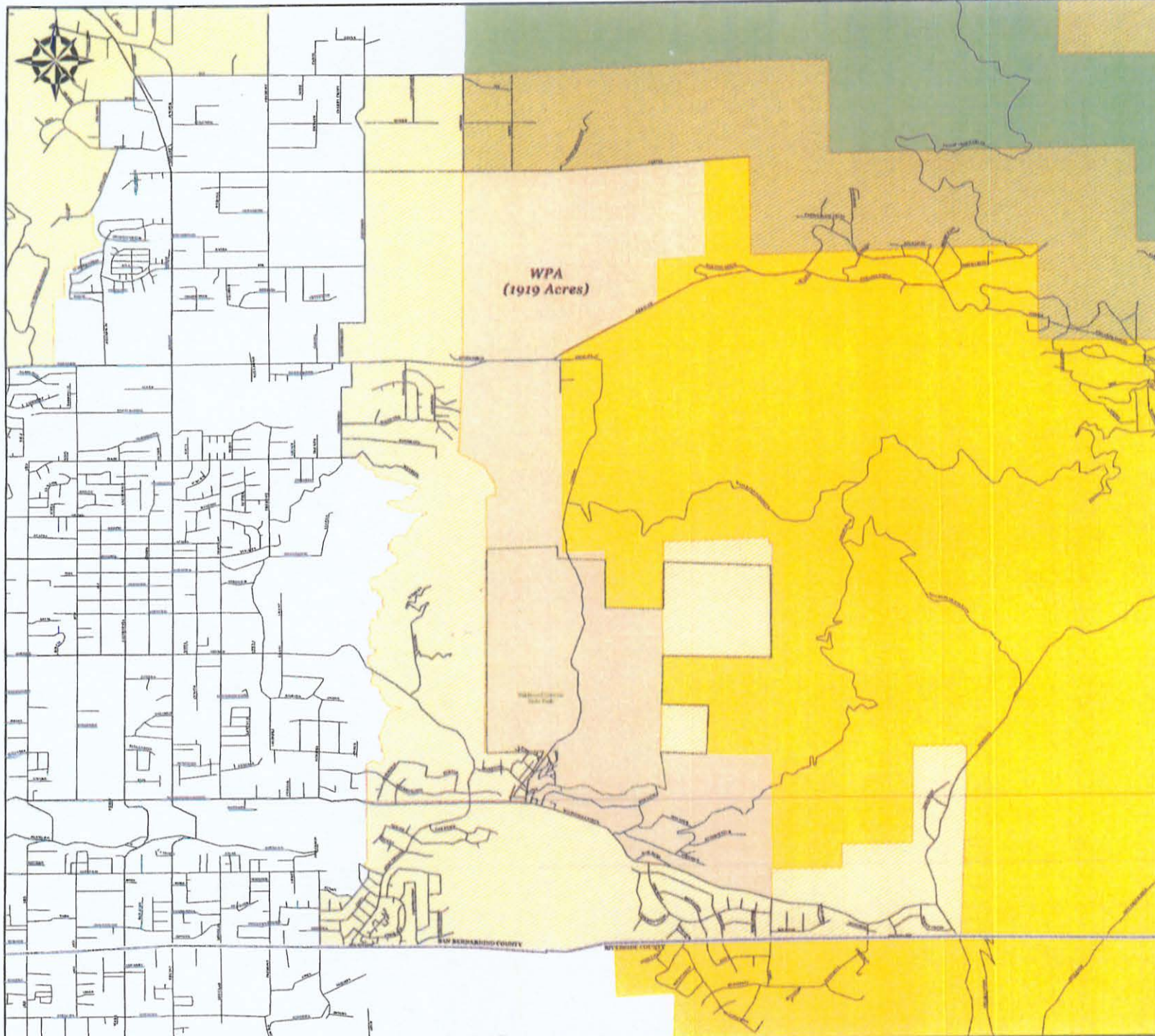
-  Local DPA/State MTZ
-  Federal DPA/State MTZ

Direct Protection Area (DPA)

-  State DPA
-  Federal DPA
-  Local DPA



Yucaipa, CA
CAL FIRE San Bernardino Unit
Revised on June 10, 2010



SERVICE LEVEL OPTION

Fund: General Fund
Department: City Manager

Included in Account No.		
01-1100-0000-00-5110	\$	90,272
01-1100-0000-00-5118	\$	15,540
01-1100-0000-00-5137	\$	2,708
01-1100-0000-00-5130	\$	4,062
01-1100-0000-00-5131	\$	15,798
01-1100-0000-00-5134	\$	1,309
01-1100-0000-00-5135	\$	300

Grant Administrator/Public Information Officer (PIO)	Estimated Cost of Service Level Option:	\$	130,000
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The City has continued to complete critical grant funded infrastructure projects in order to enhance quality of life for its residents and facilitate economic development for the community. In addition, there is an ever increasing need to share information with the community via social media and other sources regarding projects, programs, long-term planning efforts and the impacts of state laws on the City's decision making. In order to meet the needs of the community and help with the management of grant funding, and as a result of the Goals and Objectives discussion, staff is recommending the addition of a Grant Administrator/Public Information Officer (PIO) in the City Manager's Department.

Estimated Cost of Service Level Option:	\$	<u>130,000</u>
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SERVICE LEVEL OPTION

Fund: General Fund
Department: General Services

Included in Account No. 01-1320-0000-00-5210

Cybersecurity Monitoring

Estimated Cost of Service Level Option: \$55,000

To stay in front of cyber threats, and as the City moves more into the cloud, cyber defense is becoming increasingly more important. 88% of government agencies have experienced at least one cyberattack in the last two years, while 62% have experienced two or more attacks. Since COVID-19, the FBI has reported a 300% increase in reported cybercrimes. 95% of breached records come from 3 industries - government, retail, and technology. The global average cost of a data breach is \$3.9 million. Without proper systems in place and a lack of IT specialists available, the odds of quickly identifying and mitigating an attack are drastically reduced resulting in increased risk of data loss and potential monetary liability.

Staff is continuously evaluating cybersecurity monitoring providers and has narrowed down Arctic Wolf and Darktrace as top candidates.

Arctic Wolf takes a "Systems Operations Center" (SOC) approach, by ingesting logs generated by all network devices, and Office 365. Many thousands of log entries are scanned and diagnosed using software algorithms, the software alerts SOC engineers to anomalies. SOC engineers evaluate these alerts 24/7 looking for any threats or attacks and reports them back to City IS staff in real time. In most cases, Arctic Wolf can detect and report attacks in a matter of minutes. During an attack, Arctic Wolf has a team of engineers assigned to the City to help identify and mitigate issues. Arctic Wolf relies on their SOC engineers to weed out "false positives" before reporting back to City staff.

Darktrace similarly ingests logs but uses hardware appliances and machine learning (AI) to evaluate and sense anomalies. These anomalies are reported directly to City staff in real time. Staff also has access to an interface that gives details on anomalous issues. During an attack, Darktrace has a team of SOC engineers to help identify and mitigate issues. Darktrace relies on machine learning and Artificial Intelligence to weed out "false positives" before reporting back to City staff.

Both companies have been used at other cities and have received great reviews from those polled.

Risks of not implementing proactive Cybersecurity Monitoring:

- Higher risk of undetected cyberattacks.

- Potential monetary loss due ransomware, or other cyberattacks.

- Longer downtime during a cyberattack - some organizations have taken days and weeks to recover from a cyberattack due to lack of detection and lack of a security.

- Operations plan.

- Data loss.

The ongoing annual cost for Cybersecurity Monitoring is \$55,000. In comparison, a full time Security Engineer is roughly \$95,000 annually, based on recent studies. Cybersecurity is also one of the most competitive industries today as studies have stated, there are not enough cybersecurity engineers available to fill the demand for positions available.

Estimated Cost of Service Level Option: \$ 55,000

SERVICE LEVEL OPTION

Fund: General Fund
Department: Police Services

Included in Account No. 01-7100-0000-00-5210

Sheriff's Service Specialist

Estimated Cost of Service Level Option: \$ 100,000

Adding a Sheriff's Service Specialist (SSS) to function as a community services officer would support the Police Department by coordinating volunteer programs, participating in community outreach events, crime prevention, and non-emergency patrol functions. In addition, they would handle non-emergency reports, counter reports, non-injury traffic accident reports and handling crime scene evidence collection (DNA, latent prints, photography) and processing. A few of the responsibilities of the SSS include:

- Crime Free Multi Housing programs
- Neighborhood Watch programs
- Business Security Assessments
- Mobile Home Park Inspections
- Volunteer units
- Citizens on Patrol coordinator

Estimated Cost of Service Level Option: \$ 100,000

SERVICE LEVEL OPTION

Fund: General Fund
Department: Development Services

Included in Account No. 01-5700-0000-00-9200

Pickleball Facility	Estimated Cost of Service Level Option:	\$ 400,000
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As a result of the Goals and Objectives discussion and community input in the process as well as growing participation in the sport of pickleball, staff is recommending the design and construction of a pickleball facility at the Community Park immediately to the west of the existing parking lot along Oak Glen Road.

Estimated Cost of Service Level Option:	<u>\$ 400,000</u>
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SERVICE LEVEL OPTION

Fund: General Fund
Department: Police Services

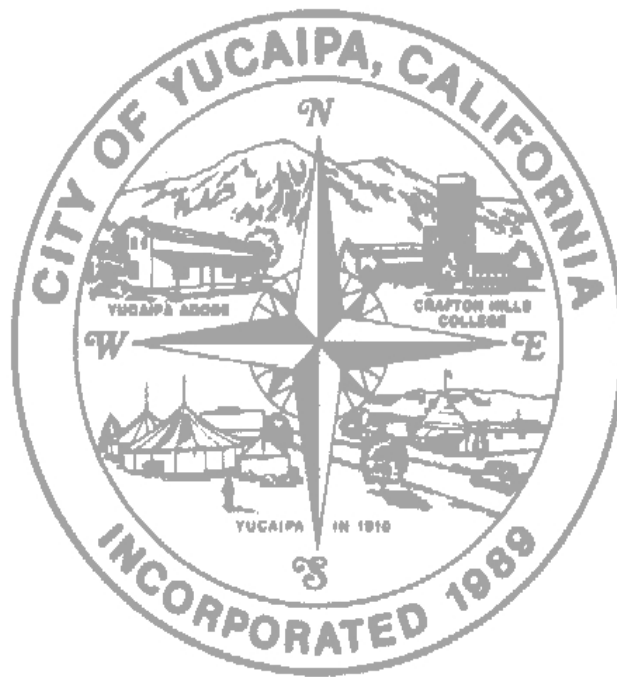
Included in Account No. 01-7100-0000-00-5210

Deputy Sheriff	Estimated Cost of Service Level Option:	\$	250,000
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Adding a Deputy Sheriff position will improve the station's ability to enhance public safety and improve the quality of life for residents, business owners and visitors. The additional deputy position will allow for more time devoted to proactive patrol, which enables deputies to utilize their knowledge and expertise to address a wide variety of crime-related problems. The requested position is needed in order to meet the ever-growing population, commercial and retail development, as well as maintaining a high level of operational effectiveness and ensures efficient delivery of law enforcement services to the community. This deputy would also be utilized for vacation, training and sick time coverage for specialized deputy positions including MET, Traffic, and Quality of Life. A few of the responsibilities of the deputy include:

- Proactive enforcement
- Uptown Business Association concerns
- Alcohol Beverage Control enforcement
- Letters of Agency program to address trespassing
- Probation compliance checks
- Community events

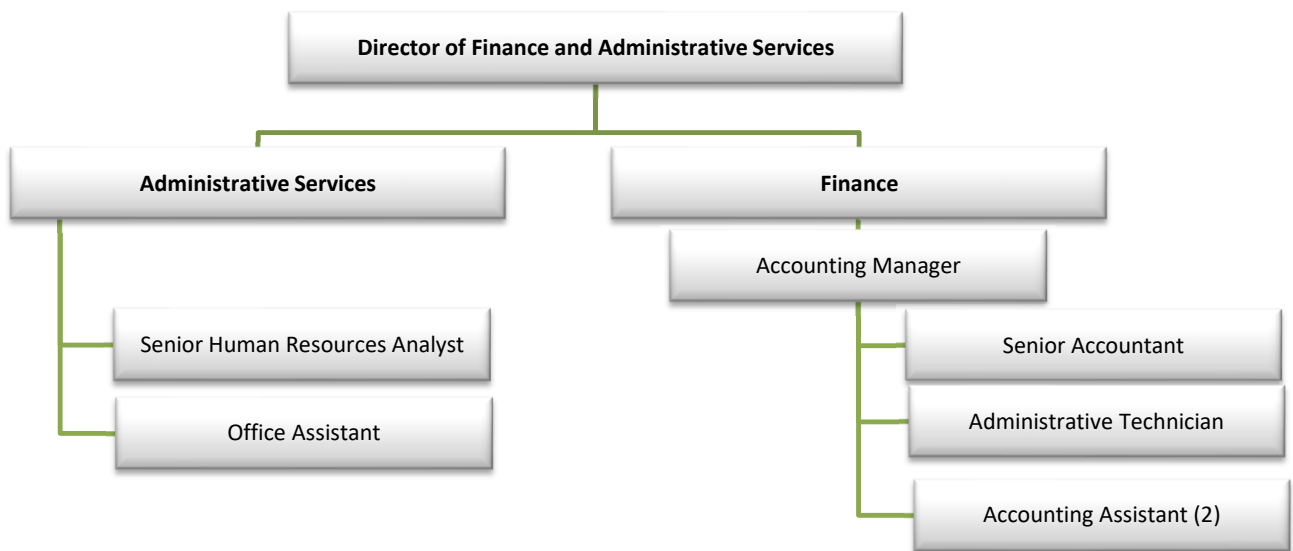
Estimated Cost of Service Level Option:	\$	250,000
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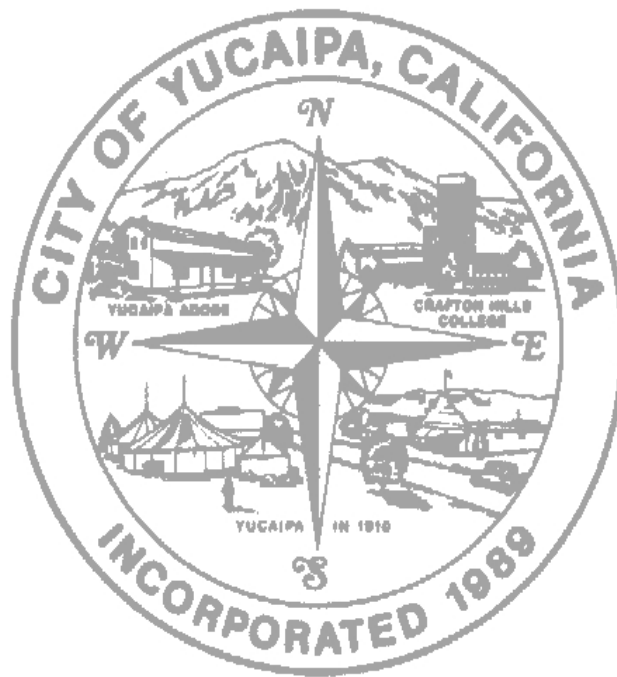


ADMINISTRATIVE SERVICES DEPARTMENT

MAJOR FUNCTIONS

The Administrative Services Department is primarily an internal service department providing service to all City operating departments. The department is responsible for finance, budgeting and accounting, risk management and human resources functions. This department manages various grant programs (including Community Development Block Grants and law enforcement grants) and is responsible for coordinating all external financing, the investment of City funds, and the preparation of the annual operations and capital budgets. In addition, the department is responsible for the provision of service to the community in the area of Animal Control, in coordination with the General Services Department.





MAJOR FUNCTIONS

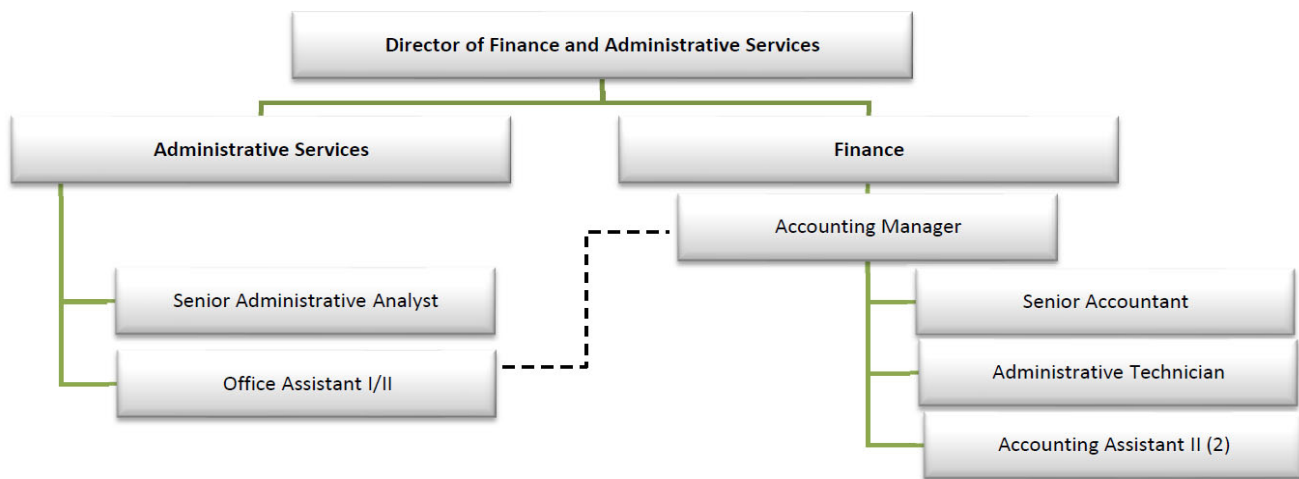
The Administrative Services Division is responsible for providing internal administrative support to all operating departments in the areas of Human Resources, Risk Management and Finance. The division is responsible for providing the lead role in front counter customer service at City Hall and is responsible for cashiering and reception services. This division also facilitates the personnel activities, in conjunction with all of the City's departments, for the effective recruitment, selection, on-boarding, discipline and training of employees. A representative from this division acts as City's representative on Board of Directors for Public Agency Risk Sharing Authority of California (PARSAC).

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Navigated the restrictions and challenges to normal customer service caused by the pandemic.

MAJOR GOALS FOR 2021-2022

- ◆ Enhance the City's risk management and human resources processes.



ADMINISTRATIVE SERVICES DEPARTMENT - ADMINISTRATIVE SERVICES DIVISION - 1500

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 49,660	\$ 185,097	\$ 125,000	\$ 328,069
5112	Temporary	7,500	36,400	36,400	36,400
5118	Allotment	13,140	26,280	25,733	46,620
5140	Auto Allowance	-	1,500	1,500	3,000
5120	Overtime	-	-	125	-
5130	Worker's Compensation	2,648	9,010	9,010	16,401
5131	PERS	8,987	33,729	17,682	57,412
5134	Payroll Tax	1,318	3,369	5,000	7,542
5135	Life Insurance	300	600	184	900
5137	Deferred Compensation	1,541	5,785	3,213	9,842
5145	Cell Phone Allowance	-	225	188	450
Subtotal - Salaries and Benefits		\$ 85,094	\$ 301,995	\$ 224,034	\$ 506,636
5201	Dues and Publications	1,250	1,250	1,150	1,250
5203	Travel and Meetings	2,000	2,000	500	1,500
5206	Office Supplies	800	800	715	800
5210	Professional Services	21,760	21,760	10,000	10,000
5220	Misc./Special Dept. Expense	27,400	27,400	32,000	27,400
5221	Printing and Advertising	3,445	3,445	3,445	3,445
5225	Animal Control	373,000	373,000	373,000	373,000
Subtotal - Operating Expenditures		\$ 429,655	\$ 429,655	\$ 420,810	\$ 417,395
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
Subtotal - Capital Outlay		-	-	-	-
9900	Contingency	-	-	-	-
Total Expenditures		\$ 514,749	\$ 731,650	\$ 644,844	\$ 924,031
5999	Transfers Out	-	-	-	-
Total Expenditures and Transfers Out		\$ 514,749	\$ 731,650	\$ 644,844	\$ 924,031

MAJOR FUNCTIONS

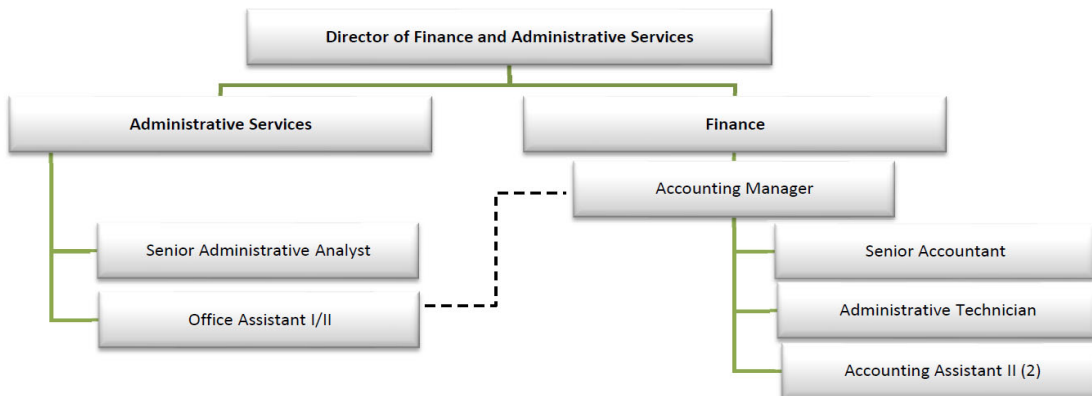
The Finance Division of the Administrative Services Department is responsible for the administration of financial record keeping and reporting functions for the City and the Successor Agency to the Yucaipa Redevelopment Agency. Other major functions include budget control, cash management, accounts payable and receivable, payroll, grant administration, capital project accounting and the administration of the City's Business License program. The General Fund and all other funds (i.e., Special Revenue, Debt Service, Capital Projects, Internal Service and Fiduciary Funds) are administered by the Finance Division. This division is also responsible for coordinating and preparing the City's Annual Budget document.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Coordinated the implementation of an updated Cost Allocation Plan.
- ◆ Prepared the FY 2019/20 Comprehensive Annual Financial Report that presents an accurate picture of City finances to the public.
- ◆ Facilitated the annual independent audit process.
- ◆ Achieved timely Treasurer's Reports.

MAJOR GOALS FOR 2021-2022

- ◆ Phase 1 of implementation of the new Enterprise Resource Planning software.
- ◆ Timely audit reports.



ADMINISTRATIVE SERVICES DEPARTMENT - FINANCE DIVISION- 1400

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 400,719	\$ 388,992	\$ 270,538	\$ 428,898
5118	Allotment	65,700	65,700	50,000	77,700
5120	Overtime	500	500	100	500
5130	Worker's Compensation	18,648	19,153	5,000	19,300
5131	PERS	72,519	74,479	59,868	75,057
5134	Payroll Tax	6,009	6,174	5,085	6,219
5135	Life Insurance	1,500	1,500	1,200	1,500
5137	Deferred Compensation	12,432	12,772	6,874	12,867
5145	Cell Phone Allowance	450	450	263	450
	Subtotal - Salaries and Benefits	\$ 578,477	\$ 569,719	\$ 398,928	\$ 622,491
5201	Dues and Publications	1,210	1,210	1,000	1,360
5206	Office Supplies	1,500	1,500	1,453	1,500
5210	Professional Services	56,950	146,950	251,750	58,400
5221	Printing and Advertising	1,000	1,000	1,000	1,000
	Subtotal - Operating Expenditures	\$ 60,660	\$ 150,660	\$ 255,203	\$ 62,260
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
	Subtotal - Capital Outlay	\$ -	\$ -	\$ -	\$ -
9900	Contingency	-	-	-	-
	Total Expenditures	\$ 639,137	\$ 720,379	\$ 654,131	\$ 684,751
5999	Transfers Out	-	-	-	-
	Total Expenditures and Transfers Out	\$ 639,137	\$ 720,379	\$ 654,131	\$ 684,751

CITY COUNCIL

MAJOR FUNCTIONS

The City of Yucaipa was incorporated on November 27, 1989. It is a "General Law" city governed by the City Council/City Manager form of government. The City observes State laws and the City Council has the power to make and enforce all laws and regulations with respect to municipal affairs.

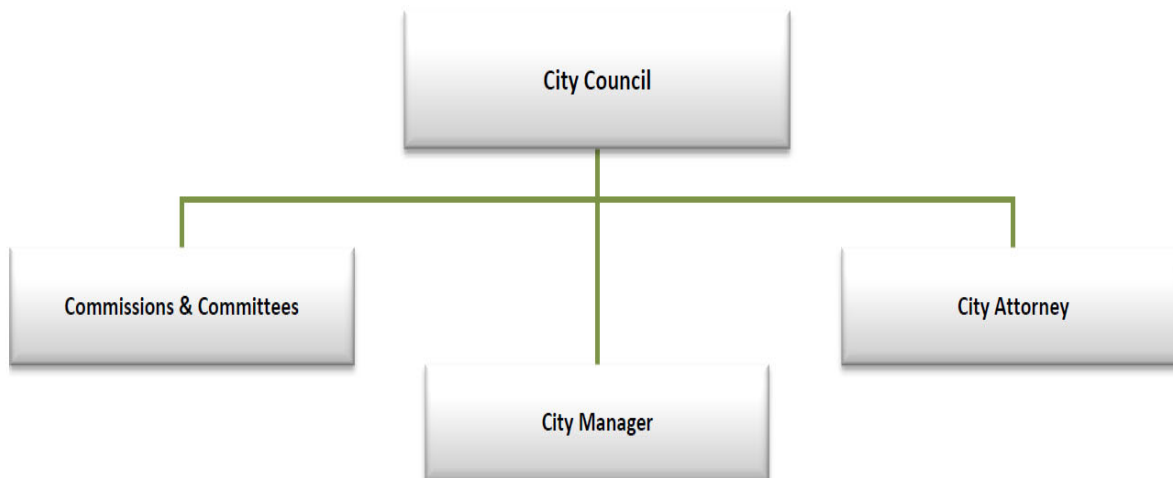
The City Council appoints the City Manager and the City Attorney and members of all advisory boards, commissions and committees. The Council is responsible for providing policy direction to staff, approving the annual budget, approving land use decisions and approving capital projects. The City Council also serves as the Board of Directors for the Successor Agency to the Yucaipa Redevelopment Agency.

Major Achievements for 2020-2021

- ◆ Completed AVA Overlay Study Phase I Plan.
- ◆ Started construction of Yucaipa Gateway Improvements (wall, underground electricity, bridge, etc.).
- ◆ Facilitated construction of several new restaurants in the Historic Uptown.
- ◆ Applied for several grants for the Dunlap Park/Five Winds Park projects.
- ◆ Fully implemented enhanced Keep Yucaipa Clean Program.
- ◆ Completed construction of phase IA of Wilson III Basins/Channels project.
- ◆ Added one additional deputy to enhance Public Safety in the community.
- ◆ Led the "reopening" of the Community with a very successful Music and Arts Festival.
- ◆ Created and administered a number of small business and resident assistance programs in order to help community members weather the pandemic "storm."
- ◆ Completed Wildwood Interchange PSR.

Major Goals for 2021-2022

- ◆ Facilitate additional residential and commercial development in the community, including the Yucaipa Pointe Project (completion of Chick-fil-A, Chipotle, Hawaiian Barbeque, etc. and the start of the Kaiser Medical Facility).
- ◆ Complete phase IB of the Wilson III Basin Project.
- ◆ Complete phase I of the Five Winds/El Dorado Ranch Park Project.
- ◆ Complete phase II of the AVA Overlay Process.
- ◆ Review, approve, and implement Strategic Plan for Police Services.
- ◆ Continue to enhance community policing efforts now that such activities are no longer so restricted by COVID-19 guidelines.



CITY COUNCIL - 1200

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5112	Temporary	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
5140	Auto Allowance	9,000	9,000	9,300	9,000
5130	Worker's Compensation	1,350	1,350	1,350	1,350
5134	Payroll Tax	2,295	2,295	3,090	2,295
Subtotal - Salaries and Benefits		\$ 42,645	\$ 42,645	\$ 43,740	\$ 42,645
5203	Travel and Meetings	7,500	7,500	1,000	7,500
5207	Telephone	6,600	6,600	6,600	2,000
5220	Misc./Special Dept. Expense	1,690	1,690	1,690	1,690
5401	Community Funding*	17,435	17,435	17,435	18,750
Subtotal - Operating Expenditures		\$ 33,225	\$ 33,225	\$ 26,725	\$ 29,940
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
Subtotal - Capital Outlay		\$ -	\$ -	\$ -	\$ -
9900	Contingency	-	-	-	-
Total Expenditures		\$ 75,870	\$ 75,870	\$ 70,465	\$ 72,585
5999	Transfers Out	-	-	-	-
Total Expenditures and Transfers Out		\$ 75,870	\$ 75,870	\$ 70,465	\$ 72,585

*Community Activity Grant (CAG) Funding

CITY MANAGER DEPARTMENT

MAJOR FUNCTIONS

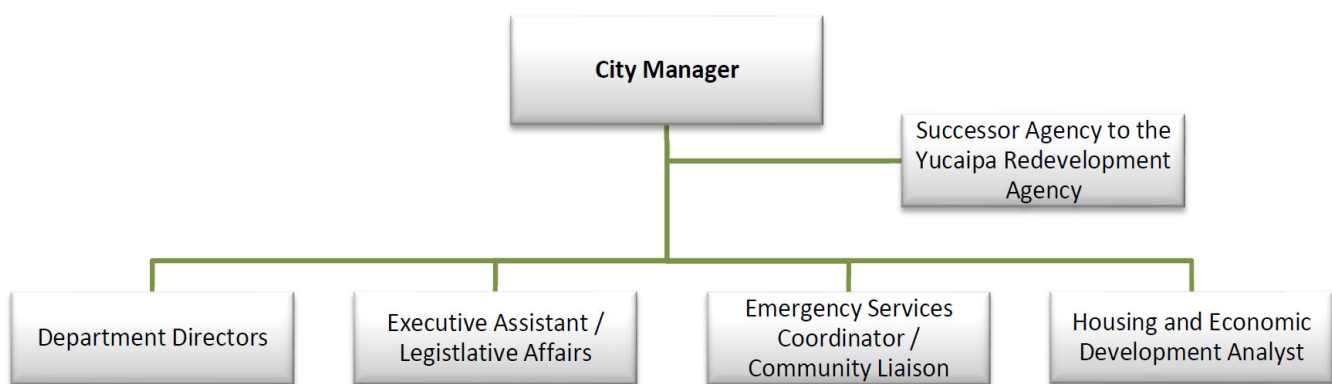
The City Manager is the Chief Administrative Officer of the City. Under the direction of the City Council, the City Manager is responsible for the efficient and effective operation of all city functions. This department implements Council policies, programs and directives and is responsible for the annual presentation of the City's budget document. The City Manager serves as an advisor to the City Council on matters of finance, administration, resource allocation and future needs of the community. In addition, the City Manager serves as the City Treasurer and Executive Director of the Successor Agency.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Established robust, cost-effective programming at the Performing Arts Center while promoting local cultural art opportunities.
- ◆ Completed Wildwood Interchange PSR.
- ◆ Started construction of the new City Yard.
- ◆ Started phase 1 construction of Oak Glen Creek Specific Plan.
- ◆ Continued to grow quality festivals/events programming in the community.
- ◆ Successfully managed organization through the pandemic while facilitating a significant uptick in development activity in the community.

MAJOR GOALS FOR 2021-2022

- ◆ Complete Police Services strategic plan.
- ◆ Complete phase IB of the Wilson III Basin Project.
- ◆ Complete phase I of the Five Winds/El Dorado Ranch project.
- ◆ Implement the next phase reorganization, continuing to focus on succession planning, productivity and quality of services.
- ◆ Continue to enhance cost-effective programming at the Performing Arts Center with a goal this year of 50% cost recovery, evolving toward an even greater cost recovery in future years.



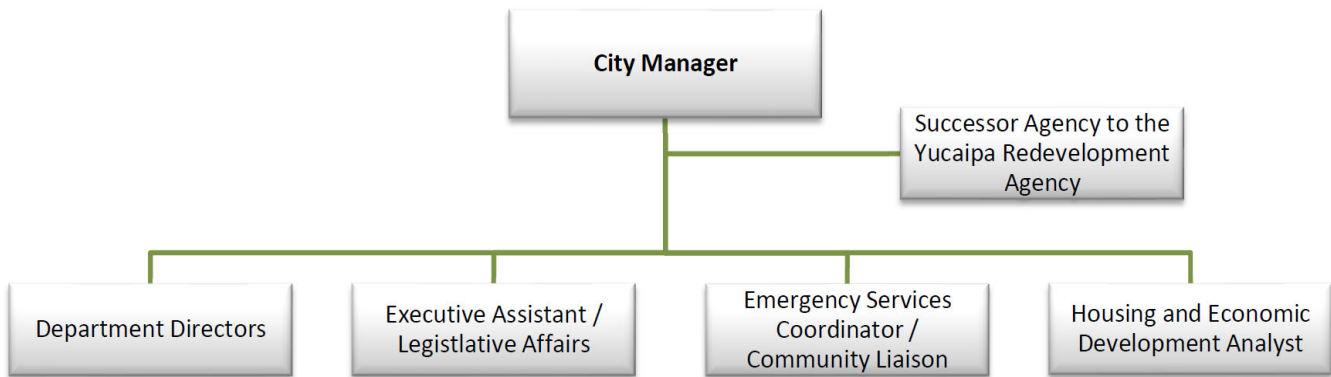


MAJOR FUNCTIONS

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MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Continued to make progress on critical infrastructure projects in the community, particularly those that facilitate economic development resulting in future sales and property tax revenues to help fund Public Safety in our community.
- ◆ Continued to provide cost-effective Community Services programming and special events for the community.



CITY MANAGER - 1100

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 399,174	\$ 404,803	\$ 424,475	\$ 463,359
5112	Temporary	10,000	10,000	1,000	10,000
5118	Allotment	39,420	39,420	39,420	58,275
5130	Worker's Compensation	19,026	19,211	19,211	21,301
5131	PERS	72,239	72,944	90,810	81,088
5133	Unemployment	10,000	10,000	55,000	30,000
5134	Payroll Tax	6,751	6,811	6,406	7,484
5135	Life Insurance	1,200	1,200	1,000	1,365
5136	Vision	6,960	6,960	6,960	17,400
5137	Deferred Compensation	28,458	28,578	32,000	26,393
Subtotal - Salaries and Benefits		\$ 593,228	\$ 599,927	\$ 676,283	\$ 716,665
5201	Dues and Publications	3,530	3,530	3,530	3,530
5203	Travel and Meetings	5,500	5,500	1,000	5,500
5206	Office Supplies	13,000	13,000	13,000	13,000
5210	Professional Services	85,500	85,500	85,500	85,500
5211	Professional Services, Legal	250,000	250,000	212,000	250,000
5220	Misc./Special Dept. Expense	13,690	13,690	5,000	13,690
5221	Printing and Advertising	2,750	2,750	2,750	2,750
Subtotal - Operating Expenditures		\$ 373,970	\$ 373,970	\$ 322,780	\$ 373,970
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
Subtotal - Capital Outlays		\$ -	\$ -	\$ -	\$ -
9900	Contingency	-	-	-	-
Total Expenditures		\$ 967,198	\$ 973,897	\$ 999,063	\$ 1,090,635
5999	Transfers Out	-	-	-	-
Total Expenditures and Transfers Out		\$ 967,198	\$ 973,897	\$ 999,063	\$ 1,090,635

MAJOR FUNCTIONS

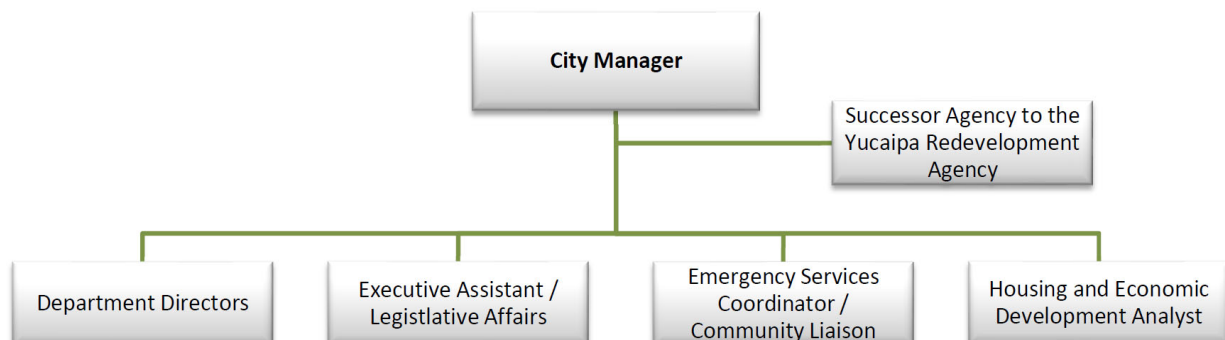
The City of Yucaipa strives to maintain a close working relationship with the local business community and also with area-wide economic development organizations, developers, site location specialists and others involved in business development. The Economic Development division was created to coordinate the City's economic development activities with potential and existing businesses and to implement the City's vision for economic prosperity through its value-added economic development programs, partnerships, and innovative opportunities to create quality jobs for the community.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Creatively utilized CDBG funds in launching a Small Business Loan to Grant Program with two rounds available to Yucaipa business impacted by the state-mandated closures due to COVID-19.
- ◆ Enhanced marketing and outreach of division's efforts and programs to the community, especially during the COVID-19 pandemic, with updated webpage with facilitated access to information, periodic e-newsletter to businesses to inform of resources and other forms of support, and more targeted social media outreach efforts.
- ◆ Completed the sale of the former City-owned property located at the 13th Street and Yucaipa Boulevard; the site is the future location of a new Dutch Brothers Coffee establishment to be open before the end of the fiscal year.
- ◆ Created new partnership with the Inland Empire Small Business Development Center to bring quality and professional small business consulting and mentoring to the Incubator Center.
- ◆ Partnered with the Chamber of Commerce and Yucaipa / Calimesa News Mirror to create an advertising promotion program for small businesses.
- ◆ Began phase 1 of the Five Winds Ranch Park with clearing and grading activities to accommodate improvements identified for the first phase, including the equestrian arena, equestrian camping, group camping sites, the archery course area, and grading, specifically in the locations of these proposed amenities.

MAJOR GOALS FOR 2021-2022

- ◆ Continue to facilitate development opportunities and projects that benefit the Yucaipa community and economy by fostering relationships with builders and developers, coordinating real property dispositions, helping reduce barriers to development, and engaging residents and community partners in development projects.
- ◆ Enhance marketing to promote the City, programs, and initiatives to diverse audiences including residents, tourists, visitors, and existing, new, and prospective businesses through a variety of mediums such as print and online media and the Explore Yucaipa campaign.
- ◆ Increase business support initiatives, including continuation of e-newsletter, implementation of billboard program to promote local businesses, and partnership with the Chamber of Commerce to foster a business-friendly environment in the City.
- ◆ Work with the Chamber of Commerce to revamp the City's Explore Yucaipa tourism campaign, beginning with a new website.



CITY MANAGER DEPARTMENT - ECONOMIC DEVELOPMENT DIVISION - 3500

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 65,609	\$ 67,856	\$ 68,598	\$ 68,598
5112	Temporary	15,000	15,000	15,405	15,000
5118	Allotment	13,140	13,140	13,140	12,432
5130	Worker's Compensation	3,728	3,833	3,833	3,087
5131	PERS	14,498	14,893	12,607	12,005
5134	Payroll Tax	1,201	1,236	2,200	2,500
5135	Life Insurance	300	300	121	240
5137	Deferred Compensation	2,485	2,555	500	2,058
	Subtotal - Salaries and Benefits	\$ 115,961	\$ 118,814	\$ 116,404	\$ 115,920
5201	Dues and Publications	800	800	-	800
5203	Travel and Meetings	1,000	1,000	-	1,000
5206	Office Supplies	500	500	-	500
5210	Professional Services	88,000	88,000	35,949	81,000
5211	Professional Services, Legal	-	-	17,626	-
5220	Misc./Special Dept. Expense	25,000	151,572	40,000	80,000
5221	Printing and Advertising	1,500	26,500	15,374	7,500
	Subtotal - Operating Expenditures	\$ 116,800	\$ 268,372	\$ 108,949	\$ 170,800
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
	Subtotal - Capital Outlays	\$ -	\$ -	\$ -	\$ -
9900	Contingency	-	-	-	-
	Total Expenditures	\$ 232,761	\$ 387,186	\$ 225,353	\$ 286,720
5999	Transfers Out	-	-	-	-
	Total Expenditures and Transfers Out	\$ 232,761	\$ 387,186	\$ 225,353	\$ 286,720

COMMUNITY SERVICES DEPARTMENT

MAJOR FUNCTIONS

The Community Services Department is responsible for the administration of the City's Recreation Sports, Classes, Special Events, "S.T.A.R.S." Before and After School Program, Teen Programs, Aquatics, Senior Services, Shelters, Special Event Permits Administration and Facility Management of the City of Yucaipa Scherer Center, Community Center and Park. In addition, the Department is responsible for the supervision and allocation of City and shared School District Sports facilities. The Community Services Department is dedicated to meeting the educational, recreation and leisure needs of our community and increasing community involvement by providing quality services and programs; while enhancing the quality of life for Yucaipa residents.

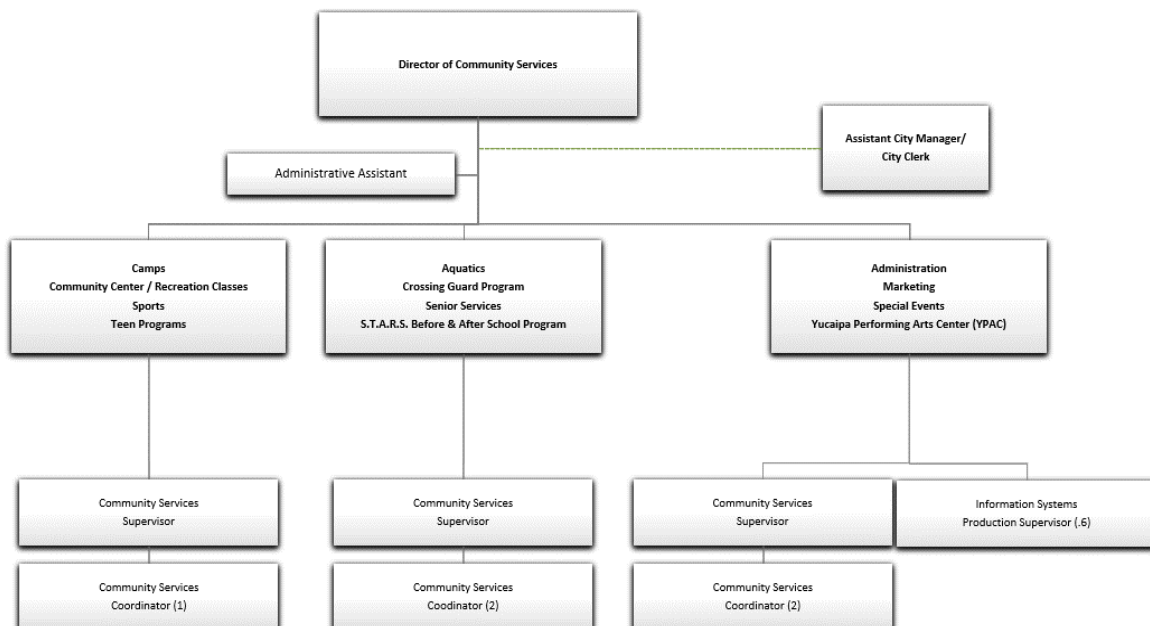
MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Offered recreational programming online when the state stay at home orders were in place.
- ◆ Reopened programs and services to the community as soon as the stay at home orders were lifted.
- ◆ Community Services staff continued to lead and meet with the following committees and commissions: Parks and Recreation Commission, Healthy Yucaipa and the Public Arts Committee.

MAJOR GOALS FOR 2021-2022

- ❖ *Maximize marketing outreach to the community regarding Community Services programs and events through various social media platforms.*
- ❖ *Provide multi-generational recreational opportunities for the community.*
- ❖ *Identify and develop community events with cultural, recreational and/or economic benefit to the City.*
- ❖ *Continue to build and foster collaborations with community partners to provide events, programs and services that enrich the lives of our residents.*

❖ *Indicates Customer Service-related goal.*



COMMUNITY SERVICES DEPARTMENT - ADMINISTRATION DIVISION - 8800

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 196,526	\$ 236,617	\$ 225,000	\$ 245,216
5118	Allotment	19,710	26,280	26,280	31,080
5140	Auto Allowance	3,000	3,000	3,000	3,000
5130	Worker's Compensation	9,145	10,951	10,951	11,035
5131	PERS	35,566	42,582	41,918	42,913
5134	Payroll Tax	3,435	4,532	3,774	3,556
5135	Life Insurance	450	600	200	600
5137	Deferred Compensation	6,097	7,303	6,749	7,356
5145	Cell Phone Allowance	450	450	450	450
Subtotal - Salaries and Benefits		\$ 274,379	\$ 332,315	\$ 318,322	\$ 345,205
5201	Dues and Publications	31,220	31,220	28,000	31,220
5203	Travel and Meetings	2,800	2,800	1,600	2,800
5206	Office Supplies	500	500	500	500
5210	Professional Services	40,000	40,000	15,000	40,000
5213	General Supplies	1,000	1,000	143	1,000
5220	Misc./Special Dept. Expense	2,700	2,700	1,000	2,700
Subtotal - Operating Expenditures		\$ 78,220	\$ 78,220	\$ 46,243	\$ 78,220
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
Subtotal - Capital Outlays		\$ -	\$ -	\$ -	\$ -
9900	Contingency	-	-	-	-
Total Expenditures		\$ 352,599	\$ 410,535	\$ 364,565	\$ 423,425
5999	Transfers Out	-	-	-	-
Total Expenditures and Transfers Out		\$ 352,599	\$ 410,535	\$ 364,565	\$ 423,425

COMMUNITY SERVICES DEPARTMENT - AQUATICS DIVISION - 8400

MAJOR FUNCTIONS

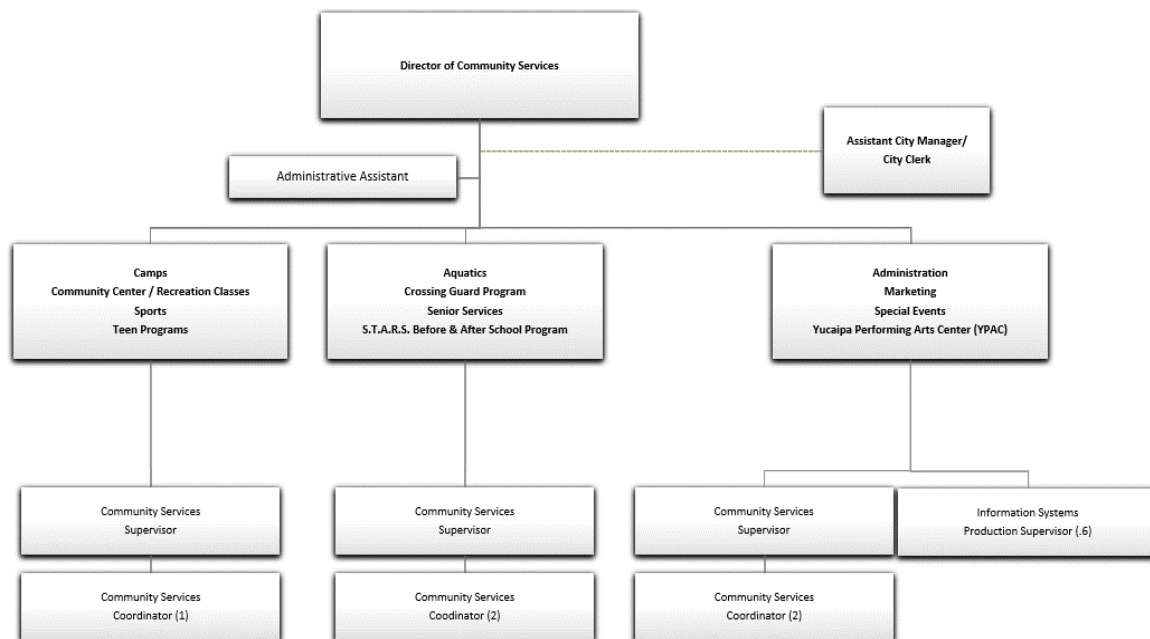
The Aquatics Division is responsible for the operations of the 7th Street Park Municipal Pool and joint use programming at the Crafton Hills College Aquatics Complex. This division provides seasonal recreation swim, swim lessons and various aquatic activities.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Community Services Staff collaborated with Crafton Hills College and local aquatics organizations, such as Yucaipa Swim Team and Sand Canyon Water Polo Club (formerly Thunderbirds Water Polo Club), to utilize the Crafton Hills College pool for conditioning and practices, in addition to the 7th Street Pool.
- ◆ Offered an American Red Cross Lifeguard course in spring 2021, which filled to capacity.
- ◆ Offered a week day Learn to Swim Program, that filled to 81% capacity.

MAJOR GOALS FOR 2021-2022

- ◆ Increase swim lesson enrollment.
- ◆ Offer a swim lesson program for children with special needs or disabilities.
- ◆ Work with YST to form a recreational swim team for children who have completed swim lessons but are not interested in the club swim team.



COMMUNITY SERVICES DEPARTMENT - AQUATICS DIVISION - 8400

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 8,011	\$ 8,236	\$ 7,329	\$ 8,575
5112	Temporary	41,302	35,302	1,000	96,032
5118	Allotment	1,314	1,314	1,314	1,554
5130	Worker's Compensation	2,231	2,241	2,241	4,707
5131	PERS	1,450	1,490	1,475	1,501
5134	Payroll Tax	3,280	3,285	200	7,471
5135	Life Insurance	30	30	30	30
5137	Deferred Compensation	249	259	219	257
5145	Cell Phone Allowance	45	45	45	45
Subtotal - Salaries and Benefits		\$ 57,912	\$ 52,202	\$ 13,853	\$ 120,172
5201	Dues and Publications	1,083	1,083	500	1,700
5203	Travel and Meetings	395	395	395	815
5205	Utilities	18,807	18,807	20,000	25,775
5206	Office Supplies	550	550	550	550
5210	Professional Services	959	959	1,000	1,480
5212	Special Supplies	310	310	310	1,310
5213	General Supplies	4,000	10,000	14,000	14,000
5221	Printing and Advertising	900	900	900	1,000
5223	Uniform Expense	2,500	2,500	2,500	2,500
Subtotal - Operating Expenditures		\$ 29,504	\$ 35,504	\$ 40,155	\$ 49,130
9100	Capital Outlay	4,000	4,000	4,000	4,000
9200	Capital Projects	-	-	-	-
Subtotal - Capital Outlays		\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
9900	Contingency	1,000	1,000	1,000	1,000
Total Expenditures		\$ 92,416	\$ 92,706	\$ 59,008	\$ 174,302
5999	Transfers Out	-	-	-	-
Total Expenditures and Transfers Out		\$ 92,416	\$ 92,706	\$ 59,008	\$ 174,302

COMMUNITY SERVICES DEPARTMENT - CAMPS DIVISION - 8310

MAJOR FUNCTIONS

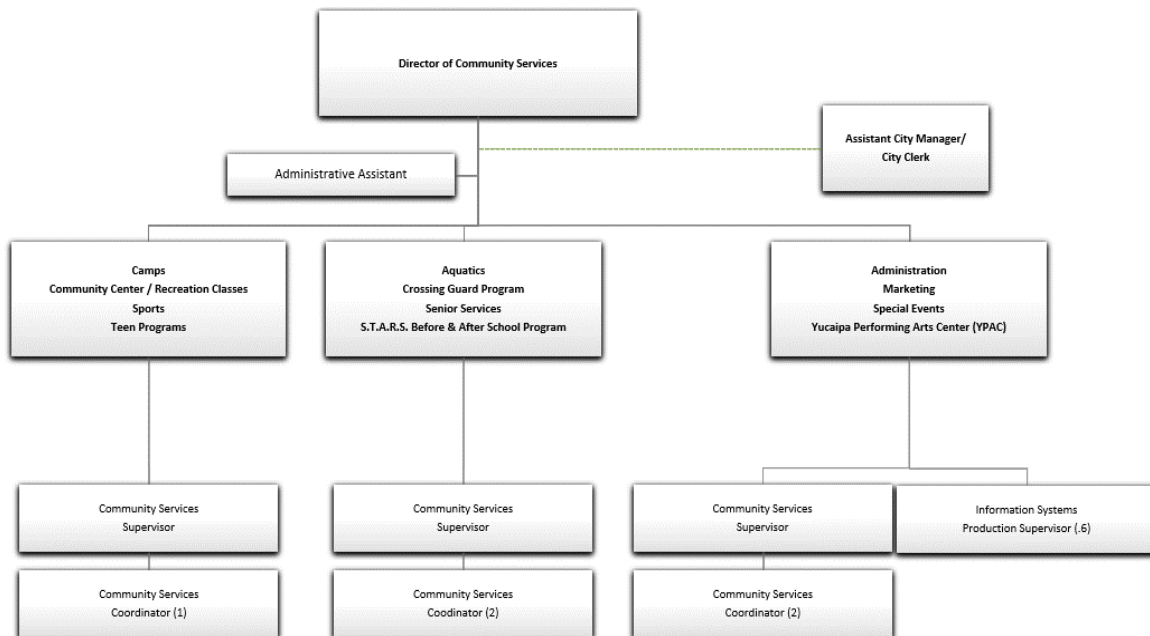
The Camps division of the Community Services Department provides camp programs for children in grades TK-8. This program provides a quality, safe, affordable program, which strives to assist students to achieve higher grades and to improve school attendance and behavior with an emphasis on creating lifelong experiences.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Provided residents a successful Summer Camp Program that met all COVID-19 state and county guidelines.
- ◆ Partnered with the Raymond M. Alf Museum of Paleontology (Claremont CA) to provide Summer Camp participants a virtual tour and discussion on paleontology/dinosaurs.
- ◆ Held several trainings provide camp staff with vital information pertaining to department policies, COVID-19 guidelines and staff motivation.

MAJOR GOALS FOR 2021-2022

- ◆ Develop and maintain a highly trained and motivated staff who are responsive to the needs of the children participating in the program.
- ◆ Partner with various community groups and City Departments, including Fire and Police Departments for camp presentations and demonstrations.
- ◆ Research field trip opportunities.



COMMUNITY SERVICES DEPARTMENT - CAMPS DIVISION - 8310

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 15,892	\$ 16,337	\$ 9,321	\$ 12,862
5112	Temporary	84,240	84,240	17,109	90,970
5118	Allotment	3,285	3,285	2,382	2,331
5130	Worker's Compensation	4,530	4,550	4,550	4,672
5131	PERS	2,876	2,956	3,066	2,251
5134	Payroll Tax	6,683	6,693	1,290	7,146
5135	Life Insurance	75	75	33	45
5137	Deferred Compensation	493	508	437	386
5145	Cell Phone Allowance	-	-	68	-
Subtotal - Salaries and Benefits		\$ 118,074	\$ 118,644	\$ 38,256	\$ 120,663
5206	Office Supplies	700	700	700	700
5213	General Supplies	12,960	12,960	7,500	16,500
5221	Printing and Advertising	1,400	1,400	500	1,400
5223	Uniform Expense	2,040	2,040	1,920	2,040
Subtotal - Operating Expenditures		\$ 17,100	\$ 17,100	\$ 10,620	\$ 20,640
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
Subtotal - Capital Outlays		\$ -	\$ -	\$ -	\$ -
9900	Contingency	-	-	-	-
Total Expenditures		\$ 135,174	\$ 135,744	\$ 48,876	\$ 141,303
5999	Transfers Out	-	-	-	-
Total Expenditures and Transfers Out		\$ 135,174	\$ 135,744	\$ 48,876	\$ 141,303

MAJOR FUNCTIONS

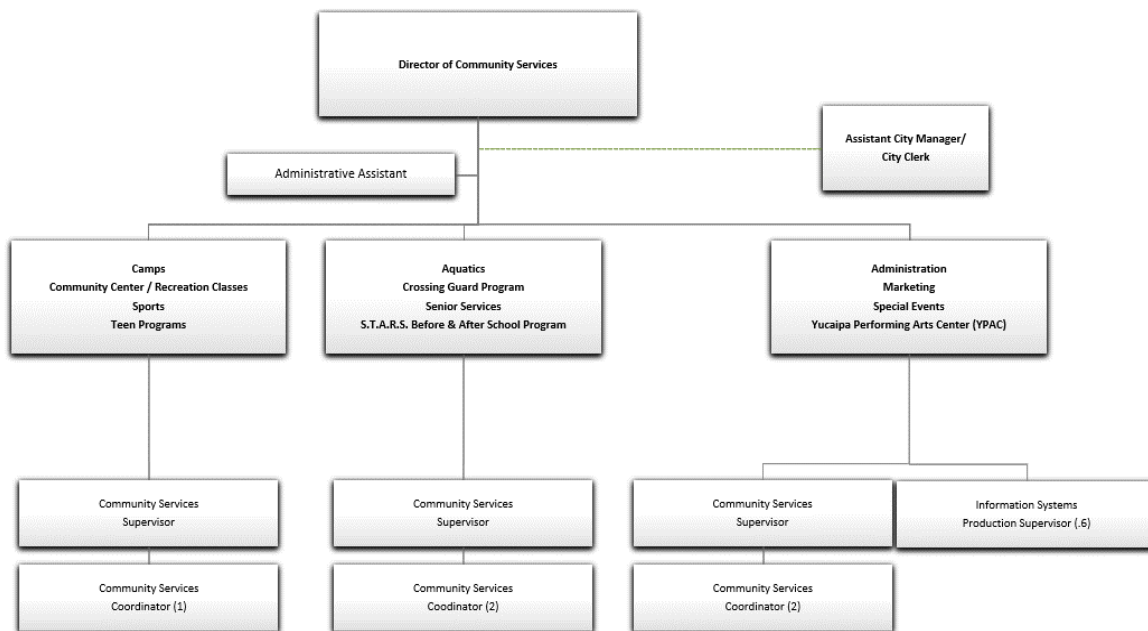
The City of Yucaipa Community Center is a 24,462 square foot facility comprised of a gymnasium, two racquetball courts, dance/fitness room, banquet room, community meeting, warming kitchen and an activity room. The Center houses the Community Services Department's Special Events, Recreation, S.T.A.R.S. Before and After School Program and Aquatics administrative staff. The Center provides opportunities for both structured and non-structured recreation for all ages. Community Center facilities are also available to rent for private and public events.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ The Community Center modified rules to meet the state COVID-19 guidelines and continued to offer drop-in sports opportunities to the community.
- ◆ The Community Center modified rules to meet the state COVID-19 guidelines and continued to offer contract class opportunities to the community.

MAJOR GOALS FOR 2021-2022

- ◆ Continue to meet the needs to of the community by offering drop-in sports in the gymnasium.
- ◆ Increase participation in the Summer Youth Basketball Program.
- ◆ Increase class participation by offering new and exciting classes to the community and recruiting new instructors.



COMMUNITY SERVICES DEPARTMENT - COMMUNITY CENTER/GYMNASIUM DIVISION - 8700

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 129,185	\$ 99,041	\$ 84,708	\$ 114,455
5112	Temporary	77,656	77,656	50,000	109,428
5118	Allotment	24,309	17,739	11,744	23,310
5130	Worker's Compensation	9,506	8,152	8,152	10,075
5131	PERS	23,379	18,107	19,061	20,030
5134	Payroll Tax	7,878	7,441	3,600	10,031
5135	Life Insurance	555	405	101	450
5137	Deferred Compensation	4,008	3,107	2,091	3,434
5145	Cell Phone Allowance	315	315	315	315
Subtotal - Salaries and Benefits		\$ 276,791	\$ 231,963	\$ 179,773	\$ 291,527
5201	Dues and Publications	165	165	-	165
5203	Travel and Meetings	330	330	33	330
5206	Office Supplies	2,400	2,400	1,200	2,400
5210	Professional Services	48,160	48,160	9,590	45,640
5213	General Supplies	3,920	3,920	2,000	3,920
5217	Building Repair and Maintenance	4,500	4,500	4,500	4,500
5220	Misc./Special Dept. Expense	250	250	250	250
5223	Uniform Expense	1,000	1,000	1,000	1,000
Subtotal - Operating Expenditures		\$ 60,725	\$ 60,725	\$ 18,573	\$ 58,205
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
Subtotal - Capital Outlays		\$ -	\$ -	\$ -	\$ -
9900	Contingency	-	-	-	-
Total Expenditures		\$ 337,516	\$ 292,688	\$ 198,346	\$ 349,732
5999	Transfers Out	-	-	-	-
Total Expenditures and Transfers Out		\$ 337,516	\$ 292,688	\$ 198,346	\$ 349,732

MAJOR FUNCTIONS

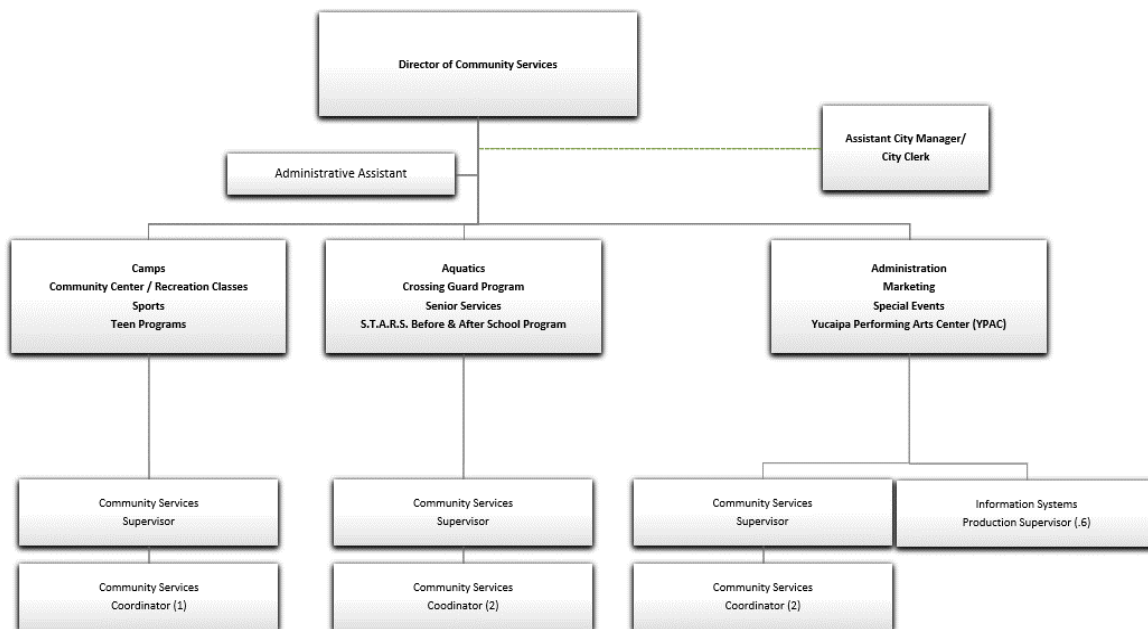
The Community Services Department is responsible for the administration of seven school site Crossing Guard locations in conjunction with the Yucaipa-Calimesa Joint Unified School District and the City of Calimesa.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Due to the COVID-19 pandemic, schools did not return for on-campus instruction until April 6, 2021. Crossing Guards provided services in modified scheduling, based on the YCJUSD needs.
- ◆ Crossing Guards received professional development training in December 2020 and in March 2021 in preparation of students resuming on-campus instruction.
- ◆ Crossing Guards and Community Services staff collaborated with YCJUSD elementary principals to promote student/pedestrian safety through onsite and digital communication.

MAJOR GOALS FOR 2021-2022

- ◆ Conduct biannual trainings for Crossing Guards that includes topics on controlling and alleviating traffic and creating a safe environment for pedestrians.
- ◆ Implement a shirt uniform policy, purchase uniforms and enforce the uniform policy.
- ◆ Purchase electronic stop signs to increase pedestrian and motorist visual awareness in high traffic areas.



COMMUNITY SERVICES DEPARTMENT - CROSSING GUARD DIVISION - 8000 (GAS TAX FUND)

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 4,006	\$ 4,006	\$ 9,477	\$ 17,895
5112	Temporary	36,943	36,943	10,000	39,668
5118	Allotment	657	657	1,971	3,765
5130	Worker's Compensation	1,849	1,854	1,854	2,590
5131	PERS	725	745	1,195	3,132
5134	Payroll Tax	2,886	2,891	300	3,297
5135	Life Insurance	15	15	17	75
5137	Deferred Compensation	124	129	282	537
5145	Cell Phone Allowance	23	23	41	59
Subtotal - Salaries and Benefits		\$ 47,228	\$ 47,263	\$ 25,137	\$ 71,018
5213	General Supplies	1,000	1,000	1,000	1,000
5223	Uniform Expense	1,150	1,350	1,000	1,350
Subtotal - Operating Expenditures		\$ 2,150	\$ 2,350	\$ 2,000	\$ 2,350
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
Subtotal - Capital Outlays		\$ -	\$ -	\$ -	\$ -
9900	Contingency	-	-	-	-
Total Expenditures		\$ 49,378	\$ 49,613	\$ 27,137	\$ 73,368
5999	Transfers Out	-	-	-	-
Total Expenditures and Transfers Out		\$ 49,378	\$ 49,613	\$ 27,137	\$ 73,368

MAJOR FUNCTIONS

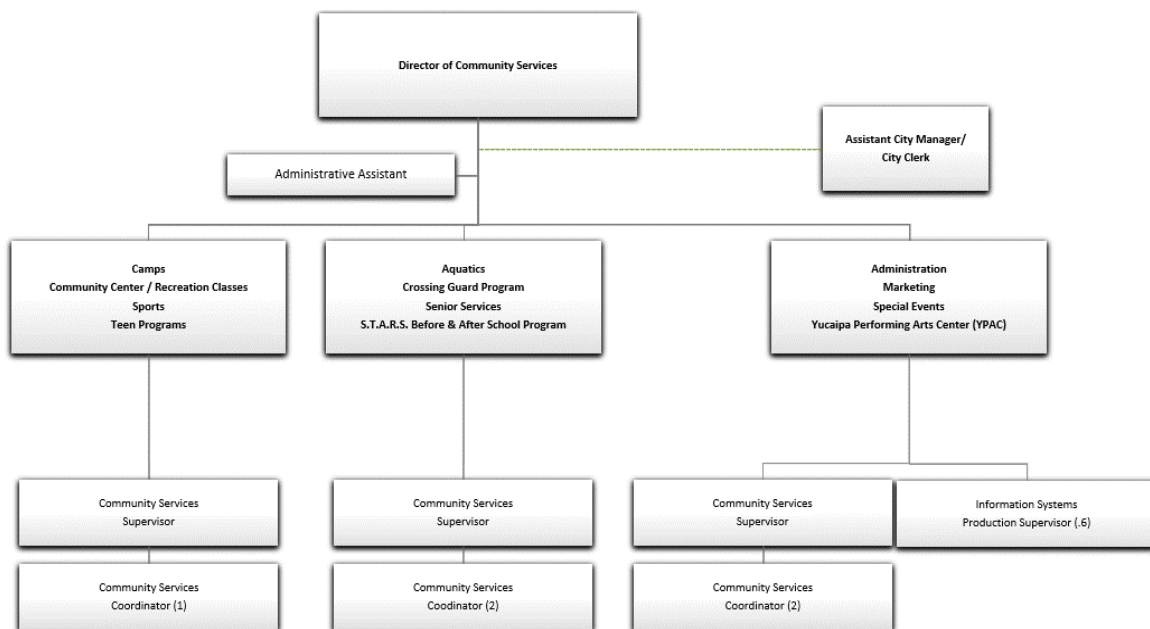
To provide unique opportunities for the community to experience and enjoy professional music and theatrical performances, young audience productions, cultural and enrichment programs, festivals and other types of social events.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Followed State guidelines to reopen the YPAC in May 2021.
- ◆ Programmed the 2nd season of events, which included Summer Nights 2021 on the Outdoor Stage and the "YPAC Presents" 20-21 Season in the Indoor Theater which offered a total of 5 events.
- ◆ Changed ticketing companies to Ticketmaster.
- ◆ Rented the YPAC to outside organizations during the COVID-19 pandemic.

MAJOR GOALS FOR 2021-2022

- ◆ Provide an indoor season of 14 ticketed entertainment events.
- ◆ Provide an outdoor season of 4 ticketed concerts.
- ◆ To collaborate with local organizations, community partners, and businesses to facilitate and support artistic and cultural experiences for the community.



COMMUNITY SERVICES DEPARTMENT - PERFORMING ARTS CENTER (YPAC) DIVISION - 8710

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 134,018	\$ 131,019	\$ 61,479	\$ 136,638
5112	Temporary	50,000	50,000	30,026	90,000
5118	Allotment	24,966	23,652	9,198	27,972
5130	Worker's Compensation	8,487	8,351	8,351	10,199
5131	PERS	24,253	23,728	25,305	23,912
5134	Payroll Tax	5,835	5,795	2,865	8,866
5135	Life Insurance	570	540	145	540
5137	Deferred Compensation	4,158	4,071	974	4,099
5145	Cell Phone Allowance	180	180	135	-
Subtotal - Salaries and Benefits		\$ 252,467	\$ 247,335	\$ 138,479	\$ 302,226
5201	Dues and Publications	2,131	2,131	400	2,325
5203	Travel and Meetings	3,000	3,000	1,000	1,101
5205	Utilities	38,695	38,695	45,000	51,500
5206	Office Supplies	1,200	1,200	1,200	1,200
5210	Professional Services	25,000	25,000	2,000	17,000
5213	General Supplies	20,000	20,000	10,000	15,000
5217	Building Repair and Maintenance	10,000	10,000	5,582	8,000
5220	Misc./Special Dept. Expense	200,000	200,000	100,000	250,000
5221	Printing and Advertising	40,000	40,000	16,500	53,500
5222	Equipment Maintenance	10,000	10,000	5,000	8,000
Subtotal - Operating Expenditures		\$ 350,026	\$ 350,026	\$ 186,682	\$ 407,626
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
Subtotal - Capital Outlays		\$ -	\$ -	\$ -	\$ -
9900	Contingency	-	-	-	-
Total Expenditures		\$ 602,493	\$ 597,361	\$ 325,161	\$ 709,852
5999	Transfers Out	-	-	-	-
Total Expenditures and Transfers Out		\$ 602,493	\$ 597,361	\$ 325,161	\$ 709,852

COMMUNITY SERVICES DEPARTMENT - SENIOR SERVICES DIVISION - 8600

MAJOR FUNCTIONS

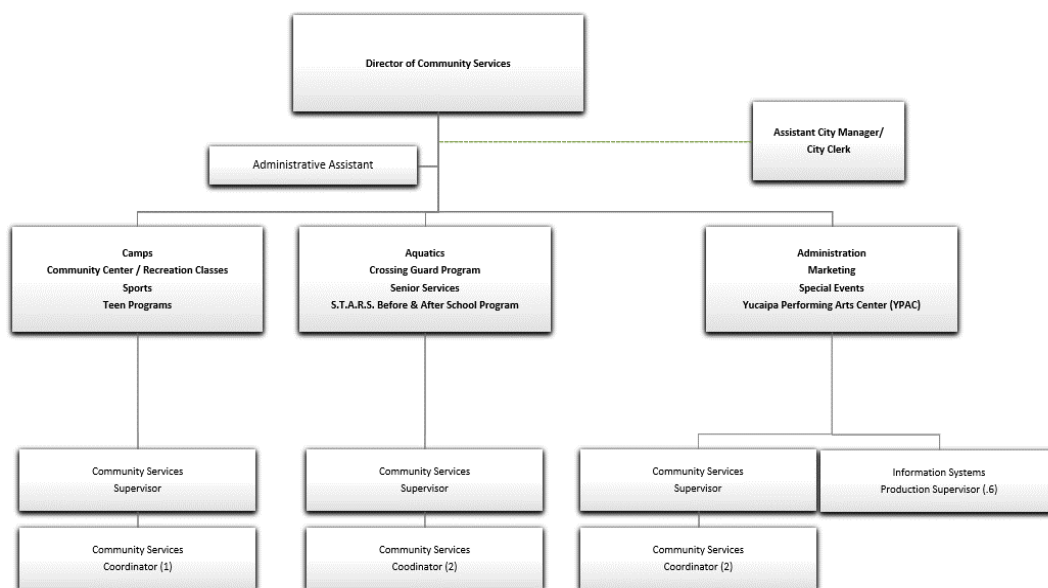
The Scherer Community Center serves the needs of the senior community by offering a variety of classes, activities and special events. In addition to social and fitness programs, the center acts as a referral agency to provide seniors appointments with legal, medical, and financial professionals and provides informational lectures on a variety of important topics. Assistance is provided by way of counseling and a food distribution program. In addition to the office space, the Scherer Community Center has a large banquet room, which may be divided into three smaller rooms, so that multiple activities may occur simultaneously. The Nutrition Center is host to the County of San Bernardino's Senior Nutrition Program, which provides a hot meal for seniors Monday through Friday.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ The Scherer Community Center (senior center) was closed for onsite programming since March 2020, with the exception of opening for modified hours as a cooling center in July 2020. The Scherer Community Center did keep information up-to-date within the facility and on the City website.
- ◆ Awarded Measure I funds from OmniTrans in the amount of \$327,057 to lease three green high passenger vehicles.
- ◆ Senior Meals continued to operate during the fiscal year. Family Services Association provided a drive-thru distribution. The monthly USDA (commodities) distribution continued, in a modified drive-thru as well as homebound distribution. During summer 2020, Community Services staff collaborated with the local organization, Farms to Families, to provide dairy boxes to residents of all ages.
- ◆ The Scherer Community Center operated as a COVID-19 testing site from November 2020 to February 2021 and a vaccination site beginning February 2021 and still ongoing.

MAJOR GOALS FOR 2021-2022

- ◆ Apply for grant funding to help offset the cost of senior programming.
- ◆ Establish contacts and create relationships with management of local Mobile Home Parks to promote programs and activities offered at the Scherer Community Center.



COMMUNITY SERVICES DEPARTMENT - SENIOR SERVICES DIVISION - 8600

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 121,043	\$ 97,423	\$ 43,757	\$ 34,299
5112	Temporary	29,218	29,218	250	54,288
5118	Allotment	23,652	18,396	7,227	6,216
5120	Overtime	-	-	60	-
5130	Worker's Compensation	6,948	5,885	5,885	3,986
5131	PERS	21,905	17,773	14,023	6,002
5134	Payroll Tax	4,050	3,709	757	4,650
5135	Life Insurance	540	420	67	120
5137	Deferred Compensation	3,755	3,046	1,149	1,029
5145	Cell Phone Allowance	180	180	195	180
Subtotal - Salaries and Benefits		\$ 211,291	\$ 176,050	\$ 73,370	\$ 110,771
5201	Dues and Publications	376	376	376	376
5203	Travel and Meetings	765	765	250	765
5206	Office Supplies	1,500	1,500	500	1,500
5210	Professional Services	8,260	8,260	4,000	8,260
5212	Special Supplies	2,000	2,000	-	2,000
5213	General Supplies	8,000	8,000	2,000	6,300
5220	Misc./Special Dept. Expense	1,500	1,500	500	3,000
5222	Equipment Maintenance	500	500	500	500
5223	Uniform Expense	320	320	288	320
Subtotal - Operating Expenditures		\$ 23,221	\$ 23,221	\$ 8,414	\$ 23,021
9100	Capital Outlay	-	-	-	52,500
9200	Capital Projects	-	-	-	-
Subtotal - Capital Outlays		\$ -	\$ -	\$ -	\$ 52,500
9900	Contingency	-	-	-	-
Total Expenditures		\$ 234,512	\$ 199,271	\$ 81,784	\$ 186,292
5999	Transfers Out	-	-	-	-
Total Expenditures and Transfers Out		\$ 234,512	\$ 199,271	\$ 81,784	\$ 186,292

COMMUNITY SERVICES DEPARTMENT - SPECIAL EVENTS DIVISION - 8500

MAJOR FUNCTIONS

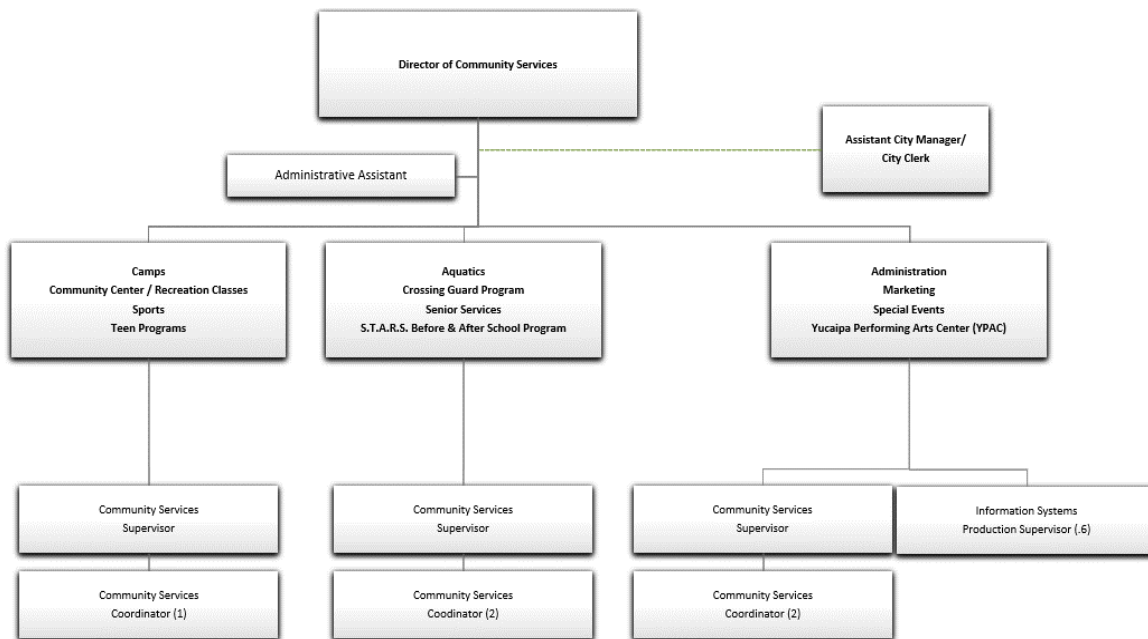
The Special Events Division of the Community Services Department is responsible for providing special events and cultural activities for people of all ages. Unique events coordinated through this Division include the Festival Series (Yucaipa Music and Arts Festival, Autumnfest and Winterfest), Concerts in the Park, Movies in the Park, Make a Difference Day, Uptown Friday Nights, Eggstravaganza and a series of Special Events at the Performing Arts Center known as Date Night.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Host the first-ever Haunted Maze event at the YPAC during the month of October 2020.
- ◆ Due to State COVID-19 guidelines, adjusted annual community events to be drive-ins.
- ◆ Held the ninth annual Music and Arts Festival and earned the most revenue to date.

MAJOR GOALS FOR 2021-2022

- ◆ Utilize surveys gathered at previous events to make changes to festivals and events.
- ◆ Continue to collaborate with community groups to host events within the community.
- ◆ Host a 4th of July event at YHS for the community.



COMMUNITY SERVICES DEPARTMENT - SPECIAL EVENTS DIVISION - 8500

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 64,091	\$ 65,891	\$ 59,729	\$ 68,598
5112	Temporary	16,440	16,440	7,500	17,645
5118	Allotment	10,512	10,512	10,512	12,432
5130	Worker's Compensation	3,722	3,807	3,807	3,881
5131	PERS	11,599	11,914	9,832	12,005
5134	Payroll Tax	2,219	2,249	1,417	2,345
5135	Life Insurance	240	240	91	240
5137	Deferred Compensation	1,988	2,043	1,793	2,058
	Subtotal - Salaries and Benefits	\$ 110,811	\$ 113,096	\$ 94,680	\$ 119,203
5201	Dues and Publications	150	150	150	150
5203	Travel and Meetings	2,000	2,000	1,000	2,000
5206	Office Supplies	1,300	1,300	1,000	1,300
5213	General Supplies	1,450	1,450	1,450	1,450
5220	Misc./Special Dept. Expense	240,000	263,133	210,157	319,953
5221	Printing and Advertising	2,400	2,400	1,400	2,400
5223	Uniform Expense	910	910	910	910
	Subtotal - Operating Expenditures	\$ 248,210	\$ 271,343	\$ 216,067	\$ 328,163
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
	Subtotal - Capital Outlays	\$ -	\$ -	\$ -	\$ -
9900	Contingency	-	-	-	-
	Total Expenditures	\$ 359,021	\$ 384,439	\$ 310,747	\$ 447,366
5999	Transfers Out	-	-	-	-
	Total Expenditures and Transfers Out	\$ 359,021	\$ 384,439	\$ 310,747	\$ 447,366

COMMUNITY SERVICES DEPARTMENT - SPORTS DIVISION - 8100

MAJOR FUNCTIONS

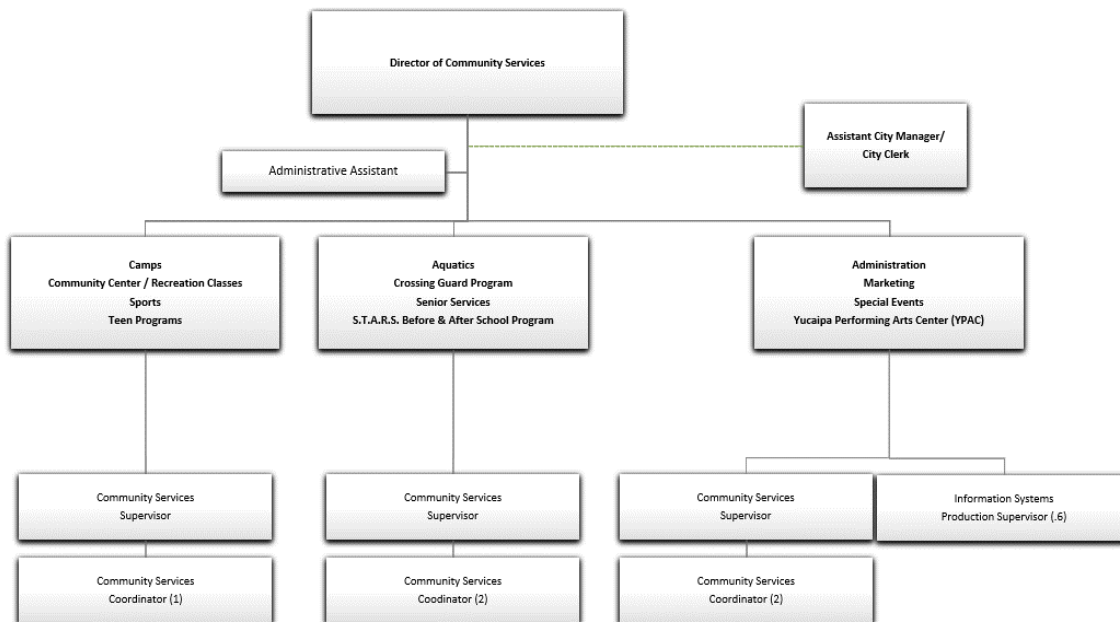
The Sports Division of the Community Services Department is responsible for providing recreational sport programs and special health related activities for people of all ages. Unique activities coordinated through this Division include: Volleyball, Youth and Adult Basketball, and Adult Softball.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Worked with little leagues to provide regional tournaments for multiple age divisions.
- ◆ Worked with Yucaipa Valley National Little League to complete agreement to begin construction on the 13th Street Sports Complex parking lot.
- ◆ Expanded the Adult Softball program by offering an additional division on Monday evenings.
- ◆ Worked with Yucaipa Valley Youth Soccer Organization (YVYSO) to allocate field space during the renovation of the Rick McCown Soccer Complex.

MAJOR GOALS FOR 2021-2022

- ◆ Work with leagues to help put on two regional youth baseball/softball tournaments.
- ◆ Assist leagues' in marketing efforts by utilizing City's social media platforms and having print materials available at Community Center.



COMMUNITY SERVICES DEPARTMENT - SPORTS DIVISION - 8100

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 18,374	\$ 18,889	\$ 14,075	\$ 26,470
5112	Temporary	10,680	10,680	2,680	21,510
5118	Allotment	3,285	3,285	2,135	5,439
5130	Worker's Compensation	1,336	1,361	1,361	2,159
5131	PERS	3,325	3,415	3,016	4,632
5134	Payroll Tax	1,093	1,103	204	2,029
5135	Life Insurance	75	75	20	105
5137	Deferred Compensation	570	585	407	794
5145	Cell Phone Allowance	68	68	67	68
Subtotal - Salaries and Benefits		\$ 38,806	\$ 39,460	\$ 23,966	\$ 63,206
5201	Dues and Publications	130	130	130	130
5203	Travel and Meetings	140	140	-	140
5206	Office Supplies	150	150	150	150
5210	Professional Services	5,300	5,300	-	5,300
5213	General Supplies	5,300	5,300	4,000	12,000
Subtotal - Operating Expenditures		\$ 11,020	\$ 11,020	\$ 4,280	\$ 17,720
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
Subtotal - Capital Outlays		\$ -	\$ -	\$ -	\$ -
9900	Contingency	-	-	-	-
Total Expenditures		\$ 49,826	\$ 50,480	\$ 28,246	\$ 80,926
5999	Transfers Out	-	-	-	-
Total Expenditures and Transfers Out		\$ 49,826	\$ 50,480	\$ 28,246	\$ 80,926

MAJOR FUNCTIONS

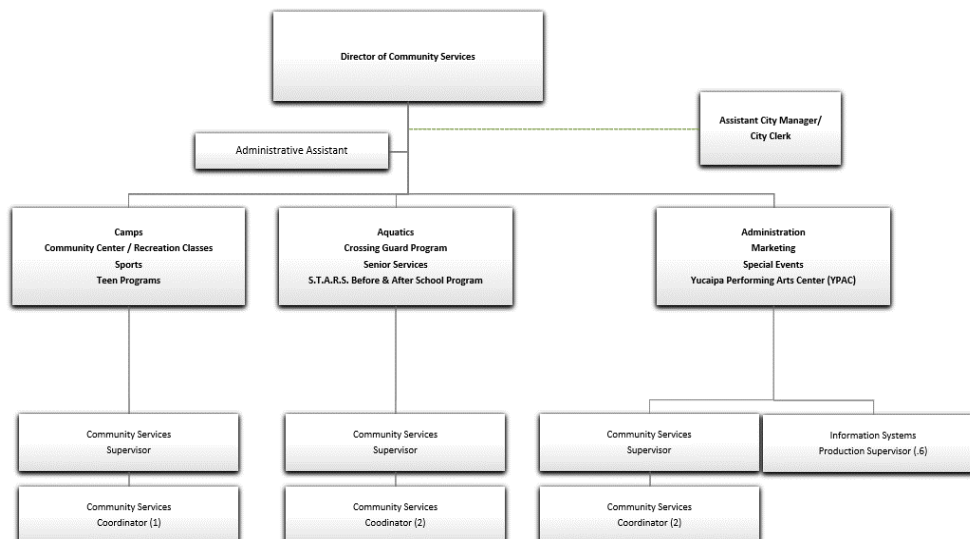
The "S.T.A.R.S." Division of the Community Services Department provides a before and after school program at eight school sites. This program is a recreational, educational enrichment-based program for students in grades TK-8. This program provides a quality, safe, affordable, before and after school program, which strives to assist students to achieve higher grades and to improve school attendance and behavior with an emphasis on creating lifelong experiences.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ During the COVID-19 pandemic, the S.T.A.R.S. program has offered a modified program during the 2020/2021 academic year, beginning in August 2020. This program was offered at the Yucaipa Community Center. S.T.A.R.S. resumed on-campus programming at selected elementary schools when YCJUSD began modified in-person instruction beginning in April 2021.
- ◆ S.T.A.R.S. staff continued to receive onsite training. Training was held at least every-other month during meetings, as well as through digital platforms. S.T.A.R.S. staff also received weekly communication, which includes pertinent information to keep staff informed. Furthermore, Community Services staff continued to collaborate with YCJUSD teachers for information to provide on-site tutoring and instruction. Staff also collaborated virtually with San Bernardino County educators, as well as other educators throughout the state to provide training materials and training instruction to staff.
- ◆ During "S.T.A.R.S." hours (outside of virtual learning times), S.T.A.R.S. staff continued to provide STEAM-based and literacy activities based on creatively purchased supplies, while providing activities that are "COVID safe" and abide by County and State guidelines. The previously purchased Chromebooks, as well as those belonging to students, have been utilized for individual and group activities.
- ◆ Community Services staff provided virtual guest speakers and collaborators, that included the Yucaipa Branch Library for weekly story times and activities, weekly online safety video series (the Quarantine Time Machine), and virtual tours to zoos and museums.

MAJOR GOALS FOR 2021-2022

- ◆ Develop and maintain a highly trained and motivated staff who are responsive to the needs of the children participating in the program.
- ◆ Provide STEAM based and literacy activities during program hours.
- ◆ Develop an environmental sustainability program to include the use of garden beds and recycle products.
- ◆ Collaborate with school principals to provide tutoring and additional educational assistance to S.T.A.R.S. participants.



COMMUNITY SERVICES DEPARTMENT - S.T.A.R.S. BEFORE AND AFTER SCHOOL PROGRAM - 8300

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 32,046	\$ 32,941	\$ 50,000	\$ 88,731
5112	Temporary	440,600	440,600	118,674	546,903
5118	Allotment	5,256	5,256	17,082	18,648
5120	Overtime	300	300	-	300
5130	Worker's Compensation	21,318	21,358	21,358	28,604
5131	PERS	5,799	5,959	10,400	15,528
5134	Payroll Tax	34,186	34,201	10,235	43,125
5135	Life Insurance	120	120	156	360
5137	Deferred Compensation	994	1,024	2,421	2,662
5145	Cell Phone Allowance	180	180	371	324
	Subtotal - Salaries and Benefits	\$ 540,799	\$ 541,940	\$ 230,696	\$ 745,184
5203	Travel and Meetings	2,325	2,325	50	2,325
5206	Office Supplies	6,000	6,000	2,000	6,000
5213	General Supplies	15,000	15,000	8,000	15,000
5221	Printing and Advertising	1,100	1,100	250	1,100
5223	Uniform Expense	3,690	3,690	3,500	3,690
	Subtotal - Operating Expenditures	\$ 28,115	\$ 28,115	\$ 13,800	\$ 28,115
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
	Subtotal - Capital Outlays	\$ -	\$ -	\$ -	\$ -
9900	Contingency/Admin Overhead	-	-	-	-
	Total Expenditures	\$ 568,914	\$ 570,055	\$ 244,496	\$ 773,299
5999	Transfers Out	-	-	-	-
	Total Expenditures and Transfers Out	\$ 568,914	\$ 570,055	\$ 244,496	\$ 773,299

MAJOR FUNCTIONS

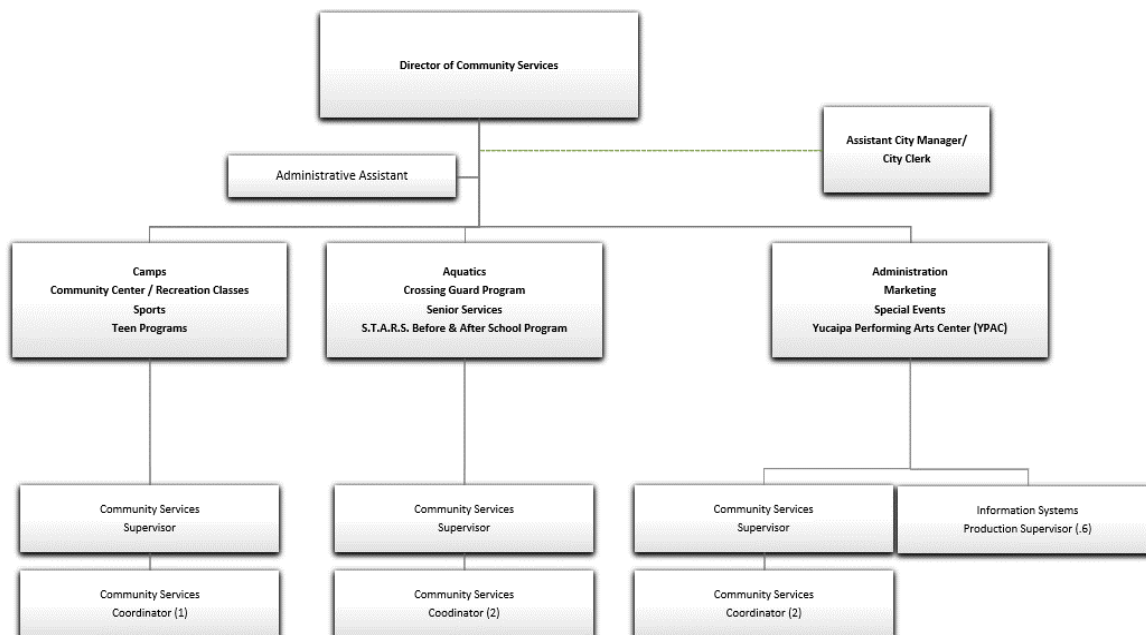
The Teen Programs Division of the Community Services Department is responsible for the Youth Advisory Committee and teen activities at City-sponsored special events.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Community Services staff actively recruited to fill all open Youth Advisory Committee positions. There were nine (9) open positions as of August 2020. As of June 2021, there are three (3) open positions and staff continue to recruit.
- ◆ Community Services staff supported the Youth Advisory Committee's marketing via ads in the Your Yucaipa Guide, website, social media, and articles in the Newsmirror. The Youth Advisory Committee conducted a survey for teens which was featured in the Your Yucaipa Guide.
- ◆ The Youth Advisory Committee met with the City's Parks and Recreation Commission and the Healthy Yucaipa Committee to provide input in how each could benefit teens through projects and events.

MAJOR GOALS FOR 2021-2022

- ◆ Fill the six open positions starting August 1st.
- ◆ Plan a trip to the California State Capital of Sacramento.
- ◆ Provide input into planning the design of a workforce training and education center.



COMMUNITY SERVICES DEPARTMENT - TEEN PROGRAMS DIVISION - 8900

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 4,006	\$ 4,121	\$ 4,000	\$ 4,287
5118	Allotment	657	657	657	777
5130	Worker's Compensation	186	191	191	193
5131	PERS	725	745	737	750
5134	Payroll Tax	60	65	66	62
5135	Life Insurance	15	15	9	15
5137	Deferred Compensation	124	129	110	129
5145	Cell Phone Allowance	23	23	22	23
	Subtotal - Salaries and Benefits	\$ 5,796	\$ 5,946	\$ 5,793	\$ 6,236
5203	Travel and Meetings	3,000	3,000	3,000	3,000
5206	Office Supplies	500	500	500	500
5221	Printing and Advertising	150	150	150	150
5223	Uniform Expense	416	416	416	416
	Subtotal - Operating Expenditures	\$ 4,066	\$ 4,066	\$ 4,066	\$ 4,066
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
	Subtotal - Capital Outlays	\$ -	\$ -	\$ -	\$ -
9900	Contingency	-	-	-	-
	Total Expenditures	\$ 9,862	\$ 10,012	\$ 9,859	\$ 10,302
5999	Transfers Out	-	-	-	-
	Total Expenditures and Transfers Out	\$ 9,862	\$ 10,012	\$ 9,859	\$ 10,302

DEVELOPMENT SERVICES DEPARTMENT

MAJOR FUNCTIONS

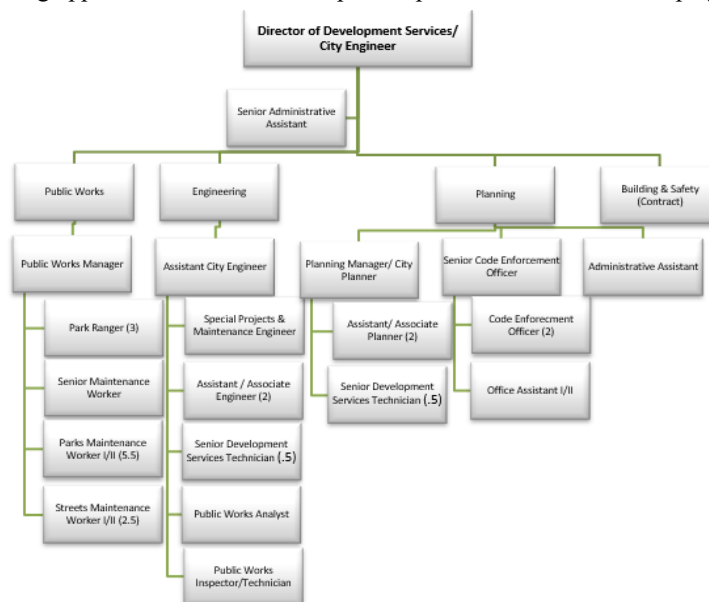
The Development Services Department is primarily responsible for all Development, Code Enforcement, and Maintenance functions. The Department's mission is to protect and enhance the community's quality of life by ensuring implementation of the City Council's adopted goals, policies and strategies for sustainable development and enhancement. The Development Services Department consists of Engineering, Planning, Building & Safety, Code Enforcement, Street Maintenance, and Parks and Facilities Maintenance.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Provided modified processing opportunities for the public during the COVID-19 Pandemic, including revising procedures and policies to be able to continue to provide services to the public.
- ◆ Applied for and obtained grant funding for several park and multi-use trail improvement projects.
- ◆ Initiated the construction of the Wilson III Basin Project.
- ◆ Coordinated with several property owners in the Uptown area to add public parking opportunities.
- ◆ Completed phase I of the City's traffic signal equipment replacement and enhancement program.
- ◆ Added litter removal at the Yucaipa Boulevard/I-10 Freeway Interchange to the City's Interchange Maintenance Contract.
- ◆ Completed the implementation of the GIS-based NPDES public storm drain maintenance program.
- ◆ Fully implemented the Public Works work order system utilizing the City App making it easier for the public to report concerns at public parks, public facilities and public streets.
- ◆ Completed three (3) ADA barrier removal projects consistent with the adopted ADA Transitional Plan.

MAJOR GOALS FOR 2021-2022

- ◆ Complete the preparation of a Citywide long-term maintenance schedule with costs for public buildings and facilities.
- ◆ Increase participation in City's Keep Yucaipa Clean Program.
- ◆ Convert the City's Pavement Management Program maps and database to GIS.
- ◆ Continue the level of support provided to assist with City sponsored special events and special projects during weekends/evenings.
- ◆ Continue to work with environmental resource agencies to prepare a mitigation strategy for the North Bench Water Resources Plan.
- ◆ Complete enhancements to public sports facilities associated with the Facility Enhancement Fee Program.
- ◆ Continue to seek grant funding opportunities for various capital improvement infrastructure projects.





DEVELOPMENT SERVICES DEPARTMENT - BUILDING AND SAFETY DIVISION - 3300

MAJOR FUNCTIONS

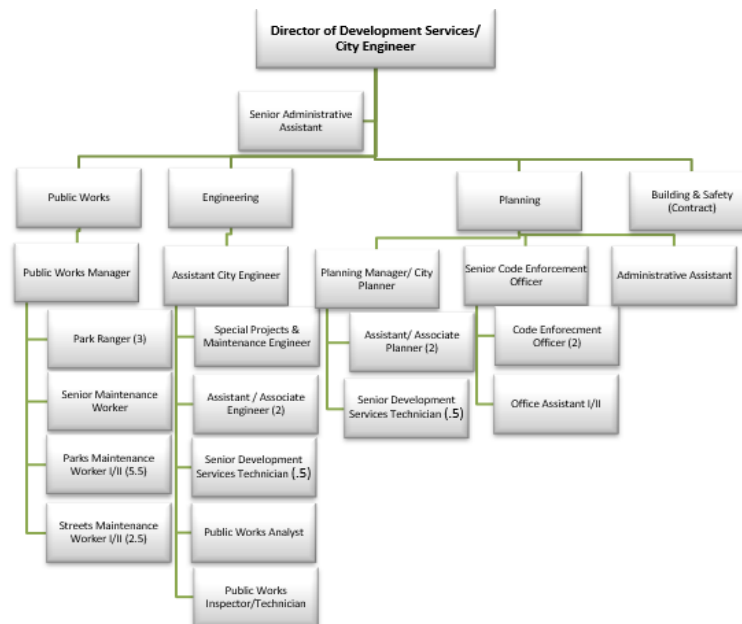
Building and Safety services are currently provided by contract with Charles Abbott Associates, Inc. The Building Official and Fire Marshall ensure compliance with all Uniform Building Codes by providing plan checking and construction inspection services for the City.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Implemented the updated fee schedule in conjunction with the Administrative Services Department.
- ◆ Provided modified permit and plan processing opportunities for the public during the COVID-19 Pandemic, including revised policies to support restaurants and other businesses at no cost to those applicants.
- ◆ Implemented electronic/email plan check services to improve efficiency and customer service.
- ◆ Implemented landscape architecture plan check procedure to achieve a 10-day turnaround.

MAJOR GOALS FOR 2021-2022

- ◆ Improve tracking information regarding building permit status to improve customer service.
- ◆ Provide enhanced customer service with regard to building permit time frames.
- ◆ Provide enhanced customer service with regard to landscape architecture permit time frames.
- ◆ Process "reasonable accommodation" and inspection requests, as required by state and local mandates.
- ◆ Implement "Over the Counter" plan check and permit issuance service one day per week for certain types of non-structural permits (solar, patio covers, retaining walls, small additions, etc.).
- ◆ Complete the implementation of the updated fee schedule in conjunction with the Administrative Services Department.



DEVELOPMENT SERVICES DEPARTMENT - BUILDING AND SAFETY DIVISION - 3300

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ -	\$ -	\$ -	\$ -
	Subtotal - Salaries and Benefits	\$ -	\$ -	\$ -	\$ -
5201	Dues and Publications	125	125	98	125
5206	Office Supplies	1,250	1,250	980	1,250
5210	Professional Services	391,901	713,651	645,000	550,000
	Subtotal - Operating Expenditures	\$ 393,276	\$ 715,026	\$ 646,078	\$ 551,375
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
	Subtotal - Capital Outlays	\$ -	\$ -	\$ -	\$ -
9900	Contingency	-	-	-	-
	Total Expenditures	\$ 393,276	\$ 715,026	\$ 646,078	\$ 551,375
5999	Transfers Out	-	-	-	-
	Total Expenditures and Transfers Out	\$ 393,276	\$ 715,026	\$ 646,078	\$ 551,375

DEVELOPMENT SERVICES DEPARTMENT - CODE ENFORCEMENT DIVISION - 3400

MAJOR FUNCTIONS

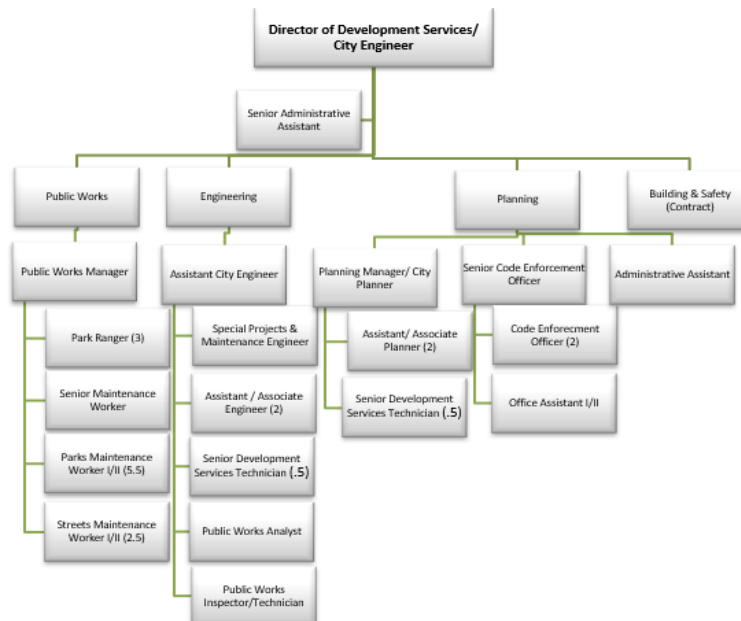
Code Enforcement seeks to correct violations of the Municipal Code as it applies to the public's health, safety and general welfare. Major programs include: public nuisance and abandoned vehicle abatement; building, land use and animal raising violations; enforcement of the business license and solid waste ordinances; graffiti abatement; and comprehensive inspection of mobilehome parks.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Completed over 3,641 code enforcement inspections.
- ◆ Imposed 157 liens to recover civil fines in the amount of approximately \$69,000 for code violations.
- ◆ Completed eight (8) all agency inspections for Mobilehome parks.
- ◆ Developed new resources to help residents and better track the status of active Code Enforcement cases.
- ◆ Continued to participate in a multi-agency coordinated effort to manage the City's homeless population with the Police Department, San Bernardino County Department of Behavioral Health and the community's service and faith-based groups.

MAJOR GOALS FOR 2021-2022

- ◆ Provide prompt response to public complaints of code violations.
- ◆ Confirm compliance with State regulations regarding Mobilehome park conditions and inspections.
- ◆ Provide support in the implementation of solid waste recycling monitoring program, including enforcement of the new organic waste requirements.
- ◆ Provide support to the City's National Pollutant Discharge Elimination System (NPDES - Stormwater) compliance efforts.
- ◆ Support increased coordination with Public Works staff to address issues reported in the public right-of-way.
- ◆ Continue to work with multiple agencies to address the homeless population issues in the community and continue contact with homeless individuals to provide betterment opportunities.
- ◆ Continue to monitor and enforce chicken manure requirements with commercial chicken farms to prevent flies in the community. Update codes as needed to address operations of cage-free ranches.



DEVELOPMENT SERVICES DEPARTMENT - CODE ENFORCEMENT DIVISION - 3400

Acct. No.	Account Name	Adopted	Revised	Estimated	Proposed
		Budget 2020-2021	Budget 2020-2021	Actuals 2020-2021	Budget 2021-2022
5110	Salaries	\$ 284,197	\$ 281,542	\$ 222,783	\$ 335,229
5118	Allotment	52,560	52,560	46,162	66,045
5130	Worker's Compensation	13,225	13,585	13,585	15,085
5131	PERS	51,432	52,822	50,838	58,665
5134	Payroll Tax	4,261	4,376	4,111	4,861
5135	Life Insurance	1,200	1,200	449	1,275
5137	Deferred Compensation	8,817	9,057	6,114	10,057
5145	Cell Phone Allowance	540	540	490	653
	Subtotal - Salaries and Benefits	\$ 416,232	\$ 415,682	\$ 344,532	\$ 491,869
5201	Dues and Publications	305	305	190	305
5203	Travel and Meetings	500	500	500	1,500
5206	Office Supplies	3,800	3,800	4,000	3,800
5210	Professional Services	3,000	13,600	13,600	3,000
5220	Misc./Special Dept. Expense	15,000	15,000	2,000	15,000
5223	Uniform Expense	1,200	1,200	1,050	1,200
	Subtotal - Operating Expenditures	\$ 23,805	\$ 34,405	\$ 21,340	\$ 24,805
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
	Subtotal - Capital Outlays	\$ -	\$ -	\$ -	\$ -
9900	Contingency	-	-	-	-
	Total Expenditures	\$ 440,037	\$ 450,087	\$ 365,872	\$ 516,674
5999	Transfers Out	-	-	-	-
	Total Expenditures and Transfers Out	\$ 440,037	\$ 450,087	\$ 365,872	\$ 516,674

MAJOR FUNCTIONS

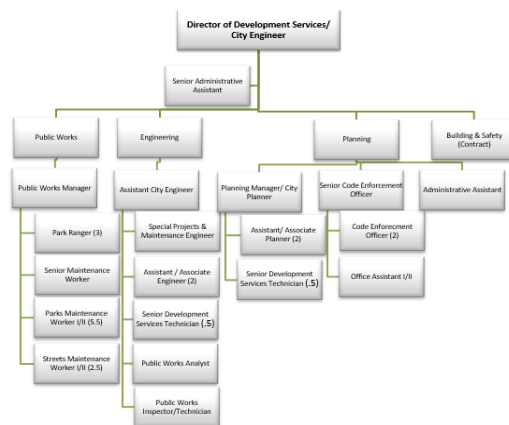
The Engineering Department is responsible for reviewing all private and public land development activities and administering all private and public rights-of-way, attend in technical advisory SANBAG Meetings and administering the City's Capital Improvement Program. The activities include civil engineering design, preparation and review of construction plans and specifications and construction contract management and inspection of all private and public infrastructure improvements within the public right-of-way. The Engineering Department serves as the City's flood plain administrator and also develops and administers the Annual Pavement Rehabilitation.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Continued the preparation and approval of the Habitat Monitoring and Management Program (HMMP) for several drainage projects for the mitigation of construction impacts.
- ◆ Obtained approval of several grant applications requesting Federal/State funding for Capital Improvement Projects.
- ◆ Continued the preparation of the Groundwater Sustainability Plan with the Yucaipa Sustainable Groundwater Agency as required by California's Sustainable Groundwater Management Act.
- ◆ Completed the construction of several CDBG funded projects in the Uptown area to improve Parking, alley access and ADA access.
- ◆ Completed the design of the grant funded Oak Glen Road Neighborhood Park Parking Lot Improvements Project.
- ◆ Completed the construction of the Phase 1A Wilson III Basin Project, and completed the preparation of the construction/bid documents for the Phase 1B Construction.
- ◆ Completed the design of the Dunlap Boulevard Bridge Removal and Replacement Project at Wilson Creek Channel.
- ◆ Initiated the construction of the Traffic Signal at Oak Glen Road and 2nd Street Project using federal Highway Safety Improvement Grant Program funds.
- ◆ Began the construction of the Safe Routes to School Program grant funded 12th and 13th Street Sidewalk Project, South of Avenue E.
- ◆ Began the construction of the ATP grant funded Avenue E and 15th Street Sidewalk Project.
- ◆ Completed the design of the MSRC grant funded County Line Road Improvements Park Avenue to 5th Street Project.
- ◆ Completed the construction of the 13th Street Sports Complex Parking Lot Improvements Project.
- ◆ Completed the construction of Phase 1 and 2 of the Wildwood Mountain Bike Trail Project.
- ◆ Completed the Project Study Report for the I-10 / Wildwood Canyon Road Interchange Project (PID phase).

MAJOR GOALS FOR 2021-2022

- ◆ Begin the Project Approval and Environmental Document (PA&ED) Phase for the I-10 / Wildwood Canyon Road Interchange Project.
- ◆ Complete the construction of Phase 1B of the Wilson III Basin Project and prepare construction/bid documents for the Phase 2 construction.
- ◆ Complete the engineering and design of the Wilson III Basin lake and park "Serrano Park" Project.
- ◆ Complete the construction of the grant funded Oak Glen Road Neighborhood Park Parking Lot Improvements Project.
- ◆ Complete the right of way acquisition for Phase II of the Avenue E Intersections Roundabout Improvement Project (4th and 5th Street Intersections).
- ◆ Complete the engineering design of the Safe Routes to School grant funded Avenue E Sidewalk Improvement Project, 13th Street to Dunlap Channel.
- ◆ Complete the Phase 1 Improvements for the El Dorado Ranch Park/Five Winds Ranch Park Project.
- ◆ Initiate the construction of the County Line Road Corridor Project in partnership with the City of Calimesa.
- ◆ Complete the construction of Phase 1 of the City Yard Facility (Relocation) Project.
- ◆ Complete the FEMA CLOMR/LOMR process related to the construction of the Dunlap Boulevard Bridge Removal and Replacement Project at Wilson Creek Channel.
- ◆ Complete the construction of the traffic signal at the intersection of Oak Glen Road and 2nd Street.
- ◆ Continue to seek grant funding opportunities for various capital improvement infrastructure projects.



DEVELOPMENT SERVICES DEPARTMENT - ENGINEERING DIVISION - 5200

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 690,272	\$ 749,217	\$ 767,982	\$ 878,205
5112	Temporary	25,000	25,000	1,400	10,000
5118	Allotment	78,840	83,220	83,220	109,980
5140	Auto Allowance	3,000	3,000	3,000	3,000
5130	Worker's Compensation	33,247	35,900	35,900	40,644
5131	PERS	124,920	135,232	136,337	153,686
5134	Payroll Tax	12,802	13,674	11,842	14,646
5135	Life Insurance	1,800	1,900	834	2,100
5137	Deferred Compensation	21,415	23,187	20,015	26,346
5145	Cell Phone Allowance	1,800	1,800	1,350	1,800
Subtotal - Salaries and Benefits		\$ 993,096	\$ 1,072,130	\$ 1,061,880	\$ 1,240,407
5201	Dues and Publications	1,765	1,765	1,765	1,830
5203	Travel and Meetings	3,950	3,950	900	3,950
5206	Office Supplies	3,800	3,800	3,801	3,800
5210	Professional Services	168,000	168,000	160,233	218,000
5220	Misc./Special Dept. Expense	19,400	19,400	19,400	14,300
Subtotal - Operating Expenditures		\$ 196,915	\$ 196,915	\$ 186,100	\$ 241,880
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	75,000	33,800	27,000	25,000
Subtotal - Capital Outlays		\$ 75,000	\$ 33,800	\$ 27,000	\$ 25,000
9900	Contingency	-	-	-	-
Total Expenditures		\$ 1,265,011	\$ 1,302,845	\$ 1,274,980	\$ 1,507,287
5999	Transfers Out	-	-	41,200	-
Total Expenditures and Transfers Out		\$ 1,265,011	\$ 1,302,845	\$ 1,316,180	\$ 1,507,287

DEVELOPMENT SERVICES DEPARTMENT - PARKS AND FACILITIES MAINTENANCE DIVISION - 5700

MAJOR FUNCTIONS

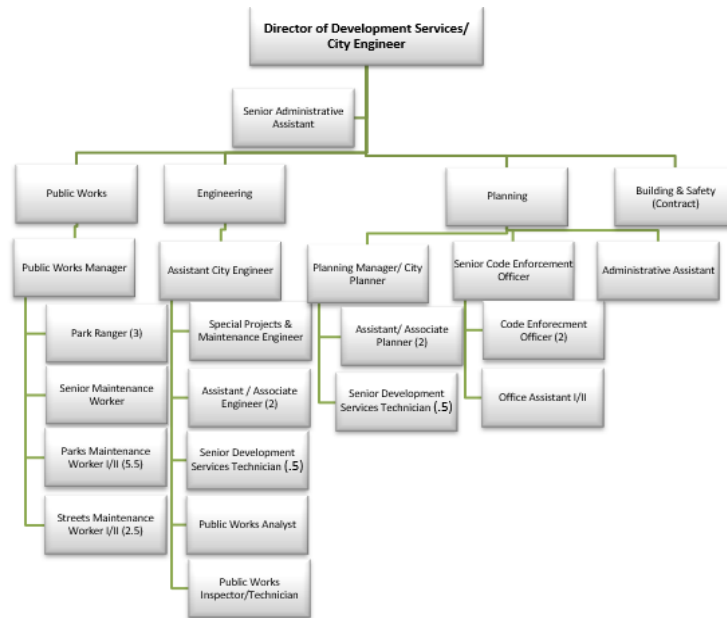
The Parks and Facilities Maintenance Division is responsible for maintaining developed park land and the daily maintenance of all City facilities. The Division maintains approximately 532 acres of developed park land and open space. This Division is also responsible for the City's motor pool operations, maintenance and upkeep of the municipal pool, and ballfield preparation.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Implemented various fire and flooding mitigation measures in the North Bench area of the City as a result of the El Dorado Fire.
- ◆ Installed new weather-based controllers at several LLMD Zones and City Parks to reduce water usage and water costs.
- ◆ Relocated the City Yard facility to its temporary location at Five Winds Ranch.
- ◆ Completed enhancements to several play fields, parks and facilities as part of the Facility Enhancement Fee Program.
- ◆ Completed the grading for the Phase 1 Improvements for the El Dorado Ranch Park/Five Winds Ranch Park Project.
- ◆ Provided enhanced support to other departments for special events and special projects, as required.

MAJOR GOALS FOR 2021-2022

- ◆ Complete the preparation of a Citywide long-term maintenance schedule with estimated costs for public buildings and facilities.
- ◆ Increase participation in City's Keep Yucaipa Clean Program.
- ◆ Continue to improve the level of support provided to assist with special events and special projects.
- ◆ Increase the level of maintenance/replacement of trail fencing throughout the City to enhance the use of the multi-use trail
- ◆ Coordinate with various youth sports groups to complete enhancements to facilities during non-use periods or sport off-season.
- ◆ Continue the enhanced maintenance and replacement of irrigation equipment with more efficient water saving equipment.
- ◆ Continue to retrofit parks and facilities with LED lighting to reduce energy costs.
- ◆ Complete the replacement of playground equipment at Flag Hill Veterans Memorial Park.



DEVELOPMENT SERVICES DEPARTMENT - PARKS AND FACILITIES MAINTENANCE DIVISION - 5700

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 578,382	\$ 594,547	\$ 523,110	\$ 619,054
5112	Temporary	20,000	20,000	17,000	21,500
5118	Allotment	118,260	118,260	113,880	140,760
5120	Overtime	4,500	4,500	20,000	4,500
5130	Worker's Compensation	27,815	28,545	28,545	28,825
5131	PERS	104,671	107,501	97,896	108,335
5134	Payroll Tax	10,203	10,438	10,123	10,621
5135	Life Insurance	2,700	2,700	1,112	2,700
5137	Deferred Compensation	17,944	18,429	16,373	18,572
5145	Cell Phone Allowance	2,655	2,655	3,225	2,655
Subtotal - Salaries and Benefits		\$ 887,130	\$ 907,575	\$ 831,263	\$ 957,521
5201	Dues and Publications	400	400	98	400
5203	Travel and Meetings	5,300	5,300	100	5,300
5205	Utilities	300,359	300,359	364,678	380,035
5208	Equipment Rental	4,000	4,000	4,000	4,000
5210	Professional Services	559,523	573,701	549,000	606,125
5212	Special Supplies	4,200	4,200	4,200	4,200
5213	General Supplies	107,000	105,000	95,000	108,000
5214	Vandalism	4,000	4,000	4,000	4,000
5217	Facility Maintenance	24,800	24,800	-	24,800
5218	Hazardous Waste Expense	1,000	1,000	1,000	1,000
5220	Misc./Special Dept. Expense	1,400	1,400	1,400	1,400
5222	Equipment Maintenance	58,948	58,948	60,000	63,948
5223	Uniform Expense	5,400	5,400	5,400	5,400
Subtotal - Operating Expenditures		\$ 1,076,330	\$ 1,088,508	\$ 1,088,876	\$ 1,208,608
9100	Capital Outlay - LLMD Capital Replacement	5,000	5,000	-	5,000
9200	Capital Projects	150,000	150,000	98,000	400,000
Subtotal - Capital Outlays		\$ 155,000	\$ 155,000	\$ 98,000	\$ 405,000
9900	Contingency	-	-	-	-
Total Expenditures		\$ 2,118,460	\$ 2,151,083	\$ 2,018,139	\$ 2,571,130
5999	Transfers Out	-	-	-	-
Total Expenditures and Transfers Out		\$ 2,118,460	\$ 2,151,083	\$ 2,018,139	\$ 2,571,130

DEVELOPMENT SERVICES DEPARTMENT - PLANNING DIVISION - 3100

MAJOR FUNCTIONS

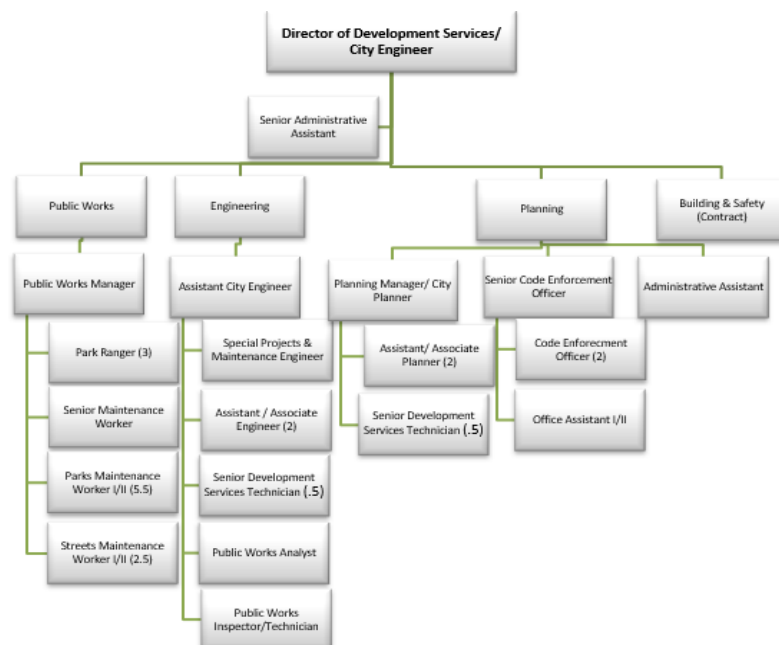
Planning staff assists the City Council, Planning Commission, other staff members and the general public with all aspects of land use entitlements. Major programs include the General Plan, Development Code, Development Impact Fees, contract administration, environmental review and records maintenance and inter-governmental coordination.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Processed over 200 planning applications for all types of planning projects in a timely manner, which included entitlements for several different single family and multiple family development projects, and various commercial projects, including revisions to the "Yucaipa Pointe" unified commercial center.
- ◆ Provided modified processing opportunities for stakeholders during the COVID-19 Pandemic, including revised policies to support restaurants and other businesses at no cost to those applicants.
- ◆ Completed the Phase I planning process for the Viticulture Area Implementation.
- ◆ Completed draft policies and housing strategies intended to meet the upcoming Regional Housing Needs Assessment that requires the planning for the development of much more housing than prior planning periods.

MAJOR GOALS & CHALLENGES FOR 2021-2022

- ◆ Continue to process entitlements for all development projects in a timely manner, as activity increases.
- ◆ Update information provided to the public in the planning phase regarding building permit procedures to improve customer service.
- ◆ Improve access to Private Land Development Project details and highlight this activity in the City. Utilize new software opportunities to make projects easier for residents to visualize and understand the proposals.
- ◆ Provide Development Code Updates as needed to implement new programs associated with the City's advanced-planning activities.
- ◆ Develop programs, procedures, and other tools to be incorporated in the General Plan Housing Element to satisfy State housing production requirements.
- ◆ Support and lead long term visioning and land use planning efforts for the City, including those associated with the creation of the Yucaipa Valley American Viticultural Area.
- ◆ Further enhance the application and plan check review process to continuously improve service to the public.



DEVELOPMENT SERVICES DEPARTMENT - PLANNING DIVISION - 3100

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 255,435	\$ 287,719	\$ 276,241	\$ 398,455
5112	Temporary	7,000	7,000	7,250	7,600
5118	Allotment	36,891	45,312	41,900	65,645
5120	Overtime	1,000	1,000	-	1,000
5130	Worker's Compensation	12,202	15,096	15,096	18,583
5131	PERS	46,227	57,469	47,336	69,730
5134	Payroll Tax	6,456	8,373	6,255	6,887
5135	Life Insurance	842	1,034	552	1,275
5137	Deferred Compensation	7,925	9,953	8,020	11,954
Subtotal - Salaries and Benefits		\$ 373,978	\$ 432,955	\$ 402,650	\$ 581,129
5201	Dues and Publications	1,200	1,200	500	1,800
5203	Travel and Meetings	6,500	6,500	800	6,500
5206	Office Supplies	1,500	1,500	1,342	1,500
5210	Professional Services	15,000	223,061	255,000	245,000
Subtotal - Operating Expenditures		\$ 24,200	\$ 232,261	\$ 257,642	\$ 254,800
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
Subtotal - Capital Outlays		\$ -	\$ -	\$ -	\$ -
9900	Contingency	-	-	-	-
Total Expenditures		\$ 398,178	\$ 665,216	\$ 660,292	\$ 835,929
5999	Transfers Out	-	-	-	-
Total Expenditures and Transfers Out		\$ 398,178	\$ 665,216	\$ 660,292	\$ 835,929

DEVELOPMENT SERVICES DEPARTMENT - STREET MAINTENANCE DIVISION - 5100

MAJOR FUNCTIONS

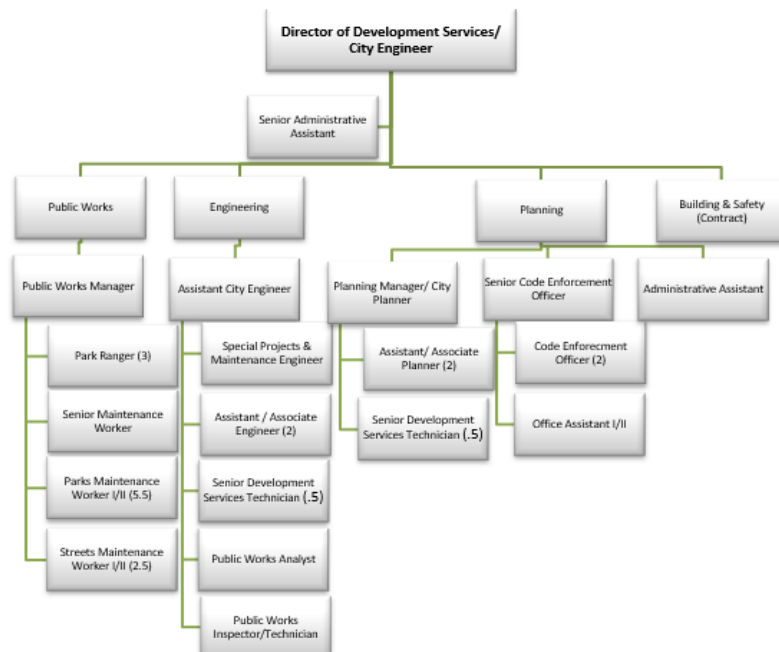
The Street Maintenance Division is responsible for the maintenance for all street and drainage facilities located within public rights-of-way. The Division is funded by gas tax receipts, solid waste franchise fees, and Measure I revenues.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Implemented the use of new hot-mix polymer asphalt materials to repair potholes throughout the City resulting in a more durable and cost effective solution.
- ◆ Implemented various fire and flooding mitigation measures in the North Bench area of the City as a result of the El Dorado Fire.
- ◆ Implemented the traffic calming measures approved by City Council as part of Phase-12 of the City's Neighborhood Traffic Calming Program.
- ◆ Assisted with addressing several at risk homeless encampments in the public right-of-way.
- ◆ Initiated the replacement of aged street signs with new signs meeting the State's new reflectivity standard to improve safety on public roads.
- ◆ Relocated the City Yard facility to its temporary location at Five Winds Ranch.
- ◆ Provided enhanced support to other departments for special events and special projects, as required.

MAJOR GOALS FOR 2021-2022

- ◆ Continue the level of support provided to assist with special events and special projects.
- ◆ Replace heavy equipment with newer lower emission equipment as required by the State of California Air Resources Board.
- ◆ Increase participation in City's Keep Yucaipa Clean Program.
- ◆ Continue to improve response time for addressing complaints/concerns received from the public using the City's GIS based system.
- ◆ Provide additional traffic signal maintenance training to reduce the use of the City's Traffic Signal Maintenance Contractor for minor issues.



DEVELOPMENT SERVICES DEPARTMENT - STREET MAINTENANCE DIVISION - 5100

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ -	\$ -	\$ -	\$ -
	Subtotal - Salaries and Benefits	\$ -	\$ -	\$ -	\$ -
5210	Professional Services	7,500	7,500	2,500	7,500
5220	Misc./Special Dept. Expense	8,500	8,500	2,500	8,500
	Subtotal - Operating Expenditures	\$ 16,000	\$ 16,000	\$ 5,000	\$ 16,000
9100	Capital Outlays	10,000	10,000	-	10,000
9200	Capital Projects	366,800	366,800	-	-
	Subtotal - Capital Outlays	\$ 376,800	\$ 376,800	\$ -	\$ 10,000
9900	Contingency	-	-	-	-
	Total Expenditures	\$ 392,800	\$ 392,800	\$ 5,000	\$ 26,000
5999	Transfers Out	-	-	-	-
	Total Expenditures and Transfers Out	\$ 392,800	\$ 392,800	\$ 5,000	\$ 26,000

FIRE SERVICES DEPARTMENT

MAJOR FUNCTIONS

The City assumed responsibility for fire protection and paramedic services on July 1, 1999. Fire protection and paramedic services have been provided to the City through a contractual agreement with the California Department of Forestry and Fire Protection (CALFIRE). The City and the County Fire Department developed an agreement to provide similar services to Oak Glen and the unincorporated regions along the eastern boundaries of the City. The agreement with CAL FIRE was renewed in June 2015 for a five-year period. The agreement with County Fire is continuous until cancelled by either party. The administration of fire and paramedic services for Oak Glen is included in the agreement between the City and CALFIRE.

The fire protection services are funded through an allocation of property taxes. The paramedic services are funded through a special assessment approved by the voters in 1987 and increased in 2004. A proposed tax Measure to increase paramedic funding (measure E) in 2019 was unsuccessful. Fire Protection and Paramedic services for Oak Glen are funded through the contract with the County of San Bernardino.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Took delivery of replacement ME-553 on May 30th.
- ◆ Two major wildland fires, the Apple and El Dorado, threatened thousands of homes in Yucaipa/Oak Glen and were suppressed with no loss of civilian life and structure damage was limited to a couple of structures.
- ◆ Awarded 2019 Homeland Security grant, replacing some vehicle extrication equipment.
- ◆ Yucaipa Paramedics were fully prepared for the global pandemic with a Pandemic response plan in place and an appropriate cache of PPE. Yucaipa Paramedics responded to over 600 COVID 911 emergency calls in FY 20/21.
- ◆ Re-establishing our outreach programs post-COVID including LPS, festivals, fire-prevention displays and business inspections.

MAJOR GOALS FOR 2021-2022

- ◆ Replace antiquated extrication equipment to keep pace with modern technologies.
- ◆ Remain engaged with EMD ad-hoc committee to see priority EMD dispatching to fruition at the countywide level.
- ◆ Earnestly seek any grant opportunities to offset costs for proposed increased level of service including SAFER grant.
- ◆ Earnestly seek any grant opportunities to offset costs for new and additional equipment including AFG grants.



FIRE SERVICES DEPARTMENT - FIRE SERVICES DIVISION - 7200

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ -	\$ -	\$ -	\$ -
	Subtotal - Salaries and Benefits	\$ -	\$ -	\$ -	\$ -
5205	Utilities	20,000	20,000	21,267	22,267
5206	Office Supplies	3,000	3,000	3,000	3,000
5207	Telephone	7,000	14,000	16,500	7,350
5210	Professional Services	3,971,681	3,971,681	3,971,681	4,349,634
5212	Special Supplies	65,000	65,000	45,900	70,000
5213	General Supplies	4,000	4,000	4,000	4,000
5217	Building Repair and Maintenance	20,000	20,000	20,000	20,000
5220	Misc./Special Dept. Expense	17,500	17,500	12,000	17,500
5221	Printing and Advertising	1,200	1,200	1,200	1,200
5222	Equipment Maintenance	166,750	166,750	166,750	183,750
	Subtotal - Operating Expenditures	\$ 4,276,131	\$ 4,283,131	\$ 4,262,298	\$ 4,678,701
9100	Capital Outlay	-	1,679,493	830,013	-
9200	Capital Projects	-	-	-	-
	Subtotal - Capital Outlays	\$ -	\$ 1,679,493	\$ 830,013	\$ -
9500	Admin. Overhead	24,000	24,000	-	-
9900	Contingency	-	-	-	-
	Total Expenditures	\$ 4,300,131	\$ 5,986,624	\$ 5,092,311	\$ 4,678,701
5999	Transfers Out	-	-	-	-
	Total Expenditures and Transfers Out	\$ 4,300,131	\$ 5,986,624	\$ 5,092,311	\$ 4,678,701

FIRE SERVICES DEPARTMENT - OAK GLEN DIVISION - 7220

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ -	\$ -	\$ -	\$ -
	Subtotal - Salaries and Benefits	\$ -	\$ -	\$ -	\$ -
5205	Utilities	1,500	1,500	1,500	1,575
5206	Office Supplies	350	350	350	350
5207	Telephone	1,200	1,200	-	-
5210	Professional Services	16,225	16,225	16,225	16,500
5213	General Supplies	14,000	14,000	14,000	14,000
5217	Building Repair and Maintenance	2,500	2,500	-	-
5220	Misc./Special Dept. Expense	18,200	18,200	18,200	18,200
5222	Equipment Maintenance	5,000	5,000	-	-
	Subtotal - Operating Expenditures	\$ 58,975	\$ 58,975	\$ 50,275	\$ 50,625
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
	Subtotal - Capital Outlays	\$ -	\$ -	\$ -	\$ -
9500	Administrative Overhead	1,715	1,715	-	-
9900	Contingency	-	-	-	-
	Total Expenditures	\$ 60,690	\$ 60,690	\$ 50,275	\$ 50,625
5999	Transfers Out	-	-	-	-
	Total Expenditures and Transfers Out	\$ 60,690	\$ 60,690	\$ 50,275	\$ 50,625



GENERAL SERVICES DEPARTMENT

MAJOR FUNCTIONS

The Department of General Services is responsible for the administration of franchise agreements, solid waste and recycling, project management for the construction of City facilities, Information Systems, Community Activity Grants, special projects (as assigned) and the communication, marketing and promotion of City projects, programs and services through digital media outlets. The Assistant City Manager also provides oversight to the Administrative Services and Community Services Departments and serves as the acting City Manager when designated.

Other Department functions include the implementation of all statutory City Clerk functions; ensuring compliance with federal, state and local statutes and regulations; and duties associated with the administration of the City's Mobilehome Rent Stabilization Program and the Annual Mobilehome Permit to Operate.

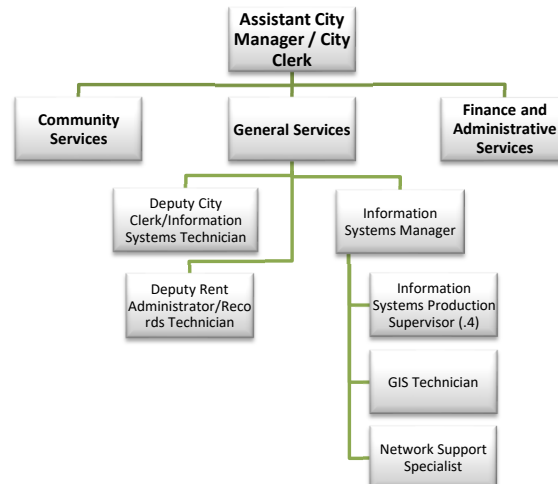
The Department strives for excellence in customer service, providing services, programs and opportunities that improve the quality of life for Yucaipa residents.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ Maintained continuity of operations throughout the COVID-19 Pandemic.
- ◆ Provided regulatory oversight to the City's 41 mobilehome parks, which included processing annual registrations, annual CPI rent increase applications, and permits to operate applications and amended the Ordinance & Resolution to address AB 2782 to address long-term leases.
- ◆ Completed an update to the Comprehensive User Fee Schedule by adding 96 miscellaneous permit fees that were excluded in 2018.
- ◆ In coordination with other City departments, completed and processed the annual assessments for solid waste lien list, single family residential tax roll billing for solid waste services, Community Facilities District No. 98-1, Landscape & Lighting Maintenance District, Property & Business Improvement District and the Paramedic Program with the County's special assessment tax rolls.
- ◆ In collaboration with the Finance Department, completed an update to the Cost Allocation Plan.
- ◆ Developed a policy for distribution of written public comments at City Council and Commission Meetings.
- ◆ Implemented an automated public records request program in order to increase efficiency, accelerate processing time, improve accountability and increase paperless processes.
- ◆ In collaboration with community partners, County and local franchising agencies provided two Shred-It events, 12 blood drives, a Household Hazardous and E-Waste event and provided ongoing coordination of the Military Banner and Crafton Hills College Banner Program.
- ◆ Administered the fiscal year 2020/21 Community Activity Grant, Department of Conservation Grant and Used Oil Grant Programs.
- ◆ Successfully administered the November 2020 District municipal election in accordance with federal and state laws.
- ◆ Implemented a cloud-based filing system for FPPC Statement of Economic Interests and Campaign Statement filings, Ethics Training, and Sexual Harassment Training, which enables all filers to electronically submit their required filings through a web-based system.
- ◆ Completed the destruction of City records (120 boxes), processed 250 documents with the San Bernardino County Records Office and responded to 290 public information requests.

MAJOR GOALS FOR 2021-2022

- ◆ Continue to enhance resources and services on the City's website.
- ◆ Negotiate with the San Bernardino County Fire Protection District for Household Hazardous Waste Collection Services.
- ◆ Continue to improve existing services and develop policies to meet the expected as well as anticipated needs of the community.
- ◆ Complete the Redistricting process based on the 2020 US Census for the 2022 Municipal Election.
- ◆ Conduct the biennial review of the Mobilehome Rent Stabilization Ordinance and Resolution.



GENERAL SERVICES DEPARTMENT - 1300

Acct. No.	Account Name	Adopted	Revised	Estimated	Proposed
		Budget 2020-2021	Budget 2020-2021	Actuals 2020-2021	Budget 2021-2022
5110	Salaries	\$ 189,836	\$ 195,146	\$ 195,414	\$ 201,470
5112	Temporary	7,000	7,000	8,500	10,000
5118	Allotment	21,681	21,681	21,681	26,470
5140	Auto Allowance	1,650	1,650	1,650	1,650
5130	Worker's Compensation	9,149	9,389	9,389	9,719
5131	PERS	34,355	35,285	35,285	35,257
5134	Payroll Tax	4,540	4,650	8,000	4,468
5135	Life Insurance	495	495	201	489
5137	Deferred Compensation	5,889	6,049	6,049	6,044
5145	Cell Phone Allowance	248	248	-	248
Subtotal - Salaries and Benefits		\$ 274,843	\$ 281,593	\$ 286,169	\$ 295,815
5201	Dues and Publications	825	825	330	855
5203	Travel and Meetings	3,050	3,050	1,450	3,050
5206	Office Supplies	1,500	1,500	1,350	1,500
5210	Professional Services	3,000	3,000	3,000	3,000
5215	Election Expense	15,000	15,000	13,710	15,000
5220	Misc./Special Dept. Expense	2,000	2,000	1,500	2,000
5221	Printing and Advertising	4,960	4,960	3,960	4,960
Subtotal - Operating Expenditures		\$ 30,335	\$ 30,335	\$ 25,300	\$ 30,365
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	384	-
Subtotal - Capital Outlays		\$ -	\$ -	\$ 384	\$ -
9900	Contingency	-	-	-	-
Total Expenditures		\$ 305,178	\$ 311,928	\$ 311,853	\$ 326,180
5999	Transfers Out	-	-	-	-
Total Expenditures and Transfers Out		\$ 305,178	\$ 311,928	\$ 311,853	\$ 326,180

GENERAL SERVICES DEPARTMENT - MOBILEHOME RENT STABILIZATION DIVISION

Within the budget for the Department of General Services/City Clerk are costs for professional services and personnel costs associated with the administration of the City's Rent Stabilization Ordinance and Administrative Rules and Procedures. To address the costs associated with the administration of the program, annual registration fees are collected for all spaces under rent control on an annual basis.

On September 10, 2007, the City Council took action to approve a formula that addressed the cumulative deficit and the ongoing annual costs associated with the program. The approved formula is based on a three-year rolling cost average and includes a plan to eliminate any accumulated deficit over a three-year period.

On an annual basis, city staff calculates the revenues and expenditures using the approved formula and returns to Council each September to propose the registration fee to be implemented January 1st of each year.

Resolution No. 2020-56 Calculation of Monthly Registration Fees for the 2022 Annual Park Registrations*

	Monthly Cost per space
Monthly cost per space, based on a three-year rolling cost average.	7.060
Subsequent year projected surplus (deficit) for fiscal year 2021-2022.**	1.380
Reconciliation of actual balance/deficit based on a rolling three-year average.	0.060
Total monthly cost per rent control space to fully fund the program for fiscal year 2021-	\$ 8.50

* Registrations due by January 31 of each year.

** Estimated as of May 2021.

GENERAL SERVICES DEPARTMENT - MOBILEHOME RENT STABILIZATION DIVISION SUMMARY

MOBILEHOME RENT CONTROL SPACE HISTORY

Fiscal Year	No. of Spaces Subject to Rent Control		Registration Fees Collected
2019-2020	2,949	1	192,906
2020-2021	2,952	2	301,104
2021-2022*	2,952	3	301,104

FY 2021-2022 Estimated Revenues	\$	301,104
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Expenditures:

Personnel:

Assistant City Manager / Rent Administrator, 40%	\$	111,365
Deputy Rent Administrator / Records Technician, 40%		47,331
Deputy City Clerk / Info. Svcs. Tech., 20%		25,965
Temporary		16,262
Office Supplies		800
Legal/Professional Services Expenditures		71,000

Total Budgeted Expenditures for 2021-2022	\$	272,722
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FY 2021-2022 Revenues over (under) Expenditures	\$	28,382
(Deficit will be factored into Council approved annual rent control model)		

1 Revenue for 2019-2020 Registration Fees is calculated at an estimated rate of \$5.90 per month for a total of \$192,906 (Resolution No. 2019-34)

2 Revenue for 2020-2021 Registration Fees is calculated at an estimated rate of \$8.50 per month for a total of \$301,104 (Resolution No. 2020-56)

3 Revenue for 2021-2022 Registration Fees is calculated at an estimated rate of \$8.50 per month for a total of \$301,104

*Estimated revenue projected for F/Y 2021-2022 is for the 2022 Annual Registration

GENERAL SERVICES DEPARTMENT - MOBILEHOME RENT STABILIZATION DIVISION - 1310

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 121,831	\$ 125,241	\$ 130,214	\$ 130,399
5112	Temporary	13,500	13,500	2,000	8,000
5118	Allotment	13,140	13,140	13,140	17,940
5140	Auto Allowance	1,200	1,200	1,200	1,200
5130	Worker's Compensation	6,277	6,432	6,432	6,520
5131	PERS	22,048	22,643	22,643	22,820
5134	Payroll Tax	3,246	3,306	4,500	3,151
5135	Life Insurance	300	300	125	300
5137	Deferred Compensation	3,780	3,885	3,755	3,912
5145	Cell Phone Allowance	180	180	-	180
Subtotal - Salaries and Benefits		\$ 185,502	\$ 189,826	\$ 184,009	\$ 194,422
5206	Office Supplies	800	3,100	2,000	800
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	71,000	86,000	86,000	71,000
Subtotal - Operating Expenditures		\$ 71,800	\$ 89,100	\$ 88,000	\$ 71,800
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
Subtotal - Capital Outlays		\$ -	\$ -	\$ -	\$ -
9900	Contingency	-	-	-	-
Total Expenditures		\$ 257,302	\$ 278,926	\$ 272,009	\$ 266,222
5999	Transfers Out	-	-	-	-
Total Expenditures and Transfers Out		\$ 257,302	\$ 278,926	\$ 272,009	\$ 266,222



MAJOR FUNCTIONS

The Information Systems Division is responsible for ensuring the City's information technology resources are effectively managed and used as key organizational tools in improving productivity, customer service, and public access to City information. This Division is also responsible for developing and implementing long-range goals, policies, and standards for acquiring, maintaining, and achieving full use of information technology resources; and to provide ongoing support, maintenance, and training for computers and related peripherals. The goal of the division is to facilitate innovative and creative technological solutions, enabling City staff to perform more efficiently and timely, and provide the citizens and businesses access to information and City services anyplace, anytime, anywhere, to achieve better access to information, programming and services.

MAJOR ACHIEVEMENTS FOR 2020-2021

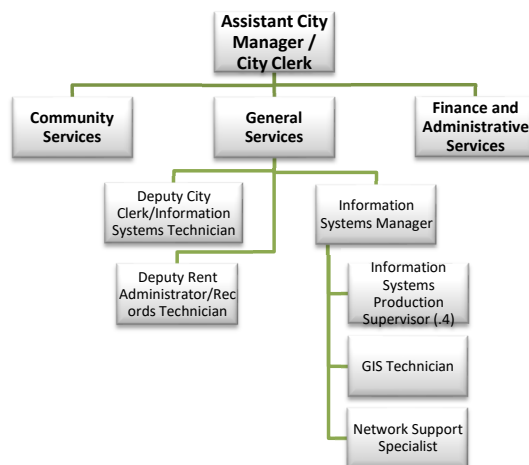
- ◆ Awarded RFP to Tyler Technologies for an enterprise resource planner (ERP) system and began implementation.
- ◆ Awarded RFP for intrusion and fire alarm system upgrades to cellular service which will decrease phone costs in fiscal year 2021/2022.
- ◆ Upgraded Citywide video surveillance system with 31 cloud-based cameras.
- ◆ Completed Geofence Phase IV which includes the installation of ALPR camera at 2 intersections and 1 additional mobile unit.

COVID-19 related achievements

- ◆ Upgraded internet bandwidth at City Hall due to increased demand for remote logins and video conferencing.
- ◆ Implemented virtual queuing system that promotes social distancing at City Hall.
- ◆ Upgraded Wi-Fi at the Community Center that provides bandwidth for 30-40 distance learning students daily.
- ◆ Deployed 24 desktop computers equipped with cameras and microphones that enable over half of City staff to participate in remote meetings from their desks.
- ◆ Installed Polycom videoconference devices in all conference rooms that allow staff to conduct virtual meetings.
- ◆ Deployed Ipad to STARS sites that enable touchless check in for students.
- ◆ Implemented electronic plan submittal in cooperation with the Building and Safety Division.
- ◆ Implemented Planetbids for electronic bidding.
- ◆ Council Chambers upgrades - Upgraded sound system and added video cameras to enable live audio/video streaming. Installed a new projector and 100" displays to improve audience viewing, added displays in the lobby that will host advertising and PEG channel programming.

MAJOR GOALS FOR 2021-2022

- ◆ Implement Tyler Munis Financials and HR.
- ◆ Complete network assessment and documentation.
- ◆ Implement multi-factor authentication across organization.
- ◆ Strengthen cybersecurity best practices.
- ◆ Improve best practices as outlined in the ISSP (business continuity, governance, etc.).
- ◆ Upgrade network infrastructure - contingent on funding.
- ◆ Improve backup practices and disaster recovery - contingent on service level option.
- ◆ Decrease phone costs.
- ◆ Apply for the "MISAC Quality in IT Practices Award".



GENERAL SERVICES DEPARTMENT - INFORMATION SYSTEMS DIVISION - 1320

Acct. No.	Account Name	Adopted	Revised	Estimated	Proposed
		Budget 2020-2021	Budget 2020-2021	Actuals 2020-2021	Budget 2021-2022
5110	Salaries	\$ 226,597	\$ 262,491	\$ 220,054	\$ 314,016
5112	Temporary	31,200	31,200	15,000	10,000
5118	Allotment	36,135	41,609	40,295	61,455
5140	Auto Allowance	150	150	150	150
5130	Worker's Compensation	11,949	13,564	13,564	14,131
5131	PERS	41,008	47,289	47,281	54,953
5134	Payroll Tax	6,171	6,703	6,703	4,704
5135	Life Insurance	825	950	350	1,125
5137	Deferred Compensation	7,030	8,108	7,178	9,420
5145	Cell Phone Allowance	653	841	278	653
Subtotal - Salaries and Benefits		\$ 361,718	\$ 412,904	\$ 350,852	\$ 470,607
5201	Dues and Publications	450	450	450	450
5203	Travel and Meetings	4,800	300	347	1,800
5210	Professional Services	30,000	92,178	62,900	205,000
5220	Misc./Special Dept. Expense	6,000	6,000	1,291	9,000
5222	Equipment Maintenance	323,251	474,273	306,202	518,479
Subtotal - Operating Expenditures		\$ 364,501	\$ 573,201	\$ 371,190	\$ 734,729
9100	Capital Outlay	-	71,921	20,162	150,000
9200	Capital Projects	-	-	-	-
Subtotal - Capital Outlays		\$ -	\$ 71,921	\$ 20,162	\$ 150,000
9900	Contingency	-	-	-	-
Total Expenditures		\$ 726,219	\$ 1,058,026	\$ 742,205	\$ 1,355,336
5999	Transfers Out	-	-	-	-
Total Expenditures and Transfers Out		\$ 726,219	\$ 1,058,026	\$ 742,205	\$ 1,355,336

NON-DEPARTMENT

MAJOR FUNCTIONS

This section of the budget was created to account for those items that are not directly associated with any specific department. These are items such as lease payments, Citywide dues and publications, postage, etc. Also included in this section is the amount set-aside annually for new equipment and equipment replacement.

The Non-Department budget also includes Not-For-Profit Funding. FY 21/22 allocations include:

Contribution to Chamber of Commerce Operations	\$	27,500
4th of July Celebration		35,000
Chamber of Commerce - Yucaipa First		13,500
Interfaith		3,000
Veterans Day Ceremony (Cali-Caipa Nooners Lions Club)		500
Yucaipa Animal Placement Society (YAPS)		10,000
Family Services Association Riverside - Senior Nutrition		8,500
Family Services Association Redlands - Yucaipa Outreach		5,000
Christmas Parade (Rotary Club)		1,000
Total Not-For-Profit Funding FY21/22*	\$	104,000

* All in-kind requests will continue to process through the Community Activity Grant (CAG).

NON-DEPARTMENT - 1900

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 100,000	\$ 100,000	\$ 25,000	\$ 150,000
	Subtotal - Salaries and Benefits	\$ 100,000	\$ 100,000	\$ 25,000	\$ 150,000
5201	Dues and Publications	37,724	37,724	41,724	42,395
5202	Postage	20,000	20,000	25,000	25,000
5203	Travel and Meetings	7,500	7,500	1,000	7,500
5205	Utilities	55,002	55,002	67,502	61,490
5207	Telephone	12,360	12,360	12,360	12,360
5210	Professional Services	72,500	86,516	336,442	272,183
5212	Special Supplies	3,400	3,400	3,400	3,400
5220	Misc./Special Dept. Expense	8,000	146,745	8,000	8,000
5222	Equipment Maintenance	9,000	9,000	9,000	9,000
5401	Community Funding	28,000	78,000	77,000	104,000
	Subtotal - Operating Expenditures	\$ 253,486	\$ 456,247	\$ 581,428	\$ 545,328
9100	Capital Outlay	75,000	162,525	85,000	90,000
9200	Capital Projects	-	-	-	-
	Subtotal - Capital Outlays	\$ 75,000	\$ 162,525	\$ 85,000	\$ 90,000
9900	Contingency	100,000	24,610	-	100,000
	Total Expenditures	\$ 528,486	\$ 743,382	\$ 691,428	\$ 885,328
5999	Transfers Out	210,000	210,000	70,390	-
	Total Expenditures and Transfers Out	\$ 738,486	\$ 953,382	\$ 761,818	\$ 885,328

POLICE SERVICES DEPARTMENT

MAJOR FUNCTIONS

Address crime and improve quality of life through the delivery of constitutional and effective law enforcement services, and to do so in a way that reflects the values of the community we serve. Law enforcement services are provided to the City of Yucaipa by the San Bernardino County Sheriff's Department through contractual agreement.

MAJOR ACHIEVEMENTS FOR 2020-2021

- ◆ In an effort to provide enhanced specialized law enforcement, the Yucaipa Police Department sought and was awarded grant funding to participate in tobacco education and enforcement programs. This grant will provide funding to educate the public and tobacco retailers about tobacco laws and to conduct enforcement targeting sales of tobacco to minors by licensed retailers.
- ◆ In support of the goal of continuing to improve communications with the residents, the Yucaipa Police Department continued to increase our social media presence and engagement, increasing our Facebook followership from approximately 5,900 on January 1, 2019 to approximately 12,500. The Yucaipa Police Department launched an Instagram account in 2018, which now has over 5,800 followers. The Yucaipa Police Department joined the Ring Neighbors social media portal during 2019 and has used Ring video as an investigate tool in several cases.
- ◆ In support of the goal of obtaining updated law enforcement technology, the Yucaipa Police Department purchased and deployed three electric-assisted police patrol bicycles, added ALPR cameras to one patrol vehicle and worked with city staff on selecting intersections for the installation of additional fixed ALPR cameras. These ALPR cameras were installed at the intersections of Bryant Street x Oak Glen Road and Wildwood Canyon Road x 5th Street.
- ◆ In support of the goal to increase sworn patrol staffing to improve law enforcement capabilities and reduce call response times, the department added one deputy sheriff to the contract effective May 1, 2021.

MAJOR GOALS & CHALLENGES FOR 2021-2022

- ◆ Increase sworn patrol staffing to improve law enforcement capabilities and reduce response times to calls for service. Increase the number of personnel who are trained to operate the newly acquired electric assisted police patrol bicycles.
- ◆ Reinvigorating the department's volunteer programs.
- ◆ In response to community concerns about crime and public safety in the Uptown area, Yucaipa Police Department will work with the Sheriff's Public Affairs Division and City staff to implement the new Crime Free Business program to increase the public's perception of safety in this area.
- ◆ The Yucaipa Police Department will continue to seek funding sources to increase the deployment of ALPR technology, including adding the technology to the upgraded radar trailer.
- ◆ In coordination with Yucaipa Performing Arts Center (YPAC) staff, Yucaipa Police Department will help to develop active shooter and critical incident response plans for the YPAC.
- ◆ Improve communication and safety by providing training to city Code Enforcement officers and Park Rangers in the operations of 800 MHz law enforcement radios.

POLICE SERVICES DEPARTMENT - 7100

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ -	\$ -	\$ -	\$ -
	Subtotal - Salaries and Benefits	\$ -	\$ -	\$ -	\$ -
5205	Utilities	36,050	36,050	36,050	37,853
5210	Professional Services	10,697,142	10,785,142	10,785,142	11,707,180
5217	Building Repair and Maintenance	46,870	46,870	46,870	46,870
5220	Misc./Special Dept. Expense	72,307	72,307	72,307	72,425
	Subtotal - Operating Expenditures	\$ 10,852,369	\$ 10,940,369	\$ 10,940,369	\$ 11,864,328
9100	Capital Outlay	-	150,000	-	-
9200	Capital Projects	-	-	-	-
	Subtotal - Capital Outlays	\$ -	\$ 150,000	\$ -	\$ -
9900	Contingency	-	-	-	-
	Total Expenditures	\$ 10,852,369	\$ 11,090,369	\$ 10,940,369	\$ 11,864,328
5999	Transfers Out	-	-	-	-
	Total Expenditures and Transfers Out	\$ 10,852,369	\$ 11,090,369	\$ 10,940,369	\$ 11,864,328

SPECIAL REVENUE FUNDS - ASSET FORFEITURE

The Asset Forfeiture Fund is a special revenue fund established for the purpose of accounting for funds received as proceeds from the sale of assets seized during drug raids. Expenditures are restricted to use for "programs relating to drug enforcement activity". This fund is included under "Miscellaneous Special Revenue" in both the budget summary and the Comprehensive Annual Financial Report.

2021-2022 BUDGET SUMMARY

Estimated Fund Balance 6/30/2021	Adopted Revenues 2021-2022	Adopted Expenditures 2021-2022	Adopted Transfers In 2021-2022	Adopted Transfers Out 2021-2022	Projected Fund Balance 6/30/2022
\$ 29,315	\$ 1,500	\$ 2,000	\$ -	\$ 19	\$ 28,797



SPECIAL REVENUE FUNDS - BUSINESS IMPROVEMENT DISTRICT

On March 25, 1996, Council entered into a Memorandum of Understanding (MOU) with the Yucaipa Uptown Business Association to facilitate the formation of a Property and Business Improvement District (PBID) (District #1) whereby business and/or property owners would assume responsibility for the operation and maintenance costs associated with Phase I of the Uptown Improvements. District #1 provides a funding mechanism to collect assessments and secure funding for the maintenance costs within District #1. Pursuant to District #1 Engineer's Report, 27 property owners receive direct benefits from the improvements and they are each assessed an amount pursuant to a formula which includes a flat rate, linear frontage, square feet of land and square feet of building. The average property owner within the BID pays approximately \$100 per year. The amount may escalate annually depending upon the change in the CPI, not to exceed three percent per year, upon the approval of the Association's Board of Directors.

District #1 was originally approved for five years through June 30, 2002. District #1 can be extended pursuant to such conditions as they exist at the time of extension. District #1 was extended on July 22, 2002 effective July 1, 2002 through June 30, 2012. District #1 was extended again on August 27, 2012 effective July 1, 2012 through June 30, 2022.

On July 13, 2009, the City Council adopted Resolution No. 2009-16 establishing Yucaipa Village Square Management District #2, effective with 2009-2010. Assessments were levied for the first time in FY 2011-2012 in anticipation of the completion of the Uptown Streetscape improvements. The District includes 83 properties fronting the four blocks of Yucaipa Boulevard between 2nd Street and Bryant Street. The annual assessments may be increased by an amount not to exceed five percent per year, as approved annually by the Association's Board of Directors. The revenues will be used to pay the costs associated with lighting and irrigation utilities in conjunction with the streetscape project. District #2 was renewed by a successful vote of the affected property owners on August 11, 2014, effective July 1, 2014 through June 30, 2024.

On February 18, 2016, the Board of Directors voted unanimously to participate in the City's LED Light Conversion program to replace lights in the Uptown. This resulted in a decrease in the fund balance by the amount of \$13,137. In FY 2016-2017, the Business Improvement District Plan was amended to include costs of security services, to be shared by the City.

This fund is included under "Miscellaneous Special Revenue" in both the budget summary and the Comprehensive Annual Financial Report.

2021-2022 BUDGET SUMMARY

Estimated Fund Balance 06/30/21	Adopted Revenues 2021-2022	Adopted Expenditures 2021-2022	Adopted Transfers In 2021-2022	Adopted Transfers Out 2021-2022	Estimated Fund Balance 06/30/22
\$ 46,342	\$ 41,792	\$ 32,595	\$ -	\$ -	\$ 55,539



SPECIAL REVENUE FUNDS - ENERGY INDEPENDENCE PROGRAM

During FY 2010-2011, the City Council approved the Energy Independence Program (EIP). The purpose of the EIP was to provide a financing mechanism for property owners who desire to install efficiency improvements and/or renewable energy sources to their property. The EIP funded up to the amount of \$35,000 for residential properties and \$100,000 for commercial installations. The amount of \$2,500,000 was authorized as a transfer from the General Fund Undesignated Fund Balance to provide the resources for the EIP.

The funds were loaned to the property owners upon the completion of the installation of eligible improvements with the principal amount of the loan placed as a lien against the property. The loans are repaid as assessments through the normal procedures associated with the payment of property taxes. The loans are financed at the annual interest rate of 7%. Interest earnings are deposited into a Special Revenue Fund and transferred to the General Fund on an annual basis.

As of June 30, 2011, 18 loan applications were approved and funded from Phase I and Phase II. As a result of those 18 loans, the amount of approximately \$420,000 was loaned. The EIP was temporarily suspended during 2010-2011 due to restrictions placed on Property Assessed Clean Energy (PACE) programs by the Federal Housing Financing Administration (FHFA). The program resumed in 2011-2012 with amended guidelines.

In total for Phase III of the EIP, 109 applications were received. Of the 109, 73 contracts were finalized and recorded, 15 were denied, and 21 withdrawn. During Phase III, on November 26, 2012, City Council approved the reallocation of funds previously set aside for Commercial applicants to both Residential and Commercial applicants. This reallocation allowed those residential applications previously placed on a waiting list to be processed and funded.

On October 14, 2013, the EIP was concluded with the launching of the SANBAG Home Energy Renovation Opportunity (HERO) Program. In total, the City loaned \$2,069,700.62 for eligible improvements to Yucaipa residents. The EIP received a total of 161 applications for all phases. Of those 161 applications, 52 applications were cancelled, 18 were denied, and 91 were completed. Presently there are 36 outstanding loans remaining in the amount of \$562,303.46.

In 2018-2019, the City Council approved and authorized the City's membership in various Joint Powers Authorities enabling residents with access to additional PACE related financing programs.

2021-2022 BUDGET SUMMARY

Estimated Fund Balance 06/30/21	Adopted * Revenues 2021-2022	Adopted Expenditures 2021-2022	Adopted Transfers In 2021-2022	Adopted * Transfers Out 2021-2022	Estimated Fund Balance 06/30/22
\$ 181,962	\$ 77,830	\$ -	\$ -	\$ 77,830	\$ 181,962

* Annual revenue reflect interest earnings on outstanding loans at the rate of 7%. All interest earnings are transferred to the General Fund on an annual basis and returned to the General Fund One-Time Capital Projects Account.



SPECIAL REVENUE FUNDS - GAS TAX SUMMARY

REVENUES	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
Use of Resources				
4401 - Interest	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600
Sub Total	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600
Other Agencies				
4801 - Section 2107	\$ 349,720	\$ 349,720	\$ 371,324	\$ 392,928
4802 - Section 2107.5	7,500	7,500	7,500	7,500
4803 - Section 2106	183,026	183,026	179,536	179,536
4804 - Section 2105	290,704	290,704	292,542	292,542
4806 - Prop. 42 Replacement, Section	463,390	463,390	424,423	424,423
4807 - Loan Repayment	61,650	61,650	61,650	61,650
4808 - Road Maintenance Rehab Acct*	-	-	700,000	950,000
Sub Total	\$ 1,355,990	\$ 1,355,990	\$ 2,036,975	\$ 2,308,579
Other Revenue				
4795 - Knockdown Reimbursement	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Sub Total	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Revenues	\$ 1,367,590	\$ 1,367,590	\$ 2,048,575	\$ 2,320,179
EXPENDITURES				
Expenditures				
Salaries and Benefits	\$ 489,746	\$ 561,657	\$ 579,872	\$ 673,193
Operating Expenses	256,473	440,790	448,300	546,805
Capital Outlay	131,093	131,093	131,093	131,093
Contingency	-	-	-	-
Administrative Overhead	81,000	81,000	-	-
Total Expenditures	\$ 958,311	\$ 1,214,539	\$ 1,159,265	\$ 1,351,091
Revenue Over (Under) Expenditures	\$ 409,279	\$ 153,051	\$ 889,310	\$ 969,089
Transfers In/Out				
4999 - Transfers In	\$ -	\$ 75,619	\$ 78,080	\$ -
5999 - Transfers Out	\$ -	\$ -	\$ -	\$ 1,222,657
Net Change in Fund Balance	\$ 409,279	\$ 228,670	\$ 967,390	\$ (253,568)

This section of the budget reflects Gas Tax Funds only. For Line Item detail, see the Development Services - Street Maintenance and Community Services - Crossing Guard sections of the Budget. For complete Street Maintenance Budget, see Development Services.

*Road Maintenance Rehab Acct was not budgeted in fiscal year 2020-2021.



SPECIAL REVENUE FUNDS - HOUSEHOLD HAZARDOUS WASTE

The Household Hazardous Waste Fund is a special revenue fund established for the purpose of accounting for funds collected by the Solid Waste Hauler, and is collected under a franchise agreement. The amount collected is the amount assessed for each parcel for the collection and disposal of household hazardous waste. The funds are transmitted to the City from the franchisee and are then transmitted to the County on a quarterly basis. This fund is included under "Miscellaneous Special Revenue" in both the budget summary and the Comprehensive Annual Financial Report.

2021-2022 BUDGET SUMMARY

Estimated Fund Balance 06/30/21	Adopted Revenues 2021-2022	Adopted Expenditures 2021-2022	Adopted Transfers In 2021-2022	Adopted Transfers Out 2021-2022	Estimated Fund Balance 06/30/22
\$ 13,239	\$ 78,388	\$ 77,579	\$ -	\$ 2,175	\$ 11,874



SPECIAL REVENUE FUNDS - LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT

To ensure a flow of funds for the ongoing maintenance and servicing of specified improvements within the public right-of-way and dedicated easements within the City of Yucaipa, the City Council formed the City of Yucaipa Landscaping and Lighting Maintenance District No. 1 (LLMD No.1). To ensure that the maintenance of those improvements of appurtenant facilities, required as a condition of development, does not become a financial burden to existing property owners within the City, the District provides a mechanism to assess those property owners that directly benefit from the maintenance of those required improvements. Improvements that may be maintained by the District utilizing the direct benefit assessments include:

Landscaping within public rights-of-way, parkways and designated easements; and

Public lighting facilities to provide street lighting and traffic signals in public rights-of-way.

Since the establishment of LLMD No.1, the District has annexed 56 separate maintenance zones. Each zone represents a separate development (tract) located within the District's boundary. The construction, maintenance and operation of facilities within the District's boundaries is consistent with the Landscaping and Lighting Act of 1972, and the requirements of Proposition 218, and will be administered pursuant to the City of Yucaipa ordinances and regulations.

In FY 2015-2016, the District completed the annexation of certain neighborhoods within the City's Uptown vicinity, which will be identified as Zones CCC and DDD. Beginning in FY 2016-2017, those properties located within these new zones will be assessed for utility charges for mid-block streetlights, as approved by the affected property owners.

2021-2022 BUDGET SUMMARY

Estimated Fund Balance 06/30/21	Adopted Revenues 2021-2022	Adopted Expenditures 2021-2022	Adopted Transfers In 2021-2022	Adopted Transfers Out 2021-2022	Estimated Fund Balance 06/30/22
\$ 2,342,282	\$ 910,427	\$ 818,604	\$ -	\$ 91,823	\$ 2,342,282

SPECIAL REVENUE FUNDS - LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT

Payments of the assessment for each parcel are made in the same manner and at the same time as payments are made for property taxes for each property. The following is a list of the zones within the District outlining the amount of the assessment and the corresponding expenditures.

Zone	Tract	Developer	Project	Location	Assessment	Expenditures/ Transfers Out	Total Expenditures/ Transfers Out
² A95	13521	Whisper Ranch	Wildwood Canyon		\$ 47,146	\$ 47,146	\$ 47,146
B95	12222	Keshtlar	The Reserve- Crafton Hills		329,882	329,882	329,882
¹ C96	15306	Simmons	Amberwood		222	222	222
² D96	14294	Centex	Summerwood		11,285	11,285	11,285
¹ E96	13851	Shedd	Jefferson		225	225	225
² F97	15661	Inland West	Glen Brook		11,394	11,394	11,394
¹ G98	15182	Simmons	View Point		520	520	520
² H98	14852	Simmons	Whisper Ranch		34,622	34,622	34,622
¹ I98	14592	Nielson	Oak Tree Lane		346	346	346
¹ J98	14100	Yunis	Yunis Court		582	582	582
² K98	14693	Kevari	Kevari Court		1,608	1,608	1,608
¹ L98	15765	Crestwood	Victoria Meadows		376	376	376
¹ M98	14287	Moore	Walnut Tree Lane		173	173	173
¹ N98	15848	Centex	Sunrise Hills		819	819	819
² O98	13799	Concordia	Bryant Park		9,682	9,682	9,682
³ P99	15468	Bel Air Dev.	5th/Bella Vista		1,273	1,273	1,273
¹ Q99	14502	Windstorm Dev.	Estacia/Plum Vw.		180	180	180
¹ R99	15758	Crestwood	Summit Ridge		377	377	377
² S	13589	Dickinson	Morningside/WW Canyon		41,025	41,025	41,025
² T	15548	D. Miller	Holmes/Bella Vista		49,930	49,930	49,930
² U	10130-1	AMH Prestige, Inc.	Douglas/Lynfall		5,608	5,608	5,608
² V	16088-1	Simmons	County Ln./Fremont		13,006	13,006	13,006
² W	15967-1	Barton Properties	Fir/Fremont		28,226	28,226	28,226
² X	16031-1	Centex	Oak Glen/2nd St.		41,496	41,496	41,496
² Y	16060	Brandstetter	Fremont/Holly		2,922	2,922	2,922
² Z	15854	Storm Western	Oak Glen/Fremont		7,662	7,662	7,662
² AA	15933	Finucan	Date Ave		1,948	1,948	1,948
² BB	16538	Wills Development	4th/Ave E		7,730	7,730	7,730
² CC	16152	Creekside Ptnrs.	3rd/Ave E		6,939	6,939	6,939
³ DD	16293	Nasre	Lynfall/Lantana		620	620	620
² FF	16453	Far West Industries	Far West- 7th n/o Ave E		10,657	10,657	10,657
² GG	14625	Century Vintage	Wildwood Canyon		106,545	106,545	106,545

¹ Zone includes street lighting and administrative costs only

² Zone includes street lighting, maintenance and administrative costs

³ Zone includes street lighting, fencing and administrative costs

Zones A and F through R include an escalator clause and may be adjusted annually based upon the change in the Consumer Price Index for the Los Angeles-Long Beach-Anaheim Area for all urban consumers (April 2018 - 4.0%). Zones C through E have no escalator clause. Zones S through BBB include an escalator clause and may be adjusted annually up to the rate of 5%.

SPECIAL REVENUE FUNDS - LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT (Continued)

Zone	Tract	Developer	Project	Location	Assessment	Expenditures/ Transfers Out	Total Expenditures/ Transfers Out
² HH	16355	RCandR Development	8th/Ave. E		17,062	17,062	17,062
² II	16531	Western Brass	Fir/Fremont		19,015	19,015	19,015
² JJ	16405	Yucaipa 10 Partners	East Bryant St		7,275	7,275	7,275
² KK	16030				3,495	3,495	3,495
LL	16783				3,335	3,335	3,335
² NN	16801	T and K, LLC	West Douglas St		9,763	9,763	9,763
¹ OO	16802		West Douglas St		592	592	592
² PP	16694	Storm Western	East 6th St		18,425	18,425	18,425
² QQ	16055	Michelle Jackson, Aladdin Entertainment Group, Pacific West Coast Development	North Highland Ave		17,703	17,703	17,703
² RR	16633		N side County Line Rd		3,044	3,044	3,044
² TT	17056	RLG Const, Inc.	NS Oak Glen Rd		10,250	10,250	10,250
² VV	16555	Irvine Assets, Inc.	S Eureka Ave		5,425	5,425	5,425
² WW	17145		Davenport		4,734	4,734	4,734
¹ YY	17901	T and K, LLC	10th St and Cobb Ct		545	545	545
² ZZ	15195	Storm Western	Rebecca Road		7,210	7,210	7,210
² BBB	14806		Holmes/North of Wildwood		5,032	5,032	5,032
² CCC		Existing	Avenue D between 3rd and Poplar St		503	503	503
² DDD		Existing	Avenue C / 1st Street / Adams Street / Avenue A		1,993	1,993	1,993
Total					\$ 910,427	\$ 910,427	\$ 910,427

¹ Zone includes street lighting and administrative costs only

² Zone includes street lighting, maintenance and administrative costs

³ Zone includes street lighting, fencing and administrative costs

Zones A and F through R include an escalator clause and may be adjusted annually based upon the change in the Consumer Price Index for the Los Angeles-Long Beach-Anaheim Area for all urban consumers (April 2018 - 4.0%). Zones C through E have no escalator clause. Zones S through BBB include an escalator clause and may be adjusted annually up to the rate of 5%.



SPECIAL REVENUE FUNDS - LAW ENFORCEMENT GRANTS

The City of Yucaipa has obtained several Law Enforcement related grants to supplement the activities of the Police Department. This page provides a placeholder for the allocation of future law enforcement related grants. To date, the City has received a Federal Local Law Enforcement Block Grant, which has been primarily designated to fund overtime of sworn personnel for special enforcement activities. The City has also received a State of California Supplemental Law Enforcement Program grant. The Federal Grant has long been discontinued, but the State Grant is renewed annually. Historically, this annual State Grant, in the amount of \$100,000, has been used to fund overtime primarily for the Problem Oriented Policing projects and the costs associated with the Traffic Division's motorcycle efforts.

A third law enforcement grant was received during FY 1998-1999 to fund a portion of a new Traffic Enforcement Officer. This grant was worth \$75,000 and was funded by the U.S. Department of Justice as a part of the Universal Hiring Program. During 2000-2001, the City was successful in receiving a COPS in Schools grant in the amount of \$125,000 over three years. This grant was used to hire a School Resource Officer. The funding for this position is split evenly between the City and the Yucaipa/Calimesa Joint Unified School District. A second full-time School Resource Officer was added at approximately the mid-part of the 2000-2001 school year to provide additional coverage at the middle school and high school levels. In FY 2003-2004, the District ceased to fund the position. The position has been retained by the City as an additional traffic officer.

In FY 2004-2005, the City was successful in obtaining an additional grant which resulted in the creation of a new police officer position to be funded entirely in the first year, with half of the position being funded in the second year. This grant targeted motorists stopped for driving under the influence of alcohol. One additional grant was awarded in 2005-2006 for targeting seatbelt compliance. The purpose of the grant is to provide for seatbelt checkpoints in connection with the State's Click It or Ticket program. In 2009-2010, the City received a Byrne-Jag grant in the amount of \$32,370 to be used for Problem Oriented Policing and ongoing maintenance of GRIP and trip wire system.

It is anticipated that in fiscal year 2021-2022, the City anticipates it will continue to receive the annual allocation of \$100,000 from the State Supplemental Law Enforcement Grant Program. Other law enforcement grants received throughout the fiscal year will be accounted for in this fund.

2021-2022 BUDGET SUMMARY

Estimated Fund Balance 06/30/21	Adopted Revenues 2021-2022	Adopted Expenditures 2021-2022	Adopted Transfers In 2021-2022	Adopted Transfers Out 2021-2022	Estimated Fund Balance 06/30/22
\$ 551,597	\$ 175,000	\$ 175,000	\$ -	\$ -	\$ 551,597



SPECIAL REVENUE FUNDS - MEASURE I

The Measure I Fund is used to account for the ½% sales tax that is required to be used for the maintenance and improvement of City streets. Prior to FY 1999-2000, 56% of the amount received was to be used for maintenance and 44% for Capital Projects. Beginning in 1999-2000, all Measure I revenues were allocated for street maintenance. Beginning in 2010-2011, the revenues will be allocated using the original formula, which is 56% for maintenance and 44% for capital projects. For more information, see the Pavement Management Program in the CIP. Beginning in 2014-2015, City Council allocated 100% of Measure I revenues to maintenance activities.

	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
REVENUES				
4140 - Sales Tax	\$ 800,300	\$ 800,300	\$ 1,000,000	\$ 1,112,700
4401 - Interest	\$ 100	\$ 100	\$ -	\$ -
Total Revenues	\$ 800,400	\$ 800,400	\$ 1,000,000	\$ 1,112,700
	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
Transfers Out				
5999 - Transfer Out	\$ 800,300	\$ 800,300	\$ 2,402,407	\$ 952,107
Total Transfers Out	\$ 800,300	\$ 800,300	\$ 2,402,407	\$ 952,107
Net Change in Fund Balance	\$ 100	\$ 100	\$ (1,402,407)	\$ 160,593



SPECIAL REVENUE FUNDS - PARAMEDIC ZONE

On June 2, 1987, the electors of County Service Area 38, Improvement Zone M, duly authorized a special tax levy for financing paramedic services. The amount of such tax was set initially at the rate of \$24 per individual dwelling unit and \$35 per commercial unit, per year. Effective July 1, 1999, the City of Yucaipa assumed responsibility for Paramedic services.

The collection of special taxes shall be in accordance with all other taxes and assessments collected by the property tax division of the County of San Bernardino. All revenues collected by this assessment shall be deposited in a Special Revenue Fund created for the sole purpose of funding Paramedic Services. Expenditures for these services are budgeted in the Paramedic Fund.

During 2002-2003, the City entered into a professional services agreement with The Davis Company for the purposes of evaluating the overall paramedic program and determining strategic options for addressing the projected annual funding deficit. In April 2003, the City Council Fire Ad-hoc Committee conducted the first of a series of meetings with leaders in the community to review the strategic options and develop a long range financing plan.

On March 2, 2004, the voters in the City of Yucaipa approved Measure Y, which resulted in an increase in the annual residential assessment from the rate of \$24 to \$52. This resulted initially in an increase in annual revenues by the amount of approximately \$493,500. At the time Measure Y was passed by the voters, it was anticipated that the increase would be sufficient to sustain the desired level of services for approximately 10 years. The costs associated with the provision of these services have increased at a rate consistent with that which was anticipated in the original forecasts utilized in adopting the measure language. As a result, budgeted expenditures exceed revenue projections for FY 2021-2022 by the amount of \$809,378. At the current level of service, it is anticipated that as actual expenditures exceed the paramedic related revenues, the shortfall will be covered by fire services revenues. At the 2013-2014 Mid-Year Budget report, the City Council approved a Service Level Option and allocated the amount of \$30,000 to analyze the costs of the program. This analysis was initiated in FY 2016-2017 and was completed in 2018. An additional Service Level Option was approved in the 2017-2018 Budget to engage a consulting firm to assist with preparing for a ballot measure in order to increase the annual assessment. This process was initiated in FY 2019-2020. However, the voters in the City of Yucaipa did not approve Measure E.

2021-2022 BUDGET SUMMARY

Estimated Fund Balance 06/30/21	Adopted Revenues 2021-2022	Adopted Expenditures 2021-2022	Adopted Transfers In 2021-2022	Adopted Transfers Out 2021-2022	Estimated Fund Balance 06/30/22
\$ 415	\$ 1,104,500	\$ 1,864,768	\$ 809,378	\$ 49,110	\$ 415

FIRE SERVICES DEPARTMENT - PARAMEDIC SERVICES DIVISION - 7210

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ -	\$ -	\$ -	\$ -
	Subtotal - Salaries and Benefits	\$ -	\$ -	\$ -	\$ -
5203	Travel and Meetings	1,000	1,000	1,000	1,000
5207	Telephone	6,300	6,300	6,300	6,300
5210	Professional Services	1,589,415	1,589,415	1,744,732	1,821,468
5220	Misc./Special Dept. Expense	24,000	24,000	24,000	30,000
5221	Printing and Advertising	1,000	1,000	1,000	1,000
	Subtotal - Operating Expenditures	\$ 1,621,715	\$ 1,621,715	\$ 1,777,032	\$ 1,859,768
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
	Subtotal - Capital Outlays	\$ -	\$ -	\$ -	\$ -
9500	Admin. Overhead	10,000	10,000	-	-
9900	Contingency	5,000	5,000	5,000	5,000
	Total Expenditures	\$ 1,636,715	\$ 1,636,715	\$ 1,782,032	\$ 1,864,768
5999	Transfers Out	-	-	49,110	49,110
	Total Expenditures and Transfers Out	\$ 1,636,715	\$ 1,636,715	\$ 1,831,142	\$ 1,913,878

SPECIAL REVENUE FUNDS - USED OIL GRANTS

The City of Yucaipa receives block grant funds from the California Integrated Waste Management Board (CIWMB) for costs associated with local used oil collection programs. Examples of the collection programs for which these are used:

Educational materials	Drainage stencils
Used oils containers, funnels and floor mats	Advertising
Curbside Collection Program	

Additional funding cycles will be used to continue the Curbside Collection Program, educational materials and program advertising. This fund is included under "Miscellaneous Special Revenue" in both the budget summary and the Comprehensive Annual Financial Report.

2021-2022 BUDGET SUMMARY

Estimated Fund Balance 06/30/21	Adopted Revenues 2021-2022	Adopted Expenditures 2021-2022	Adopted Transfers In 2021-2022	Adopted Transfers Out 2021-2022	Estimated Fund Balance 06/30/22
\$ 24,946	\$ 14,500	\$ 14,000	\$ -	\$ 364	\$ 25,083



SPECIAL REVENUE FUNDS - VEHICLE FINES/TRAFFIC SAFETY

The Traffic Safety Fund is a special revenue fund established for the purpose of accounting for funds collected from any person charged with a misdemeanor and assessed for traffic violations pursuant to the Vehicle Code. These funds are to be used exclusively for official traffic control devices, the maintenance thereof, equipment and supplies for traffic law enforcement and traffic accident prevention, and for the maintenance, improvement, or construction of public streets, bridges, and culverts within the City. The fund shall not be used to pay for traffic or other police officers. The fund may be used to pay for the compensation of school crossing guards who are not regular full-time members of the Police Department.

In fiscal year 2009-2010, the YCJUSD ceased the funding for the provision of crossing guards. Previously, funds had been allocated annually to assist with the City's obligation to the crossing guard program. In fiscal year 2016-2017, the crossing guard program was reinstated.

This fund is included in "Miscellaneous Special Revenue" in both the budget summary and the Comprehensive Annual Financial Report.

2021-2022 BUDGET SUMMARY

Estimated Fund Balance 06/30/21	Adopted Revenues 2021-2022	Adopted Expenditures 2021-2022	Adopted Transfers In 2021-2022	Adopted Transfers Out 2021-2022	Estimated Fund Balance 06/30/22
\$ 1,018,361	\$ 11,300	\$ 16,500	\$ -	\$ -	\$ 1,013,161



CAPITAL PROJECTS FUNDS - AIR QUALITY MANAGEMENT

The City of Yucaipa receives funds, collected through the State's motor vehicle registration fees, for use in the reduction of vehicle emissions. (AB2766)

Examples of the programs for which these funds may be used are as follows:

- The adoption of transportation demand management ordinances and air quality elements;
- Development of trip reduction strategies;
- Purchase of alternative fuel vehicles;
- Operation of shuttle services; and,
- Street improvements and traffic mobility enhancements.

City Council has allocated these funds for the completion of the Bryant Street / Oak Glen Road Sidewalk Project and the sidewalk project on Avenue "H" from Holmes Street to Fremont Street. Similar sidewalk projects include 13th St. from Yucaipa Blvd. to the Skate Park and as a local matching contribution along with the Safe Route to Schools Grant for the completed project on Avenue E from 8th St. to 12th St. The amount of \$75,000 was allocated within 2006-2007 for bike lanes. AQMD funds have since been allocated for sidewalk projects along Acacia Avenue, 6th Street, 12th Street, 13th Street, Avenue E from 18th Street to Yucaipa Boulevard, 4th Street from Yucaipa Boulevard to Avenue E, Avenue E from 13th Street to Dunlap Channel Trail, School Zone Pedestrian Improvements, Yucaipa Boulevard ADA Improvements/Bike Lanes from 3rd to 5th Street, California Street and Acacia Avenue in the vicinity of the site of the future Yucaipa Performing Arts Center, Avenue E from 15th Street to Dunlap Channel and Adams Street from Avenue B to Yucaipa Boulevard. The 2020-2021 CIP included funding for the Avenue E and 15th Street Sidewalk Project.

2021-2022 BUDGET SUMMARY

Estimated Fund Balance 06/30/21	Adopted Revenues 2021-2022	Adopted Expenditures 2021-2022	Adopted Transfers In 2021-2022	Adopted Transfers Out 2021-2022	Estimated Fund Balance 06/30/22
\$ (144,654)	\$ 2,207,000	\$ 2,039,000	\$ 140,000	\$ 101,430	\$ 61,916



CAPITAL PROJECTS FUNDS - LEASE FUND

In the past couple of years, the City has acquired certain properties that have tenant relationships. These include the former Police Station facility, now known as the Yucaipa Business Incubator Center, leased partially to Congressman Paul Cook and the property located at the northwest corner of Yucaipa Boulevard and California Street, the site of the new Yucaipa Performing Arts Center. This location presently has one building, which until near the end of FY 2018-2019 was leased to a local brewery business. This fund reflects a liability for the repayment of resources as a contribution to the acquisition of property that has been partially repaid upon the sale of the property located at 35058 Yucaipa Boulevard, which concluded with the close of escrow in April 2019. The balance of the amount remaining outstanding will be carried in this fund until the disposition of other City owned properties has concluded. This fund is included in "Miscellaneous Capital Projects" in both the budget summary and the Comprehensive Annual Financial Report.

2021-2022 BUDGET SUMMARY

Estimated Fund Balance 06/30/21	Adopted Revenues 2021-2022	Adopted Expenditures 2021-2022	Adopted Transfers In 2021-2022	Adopted Transfers Out 2021-2022	Estimated Fund Balance 06/30/22
\$ (503,100)	\$ 44,578	\$ 55,649	\$ -	\$ -	\$ (514,171)

Yucaipa Business Incubator Center

Revenues

Estimated Rents	\$ 36,178
Other Revenue	-
<i>Revenues Total</i>	<u>36,178</u>

Expenditures

Yucaipa Business Incubator Center Revenues over Expenditures:	<u><u>\$ (10,202)</u></u>
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Other Leased Properties

Lease Payments	\$ 8,400
Expenditures	<u>9,269</u>
Other Rental Properties Revenues over Expenditures:	<u><u>\$ (869)</u></u>



CAPITAL PROJECTS FUNDS - COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Development Block Grant (CDBG) program was designed by the Department of Housing and Urban Development (HUD) to revitalize low and moderate income areas within a city. The CDBG monies are restricted by specific provisions. There are primarily two major categories for CDBG funding requests. The first, public service programs, are those programs that provide some type of service to eligible participants. The second, capital projects, are those projects that are for new construction or for the repair of facilities that fall within the eligibility requirements.

For 2021-2022, the City anticipates an allocation in the amount of approximately \$441,326 for eligible projects or programs. In February 2021, the City Council prioritized a list of recommended projects and programs or future funding. City Council directed staff to allocate the amount of \$441,326 for fiscal year 2021-2022 to the programs and projects as listed below.

Project / Program	Approved Allocation
1. *San Bernardino County Library--Literacy Program	\$ 6,500
2. *San Bernardino County Sexual Assault Services	6,500
3. *City of Yucaipa--Recreation Scholarship Program	15,326
4. Family Service Association-Meals to Seniors	6,500
5. Family Service Association of Redlands	6,500
6. Ave A Sidewalk - 1st St to Bryant	400,000
7. Corona Virus 3 (CDBG-CV3)	255,786
Total Approved Allocations:	\$ 697,112
*2021-2022 Allocation:	\$ 697,112
Amount Available from Unprogrammed Funds:	190,095
Total Sources Available:	\$ 887,207
Amount Remaining in Unprogrammed Funds:	\$ 190,095

* Denotes Public Service Program--In the event funding is not realized in the actual amount anticipated, these public service programs will be funded pursuant to the priority schedule as listed above.



CAPITAL PROJECTS FUND - FEDERAL EMERGENCY MANAGEMENT AGENCY

The Federal Emergency Management Agency Fund (FEMA) is a capital projects fund established for the purpose of accounting for expenditures associated with projects that are the result of a recognized disaster or emergency. FEMA reimburses the City at a rate of 75% of authorized expenditures. The State of California Office of Emergency Services reimburses 75% of the remaining 25%. During some years there are no FEMA projects. Therefore, it is possible that no FEMA resources would be necessary in 2012-2013. However, in the event that an emergency warrants FEMA assistance, staff may need the ability to procure certain expenditures timely. In the event of an actual emergency, the City may need to advance funds before reimbursement is realized from FEMA. This was the case in fiscal year 2009-2010 and 2010-2011 during the fire and storm events. Specific Council authorization was obtained to appropriate additional funding sources. This fund is included in "Miscellaneous Capital Projects" in both the budget summary and the Comprehensive Annual Financial Report.

2021-2022 BUDGET SUMMARY

Estimated Fund Balance 06/30/21	Adopted Revenues 2021-2022	Adopted Expenditures 2021-2022	Adopted Transfers In 2021-2022	Adopted Transfers Out 2021-2022	Estimated Fund Balance 06/30/22
\$ 53,211	\$ -	\$ -	\$ -	\$ -	\$ 53,211



INTERNAL SERVICE FUND - SELF-INSURANCE

The Internal Service Fund was created in recognition of the City's desire to be self-insured. The purpose of this fund is to account for the risk related exposures of the City. The City of Yucaipa is a member of the Public Agency Risk Sharing Authority of California (PARSAC). PARSAC is a joint powers authority, consisting of 37 California public entities, created to provide "pooled" liability, worker's compensation and property insurance programs for its members.

The PARSAC Worker's Compensation program is funded by premiums paid by each participating entity. Actual claims and related expenses are funded entirely by those premiums, with a self-insured retention equal to \$5,000 per claim.

The City also pays a premium for general liability coverage. However, unlike Worker's Compensation, the City maintains a self insured retention in the amount of \$50,000. This means that, in addition to the premium paid, the City is also responsible for the first \$50,000 in expenses incurred for each claim, somewhat similar to an insurance deductible. However, it is dissimilar from the standpoint that the City, because it is self-insured, is able to manage the claims.

The Self-Insurance program is funded by the General Fund. Each year an amount is budgeted and transferred to this fund to cover the costs of premiums, consulting, claims management, and the settlement of claims. Historically, the annual transfer amount was consistently \$180,000. In 2010-2011 the annual transfer was increased by the amount of \$25,000 for a total allocation of \$205,000. Worker's Compensation premiums are appropriated in the respective Operating Budgets and are transferred to the Self-Insurance Fund as an interfund transfer. The actual payment of the annual Worker's Compensation premium is made directly through the Self-Insurance Fund and abated by transferring funds to the Internal Service Fund from the various Operating Budgets.

2021-2022 BUDGET SUMMARY

Estimated Fund Balance 06/30/21	Adopted Revenues 2021-2022	Adopted Expenses 2021-2022	Adopted Transfers In 2021-2022	Adopted Transfers Out 2021-2022	Estimated Fund Balance 06/30/22
\$ 229,622	\$ 30,000	\$ 977,000	\$ 947,000	\$ -	\$ 229,622

SELF-INSURANCE FUND STATEMENT OF REVENUES AND EXPENSES

	As of 6/30/2017	As of 6/30/2018	As of 6/30/2019	As of 6/30/2020	Estimated As of 6/30/2021	Projected As of 6/30/2022
Miscellaneous Revenues	12,918	228,399	484,889	153,032	103,460	30,000
Total Revenues	\$ 12,918	\$ 228,399	\$ 484,889	\$ 153,032	\$ 103,460	\$ 30,000
Claims Expense	\$ 1,959	\$ 21,292	\$ 117,802	\$ 114,831	\$ 90,548	\$ 173,687
Insurance Premiums	248,343	186,676	397,904	464,701	558,875	752,813
Professional Services	7,881	17,426	21,755	1,960	37,000	37,000
Miscellaneous Expense	810	-	-	4,333	3,500	3,500
Capital Outlay	9,850	-	-	-	10,000	10,000
Total Expenses	\$ 268,843	\$ 225,394	\$ 537,461	\$ 585,824	\$ 699,923	\$ 977,000
Transfers In	\$ 251,489	\$ -	\$ -	\$ 392,811	\$ 370,000	\$ 947,000
Transfers Out	(104,286)	(104,286)	-	-	-	-
Total Transfers	\$ 147,203	\$ (104,286)	\$ -	\$ 392,811	\$ 370,000	\$ 947,000
Change in Net Position	\$ (108,722)	\$ (101,281)	\$ (52,572)	\$ (39,981)	\$ (226,463)	\$ -
Beginning Net Position (Deficit)	\$ 758,639	\$ 649,918	\$ 548,636	\$ 496,065	\$ 456,085	\$ 229,622
Ending Net Position (Deficit)	\$ 649,918	\$ 548,636	\$ 496,065	\$ 456,085	\$ 229,622	\$ 229,622

**SELF-INSURANCE
INSURANCE PREMIUMS**

	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
Liability Insurance	266,502.00	288,282.00	419,827.10
ERMA	10,000.00	-	10,000.00
Worker's Compensation	129,618.00	159,575.00	144,219.00
Property Insurance	111,672.23	109,644.00	177,255.84
Bond/Professional	1,438.80	1,374.00	1,510.74

SELF-INSURANCE

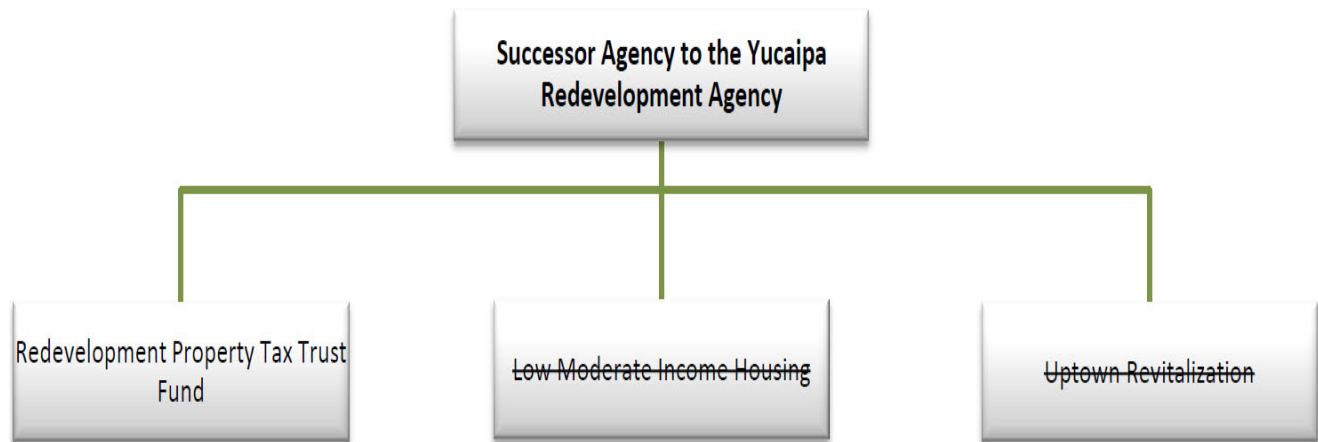
Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ -	\$ -	\$ -	\$ -
	Subtotal - Salaries and Benefits	\$ -	\$ -	\$ -	\$ -
5210	Professional Services	37,000	37,000	37,000	37,000
5220	Miscellaneous/Special Department Expense	3,500	3,500	3,500	3,500
5300	Insurance Premiums	519,231	519,231	558,875	752,813
5400	Claims Expense	55,000	55,000	90,548	173,687
	Subtotal - Operating Expenses	\$ 614,731	\$ 614,731	\$ 689,923	\$ 967,000
9100	Capital Outlay	10,000	10,000	10,000	10,000
9200	Capital Projects	-	-	-	-
	Subtotal - Capital Outlays	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
9900	Contingency	-	-	-	-
	Total Expenses	\$ 624,731	\$ 624,731	\$ 699,923	\$ 977,000
5999	Transfers Out	-	-	-	-
	Total Expenses and Transfers Out	\$ 624,731	\$ 624,731	\$ 699,923	\$ 977,000

SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY

MAJOR FUNCTIONS

The Agency has been involved in community revitalization at all levels, from relatively simple rehabilitation programs to complex strategies to preserve and enhance the City's job base by retaining existing businesses. The Agency is also vested with the responsibility of increasing, preserving, and improving the number of housing units for very low, low, and moderate-income individuals and families. During FY 2012-2013, the legislature of the State of California enacted AB X1 26, effectively eliminating every redevelopment agency in the State. In order to effectively wind down any active project at the time of dissolution, the Successor Agency to the Yucaipa Redevelopment Agency was formed. The purpose of the Successor Agency is to monitor those activities to completion and eliminate any and all assets maintained by the former RDA. The Successor Agency has adopted Recognized Obligation Payment Schedules (ROPS) for the purpose of identifying enforceable obligations to be paid from future tax increment proceeds. The ROPS is a budget document, adopted for each six month period, and reflects only those anticipated expenses that have been approved by the State Department of Finance in its effort to unwind all redevelopment activities. Ultimately, the only expenses to be funded by the remaining revenue source will be debt service payments. Beginning in FY 2016-2017, all ROPS will be adopted to cover a full fiscal year.

In FY 2021-2022, the Successor Agency will be responsible to continue paying for debt service on the outstanding Tax Allocation Bonds. In addition, the Agency will monitor the ongoing financial reporting covenants and activities associated with the senior housing project, located within the former Agency. Staff will continue to prepare Recognized Obligation Payment Schedules and facilitate the activities and actions of the Oversight Board.



SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY BUDGET SUMMARY

Successor Agency to the Yucaipa Redevelopment Agency

	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
DEDUCTIONS				
Redevelopment Property Tax Trust Fund	\$ 690,334	\$ 704,423	\$ 669,452	\$ 631,965
Total Deductions	\$ 690,334	\$ 704,423	\$ 669,452	\$ 631,965

	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
ADDITIONS				
Redevelopment Property Tax Trust Fund	\$ -	\$ 774,183	\$ 651,150	\$ 701,150
Total Additions	\$ -	\$ 774,183	\$ 651,150	\$ 701,150

SUCCESSOR AGENCY - REDEVELOPMENT PROPERTY TAX TRUST FUND

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ 9,097	\$ 18,689	\$ 14,821	\$ 42,526
5118	Allotment	1,774	3,548	3,400	4,196
5130	Worker's Compensation	409	843	843	1,914
5131	PERS	1,592	3,274	1,861	7,442
5134	Payroll Tax	264	543	213	632
5135	Life Insurance	41	82	31	111
5137	Deferred Compensation	273	561	445	2,837
	Subtotal - Salaries and Benefits	\$ 13,450	\$ 27,539	\$ 21,614	\$ 59,657
5210	Professional Services	11,000	11,000	8,000	8,000
5220	Misc./Special Dept. Expense	553,828	553,828	-	-
5303	Principal Payment, Bonds	-	-	356,303	346,941
5304	Interest Expense, Bonds	-	-	195,000	205,000
	Subtotal - Operating Deductions	\$ 564,828	\$ 564,828	\$ 559,303	\$ 559,941
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
	Subtotal - Capital Outlays	\$ -	\$ -	\$ -	\$ -
9500	Administrative Overhead	112,056	112,056	88,535	12,367
9900	Contingency	-	-	-	-
	Total Deductions	\$ 690,334	\$ 704,423	\$ 669,452	\$ 631,965



YUCAIPA HOUSING AUTHORITY

MAJOR FUNCTIONS

The Redevelopment Dissolution Law provides that upon dissolution of the redevelopment agency (RDA), the city, county, or city and county that authorized the creation of the RDA may elect whether to retain the housing assets and functions previously performed by the RDA. If the city/county elects to retain the authority, then all rights, powers, duties, obligations, and housing assets, are transferred from the former RDA to the city/county. If the city/county does not elect to retain the authority for performing the housing functions, the rights, powers, assets, duties, and obligations are transferred either to the local housing authority, if one exists, or to the Department of Housing and Community Development. If there is more than one local housing authority in the jurisdiction, the city/county may select which local housing authority will serve as the housing successor.

The City of Yucaipa elected to not retain the housing functions of the former RDA, and the housing assets and functions were then transferred to the Yucaipa Housing Authority. As a result, the Yucaipa Housing Authority became the “housing successor” under Health and Safety Code section 34176(b)(3) and, therefore, the Housing Authority is eligible for a housing entity administrative cost allowance. With the dissolution of RDAs, up until fiscal year 2015-2016, there were no revenue sources available to fund housing obligations. As a result, all costs associated with administering housing related issues have been borne by the City’s General Fund.

This changed in fiscal year 2015-2016 with the approval of the repayment of General Fund advances. Formulaically, the amount of 20% of the calculated loan repayment is set aside for housing related obligations. This amount provides resources to cover some of the costs over the next couple of years. Once the General Fund advances are fully paid, the housing set-aside allocations revert back to zero. This ended in FY 2017-2018. The Housing Entity Administrative Allowance relieves the General Fund of those costs and affords the Housing Authority the ability to incur costs and more fully implement programs, as prioritized by the Authority. Unfortunately, the State of California, Department of Finance (DOF), has interpreted the law unfavorably to the City in that, the DOF claims that the allowance does not apply to public entities that actually created the Housing Authority so long as the creating entity “controls” the Housing Authority. As a result, the DOF has denied an allowance to the Yucaipa Housing Authority. Staff believes the DOF has grossly misinterpreted the law and the matter has been litigated. Even though there were competing opinions within the courts on this matter, the Appellate court has concluded the matter and in FY 2017-2018, rendered an opinion in favor of the DOJ and against the agencies like Yucaipa.

On October 26, 2015 and in fiscal year 2016-2017, 2017-2018 and 2018-2019, the City Council adopted an annual budget for the Housing Authority in anticipation of a favorable resolution by the DOF regarding the housing administrative allowance. In light of the ruling on the housing administration allowance, and the conclusion of the prepayment of General Fund advances, the only revenue source remaining is the residual payments anticipated from the current senior housing projects. It is anticipated that these residual receipts will offset a portion of the administrative costs identified on the budget summary.

YUCAIPA HOUSING AUTHORITY BUDGET SUMMARY

Yucaipa Housing Authority

	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
EXPENDITURES				
Yucaipa Housing Authority	\$ 31,517	\$ 43,235	\$ 19,212	\$ 62,702
Total Department Expenditures	\$ 31,517	\$ 43,235	\$ 19,212	\$ 62,702

	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
REVENUES				
Housing Administrative Allowance	\$ -	\$ -	\$ -	\$ -
20% Housing Set Aside from ROPS	-	-	-	-
Total Department Revenues	\$ -	\$ -	\$ -	\$ -

YUCAIPA HOUSING AUTHORITY

Acct. No.	Account Name	Adopted Budget 2020-2021	Revised Budget 2020-2021	Estimated Actuals 2020-2021	Proposed Budget 2021-2022
5110	Salaries	\$ -	\$ 7,959	\$ 6,312	\$ 36,712
5118	Allotment	-	1,512	1,448	2,628
5130	Worker's Compensation	-	358	358	1,652
5131	PERS	-	1,396	794	6,425
5134	Payroll Tax	-	234	94	532
5135	Life Insurance	17	34	13	90
5137	Deferred Compensation	-	242	193	2,663
Subtotal - Salaries and Benefits		\$ 17	\$ 11,735	\$ 9,212	\$ 50,702
5210	Professional Services	10,000	10,000	10,000	10,000
5220	Misc./Special Dept. Expense	2,000	2,000	-	2,000
Subtotal - Operating Expenditures		\$ 12,000	\$ 12,000	\$ 10,000	\$ 12,000
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
Subtotal - Capital Outlays		\$ -	\$ -	\$ -	\$ -
9500	Administrative Overhead	19,500	19,500	-	-
9900	Contingency	-	-	-	-
Total Expenditures		\$ 31,517	\$ 43,235	\$ 19,212	\$ 62,702
5999	Transfers Out	-	-	19,500	4,413
Total Expenditures and Transfers Out		\$ 31,517	\$ 43,235	\$ 38,712	\$ 67,115



AUTHORIZED FULL-TIME POSITIONS

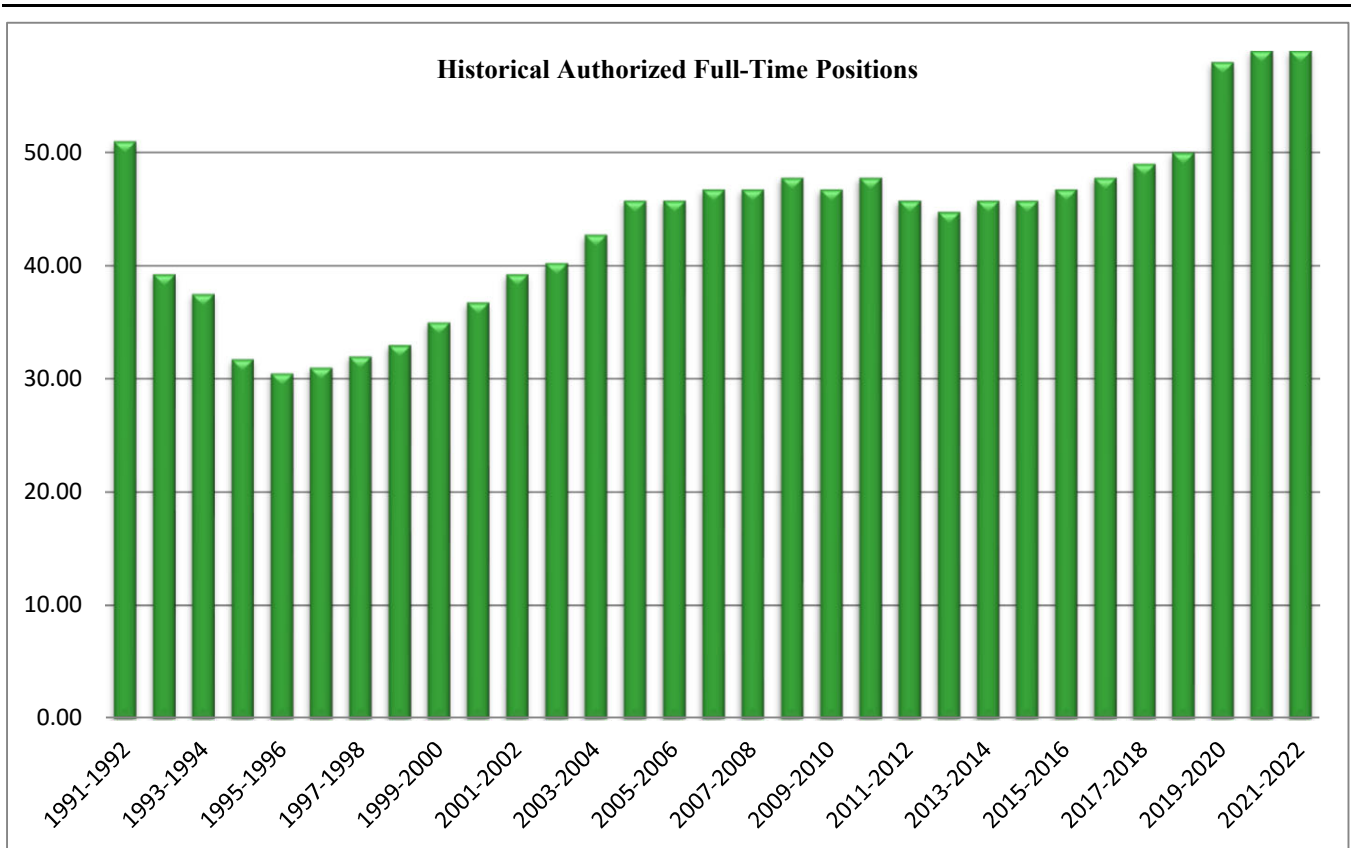
DEPARTMENTS AND DIVISIONS	Revised 2019-2020	Revised 2020-2021	2021-2022
ADMINISTRATIVE SERVICES DEPARTMENT			
Director of Administrative Services	-	1.00	1.00
Administrative Services Division			
Senior Administrative Analyst	-	1.00	-
Senior Human Resources Analyst	-	-	1.00
Administrative Analyst	1.00	-	-
Office Assistant	1.00	1.00	1.00
Finance Division			
Finance Manager	1.00	-	-
Accounting Manager	-	1.00	1.00
Senior Accountant	-	1.00	1.00
Accountant I/II	1.00	-	-
Administrative Technician	1.00	1.00	1.00
Accounting Assistant	1.75	2.00	2.00
CITY MANAGER			
City Manager	1.00	1.00	0.80
Executive Assistant / Public Affairs Officer*	1.00	1.00	0.95
Emergency Services Coordinator / Community Liaison	1.00	1.00	1.00
Housing and Economic Development Analyst	1.00	1.00	0.80
COMMUNITY SERVICES DEPARTMENT			
Director of Community Services	1.00	1.00	1.00
Community Services Manager	1.00	-	-
Community Services Supervisor	3.00	3.00	3.00
Information Systems Production Supervisor	0.60	0.60	0.60
Community Services Coordinator	6.00	5.00	5.00
Administrative Assistant	0.50	1.00	1.00
DEVELOPMENT SERVICES DEPARTMENT			
Director of Development Services / City Engineer	1.00	1.00	1.00
Engineering Division			
Assistant City Engineer	1.00	1.00	1.00
Special Projects and Maintenance Engineer	1.00	1.00	1.00
Assistant/Associate Engineer	2.00	2.00	2.00
Public Works Analyst	1.00	1.00	1.00
Senior Development Services Technician	0.50	0.50	0.50
Senior Administrative Assistant	0.50	0.50	0.50
Planning Division			
Planning Manager / City Planner	1.00	1.00	0.75
Assistant / Associate Planner	-	2.00	2.00
Assistant Planner	1.00	-	-
Senior Development Services Technician	0.50	0.50	0.50
Development Services Technician I/II	1.00	-	-
Administrative Assistant	0.31	0.615	1.00
Code Enforcement Division			
Planning Manager / City Planner	-	-	0.25
Senior Code Enforcement Officer	1.00	1.00	1.00
Code Enforcement Officer	2.00	2.00	2.00
Office Assistant I/II	1.00	1.00	1.00

* Confidential

AUTHORIZED FULL-TIME POSITIONS

DEPARTMENTS AND DIVISIONS	Revised 2019-2020	Revised 2020-2021	2021-2022
Parks/Facilities Maintenance Division			
Public Works Manager	0.75	0.75	0.75
Park Ranger	2.00	2.00	2.00
Public Works Ranger	0.25	0.25	0.25
Senior Maintenance Worker	0.25	0.25	0.25
Maintenance Worker I/II	5.50	5.50	5.50
Senior Administrative Assistant	0.25	0.25	0.25
Street Maintenance Division			
Public Works Manager	0.25	0.25	0.25
Public Works Inspector / Technician	1.00	1.00	1.00
Public Works Ranger	0.75	0.75	0.75
Senior Maintenance Worker	0.75	0.75	0.75
Maintenance Worker I/II	2.50	2.50	2.50
Senior Administrative Assistant	0.25	0.25	0.25
FIRE SERVICES DEPARTMENT			
Accounting Assistant	0.25	-	-
GENERAL SERVICES DEPARTMENT MOBILEHOME SERVICES			
Assistant City Manager / City Clerk	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00
Information Systems Production Supervisor	0.40	0.40	0.40
Deputy City Clerk / Information Systems Technician	1.00	1.00	0.98
Deputy Rent Administrator / Records Technician	1.00	1.00	1.00
Network Support Specialist	-	1.00	1.00
GIS Technician	1.00	1.00	1.00
SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY			
City Manager	-	-	0.10
Executive Assistant / Public Affairs Officer	-	-	0.05
Deputy City Clerk / Information Systems Technician	-	-	0.02
Housing & Economic Development Analyst	-	-	0.10
Administrative Assistant	0.135	0.27	-
YUCAIPA HOUSING AUTHORITY			
City Manager	-	-	0.10
Housing & Economic Development Analyst	-	-	0.10
Administrative Assistant	0.0575	0.115	-
Total Authorized Full-Time Positions:	58.00	59.00	59.00

AUTHORIZED FULL-TIME POSITIONS



Description of Significant Staffing Changes:

FY 2020-2021

November 9, 2020 - Administrative Services Department Reorganization Phase I. Reallocate the position of Administrative Analyst to Senior Administrative Analyst. Reallocate the position of Accountant I/II to Senior Accountant.

November 23, 2020 - Administrative Services Department Reorganization Phase II. Add a Director of Finance and Administrative Services position. Reallocate the position of Finance Manager to Accounting Manager.

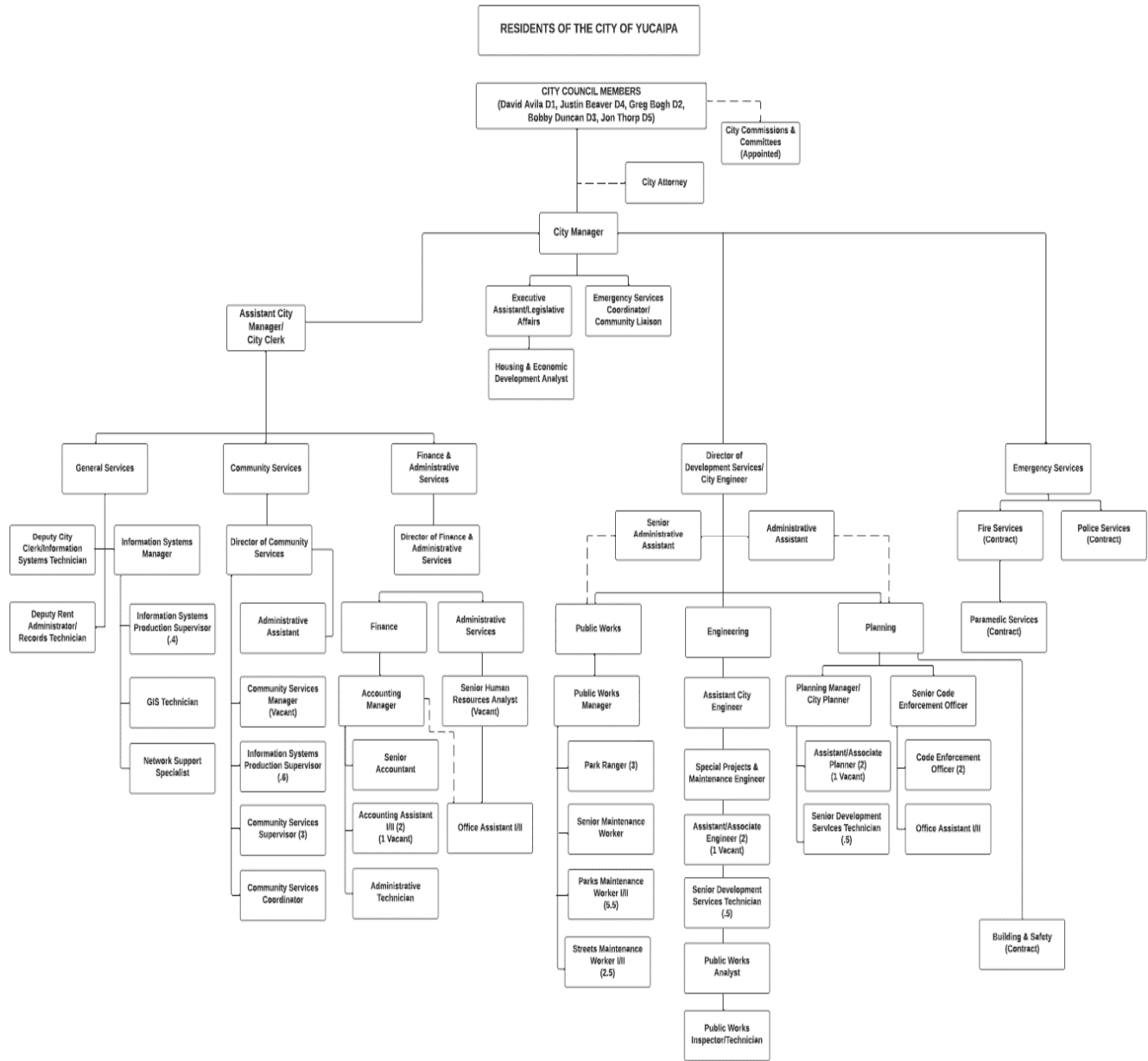
February 8, 2021 - Citywide Reorganization. Reallocate the position of Assistant Planner to Assistant / Associate Planner. Reallocate the position of Development Services Technician to Assistant / Associate Planner. Add position of Network Support Specialist to Information Systems Division.

FY 2021-2022

March 21, 2021 - Reallocate position of Senior Administrative Analyst to Senior Human Resources Analyst.

CITY OF YUCAIPA

Organizational Chart



SUMMARY OF PROPOSITION 4 APPROPRIATIONS LIMIT

The Appropriations Limitation imposed by Proposition 4 (Article XIIB) was approved by the voters in November 1979. It was modified by Proposition 111 and approved by the voters in June, 1990. Commonly referred to as the Gann Limit, it creates a restriction on the amount of revenues classified as tax proceeds which can be appropriated for expenditures in any fiscal year. The Limit is based on an estimated limit established by LAFCO during FY 1988-1989, the base year, and is increased each year using the change in population and the change in California per capita personal income. Examples of tax proceeds include property, sales and transient occupancy taxes as well as motor vehicle license fees. The Limit does not apply to other revenues classified as non-tax proceeds such as fines and State subventions restricted to specific uses such as gasoline taxes and fees intended to recover the cost of providing services.

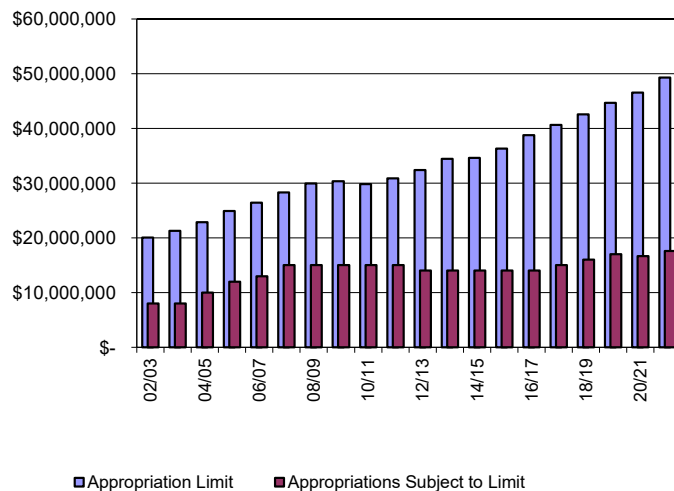
During any fiscal year, cities may not appropriate any proceeds of taxes they receive in excess of their Limit. If excess funds are received in any one year, they are carried into the subsequent year to be used if the City is below the Appropriation Limit for that year. Any excess funds remaining after the second year have to be returned to the taxpayers by reducing tax rates or fees. As an alternative, a majority of the voters may approve an "override" to increase the Limit. The law only allows such an override to last for a maximum of four years.

The Appropriations Limit for the City of Yucaipa for FY 2021-2022 is estimated to be \$49,299,548, an increase of approximately 5.9% from the Appropriations Limit for FY 2020-2021. Estimated tax proceeds subject to the Limit based upon the FY 2021-2022 Budget are not expected to exceed \$17,707,163, an amount approximately \$31,592,386 less than the Limit for FY 2021-2022.

For purposes of calculating the annual Limit, either the change in population of the City of Yucaipa (-.07% from January 2020) or San Bernardino County (0.17% increase during the same time) is to be adopted by the City Council.

The larger of the two population changes may be selected and combined with the change in Statewide per capita personal income (5.73%) to calculate the annual adjustment. Below is the calculation used in determining the FY 2021-2022 Appropriations Limit.

Calculation of 2021-2022 Appropriations Limit		
Appropriations Limit as of 6/30/2020	\$	46,548,644
x Annual Adjustment Factors:		
Population Increase (County)	0.17%	1.0017
Inflation Change (CPI)	5.73%	1.0573
Total Adjustment Factor %:		1.0591
 Annual Adjustment:	\$	2,750,904
Appropriations Limit as of 6/30/2021	\$	49,299,548
 Proceeds of Taxes Subject to Limit:	\$	17,707,163





SUMMARY OF THE BUDGET PROCESS

Budget Adoption

The City of Yucaipa's annual operating and capital improvement budgets are adopted by resolution of the City Council for implementation at the beginning of each fiscal year. The City's fiscal year is July 1 through June 30. The budget for the Successor Agency to the Yucaipa Redevelopment Agency is approved by its Board of Directors through the adoption of a Recognized Obligation Payment Schedule (ROPS) subject to the approval of the Oversight Board.

Basis of Accounting

The individual governmental fund budgets are developed on a modified accrual basis of accounting in accordance with generally accepted accounting principles. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related current liability is incurred.

The City of Yucaipa is a member of the Public Agency Risk Sharing Authority of California. This is a Joint Powers Authority for Liability and Worker's Compensation Insurance. Fund budgets are not adopted at the City level for the Authority. Effective budgetary control is alternatively achieved through the Authority's Board of Directors, of which the City has staff representation.

Budget Process

The annual budget process begins in late February of each year. The Administrative Services Department distributes various budget instructions to each department. Requested departmental budgets are then submitted to the Administrative Services Department by early April. During the month of April, the Assistant City Manager and City Manager review the Draft Preliminary Budget, including revenue assumptions and expenditure requests, and meet with each department head to determine the appropriate level of funding for each service provided. During this time, all capital projects are considered to determine the funding priorities.

Upon completion of the preliminary budget, the City Manager and Assistant City Manager meet with the Finance Committee to review the document prior to presenting the Adopted Budget to the City Council. Subsequent to distribution of the preliminary budget, the budget is discussed with the City Council at one or more public meetings. The operating and capital portions of the budget are adopted by resolution typically in June of each year.

The seven year Capital Improvement Program (CIP) budget is prepared and presented separately to the City Council. The projects identified for years two through seven of the CIP are tentative and subject to future change. Appropriations are only formally adopted for the first year of the seven-year CIP.

SUMMARY OF THE BUDGET PROCESS

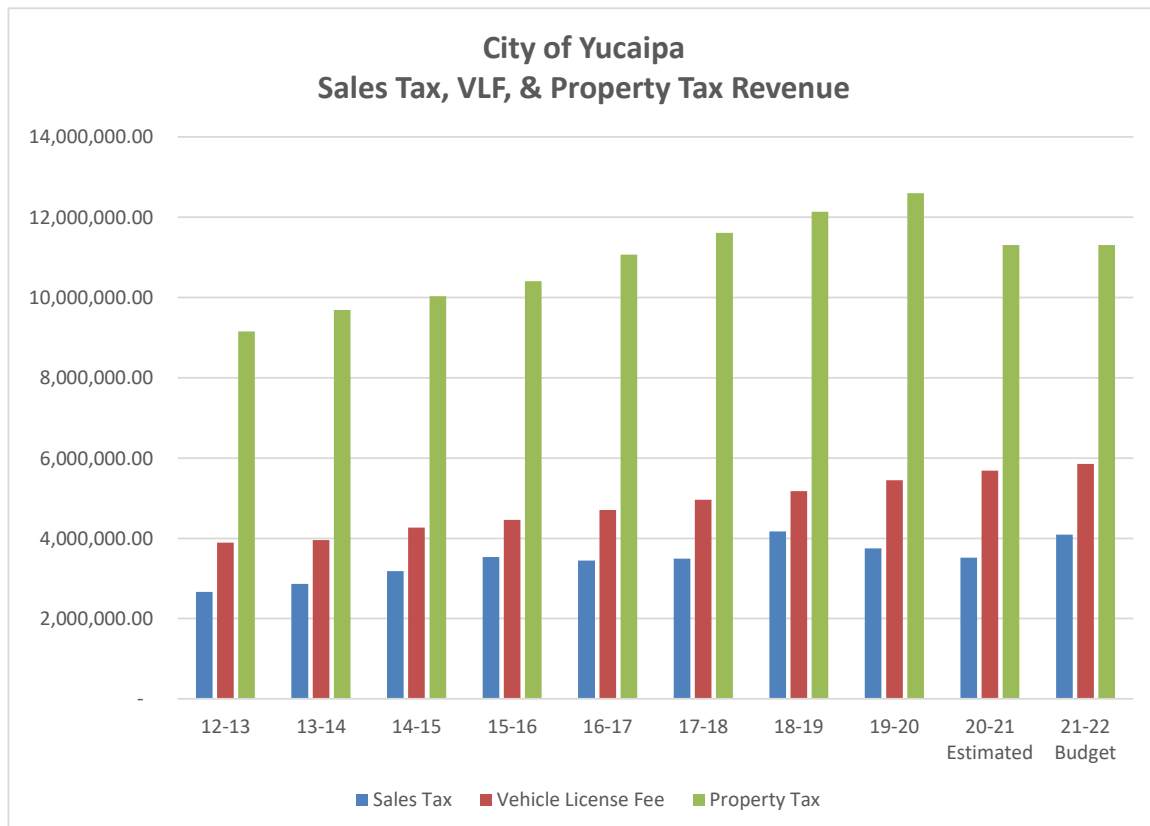
Summary of Key Revenue Assumptions

One of the key analytical tools used during the budget process is a comprehensive seven-year financial forecast for the General Fund. This forecast considers key revenue and expenditure projection factors such as population, increases in the consumer price index (CPI) and other growth factors. The trending of these key factors and their effect on revenues and expenditures for the past ten years provides a historical basis for the seven-year financial forecast.

As part of the annual mid-year budget review process, the revenue assumptions included in the forecast are comprehensively reexamined based on actuals for the previous fiscal year, as well as emerging trends at the mid-point of the year. Moderate changes were made as a result of this process during fiscal year 2016-2017. Accordingly, with a few notable exceptions, the revenue projections reflected in the budget rely heavily on the projections made as part of the seven-year forecast.

Sources used in developing these revised projections include economic trends as reported in the national media, forecast data for San Bernardino County, economic and fiscal information developed by the State Legislative Analyst and the State Department of Finance, and materials prepared by the League of California Cities and State Controller's Office. Ultimately, however, the 2020-2021 revenue projections reflect staff's best judgment about the performance of the local economy over the next two years and how it will effect City revenues.

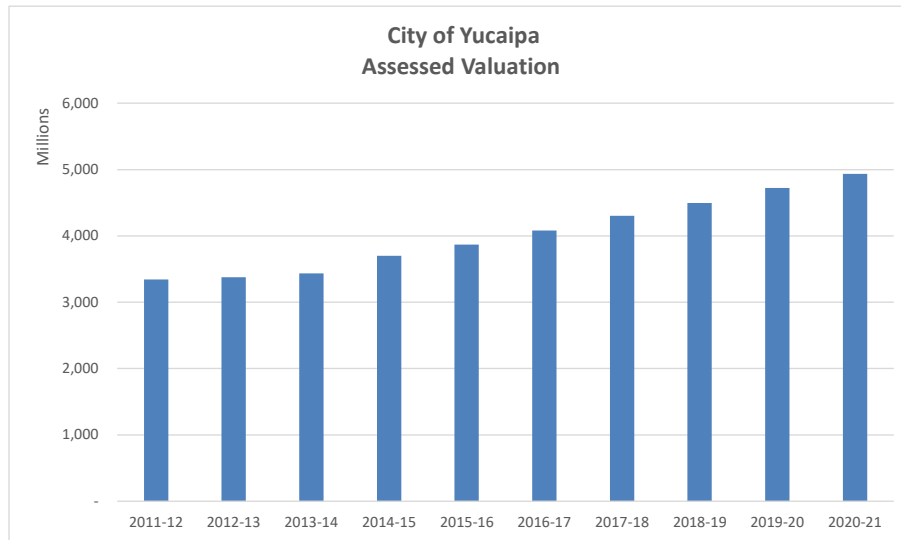
The following provides a brief description of the City's top general revenue sources along with the general assumptions used in preparing revenue projections for the 2021-2022 Budget. These sources account for roughly 80% of total general revenues.



SUMMARY OF THE BUDGET PROCESS

General Property Taxes

Under Proposition 13 (adopted in June of 1978) property taxes for general purposes may not exceed 1% of market value. Property tax assessment, collection and apportionment are performed by the County. The City receives approximately 20%-25% of the levy within its limits varying by tax rate area. Assessment increases to reflect current market value are allowed when property ownership changes or when improvements are made; otherwise, increases in assessed value are limited to 2% annually. The 2021-2022 estimates are projected to be slightly higher than the amount of estimated actuals anticipated for fiscal year 2020-2021, based upon trends for the past five years. Property taxes are the largest source of revenue the city receives.



Sales and Use Tax

The City receives 1.00% from all taxable retail sales transactions in its limits. This is collected for the City by the State of California, along with their component of the sales tax (6% for the State General Fund, 0.25% for San Bernardino County and 0.5% for local transportation and public safety purposes (Measure I), for a total sales tax rate in San Bernardino County of 7.75%). For fiscal year 2020-2021, the revenue estimate reflects a decrease from the amount recognized during 2019-2020 by the amount of 6.3%.

Franchise Fees

Franchise Fees are levied by the City on a variety of utilities at various rates. The State sets franchise fees for utilities regulated by them (most notably gas and electricity): 1% of gross sales or 2% of revenues attributable to their investment in infrastructure, whichever is greater. The City sets rates on a gross receipts basis for the following utilities: cable television (5%), and solid waste collections (10%). Revenues from this source are projected to increase annually based on historical trends during the past 5 years and the estimates have been adjusted accordingly.

Motor Vehicle In-Lieu

The State Revenue and Taxation code imposes an annual license fee of 2% of the market value of motor vehicles in lieu of a local motor vehicle property tax. Cities and counties equally share 81.25% of the total tax collected statewide; the State then distributes this revenue to cities and counties on a per capita basis. Motor Vehicle In-Lieu taxes have increased over the last several years, but were reduced during 2000-2001 due to the calculation method imposed by the State to utilize actual population estimates. During 2003-2004 the City experienced a decrease in VLF by the State as a bailout measure employed by the State in the amount of approximately \$550,000. An additional bailout contribution occurred in both 2004-2005 and 2005-2006 in the amount of approximately \$330,000 per year.

In fiscal year 2004-2005 as a fiscal bailout measure, the State enacted legislation which swapped out revenue generated from Vehicle License Fees and sales taxes for property taxes in an effort to ensure sufficient funds to match the state's obligation to education. The VLF residual has reduced to approximately \$120,000 per year for the City of Yucaipa. In FY 2011-2012, the State eliminated any contribution remaining in VLF revenue to local agencies. However, each year since 2011-2012, the City has received a nominal amount in this category as a prior year cleanup from the State in the amount of approximately \$25,000.

Development Related Fees

Development related fees recover costs for planning, building and safety, engineering, and fire plan check services. Cost recovery for these services is generally intended to be set at the rate of 100% of total costs. The key exceptions are fees for planning and engineering services, which have typically been recovered at the rate of 40%-45%.



DEBT OBLIGATIONS

City of Yucaipa

As of June 1, 2021, the City of Yucaipa has no outstanding debt obligations.

Successor Agency to the Yucaipa Redevelopment Agency

The Yucaipa Redevelopment Agency was created in 1992 for the purpose of providing a financing mechanism to fund Redevelopment related activities within the project area boundaries. During the life of the Agency, Tax Allocation Bonds were issued to finance various infrastructure projects in support of community development improvements and the elimination of blight. The Agency was dissolved in 2012 pursuant to the dissolution legislation enacted by the State of California. As of June 1, 2021, the Successor Agency has outstanding debt obligations from the issuance of Tax Allocation Bonds as follows:

Tax Allocation Bond	Outstanding Principal
1998 Tax Allocation Bond	\$ 295,000
2004 Tax Allocation Bond	\$ 1,490,000
2010 Tax Allocation Bond	\$ 4,970,000

*For a detailed budget for the Successor Agency, refer to the Successor Agency section of the budget document.

Below is the annual debt service for the 2010 Bonds, the 2004 Bonds and the 1998 Bonds. The annual debt service is paid from the tax increment generated by property taxes collected within the boundaries of the former Redevelopment Agency (RDA). Within the tax increment, a portion is authorized by the Department of Finance for the payment of enforceable obligations, including debt service payments.

Bond Year Ending September 1	Principal on the 2010 Bonds	Interest on the 2010 Bonds	Total for the 2010 Bonds	Principal and Interest on the 2004 Bonds	Principal and Interest on the 1998 Bonds	Total for the 2010, the 2004 and the 1998 Bonds
2011	\$145,000	\$241,355	\$386,355	\$130,120	\$42,313	\$558,788
2012	85,000	299,070	384,070	128,800	41,517	554,388
2013	90,000	295,670	385,670	127,400	45,715	558,785
2014	95,000	292,070	387,070	125,960	44,645	557,675
2015	95,000	288,270	383,270	129,460	43,565	556,295
2016	100,000	284,470	384,470	127,728	42,485	554,683
2017	105,000	280,470	385,470	130,927	41,405	557,803
2018	110,000	276,270	386,270	123,878	45,325	555,473
2019	115,000	271,870	386,870	127,032	43,975	557,878
2020	120,000	267,270	387,270	124,908	42,600	554,778
2021	125,000	262,470	387,470	122,733	46,225	556,428
2022	135,000	257,345	392,345	120,532	44,575	557,453
2023	140,000	251,540	391,540	123,282	42,925	557,748
2024	145,000	245,240	390,240	125,739	41,275	557,254
2025	125,000	238,425	363,425	147,919	44,625	555,969
2026	125,000	232,331	357,331	143,881	52,700	553,913
2027	135,000	226,081	361,081	144,843	50,225	556,150
2028	145,000	219,163	364,163	140,456	52,750	557,369
2029	155,000	211,731	366,731	191,068	---	557,800
2030	165,000	203,788	368,788	189,000	---	557,788
2031	175,000	195,125	370,125	186,500	---	556,625
2032	185,000	185,719	370,719	183,750	---	554,469
2033	195,000	175,775	370,775	185,750	---	556,525
2034	240,000	165,294	405,294	152,250	---	557,544
2035	405,000	152,394	557,394	---	---	557,394
2036	425,000	130,625	555,625	---	---	555,625
2037	450,000	107,250	557,250	---	---	557,250
2038	475,000	82,500	557,500	---	---	557,500
2039	500,000	56,375	556,375	---	---	556,375
2040	525,000	28,875	553,875	---	---	553,875
TOTALS	\$6,030,000	\$6,424,830	\$12,454,830	\$3,433,916	\$808,845	\$16,697,593

DEBT OBLIGATIONS

Community Facilities District No. 98-1 of the City of Yucaipa Chapman Heights

The Community Facilities District No. 98-1 of the City of Yucaipa, Chapman Heights, was created in 1998 as a financing mechanism in order to fund certain public infrastructure improvements within the development. During the life of the District, three series of Special Tax Bonds were issued in order to reimburse the Developer for the costs of eligible discrete component improvements. Refunding bonds were issued in 2011 to take advantage of favorable interest rates, the savings for which were credited to the existing property owners over a three year period ending in fiscal year 2014-2015. The debt service schedule has been included in this section of the budget document for the benefit of the reader.

Special Tax Bond	Outstanding Principal
2011 Special Tax Refunding Bond	\$ 16,975,000

Below is the annual debt service for the CFD No. 98-1 2011 Special Tax Bonds. The annual debt service is paid for by a special tax assessed on each property located within the district.

Debt Service Schedule			
Year Ending (September 1)	Principal	Interest	Total Debt Service
2012	\$1,430,000.00	\$ 791,267.36	\$ 2,221,267.36
2013	\$ 510,000.00	\$ 1,110,825.00	\$ 1,620,825.00
2014	\$ 525,000.00	\$ 1,095,525.00	\$ 1,620,525.00
2015	\$ 545,000.00	\$ 1,079,775.00	\$ 1,624,775.00
2016	\$1,150,000.00	\$ 1,063,425.00	\$ 2,213,425.00
2017	\$1,185,000.00	\$ 1,028,925.00	\$ 2,213,925.00
2018	\$1,225,000.00	\$ 990,412.50	\$ 2,215,412.50
2019	\$1,265,000.00	\$ 947,537.50	\$ 2,212,537.50
2020	\$1,315,000.00	\$ 900,100.00	\$ 2,215,100.00
2021	\$1,365,000.00	\$ 847,500.00	\$ 2,212,500.00
2022	\$1,425,000.00	\$ 789,487.50	\$ 2,214,487.50
2023	\$1,490,000.00	\$ 727,143.76	\$ 2,217,143.76
2024	\$1,555,000.00	\$ 660,093.76	\$ 2,215,093.76
2025	\$1,630,000.00	\$ 586,231.26	\$ 2,216,231.26
2026	\$1,715,000.00	\$ 504,731.26	\$ 2,219,731.26
2027	\$1,800,000.00	\$ 418,981.26	\$ 2,218,981.26
2028	\$1,895,000.00	\$ 322,231.26	\$ 2,217,231.26
2029	\$1,995,000.00	\$ 220,375.00	\$ 2,215,375.00
2030	<u>\$2,105,000.00</u>	<u>\$ 113,143.76</u>	<u>\$ 2,218,143.76</u>
TOTAL	<u>\$26,125,000.00</u>	<u>\$14,197,711.18</u>	<u>\$40,322,711.18</u>

FUND DESCRIPTIONS

The resources of the City of Yucaipa are allocated to and accounted for in individual funds based upon the purposes for which the funds are to be spent and the means by which spending activities are controlled.

Governmental fund types are used to account for the financing of most of the City's governmental functions. The City uses primarily three types of governmental funds:

- ◆ **General Fund**
- ◆ **Special Revenue Funds**
- ◆ **Capital Projects Funds**

GENERAL FUND

The **GENERAL FUND** is the operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

SPECIAL REVENUE FUNDS

SPECIAL REVENUE FUNDS are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures of specified purposes.

The **Asset Forfeiture Fund** is a special revenue fund established for the purpose of accounting for funds received as proceeds from the sale of assets seized during drug raids.

The **Business Improvement District Fund** is a special revenue fund created for the purpose of accounting for special assessments levied against properties located within the Uptown Business Improvement District for lighting and maintenance.

The **Energy Independence Program Fund** is a special revenue fund created to provide financing for property owners who desire to install efficiency improvements and/or renewable energy sources to their property.

The **Gas Tax Fund** is used to account for the state gasoline tax revenues, which are used for the maintenance and improvement of the City's streets.

The **Household Hazardous Waste Fund** is a special revenue fund established for the purpose of accounting for funds collected by the Solid Waste Hauler, and is collected under a franchise agreement. The amount collected is the amount assessed for each parcel for the collection and disposal of household hazardous waste.

The **Law Enforcement Grant Funds** are special revenue funds created to account for the three Federal and State grants obtained to supplement the activities of the Police Department.

The **Landscape and Lighting Maintenance District Fund** is used to account for the revenues and expenditures associated with the maintenance of landscaped streets and medians and the City's Landscape and Lighting Maintenance District Zones.

The **Measure I Fund** is used to account for the ½% sales tax that is required to be used for the maintenance and improvement of City streets. Per Council action, 56% is used for maintenance and 44% is used for Capital Projects. Beginning in 1999-2000, all Measure I revenues will be used for street maintenance.

The **Paramedic Zone Fund** is a special revenue fund created to account for special taxes collected for financing paramedic services.

The **Used Oil Grant Fund** is a special revenue fund established to account for the costs associated with local used oil collection programs. Examples of the collection programs for which these funds are used include educational materials, used oil containers and funnels, and the Curbside Collection Program.

The **Traffic Safety Fund** is a special revenue fund established for the purpose of accounting for funds provided by fines collected as violations to the Vehicle Code.

The **Yucaipa Housing Authority** is a special revenue fund that was created to provide safe and sanitary housing to persons of low income at rentals they can afford or otherwise assist them in obtaining such housing within the City. The Yucaipa Housing Authority Fund was created to account for revenues and expenditures associated with managing the fiscal needs of the Authority.

FUND DESCRIPTIONS

CAPITAL PROJECT FUNDS

CAPITAL PROJECTS FUNDS are used to account for resources used for acquisition of construction of major capital facilities.

The **Air Quality Management Fund** is collected through the State's motor vehicle registration fees, for use in the reduction of vehicle emissions. (AB2766)

The **Community Development Block Grant Fund** (CDBG) is a capital projects fund created to account for capital projects funded by CDBG for the revitalization of low-to-moderate income areas within the City.

The **Development Impact Fee Funds** are used to account for revenues from fees applied to new construction and used to construct public facilities needed as a result of the impact of growth.

The **Federal Emergency Management Assistance** (FEMA) Fund is a capital projects fund established for the purpose of accounting for expenditures associated with projects that are the result of a recognized disaster or emergency. FEMA reimburses the City at a rate of 75% of authorized expenditures. The State of California Office of Emergency Services reimburses 75% of the remaining 25%. During some years there are no FEMA projects.

The **Lease Fund** is a capital project fund created to account for the rental activity for properties that the City has acquired that currently have tenant relationships.

INTERNAL SERVICE FUNDS

The **INTERNAL SERVICE FUND** was created to account for the risk management needs of the City. Annually, an amount is transferred from the General Fund to the Internal Service Fund to cover the costs of premiums, consulting, claims management and claim settlement.

SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY

The **REDEVELOPMENT AGENCY** (RDA) was created to fund community revitalization within defined project areas. In 2011-2012 RDA's were eliminated by the State of California.

The **RDA Low-to-Moderate Income Housing Fund** was used to account for the twenty percent (20%) portion of RDA revenue that is designated for increasing, preserving and improving the number of low income housing units of California. With the dissolution of the RDA, the activities of the Housing Fund will remain inactive until the Housing Authority is fully implemented.

All fiscal activities remaining within RDA's are subject to the approval of the Successor Agency to the Yucaipa RDA, and further approval by the Oversight Board.

COMMUNITY PROFILE



Yucaipa is a mature, well-established community nestled in the foothills of the San Bernardino Mountains. Residents enjoy cleaner air and cooler temperatures as a result of the higher elevations, and a comprehensive approach to community safety has produced one of the lowest rates of crime for comparably-sized cities anywhere in the State of California.

Yucaipa's history follows the first settlers to the boom of apple harvesting and ends with a successful balance between small town residential and growing business and commercial opportunities. The early settlers were drawn to the area by the attractive plant and animal life, water resources and terrain. The fertile land and comfortable climate brought ranchers and the agricultural lifestyle grew with the expansion of the Southern Pacific Railroad. The harvesting of fruits and goods is what kept Yucaipa afloat and by the 1950's, the town began to prosper into the developing community it is today. The community incorporated in 1989 and has a current population of approximately 55,000.

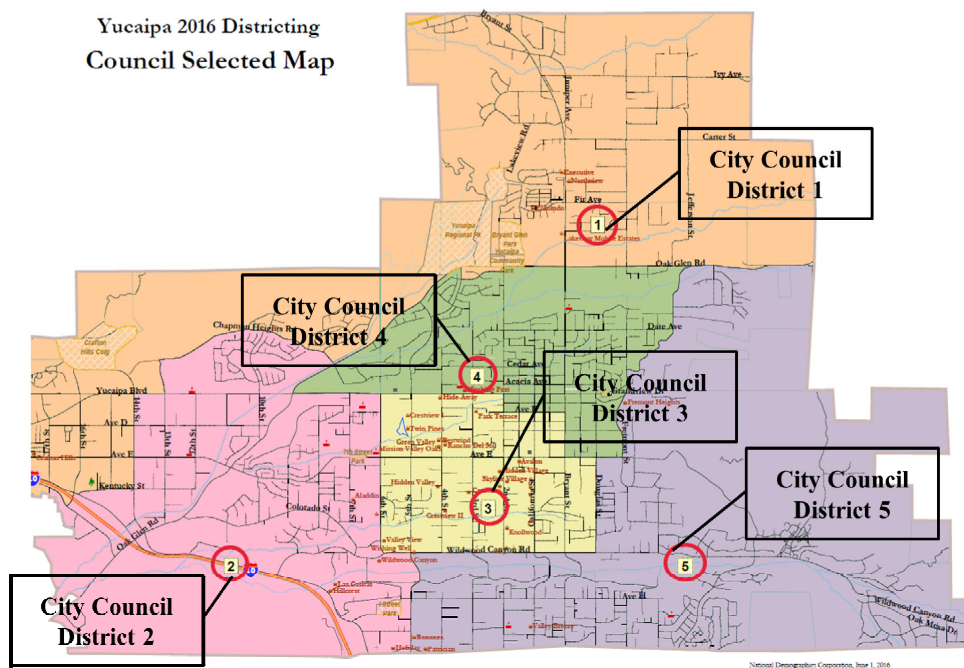
Residents and visitors alike are able to enjoy several types of outdoor amenities, anywhere from cooling off at the municipal pool, riding horses at the equestrian park or enjoying time at any of the local parks. The Yucaipa-Calimesa Joint Unified School District has an outstanding reputation, and it ranks at or near the top in every category of educational achievement. In addition, Crafton Hills College offers day and evening programs of continuing education and training opportunities for personal and professional development. Housing to accommodate all lifestyles is readily available, and three museums, a library, a Senior Center, an art gallery, and a performing arts center, two theater groups, and over 40 churches and 90 social or business clubs round out the community.



COMMUNITY PROFILE

The City of Yucaipa was incorporated on November 27, 1989. It is a “General Law” City and governed by a City Council/City Manager form of government. The City observes State laws and makes local laws (i.e. speed limits). The City Council has the power to make and enforce all laws and regulations with respect to municipal affairs.

The Yucaipa City Council is comprised of five Councilmembers. Each shares equal voting powers on all items coming before the Council. Councilmembers were elected at-large to four-year terms, with elections held in November of even-numbered years. Beginning with the November 2016 Election, Councilmembers were elected from geographically defined districts. The City Council appoints the City Manager and City Attorney and members of all advisory boards, commissions and committees. The City Council also serves as the Board of Directors for the Successor Agency to the Yucaipa Redevelopment Agency and the Yucaipa Housing Authority. City Council meetings are held on the 2nd and 4th Monday of each month in the City Hall Council Chambers. Agenda packets, minutes and on-demand audio of the meetings can be accessed online at www.yucaipa.org.



Map of City geographically defined districts.



City Councilmembers

from left: Mayor Pro Tem Bobby Duncan (District 3), Mayor Greg Bogh (District 2), Jon Thorp (District 5), David Avila (District 1), and Justin Beaver (District 4).



City Manager: Raymond Casey

COMMUNITY PROFILE

COUNCIL LEGISLATION

Ordinance: An Ordinance is a law enacted by the City Council under powers delegated to it by State laws. Ordinances are the laws of a municipality and generally pertain to issues including, but not limited to: land use changes, building guidelines and noise limitations. An ordinance is introduced at one meeting and then considered for passage at a second meeting of the City Council. It becomes effective 30 days after final passage. An ordinance can be repealed or amended by a subsequent ordinance and is subject to referendum by the electorate. It is the most binding form of action taken by the Council.

Resolution: A resolution may be passed expressing the policy of the City Council or directing certain types of procedural or administrative actions. They are generally used for approving agreements, procedures or fund appropriations. It requires only one reading and may be changed by a subsequent resolution.

Motion: A motion requires majority council approval for a procedural or administrative action. Motions are usually used for disposition of business items on the agenda. When the City Council is not prepared to take definite action or when further study or information is needed, the City Council may refer the matter to staff, and advisory body, or a citizens' group for study or report.

CITY ADVISORY BODIES

An important part of the city government policy making process is its various appointed boards and commissions. Serving on a city advisory body provides an opportunity for real public service.

CITY COMMISSIONS AND COMMITTEES

Economic Development Advisory Committee: This is an ad-hoc Committee that meets the 2nd Tuesday quarterly (January, April, July, October) to discuss the Economic Development within the City of Yucaipa and works toward the future of the economic development of the Yucaipa Valley.

Healthy Yucaipa Committee: Acts in an advisory capacity to the City Council in all policy matters pertaining to promoting community health, while reviewing proposals for programs, projects and facilities promoting healthy guidelines and choices for youth.

Mobilehome Rent Review Commission: Reviews, hears and determines rent adjustment applications pursuant to the provisions of the rent stabilization program and to adjust maximum rents or maintain rents upon completion of its hearings and investigations.

Parks and Recreation Commission: Advises the Council on parks development and recreation programs and gives general guidance to the Recreation Department.

Planning Commission: Makes final decisions as well as recommendations to the City Council on most types of development applications. Also advises the Council on long-range planning.

Trails and Open Space Committee: Advises the Council on implementing directives as related to the City's Master Trails Plan and to the acquisition and maintenance of public open space.

Youth Advisory Committee: Serves as an advisory body to the City Council to empower youth, create opportunities for their input into community projects, programs and events, and provides a vehicle by which youth become involved in a process which enables them to have an influence and

COMMUNITY PROFILE

COMMERCE

Strategically located 75 miles east of Los Angeles, with 4 miles of mostly undeveloped frontage on Interstate 10, Yucaipa offers exceptional development opportunities to new or expanding businesses. The City's immediate market area population currently exceeds 70,000 residents, and with strong growth projected to occur for several more decades, Yucaipa will remain a highly desirable location for new investments. Local government is business friendly and fiscally sound - there are no utility taxes levied on residents or businesses, and recent improvements to waste water treatment and water supply systems provide adequate capacity to meet almost any need. An ambitious program to revitalize the Uptown Business District was completed by the Yucaipa Redevelopment Agency during Fiscal Year 2011-2012. Long known as one of the premier residential communities of the Inland Empire, Yucaipa also provides one of the greatest untapped economic development opportunities in the Southern



Pictured here: Some of the recently opened businesses in Yucaipa.

COMMUNITY PROFILE

TRANSPORTATION ACCESS

Yucaipa is strategically located with easy access to both surface and air transportation. A major east-west interstate highway, the I-10 bisects the City with three interchanges in Yucaipa. Since incorporation, approximately \$72,000,000 has been spent widening and improving the interchanges and major streets of the City, and additional improvements are underway.

Transit service is provided through OmniTrans, with regular service connecting with local services provided in Calimesa and the Beaumont/Banning area. Transfers are available to extend travel to major shopping areas in both San Bernardino and Riverside Counties. OmniLink service is available within Yucaipa and to several points in Calimesa. The new OmniGo Service also reaches a large segment of the community with the new Transit Center serving as the transit hub for the community.

Air transportation is currently available from Ontario International Airport, just 34 miles to the west, the Palm Springs Airport 40 miles to the east, and may be available from San Bernardino International Airport.



Top Left: Live Oak Interchange (at I-10) Monument.

Bottom Left: County Line Road and Avenue H ATP Project.

Top Right: Roundabouts in the Historic Uptown.

Middle Right: Oak Glen Road en route to Five Winds Ranch and El Dorado Ranch Park.

Bottom Right: Transit Center.

COMMUNITY PROFILE

PARKS AND RECREATION

The City contains 17 neighborhood parks, encompassing approximately 544 acres, including an equestrian arena and a municipal pool, as well as a 200 acre regional park with 3 lakes for swimming, boating, and fishing, plus campgrounds and playgrounds for the entire family.

Park Amenities	*Not a City Facility															
	Sports Field	BBQ	Picnic Shelter	Gymnasium	Museum	Pool / Swimming	Skate Park	Basketball Courts	Sports Field Lights	Community Center	Public Restrooms	Tennis Courts	Concession Stand	Open Turf Area	Playground	Parking Lot
13th Street Sports Complex																
7th Street Park	•	•	•			•	•	•	•		•		•	•	•	•
Ave A Park			•		•											
Ave I Park	•	•	•					•	•		•	•	•	•	•	•
Bryant Glen Sports Park	•	•	•						•		•		•	•	•	•
Center Park		•	•					•						•	•	•
Crafton Hills Aquatic Center*						•				•						•
Crafton Hills Park			•					•						•	•	
El Dorado Ranch Park		•	•								•					•
Flag Hill Veterans Memorial Park			•					•			•			•	•	•
John Tooker Civic Park														•		•
Lillian Eaton Park			•													
Scherer Senior Center										•	•					•
Uptown Park																
Wildwood Park		•	•								•			•	•	•
Wildwood State Park*			•								•					•
Yucaipa Community Park / Center	•	•	•	•				•	•	•	•	•	•	•	•	•
Yucaipa Equestrian Center											•		•			•
Yucaipa Performing Arts Center											•					
Yucaipa Regional Park*			•			•			•		•				•	•
(Also includes camping, paddle boats, water slides, fishing, & trails)																



Top left: Ave. I Park
 Bottom left: Flag Hill Veterans Memorial Park
 Top right: Yucaipa Performing Arts Center
 Bottom right: Dottie Potter Arena Cover at

COMMUNITY PROFILE

SPECIAL EVENTS

The City of Yucaipa annually hosts or co-sponsors a variety of community-wide special events. City sponsored events including the Autumnfest, Winterfest, Eggstravaganza, Yucaipa Music and Arts Festival, Equestrian Days, weekly Farmer's Markets, as well as the July 4th Fireworks display. In addition, the City hosts weekly events such as Uptown Friday Nights, Summer Concert Series, and Movies in the Park activities and facilitates Make-a-Difference-Day projects throughout the community.



*Top Left: Uptown Unplugged.
Top Right: 2017 Autumn Fest performing stage.
Left: 2018 Eggstravaganza Easter Egg Hunt.
Below: 2019 Yucaipa Music and Arts Festival.*



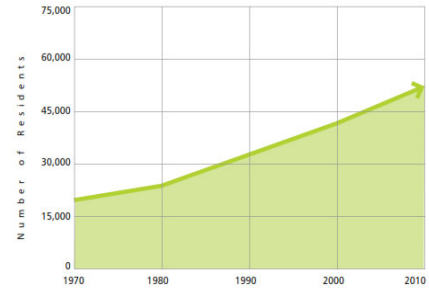
DEMOGRAPHICS

Yucaipa Population	
2020	55,712
Rank	25

* Rankings include all 52 cities in San Bernardino and Riverside Counties

Yucaipa is the 16th most populous of the 24 cities in the San Bernardino County. Shown to the right, the City has had a steady growth in population. The largest population increase is seen between the years 2000 and 2010, when the city saw an increase of almost 25% as a result of the real estate boom and the building of new subdivisions.

Source: Yucaipa General Plan: Community Profile



Growth Trends	1990	2000	% Chg	2010	% Chg	2016	% Chg	2020	% Chg
Population/ County	1,418,380	1,709,434	20.5%	2,035,210	19.1%	2,139,570	5.1%	2,180,537	1.0%
Population/ City	32,824	41,207	25.5%	51,367	24.7%	53,779	4.7%	55,712	1.0%
Households/ City	13,319	15,193	14.1%	18,231	20.0%	19,987	9.6%	20,339	1.0%

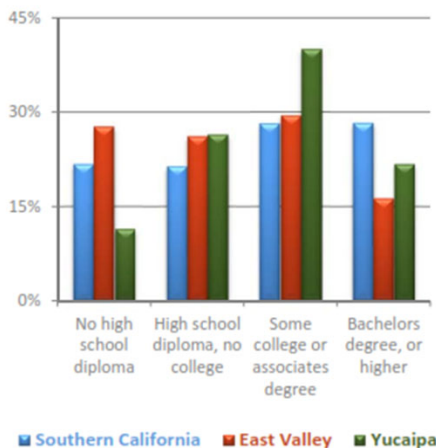
2018 Crimes Per 1,000 People			
Category	Redlands Rate	Yucaipa Rate	Highland Rate
Total Crimes	77.14	34.24	48.75

Household Data	
Median Household Income	\$58,168
Median Home Price	\$360,000
Median Contract Rent	\$1,693
Owner Occupied Units	20,339
Homeownership Rate	72.4%

AGE STATISTICS

Under 5 years	6.3%
5 to 9 years	7.1%
10 to 14 years	7.5%
15 to 19 years	7.7%
20 to 24 years	6.9%
25 to 29 years	6.4%
30 to 34 years	5.7%
35 to 39 years	5.3%
40 to 44 years	7.2%
45 to 49 years	7.1%
50 to 54 years	6.9%
55 to 59 years	7.0%
60 to 64 years	5.2%
65 to 69 years	4.3%
70 to 74 years	3.4%
75 to 79 years	2.3%
80 to 84 years	1.9%
85 years and over	1.7%

Educational Attainment of the Population Age 25 and older



The chart to the left shows the educational attainment of the population, age 25 years and older, comparing the City of Yucaipa to Southern California and East San Bernardino County. This information is from the Yucaipa General Plan Update: Economic Profile.

Source: PlaceWorks, 2012 using data from the US Census Bureau's 2007-2011 American Community Survey 5-Year Estimates.

Year Growth		
2019	2020	
55,629	55,712	0.01%
Rank	County	13
	State	124

GLOSSARY

The following list of terms is commonly used financial terms:

ALLOCATE – To divide a lump-sum appropriation, which is designated for expenditure by specific organization units and/or for specific purposes, activities or objects.

APPROPRIATION – An authorization made by the City Council or Boards of Directors which permits expenditures of cash resources to occur.

ASSESSED VALUATION – A dollar value placed on real estate or other property by San Bernardino County as a basis for levying property taxes.

ASSET – Anything having commercial or exchange value that is owned by a business, institution or individual.

AUDIT – Conducted by an independent Certified Public Accounting (CPA) firm; the primary objective of an audit is to determine if the City's financial statements present the City's financial position and results of operations in conformity with generally accepted accounting principals.

BALANCED BUDGET – A budget in which planned expenditures do not exceed projected funds available.

BALANCE SHEET – A financial statement reporting the organization's assets, liabilities and equity activities.

BUDGET – The document created by staff and approved by the City Council which establishes the broad policy guidance concerning the utilization of the City's financial resources.

BUDGET CALENDAR – A schedule of dates, which is followed in the preparation, adoption and administration of the budget.

BUDGET MESSAGE – Included in the opening section of the budget, the Message provides the City Council and the public with a general summary of the most important aspects of the document, changes from the previous fiscal years, and the views and recommendations of the City Manager.

CONSUMER PRICE INDEX (CPI) – A measure used to reflect the change in the price of goods and services.

CONTINGENCY – An appropriation of funds to cover unforeseen events that occur during the fiscal year such as flood emergencies, federal mandates, shortfalls, in revenue and similar potential occurrences.

CONTINUING APPROPRIATION – Funds committed for a previous fiscal year expenditure, which were not spent in the year of appropriation but are intended to be used in the succeeding year. The most common example is an appropriation for a capital project.

CONTRACTUAL SERVICES – Services rendered to City activities by private firms, individuals or other governmental agencies. Examples of services include building and safety, law enforcement and fire protection.

DEPARTMENT – A major organizational unit of the City's General Fund, which has been assigned overall management responsibility for an operation, or a group of related operations within a functional area.

GLOSSARY

DESIGNATED FUND BALANCE – A portion of unreserved fund balance designated by City policy for specific future use.

ENCUMBRANCE – The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

EXPENDITURE – The outflow of funds paid for goods or services obtained.

FEES FOR SERVICES – Charges paid to the City by users of a service to help support the costs of providing that service.

FISCAL YEAR (FY) – The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

FIXED ASSETS – Assets of long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$10,000.

FRANCHISE FEE – A franchise fee is charged for the privilege of using public right-of-way and property within the City for public or private purposes. The City currently assesses franchise fees on cable television, utilities and trash contractors.

FUND - An accounting entity that records all financial transactions for specific activities or government functions. The generic fund types used by the City are: General, Special Revenue, Debt Service, and Capital Project.

FUND BALANCE - The excess of current assets over current liabilities and represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses.

NONSPENDABLE FUND BALANCE – Amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the principal portion of an endowment fund). Previously this category was reported as a “reserved” fund, or a reservation of fund balance.

RESTRICTED FUND BALANCE – Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation. Previously this category was also reported as a “reserved” fund, or a reservation of fund balance.

COMMITTED FUND BALANCE – Amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint. Previously this category was reported as a “designated” fund, or a designation of fund balance.

GLOSSARY

FUND BALANCE (CONTINUED)

ASSIGNED FUND BALANCE – Amounts a government *intends* to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. Previously this category was also reported as a “designated” fund, or a designation of fund balance.

UNASSIGNED FUND BALANCE – Amounts that are available for any purpose; these amounts are reported only in the General Fund. Residual classification for the General Fund and includes amount not contained in other classifications. Previously this category was reported as an “undesignated” fund, or the undesignated fund balance.

GENERAL FUND - The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

GOAL - A statement of broad, direction, purpose, or intent.

GRANT - Contributions of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity, or facility.

INFRASTRUCTURE - The City's basic facilities, (e.g., streets, water, sewer, public buildings and parks).

INVESTMENT REVENUE - Revenue received as interest from the investment of funds.

JOINT POWERS AUTHORITY (J.P.A.) - A joint venture comprised of two or more governmental entities sharing the cost of providing a public service.

LIABILITY - A claim on the assets of an entity.

LINE-ITEMS BUDGET - A budget that lists detailed expenditures categories (salary, materials, telephone service, travel, etc.) separately, along with the amount budgeted for each specified category.

MISCELLANEOUS FUND BALANCE - Consists of the General Fund Emergency Contingency, established at 20% of the annual operating budget, and the General Fund Economic Stabilization Contingency, established in the amount of \$1,000,000. The specific uses of the General Fund Emergency Contingency are listed as the declaration of a state or federal state of emergency or a local emergency as defined in the Yucaipa Municipal Code Section 8.36.030. The specific uses of the General Fund Economic Stabilization Contingency are listed as any fiscal year in which actual General Fund revenue is at least 20% less than budgeted General Fund revenue. The City Council may amend either of the amounts of these commitments and/or specific uses of these monies.

OPERATING BUDGET - The portion of the budget that pertains to daily operations providing governmental services.

PERSONNEL SERVICES - Costs associated with providing the staff necessary to provide the desired levels of services. Included are both salary and benefit costs.

GLOSSARY

POLICY - A direction that must be followed to advance toward a goal. The direction can be a course of action or a guiding principal.

PROGRAM - A grouping of activities organized to accomplish basic goals and objectives.

PROGRAM BUDGET - A budget that focuses upon the goals and objectives of an agency or jurisdiction.

RESERVE - A portion of fund balance that is legally restricted for a specific purpose and is therefore, not available for general appropriation.

REVENUE - Funds that the government receives as income. It includes such items as tax payments fees from specific services, receipts from other governments, fines, grants, shared revenues, and interest income.

RISK MANAGEMENT - An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

SALES TAX - A tax on the purchase of goods and services that is distributed by the State based on point of sale.

SERVICE LEVEL OPTION (SLO) - Options for new, enhanced, increases or decreases in the level of services provided by the City. SLOs require City Council approval for inclusion in the Adopted Budget.

SPECIAL ASSESSMENT - A levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those parties.

SPECIAL REVENUE FUNDS - Funds used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. For specific information, see description on each Special Revenue Fund narrative.

SUPPLIES AND SERVICES - A general category used for clarifying expenditures for various supplies and services which are normally used within a fiscal year.

TAX INCREMENT - Property tax revenue received by the Redevelopment Agency.

TRUST AND AGENCY FUNDS - Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations, or other governmental agencies.

UNASSIGNED FUND BALANCE - Amounts that are available for any purpose; these amounts are reported only in the General Fund. Residual classification for the General Fund and includes amount not contained in other classifications. Prior to FY 2010-2011, this category was reported as an "undesignated" fund, or the Undesignated Fund Balance.

UNDESIGNATED FUND BALANCE - A portion of fund balance that is not reserved for specific purposes or obligated in any manner. Undesignated fund balance is a key indicator of financial health.

USER FEES - The payment of a fee for direct receipt of a service by the party benefiting from the service.

ACRONYMS

ADA	- Americans with Disabilities Act of 1990
AF	- Autumnfest
AFG	- Assistance to Firefighters Grant
ALPR	- Automated License Plate Recognition
AQMD	- Air Quality Management District
ATP	- Active Transportation Program
CAFR	- Comprehensive Annual Financial Report
CALFIRE	- California Department of Forestry and Fire Protection
CDBG	- Community Development Block Grant
CERT	- Certified Emergency Response Team
CFD	- Community Facilities District
CHP	- California Highway Patrol
CIP	- Capital Improvement Program
COLA	- Cost of Living Adjustment
CLOMR	- Conditional Letter of Map Revision
CPI	- Consumer Price Index
CSI	- California Solar Initiative
CSMFO	- California Society of Municipal Finance Officers
EDA	- Economic Development Administration
EIP	- Energy Independence Program
EIR	- Environmental Impact Report
EMD	- Emergency Medical Dispatching
EMS	- Emergency Medical Services
FEMA	- Federal Emergency Management Agency
FHFA	- Federal Housing Financing Administration
FME	- Feature Manipulation Engine
FSA	- Family Services Assistance
FY	- Fiscal Year
GF	- General Fund
GFOA	- Governmental Finance Officers Association
GIS	- Geographical Information System
HERO	- Home Energy Renovation Opportunity
HUD	- Housing and Urban Development
Kaiser Regional H.E.A.L. Community Benefit Grant Program	- Healthy Eating, Active Living
HOPE Program	- Homeless Outreach Proactive Enforcement
HSG	- Homeland Security Grant
ISSP	- Information Systems Strategic Plan
IT	- Information Technology
ITIL	- Information Technology Infrastructure Library

ACRONYMS

JPA - Joint Powers Authority
LAFCO - Local Agency Formation Commission
LLMD - Landscape and Lighting Maintenance District
LPS - Law and Public Safety
LOMR - Letter of Map Revision
MADD - Make a Difference Day
MOU - Memorandum of Understanding
NFPA - National Fire Protection Association
NPDES - National Pollutant Discharge Elimination System
OCR - Optical Character Recognition
PACE - Property Assessed Clean Energy
PARSAC - Public Agency Risk Sharing Authority of California
PBID - Property and Business Improvement District
PE - Professional Engineering
PMP - Pavement Management Program
POP - Problem Oriented Policing
PTZ Camera - Pan-Tilt-Zoom Camera
RDA - Redevelopment Agency
REGIS - Rancho Enterprise Geographical Information System
ROPS - Recognized Obligation Payment Schedule
SAN - Storage Area Network
SANBAG - San Bernardino Associated Governments
SARWQCB - Santa Ana Regional Water Quality Control Board
SCE - Southern California Edison
SLO - Service Level Option
SQL - Structured Query Language
SSS - Sheriff's Services Specialist
S.T.A.R.S - Science, Technology, Arts, Recreation for Success
S.T.E.M. - Science, Technology, Engineering and Math
TDA - Transportation Development Act
TFF - Traffic Facilities Fee
USDA - United States Department of Agriculture
VLF - Vehicle License Fee
VLAN - Virtual Local Area Network
VOIP - Voice Over Internet Protocol
WF - Winterfest
YAC - Youth Advisory Committee
YCJUSD - Yucaipa-Calimesa Joint Unified School District
YMAF - Yucaipa Music and Arts Festival
YPAC - Yucaipa Performing Arts Center

Proposed CIP Budget by Project

Sum of PROPOSED BUDGET 2021-2022			Rev/Exp/Trx			
Fund	Project #	Project Description	Revenues	Expenditures	Transfers In	Transfers Out
Air Quality Improvement	5167	12th and 13th Sidewalks, Ave E to Oak Glen Rd	\$880,000	\$980,000		
	5179	Avenue E Sidewalks - 13th St to Dunlap Chan.	\$348,000	\$348,000		
	5205	Survey Services - 13th Street Parcel Map		\$15,000		
	5207	Ave E Imp. 18th to Yuc Blvd				
	5228	Oak Glen Neighborhood Park	\$89,000			
	5262	CDBG Adams St Sidewalk - Yuc Blvd to Ave B	\$269,000	\$294,000		
	5310	ATP Sidewalk Project, Ave E & 15th St	\$402,000	\$402,000		
	N/A	Non-Project Related	\$219,000		\$140,000	\$101,430
Air Quality Improvement Total			\$2,207,000	\$2,039,000	\$140,000	\$101,430
CDBG Capital	5260	CDBG - Ave A Sidewalk - 1st St to Bryant	\$453,000	\$400,000		
	N/A	Non-Project Related	\$297,112	\$297,112	\$50,000	\$18,983
CDBG Capital Total			\$750,112	\$697,112	\$50,000	\$18,983
Developer Impact Fees Drainage	0602	Regional Detention Basin Wildwood Creek Detention Basin II		\$0		
	5136	Wilson Creek Detention Basin 3/Biz Park	\$3,184,000	\$2,200,000		
	5155	Wilson Creek - 14th to I-10		\$2,300,000		
	5187	Flood Corridor Grant Program	\$210,000	\$12,000		
	5264	13th Street Detention Basin		\$32,000		
	5295	Wildwood Creek Basin 4 (Water Smart Grant)	\$114,000	\$55,000		
	N/A	Non-Project Related	\$166,949		\$201,037	\$1,277,316
Developer Impact Fees Drainage Total			\$3,674,949	\$4,599,000	\$201,037	\$1,277,316
Developer Impact Fees Fire	N/A	Non-Project Related	\$42,534			\$135,231
Developer Impact Fees Fire Total			\$42,534			\$135,231
Developer Impact Fees Parks	5013	Equestrian Center / Neighborhood Park		\$20,000		
	5041	13th Street Sports Complex	\$10,000			
	5146	El Dorado Park (previously 334 Acres Carter St		\$120,000		
	5194	BMX Park		\$22,000		
	5208	Annual Misc. Park Replacement - PCRF		\$210,000		
	5228	Oak Glen Neighborhood Park	\$89,000	\$140,000		
	5268	Pool Capital - Misc. Projects		\$9,000		
	9198	Flaghill Park		\$8,000		
	N/A	Non-Project Related	\$118,820		\$599,000	\$99,503
Developer Impact Fees Parks Total			\$217,820	\$529,000	\$599,000	\$99,503
Developer Impact Fees Public Facilities	5324	City Yard Relocation		\$618,000		
	5331	EV Charging Infrastructure	\$50,000	\$50,000		
	N/A	Non-Project Related	\$72,946		\$1,000,000	\$84,664
Developer Impact Fees Public Facilities Total			\$122,946	\$668,000	\$1,000,000	\$84,664
Developer Impact Fees Traffic Facilities	0510	I-10/Live Oak Canyon Interchange		\$9,000		
	5024	Wildwood Canyon Interchange	\$47,000	\$140,000		
	5047	Traffic Signal - Yucaipa Blvd. Intrcnct	\$90,000	\$110,000		
	5096	Intersections on Avenue E	\$1,000,000	\$1,450,000		
	5107	Yucaipa Blvd 15th – 10 Frwy		\$1,005,000		
	5174	County Line & Calimesa Blvd Improvements	\$2,873,000	\$3,200,000		
	5192	Oak Hills Pkwy & East Road Improvements		\$12,000		
	5230	Oak Glen Widening, Colorado to OH-10 South		\$260,000		
	5313	Oak Glen Rd at 2nd St Signalization	\$340,000	\$340,000		
	5326	Left Turn Phasing Modification	\$350,000	\$390,000		
	N/A	Non-Project Related	\$450,320	\$0	\$12,000	\$371,032
Developer Impact Fees Traffic Facilities Total			\$5,150,320	\$6,916,000	\$12,000	\$371,032
Facilities Construction	N/A	Non-Project Related				\$4,757
Facilities Construction Total						\$4,757
I-10 Specific Plan	N/A	Non-Project Related		\$700		\$1,097
I-10 Specific Plan Total				\$700		\$1,097
Low Water Crossings	0414	LWC – Wilson at Ave D				
	5082	LWC – Pendleton @ Oak Glen Rd	\$3,700,000	\$4,000,000		
	5083	LWC – Fremont @ Wilson Creek	\$664,000	\$750,000		
	5084	LWC – 6th Place @ Wildwood				
	5160	LWC - Live Oak Cyn Rd @ Wildwood Creek	\$64,000	\$52,000		
	N/A	Non-Project Related			\$200,000	\$229,249
Low Water Crossings Total			\$4,428,000	\$4,802,000	\$200,000	\$229,249
Miscellaneous Capital Projects	N/A	Non-Project Related	\$44,578	\$55,649		
Miscellaneous Capital Projects Total			\$44,578	\$55,649		
Street Maintenance	N/A	Non-Project Related	\$170,000	\$2,898,025	\$2,906,800	\$36,317
Street Maintenance Total			\$170,000	\$2,898,025	\$2,906,800	\$36,317
Grand Total			\$16,808,259	\$23,204,486	\$5,108,837	\$2,359,579



CITY OF YUCAIPA
California

**SEVEN YEAR
CAPITAL IMPROVEMENT PROGRAM**

**FOR FISCAL YEARS
2021/2022 THROUGH 2027/2028**

ANNUAL BUDGET 2021-2022

CITY OF



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CITY OF YUCAIPA

CAPITAL IMPROVEMENT PROGRAM

The City of Yucaipa places great value on the City's Capital Improvement Program (CIP). The CIP is a budget forecasting model used to plan for and identify resources that can be invested in capital facilities and public infrastructure within the City. It is primarily focused on enhancing the quality of life for residents, in addition to facilitating economic development opportunities through the development and construction of new public facilities and infrastructure projects.

The CIP is intended to not only allocate funds for the next fiscal year for major capital projects, but also to plan for allocations for future years. The projection of future allocations is important, especially for projects that take several years or longer to fund. The City is able to complete these projects through revenues collected from a variety of sources which include, but may not be limited to, Development Impact Fees (DIF), Federal, State and other grant funding opportunities, General Fund One-Time Capital Project funding and on occasion, funding from the General Fund Unassigned Fund Balance. The City's CIP includes the Pavement Management Program (PMP), which is funded with resources from the General Fund, Solid Waste Franchise Fees, Gas Taxes, Measure I sales taxes and the State's Traffic Congestion Relief Program. For the fiscal year 2019-2020, the City Council has added only a few new capital projects, determining to focus resources mainly on currently approved project completion. The separate capital projects funds, identified in the CIP, that are utilized to provide for the development and construction of capital facilities and infrastructure for enhanced resident quality of life and economic development are described as follows:

GENERAL FUND ONE TIME CAPITAL PROJECTS ACCOUNT

Available resources in the General Fund are used periodically to fund, or advance funding, for the completion of certain capital projects, as approved by the City Council.

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Development Block Grant (CDBG) program was designed by the United States Department of Housing and Urban Development. This program is further explained in the CDBG section of the City of Yucaipa Adopted Budget. The capital portion of the CDBG allocation is articulated in the CIP.

DEVELOPMENT IMPACT FEES

A development impact fee is a monetary exaction other than a tax or special assessment that is charged by a local governmental agency to an applicant in connection with approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project. The legal requirements for enactment of a development impact fee program are set forth in Government Code §§ 66000-66025 (the "Mitigation Fee Act"). A development impact fee is not a tax or special assessment, by its definition, a fee is voluntary and must be reasonably related to the cost of the service provided by the local agency. The City of Yucaipa has adopted five development related fees, as listed below. The estimated revenues for fiscal year 2019-2020 for each program are identified in the CIP.

DRAINAGE FACILITIES FEES

Drainage Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to drainage concerns. Drainage related projects provide an enhanced quality of life through the construction of drainage channels and low water crossing replacements (bridges) to reduce flooding and provide for all weather vehicular crossing. The costs associated with the impacts of community wide drainage concerns are funded partially by new development and partially by existing developed properties at the rate of 43.87%/56.13%, respectively. The CIP includes several drainage related projects to which funds have been allocated in previous years.

CITY OF YUCAIPA

CAPITAL IMPROVEMENT PROGRAM

FIRE FACILITIES FEES

Fire Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to fire protection concerns. Fire Facilities Fees are intended to cover the costs of new stations and fire engines, and ancillary equipment, required to provide sufficient fire protection services for all residents through the point of community buildout.

PARK DEVELOPMENT FEES

Parks Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to the provision of adequate parks and amenities and the dedication of sufficient open space. The CIP includes several park related projects to which funds have been allocated in previous years.

PUBLIC FACILITIES FEES

Public Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to the provision of public facilities. The CIP includes several public facility related projects to which funds have been allocated in previous years. The costs associated with the construction of new public facilities, including the Civic Center (Police Station), City Maintenance Yard, and Swimming Pool, are funded partially by new development and partially by existing developed properties at the average rate of 50.09%/49.91%, respectively.

TRAFFIC FACILITIES FEES

Traffic Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to the provision of adequate circulation and vehicular traffic. The CIP includes several traffic related projects to which funds have been allocated in previous years.

PAVEMENT MANAGEMENT PROGRAM (PMP)

The PMP allocates funds to improve and maintain the quality of streets within the City. It continues to place emphasis on residential streets without significantly reducing expenditures set aside for arterial and collector streets, since the maintenance of arterial and collector streets has the greatest impact on the overall community's perception.

SIDEWALKS

Sidewalks play an important role in transportation particularly in the form of "safe routes to schools" for our children, as they provide a safe path for pedestrians to travel that is typically separated from the motorized traffic. They aid road safety by minimizing interaction between pedestrians and any motorized traffic. Often, in rural roads, like many located in older sections of the City, sidewalks may not be present as the amount of traffic (pedestrian or motorized) may not have been sufficient to justify separating the two in the developing years of the community. The CIP includes several traffic related projects to which funds have been allocated in previous years.

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

2021/2022

PROJECTED REVENUE

Revenue estimates are based upon 50 SFRU for FY2021/2022, with 50 projected for FY2022/2023 through FY 2027/2028.

	Revised Budget 20-21	Estimated Actual 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
<i>No. of SFRU's:</i>	30	30	50	50	50	50	50	50	50
Facility									
Drainage	\$ 92,404	\$ 406,136	\$ 169,062	\$ 169,062	\$ 169,062	\$ 169,062	\$ 169,062	\$ 169,062	\$ 169,062
Fire	23,997	24,854	41,424	41,424	41,424	41,424	41,424	41,424	41,424
Parks	86,203	88,439	147,398	147,398	147,398	147,398	147,398	147,398	147,398
Public	42,343	42,527	70,879	70,879	70,879	70,879	70,879	70,879	70,879
Traffic	258,099	1,120,948	428,457	428,457	428,457	428,457	428,457	428,457	428,457
Total	\$ 503,045	\$ 1,682,904	\$ 857,218	\$ 857,218	\$ 857,218	\$ 857,218	\$ 857,218	\$ 857,218	\$ 857,218

* Number of SFRU's paid may vary from those pulling permits

** Beginning in FY2020/2021, 50% of all DIF Revenue used to pay General Fund Loan to DIF Program

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

MISCELLANEOUS ONE-TIME CAPITAL (in thousands of dollars) ¹

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Oak Hills Parkway & East Road Improvements	GF 1X Capital	400	-	-	-	-	-	-	-
	YPAC	(400)	-	-	-	-	-	-	-
	Subtotal	-	-	-	-	-	-	-	-
Library and Education/Cultural Center	PFF	110	-	-	-	-	-	-	-
	GF 1X Capital	135	-	-	-	-	-	-	-
	GF 14/15 Revenues over Expenses	427	-	-	-	-	-	-	-
	YPAC	(515)	-	-	-	-	-	-	-
	Subtotal	157	157	-	-	-	-	-	-
Bond Funding Agreement-Façade	RDA Bonds	61	-	-	-	-	-	-	-
Wildwood Creek Basins Site Evaluation	GF 1X Capital (Loan to DFF)	40	-	-	-	-	-	-	-
Construction of the 13th Street Detention Basin Improvements	GF 1X Capital (Loan to proposed College Village District or DFF)	150	-	-	-	-	-	-	-
Dunlap Park Property Land Acquisition Project	GF 1X Capital (Loan to DFF)	51	-	-	-	-	-	-	-
Annexation (Bryant / Hwy 38)	GF 15/16 Revenues over Expenses	6	-	-	-	-	-	-	-
Incubator Center/Plan for Innovation Center	GF 15/16 Revenues over Expenses	75	-	-	-	-	-	-	-
Incubator/Innovation Center Feasibility Study (Phase I and II)	Economic Development Initiative Account	9	-	-	-	-	-	-	-
	GF 1X Capital	30	-	-	-	-	-	-	-
	Subtotal	39	39	-	-	-	-	-	-
Comprehensive Design Guidelines	GF 15/16 Revenues over Expenses	30	-	-	-	-	-	-	-
	Merged Development Code Update	65	-	-	-	-	-	-	-
	GF 16/17 Revenues over Expenses	30	-	-	-	-	-	-	-
	Subtotal	125	125	-	-	-	-	-	-
Five Winds Ranch Planning, Design, Implementation <i>(See Park Facilities page for full details)</i>	GF 15/16, 14/15 Revenues over Expenses	323	-	-	-	-	-	-	-
	Carryover from Land Acquisition	28	-	-	-	-	-	-	-
	YPAC	(150)	-	-	-	-	-	-	-
	PD	129	47	20	20	20	20	20	20
	Subtotal	330	377	397	417	437	457	477	497
CityView Cashiering and Mobile Apps	GF 15/16 Revenues over Expenses	60	-	-	-	-	-	-	-
CityView Development	GF 15/16 Revenues over Expenses	22	-	-	-	-	-	-	-
Directional Signage	Economic Development Initiative Account	95	-	-	-	-	-	-	-
	GF Contingency	13	-	-	-	-	-	-	-
	Subtotal	200	200	200	200	200	200	200	200

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

MISCELLANEOUS ONE-TIME CAPITAL (in thousands of dollars) ¹

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Yucaipa Boulevard 2nd to 5th Street (Phase III)	Economic Development Initiative Account	100	-	-	-	-	-	-	-
	YPAC	(100)	-	-	-	-	-	-	-
	Subtotal	-	-	-	-	-	-	-	-
Dunlap Park (Estimated Total Cost \$7,000,000)	GF 1X Capital Loan to PFF	402	-	-	-	-	-	-	-
	GF 1X Capital	204	-	-	-	-	-	-	-
	Subtotal	606	606	-	-	-	-	-	-
YPAC-Startup Operational Costs	GF 16/17 Revenues over Expenses	200	-	-	-	-	-	-	-
Yucaipa Boulevard Utility Relocation and Enhancements	GF 1X Capital	110	-	-	-	-	-	-	-
Uptown Audio & Public Address System	GF 1X Capital	150	-	-	-	-	-	-	-
Yucaipa Boulevard, 15th Street to I-10 Freeway	GF 1X Capital Loan to TFF	465	-	-	-	-	-	-	-
Uptown Parking Project	Parking In-lieu Fees	-	-	-	-	-	-	-	-
Tyler Technologies Munis ERP	GF 1X Capital	359	267	292	-	-	-	-	-
	Subtotal	359	626	918					
Dottie Potter Arena Cover (See Park Facilities page for full details)	PD	362	10	10	9	-	-	-	-
	Yucaipa Equestrian ³ Arena Committee	173	87	-	-	-	-	-	-
	PCRF (Oak Glen Neighborhood Park	127	-	-	-	-	-	-	-
	PCRF	247	-	-	-	-	-	-	-
	GF 1X Capital	300	-	-	-	-	-	-	-
	Subtotal	1,209	1,306	1,316	1,325	-	-	-	-

MISCELLANEOUS ONE-TIME CAPITAL SUMMARY

	Estimated Unallocated Balance July 1, 2021	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Allocations:	-	144	10	9	-	-	-	-
Revenues:								
Reimbursements ²	-	60	60	60	60	60	60	60
GF 18/19 Revenues over Expenses	-	-	-	-	-	-	-	-
GF Utility Savings	-	24	24	24	24	24	24	24
Miscellaneous		47						
Balance	55	42	117	192	277	361	445	530

¹ Represents amounts included in other sections of the Capital Improvement Program.

² Includes reimbursements from SANBAG for Interchange Project Advancement Agreement, CSI for Solar Canopy Carport, and may include other reimbursements.

³ Reimbursement by YEAC to City from proceeds of Rodeos over 2 year period.

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

CDBG CAPITAL PROJECTS (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Adams Street Sidewalk, Avenue B to Yucaipa Boulevard (Total Project is estimated to be \$340,000) (transferred PMP contribution of \$70,000 to Uptown Park)	CDBG	220	-	-	-	-	-	-	-
	CDBG Unprogrammed	24	-	-	-	-	-	-	-
	AQMD	25	-	-	-	-	-	-	-
	PMP	70	-	-	-	-	-	-	-
	Subtotal	339	339	-	-	-	-	-	-
Avenue A Sidewalk - Adams Street to 1st Street (Total Project is estimated to be \$589,000)	PMP	113	-	-	-	-	-	-	-
	PMP Local Match	23	-	-	-	-	-	-	-
	CDBG	453	-	-	-	-	-	-	-
	Subtotal	589	589	-	-	-	-	-	-
Curb, Gutter, Sidewalk, ADA Ramps on Avenue G, Calimesa Blvd. to 6th Place	CDBG	102	-	-	-	-	-	-	-
Senior/Nutrition Center Flooring	CDBG		40						
4th Street Drainage and Sidewalk Improvements	CDBG	112	194	-	-	-	-	-	-
ADA Barrier Removal and Uptown Parking Improvements	CDBG	111	-	-	-	-	-	-	-

CDBG CAPITAL PROJECTS SUMMARY

	Estimated Unallocated Balance July 1, 2021	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Amount Available:								
Unprogrammed Funds	63							
Revenues--CDBG		276	248	248	248	248	248	248
Other Funds								
2021/2022 Allocation	-							
Public Service Programs	-	42	-	-	-	-	-	-
Capital Projects-City	-	234	-	-	-	-	-	-
Balance	33	33	281	529	777	1,025	1,273	1,521

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

DRAINAGE FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Wilson I									
Ecosystem Restoration	DFF	522	-	-	-	-	-	-	-
(Estimated Cost \$2,000,000)	GF	-	-	-	-	-	-	-	-
(Project separated to Wilson 3 in 2010-2011)	ARMY CORPS	1,045	-	-	-	-	-	-	-
	SBCFCD	523	-	-	-	-	-	-	-
	Subtotal	2,090	2,090	-	-	-	-	-	-
	DFF	1,392	305	100	100	100	-	-	-
	GF	200	-	-	-	-	-	-	-
	Prop 84 OWOW	750	-	-	-	-	-	-	-
	State Revolving Loan	4,000	-	-	-	-	-	-	-
*Wilson III Basin / Oak Glen	<i>River Parkways Grant</i>	<i>1,150</i>	-	-	-	-	-	-	-
Creek Specific Plan	SBCFCD Spreading	300	-	-	-	-	-	-	-
¹ Regional Detention Basin 2&3	Basins								
Wilson Creek	Watersmart Grant	290	-	-	-	-	-	-	-
(Phase I Estimated Cost - \$11,500,000, Phase II Estimated Cost - \$7,000,000)	SBCFCD (Excess Property)	8,153	-	-	-	-	-	-	-
	SBVMWD	1,844	-	-	-	-	-	-	-
	Fill Dirt Reimbursement to DFF (Wildwood Basin)	400	-	-	-	-	-	-	-
	Subtotal	18,479	18,784	18,884	18,984	19,084	19,084	19,084	19,084
*Regional Detention Basin	DFF	1,611	-	-	-	-	-	-	-
Wildwood Creek	Donation	60	-	-	-	-	-	-	-
(Pending \$841,000 reimbursement from Yucaipa	FEMA	2,572	-	-	-	-	-	-	-
Pointe Project (Staters/Chuang) --	SBMWD	589	-	-	-	-	-	-	-
\$300,000, to be re- allocated to	Measure I Stimulus	172	-	-	-	-	-	-	-
Wilson III and Wilson Creek	GF 1X Capital Loan	98	-	-	-	-	-	-	-
Channel)	SBCFCD	1,457	-	-	-	-	-	-	-
	Subtotal	6,559	6,559	-	-	-	-	-	-
Santa Ana and Tributary	SBCFCD	300	-	-	-	-	-	-	-
Ecosystem Restoration Project	DFF	300	-	-	-	-	-	-	-
(Project scope to be redefined with possibility of reallocating DFF and SBCFCD funding)	Army Corps	561	-	-	-	-	-	-	-
	Subtotal	1,161	1,161	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

DRAINAGE FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Wilson Creek / Dunlap Boulevard Bridge & Channel Improvements, 14th Street to I-10 Fwy (Estimated Cost \$5,690,000)	Prop. 1A (Loan to DFF)	307	-	-	-	-	-	-	-
	1X Capital Loan to DFF	500	-	-	-	-	-	-	-
	DFF	73	-	-	-	-	-	-	-
	GF One-time Capital (loan to TFF)	135							
	GF Loan (PFF closeout of Police Station / Civic Center)	330							
	Traffic Safety Fund 16/17 (loan)	1,037							
	Yucaipa Blvd/ 15th to I-10	1,502							
	Utility U.G. Reimbursement from Yucaipa Blvd.	640							
	PMP (loan to DFF - from Yucaipa Blvd, 15th to I-10 Fwy)	660							
	Fill Dirt Reimbursement to DFF (Wildwood Basin)	441	-	-	-	-	-	-	-
Subtotal		5,625	5,625	-	-	-	-	-	-
Flood Corridor Program (Property Acquisition near Pendleton)	DWR	337	-	-	-	-	-	-	-
	DFF	49	-	-	-	-	-	-	-
	Subtotal	386	386	-	-	-	-	-	-
*El Dorado Ranch Park Project (Drainage Project Mitigation) (Total estimated cost to date \$143,000)									
	DFF	143	-	-	-	-	-	-	-
Wildwood Creek Basin 4 Groundwater Recharge and Water Management Project-- WaterSMART Grant Program	DFF	277	-	-	-	-	-	-	-
	Watersmart Grant	227	-	-	-	-	-	-	-
	Subtotal	504	504	-	-	-	-	-	-
Chicken Springs Wash at 5th Street	DFF	32	-	-	-	-	-	-	-
Wildwood Creek Basins Site Evaluation	GF 1X Capital (Loan to DFF)	40	-	-	-	-	-	-	-
El Dorado Fire Storm Season Preparation (Phases 1 and 2)	20/21 GF Budget	112	-	-	-	-	-	-	-
	NRCS Grant	383							
	Non-DIF Projects	73	-	-	-	-	-	-	-
	Subtotal	568	568	-	-	-	-	-	-
Non-DIF Eligible Projects	GF	127	50	50	50	50	50	50	50
	PMP	210	30	30	30	30	30	30	30
	Subtotal	337	417	497	577	657	737	817	897
² Reimbursement Expenses	DFF	116	41	17	15	15	15	15	15
Indirect Cost Allocation	DFF	15	2	2	2	2	2	2	2
Repay General Fund Loan (Total Outstanding Debt- \$3,013,100 @ 06-30-20)	DFF	171	84	5	5	5	5	5	5

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

DRAINAGE FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
LOW WATER CROSSINGS									
Wildwood Creek at 6th Pl. (Estimated Cost-\$3,100,000)	DFF	70	-	-	-	-	-	-	-
	HBP	2,735	-	-	-	-	-	-	-
	PMP	286	-	-	-	-	-	-	-
Subtotal		3,091	3,091	-	-	-	-	-	-
*Wilson Creek at Fremont St. (Estimated Cost- \$4,190,000)	DFF	200	-	-	-	-	-	-	-
	HBP	3,058	-	-	-	-	-	-	-
	HBP-AC (Mit.)	664	-	-	-	-	-	-	-
	PMP	264	-	-	-	-	-	-	-
Subtotal		4,186	4,186	-	-	-	-	-	-
*Pendleton Drive (Estimated Cost-\$9,280,000) (\$49k to Flood Corridor) (HBP \$7,967,700 Required Local Match \$1,263,300) (Total HBP funding pending Caltrans approval)	DFF	298	-	-	-	-	-	-	-
	HBP	7,967	-	-	-	-	-	-	-
	PMP	1,015	-	-	-	-	-	-	-
	Subtotal	9,280	9,280	-	-	-	-	-	-
Wildwood Creek at Live Oak Canyon Road (Estimated Cost-\$9,000,000) (ENG/ENV Cost \$415,000)	DFF	40	40	25	25	25	25	25	25
	HBP	133	-	-	-	-	-	-	-
	PMP	32	-	-	-	-	-	-	-
Subtotal		205	245	270	295	320	345	370	395

DRAINAGE FACILITIES SUMMARY

	Estimated Unallocated Balance July 1, 2021	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Allocations: Local	-	472	150	147	147	47	47	47
Other	-	80	80	80	80	80	80	80
Revenues:								
Local	-	169	169	169	169	169	169	169
Other	-	80	80	80	80	80	80	80
Balance	305	2	22	44	66	188	310	432

DFF - Drainage Facilities Fees - See Drainage Facilities Funding Level Assumption

GF - General Fund allocation for drainage projects not eligible for DIF funding.

*Part of Northbench water resources project that includes potential funding from project partners (SBVMWD, YVWD, WHWC, etc.)

² Ten Percent (10%) of the total funds collected in prior year are set aside for developer reimbursement expenses.

Drainage fees are calculated on a per acre basis in the amount of \$10,442.60 per acre.

*-Part of North Bench Water Resources Project that includes potential funding from project partners (SBVMWD, YVWD, WHWC, etc.)

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

FIRE CAPITAL REPLACEMENT (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
<u>Fire Capital Replacement</u>									
Fire Marshal Vehicle	GF-F		-	-	-	-	-	-	-
Fire Engine (w/equip.)	GF-F	1,528	-	100	100	100	100	100	100
Computer	GF-F		-	-	-	-	-	-	-
Radio, Fire Vehicle	GF-F		-	-	-	-	-	-	-
Radio, Fire (Hand-Held)	GF-F		-	-	-	-	-	-	-
Radio, Fire (Fixed)	GF-F		-	-	-	-	-	-	-
Smoke Ejector	GF-F		-	-	-	-	-	-	-
Large Nozzles	GF-F		-	-	-	-	-	-	-
Rescue Tool (Jaws)	GF-F		-	-	-	-	-	-	-
Self-Cont. Breath App.	GF-F		-	-	-	-	-	-	-
Personal Protective Clothing	GF-F		-	-	-	-	-	-	-
Concrete Driveway	GF-F		-	-	-	-	-	-	-
Radio, Medic	GF-F		-	-	-	-	-	-	-
Heart Monitor Defib. Unit	GF-F		-	-	-	-	-	-	-

FIRE CAPITAL REPLACEMENT FUND SUMMARY

	Estimated Unallocated Balance July 1, 2021	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Allocations:	1,128	-	100	100	100	100	100	100
Property Tax - Fire	1,229	-	100	100	101	101	101	101
Balance	101	101	101	101	102	103	104	105
Est. Operational Fund Balance:	8,739	8,739	8,739	8,739	8,739	8,739	8,739	8,739

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

FIRE FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Station No. 4 (Total estimated cost including land and equipment \$4,609,771)	FFF	254	-	10	10	10	10	10	10
Indirect Cost Allocation	FFF	11	-	3	3	3	3	3	3
Repay Fire Fund Loan (Total Outstanding Debt - \$2,325,014 @ 06-30-21)	FFF	762	-	30	30	30	30	30	30

FIRE FACILITIES SUMMARY

	Estimated Unallocated Balance July 1, 2021	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
<i>Allocations:</i>	-	-	43	43	43	43	43	43
<i>Revenue*</i>	-	41	41	41	41	41	41	41
<i>GF Loan</i>	-	-	-	-	-	-	-	-
Balance	48	89	88	87	85	84	83	82

Fire Fund Loan/Advance Amount Outstanding as of 6-30-2021

Project Description	Amount
Fire Station No. 3	\$ 2,325,014
Total Loan Amount Outstanding	\$ 2,325,014

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PARK FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
<u>New Facilities</u>									
13th Street Sports Complex (Total Estimated Cost \$3.5 million, includes amount from agreement with Yucaipa Valley National Little League) (\$219,800 contribution by YVNLL \$90k in 20/21, \$10k per year for years thereafter)	GF (Park Settlement Funds)	430	-	-	-	-	-	-	-
	GF 1X Capital (Loan)*	129	-	-	-	-	-	-	-
	GF 1X Capital	216	-	-	-	-	-	-	-
	PCRF	641	-	-	-	-	-	-	-
	IERCD Mitigation Grant	105	-	-	-	-	-	-	-
	YCJUSD Pass Thru RDA	900	-	-	-	-	-	-	-
	PD	84	-	-	-	-	-	-	-
	YVNLL	207	10	10	10	10	10	10	10
	YVNLL (Incl. In-Kind)	100	-	-	-	-	-	-	-
Subtotal		2,812	2,822	2,832	2,842	2,852	2,862	2,872	2,882
El Dorado Ranch Park (Total Estimated Cost excluding mitigation costs--\$605,000) There is an estimated 17 acres that may be used for mitigation for loss of habitat related to drainage-improvement projects. The estimated cost is \$130,000 per acre for permanent impacts and \$45,000 for temporary impacts. Standard in-lieu fee program credits are \$290,000 per acre for both.	PCRF	-	-	-	-	-	-	-	-
	PD	129	-	-	-	-	-	-	-
	GF (1X Capital)	130	-	-	-	-	-	-	-
	Ave D LWC	69	-	-	-	-	-	-	-
	Mitigation	69	-	-	-	-	-	-	-
	13th St LWC	69	-	-	-	-	-	-	-
	Mitigation	138	-	-	-	-	-	-	-
	Pendleton LWC	138	-	-	-	-	-	-	-
	Mitigation	35	-	-	-	-	-	-	-
	6th Pl LWC	35	-	-	-	-	-	-	-
	Mitigation	69	-	-	-	-	-	-	-
	Fremont St LWC	69	-	-	-	-	-	-	-
	Mitigation	52	-	-	-	-	-	-	-
	Transit Center PII	52	-	-	-	-	-	-	-
	Mitigation	50	-	-	-	-	-	-	-
	Wildwood Basin	50	-	-	-	-	-	-	-
	EEMP Grant	121	-	-	-	-	-	-	-
	GF Service Level	200	-	-	-	-	-	-	-
	Option 20/21 Mid Yr.	200	-	-	-	-	-	-	-
	Unassigned Fund	600	-	-	-	-	-	-	-
	Balance	600	-	-	-	-	-	-	-
	Property	(569)	-	-	-	-	-	-	-
	Purchase to GF	(569)	-	-	-	-	-	-	-
BMX Park	GF FY14/15 & 15/16 Rev over	323	-	-	-	-	-	-	-
	Reallocated to	(150)	-	-	-	-	-	-	-
	YPAC	(150)	-	-	-	-	-	-	-
	Carryover from	28	-	-	-	-	-	-	-
	Land Acquisition	28	-	-	-	-	-	-	-
	Drainage Project	28	-	-	-	-	-	-	-
	Mitigation	143	-	-	-	-	-	-	-
	(DFF Funds- LWC's, WW	143	-	-	-	-	-	-	-
	Basin, Transit	143	-	-	-	-	-	-	-
	Center Storm	143	-	-	-	-	-	-	-
Subtotal		1,438	1,438	-	-	-	-	-	-
BMX Park	PCRF	58	-	-	-	-	-	-	-
	PD	25	-	-	-	-	-	-	-
	Subtotal	83	83	-	-	-	-	-	-
	GF 1X Capital	402	-	-	-	-	-	-	-
	Loan to PD	402	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PARK FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Dunlap Park (Estimated Cost \$7,000,000) (in Misc. Capital Projects Fund, excluding PMP & LWCF which is in PMP)	Prop 68 Per Capita Funds	189	-	-	-	-	-	-	-
	GF 1X Capital	414	-	-	-	-	-	-	-
	PMP	550	-	-	-	-	-	-	-
	LWCF	300	-	-	-	-	-	-	-
	Subtotal	1,855	1,855	-	-	-	-	-	-
Soccer/Tennis Facility	Sale of Surplus Property (13th St)	-	-	-	-	-	-	-	-
Mountain Bike Trail/Single Track (To be completed in 3 phases) Phase 1 & 2 Cost =\$85,000 Phase 3 Cost=\$80,000	GF Service Level Option 18/19 Mid Yr.	55	-	-	-	-	-	-	-
	Private Donation	3	-	-	-	-	-	-	-
	GF Service Level Option 20/21 Mid Yr.	30	-	-	-	-	-	-	-
	Subtotal	85	85	-	-	-	-	-	-
<u>Existing Facilities</u>									
Equestrian Center/ Neighborhood Park (Estimated Cost-\$875,000) Funds reallocated in 2010-11 to reflect available resources	PD	431	-	-	-	-	-	-	-
	GF 1X Capital	95	-	-	-	-	-	-	-
	GF 14/15 Rev's over Exp.	100	-	-	-	-	-	-	-
	PCRF	249	-	-	-	-	-	-	-
	YPAC	(100)	-	-	-	-	-	-	-
	GF Excess Revenues	100	-	-	-	-	-	-	-
	16-17 Mid-Year								
	Subtotal	875	875	-	-	-	-	-	-
Oak Glen Neighborhood Park	Developer Donor	259	-	-	-	-	-	-	-
	PD	(127)	40	-	-	-	-	-	-
	PCRF	320	-	-	-	-	-	-	-
	(GF 1X Capital Project Fund (loan to PD))	25	-	-	-	-	-	-	-
	TDA - Article 3	89	-	-	-	-	-	-	-
	PMP	37	-	-	-	-	-	-	-
	SB County	40	-	-	-	-	-	-	-
	Subtotal	643	683	-	-	-	-	-	-
Dottie Potter Equestrian Center Arena Cover (Estimated Cost-\$1,471,000) (In Misc. Capital Projects Fund) (YEAC Contribution affected by COVID-19, due to events not being held at facility)	PD	362	20	-	-	-	-	-	-
	Oak Glen NP	127	-	-	-	-	-	-	-
	GF 1X Capital	300	-	-	-	-	-	-	-
	YEAC Contribution	173	87	-	-	-	-	-	-
	GF 18/19 Revenues over Expenses	175	-	-	-	-	-	-	-
	PCRF	247	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PARK FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
<i>Subtotal</i>		1,384	1,491			-	-	-	-
Annual Misc. Park Replacement/ <i>Facility & Heavy Maintenance</i>	PCRF	995	210	210	210	210	210	210	210
Pool Capital Replacement	GF/Pool	56	4	4	4	4	4	4	4
Parks Playground Maintenance	PCRF	132	30	30	30	30	30	30	30

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PARK FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
	PCRf	10	-	-	-	-	-	-	-
Wildwood Creek Park (Estimated Cost \$600,000)	(GF 1X Capital Project Fund (loan to PD))	25	-	-	-	-	-	-	-
	PD	-	-	-	-	-	-	-	-
	Subtotal	35	35	-	-	-	-	-	-
Indirect Cost Allocation	PD	60	12	12	12	12	12	12	12
Repay Loan to General Fund - (Total debt - \$3,829,450 [Park Development] Balance remaining @ 6-30-20)	PD	1,031	74	90	90	90	90	90	90

PARK FACILITIES SUMMARY

		Estimated Unallocated Balance July 1, 2021	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Allocations:	PD		146	102	102	102	102	102	102
	Other		87	-	-	-	-	-	-
Revenues	PD		147	147	147	147	147	147	147
	Other		87	-	-	-	-	-	-
PD Balance:		15	28	73	118	164	209	255	300
Allocations:	PCRf		240	240	240	240	240	240	240
Revenues			245	245	245	245	245	245	245
PCRf Balance: ⁽¹⁾		15	20	25	30	35	40	45	50

Other Allocations

GF General Fund

PD Park Development revenues based on fees of \$1,999.78 per SFRU

PCRf Park Capital Replacement Fund

⁽¹⁾ Beginning balance includes project expenses encumbered to be paid in subsequent fiscal year(s).

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PAVEMENT MANAGEMENT PROGRAM (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
<i>Routine Maintenance Projects</i>									
Residential Programs									
Overlay	PMP	-	1,400	1,300	1,300	1,300	1,300	1,300	1,300
Surface Treatment (<i>Microsurfacing</i>)	PMP	-	41	16	16	16	16	16	16
Patching	PMP	-	73	50	48	48	48	48	48
Crack Sealing	PMP	-	50	25	25	25	25	25	25
Arterial/Collector Streets									
Overlay	PMP	-	804	800	800	800	800	800	800
	Other Agency	-	40	40	40	40	40	40	40
	Subtotal	-		840	840	840	840	840	840
Surface Treatment (<i>Microsurfacing</i>)	PMP	-	192	50	50	50	50	50	50
Patching	PMP	-	42	42	42	42	42	42	42
Crack Sealing	PMP	-	24	24	24	24	24	24	24
Sub Programs									
Citywide Striping/Pavement Markings/(Bikelane Striping)	PMP	-	30	30	30	30	30	30	30
AC Berm Curb Program	PMP	-	-	40	-	40	-	40	40
Concrete -- GF	PMP	-	60	60	60	60	60	80	80
Avenue A Sidewalk, Adams Street to 1st Street	PMP	53	-	-	-	-	-	-	-
Avenue E SRTS - 13th Street to Dunlap Channel	PMP		70						
Acacia Ave, California St. 1st St. & Alley Improvements	PMP	100	-	-	-	-	-	-	-
Uptown Alley Improvement Program	PMP	580	50	50	50	50	50	50	50
Adams Street Sidewalk, Avenue B to Yucaipa Blvd., Avenue B, Adams Street to 2nd Street (\$70,000 to Sidewalk Fund, subsequently transferred to Uptown Park)	PMP	140	-	-	-	-	-	-	-
	AQMD	25	-	-	-	-	-	-	-
	Subtotal	165	-	-	-	-	-	-	-
Neighborhood Traffic Calming Program	PMP	185	30	30	30	30	30	30	30
Preserve Survey Monumentation	PMP	-	30	30	30	30	30	30	30
Under Street Drain Pipe Repair/Replacement	PMP	-	30	30	30	30	30	30	30
Indirect Cost Allocation	PMP	-	14	14	14	14	14	14	14
Retesting of all Streets (<i>Previously 17/18</i>)	PMP	-	3	60	3	3	3	4	4
Match for EDA Grant--Dunlap Blvd.	PMP	132	-	-	-	-	-	-	-
Local Match -- State/Federal Grants	PMP	20	50	40	40	40	40	40	40
Land Acquisition Grant (Total project amount is \$850,000. LWCF grant-\$300,000) Dunlap Park	PMP	550	-	-	-	-	-	-	-
	LWCF	300	-	-	-	-	-	-	-
	Subtotal	850	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PAVEMENT MANAGEMENT PROGRAM (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Pendleton LWC	PMP	1,015	-	-	-	-	-	-	-
Yucaipa Boulevard at Bryant Street Intersection Roundabout Improvement	PMP	67	-	-	-	-	-	-	-
13th Street at Wilson Creek LWC	PMP	350	-	-	-	-	-	-	-
Avenue D at Wilson Creek LWC	PMP	217	-	-	-	-	-	-	-
Wildwood Creek at 6th Place LWC	PMP	286	-	-	-	-	-	-	-
Wilson Creek at Fremont Street LWC	PMP	264	-	-	-	-	-	-	-
Wilson Creek Bridge/Channel Wall Improvements (From Yucaipa Blvd, 15th St to I-10 Fwy)	PMP	660							
Wildwood Creek at Live Oak Canyon LWC	PMP	32	40	50	50	50	50	50	50
SR2S 2nd Street, Avenue H to County Line Road	PMP	81	-	-	-	-	-	-	-
Wildwood Creek Restoration Project	PMP	128	-	-	-	-	-	-	-
Avenue E Storm Drain/Dunlap Drain Phase II	PMP	205	-	-	-	-	-	-	-
Dunlap Channel Recreational Trail	PMP	20	-	-	-	-	-	-	-
Yucaipa Boulevard, ADA Improvements Bike Lanes 2nd St. to 5th St.	PMP	60	-	-	-	-	-	-	-
7 Citywide Bus Stop Improvements	PMP	5	-	-	-	-	-	-	-
Yucaipa Boulevard, 15th St to I-10 Fwy	PMP	242	-	-	-	-	-	-	-
County Line Road ATP/SB1/LPP	PMP	460	-	-	-	-	-	-	-
Oak Glen Road at 2nd Street	PMP	45							
Chinaberry Street Improvements - Phase I	PMP	50							
5th Street at County Line Road Water Infrastructure and Street Rehabilitation	PMP	161							
ATP Sidewalk Project, Avenue E, & 15th Street	PMP	32							
Engineering and Traffic Survey	PMP	42	-	-	50	-	-	-	-

PAVEMENT MANAGEMENT PROGRAM SUMMARY

	Estimated Unallocated Balance July 1, 2021	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Allocations: Local	216	3,073	2,781	2,732	2,722	2,682	2,743	2,743
Other	-	-	-	-	-	-	-	-
Revenues:	-							
General Fund		877	877	877	877	877	877	877
Local (Measure I)	-	950	950	950	950	950	950	950
Interagency Agreement	-	40	40	40	40	40	40	40
SB1 (RMRA Section 2030)	-	1,070	750	750	750	750	750	750
Other (Gas Tax/Road Repair & Acct Act of 2017)	-	130	130	130	130	130	130	130
Balance	216	210	176	191	216	281	285	289

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PAVEMENT MANAGEMENT PROGRAM (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
PMP--Pavement Management Program is funded by contributions from General Fund, Gas Tax, Measure I Sales Tax, the Solid Waste Franchise Fees and the State's Traffic Congestion Relief Program. CIWMB--California Integrated Waste Management Board									

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PUBLIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Pool Complex (\$542,000 to be reimbursed from federal grant, \$100,000 per year to be paid for operations for 15 years, with final pmt adjusted if necessary to total \$2,000,000)	^{1,2,3} LOAN	1,838	-	-	-	-	-	-	-
	³ GF CONT (Undesignated Fund Balance)	162	-	-	-	-	-	-	-
	Subtotal	2,000	2,000	-	-	-	-	-	-
Library and Education/Cultural Center (In Misc. Capital Projects Fund)	PFF	110	-	-	-	-	-	-	-
	GF 14/15 Revenues over Expenses	427	-	-	-	-	-	-	-
	GF 1X Capital	135	-	-	-	-	-	-	-
	YPAC	(515)	-	-	-	-	-	-	-
	Subtotal	157	157	157	157	157	157	157	157
City Yard Relocation	Proceeds from Sale of City Yard Property directly to PFF fund	1,000	-	-	-	-	-	-	-
			-	-	-	-	-	-	-
	PFF	118	-	-	-	-	-	-	-
	Subtotal	1,118	1,118	-	-	-	-	-	-
Indirect Cost Allocation	PFF	48	8	8	8	8	8	8	8
Repay General Fund Loan (Total Outstanding Debt - \$16,258,954 @ 6-30-20)	PFF	2,316	63	60	60	60	60	60	60

PUBLIC FACILITIES SUMMARY

	Estimated Unallocated Balance July 1, 2021	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
PFF Allocations:	-	71	68	68	68	68	68	68
GF Allocations⁴:		-	-	-	-	-	-	-
Revenues:								
Local DIF	-	71	71	71	71	71	71	71
GF Contribution		-	-	-	-	-	-	-
Balance	0	(0)	3	6	9	11	14	17

PFF Public Facilities Fees - Revenues based on fees of \$1,666.97 per SFRU

GF General Fund

¹ Includes initial one time allocation by City Council of \$1,500,000 for Civic Center and \$750,000 for Pool Complex.

² Includes one time allocation by City Council of \$250,000 for Pool Complex on May 11, 1998.

³ Includes additional one time allocations by City Council of \$2,480,000 for Civic Center and \$1,000,000 for Pool Complex on May 14, 2001.

⁴ includes General Fund allocations from loan repayments and other funds previously allocated to other projects, as identified in the list of sources above.

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

SIDEWALKS (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Ave E-13th St. to Dunlap Ch. Trail	AQMD	22	60	-	-	-	-	-	-
	CG		10						
	SR2S State	348	-	-	-	-	-	-	-
	TF	78	-	-	-	-	-	-	-
	Subtotal	448	518	-	-	-	-	-	-
12th and 13th Street (South of Avenue E) <i>Estimated Cost - \$1,190,000</i>	AQMD	235	-	-	-	-	-	-	-
	Vehicle Fines	193	-	-	-	-	-	-	-
	Traffic Safety	20	-	-	-	-	-	-	-
	CG	741	-	-	-	-	-	-	-
	SR2S Fed		-	-	-	-	-	-	-
	Subtotal	1,189	-	-	-	-	-	-	-
Yucaipa Blvd 15th St to I-10 Fwy	AQMD	27							
Adams Street Sidewalk, Avenue B to Yucaipa Boulevard (See CDBG Fund for additional details)	AQMD	25	-	-	-	-	-	-	-
	Subtotal	25							
Yucaipa Blvd., ADA Improvements Bike Lanes 2nd St. to 5th St. (Total Estimated Project Cost is \$1,900,000) (TDA & MSRC funds only apply to certain street segments)	AQMD	280	-	-	-	-	-	-	-
	GF Concrete	121	-	-	-	-	-	-	-
	Economic Development	450	-	-	-	-	-	-	-
	YPAC	(450)	-	-	-	-	-	-	-
	PMP	85	-	-	-	-	-	-	-
	TDA (3rd-5th)	150	-	-	-	-	-	-	-
	MSRC Grant (2nd-3rd)	120	-	-	-	-	-	-	-
	TFF	240	-	-	-	-	-	-	-
	TFF (from Countyline Road Improvement Project)	450	-	-	-	-	-	-	-
	Subtotal	1,446	-	-	-	-	-	-	-
ATP Sidewalk Project, Avenue E, & 15th Street	ATP	402	-	-	-	-	-	-	-
	AQMD	60							
	CG	10							
	PMP	32							
	PMP Concrete	30	-	-	-	-	-	-	-
	Subtotal	534	-	-	-	-	-	-	-
Acacia Ave., California St., 1st St.	AQMD	88	-	-	-	-	-	-	-
	PMP	100	-	-	-	-	-	-	-
	Subtotal	188	-	-	-	-	-	-	-

SIDEWALKS SUMMARY

	Estimated Unallocated Balance July 1, 2021	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Allocations:	-	70	-	-	-	-	-	-
Revenues:								
AQMD	-	60	60	61	62	62	62	62
TDA Article 3 /GF/CDBG	-	-	-	-	-	-	-	-
PMP/ATP/Vehicle Fines	-	-	-	-	-	-	-	-

CG

	-	10	10	10	11	11	11	11
Total Revenue:	-	70	70	71	73	73	73	73
Balance AQMD	0	0	60	121	183	245	307	369
Balance CG	-	10	20	30	41	52	63	74
Total Available Balance ¹	0	10	80	151	224	297	370	443

AQMD Air Quality Management District - Approximately \$60,000 per year.

LTF Article 3 Curb-Cut allocation from SANBAG - \$4,500 per year, balance of

CG Initial funding from General Fund and included commitment to Crossing Guard Program - \$10,000 per year, est. balance \$10,000 as of 6/30/14.

An additional amount has been made available for future sidewalk projects from the Vehicle Fines/Traffic Safety Fund; Location yet to be determined.

⁽¹⁾ Beginning balance includes project expenses encumbered to be paid in

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

TRAFFIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
<u>Road Widening:</u>									
	TF	1,377	60	60	60	60	60	60	60
Wildwood Canyon Interchange PSR/PR (Phased Project--50% from SBCTA) (City Share \$12,500,000) (\$375,000 to CalTrans) (Total U.G. Reimbursement is \$1,174,000) (\$445,000 in TF funding identified as local match for Measure I funding)	Utility U.G. Reimbursement from Yucaipa Blvd. Measure I Arterial CPNA SB1 SBCTA Measure I Arterial Fund Advance (Calimesa SBCTA)	- 750 250 990 675	- - - - -	100 100 - - -	100 100 - - -	100 100 - - -	100 100 - - -	100 100 - - -	100 100 - - -
	Subtotal	4,042	4,102	4,262	4,422	4,582	4,742	4,902	5,062
Interchange PSR/PR County Line Road	TF	94	-	-	-	-	-	-	-
	Subtotal	94	94	94	94	94	94	94	94
	Prop 1B (to Ave. E)	-	-	-	-	-	-	-	-
	Prop 42	307	-	-	-	-	-	-	-
	HSIP (Loan to TFF)	715	-	-	-	-	-	-	-
	Measure I Arterial CPNA	6,043	-	-	-	-	300	300	300
	Measure I Arterial CPNA (Local Match for MSRC Grant Yuc. Blvd Fiber Optic Project)	(120)	-	-	-	-	-	-	-
	Measure I PAA Live Oak Interchange 17/18	434	-	-	-	-	-	-	-
	PMP	242	-	-	-	-	-	-	-
Yucaipa Boulevard 15th St. to Interstate 10 (Est. Cost \$14,800,000, includes right-of-way costs) *SCE Distribution Underground cost to be reimbursed by future development of adjacent properties in the estimated amount of \$1,174,000.	PMP (to Chinaberry)	(70)	-	-	-	-	-	-	-
	Yucaipa Blvd Fiber Optic Signal	(120)	-	-	-	-	-	-	-
	Interconnect								
	AQMD	27	-	-	-	-	-	-	-
	SB1 (Loan to TFF)	394	-	-	-	-	-	-	-
	MSRC	26	-	-	-	-	-	-	-
	Traffic Safety Fund 16/17 (loan) (to Ave. E) SBCTA Measure I Arterial Fund Advance	(1,037) 660	- -	- -	- -	- -	- -	- -	- -

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

TRAFFIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
	Measure I Advance (from Ave. E)	1,244	-	-	-	-	-	-	-
	TF from Utility Transmission Underground, 18th Street to Avenue E	650	-	-	-	-	-	-	-
	TF	3,017	1,000	-	-	-	-	-	-
	Subtotal	12,412	13,412	13,412	13,412	13,412	13,712	14,012	14,312
Utility Transmission Underground, 18th Street to Avenue E	GF 1X Capital	-	-	-	-	-	-	-	-
	TF	-	-	-	-	-	-	-	-
	Subtotal	-	-	-	-	-	-	-	-
Matching funds for Federal Grant (Avenue E Sidewalk, 13th St. to Dunlap Channel)	TF	78	-	-	-	-	-	-	-
Dunlap Corridor Complete Street Plan	TF	15	-	-	-	-	-	-	-
	TF	771	-	-	-	-	-	-	-
	SB1/RMRA	685	-	-	-	-	-	-	-
	Measure I Arterial CPNA	1,554	400	-	-	-	-	-	-
	Measure I Advanced Expenditure	1,606	500	-	-	-	-	-	-
	MSRC	380	-	-	-	-	-	-	-
¹ County Line Road Improvements (from Bryant St to I-10)	SB1/LPP Grant	1,986	-	-	-	-	-	-	-
	TF (to Oak Hills Arterial)	(106)	-	-	-	-	-	-	-
	TF (to Yucaipa Blvd., 2nd to 5th St)	(450)	-	-	-	-	-	-	-
	PMP	200	-	-	-	-	-	-	-
	Subtotal	6,626	7,526	7,526	7,526	7,526	7,526	7,526	7,526
Yucaipa Blvd., ADA Improvements Bike Lanes 2nd St. to 5th St.	TF	450	-	-	-	-	-	-	-
County Line Road and I-10 Ramps	TF	17	-	-	-	-	-	-	-
5th Street, Yucaipa Blvd to Avenue E	CDBG	871	-	-	-	-	-	-	-
	TDA	325	-	-	-	-	-	-	-
	TF	428	100	-	-	-	-	-	-
(Grant local match component, TF funds, is included in Intersection at 5th St. and Ave E Project)	YVWD	61	-	-	-	-	-	-	-
	Measure I Advance Expenditure	-	155	-	-	-	-	-	-
	Measure I Arterial CPNA	155	637	-	-	-	-	-	-
	Subtotal	1,839	2,731	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

TRAFFIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Oak Hills Parkway & East Road Improvements	GF IX Capital	400	-	-	-	-	-	-	-
	YPAC	(400)	-	-	-	-	-	-	-
	PAA Advance Reimb 15-16	0	-	-	-	-	-	-	-
	TF Unall Est Balance 16-17	20	-	-	-	-	-	-	-
	Excess TF Revs 15-16	(0)	-	-	-	-	-	-	-
	TF (from County Line Rd Imp)	0	-	-	-	-	-	-	-
	TF	-	-	-	-	-	-	-	-
	Subtotal	20	20	20	20	20	20	20	20
5th Street at Wildwood Canyon Road	TF	-	-	-	-	-	-	-	-
County Line Road and Ave H ATP Project (ATP Funding - \$460 for County Line and \$412 for Avenue H)	TF	685	-	-	-	-	-	-	-
	Measure I CPNA	270	-	-	-	-	-	-	-
	Toll Revenue Credits - CalTrans	-	-	-	-	-	-	-	-
	ATP	872	-	-	-	-	-	-	-
	PMP	260	-	-	-	-	-	-	-
	Calimesa Fair Share Contribution	344	-	-	-	-	-	-	-
	Subtotal	2,431	2,431	-	-	-	-	-	-
Avenue E Street and Sidewalk Improvements, Bryant Street to 5th Street (includes intersections at Bryant St, 2nd St, 3rd St, 4th St, and 5th St) (Total Project cost-\$14,000,000)	TF	1,558	-	60	60	-	-	-	-
	Measure I Arterial CPNA	2,454	500	-	-	-	250	250	250
	SB1 (Loan to TFF)	1,068	-	-	-	-	-	-	-
	Prop 1B (from Yuc. Blvd.)	219	-	-	-	-	-	-	-
	Measure I Arterial Fund Advance (2nd, 3rd, 4th and 5th Street)	1,500	589	-	-	-	-	-	-
	Traffic Safety Fund 16/17 (loan) (from Yuc. Blvd.)	1,037	-	-	-	-	-	-	-
	Measure I Advance (to Yuc. Blvd.)	(1,244)	-	-	-	-	-	-	-
	Subtotal	6,592	7,681	7,741	7,801	7,801	8,051	8,301	8,551
Avenue E, 12th to 13th	TF	75	-	-	-	-	-	-	-
Oak Glen Road Widening, Colorado Street to Outer Hwy-10 South	TF	430	243	-	-	-	-	-	-
	Subtotal	430	673						

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

TRAFFIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
Chinaberry Street Improvements - Phase I	PMP - Yucaipa Blvd/ 15th to I-10	70							
5th Street at County Line Road Water Infrastructure and Street Rehabilitation	PMP	161							
Utility Distribution Underground, Oak Glen Road	TF	-				-	-	-	-
<u>Traffic Signals:</u>									
Yucaipa Blvd. Signal Interconnect	TF	50	-	-	-	-	-	-	-
Yucaipa Blvd. Fiber Optic (MSRC Grant) Local Match of \$120,000 is from Yucaipa Blvd, 15th to Fwy Project	MSRC	90	-	-	-	-	-	-	-
	Measure I	120	-	-	-	-	-	-	-
	Subtotal	210	210	210	210	210	210	210	210
Engineering Design of the Chapman Heights Road and 15th Street Road Extensions and Sand Canyon Road Improvements	TF	205	-	-	-	-	-	-	-
Oak Glen Road at 2nd Street	HSIP Grant	330	-	-	-	-	-	-	-
	PMP	45	-	-	-	-	-	-	-
	Subtotal	375	375						
Traffic Signal Modification (Left Turn Phasing at various locations)	HSIP	350							
	TF	85							
	Subtotal	435	435						
<u>Other Costs:</u>									
Indirect Cost Allocation	TF	366	61	61	61	61	61	61	61
² Reimbursement Expenses	TF	266	10	10	10	10	10	10	10
GF Repayment (Total Outstanding GF Debt - \$556,981 6-30-18) (\$1,037k to Fund 17)	TF	-	646	214	214	214	214	214	214

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

TRAFFIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocations and Funding	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
<u>TRAFFIC CIRCULATION SUMMARY</u>									
		Estimated Unallocated Balance July 1, 2021	Year 21/22	Year 22/23	Year 23/24	Year 24/25	Year 25/26	Year 26/27	Year 27/28
<i>Allocations: Local TF</i>		-	2,170	405	405	345	345	345	345
<i>Measure-I (CPNA, Advance Expenditure)</i>			2,781	-	-	-	550	#VALUE!	550
<i>SB1</i>			-	-	-	-	-	-	-
<i>Other (TDA, CDBG, Etc.)</i>			-	100	100	100	100	100	100
<u>Revenue:</u>									
Measure I CPNA (Major Streets)		-	2,781	-	-	-	550	#VALUE!	550
Other Revenue Sources		-							
<i>*Local</i>		-	428	428	428	428	428	428	428
<i>SB1</i>		-	-	-	-	-	-	-	-
<i>Other (TDA, CDBG, Etc.)</i>		-	-	100	100	100	100	100	100
TF Balance			898	(843)	(820)	(797)	(714)	(631)	#VALUE!

TF Transportation Funds revenues based on SFRU permits and share of Measure I funds. See the projected revenues table for fund

TF Traffic Fees - Revenues based on \$9,409.20 per SFRU.

SLTPP State/Local Transportation Partnership Program

SWFF Solid Waste Franchise Fee

TEA Transportation Enhancement Act

HBP Highway Bridge Program

PMP Pavement Management Program

AQMD Air Quality Management District

TDA Transportation Demand Act

*See Funding Level Assumptions

¹City of Calimesa will participate in this project.

² Ten Percent (10%) of the total funds collected in prior year are set aside for developer reimbursement expenses.

APPENDIX "A"

This document summarizes the various capital improvement projects and their budgets for Traffic Circulation Facilities, Drainage Facilities, Sidewalks/Trails, Public Facilities, Fire Facilities and Parks Facilities proposed for the next seven years. The following pages list all projects for which funding is needed.

Sources utilized historically to compile the information herein include:

1. City of Yucaipa, California, "Six Year Capital Improvement Program", prepared by BSI Consultants, Inc., March, 1991.
2. City of Yucaipa, California, "Capital Improvement Program 1990/91 to Buildout", prepared by Kadie-Jensen, Johnson & Bodnar, October, 1990.
3. City of Yucaipa, California, "Development Impact Fee Study", prepared by Kadie-Jensen, Johnson & Bodnar, October, 1990.
4. City of Yucaipa, California, "Drainage Facilities", prepared by CM Engineering Associates, Inc., for Kadie-Jensen, Johnson & Bodnar, October, 1990.
5. City of Yucaipa, California, "Interim Road Fee Program Traffic Assessment", prepared by Robert Kahn & Associates, Inc. for Kadie-Jensen, Johnson & Bodnar, October, 1990.
6. City of Yucaipa, California, "Update to CSDP-5, Master Plan of Drainage Facilities", prepared by Boyle Engineering Corporation, June, 1993.
7. City of Yucaipa, California, "Final Report, City Wide Traffic Analysis and Mitigation Study", prepared by Wilbur Smith Associates, April, 1993.
8. City of Yucaipa "Drainage and Traffic Impact Fee Assessment Update and Evaluation", prepared by RBF Consulting July 2010, revised August 2011.
9. City of Yucaipa, California, "Annual Adjustment of Development Impact Fees", prepared by Paul Toomey, Community Development Director, November 13, 2017.
10. Master Plan of Drainage Update dated January 9, 2012.
11. City of Yucaipa, Seven Year Capital Improvement Program for Fiscal Years 2021-22 through 2027-28.

APPENDIX "A"

DRAINAGE FUNDING LEVEL ASSUMPTIONS

Funding levels for years FY2020-21 to FY 2026-27 have been determined based upon the following assumptions and historical data:

1. Drainage Facilities Fees (DFF) are adjusted annually by the City Council pursuant to the change in the Consumer Price Index. This adjustment typically occurs in October of each year and any fee adjustment becomes effective in December. Fees effective January 2020 equal \$13,417.09 per acre for residential, commercial and industrial developments. This represents an increase of 4.6% from the previous year. The fees collected average approximately \$3,080.14 for a 10,000 square foot lot. Fees for the prior three years were adopted at the rate of \$13,355.87, \$12,865.26, and \$11,646.22. For the purpose of this document, revenues for fiscal year 2020-21 are estimated at approximately \$3,080.14 per SFRU. The revenue estimates for FY2020-21 may include certain developer fee credits, as appropriate.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on November 13, 2019. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. Previous Drainage Facilities Fees (DFF) of \$7,380.90 per acre were collected and averaged \$3,690.50 for a 20,000 square foot lot. These fees were based upon "Drainage Facilities", prepared by CM Engineering Associates, Inc., for Kadie-Jensen, Johnson & Bodnar, October, 1990, adopted February, 1991, and are part of the Conditions of Approval for all Tracts and Parcels begun at the City after February, 1991. This fee has been replaced by the above, DFF93, on any building permits issued after adoption of DFF93.
4. Projects that were conditioned prior to March 1991 were not conditioned to fund drainage facilities.
5. 100% of the projects currently under construction contribute to Drainage Facilities by the payment of fees or through the construction of drainage improvements.
6. Revenue assumptions are based on a development density of approximately four (4) SFRU per acre.
7. It is anticipated that fees for approximately 20 units will be collected in fiscal year 2019-20 with a projected revenue estimate for 2020-21 based upon 40 SFRU.

APPENDIX "A"

DRAINAGE FACILITIES

Estimated Cost

Drainage Facilities:

Wilson Creek (Includes regional detention basins)	\$ 107,834,642
Yucaipa Creek	13,863,160
Oak Glen Creek	14,892,083
Wildwood Creek (Includes regional detention basins)	91,207,885
Dunlap Channel	10,144,765
¹ Chicken Springs Wash	23,598,177
County Line Drain	4,107,657
Development Fee Update	230,311
CLOMR/LOMR (Wildwood and Wilson Creeks)	52,700

Subtotal \$ 265,931,380

² Erosion Repairs:

Fremont Street at Wilson Creek	\$ 14,972
Oak Glen Road at Wilson Creek	459,675
¹ Chicken Springs Wash at Wilson Creek	612,025
¹ Chicken Springs Wash at Grandview Drive	387,441
¹ Yucaipa Creek at 5th Street	17,730
¹ Yucaipa Creek at 6th Street	17,730
¹ Yucaipa Creek at Wildwood Canyon Road	262,672
¹ Yucaipa Creek at 8th Street	512,210
¹ Chicken Springs Wash at 6th Street	428,155
¹ Chicken Springs Wash at 8th Street	428,155
¹ Chicken Springs Wash at 9th Street	428,155
¹ Wildwood Creek at Oak Mesa Drive	383,501
¹ Wildwood Creek at Wildwood Canyon Road	139,216
¹ Wildwood Creek at Live Oak Canyon Road	551,611

Subtotal \$ 4,643,247

Total \$ 270,574,627

¹ Indicates either interim or ultimate improvements which are within the seven (7) year scope of this document.

² Represents Non-DIF Eligible Drainage Projects

APPENDIX "A"

FIRE FACILITIES FUNDING LEVEL ASSUMPTIONS

1. Fire Facilities Fees (FFF) are adjusted annually by the City Council pursuant to the change in the Consumer Price Index. This adjustment typically occurs in October of each year and any fee adjustment becomes effective by January 1 of the following year. Fees effective in January 2020 equal \$799.89 per residential unit and \$0.4654 per square foot of new commercial and industrial developments. Fees for the prior three years were adopted at the rates of \$850.68, \$837.72, and \$785.85.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on November 13, 2019. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. Fire Facilities Fees 1997 (FFF97) of \$215.21 per dwelling unit and \$0.1254 per structural square foot for industrial and commercial development were adopted in the summer of 1993, and are based upon the "Development Impact Fee Summary", prepared by John McMains, Community Development Director, in August of 1993.
4. Previous Fire Facilities Fees (FFF) of \$372.38 per dwelling unit were collected from all new construction conditioned after February 1991. This fee has been replaced by the above, FFF93, for any building permits issued after adoption of FFF93.
5. It is anticipated that fees for approximately 20 units will be collected in fiscal year 2019-20 with a projected revenue estimate for 2020-21 based upon 40 SFRU.

APPENDIX "A"

FIRE FACILITIES

<u>Fire Facilities</u>	<u>Estimated Cost</u>
Land Acquisition and Site Improvements (Two acres)	\$ 474,974
Fire Engine and Equipment (Two)	2,085,867
Facilities Construction (Two Stations)	10,507,491
Furnishings	-
Communications Equipment	-
Subtotal	\$ 13,068,332
Contingency	798,184
Total	<u><u>\$ 13,866,516</u></u>

APPENDIX "A"

PARK FACILITIES FUNDING LEVEL ASSUMPTIONS

1. The Park Development Fee (PDF) is a requirement placed on residential developers to provide the City with 3.5 acres of park land per thousand people. An example of this is: a development provides new housing for 2,000 new people in the City. The developer is required to dedicate to the City 7-acres for park uses, or contribute in cash to the City the fair market value of the land. The current value of the cash contribution is \$2,873.42 per SFRU, and it can be used to fund expansion of park facilities.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on November 13, 2019. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. In August of 1993, Council adopted a Resolution to recover park fees (RPF) for those projects which were not previously required to mitigate impacts to park facilities. The fee currently equals \$2,873.42 per SFRU.
4. It is anticipated that fees for approximately 20 units will be collected in fiscal year 2019-20 with a projected revenue estimate for 2020-21 based upon 40 SFRU.

PUBLIC FACILITIES FUNDING LEVEL ASSUMPTIONS

1. Public Facilities Fees (PFF) are adjusted annually by the City Council pursuant to the change in the Consumer Price Index. This adjustment typically occurs in October of each year and any fee adjustment becomes effective by the following January 1. Fees effective in January 2020 equal \$1,411.44 per residential unit, \$7,621.76 per acre per commercial and industrial developments. This represents a decrease of approximately 3.3% from the previous year. Residential fees for the prior three years were adopted at the rate of \$1,458.91, \$2,007.55, and \$2,060.23 respectively. Commercial and Industrial fees were adopted at the rate of \$7,878.13, \$10,840.75, and \$11,125.23 per acre for 2019-20, 2018-19, and 2017-18, respectively. For the purpose of this document, revenues for fiscal year 2020-21 are estimated at \$1,411.44 per SFRU. The revenue estimates for 2020-21 may include certain developer fee credits as appropriate.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on November 13, 2019. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. Previous Public Facilities Fees (PFF) of \$572.99 per SFRU were adopted in February of 1991, and are part of the deferral agreements for a small number of units that have not yet received Certificates of Occupancy. This fee has been replaced by the above (PFF93).
4. 100% of the projects currently under construction contribute to PFF.
5. This source is used only to fund the following facilities: Civic Center Complex, Maintenance Facility, Community Aquatics Complex, Police Station, Library/Education Center and Performing Arts Center.
6. It is anticipated that fees for approximately 20 units will be collected in fiscal year 2019-20 with a projected revenue estimate for 2020-21 based upon 40 SFRU.

APPENDIX "A"

PUBLIC FACILITIES

	<u>Estimated Cost</u>
<u>Public Facilities</u>	
Civic Center	\$ 8,650,255
Recreation Facility, Pool	2,643,910
Maintenance Facility	2,346,855
Police Station Expansion	11,083,064
Library and Education Center	11,420,416
Performing Arts Center	15,807,229
Total	<u>\$ 51,951,729</u>

¹ Indicates either interim or ultimate improvements which are within the seven (7) year scope of this document.

APPENDIX "A"

TRAFFIC FACILITIES FUNDING LEVEL ASSUMPTIONS

Funding levels for years FY2020-2021 to FY2026-2027 have been determined based on the following assumptions:

1. Traffic Facilities Fees (TFF) are adjusted annually by the City Council pursuant to the change in the Consumer Price Index. This adjustment typically occurs in October of each year and any fee adjustment becomes effective by the following January 1. Fees effective in January 2020 equal \$8,603.29 per Single Family Residential Unit (SFRU), \$13,937.33 and \$13,979.56 per acre for commercial and industrial developments, respectively. This represents a decrease of approximately 4.5% from the previous year. For the purpose of this document, revenues for fiscal year 2020-21 are estimated at \$8,603.29 per SFRU. The revenue estimates for 2020-21 may include certain developer fee credits as appropriate. This may result in a lower fee collected per project.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on November 13, 2019. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. Previous Traffic Facilities Fees (TFF) of \$5,286.50 per Single Family Residential Unit (SFRU) were based upon the "Interim Road Fee Program Traffic Assessment", prepared by Robert Kahn, John Kain & Associates, Inc., for Kadie-Jensen, Johnson & Bodnar, October, 1990, adopted February, 1991, and are part of the Conditions of Approval of all Tracts and Parcels begun at the City after February, 1991. This fee has been replaced by TFF93 on any building permits issued after adoption of TFF93.
4. Previous Transportation Facilities Fees (TrFF) were \$949 per SFRU. These fees were adopted by the County of San Bernardino in March 1987, and applied to projects conditioned after that date and before July 1991.
5. Currently, the ratio of fees collected is 100% TFF and 0% TrFF.
6. Measure I funds of approximately \$127,600 (44% of 290,000) for FY1997-98 increased at 3% per year for subsequent years, and included in the totals for Traffic Circulation (Measure I is a 20-year program ending in the year 2009). Beginning in 1999-2000, 100% of the Measure I revenues were applied for maintenance and were no longer included in the Traffic Circulation calculation. Beginning in 2010-11, the distribution of Measure I revenues has returned to its original allocation of 56%/44% to maintenance and capital projects. For 2020-21, the City Council has allocated 100% of the funds to maintenance projects.
7. It is anticipated that fees for approximately 20 units will be collected in fiscal year 2019-20 with a projected revenue estimate for 2020-21 based upon 40 SFRU.

APPENDIX "A"

TRAFFIC FACILITIES

Estimated Cost

Major Six-Lane Divided:

Yucaipa Blvd. From Freeway Entrance to 5th Street

	\$	45,212,811
Subtotal	\$	45,212,811

Major Four-Lane Divided:

County Line Road from I-10 On-Ramp to Calimesa Blvd.

592,779

Oak Glen Road from Outer Hwy. 10 South to Colorado St.

21,641,772

Wildwood Canyon Rd. from Outer Hwy. 10 South to Calimesa Blvd.

52,641,763

Yucaipa Blvd. From 5th St. to 2nd St.

2,321,996

Subtotal	\$	77,198,310
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Secondary Four-Lane Divided:

Avenue "E" from 14th St. to Bryant St.

\$ 24,350,089

Wildwood Canyon Rd. from Colorado St. to Mesa Grande Dr.

10,526,328

Bryant St. from North City Limit to County Line Road

15,698,019

California St. from Yucaipa Blvd. to County Line Road

4,167,924

Calimesa Blvd. From Oak Glen Road to County Line Road

4,423,170

¹ County Line Road from Calimesa Blvd. To Bryant St.

2,553,965

5th St. from Oak Glen Road to County Line Road

10,850,320

¹ 14th St. from Yucaipa Blvd. To Oak Glen Road

7,452,940

Wildwood Canyon Rd. from Calimesa Blvd. to Colorado St. (interim improvements completed in FY95/96)

2,923,233

¹ Oak Glen Road from Casa Blanca Ave. to Colorado St. (interim improvements completed FY97/98, FY98/99)

19,684,212

Yucaipa Blvd. From 2nd St. to Bryant St.

261,760

College Village Collector Yucaipa Blvd. to San Canyon Rd.

865,829

Oak Hills Parkway

6,179,818

Subtotal	\$	109,937,607
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Drainage Culverts:

¹ Jefferson South of Ivy

\$ 22,472

Subtotal	\$	22,472
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Total	\$	232,371,200
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¹ Indicates either interim or ultimate improvements which are within the seven (7) year scope of this document.

APPENDIX "A"

TRAFFIC FACILITIES (continued)

	<u>Estimated Cost</u>
<u>*Traffic Signals:</u>	
¹ Live Oak at I-10 Off-Ramps (2 signals)	\$ 432,000
¹ Bryant St. at Fir (<i>Completed</i>)	216,000
¹ Wildwood Canyon Rd. at 5th St.	216,000
¹ County Line Road at 3rd St.	216,000
¹ Oak Glen Road at Colorado St.	216,000
Oak Glen Rd. at 5th St. (<i>Completed</i>)	216,000
County Line Road at Bryant St.	216,000
Yucaipa Blvd. At 13th St.	216,000
Yucaipa Blvd. At 6th St.	216,000
Yucaipa Blvd. At 16th St.	216,000
Wildwood Canyon Rd. at Bryant St.	216,000
Avenue "E" at 14th St.	216,000
Avenue "E" at 5th St.	216,000
Avenue "E" at Bryant St.	216,000
Calimesa Blvd. at Wildwood Canyon Rd.	216,000
Citywide Signal Control System (interim completed on Yucaipa Blvd. FY97/98)	3,975,912
Signal Modification for Existing Facilities, Fourteen (14) Locations	403,200
Yucaipa Blvd. at 17th St.	230,000
Total	\$ 8,065,112

***Bridge/Box Culverts:**

¹ Oak Glen Road East of Sunnyside Drive (<i>Completed FY98/99</i>)	431,760
14th Street between 14th Street and Wildwood Canyon Rd.	2,160,000
¹ Bryant at Wildwood (<i>Completed FY03/04</i>)	1,440,000
¹ Oak Glen Road through Chapman Ranch (<i>Completed FY99/2000</i>)	1,340,000
¹ Avenue "E" at Wilson Creek (<i>Completed FY03/04</i>)	1,728,000
² 5th Street at Wildwood (widen)	82,080
¹ Oak Glen at Chicken Springs Wash (<i>Completed FY97/98</i>)	359,800
Avenue "E" at Chicken Springs Wash (<i>Completed</i>)	925,200
Wildwood Canyon Road W/O Canyon Drive	12,336
California Street at County Line Road	12,336
5th Street at Oak Glen Road (<i>Completed</i>)	308,736
5th Street at Chicken Springs Wash	27,336
Yucaipa Blvd. At 17th Street	14,392
Yucaipa Blvd. At Dunlap Channel (<i>Completed</i>)	87,380
² Yucaipa Blvd. At Wilson Creek (widen) (<i>Completed</i>)	530,842
13th St. at Wilson Creek	1,800,000
Wildwood Creek @ Live Oak Canyon	1,800,000
Ave. D @ Wilson Creek	1,800,000
6th Place @ Wildwood Creek	1,800,000
Fremont @ Wilson Creek	1,800,000
Pendleton @ Oak Glen Creek	2,145,000
Total	\$ 20,605,198

² Projects which are also financed through the drainage facilities fees. Capacities need to be increased to convey projected storm discharge.

* These costs are included in the project totals listed for the Streets.

APPENDIX "B"

PAVEMENT MANAGEMENT PROGRAM

ALLOCATIONS TO STREET FUND

Funding Sources	2015-2016 Actual Revenue	2016-2017 Actual Revenue	2017-2018 Actual Revenue	2018-2019 Actual Revenue	2019-2020 Actual Revenue	2020-2021 Estimated Revenue	2021-2022 Projected Revenue
Solid Waste Franchise	\$ 401,407	\$ 401,821	\$ 417,852	\$ 437,738	\$ 366,800	\$ 366,800	\$ 366,800
*Gas Tax	***	***	***	***	***	***	***
**Measure I (Maintenance)	805,160	266,578	1,012,458	1,022,627	850,000	850,000	950,000
1 st \$200,000 from P/Y Fund	200,000	200,000	200,000	300,000	200,000	150,000	
Balance (General Fund)							300,000
Advance for Offset of Subvention Loss (General Fund)	65,393	64,979	56,800	56,800			
Concrete Program (GF)	100,000	100,000	100,000	100,000	200,000	-	-
Curb, Gutter, Sidewalk (GF)	-	-	-	-	10,000	10,000	10,000
General Fund for Residential Pavement Rehabilitation Program	-	-	-	-	-	-	-
AB2928 - Traffic Congestion Relief (Prop. SB1)	-	-	189,871	106,093	130,000	130,000	130,000
Inter-Agency Agreements	-	-	-	-	30,000	40,000	40,000
Total	\$ 1,571,960	\$ 1,033,378	\$ 1,976,981	\$ 2,023,258	\$ 1,756,800	\$ 2,246,800	\$ 2,866,800

*Gas Tax portion does not include amounts available for typical street maintenance operations. However, in the event operational savings exist at year end, those savings have been transferred by the City Council to the Pavement Management Program in a subsequent fiscal year.

** Per Council authorization, beginning in Fiscal Year 2010-2011, Measure I revenue is to be allocated in an amount equal to 56% for maintenance activities and 44% to capital projects. Per Council authorization, Measure I revenue is to be allocated in an amount equal to 100% for maintenance projects beginning in 2014-2015.

*** Loss of approximately \$250,000 due to subvention revenues being calculated on actual population.

PAVEMENT MANAGEMENT PROGRAM

FUNDING LEVEL ASSUMPTIONS

SOURCES OF REVENUES:

1. The Public Works Department installed an automated Pavement Management Program (PMP) during fiscal year 1998-99 to reflect completed roadway improvements and to provide pavement rehabilitation recommendations. The PMP will identify future year budget resource requirements through the rehabilitation recommendations.
2. Gas Tax Subventions from the State of California to the City of Yucaipa amount to approximately \$805,000 per year. A small amount of growth is anticipated each year, as street miles and population increase. A large portion of the annual Gas Tax revenues is allocated for typical street related operational expenses. The balance of the funds received, if any, are allocated to capital projects in the PMP. The amount allocated to the PMP for fiscal year 1999-2000 was \$275,060. Fiscal Year 2000-01 realized a decrease of approximately \$250,000 as a result of legislation that requires State subvention revenues to be distributed on a per capita basis. Previously, subventions were calculated and distributed based upon a factor associated with the number of registered voters. It is anticipated that funds will be available from Gas Tax subventions for the 2018-19 Pavement Management Program due to an anticipated increase in the State Gas Tax imposed by the State legislature. However, in the event that operational savings are realized in each fiscal year, those savings have typically been allocated to the PMP in the subsequent fiscal year.
3. At the City Council meeting in May 1993, Council directed that revenues from the Solid Waste Franchise Fees be utilized for the annual Pavement Maintenance Program. The revenues have increased each year as the Franchise Fee grew from 7% in fiscal year 1996-97 to 10% in fiscal year 1999-2000. However, beginning in fiscal year 2010-11, the amount experienced a decrease to an annual amount of approximately \$617,000.
4. At a City Council meeting of February 1996, City Council directed that 56% of the Measure I revenues be utilized for the annual Pavement Maintenance Program. A small amount of growth is anticipated each year as sales tax generated within the City increases. Beginning in fiscal year 1999-2000, 100% of Measure I revenues are being allocated to the PMP. Beginning in fiscal year 2010-11, Council has reallocated Measure I revenue to the original 56%/44% split for maintenance and capital projects, respectively. The amount of estimated revenue for fiscal year 2013-14 is \$617,000, of which approximately \$345,520 will be allocated to maintenance activities. Beginning in 2014-15, 100% is being allocated to maintenance activities.
5. Any year-end balances in the Gas Tax and Measure I accounts are typically restricted to use for the annual Pavement Management Program, and are rolled into the Beginning Fund Balance.
6. As a result of the change in the method of calculation described in Item 2, above, the earlier decrease in State Subventions has been offset by resources allocated from the General Fund. As a result, the overall funding of the Pavement Management Program has remained intact. This has equaled the consistent amount of \$250,000 per year. An additional amount of \$50,000 was allocated beginning in 2006-07 to reflect an increase in direct project costs and a cost of living adjustment for a total annual allocation of \$300,000. A Service Level Option was included in the 2010-11 General Fund Budget to reduce the General Fund contribution to the 2010-11 PMP to reflect the results of the PQI exceeding the standard adopted by City Council, and the overall decrease in operational revenues available. The amount was subsequently decreased by \$200,000.
7. In fiscal year 2000-01, the City received funds from the State's Traffic Congestion Relief Program (TCRP) in the amount of approximately \$283,000. In fiscal year 2001-02 the amount received was approximately \$95,000. In fiscal year 2002-03 the amount received was approximately \$122,000. This funding has been allocated to the PMP. This program temporarily ceased, but was resumed in 2005-06, with reimbursements for fiscal years 2003-04 and 2004-05. No funding is anticipated for 2006-07 through 2007-08. TCRP revenues resumed in fiscal year 2008-09 and 2009-10 and Proposition 42 Highway Users' Tax continued the allocation through 2012-13.
8. Beginning in fiscal year 2015-2016, Proposition 42 funds, used as an augmentation for subvention revenues, were reduced by an amount equal to approximately \$350,000 from the average annual amount received in the previous five years. An additional reduction in the estimated amount of approximately \$125,000 was reflected in fiscal year 2016-2017.

RESOLUTION NO. 2021-38

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUCAIPA, STATE OF CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR FY2021/2022 THROUGH FY2025/2026

WHEREAS, San Bernardino County voters approved passage of Measure I in November 2004, authorizing the San Bernardino County Transportation Authority to impose a one-half of one percent retail transactions and use tax applicable in the incorporated and unincorporated territory of the County of San Bernardino; and

WHEREAS, revenue from the tax can only be used for transportation improvement and traffic management programs authorized in the Expenditure Plans set forth in Ordinance No. 04-01 of the Authority; and

WHEREAS, the Strategic Plan required each local jurisdiction applying for revenue from the Local Street Program to annually adopt and update a Five-Year Capital Improvement Plan; and

WHEREAS, California Public Utilities Code 190300 and Ordinance No. 04-01 require each local jurisdiction to maintain General Fund expenditures for transportation-related construction and maintenance activities at the required Maintenance of Effort base year level in each fiscal year of the adopted Five-Year Capital Improvement Plan, which for the City of Yucaipa is \$175,764; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Yucaipa, State of California, that the Measure I Five-Year Capital Improvement Plan, attached to this resolution as Exhibit A, is hereby adopted.

PASSED, APPROVED AND ADOPTED on the 28th day of June, 2021.

GREG BOGH, MAYOR

ATTEST:

JENNIFER CRAWFORD
ASSISTANT CITY MANAGER/CITY
CLERK

MEASURE I LOCAL PASS-THROUGH FUNDS
FIVE YEAR CAPITAL IMPROVEMENT PLAN

RESOLUTION NUMBER:	2021-38
RESOLUTION APPROVAL DATE:	
CONTACT PERSON & TITLE:	Fermin Preciado
CONTACT PHONE:	909-797-2489 ext. 240
CONTACT EMAIL:	fpreciado@yucaipa.org

															Total Available (Carryover + Estimate)		
JURISDICTION	City of Yucaipa			MEASURE I ESTIMATE:		\$	1,091,395.00	\$	1,134,304.00	\$	1,167,076.00	\$	1,200,784.00	\$	1,235,454.00	#####	
CARRYOVER BALANCE:	\$216,100.00	In NMTP Plan?	ATP Component?	Estimated Total Project Cost	Nexus Project?		FY2021/2022		FY2022/2023		FY2023/2024		FY2024/2025		FY2025/2026		Total Local Street Measure I Programmed
Named Projects:	Yes/No	Type	Yes/No			Carryover Funds	Current Estimate	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate		
18th Street - Outer Hwy 10 to City Limits				\$ 25,484.00				\$ 25,484.00									\$25,484.00
Acacia Ave 3rd St to 1st St				\$ 126,730.00				\$ 126,730.00									\$126,730.00
Adams St - Acaia Ave to Yucaipa Blvd				\$ 28,626.00				\$ 28,626.00									\$28,626.00
Amberwood Pl - 4th Strtee to Poplar St				\$ 44,103.00				\$ 44,103.00									\$44,103.00
Andes Way - Ramada Ln to East End				\$ 60,904.00				\$ 60,904.00									\$60,904.00
Avenue B - 1st St to Bryant St				\$ 122,409.00				\$ 122,409.00									\$122,409.00
Avenue D - 12th St to Windsor Dr				\$ 120,661.00				\$ 120,661.00									\$120,661.00
Beverly Ct - Leah Ln to Mesa Grande Dr				\$ 26,164.00				\$ 26,164.00									\$26,164.00
Bodie Ave - NW End to 9th St				\$ 59,463.00				\$ 59,463.00									\$59,463.00
Bryant St - Wildwood Canyon Rd to Ave G				\$ 90,366.00				\$ 90,366.00									\$90,366.00
Custer Street - Acacia Ave to Yucaipa Blvd				\$ 28,524.00				\$ 28,524.00									\$28,524.00
Custer St - North End to Ave H				\$ 35,544.00				\$ 35,544.00									\$35,544.00
Eureka Ave - Grant St to Ramada Ln				\$ 78,742.00				\$ 78,742.00									\$78,742.00
Eureka Ave - 8th St to Columbia Ave				\$ 52,444.00				\$ 52,444.00									\$52,444.00
Falling Spring Rd - East End to Wildwood Canyon Rd				\$ 9,112.00				\$ 9,112.00									\$9,112.00
Fir Ave - Bryant St to Fremont St				\$ 53,984.00				\$ 53,984.00									\$53,984.00
Golden Gate Dr - Golden Gate Dr to South End				\$ 10,435.00				\$ 10,435.00									\$10,435.00
Grant St - North End to Wildwood Canyon Road				\$ 24,288.00				\$ 24,288.00									\$24,288.00
Holmes St - Bella Vista Dr to Wildwood Canyon Rd				\$ 26,073.00				\$ 26,073.00									\$26,073.00
Kevari Ct - Jefferson St to East End				\$ 9,272.00				\$ 9,272.00									\$9,272.00
Lynd Ct - North End to Lynfall St				\$ 3,371.00				\$ 3,371.00									\$3,371.00
Medlar St - Vineyard St to Bella Vista Dr				\$ 53,366.00				\$ 53,366.00									\$53,366.00
Pleasant Grove St - 3rd St to East End				\$ 53,466.00				\$ 53,466.00									\$53,466.00
Rosemond St - Tonkin Ave to 9th Street				\$ 33,132.00				\$ 33,132.00									\$33,132.00
Santa Rosa Dr - San Leandro Ave to East End				\$ 29,664.00				\$ 29,664.00									\$29,664.00
Sunwood Pl - Fir Ave to Gemwood Ln				\$ 20,988.00				\$ 20,988.00									\$20,988.00
Sutter Ave - Linda Ln to Sierra Ln				\$ 26,264.00				\$ 26,264.00									\$26,264.00
Tennessee St - Tennessee St to Yucaipa Blvd				\$ 101,477.00				\$ 101,477.00									\$101,477.00
Verano Way - Colorado St to South End				\$ 3,219.00				\$ 3,219.00									\$3,219.00
Vineyard St - Douglas St to Lantana Ave				\$ 50,619.00				\$ 50,619.00									\$50,619.00
Yucaipa Blvd - 14th St to 12th St				\$ 86,936.00				\$ 86,936.00									\$86,936.00
																	\$0.00
12th Street - Ave E to Kentucky St				\$ 70,820.00						\$ 70,820.00							\$70,820.00
1st Street - Beech Ave to Yucaipa Blvd				\$ 54,890.00						\$ 54,890.00							\$54,890.00
5th Street - Yucaipa Blvd to County Line Rd				\$ 237,510.00						\$ 237,510.00							\$237,510.00
Avenue E - 7th St to 5th St				\$ 183,708.00						\$ 183,708.00							\$183,708.00
County Line Road - Bryant St to Holmes St				\$ 270,262.00						\$ 270,262.00							\$270,262.00
Wildwood Canyon Road - 3rd St to Bryant St				\$ 77,672.00						\$ 77,672.00							\$77,672.00
7th Place - NW End to SE End				\$ 67,553.00						\$ 67,553.00							\$67,553.00
Addison Street - North End to South End				\$ 60,099.00						\$ 60,099.00							\$60,099.00
Birchwood Street - Bryant St to East End				\$ 23,950.00						\$ 23,950.00							\$23,950.00
Highland Avenue - Pendleton Ave to Rodgers Ln				\$ 170,080.00						\$ 170,080.00							\$170,080.00
Ironwood Drive - Oak Mesa Dr NW to City Limits				\$ 161,654.00						\$ 161,654.00							\$161,654.00
Palomar Avenue - San Carlos St to South End				\$ 13,534.00						\$ 13,534.00							\$13,534.00
Ramona Street - Carter St to Sleepy Hollow Dr				\$ 26,432.00						\$ 26,432.00							\$26,432.00
Santa Maria Street - San Lucas Dr to Douglas St				\$ 16,825.00						\$ 16,825.00							\$16,825.00
																	\$0.00
Avenue H - Rimview Ct to 5th Pl				\$ 117,005.00								\$ 117,005.00					\$117,005.00
California Street - Cedar Ave to Acacia Ave				\$ 167,894.56								\$ 167,894.56					\$167,894.56
Colorado Steet - Mission Dr to Columbia Ave				\$ 144,031.00								\$ 144,031.00					\$144,031.00
Columbia Ave - North End to Colorado St				\$ 54,029.00								\$ 54,029.00					\$54,029.00
Comberton - Oakland Ave to California St				\$ 85,897.00								\$ 85,897.00					\$85,897.00
Custer Street - Ave D to Ave E				\$ 93,386.00								\$ 93,386.00					\$93,386.00
Eureka Ave - Braynt St to California St				\$ 85,547.00								\$ 85,547.00					\$85,547.00
Golden Gate Ct - East end to Golden Gate Dr				\$ 13,256.00								\$ 13,256.00					\$13,256.00
Marbeth Pl - Marbeth Rd to South End				\$ 17,627.00								\$ 17,627.00					\$17,627.00
Shasta St - 2nd Street to Arcadia St				\$ 126,383.00								\$ 126,383.00					\$126,383.00
Velardo Dr -Bryant to Lantana				\$ 143,291.00								\$ 143,291.00					\$143,291.00
Windsor Ct - West End to Windsor Dr				\$ 14,179.00								\$ 14,179.00					\$14,179.00
Windsor Dr - Ave D to Camelot Dr				\$ 39,542.00								\$ 39,542.00					\$39,542.00

	In NMTP Plan?	ATP Component?														
Categorical Projects Total *:	Yes/No	Type														
Annual Striping Program			\$140,000.00				\$ 20,000.00		\$ 30,000.00		\$ 30,000.00		\$ 30,000.00		\$ 30,000.00	\$140,000.00
Annual Concrete Program			\$240,000.00				\$ 40,000.00		\$ 40,000.00		\$ 40,000.00		\$ 40,000.00		\$ 80,000.00	\$240,000.00
Annual Alley Rehab Program			\$300,000.00				\$ 60,000.00		\$ 60,000.00		\$ 60,000.00		\$ 60,000.00		\$ 60,000.00	\$300,000.00
Annual Traffic Calming Program			\$150,000.00				\$ 30,000.00		\$ 30,000.00		\$ 30,000.00		\$ 30,000.00		\$ 30,000.00	\$150,000.00
Annual Preserving Monument Program			\$150,000.00				\$ 30,000.00		\$ 30,000.00		\$ 30,000.00		\$ 30,000.00		\$ 30,000.00	\$150,000.00
Annual Under Street Drain Pipe Repair			\$150,000.00				\$ 30,000.00		\$ 30,000.00		\$ 30,000.00		\$ 30,000.00		\$ 30,000.00	\$150,000.00
Annual AC Bern Curb Program			\$120,000.00				\$ 40,000.00		\$ -		\$ 40,000.00		\$ -		\$ 40,000.00	\$120,000.00
Annual Patching Program			\$445,000.00				\$ 95,000.00		\$ 84,000.00		\$ 86,000.00		\$ 90,000.00		\$ 90,000.00	\$445,000.00
Annual Crack Seal Program			\$237,000.00				\$ 41,000.00		\$ 49,000.00		\$ 49,000.00		\$ 49,000.00		\$ 49,000.00	\$237,000.00
Annual Local Matching Projects			\$200,000.00				\$ 40,000.00		\$ 40,000.00		\$ 40,000.00		\$ 40,000.00		\$ 40,000.00	\$200,000.00
																\$0.00
																\$0.00
	Categorical Projects Total:						\$ 426,000.00		\$ 393,000.00		\$ 435,000.00		\$ 399,000.00		\$ 479,000.00	\$2,132,000.00
	(%) Categorical Projects (cannot exceed 50%):						39%		35%		37%		33%		39%	

(*) = Carryover funds may not be used on Catergorical Projects.

Total Programmed: \$ 58,577,671.86
Total Carryover Programmed: \$ 6,222,003.44

In Accordance with Measure I Strategic Plan Policy 40003/40012/40016:

- 1. If Measure I allocated to project is≥ \$100,000, then list individually in Named Projects section.
- 2. There is a 50% limit on total categorical projects.
- 3. There is a 150% constraint on total planned expenditures to Measure I estimated revenue.
- 4. Expenditures of Measure I Local Street funds must be detailed in the Five Year Capital Improvement Plan and adopted by resolution of the governing body.
- 5. Revised Capital Improvement Plans are due to SANBAG by the end of the fiscal year along with a new resolution.

Total Estimated Programmed: \$ 16,245,804.13
Check: \$ 22,467,807.57
150% of Estimated Measure I plus carryover: \$ 8,743,519.50
Does programing amount exceed 150% limit: Yes