



# CITY OF YUCAIPA

STATE OF CALIFORNIA



## ANNUAL BUDGET

Fiscal Year 2019-2020



# *CITY OF YUCAIPA*

## *California*

### *CITY COUNCIL*

*Mayor*

**Bobby Duncan**

*Mayor Pro Tem*

**David Avila**

*Councilmember*

**Denise Allen**

*Councilmember*

**Greg Bogh**

*Councilmember*

**Dick Riddell**

### *CITY OFFICIALS*

*City Manager*

**Raymond Casey**

*City Attorney*

**David Snow**

*Assistant City Manager*

**Gregory A. Franklin**

*Deputy City Manager/City Clerk*

**Jennifer Crawford**

*Director of Community Development*

**Paul Toomey**

*Director of Public Works/City Engineer*

**Fermin Preciado**

*Director of Community Services*

**Megan Wolfe**

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## **ANNUAL BUDGET 2019-2020**

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CITY OF





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**CITY OF YUCAIPA  
2019/2020  
BUDGET MESSAGE**

DATE: June 24, 2019

TO: Honorable Mayor and City Council and  
Honorable Chairman and Successor Agency Members

FROM:  Raymond A. Casey, City Manager

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Attached for Council review and consideration is the fiscal year 2019/2020 Proposed Budget. The City continues to maintain its strong financial condition while making substantial investments in public infrastructure and public facilities throughout the community.

As you are aware, like many cities, Yucaipa experienced a very real reduction in total operating revenues over the period beginning nine years ago, including the loss of the Redevelopment funding. Three years ago, for the first time, revenues exceeded 2008 levels. With respect to the General Fund Operating Budget, sales tax revenues are up again this year, and according to the County Assessor's office, property tax revenues are predicted to be ahead of last year by an estimated 4.48%.

Despite the recent difficult economic times, as a result of a long-term fiscally conservative approach to budgeting, and the expedient reallocation of resources to meet the needs of the community, the City is once again adding to its Undesignated (Unassigned) General Fund Balance for fiscal year 2018/2019, in the estimated amount of approximately \$1,255,625 (excluding the Fire Fund and less a few Service Level Options approved at mid-year), with a number of additional Service Level Options prioritized in the Goals and Objectives process included in the proposed 2019/2020 Budget. Other Service Level Options prioritized by the City Council are being deferred to midyear, or perhaps with a first quarter review, once actual revenues and expenditures are finalized for FY 2018/2019. The fiscal year 2019/2020 Proposed Budget being presented indicates operating revenues will exceed expenditures again, and all departments did a good job of "holding the line" on budget increases, despite once again implementing a number of special events, public programming, infrastructure, public safety and information systems enhancements. However, with the Paramedic Assessment approved in 2004 lacking an automatic CPI escalator clause, the City's General Fund will continue to subsidize the paramedic costs at ever increasing levels.

In keeping with the City Council's direction over the years, this budget has once again been developed with the following, very conservative strategies:

1. The budget has been developed on a conservative/worst case scenario as it relates to General Fund expenditures.



2. The budget has been developed so that current levels of service are maintained and that only the highest priority, or “required” service level options, (over and above those approved with the 2018/2019 mid-year Budget Update) have been included for Council consideration.
3. That the historical practice of using Undesignated (Unassigned) General Fund Balance for priority capital improvements, particularly where it represents a long term “receivable” to the General Fund, is a sound strategy that has served the City well and should be continued where appropriate. The use of fund balance to fund operational costs is not a preferred budget strategy and should only be employed where absolutely necessary.
4. The Paramedic Assessment Program, as approved in 2004, was projected to cover expenses for a period of 10 years. Lacking an escalator clause (CPI), and with ever increasing costs in the program, it was understood that revenues would likely exceed expenses in the earlier years and expenses would start to exceed revenues later on in the program. Understanding that the budget reflects salaries at top step and the City’s CalFIRE agreement is based on actual costs, and based on that conservative approach to budgeting, expenses only exceeded revenues in the program for the first time several years ago. At Council direction, staff completed a draft Fire Strategic Plan last year and that plan is being phased in over time, including efforts toward revisiting paramedic revenues and costs.
5. The Capital Improvement Program Budget (CIP) has been based on conservative assumptions and despite the continuing “uptick” in commercial development in the community; residential permits are still well below historic levels. Consequently, Development Impact Fees are still being estimated at conservative levels.
6. The 2019/2020 Proposed Capital Improvement Program Budget (CIP), does not project a significant number of new capital improvement projects, but rather continues to emphasize the completion of projects that had been on the list previously. Even without many new capital improvement projects, the City has a substantial number of capital improvement projects to be constructed over the next several years, funded largely with Development Impact funds, Measure I, SB1 funding, grants, and partnerships, which are in some stage of design, development and implementation. As a result, this will continue to remain a very active area for City staff.
7. In order to clearly articulate and track City Council’s direction to fund several large scale projects from the One-Time Capital Projects Account, funded through transfers from the General Fund Unassigned Fund Balance, energy savings, CSI reimbursements, etc., staff is once again including a One-Time Capital Projects Account Page (now termed Miscellaneous Capital Projects) in the Capital Improvement Program.

#### **MAJOR ACCOMPLISHMENTS FOR FY 2018-2019:**

1. Completed the construction of the Yucaipa Performing Arts Center and the Uptown Park as well as other related Uptown infrastructure projects.
2. Completed the design of several bridge and basin projects.

3. Held the second annual collaborative event with the Equestrian Arena Committee, including a Country Western celebration, to help fund the Dottie Potter Arena Cover.
4. Once again partnered with the community in the management of several successful Festivals, Movies in the Park, Concerts in the Park, and now a Rodeo (Equestrian Days), and enhanced recreational programming for the community.
5. Made substantial progress in the construction of the multi-agency street and utility improvement project on Yucaipa Boulevard between 15<sup>th</sup> Street and the I-10 Freeway.
6. Completed the construction of the Phase I – County Line Road improvements.
7. Executed an agreement with SBCTA for the funding of, and made substantial progress in the Project Study Report for, the Wildwood Interchange.
8. The City once again received several budget awards this past year.
9. Once again enhanced the condition of playing fields throughout the community through the use of Facility Enhancement Fees.
10. Continued the annual prepayment of Unfunded Actuarial Liability with CalPERS based on an accelerated payment schedule over a 15-year period created with the recent changes in the rate of return used by CalPERS for its investments.
11. Completed the draft Comprehensive Design Guidelines.
12. Began implementing the draft strategic plan for service and facility enhancements to be implemented over the next eight to ten years.
13. Saw a continuing reduction in crime rates over previous years.
14. Partnered with Crafton Hills College/Yucaipa-Calimesa Joint Unified School District to initiate Workforce Training Programs at the Incubator Center.
15. Implemented phased Performance Measures as a part of the Budget process, beginning with customer service.
16. Completed in-house alternatives analysis for potential Pickleball sites for Council consideration at mid-year that resulted in new Pickleball courts being developed at the 7<sup>th</sup> Street Park.

### **MAJOR OBJECTIVES:**

This budget has been structured to focus on major objectives that remain of paramount importance to the City, and are consistent with the prioritized “Goals and Objectives” once again reviewed and approved by Council earlier this year. Some of these major objectives include the following:

1. Successfully implement multidisciplinary programming at the new Performing Arts Center.
2. Complete the Yucaipa Boulevard Widening between 18<sup>th</sup> Street and the I-10 Freeway.
3. Complete the Yucaipa Boulevard Widening between 15<sup>th</sup> and 16<sup>th</sup> Streets.
4. Complete the next phase of the “Uptown Crawl” (Yucaipa Boulevard between 2<sup>nd</sup> and 5<sup>th</sup>).
5. Complete the construction of the Phase II – County Line Road improvements.
6. Initiate construction of the Wilson III Multipurpose Basins Project.
7. Initiate construction of Phase I of the Wilson Creek Channel improvements (14<sup>th</sup> St. to I-10).
8. Secure funding for and, if successful, initiate construction of Phase I of the Five Winds Ranch Park improvements.
9. Secure partnerships/funding for and, if successful, initiate construction of Phase I of the College Village Development.

#### AVAILABLE RESOURCES/SERVICE LEVEL OPTIONS:

The status quo General Fund budget for fiscal year 2019/2020 projects General Fund revenues over expenses in the amount of approximately \$12,391.

As a result of prudent planning, long term fiscal responsibility, and on-going budget adjustments where appropriate, the City continues to make progress on its highest priority projects/programs. Toward that end, staff has developed a limited number of Service Level Options for consideration to add to the status quo budget (in addition to those previously approved at mid-year). The following list of Service Level Options developed by staff is further detailed in that section of the budget. Other Service Level Options have been included in the 2019/2020 Proposed Budget, but are being recommended for consideration at mid-year or beyond.

Staff is already in the process of implementing a number of Service Level Options this year that have been approved by the City Council over the past six to seven years. A number of projects prioritized by the City Council during the Goals and Objectives process are also included in the proposed CIP. In addition, staff believes that the attached additional Service Level Options should be considered as being included as part of the budget as well:

1. Dog License Canvassing (\$50,416/net in the amount of \$0, funding source: 2019/2020 available balance).  
The Dog License Canvassing Program is one that has been pursued for several years and has proven to be relatively cost effective and is continuing to be an important element of the Animal Control Program.



2. YAPS Cover City Match (\$15,000, funding source: prior year net revenues over expenses).  
The Yucaipa Animal Placement Society (YAPS) is in need of a shelter to cover animals during storm events and to provide necessary shade.
3. Prepayment of Unfunded Actuarial Liability (\$138,745, funding source: prior year net revenues over expenses)  
This option represents an accelerated payment schedule for the unfunded liability with CalPERS over a 15 year period created with the recent change in the rate of return used by CalPERS for its investments.
4. AVA Overlay District (\$100,000, funding source: prior year net revenues over expenses).  
Establish a master plan or overlay district identifying potential land uses and development standards implementing a vineyard and winery-based region within the City.
5. Development Code Update (\$200,000, defer for future consideration)  
Initiate comprehensive Development Code Update, to modernize the Development Code and prepare updates consistent with the updated General Plan implementation measures.
6. Ave I Park – Pickleball (\$3,000, funding source: prior year net revenues over expenses)  
In order to accommodate the growing number of pickleball players, additional pickleball lines can be painted at Ave I Park – providing eight additional pickleball courts.
7. Parks and Recreation Committee – Flag Hill Park (\$8,000, funding source: prior year net revenues over expenses)  
Upon completion of the September 2018 parks and facilities tour, the Parks and Recreation Commission voted to take on Flag Hill Park as a special project. The Commission felt improvements needed to be made to the Flag Hill Park Veterans Memorial.
8. Access Control Upgrades at City Hall (\$65,000, defer for future consideration)  
Upgrade access control system and locks at City Hall. Add access control to Community Center.
9. CityWide Cameras Phase VI (\$150,000, funding source: prior year net revenues over expenses)  
Includes the installation of surveillance cameras at additional City sites and facilities.
10. Council Chamber A/V Upgrades (\$60,000, defer for future consideration)  
Conduct a full assessment of existing A/V equipment in Council Chambers and proposed upgrades of equipment that is at or beyond end-of-life is needed. The projector will be replaced with LED Screens, as well as other upgrades.

11. Enterprise System Replacement (\$950,000, defer for future consideration)  
Upgrade the City's current financial and land management applications, which are over 10-years-old and lack the capabilities of newer software. Support is in decline for these systems and there are several newer applications available that offer superior functionality, ease of use, automation, and support.
12. GeoFence Phase IV (\$125,000, defer for future consideration)  
Includes the installation of Automated License Plate Reader (ALPR) devices at various ingress/egress points in the City.
13. Information Systems Reorganization (\$91,057, defer for future consideration)  
Hire a full-time GIS Technician to assist with the rapid growth of the department and the technological infrastructure of the City's operations.
14. Network Upgrades – Senior & Community Center (\$10,000, funding source: prior year net revenues over expenses)  
Add firewalls and network switches at Senior Center and Community Center.
15. Plotter (\$35,000, funding source: prior year net revenues over expenses)  
Existing plotter is 5 years old and in constant need of repair. Engineering/Planning/GIS rely heavily on this plotter and its deteriorating state is causing inefficiencies.
16. Website Redesign (\$50,000, defer for future consideration)  
Staff is proposing a complete redesign of the City's website and migration to a new content management system that will integrate with the latest technological advancements to ensure that the website evolves with the needs of the community and enables improved civic engagement, enhanced usability, and enables citizens to self-service many types of requests such as tracking issues, finding and downloading forms and providing more proactive and frequent outreach efforts.
17. Additional 0.5 Police Officer (\$100,000, funding source: prior year net revenues over expenses)  
Partner with the School District and/or ILCS in the addition of a School Resource Officer / Traffic Enforcement Officer in the community.
18. Concrete and Trail Fencing Improvements (\$60,000, defer for future consideration)  
Replacing the decomposed granite surface at the Community Park with concrete will provide a more wearable surface, reduce erosion and provide an improved access path to the various amenities at the park. The replacement of trail fencing is also required to replace aged and deteriorated fencing along certain segments of the trail.
19. Miscellaneous Local Match Fund for Project Grants/Partnerships (\$250,000, funding source: prior year net revenues over expenses)  
The City continues to aggressively pursue grant funding and partnerships in order to meet the infrastructure needs of our residents and facilitate economic development in the community. Staff is recommending a miscellaneous local match fund in the amount of \$250,000 as many of the grant programs available require a local match.

20. Public Works Department Reorganization (\$96,000, defer for future consideration)  
Reorganize the Public Works Department by creating a “Lead Maintenance Worker” position to assist with lead and oversight efforts, offloading the Public Works Manager to focus on the increasing number of Parks and Public Facilities requiring security and maintenance.
21. Solar/Renewable Energy Solutions (\$100,000, defer for future consideration)  
In an effort to reduce energy costs and to support the local, regional and national policies regarding renewable energy, staff is recommending funding in the amount of \$100,000 for a program to work with a qualified firm to review, identify and implement solar/renewable energy solutions at public facilities.
22. Low Emission Heavy Equipment Replacement – Phase I (\$97,000, funding source: prior year Gas Tax Fund net revenues over expenses)  
The State of California Air Resources Board has adopted regulations that require diesel trucks, equipment and buses that operate in California to be upgraded to reduce emissions. Currently two pieces of equipment in the City’s fleet have been identified for replacement.
23. Upgrade the City’s Traffic Signal Detection Systems Over a 3-Year Period (\$50,000, funding source: prior year Gas Tax Fund net revenues over expenses)  
To upgrade aging traffic signals by allowing traffic signals to utilize the latest detection software, which does a superior job in detecting traffic under sun glare and shadow conditions, in addition to allowing the video images to be viewed from the control system at City Hall.
24. New Paramedic Vehicle and Equipment (\$425,000, defer for future consideration)  
Staff recommends the addition of a paramedic squad, which will increase the Fire Department's overall level of service. Increasing this service level by adding a paramedic squad will reduce response times and provide a greater level of Paramedic service to the citizens. The addition of a paramedic squad would require a response vehicle outfitted with necessary equipment.
25. Additional Staffing – Medic Squad (\$1,444,000, defer for future consideration)  
Staff recommends the addition of a paramedic squad, which will increase the Fire Department's overall level of service. Recommended staffing would include two personnel daily, one Fire Apparatus Engineer Paramedic & one Firefighter Paramedic. Three, two person shifts would cover the entire work week as well as provide a relief component two days per week ultimately reducing the unplanned Paramedic overtime cost.
26. Automatic Chest Compression Devices (\$62,000, funding source: available balance in Fire Services Fund)  
Automated chest compression devices have become the industry standard. They have been shown to increase the return of spontaneous circulation to an out of hospital cardiac arrest patient by over 55% compared to manual chest compressions. This device also provides non-stop compressions, which frees up one additional EMS personnel to provide other needed care on these critical calls.

27. Emergency Caches Throughout City (\$10,000, funding source: carryover from Cell Tower revenues)

Develop and implement a system to efficiently store supplies throughout City facilities for appropriate use during and resulting from emergencies.

GENERAL FUND:

The General Fund Miscellaneous Fund Balance, as of June 30, 2018 was \$21,960,852, including the Fire Services Fund. In addition, with the close of escrow on the property located at 35058 Yucaipa Boulevard (Brewcaipa), the amount of \$326,424 will be added to the Unassigned Fund Balance. The Fire Services Fund Balance was reduced by the amount of \$620,000 on March 11, 2019 with the acquisition of one fire engine. In addition to the amount of \$326,424 from the proceeds from the sale of property, with the Estimated Actuals for fiscal year 2018/2019 included in the Draft Budget, the net General Fund Balance is estimated to increase by the amount of \$1,582,049 to a total of approximately \$22,922,901 as of June 30, 2019. Allocating the amount of \$809,745 for Service Level Options and \$300,000 for the General Fund contribution to the PMP will result in an estimated Fund Balance in the amount of approximately \$21,813,156.

The total of all the recommended budget Service Level Options proposed to be funded by the General Fund FY 2018/2019 revenues over expenses is \$809,745. In addition it is proposed that the amount of \$62,000 be allocated from the Fire Fund Balance, \$10,000 from the Cell Tower Lease Carryover Account, \$228,000 from the Gas Tax Fund Carryover Account, and an additional \$300,000 be allocated to the FY 2019/2020 PMP.

In addition to current fund balance levels, the City owns a number of properties, some of which are likely to be sold this fiscal year, with the proceeds to be allocated to the Unassigned Fund Balance and/or projects/programs as directed by the City Council. Consequently, given that staff's projections are consistently conservative (estimating low with respect to revenues and high with respect to expenses), the real estate assets owned by the City, and the current level of the total General Fund Balance, staff is comfortable recommending the projected ending balance for annual revenues over expenses.

FUND BALANCE:

For the ten year time period of fiscal year 2008/2009 (July 1, 2008) through fiscal year 2017/2018 (June 30, 2018) the City's operating revenues have exceeded its operating expenses by a total of over \$29M.

From that amount, \$8,377,000 was allocated to fund the new Police Station, \$2.5M was set aside to fund the EIP Program (much of which has now been repaid with interest) and approximately \$12,218,520 has been allocated for the construction of the Yucaipa Performing Arts Center (YPAC) with another \$5,851,155 allocated for indirect costs, the Uptown Park, and the public parking lot. The remainder has either been added to the Unassigned General Fund Balance, the General Fund Emergency Contingency Fund (currently set by City Council Policy at 30% of General Fund Expenditures), the General Fund Economic Stabilization Contingency (set at \$1,000,000 by City Council Policy), or been made available through the One-Time Capital Projects Fund for priority projects approved by the City Council. In addition, a total of \$4.6M +/- has been received by the City as reimbursement from SANBAG through FY 2012/2013 for their



share of the Live Oak/Oak Glen Interchange as well as over \$1.4M +/- in savings on the project, which was allocated to the One-Time Capital Projects Fund in order to fund prioritized projects, including the new Police Station and the \$4.5M+/- previously allocated to the Yucaipa Performing Arts Center.

#### YUCAIPA PERFORMING ARTS CENTER:

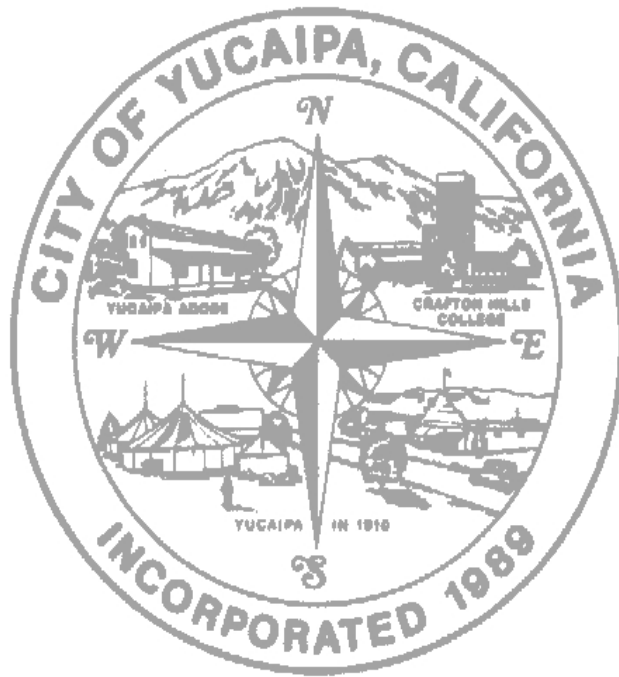
With the completion of the Yucaipa Performing Arts Center, staff will turn its focus to pursuing grant funding/partnerships for the College Village, Five Winds / El Dorado Park, Dunlap Park, and a number of street and drainage improvement projects listed in the draft CIP.

#### SHERIFF'S DEPARTMENT CONTRACT:

The Sheriff's Department contract for law enforcement services is experiencing another increase this year due to an increased cost of retirement benefits and negotiated salary increases passed along to contract cities and additional resources approved at mid-year in 2016-2017. The total increase in the Sheriff's Department Budget over the nine year period between fiscal years 2011/2012 and 2019/2020 is \$3,689,759 or approximately 62%. This includes the addition of several deputies three years ago and again two years ago.

#### CONCLUSION:

This fiscal year 2019/2020 Proposed Budget retains current service levels and provides a number of enhancements for the upcoming fiscal year. The Proposed Budget once again projects revenues exceeding expenditures for fiscal year 2019/2020. As a result of the Unallocated Fund Balance and total Fund Balance levels, Development Impact Fee estimates, the "net" revenues from fiscal year 2018/2019 and the direction from Council established in the Goals and Objectives process this year, staff is recommending a limited number of additional Service Level Options for funding. Staff believes it is prudent to continue to be cautious during this recovery, however, and the budget as presented will allow the City to make progress with its important Community events and Capital Improvement Projects Program, and meet a number of goals previously prioritized by City Council, while continuing to provide current or even somewhat enhanced services.



**RESOLUTION NO. 2019-08**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUCAIPA,  
STATE OF CALIFORNIA, ADOPTING A BUDGET FOR FISCAL YEAR  
2019-2020**

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WHEREAS, it is necessary for the efficient operation of the City that the City Council adopt an annual budget, and

WHEREAS, Government Code Section 53901 requires each local agency to file with the County Auditor a copy of its annual budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Yucaipa, State of California, does hereby RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the Budget for Fiscal Year 2019-2020, a condensed copy of which is attached as Exhibit A and made part hereof, is hereby adopted for the City of Yucaipa General Fund, Special Revenue Funds, Capital Projects Funds, as presented in the Capital Improvement Program and Internal Service Fund, with total estimated revenues in the amount of \$34,842,044 and total estimated expenditures in the amount of \$35,398,673. In some instances, budgeted expenses may exceed budgeted revenues, but only to the extent carryover encumbrances exist to cover those specific project expenses. This occurs primarily in the Capital Project Funds whereby projects may be funded in multiple fiscal years.

PASSED APPROVED AND ADOPTED this 24<sup>th</sup> day of June 2019.

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BOBBY DUNCAN, MAYOR

ATTEST:

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JENNIFER CRAWFORD,  
CITY CLERK





# *CITY OF YUCAIPA*

## *Core Values*

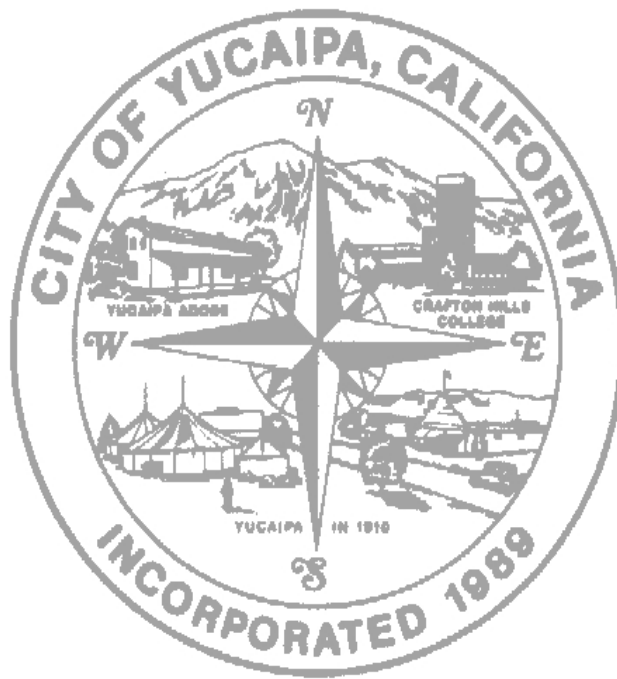
It is the desire of the City of Yucaipa to perform its governmental responsibilities in a manner that fosters public trust and confidence. This is accomplished with the underlying premise that public service is a matter of great public trust and not one to be taken lightly. The citizens of the City of Yucaipa are entitled to responsible, fair and honest local government which has earned the public's full confidence for integrity. The proper operation of democratic government requires a framework in which decision makers are independent, impartial and accountable to the citizens they serve.

The Code of Ethics asserts the following core values as essential to the standards of behavior to which the City of Yucaipa shall aspire:



*HONESTY*  
*LAWFULNESS*  
*RESPECTFULNESS*  
*FAIRNESS*  
*TEAMWORK*  
*STEWARDSHIP*  
*ACCOUNTABILITY*

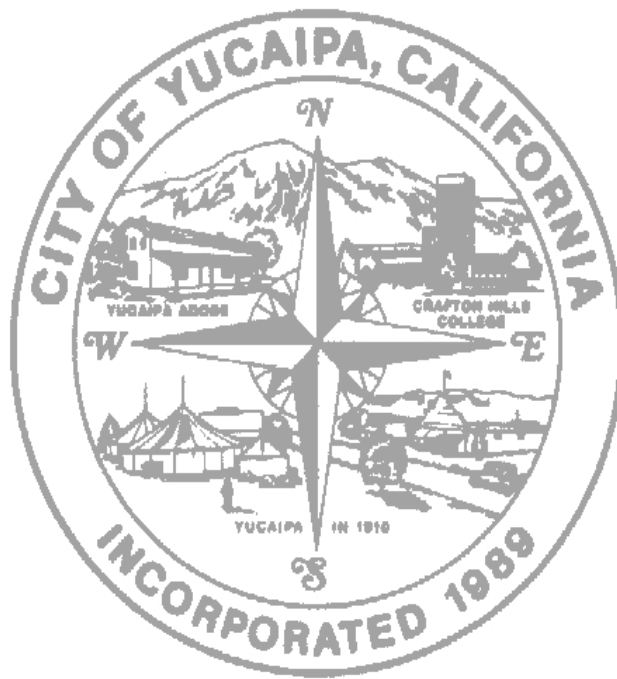
Excerpt from the adopted City of Yucaipa Code of Ethics (October, 2011)



On March 25, 2019, City Council conducted a Study Session concerning possible short-term, mid-term and long-term goals/action items. Below is a list of the highest priority goals and objectives for the next two year period. Many of these priority projects are further discussed or outlined in corresponding Service Level Options or are identified in the Capital Improvement Program, as referenced below.

1. One additional Deputy (Traffic/SRO) at ILCS
2. YAPS "Cover" City match with private donor
3. Emergency Caches throughout City
4. Network Upgrades - Senior Center/Community Center
5. Uptown Residential Improvement Program
6. AVA Implementation
7. Senior Housing Partnerships
8. City-wide Surveillance
9. Add funding to Tennis Facility
10. Teen Programming Study
11. Fund 50% of County Line Interchange PSR with City of Calimesa (*Capital Improvement Program-Traffic Facilities*)
12. Extend Aquatics Facility Agreement
13. Keep "Undesignated" Fund balance between \$20M and \$22M over next two years
14. Heavy Equipment Replacement
15. Enterprise System Upgrades
16. Add funding to the Dunlap Park (*Capital Improvement Program-Park Facilities*)
17. Renewable Energy Solutions
18. Implement Innovation Center - Phase I
19. North Bench Specific Plan
20. Enhance multi-purpose trails along Oak Glen Road between Pendleton and El Dorado Ranch Park







Yucaipa is a mature, well-established community nestled in the foothills of the San Bernardino Mountains. Residents enjoy cleaner air and cooler temperatures as a result of the higher elevations, and a comprehensive approach to community safety has produced one of the lowest rates of crime for comparably-sized cities anywhere in the State of California.

Yucaipa's history follows the first settlers to the boom of apple harvesting and ends with a successful balance between small town residential and growing business and commercial opportunities. The early settlers were drawn to the area by the attractive plant and animal life, water resources and terrain. The fertile land and comfortable climate brought ranchers and the agricultural lifestyle grew with the expansion of the Southern Pacific Railroad. The harvesting of fruits and goods is what kept Yucaipa afloat and by the 1950's, the town began to prosper into the developing community it is today. The community incorporated in 1989 and has a current population of approximately 55,000.

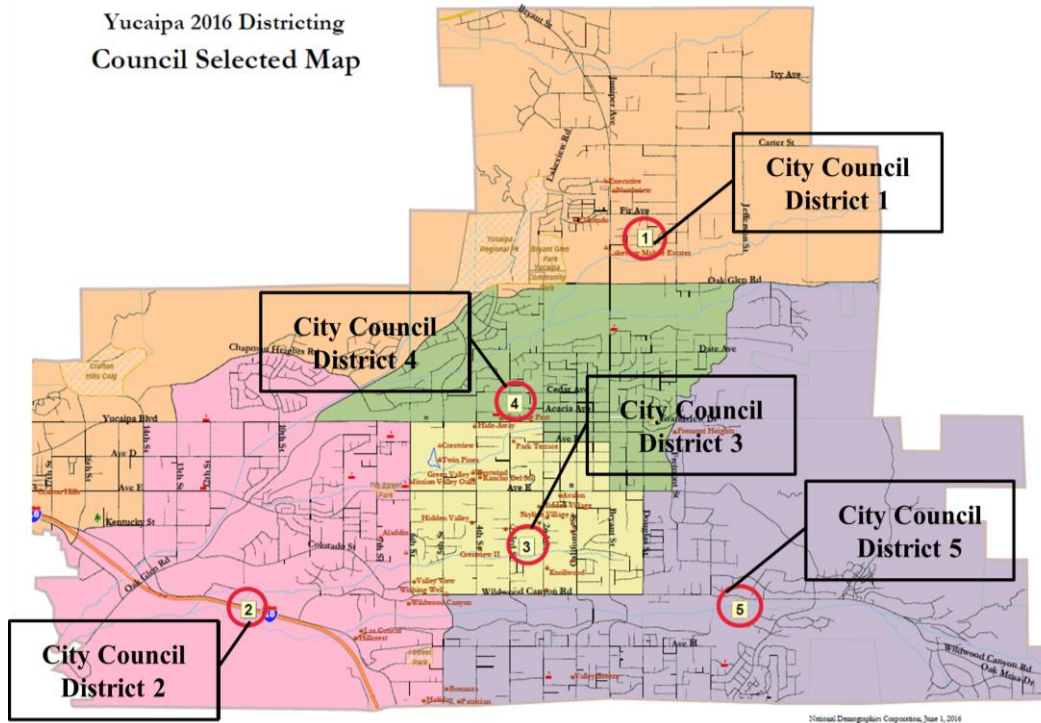
Residents and visitors alike are able to enjoy several types of outdoor amenities, anywhere from cooling off at the municipal pool, riding horses at the equestrian park or enjoying time at any of the local parks. The Yucaipa-Calimesa Joint Unified School District has an outstanding reputation, and it ranks at or near the top in every category of educational achievement. In addition, Crafton Hills College offers day and evening programs of continuing education and training opportunities for personal and professional development. Housing to accommodate all lifestyles is readily available, and three museums, a library, a Senior Center, an art gallery, and soon, a performing arts center, two theater groups, and over 40 churches and 90 social or business clubs round out the community.





The City of Yucaipa was incorporated on November 27, 1989. It is a “General Law” City and governed by a City Council/City Manager form of government. The City observes State laws and makes local laws (i.e. speed limits). The City Council has the power to make and enforce all laws and regulations with respect to municipal affairs.

The Yucaipa City Council is comprised of five Councilmembers. Each shares equal voting powers on all items coming before the Council up until 2016. Councilmembers were elected at-large to four-year terms, with elections held in November of even-numbered years. The Council meets annually to choose one of its members as Mayor and another of its members as Mayor Pro Tem. Beginning with the November 2016 Election, Councilmembers were elected from geographically defined districts. The City Council appoints the City Manager and City Attorney and members of all advisory boards, commissions and committees. The City Council also serves as the Board of Directors for the Successor Agency to the Yucaipa Redevelopment Agency and the Yucaipa Housing Authority. City Council meetings are held on the 2nd and 4th Monday of each month in the City Hall Council Chambers. Agenda packets, minutes and on-demand audio of the meetings can be accessed online at [www.yucaipa.org](http://www.yucaipa.org).



Map of City geographically defined districts.



**City Councilmembers**

from left: Greg Bogh (District 2), Mayor Bobby Duncan (District 3), Denise Allen (District 4), Mayor Pro Tem David Avila (District 1), and Dick Riddell (District 5).



**City Manager:** Raymond Casey

### **COUNCIL LEGISLATION**

**Ordinance:** An Ordinance is a law enacted by the City Council under powers delegated to it by State laws. Ordinances are the laws of a municipality and generally pertain to issues including, but not limited to: land use changes, building guidelines and noise limitations. An ordinance is introduced at one meeting and then considered for passage at a second meeting of the City Council. It becomes effective 30 days after final passage. An ordinance can be repealed or amended by a subsequent ordinance and is subject to referendum by the electorate. It is the most binding form of action taken by the Council.

**Resolution:** A resolution may be passed expressing the policy of the City Council or directing certain types of procedural or administrative actions. They are generally used for approving agreements, procedures or fund appropriations. It requires only one reading and may be changed by a subsequent resolution.

**Motion:** A motion requires majority council approval for a procedural or administrative action. Motions are usually used for disposition of business items on the agenda. When the City Council is not prepared to take definite action or when further study or information is needed, the City Council may refer the matter to staff, and advisory body, or a citizens' group for study or report.

### **CITY ADVISORY BODIES**

An important part of the city government policy making process is its various appointed boards and commissions. Serving on a city advisory body provides an opportunity for real public service.

### **CITY COMMISSIONS AND COMMITTEES**

**Economic Development Advisory Committee:** This is an ad-hoc Committee that meets the 2nd Tuesday quarterly (January, April, July, October) to discuss the Economic Development within the City of Yucaipa and works toward the future of the economic development of the Yucaipa Valley.

**Healthy Yucaipa Committee:** Acts in an advisory capacity to the City Council in all policy matters pertaining to promoting community health, while reviewing proposals for programs, projects and facilities promoting healthy guidelines and choices for youth.

**Mobilehome Rent Review Commission:** Reviews, hears and determines rent adjustment applications pursuant to the provisions of the rent stabilization program and to adjust maximum rents or maintain rents upon completion of its hearings and investigations.

**Parks and Recreation Commission:** Advises the Council on parks development and recreation programs and gives general guidance to the Recreation Department.

**Planning Commission:** Makes final decisions as well as recommendations to the City Council on most types of development applications. Also advises the Council on long-range planning.

**Trails and Open Space Committee:** Advises the Council on implementing directives as related to the City's Master Trails Plan and to the acquisition and maintenance of public open space.

**Youth Advisory Committee:** Serves as an advisory body to the City Council to empower youth, create opportunities for their input into community projects, programs and events, and provides a vehicle by which youth become involved in a process which enables them to have an influence and impact on issues and decisions they care about.

## COMMERCE

Strategically located 75 miles east of Los Angeles, with 4 miles of mostly undeveloped frontage on Interstate 10, Yucaipa offers exceptional development opportunities to new or expanding businesses. The City's immediate market area population currently exceeds 70,000 residents, and with strong growth projected to occur for several more decades, Yucaipa will remain a highly desirable location for new investments. Local government is business friendly and fiscally sound - there are no utility taxes levied on residents or businesses, and recent improvements to waste water treatment and water supply systems provide adequate capacity to meet almost any need. An ambitious program to revitalize the Uptown Business District was completed by the Yucaipa Redevelopment Agency during Fiscal Year 2011-2012. Long known as one of the premier residential communities of the Inland Empire, Yucaipa also provides one of the greatest untapped economic development opportunities in the Southern California region.



*Pictured here: Some of the new businesses that opened in Yucaipa in FY 2018-2019.*





### TRANSPORTATION ACCESS

Yucaipa is strategically located with easy access to both surface and air transportation. A major east-west interstate highway, the I-10 bisects the City with three interchanges in Yucaipa. Since incorporation, nearly \$71,500,000 has been spent widening and improving the interchanges and major streets of the City, and additional improvements are underway.

Transit service is provided through OmniTrans, with regular service connecting with local services provided in Calimesa and the Beaumont/Banning area. Transfers are available to extend travel to major shopping areas in both San Bernardino and Riverside Counties. OmniLink service is available within Yucaipa and to several points in Calimesa. The new OmniGo Service also reaches a large segment of the community with the new Transit Center serving as the transit hub for the community.

Air transportation is currently available from Ontario International Airport, just 34 miles to the west, the Palm Springs Airport 40 miles to the east, and may be available from San Bernardino International Airport.



*Top Left:* Live Oak Interchange (at I-10) Monument.

*Bottom Left:* County Line Road and Avenue H ATP Project.

*Top Right:* Roundabouts in the Historic Uptown.

*Middle Right:* Oak Glen Road en route to Five Winds Ranch and El Dorado Ranch Park.

*Bottom Right:* Transit Center.

## PARKS AND RECREATION

The City contains 17 neighborhood parks, encompassing approximately 544 acres, including an equestrian arena and a municipal pool, as well as a 200 acre regional park with 3 lakes for swimming, boating, and fishing, plus campgrounds and playgrounds for the entire family.

| <b>Park Amenities</b><br><small>*Not a City Facility</small>                                     | Sports Field | BBQ | Picnic Shelter | Gymnasium | Museum | Pool / Swimming | Skate Park | Basketball Courts | Sports Field Lights | Community Center | Public Restrooms | Tennis Courts | Concession Stand | Open Turf Area | Playground | Parking Lot | Veterans Memorial | Equestrian | Chess / Checker Tables | BMX Park |
|--------------------------------------------------------------------------------------------------|--------------|-----|----------------|-----------|--------|-----------------|------------|-------------------|---------------------|------------------|------------------|---------------|------------------|----------------|------------|-------------|-------------------|------------|------------------------|----------|
| 13th Street Sports Complex                                                                       |              |     |                |           |        |                 | •          |                   |                     |                  | •                |               | •                | •              | •          | •           |                   |            |                        | •        |
| 7th Street Park                                                                                  | •            | •   | •              |           |        | •               | •          | •                 | •                   |                  | •                |               |                  | •              | •          | •           |                   |            |                        | •        |
| Ave A Park                                                                                       |              |     | •              |           | •      |                 |            |                   |                     |                  |                  |               |                  |                |            |             |                   |            |                        |          |
| Ave I Park                                                                                       | •            | •   | •              |           |        |                 |            | •                 | •                   |                  | •                | •             | •                | •              | •          | •           |                   |            |                        |          |
| Bryant Glen Sports Park                                                                          | •            | •   | •              |           |        |                 |            |                   | •                   |                  | •                |               | •                | •              | •          | •           |                   |            |                        |          |
| Center Park                                                                                      |              | •   | •              |           |        |                 |            | •                 |                     |                  |                  |               |                  | •              | •          |             |                   |            |                        |          |
| Crafton Hills Aquatic Center*                                                                    |              |     |                |           |        | •               |            |                   |                     |                  | •                |               |                  |                |            | •           |                   |            |                        |          |
| Crafton Hills Park                                                                               |              |     | •              |           |        |                 |            | •                 |                     |                  |                  |               |                  | •              | •          |             |                   |            |                        |          |
| El Dorado Ranch Park                                                                             |              | •   | •              |           |        |                 |            |                   |                     |                  | •                |               |                  |                |            | •           |                   |            |                        |          |
| Flag Hill Veterans Memorial Park                                                                 |              |     | •              |           |        |                 |            | •                 |                     |                  | •                |               |                  | •              | •          | •           | •                 |            |                        |          |
| John Tooker Civic Park                                                                           |              |     |                |           |        |                 |            |                   |                     |                  |                  |               |                  | •              |            | •           |                   |            | •                      |          |
| Lillian Eaton Park                                                                               |              |     | •              |           |        |                 |            |                   |                     |                  |                  |               |                  |                |            |             |                   |            |                        |          |
| Scherer Senior Center                                                                            |              |     |                |           |        |                 |            |                   |                     | •                | •                |               |                  |                |            | •           |                   |            |                        |          |
| Uptown Park                                                                                      |              |     |                |           |        |                 |            |                   |                     |                  |                  |               |                  |                |            |             |                   |            |                        |          |
| Wildwood Park                                                                                    |              | •   | •              |           |        |                 |            |                   |                     |                  | •                |               |                  | •              | •          | •           |                   | •          |                        |          |
| Wildwood State Park*                                                                             |              |     | •              |           |        |                 |            |                   |                     |                  | •                |               |                  |                |            | •           |                   | •          |                        |          |
| Yucaipa Community Park / Center                                                                  | •            | •   | •              | •         |        |                 |            | •                 | •                   | •                | •                | •             |                  | •              | •          | •           |                   |            |                        |          |
| Yucaipa Equestrian Center                                                                        |              |     |                |           |        |                 |            |                   |                     |                  | •                |               | •                |                | •          | •           |                   | •          |                        |          |
| Yucaipa Performing Arts Center                                                                   |              |     |                |           |        |                 |            |                   |                     |                  | •                |               |                  |                |            |             |                   |            |                        |          |
| Yucaipa Regional Park*<br>(Also includes camping, paddle boats, water slides, fishing, & trails) |              |     | •              |           |        | •               |            | •                 |                     | •                |                  |               |                  |                | •          | •           |                   | •          |                        |          |



Top left: Ave. I Park  
Bottom left: Flag Hill Veterans Memorial Park  
Top right: Yucaipa Performing Arts Center  
Bottom right: Dottie Potter Arena Cover at



## SPECIAL EVENTS

The City of Yucaipa annually hosts or co-sponsors a variety of community-wide special events. In FY 2018-2019, the City sponsored events including the 2018 Autumnfest, 2018 Winterfest, 2019 Eggstravaganza, 2019 Yucaipa Music and Arts Festival, Equestrian Days, weekly Farmer's Markets, as well as the July 4th Fireworks display. In addition, the City hosted the weekly *Uptown Unplugged*, Summer Concert Series, and Movies in the Park activities and facilitated Make-a-Difference-Day projects throughout the community.



*Top Left: Uptown Unplugged.  
Top Right: 2017 Autumn Fest performing stage.  
Left: 2018 Eggstravaganza Easter Egg Hunt.  
Below: 2019 Yucaipa Music and Arts Festival.*



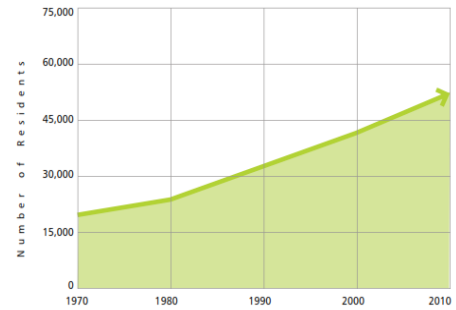
## DEMOGRAPHICS

| Yucaipa Population |        |
|--------------------|--------|
| 2019               | 54,844 |
| Rank               | 19     |

\* Rankings include all 52 cities in San Bernardino and Riverside Counties

Yucaipa is the 16th most populous of the 24 cities in the San Bernardino County. Shown to the right, the City has had a steady growth in population. The largest population increase is seen between the years 2000 and 2010, when the city saw an increase of almost 25% as a result of the real estate boom and the building of new subdivisions.

Source: Yucaipa General Plan: Community Profile



Source: US Census, 1970-2010.

| Growth Trends      | 1990      | 2000      | % Chg | 2010      | % Chg | 2016      | % Chg | 2020      | % Chg |
|--------------------|-----------|-----------|-------|-----------|-------|-----------|-------|-----------|-------|
| Population/ County | 1,418,380 | 1,709,434 | 20.5% | 2,035,210 | 19.1% | 2,139,570 | 5.1%  | 2,268,000 | 6.0%  |
| Population/ City   | 32,824    | 41,207    | 25.5% | 51,367    | 24.7% | 53,779    | 4.7%  | 55,800    | 3.8%  |
| Households/ City   | 13,319    | 15,193    | 14.1% | 18,231    | 20.0% | 19,987    | 9.6%  | 20,700    | 1.4%  |

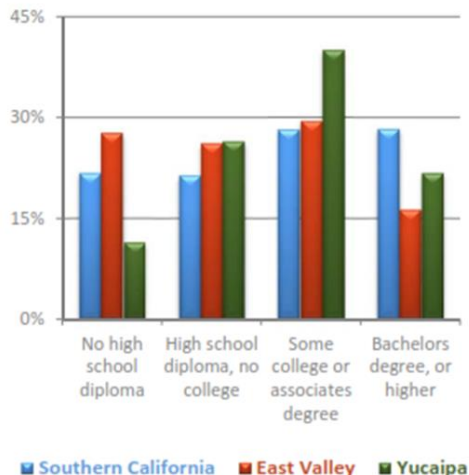
| 2015 Crimes Per 1,000 People |               |              |               |
|------------------------------|---------------|--------------|---------------|
| Category                     | Redlands Rate | Yucaipa Rate | Highland Rate |
| Total Crimes                 | 42.41         | 19.85        | 28.73         |

| Household Data          |           |
|-------------------------|-----------|
| Median Household Income | \$56,631  |
| Median Home Price       | \$319,000 |
| Median Contract Rent    | \$1,061   |
| Owner Occupied Units    | 12,983    |
| Renter Occupied Units   | 4,670     |

### AGE STATISTICS

|                   |      |
|-------------------|------|
| Under 5 years     | 6.3% |
| 5 to 9 years      | 7.1% |
| 10 to 14 years    | 7.5% |
| 15 to 19 years    | 7.7% |
| 20 to 24 years    | 6.9% |
| 25 to 29 years    | 6.4% |
| 30 to 34 years    | 5.7% |
| 35 to 39 years    | 5.3% |
| 40 to 44 years    | 7.2% |
| 45 to 49 years    | 7.1% |
| 50 to 54 years    | 6.9% |
| 55 to 59 years    | 7.0% |
| 60 to 64 years    | 5.2% |
| 65 to 69 years    | 4.3% |
| 70 to 74 years    | 3.4% |
| 75 to 79 years    | 2.3% |
| 80 to 84 years    | 1.9% |
| 85 years and over | 1.7% |

### Educational Attainment of the Population Age 25 and older



The chart to the left shows the educational attainment of the population, age 25 years and older, comparing the City of Yucaipa to Southern California and East San Bernardino County. This information is from the Yucaipa General Plan Update: Economic Profile.

Source: PlaceWorks, 2012 using data from the US Census Bureau's 2007-2011 American Community Survey 5-Year Estimates.

| Year Growth |        |       |
|-------------|--------|-------|
| 2018        | 2019   |       |
| 54,651      | 54,844 | 1.01% |
| Rank        | County | 8     |
|             | State  | 124   |

**CITY OF YUCAIPA BUDGET SUMMARY**

| <b>FUND</b>                                                  | <b>Estimated<br/>Fund Balance<br/>06/30/2019</b> | <b>Adopted<br/>Revenues<br/>2019-2020</b> | <b>Adopted<br/>Expenditures<br/>2019-2020</b> | <b>Projected<br/>Fund Balance<br/>06/30/2020</b> |
|--------------------------------------------------------------|--------------------------------------------------|-------------------------------------------|-----------------------------------------------|--------------------------------------------------|
| <b>General Fund<sup>2</sup></b>                              | \$ 38,923,807                                    | \$ 23,420,731                             | \$ 23,408,441                                 | \$ 38,936,097                                    |
| <b>General Fund (Fire Services)<sup>2</sup></b>              | 11,441,567                                       | 4,213,240                                 | 4,282,376                                     | 11,372,431                                       |
| <b>Total General Fund</b>                                    | <b>\$ 50,365,373</b>                             | <b>\$ 27,633,971</b>                      | <b>\$ 27,690,816</b>                          | <b>\$ 50,308,528</b>                             |
| <b>Special Revenue Funds:</b>                                |                                                  |                                           |                                               |                                                  |
| Asset Forfeiture                                             | \$ 30,040                                        | \$ 1,500                                  | \$ 5,000                                      | \$ 26,540                                        |
| Business Improvement District                                | 35,362                                           | 38,084                                    | 38,084                                        | 35,362                                           |
| Energy Independence Program                                  | -                                                | 65,000                                    | 65,000                                        | -                                                |
| Gas Tax Fund                                                 | 147,429                                          | 1,518,491                                 | 1,274,639                                     | 391,281                                          |
| Household Hazardous Waste                                    | 22,792                                           | 69,000                                    | 71,000                                        | 20,792                                           |
| Landscape and Lighting Maintenance                           | 2,353,024                                        | 824,664                                   | 824,664                                       | 2,353,024                                        |
| Law Enforcement Grant                                        | -                                                | 175,000                                   | 175,000                                       | -                                                |
| Lease Fund                                                   | 40,000                                           | 38,000                                    | 66,000                                        | 12,000                                           |
| Measure I-Maintenance                                        | 7,000                                            | 850,100                                   | 850,000                                       | 7,100                                            |
| Paramedic Zone                                               | 404,293                                          | 1,386,378                                 | 1,736,378                                     | 54,293                                           |
| Used Oil Grant                                               | 8,000                                            | 14,000                                    | 14,000                                        | 8,000                                            |
| Vehicle Fines                                                | -                                                | 16,500                                    | 16,500                                        | -                                                |
| <b>Total Special Revenue Funds</b>                           | <b>\$ 3,047,940</b>                              | <b>\$ 4,996,717</b>                       | <b>\$ 5,136,265</b>                           | <b>\$ 2,908,392</b>                              |
| <b>Capital Projects Funds:</b>                               |                                                  |                                           |                                               |                                                  |
| Air Quality Management                                       | \$ 11,140                                        | \$ 60,000                                 | \$ 71,140                                     | \$ -                                             |
| Community Development Block Grant                            | 86,855                                           | 285,919                                   | 309,645                                       | 63,129                                           |
| Federal Emergency Management Agency                          | -                                                | 25,000                                    | 25,000                                        | -                                                |
| *Drainage Facilities <sup>1</sup>                            | 161,604                                          | 133,559                                   | 292,000                                       | 3,163                                            |
| *Fire Facilities                                             | 22,320                                           | 34,027                                    | 12,685                                        | 43,662                                           |
| *Park Facilities <sup>1</sup>                                | (17,568)                                         | 95,056                                    | 72,000                                        | 5,488                                            |
| *Public Facilities <sup>1</sup>                              | 67,167                                           | 58,356                                    | 125,523                                       | -                                                |
| *Traffic Facilities <sup>1</sup>                             | 4,706                                            | 360,256                                   | 364,962                                       | -                                                |
| <b>Total Capital Projects Funds</b>                          | <b>\$ 336,223</b>                                | <b>\$ 1,052,173</b>                       | <b>\$ 1,272,955</b>                           | <b>\$ 115,441</b>                                |
| <b>Internal Service Funds:</b>                               |                                                  |                                           |                                               |                                                  |
| Self-Insurance Fund                                          | \$ 513,763                                       | \$ 385,000                                | \$ 472,500                                    | \$ 426,263                                       |
| <b>Total Internal Service Funds</b>                          | <b>\$ 513,763</b>                                | <b>\$ 385,000</b>                         | <b>\$ 472,500</b>                             | <b>\$ 426,263</b>                                |
| <b>Successor Agency to the Yucaipa Redevelopment Agency:</b> |                                                  |                                           |                                               |                                                  |
| Redevelopment Property Tax Trust Fund                        | \$ -                                             | \$ 774,183                                | \$ 766,384                                    | \$ 7,799                                         |
| <b>Total Successor Agency Funds</b>                          | <b>\$ -</b>                                      | <b>\$ 774,183</b>                         | <b>\$ 766,384</b>                             | <b>\$ 7,799</b>                                  |
| <b>Yucaipa Housing Authority</b>                             |                                                  |                                           |                                               |                                                  |
| 20% Housing Set Aside from GF Advances Repayment             | 32,300                                           | -                                         | 59,752                                        | (27,452)                                         |
| <b>Total Housing Authority Funds</b>                         | <b>\$ 32,300</b>                                 | <b>\$ -</b>                               | <b>\$ 59,752</b>                              | <b>\$ (27,452)</b>                               |
| <b>Total Fund Balances:</b>                                  | <b>\$ 54,295,599</b>                             | <b>\$ 34,842,044</b>                      | <b>\$ 35,398,673</b>                          | <b>\$ 53,738,971</b>                             |

\* Reference the Capital Improvement Program. Budgeted revenues may include General Fund Contributions/Loans. In some instances, budgeted expenses may exceed budgeted revenues, but only to the extent carryover encumbrances exist to cover those specific project expenses.

<sup>1</sup>May include grants and transfers for General Fund contributions for one-time capital Service Level Option items.

<sup>2</sup> Fund Balance includes amounts advanced to development related funds for one-time capital projects.

# SUMMARY OF REVENUES

| FUND                                                         | Actual<br>Revenues<br>2017-2018 | Estimated<br>Revenues<br>2018-2019 | Adopted<br>Revenues<br>2019-2020 |
|--------------------------------------------------------------|---------------------------------|------------------------------------|----------------------------------|
| <b>General Fund</b>                                          | \$ 21,027,951                   | \$ 21,878,646                      | \$ 23,420,731                    |
| <b>General Fund (Fire Services)</b>                          | 3,874,200                       | 3,975,443                          | 4,213,240                        |
| <b>Total General Fund</b>                                    | <b>\$ 24,902,151</b>            | <b>\$ 25,854,089</b>               | <b>\$ 27,633,971</b>             |
| <b>Special Revenue Funds:</b>                                |                                 |                                    |                                  |
| Asset Forfeiture                                             | \$ 97                           | \$ 362                             | \$ 1,500                         |
| Business Improvement District                                | 39,375                          | 38,000                             | 38,084                           |
| Energy Independence Program                                  | 334,442                         | 150,000                            | 65,000                           |
| Gas Tax Fund                                                 | 1,178,246                       | 1,307,726                          | 1,518,491                        |
| Household Hazardous Waste                                    | 68,640                          | 68,811                             | 69,000                           |
| Landscape and Lighting Maintenance                           | 537,971                         | 601,724                            | 824,664                          |
| Law Enforcement Grant                                        | 139,631                         | 160,000                            | 175,000                          |
| Lease Fund                                                   | 31,303                          | 38,000                             | 38,000                           |
| Measure I-Maintenance                                        | 952,536                         | 850,000                            | 850,100                          |
| Paramedic Zone                                               | 1,088,706                       | 1,427,500                          | 1,386,378                        |
| Used Oil Grant                                               | 14,760                          | 14,994                             | 14,000                           |
| Vehicle Fines                                                | 26,504                          | 20,000                             | 16,500                           |
| <b>Total Special Revenue Funds</b>                           | <b>\$ 4,412,211</b>             | <b>\$ 4,677,117</b>                | <b>\$ 4,996,717</b>              |
| <b>Capital Projects Funds:</b>                               |                                 |                                    |                                  |
| Air Quality Management                                       | \$ 436,692                      | \$ 70,000                          | \$ 60,000                        |
| Community Development Block Grant                            | 731,243                         | 285,343                            | 285,919                          |
| Federal Emergency Management Agency                          | 227                             | -                                  | 25,000                           |
| *Drainage Facilities <sup>1</sup>                            | 280,338                         | 189,535                            | 133,559                          |
| *Fire Facilities                                             | 25,513                          | 35,850                             | 34,027                           |
| *Park Facilities <sup>1</sup>                                | 312,660                         | 88,640                             | 95,056                           |
| *Public Facilities <sup>1</sup>                              | 78,626                          | 78,153                             | 58,356                           |
| *Traffic Facilities <sup>1</sup>                             | 2,073,755                       | 366,229                            | 360,256                          |
| <b>Total Capital Projects Funds</b>                          | <b>\$ 3,939,053</b>             | <b>\$ 1,113,750</b>                | <b>\$ 1,052,173</b>              |
| <b>Internal Service Funds:</b>                               |                                 |                                    |                                  |
| Self-Insurance Fund                                          | \$ 321,177                      | \$ 385,000                         | \$ 385,000                       |
| <b>Total Internal Service Funds</b>                          | <b>\$ 321,177</b>               | <b>\$ 385,000</b>                  | <b>\$ 385,000</b>                |
| <b>Successor Agency to the Yucaipa Redevelopment Agency:</b> |                                 |                                    |                                  |
| Redevelopment Property Tax Trust Fund                        | \$ 909,239                      | \$ 774,183                         | \$ 774,183                       |
| <b>Total Successor Agency Funds</b>                          | <b>\$ 909,239</b>               | <b>\$ 774,183</b>                  | <b>\$ 774,183</b>                |
| <b>Yucaipa Housing Authority</b>                             |                                 |                                    |                                  |
| 20% Housing Set Aside from GF Advances Repayment             | -                               | -                                  | -                                |
| <b>Total Housing Authority Funds</b>                         | <b>\$ -</b>                     | <b>\$ -</b>                        | <b>\$ -</b>                      |
| <b>Total</b>                                                 | <b>\$ 34,483,831</b>            | <b>\$ 32,804,140</b>               | <b>\$ 34,842,044</b>             |

\*Reference the Capital Improvement Program. Budget revenues may include General Fund Contributions/Loans and Transfers In. Actuals do not include interfund transfers. In some instances, budgeted expenses may exceed budgeted revenues, but only to the extent carryover encumbrances exist to cover those specific project expenses.

<sup>1</sup> May include grants and transfers for General Fund contributions for one-time capital Service Level Option items.



## SUMMARY OF EXPENDITURES

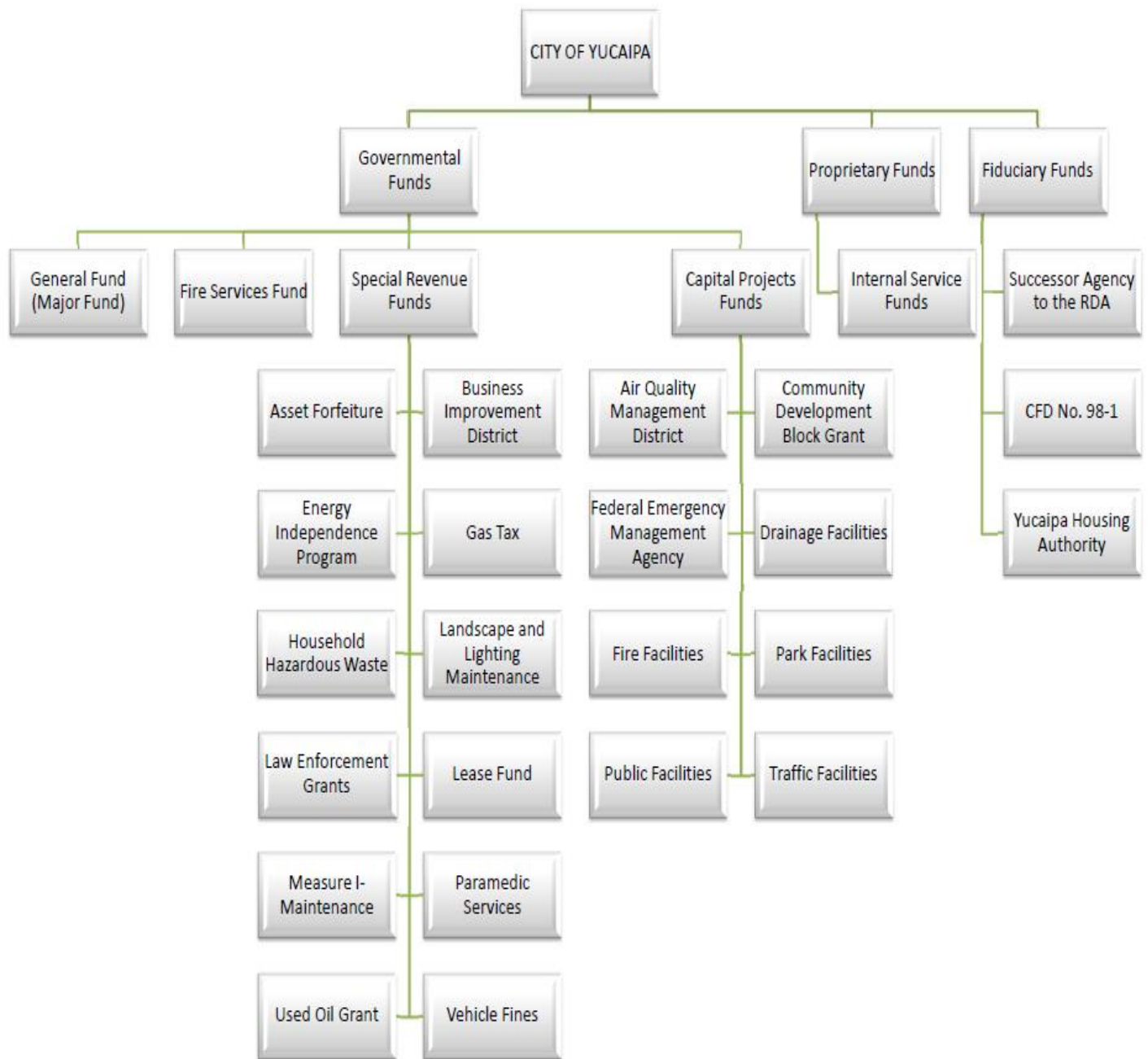
| FUND                                                         | Actual<br>Expenditures<br>2017-2018 | Estimated<br>Expenditures<br>2018-2019 | Adopted<br>Expenditures<br>2019-2020 |
|--------------------------------------------------------------|-------------------------------------|----------------------------------------|--------------------------------------|
| <b>General Fund</b>                                          | \$ 19,669,594                       | \$ 20,623,021                          | \$ 23,245,605                        |
| <b>General Fund (Fire Services)</b>                          | 3,481,672                           | 4,344,956                              | 4,282,376                            |
| <b>Total General Fund</b>                                    | <b>\$ 23,151,266</b>                | <b>\$ 24,967,977</b>                   | <b>\$ 27,527,981</b>                 |
| <b>Special Revenue Funds:</b>                                |                                     |                                        |                                      |
| Asset Forfeiture                                             | \$ -                                | \$ -                                   | \$ 5,000                             |
| Business Improvement District                                | 30,510                              | 38,000                                 | 38,084                               |
| Energy Independence Program                                  | 317,458                             | 150,000                                | 65,000                               |
| Gas Tax Fund                                                 | 1,356,172                           | 1,162,897                              | 1,274,639                            |
| Household Hazardous Waste                                    | 68,928                              | 70,995                                 | 71,000                               |
| Landscape and Lighting Maintenance                           | 441,144                             | 431,701                                | 824,664                              |
| Law Enforcement Grants                                       | 37,491                              | 160,000                                | 175,000                              |
| Lease Fund                                                   | 391,742                             | 57,000                                 | 66,000                               |
| Measure I-Maintenance                                        | 1,058,281                           | 850,000                                | 850,000                              |
| Paramedic Zone                                               | 1,466,986                           | 1,427,335                              | 1,736,378                            |
| Used Oil Grant                                               | 23,446                              | 14,994                                 | 14,000                               |
| Vehicle Fines                                                | 274,610                             | 20,000                                 | 16,500                               |
| <b>Total Special Revenue Funds</b>                           | <b>\$ 5,466,768</b>                 | <b>\$ 4,382,923</b>                    | <b>\$ 5,136,265</b>                  |
| <b>Capital Projects Funds:</b>                               |                                     |                                        |                                      |
| Air Quality Management                                       | \$ 236,948                          | \$ 70,000                              | \$ 71,140                            |
| Community Development Block Grant                            | 1,276,676                           | 285,343                                | 309,645                              |
| Federal Emergency Management Agency                          | -                                   | -                                      | 25,000                               |
| *Drainage Facilities <sup>1</sup>                            | 1,076,785                           | 143,000                                | 292,000                              |
| *Fire Facilities                                             | 2,685                               | 2,700                                  | 12,685                               |
| *Park Facilities <sup>1</sup>                                | 749,059                             | 63,000                                 | 72,000                               |
| *Public Facilities <sup>1</sup>                              | 329,403                             | 8,000                                  | 125,523                              |
| *Traffic Facilities <sup>1</sup>                             | 2,905,344                           | 4,500,000                              | 364,962                              |
| <b>Total Capital Projects Funds</b>                          | <b>\$ 6,576,900</b>                 | <b>\$ 5,072,043</b>                    | <b>\$ 1,272,955</b>                  |
| <b>Internal Service Funds:</b>                               |                                     |                                        |                                      |
| Self-Insurance Fund                                          | \$ 422,457                          | \$ 419,874                             | \$ 472,500                           |
| <b>Total Internal Service Funds</b>                          | <b>\$ 422,457</b>                   | <b>\$ 419,874</b>                      | <b>\$ 472,500</b>                    |
| <b>Successor Agency to the Yucaipa Redevelopment Agency:</b> |                                     |                                        |                                      |
| Redevelopment Property Tax Trust Fund                        | \$ 985,238                          | \$ 759,430                             | \$ 766,384                           |
| <b>Total Successor Agency Funds</b>                          | <b>\$ 985,238</b>                   | <b>\$ 759,430</b>                      | <b>\$ 766,384</b>                    |
| <b>Yucaipa Housing Authority</b>                             |                                     |                                        |                                      |
| Yucaipa Housing Authority                                    | \$ 43,645                           | \$ 58,686                              | \$ 59,752                            |
| <b>Total Housing Authority Funds</b>                         | <b>\$ 43,645</b>                    | <b>\$ 58,686</b>                       | <b>\$ 59,752</b>                     |
| <b>Total</b>                                                 | <b>\$ 36,646,274</b>                | <b>\$ 35,660,932</b>                   | <b>\$ 35,235,837</b>                 |

\*Reference the Capital Improvement Program. Budget revenues may include General Fund Contributions/Loans. In some instances, budgeted expenses may exceed budgeted revenues, but only to the extent carryover encumbrances exist to cover those specific project expenses.

<sup>1</sup> May include grants and transfers for General Fund contributions for one-time capital Service Level Option items.

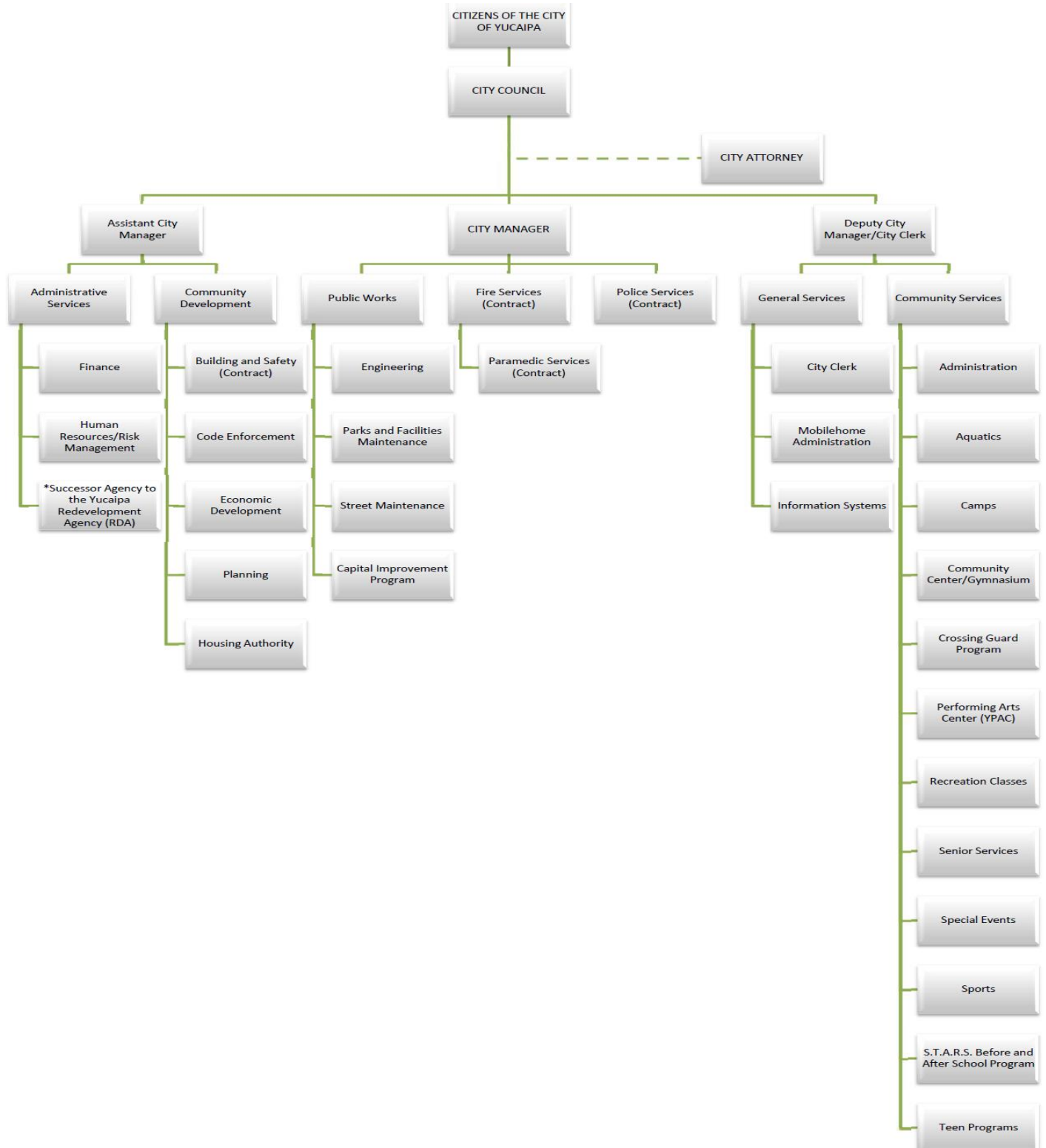
# CITY OF YUCAIPA

## Fund Structure

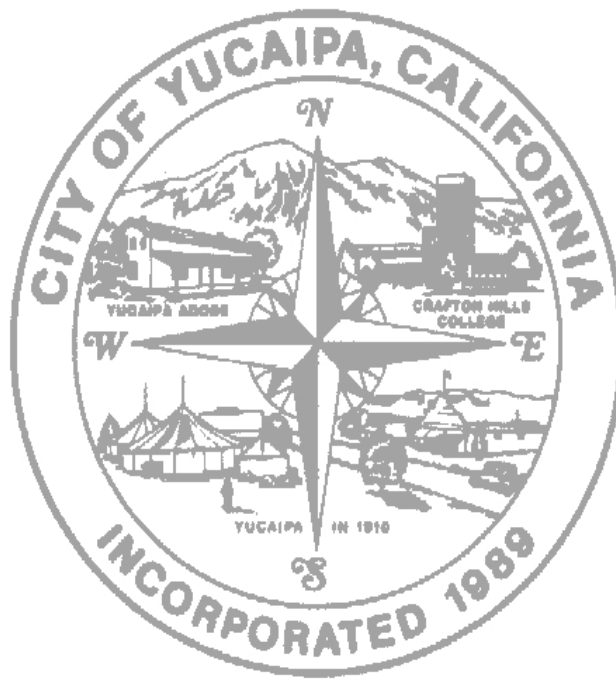


# CITY OF YUCAIPA

## Organizational Services by Department



\* The Assistant City Manager is the Finance Officer of the Oversight Board of the Successor Agency to the Yucaipa Redevelopment Agency.





**GENERAL FUND BUDGET SUMMARY**

|                                                                      | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|----------------------------------------------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>REVENUES</b>                                                      |                                         |                                         |                                            |                                         |
| Taxes (Less Fire)                                                    | \$ 12,455,065                           | \$ 12,770,155                           | \$ 12,779,397                              | \$ 13,324,824                           |
| Charges for Services (Less Fire)                                     | 1,484,933                               | 1,551,933                               | 1,627,416                                  | 1,806,872                               |
| Licenses and Permits                                                 | 570,318                                 | 598,318                                 | 566,168                                    | 582,068                                 |
| Fines and Forfeitures                                                | 18,000                                  | 18,000                                  | 18,000                                     | 16,000                                  |
| Use of Resources (Less Fire)                                         | 338,313                                 | 338,313                                 | 312,000                                    | 566,798                                 |
| Other Revenue (Less Fire)                                            | 613,751                                 | 613,751                                 | 254,600                                    | 538,727                                 |
| Due From Other Agencies                                              | 5,134,909                               | 5,208,223                               | 5,209,455                                  | 5,467,384                               |
| Interfund Transfers (Less Paramedic)                                 | 1,098,325                               | 1,098,325                               | 1,111,610                                  | 1,118,058                               |
| <b>Subtotal General Fund Revenues</b>                                | <b>\$ 21,713,615</b>                    | <b>\$ 22,197,018</b>                    | <b>\$ 21,878,646</b>                       | <b>\$ 23,420,731</b>                    |
| <b>EXPENSES</b>                                                      |                                         |                                         |                                            |                                         |
| Salaries and Benefits                                                | \$ 6,896,010                            | \$ 6,865,249                            | \$ 6,350,721                               | \$ 7,596,077                            |
| Operating Expenses                                                   | 13,691,190                              | 13,731,090                              | 13,115,500                                 | 14,700,564                              |
| Capital Outlay                                                       | 89,000                                  | 89,000                                  | 89,000                                     | 109,000                                 |
| Capital Projects / Interfunds                                        | 886,800                                 | 966,800                                 | 966,800                                    | 901,800                                 |
| Contingency/Admin Overhead                                           | 101,000                                 | 101,000                                 | 101,000                                    | 101,000                                 |
| <b>Subtotal General Fund Expenses</b>                                | <b>\$ 21,664,000</b>                    | <b>\$ 21,753,139</b>                    | <b>\$ 20,623,021</b>                       | <b>\$ 23,408,441</b>                    |
| <b>Net General Fund Revenue over Expenses</b>                        | <b>\$ 49,615</b>                        | <b>\$ 443,879</b>                       | <b>\$ 1,255,625</b>                        | <b>\$ 12,291</b>                        |
| Less: One-Time Capital Projects/Transfers Out                        | -                                       | -                                       | -                                          | -                                       |
| <b>Subtotal General Fund Revenue over Expenses</b>                   | <b>\$ 49,615</b>                        | <b>\$ 443,879</b>                       | <b>\$ 1,255,625<sup>A</sup></b>            | <b>\$ 12,291</b>                        |
| Fire and Paramedic Revenue                                           | \$ 5,039,577                            | \$ 5,039,577                            | \$ 5,052,943                               | \$ 5,290,741                            |
| Transfer from Paramedic Fund Balance                                 | 350,000                                 | 350,000                                 | 350,000                                    | 350,000                                 |
| Transfer from Fire Services Fund Balance                             | -                                       | -                                       | -                                          | 378,013                                 |
| <b>Subtotal Fire and Paramedic Revenues</b>                          | <b>\$ 5,389,577</b>                     | <b>\$ 5,389,577</b>                     | <b>\$ 5,402,943</b>                        | <b>\$ 6,018,754</b>                     |
| Fire and Paramedic Expenses                                          | 5,386,065                               | 6,006,065                               | 5,772,291                                  | 6,018,754                               |
| <b>Subtotal Fire and Paramedic Revenue over Expenses<sup>B</sup></b> | <b>\$ 3,512</b>                         | <b>\$ (616,488)</b>                     | <b>\$ (369,348)</b>                        | <b>\$ -</b>                             |
| <b>Total Revenue over Expenses</b>                                   | <b>\$ 53,127</b>                        | <b>\$ (172,609)</b>                     | <b>\$ 886,277</b>                          | <b>\$ 12,291</b>                        |

A- \$0 to General Fund One-Time Capital Projects Account and \$809,745 to Service Level Options.

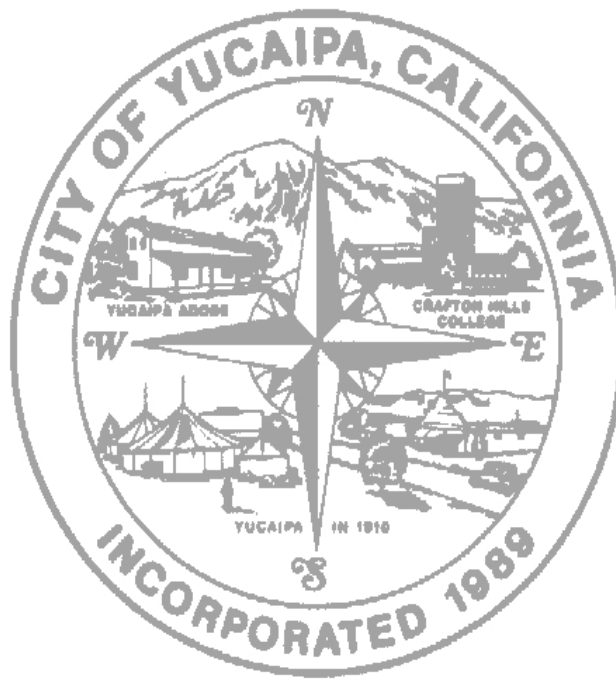
B- Net Fire and Paramedic revenue will be encumbered at year-end for future obligations.

**GENERAL FUND EXPENSES BY ACCOUNT DESCRIPTION**

| <b>Acct. No.</b>                       | <b>Account Name</b>             | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|----------------------------------------|---------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110                                   | Salaries                        | \$ 3,964,739                            | \$ 3,937,271                            | \$ 3,689,247                               | \$ 4,402,864                            |
| 5112                                   | Temporary                       | 911,954                                 | 911,953                                 | 805,069                                    | 1,003,220                               |
| 5118                                   | Allotment                       | 575,663                                 | 579,457                                 | 546,372                                    | 619,919                                 |
| 5140                                   | Auto Allowance                  | 22,680                                  | 22,680                                  | 22,430                                     | 22,680                                  |
| 5120                                   | Overtime                        | 8,600                                   | 8,600                                   | 7,701                                      | 8,500                                   |
| 5125                                   | Self-Insurance Transfer         | 215,000                                 | 215,000                                 | 215,000                                    | 215,000                                 |
| 5130                                   | Worker's Compensation           | 217,919                                 | 216,684                                 | 207,972                                    | 238,702                                 |
| 5131                                   | PERS                            | 672,683                                 | 667,966                                 | 591,585                                    | 753,002                                 |
| 5133                                   | Unemployment                    | 10,000                                  | 10,000                                  | 5,104                                      | 10,000                                  |
| 5134                                   | Payroll Tax                     | 138,116                                 | 137,722                                 | 124,787                                    | 149,863                                 |
| 5135                                   | Life Insurance                  | 13,443                                  | 13,529                                  | 5,726                                      | 14,358                                  |
| 5136                                   | Vision                          | 5,880                                   | 5,880                                   | 5,880                                      | 6,240                                   |
| 5137                                   | Deferred Compensation           | 133,857                                 | 133,033                                 | 117,580                                    | 145,160                                 |
| 5145                                   | Cell Phone Allowance            | 5,475                                   | 5,475                                   | 6,268                                      | 6,569                                   |
| 5201                                   | Dues and Publications           | 102,317                                 | 102,317                                 | 102,318                                    | 109,910                                 |
| 5202                                   | Postage                         | 20,000                                  | 20,000                                  | 20,000                                     | 20,000                                  |
| 5203                                   | Travel and Meetings             | 67,790                                  | 67,790                                  | 60,790                                     | 75,649                                  |
| 5205                                   | Utilities                       | 485,170                                 | 485,170                                 | 485,170                                    | 498,952                                 |
| 5206                                   | Office Supplies                 | 43,600                                  | 43,500                                  | 45,100                                     | 43,800                                  |
| 5207                                   | Telephone                       | 14,100                                  | 14,100                                  | 14,100                                     | 18,960                                  |
| 5208                                   | Equipment Rental                | 3,500                                   | 3,500                                   | 3,500                                      | 4,000                                   |
| 5209                                   | Professional Services, M.H.     | 71,000                                  | 71,000                                  | 20,000                                     | 71,000                                  |
| 5210                                   | Professional Services           | 10,742,331                              | 10,782,331                              | 10,735,888                                 | 11,554,720                              |
| 5211                                   | Professional Services, Legal    | 300,000                                 | 300,000                                 | 200,000                                    | 300,000                                 |
| 5212                                   | Special Supplies                | 9,960                                   | 9,960                                   | 9,860                                      | 13,110                                  |
| 5213                                   | General Supplies                | 153,400                                 | 153,400                                 | 144,400                                    | 194,685                                 |
| 5214                                   | Vandalism                       | 4,000                                   | 4,000                                   | 4,000                                      | 5,000                                   |
| 5215                                   | Election Expense                | 15,000                                  | 15,000                                  | 15,000                                     | 15,000                                  |
| 5217                                   | Building Repair and Maintenance | 154,997                                 | 154,997                                 | 139,127                                    | 157,899                                 |
| 5218                                   | Hazardous Waste Expense         | 1,000                                   | 1,000                                   | -                                          | 1,000                                   |
| 5219                                   | City Reimbursable Services      | 1,638                                   | 1,638                                   | 1,638                                      | 1,638                                   |
| 5220                                   | Misc./Special Dept. Expense     | 785,989                                 | 785,989                                 | 406,440                                    | 821,917                                 |
| 5221                                   | Printing and Advertising        | 25,710                                  | 25,710                                  | 21,910                                     | 45,655                                  |
| 5222                                   | Equipment Maintenance           | 285,174                                 | 285,174                                 | 297,409                                    | 337,935                                 |
| 5223                                   | Uniform Expense                 | 14,306                                  | 14,306                                  | 14,350                                     | 16,527                                  |
| 5225                                   | Animal Control                  | 275,708                                 | 275,708                                 | 260,000                                    | 275,708                                 |
| 5401                                   | Community Funding               | 114,500                                 | 114,500                                 | 114,500                                    | 117,500                                 |
| 9100                                   | Capital Outlay                  | 89,000                                  | 89,000                                  | 89,000                                     | 109,000                                 |
| 9200                                   | Capital Projects                | 886,800                                 | 966,800                                 | 966,800                                    | 901,800                                 |
| 9900                                   | Contingency/Admin Overhead      | 101,000                                 | 101,000                                 | 101,000                                    | 101,000                                 |
|                                        | <b>Subtotal</b>                 | <b>\$ 21,664,000</b>                    | <b>\$ 21,753,139</b>                    | <b>\$ 20,623,021</b>                       | <b>\$ 23,408,441</b>                    |
|                                        | Fire/Paramedic                  | 5,386,065                               | 6,006,065                               | 5,772,291                                  | 6,018,754                               |
| <b>Total General Fund Expenditures</b> |                                 | <b>\$ 27,050,065</b>                    | <b>\$ 27,759,204</b>                    | <b>\$ 26,395,312</b>                       | <b>\$ 29,427,194</b>                    |

**GENERAL FUND EXPENSES BY DEPARTMENT / DIVISION**

| <b>DEPARTMENT</b>                         | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|-------------------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>Administrative Services Department</b> |                                         |                                         |                                            |                                         |
| Administrative Services                   | \$ 787,856                              | \$ 787,856                              | \$ 739,522                                 | \$ 812,149                              |
| Finance                                   | 469,692                                 | 469,692                                 | 401,468                                    | 488,142                                 |
| <b>City Council</b>                       | 75,935                                  | 75,935                                  | 75,935                                     | 75,935                                  |
| <b>City Manager</b>                       | 997,356                                 | 997,356                                 | 843,322                                    | 1,021,114                               |
| <b>Community Development Department</b>   |                                         |                                         |                                            |                                         |
| Building and Safety                       | 338,384                                 | 378,384                                 | 401,375                                    | 393,276                                 |
| Code Enforcement                          | 468,462                                 | 468,462                                 | 463,974                                    | 486,936                                 |
| Economic Development                      | 169,085                                 | 169,085                                 | 150,158                                    | 241,249                                 |
| Planning                                  | 334,751                                 | 334,751                                 | 322,459                                    | 353,586                                 |
| <b>Community Services Department</b>      |                                         |                                         |                                            |                                         |
| Administration                            | 303,331                                 | 303,331                                 | 250,742                                    | 331,571                                 |
| Aquatics                                  | 132,985                                 | 146,381                                 | 128,173                                    | 193,627                                 |
| Camps                                     | -                                       | -                                       | -                                          | 108,117                                 |
| Community Center/Gymnasium                | 155,624                                 | 155,624                                 | 139,320                                    | 279,748                                 |
| Crossing Guard Program                    | 36,459                                  | 36,459                                  | 36,758                                     | 41,125                                  |
| Performing Arts Center (YPAC)             | 525,187                                 | 525,187                                 | 80,468                                     | 938,478                                 |
| Recreation Classes                        | 178,326                                 | 181,480                                 | 184,941                                    | 141,231                                 |
| Senior Services                           | 205,995                                 | 209,149                                 | 210,306                                    | 239,167                                 |
| Special Events                            | 327,336                                 | 340,632                                 | 260,797                                    | 383,420                                 |
| Sports                                    | 29,586                                  | 29,586                                  | 27,147                                     | 45,540                                  |
| S.T.A.R.S Before and After School Program | 719,392                                 | 719,392                                 | 611,193                                    | 623,531                                 |
| Teen Programs                             | 58,721                                  | 58,721                                  | 79,570                                     | 15,976                                  |
| <b>General Services/City Clerk</b>        | 280,400                                 | 280,400                                 | 271,936                                    | 290,218                                 |
| Mobilehome Rent Stabilization             | 218,090                                 | 218,090                                 | 164,871                                    | 233,100                                 |
| Information Systems                       | 501,725                                 | 501,725                                 | 509,133                                    | 546,523                                 |
| <b>Non-Department</b>                     | 789,766                                 | 789,766                                 | 789,766                                    | 872,960                                 |
| <b>Police Services</b>                    | 9,510,030                               | 9,510,030                               | 9,500,827                                  | 10,086,945                              |
| <b>Public Works Department</b>            |                                         |                                         |                                            |                                         |
| Engineering                               | 1,447,804                               | 1,383,943                               | 1,303,785                                  | 1,444,505                               |
| Parks and Facilities Maintenance          | 1,998,469                               | 2,078,469                               | 2,062,275                                  | 2,104,973                               |
| Streets and Highways                      | 603,255                                 | 603,255                                 | 612,800                                    | 615,300                                 |
| <b>Subtotal</b>                           | <b>\$ 21,664,000</b>                    | <b>\$ 21,753,139</b>                    | <b>\$ 20,623,021</b>                       | <b>\$ 23,408,441</b>                    |
| <b>Fire Services</b>                      | <b>\$ 3,909,730</b>                     | <b>\$ 4,529,730</b>                     | <b>\$ 4,295,956</b>                        | <b>\$ 4,226,927</b>                     |
| Fire/Oak Glen                             | 49,000                                  | 49,000                                  | 49,000                                     | 55,448                                  |
| Paramedic Services                        | 1,427,335                               | 1,427,335                               | 1,427,335                                  | 1,736,378                               |
| <b>Total Fire Services</b>                | <b>\$ 5,386,065</b>                     | <b>\$ 6,006,065</b>                     | <b>\$ 5,772,291</b>                        | <b>\$ 6,018,754</b>                     |
| <b>Total General Fund Expenditures</b>    | <b>\$ 27,050,065</b>                    | <b>\$ 27,759,204</b>                    | <b>\$ 26,395,312</b>                       | <b>\$ 29,427,194</b>                    |

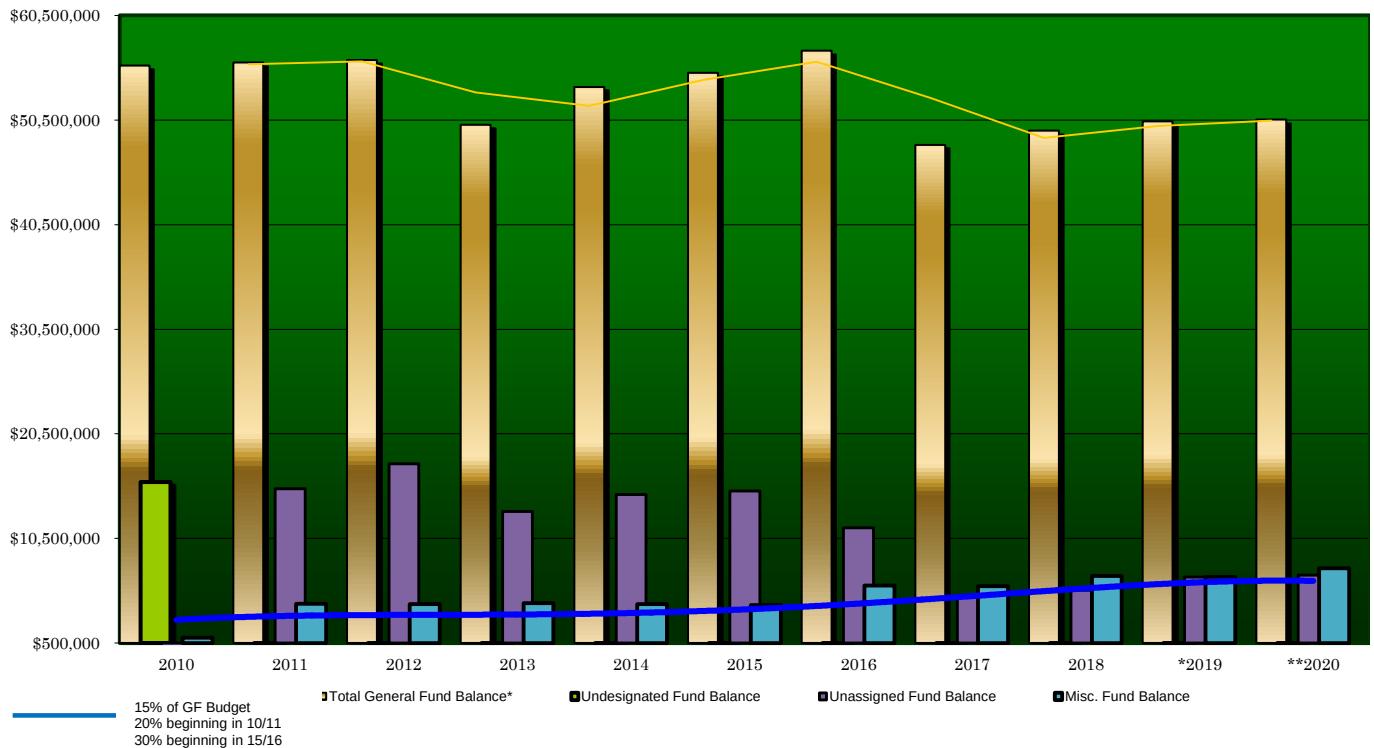


# GENERAL FUND BALANCE

June 30, 2010 through June 30, 2020

| Year Ended<br>June 30 | Revenues   | Expenditures | Net Fire Revenues<br>over/(under)<br>Expenses | Total General<br>Fund Balance * | Undesignated Fund<br>Balance | Unassigned Fund<br>Balance | Misc. Fund<br>Balance |
|-----------------------|------------|--------------|-----------------------------------------------|---------------------------------|------------------------------|----------------------------|-----------------------|
| 2010                  | 17,391,957 | A 17,526,664 | 176,415                                       | B 55,698,357                    | C 15,886,601                 | -                          | 1,000,000             |
| 2011                  | 16,119,451 | D 16,291,241 | 466,022                                       | 55,992,587                      | F -                          | 15,241,836                 | 4,258,248             |
| 2012                  | 15,802,387 | H 16,104,979 | 536,325                                       | 56,226,322                      | -                            | 17,644,570                 | 4,220,996             |
| 2013                  | 16,528,537 | E 22,677,961 | (38,878)                                      | 50,038,020                      | -                            | 13,074,022                 | 4,311,857             |
| 2014                  | 20,065,564 | 16,816,497   | 359,391                                       | I 53,646,478                    | J -                          | 14,689,175                 | 4,226,845             |
| 2015                  | 17,912,461 | 16,959,582   | 403,993                                       | K 55,003,350                    | -                            | 15,028,726                 | 4,131,096             |
| 2016                  | 19,166,005 | 17,456,776   | 408,425                                       | 57,121,004                      | -                            | 11,528,265                 | L 5,996,700           |
| 2017                  | 21,055,941 | 30,074,325   | 8,915                                         | N 48,111,535                    | M -                          | 5,080,248                  | 5,941,139             |
| 2018                  | 21,027,951 | 19,669,594   | 9,340                                         | O 49,479,232                    | -                            | 5,567,230                  | 6,904,216             |
| *2019                 | 21,878,646 | 20,623,021   | (369,483)                                     | 50,365,373                      | -                            | 6,822,855                  | 6,839,866             |
| **2020                | 23,420,731 | 23,245,605   | -                                             | 50,540,499                      | -                            | 6,997,981                  | 7,640,142             |

**General Fund Balance**



FY2019-2020 30% of General Fund Budget is estimated to be \$6,640,112.

\* Estimated Actuals      \*\* Adopted Budget

A--Includes entire EIP Program expenditure in the amount of \$2,500,000. Approximate amount loaned to date = \$1,200,000.

B--Total Fund Balance reduced by \$2,500,000 at 6-30-10 to reflect transfer of funds for EIP.

C--Reduced by approximately \$1.1 million to reflect encumbrance of Prop.1A Securitization proceeds.

D--Includes contributions to 1X Capital Projects in the amount of approximately \$2.2 million. (Includes approximately \$1.4 million for Solar Carport Project.)

E--Beginning in 2012-2013 all contributions to 1X Capital Projects are allocated in the CIP.

F--GASB 54 Fund Balance Policy effective.

G--Miscellaneous Fund Balance includes: for FY 2008-2009 through 2009-2010 Reserve for Economic Certainties and for FY 2010-2011 through 2014-2015 Commitments for Economic Contingency and Economic Stabilization Contingency.

H--Includes the amount of \$1,180,210 in payments for Uptown, pending RDA dissolution.

I--Includes contributions to 1X capital in the amounts of \$1,600,000 for the Performing Arts Center and \$262,279 for miscellaneous one-time capital in FY 2013-2014.

J--Includes \$1,800,000 for FY 2014-2015 for General Fund Loan in CIP.

K--Includes contribution to 1X capital in the amount of \$829,000 for the Performing Arts Center in FY 2014-2015.

L--2015-2016 represents a change from 20% of budgeted expenditures to 30% as a Council approved minimum reserve for economic contingencies.

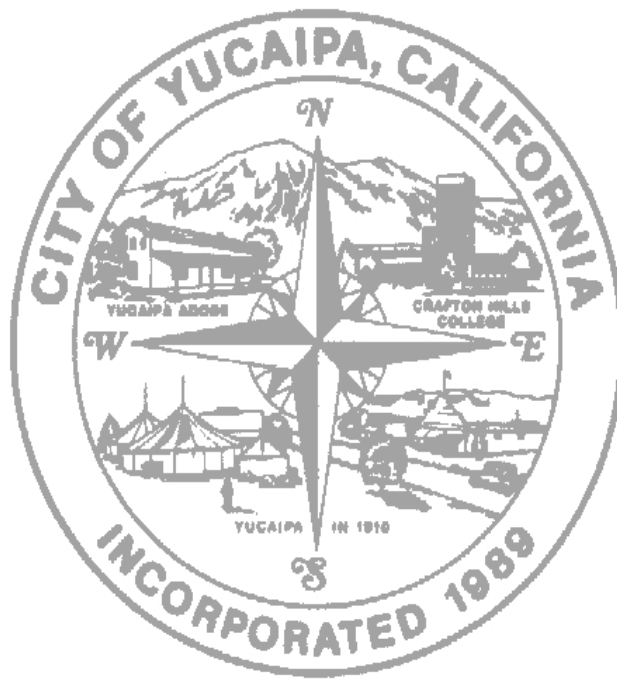
M--Reflects loans to Public Facilities Fund for Yucaipa Performing Arts Center in the total amount of \$6,336,029 during FY 2016-2017 and \$300,000 to General Fund One-Time Capital Projects Account and \$373,972 to Service Level Options from 2016-2017 net revenues over expenditures.

N--Reflects one-time transfers to several capital projects including the YPAC.

O--Includes reconciliation of outstanding loans/advances to Development Impact Fee funds.

\*Fund Balance includes Fire Fund Balance. Fire related revenues and expenditures not included in General Fund revenue and expenditure columns above.



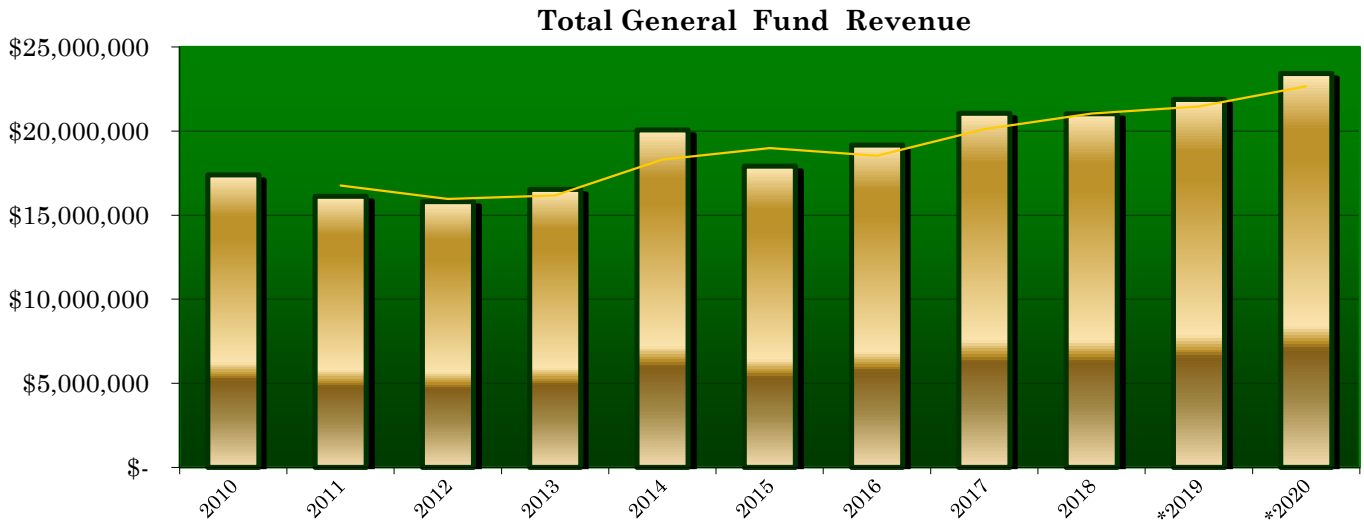


## GENERAL FUND REVENUES BY SOURCE

June 30, 2010 through June 30, 2020

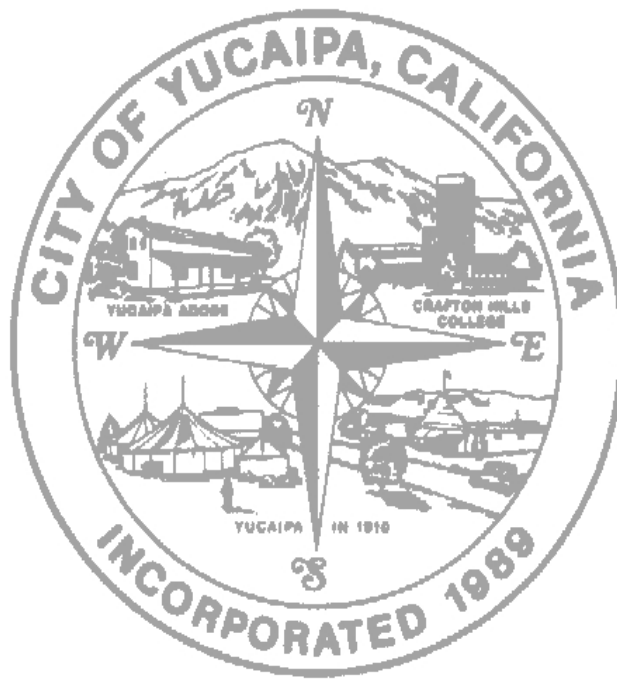
| Year Ended<br>June 30 | Taxes      | Franchise Fees | Fees for Current<br>Services | Fines and<br>Forfeitures | Other<br>Financing Sources |
|-----------------------|------------|----------------|------------------------------|--------------------------|----------------------------|
| 2010                  | 7,039,444  | 1,183,007      | 1,512,697                    | 23,147                   | 1,611,890                  |
| 2011                  | 7,712,176  | 1,224,664      | 1,225,241                    | 26,530                   | 934,268                    |
| 2012                  | 7,818,216  | 1,246,385      | 1,072,151                    | 13,504                   | 776,482                    |
| 2013                  | 8,073,425  | 1,262,384      | 976,004                      | 15,292                   | 811,576                    |
| 2014                  | 8,682,383  | 1,330,982      | 1,139,760                    | 10,355                   | 3,717,753                  |
| 2015                  | 9,264,155  | 1,343,848      | 1,426,163                    | 7,669                    | 237,621                    |
| 2016                  | 9,832,669  | 1,341,124      | 1,588,414                    | 8,241                    | 415,660                    |
| 2017                  | 10,213,471 | 1,256,329      | 1,647,032                    | 16,385                   | 1,465,358                  |
| 2018                  | 10,640,833 | 1,297,052      | 1,939,888                    | 20,460                   | 1,181,465                  |
| *2019                 | 11,460,797 | 1,318,600      | 1,627,416                    | 18,000                   | 1,111,610                  |
| **2020                | 11,996,224 | 1,328,600      | 1,806,872                    | 16,000                   | 1,118,058                  |

| Year Ended<br>June 30 | Inter-<br>Governmental | Use of Resources | License and<br>Permits | Other Revenues | Total      |
|-----------------------|------------------------|------------------|------------------------|----------------|------------|
| 2010                  | 4,223,851              | 197,967          | 321,321                | 1,278,633      | 17,391,957 |
| 2011                  | 4,082,936              | 210,143          | 456,562                | 246,931        | 16,119,451 |
| 2012                  | 3,883,523              | 188,337          | 352,655                | 451,134        | 15,802,387 |
| 2013                  | 3,921,921              | 231,600          | 432,061                | 804,274        | 16,528,537 |
| 2014                  | 3,985,957              | 302,696          | 443,983                | 451,695        | 20,065,564 |
| 2015                  | 4,331,128              | 338,884          | 644,438                | 318,555        | 17,912,461 |
| 2016                  | 4,518,083              | 388,054          | 741,816                | 331,944        | 19,166,005 |
| 2017                  | 5,378,794              | 154,404          | 669,889                | 254,278        | 21,055,941 |
| 2018                  | 5,181,253              | 52,983           | 563,075                | 150,942        | 21,027,951 |
| *2019                 | 5,209,455              | 312,000          | 566,168                | 254,600        | 21,878,646 |
| *2020                 | 5,467,384              | 566,798          | 582,068                | 538,727        | 23,420,731 |



\* Estimated Actuals

\*\* Adopted Budget



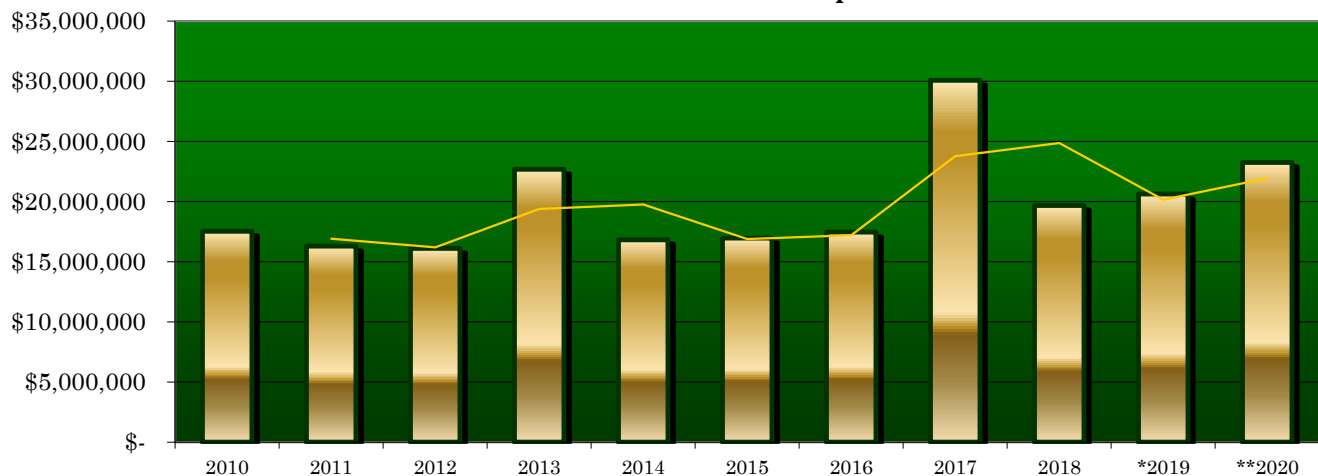
# GENERAL FUND EXPENDITURES BY FUNCTION

June 30, 2010 through June 30, 2020

| Year Ended<br>June 30 | General<br>Government | Community<br>Development | Building and Safety | Public Works | Police Services |
|-----------------------|-----------------------|--------------------------|---------------------|--------------|-----------------|
| 2010                  | 2,634,820             | 655,870                  | 185,619             | 2,044,926    | 5,767,941       |
| 2011                  | 2,712,732             | 653,351                  | 273,870             | 2,146,688    | 6,064,435       |
| 2012                  | 2,696,493             | 698,209                  | 188,449             | 2,082,562    | 6,295,898       |
| 2013                  | 2,713,720             | 634,694                  | 262,910             | 2,052,156    | 6,857,893       |
| 2014                  | 2,723,479             | 680,532                  | 298,010             | 2,337,845    | 6,894,364       |
| 2015                  | 2,440,120             | 662,301                  | 470,200             | 2,168,624    | 7,554,541       |
| 2016                  | 2,667,936             | 869,132                  | 535,135             | 2,156,821    | 7,936,846       |
| 2017                  | 2,901,800             | 819,421                  | 443,510             | 2,107,612    | 8,509,650       |
| 2018                  | 3,179,597             | 796,652                  | 387,227             | 2,518,551    | 9,090,164       |
| *2019                 | 3,625,953             | 936,591                  | 401,375             | 2,997,059    | 9,500,827       |
| **2020                | 4,150,140             | 1,081,771                | 393,276             | 3,247,978    | 10,086,945      |

| Year Ended<br>June 30 | Community Services | <sup>1</sup> Capital Outlay,<br>Contingency | Other        | C | Total      |
|-----------------------|--------------------|---------------------------------------------|--------------|---|------------|
| 2010                  | 1,108,654          | A 3,713,578                                 | 1,415,256    |   | 17,526,664 |
| 2011                  | 1,037,557          | 2,685,631                                   | 716,977      |   | 16,291,241 |
| 2012                  | 1,081,931          | 1,021,087                                   | 2,040,350    |   | 16,104,979 |
| 2013                  | 1,190,225          | B 6,118,676                                 | 2,847,687    |   | 22,677,961 |
| 2014                  | 1,303,825          | 682,274                                     | 1,896,168    |   | 16,816,497 |
| 2015                  | 1,328,893          | 1,304,103                                   | 1,030,800    |   | 16,959,582 |
| 2016                  | 1,464,902          | 801,110                                     | 1,024,894    |   | 17,456,776 |
| 2017                  | 1,688,471          | 97,928                                      | D 13,505,933 |   | 30,074,325 |
| 2018                  | 1,816,440          | 409,429                                     | 1,471,534    |   | 19,669,594 |
| *2019                 | 2,004,416          | 1,156,800                                   | -            |   | 20,623,021 |
| **2020                | 3,173,696          | 1,111,800                                   | -            |   | 23,245,605 |

Total General Fund Expenditures



\* Estimated Actuals \*\* Adopted Budget

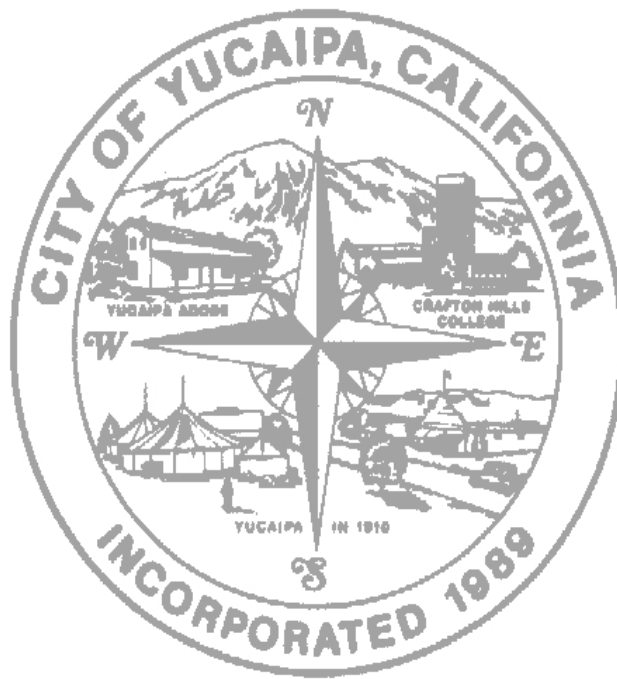
<sup>1</sup> Includes contribution to 1X Capital Projects, such as Pool, Solar Carport, EIP and other miscellaneous capital projects. Beginning in 2012-2013 all contributions to 1X Capital Projects are allocated in the CIP.

A - Includes entire amount of \$2.5 million for transfer to fund EIP. Approximate amount loaned to date = \$1,200,000.

B- Includes the amount of approximately \$5.2 million for the construction of the Police Station.

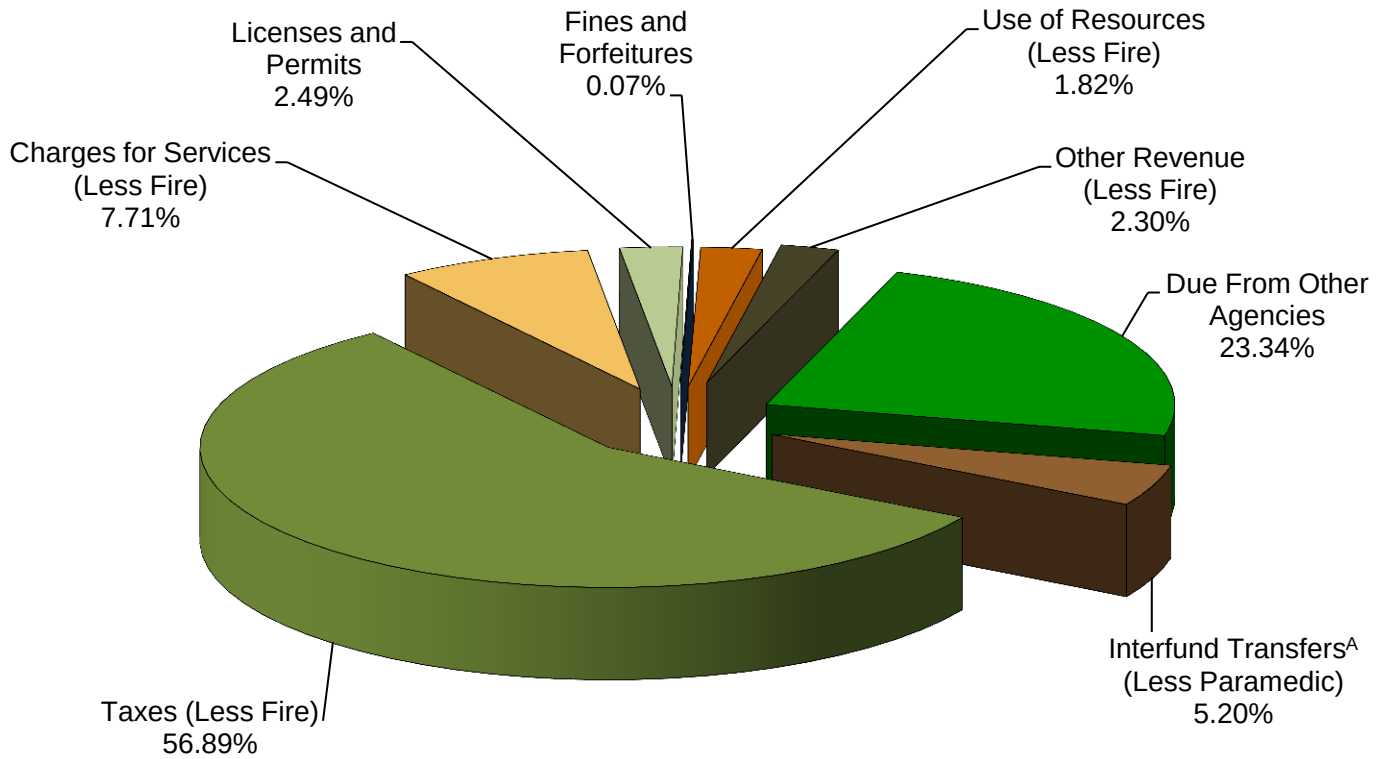
C-Total expenditures includes amounts encumbered for GASB No. 45.

D-Includes transfers for one-time capital projects, including the YPAC.

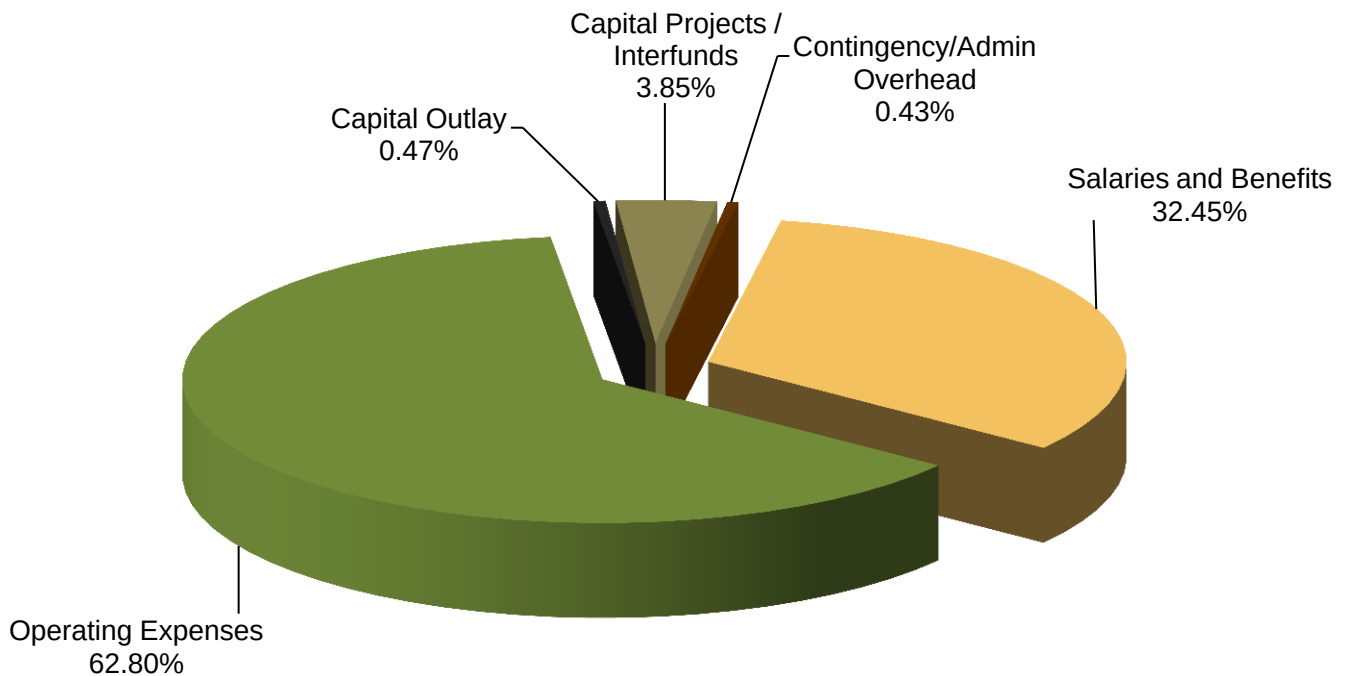


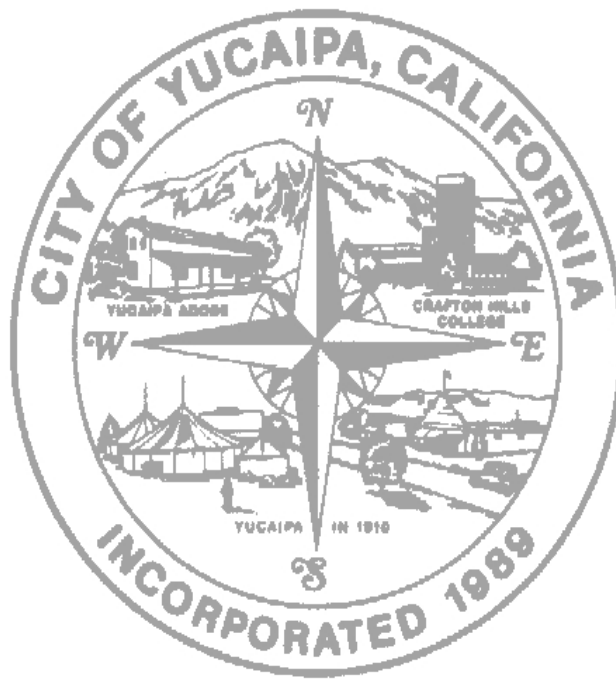


## WHERE THE MONEY COMES FROM



## WHERE THE MONEY GOES





**2019-2020 RECOMMENDED BUDGET SERVICE LEVEL OPTIONS SUMMARY**

| Department                                                                    | Page No. | Description                                          | Estimated Cost      | Estimated Revenue / Savings | Net Fiscal Impact   | Recommended         |
|-------------------------------------------------------------------------------|----------|------------------------------------------------------|---------------------|-----------------------------|---------------------|---------------------|
| <u>GENERAL FUND</u>                                                           |          |                                                      |                     |                             |                     |                     |
| 1 Administrative Services                                                     | 32       | *Animal Control License Canvassing                   | \$ 50,416           | \$ 50,416                   | \$ -                | 1 \$ -              |
| 2 Administrative Services                                                     | 33       | YAPS Cover City Match                                | 15,000              |                             | 15,000              | 4 <b>15,000</b>     |
| 3 Finance                                                                     | 34       | Prepayment of Unfunded Actuarial Liability           | 138,745             |                             | 138,745             | 4 <b>138,745</b>    |
| 4 Community Development                                                       | 35       | AVA Overlay District                                 | 100,000             |                             | 100,000             | 4 <b>100,000</b>    |
| 5 Community Development                                                       | 36       | **Development Code Update                            | 200,000             |                             | 200,000             | 3 -                 |
| 6 Community Services                                                          | 37       | Ave I Park - Pickleball                              | 3,000               |                             | 3,000               | 4 <b>3,000</b>      |
| 7 Community Services                                                          | 38       | Parks and Recreation Committee - Flag Hill Park      | 8,000               |                             | 8,000               | 4 <b>8,000</b>      |
| 8 General Services                                                            | 39       | Access Control Upgrades at City Hall                 | 65,000              |                             | 65,000              | 3 -                 |
| 9 General Services                                                            | 40       | CityWide Cameras Phase VI                            | 150,000             |                             | 150,000             | 4 <b>150,000</b>    |
| 10 General Services                                                           | 41       | Council Chambers A/V Upgrades                        | 60,000              |                             | 60,000              | 3 -                 |
| 11 General Services                                                           | 42       | Enterprise System Replacement                        | 950,000             |                             | 950,000             | 3 -                 |
| 12 General Services                                                           | 43       | GeoFence Phase IV                                    | 125,000             |                             | 125,000             | 3 -                 |
| 13 General Services                                                           | 44       | **Information Systems Reorganization                 | 91,057              |                             | 91,057              | 3 -                 |
| 14 General Services                                                           | 45       | Network Upgrades - Senior & Community Center         | 10,000              |                             | 10,000              | 4 <b>10,000</b>     |
| 15 General Services                                                           | 46       | Plotter                                              | 35,000              |                             | 35,000              | 4 <b>35,000</b>     |
| 16 General Services                                                           | 47       | Website Redesign                                     | 50,000              |                             | 50,000              | 3 -                 |
| 17 Police Services                                                            | 48       | Additional 0.5 Police Officer (partner w/ education) | 100,000             |                             | 100,000             | 4 <b>100,000</b>    |
| 18 Public Works                                                               | 49       | Concrete and Trail Fencing Improvements              | 60,000              |                             | 60,000              | 3 -                 |
| 19 Public Works                                                               | 50       | Grant Funding Local Match                            | 250,000             |                             | 250,000             | 4 <b>250,000</b>    |
| 20 Public Works                                                               | 51       | Public Works Department Reorganization               | 96,000              |                             | 96,000              | 3 -                 |
| 21 Public Works                                                               | 52       | Solar/Renewable Energy Solutions                     | 100,000             |                             | 100,000             | 3 -                 |
| <b>Subtotal General Fund</b>                                                  |          |                                                      | <b>\$ 2,657,218</b> | <b>\$ 50,416</b>            | <b>\$ 2,606,802</b> | <b>\$ 809,745</b>   |
| <u>GAS TAX FUND</u>                                                           |          |                                                      |                     |                             |                     |                     |
| 22 Public Works                                                               | 53       | Low Emission Heavy Equipment Replacement             | \$ 178,000          |                             | \$ 178,000          | 4 <b>\$ 97,000</b>  |
| 23 Public Works                                                               | 54       | Traffic Signal Detection Systems                     | 50,000              |                             | 50,000              | 4 <b>50,000</b>     |
| <b>Subtotal Gas Tax Fund</b>                                                  |          |                                                      | <b>\$ 228,000</b>   | <b>\$ -</b>                 | <b>\$ 228,000</b>   | <b>\$ 147,000</b>   |
| <u>FIRE FUND</u>                                                              |          |                                                      |                     |                             |                     |                     |
| 24 Fire Services                                                              | 55       | New Paramedic Squad and Equipment                    | \$ 425,000          |                             | \$ 425,000          | 3 \$ -              |
| 25 Fire Services                                                              | 56       | Additional Staffing - Medic Squad 553                | 1,444,000           |                             | 1,444,000           | 3 -                 |
| 26 Fire Services                                                              | 57       | Automatic Chest Compression Devices                  | 62,000              |                             | 62,000              | 4 <b>62,000</b>     |
| 27 Fire Services                                                              | 58       | Emergency Cache's Throughout City                    | 10,000              |                             | 10,000              | 2 <b>10,000</b>     |
| <b>Subtotal Fire Fund</b>                                                     |          |                                                      | <b>\$ 1,941,000</b> | <b>\$ -</b>                 | <b>\$ 1,941,000</b> | <b>\$ 72,000</b>    |
| <b>Total Service Level Option-All Funds</b>                                   |          |                                                      | <b>\$ 4,826,218</b> | <b>\$ 50,416</b>            | <b>\$ 4,775,802</b> | <b>\$ 1,028,745</b> |
| <b>Less: Amount from excess 2018-2019 General Fund revenues over expenses</b> |          |                                                      |                     |                             |                     | <b>(809,745)</b>    |
| <b>Less: Amount from Carryover Account - Cell Tower revenues</b>              |          |                                                      |                     |                             |                     | <b>(10,000)</b>     |
| <b>Less: Amount from excess 2018-2019 Gas Tax Fund revenues over expenses</b> |          |                                                      |                     |                             |                     | <b>(147,000)</b>    |
| <b>Less: Amount from Fire Fund</b>                                            |          |                                                      |                     |                             |                     | <b>(62,000)</b>     |
| <b>Amount recommended from 2019-2020 General Fund revenues over expenses</b>  |          |                                                      |                     |                             |                     | <b>\$ -</b>         |

Service Level Options are estimates. Actual budgetary figures may vary slightly.

Recommended Service Level Options are included in the Adopted Budget and allocated within the relevant department budgets, as directed by Council.

\*On May 29, 2019 City Council directed staff to include Animal Control License Canvassing in the account with Animal Control Services, in lieu of an annual Service Level Option.

\*\*Deferred from 2018-2019

1--Recommended to be funded from 2019-2020 revenues over expenses

2--Recommended to be funded from Carryover Account - Cell Tower revenues

3--Defer for future consideration

4--Recommended funding from excess prior year revenues over expenses

# SERVICE LEVEL OPTION

**Fund:** General Fund  
**Department:** Administrative Services  
**Division:** Administrative Services

**Included in Account No.** 01-1500-0000-00-5225

**Animal Control License Canvassing**
**Estimated Cost of Service Level Option:**
**\$** -

Starting in FY 2005-2006, the City Council authorized an annual Animal Control License Canvassing program in the City of Yucaipa to address compliance of unlicensed dogs. Over the past several years, the canvassing program met the objectives set and resulted in increased compliance. With the implementation of the license canvassing program, licensing compliance and revenue has increased as follows:

|                  | FY 2014-2015 | FY 2015-2016* | FY 2016-2017** | FY 2017-2018 | Projected<br>FY 2018-2019 | Projected<br>FY 2019-2020 |
|------------------|--------------|---------------|----------------|--------------|---------------------------|---------------------------|
| Licenses issued: | 3,507        | 3710          | 3,081          | 3,008        | 3,008                     | 3,008                     |
| Program revenue: | \$139,503    | \$103,943     | \$166,455      | \$150,000    | \$150,000                 | \$150,000                 |

\*FY 2015-2016 Canvassing Program was combined with FY 2016-2017 Canvassing Program.

\*\*Incomplete canvassing effort in FY 2016-2017 as a result of various challenges.

The total cost for the 2019-2020 Canvassing Program is estimated to be approximately \$50,416. This will provide for three (3) full-time Animal License Checkers (ALC) for a period of approximately seven (7) weeks. The canvass will include approximately 4,800 housing units. There will likely be additional revenues to offset approximately 100% of the total costs of canvassing. All revenues generated as a result of licensing are used to offset the overall costs of providing animal control services. It is recommended that a similar seven-week program be approved for FY 2019-2020.

On May 29, 2019 City Council directed staff to include Animal Control License Canvassing in the account with Animal Control Services, in lieu of an annual Service Level Option.

**2019-2020 Service Level Option:** \$ 50,416  
**Estimated Revenue:** (50,416)  
**Estimated Cost of Service Level Option:** \$ -

**SERVICE LEVEL OPTION**

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|                    |                                |                                |                             |
|--------------------|--------------------------------|--------------------------------|-----------------------------|
| <b>Fund:</b>       | <b>General Fund</b>            |                                |                             |
| <b>Department:</b> | <b>Administrative Services</b> | <b>Included in Account No.</b> | <b>01-9999-9195-00-5220</b> |
| <b>Division:</b>   | <b>Administrative Services</b> |                                |                             |

|                              |                                                |           |               |
|------------------------------|------------------------------------------------|-----------|---------------|
| <b>YAPS Cover City Match</b> | <b>Estimated Cost of Service Level Option:</b> | <b>\$</b> | <b>15,000</b> |
|------------------------------|------------------------------------------------|-----------|---------------|

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The Yucaipa Animal Placement Society (YAPS) is in need of a shelter to cover animals during storm events and to provide necessary shade.

|                                                |           |               |
|------------------------------------------------|-----------|---------------|
| <b>Estimated Cost of Service Level Option:</b> | <b>\$</b> | <b>15,000</b> |
|------------------------------------------------|-----------|---------------|

# SERVICE LEVEL OPTION

**Fund:** General Fund  
**Department:** Finance

**Included in Account No.** 01-9999-9179-00-5210

**Prepayment of Unfunded Actuarial Liability** **Estimated Cost of Service Level Option:** \$ 138,745

The California Public Employee Retirement System (CalPERS) administers the City's defined benefit retirement plan. The CalPERS annual employer contribution is made up of two components, the Normal Cost (NC), which is calculated as a percentage of payrolls, and the Unfunded Actuarial Liability (UAL) payment, which is a calculated amount per fiscal year of the total UAL. The NC rate is calculated as a percent of each payroll dollar of pensionable compensation and is paid to CalPERS on a per-pay pay period basis. The UAL payment is calculated and paid to CalPERS a once a year.

An estimation tool has been developed by CalPERS staff to help agencies project their increased NC and UAL payment due to discount rate assumption changes made by the CalPERS board in 2017. In the City's case, the projection calculates a 5-year increase in the NC from 9.599% to approximately 11.6% and a 5-year increase in the UAL payment from \$187,565 to approximately \$521,000. This increases the effective rate (NC + UAL payment) from 15.9% to 26.9%, an increase of approximately 69% or \$449,000, adjusted for inflation.

CalPERS amortizes the UAL repayment over future 30 years, but publishes prepayment options for either 20 or 15 years or a 'Fresh Start', where the entire UAL is paid in one lump sum payment.

The value of the UAL, as calculated by CalPERS is \$4,852,298 as of August 2018. This calculation takes into account the prior year prepayment (FY 17/18 in the amount of \$143,972), but not the most recent fiscal year (FY 18/19) as CalPERS calculations take only prior year information into account when calculating the projected UAL. It is anticipated that the UAL calculated by CalPERS as of August 2019 will be affected by the prior year payment of \$217,678 and the projected UAL will be reduced commensurately. Following the current payment schedule, a total of \$9,765,097 will be paid over the future 30 years to completely pay off the UAL.

Utilizing the 15 year alternative option and making additional payments as directed by CalPERS, \$138,745 in 2019, would net savings to the City over the same span in the amount of approximately \$1,633,594.

|                                                                     | Current<br>Amortization<br>Schedule | Alternative Accelerated Schedules |              |              |
|---------------------------------------------------------------------|-------------------------------------|-----------------------------------|--------------|--------------|
|                                                                     |                                     | 20 Year                           | 15 Year      | Fresh Start  |
| Balance                                                             | \$ 4,852,298                        | \$ 4,852,298                      | \$ 4,852,298 | \$ 4,852,298 |
| Total Payments                                                      | \$ 9,765,097                        | \$ 9,621,744                      | \$ 8,131,503 | \$ 4,852,298 |
| Payoff Year                                                         | 2046                                | 2038                              | 2033         | 2019         |
| Present Value Savings \$                                            |                                     | \$ 143,353                        | \$ 1,633,594 | \$ 4,912,799 |
| Present Value Savings %                                             |                                     | 1.47%                             | 16.73%       | 50.31%       |
| Five Year PMT Info:                                                 |                                     |                                   |              |              |
| FY 2019 PMT                                                         | \$ 302,479                          | \$ 362,656                        | \$ 441,224   | \$ 4,852,298 |
| FY 2020 PMT                                                         | \$ 342,728                          | \$ 373,082                        | \$ 453,909   |              |
| FY 2021 PMT                                                         | \$ 388,571                          | \$ 383,809                        | \$ 466,959   |              |
| FY 2022 PMT                                                         | \$ 423,041                          | \$ 394,843                        | \$ 480,384   |              |
| FY 2023 PMT                                                         | \$ 433,985                          | \$ 406,195                        | \$ 494,195   |              |
| Increase of 15 Yr Alternative over Current Amortization: \$ 138,745 |                                     |                                   |              |              |

**Estimated Cost of Service Level Option:** \$ 138,745



## SERVICE LEVEL OPTION

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**Fund:** General Fund  
**Department:** Community Development  
**Division:**

Included in Account No. 01-9999-9196-00-5220

**AVA Overlay District**

**Estimated Cost of Service Level Option: \$ 100,000**

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Establish a master plan or overlay district identifying potential land uses and development standards implementing a vineyard and winery-based region within the City.

**Estimated Cost of Service Level Option: \$ 100,000**

## SERVICE LEVEL OPTION

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**Fund:** General Fund  
**Department:** Community Development **Defer for future consideration**  
**Division:** Planning

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|                                |                                                |           |                |
|--------------------------------|------------------------------------------------|-----------|----------------|
| <b>Development Code Update</b> | <b>Estimated Cost of Service Level Option:</b> | <b>\$</b> | <b>200,000</b> |
|--------------------------------|------------------------------------------------|-----------|----------------|

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Initiate comprehensive Development Code Update, to modernize the Development Code and prepare updates consistent with the updated General Plan (including State required Housing Element) implementation measures. Included in the Development Code Update would be revised sign guidelines. At a public hearing in late 2014 regarding sign height variance appeal. City Council directed staff to study freeway oriented sign regulations. It is imperative that the City's sign regulations do not conflict with recent U.S. Supreme Court decisions.

The cost to prepare a Development Code Update is estimated to range between \$50,000 for a format cleanup and basic update to \$200,000 for comprehensive format change and update, including community outreach procedures.

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|                                                |           |                |
|------------------------------------------------|-----------|----------------|
| <b>Estimated Cost of Service Level Option:</b> | <b>\$</b> | <b>200,000</b> |
|------------------------------------------------|-----------|----------------|

## SERVICE LEVEL OPTION

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**Fund:** General Fund  
**Department:** Community Services  
**Division:**

**Included in Account No.** 01-9999-9197-00-5220

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**Ave I Park - Pickleball**

**Estimated Cost of Service Level Option:** \$ 3,000

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Pickleball was invented in 1965; today it is one of the fastest growing sports in the United States. The Yucaipa Pickleball club has grown from 3 to 123 members in the past year. In late 2018, City Council approved the striping of permanent pickleball lines at the 7th Street basketball courts and temporary lines at the Yucaipa Community Center. Each set of lines are being used on multiple days throughout the week. In order to accommodate the growing number of pickleball players additional lines can be painted at Ave I Park. Eight sets of lines can be painted on the current Ave I Park Tennis Courts, this would provide eight additional courts for pickleball players

**Estimated Cost of Service Level Option:** \$ 3,000

## SERVICE LEVEL OPTION

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**Fund:** General Fund  
**Department:** Community Services  
**Division:**

Included in Account No. 01-9999-9198-00-5220

**Parks and Recreation Committee - Flag Hill Park**

**Estimated Cost of Service Level Option: \$ 8,000**

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Every year the Parks and Recreation Commission takes a tour of City facilities and parks. Upon completion of the September 2018 tour the Commission voted to take on Flag Hill Park as a special project. The Commission felt improvements needed to be made to the Flag Hill Park Veterans Memorial. The Veterans Memorial was dedicated in 1994. The Commission has researched several different Veterans Memorials and Veterans Recognition Gardens. It is the goal of the Commission to create policies and procedures and then purchase and install a new Veteran Monument in the Flag Hill Park Veteran Memorial.

**Estimated Cost of Service Level Option: \$ 8,000**

## SERVICE LEVEL OPTION

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**Fund:** General Fund  
**Department:** General Services  
**Division:** Information Systems

**Defer for future consideration**

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**Access Control Upgrades at City Hall**

**Estimated Cost of Service Level Option:     \$     65,000**

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Upgrade access control system and locks at City Hall. Add access control to Community Center.

City Hall's access control system is 15 years old and in need of upgrades. Upgrading locks and purchasing Avigilon software will allow staff to easily program the system from a centralized workstation saving time and making it easier to monitor all facilities access.

The Community Center currently does not have an access control system. Installing an access control system will enable staff to better secure and monitor building access.

**Estimated Cost of Service Level Option:     \$     65,000**

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## SERVICE LEVEL OPTION

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**Fund:** General Fund  
**Department:** General Services  
**Division:** Information Systems

Included in Account No. 01-9999-9199-00-9100

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|                           |                                         |    |         |
|---------------------------|-----------------------------------------|----|---------|
| CityWide Cameras Phase VI | Estimated Cost of Service Level Option: | \$ | 150,000 |
|---------------------------|-----------------------------------------|----|---------|

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Installation of surveillance cameras at the following sites:

Uptown Area - Replace Mobotix cameras.

Various Intersections - Yucaipa Boulevard intersections from Hampton Road to City Hall (once fiber is available).

Five Winds Facility - Protective surveillance in and around the Five Winds facility after renovations are made.

Additional cameras at the Community Center and City Hall buildings.

|                                         |           |                |
|-----------------------------------------|-----------|----------------|
| Estimated Cost of Service Level Option: | <u>\$</u> | <u>150,000</u> |
|-----------------------------------------|-----------|----------------|



## SERVICE LEVEL OPTION

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**Fund:** General Fund  
**Department:** General Services  
**Division:** Information Systems

**Defer for future consideration**

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**Council Chambers A/V Upgrades**

**Estimated Cost of Service Level Option:     \$     60,000**

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The AV equipment in Council Chambers is aging and in need of repair. A full assessment of existing equipment and proposed upgrades of equipment that is at or beyond end-of-life is needed. The projector will be replaced with LED Screens and other upgrades may include the following:

- Microphones
- Amplifiers
- A/V controls and inputs
- Speakers
- Cabling

**Estimated Cost of Service Level Option:     \$     60,000**

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## SERVICE LEVEL OPTION

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**Fund:** General Fund  
**Department:** General Services  
**Division:** Information Systems

**Defer for future consideration**

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**Enterprise System Replacement**

**Estimated Cost of Service Level Option: \$ 950,000**

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Upgrade Eden, Cashier Central, License Track, and CityView products.

The City's current financial and land management applications are over 10-years-old and lack the capabilities of newer software. The City uses several different software applications to conduct City functions for finance, business licensing, permitting, code enforcement, public works, and planning services. These applications offer little to no integration, requiring manual processes to fill in the gaps between systems. Support is in decline for these systems and there are several newer applications available that offer superior functionality, ease of use, automation, and support.

The City has been informed by Tyler Technologies that Eden, the City's main financial application, will no longer receive major enhancements. While Tyler has not announced an end of support date for Eden, it is becoming obsolete and Tyler has made it clear that they are no longer developing the product for the future. Tyler is encouraging upgrades to their newer products by offering large discounts on data conversion and implementation fees.

CityView, the City's community development application, has become cumbersome for users and is becoming more expensive and difficult to support. Recent attempts to improve the system have only revealed more problems. GIS is rapidly becoming an important tool within the City and CityView struggles to integrate with GIS.

**Estimated Cost of Service Level Option: \$ 950,000**

## SERVICE LEVEL OPTION

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**Fund:** General Fund  
**Department:** General Services  
**Division:** Information Systems

**Defer for future consideration**

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|                          |                                                |           |                |
|--------------------------|------------------------------------------------|-----------|----------------|
| <b>GeoFence Phase IV</b> | <b>Estimated Cost of Service Level Option:</b> | <b>\$</b> | <b>125,000</b> |
|--------------------------|------------------------------------------------|-----------|----------------|

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Continue to expand the City's GeoFence

GeoFence Phase IV includes installing Automated License Plate Reader (ALPR) devices at various ingress/egress points in the City.

Potential locations include:

Sand Canyon Road/Campus Drive

5th Street/County Line Road

County Line Road/ Calimesa Blvd.

Mobile ALPR devices to be mounted on police vehicles.

|                                                |           |                |
|------------------------------------------------|-----------|----------------|
| <b>Estimated Cost of Service Level Option:</b> | <b>\$</b> | <b>125,000</b> |
|------------------------------------------------|-----------|----------------|

**Fund:** General Fund  
**Department:** General Services  
**Division:** Information Systems

**Defer for future consideration**

**Information Systems Reorganization**

**Estimated Cost of Service Level Option: \$ 91,057**

Approve the hiring of a full-time GIS Technician.

The Information Systems (IS)/GIS Division has grown rapidly since its inception in 2012. The division supports all City departments' technology needs. The introduction of GIS in 2016 added an entirely new facet to the support IS must provide. GIS has grown significantly since the services were brought in-house in 2016. The City's GIS Servers currently host over 30 maps, applications, and dashboards, and requests for maps are coming in frequently. Many of the existing applications and maps require regular updates. The upcoming mobile phone app will have a heavy GIS component and will also need regular updates. In addition, the trouble ticket workload has increased significantly due to new technology additions, mobile devices, etc. This proposed position will focus mainly on GIS tasks, but will also assist with daily IS help desk functions and low-level service calls. It is intended that the position will spend roughly 80% of his or her time working on GIS functions and 20% of his or her time on IS/Help Desk functions. The proposed position would work a 9/80 schedule Mon - Thurs (and alternate Fridays).

The duties for the GIS Technician will include:

- Utilize ESRI's current GIS software to perform GIS data conversion.
- Utilize the information processing capabilities to create custom maps and charts based on both the City's and outside sources of GIS data.
- Maintain a GIS database through interfacing with data source agencies (cities, counties, regional governments, and federal agencies).
- Proficiently use appropriate software (e.g., MS Excel, MS Access, etc.) to query the City's records management system and GIS databases to extract specific datasets.
- Work with the Public Works Department to implement a GIS-based asset management program for assets in the public right-of-way.
- Create and produce maps and datasets that empower staff to work more efficiently and gain business intelligence.
- Update and maintain existing maps and applications ensuring accuracy.
- Assist the Public Works Department with implementing and maintaining the Pavement Management Program street inventory in GIS.
- Work with the Engineering Department to convert the Traffic Signal Interconnect Traffic Management Center to a GIS-based system.
- Interact with all departments to gain insight on GIS needs.
- Assist in preparation of and updating of zoning maps, land use maps, utility maps, and parcel and tract maps based on data obtained from public records, subdivision and parcel maps, and field surveying notes.
- Enter trouble tickets into the City Help Desk system.
- Provide basic desktop support to users.
- Update and maintain the City's mobile phone application.
- Perform other duties as assigned.

GIS maps have already accounted for time savings in Public Works, Code Enforcement, Engineering, and Community Services by providing data to staff in a digital format. Before GIS, staff relied on paper maps, or old files and maps combined, to do their work. Many times this required field workers to drive back to the office to retrieve information, or spend time finding old maps and files to analyze data. There is now a plethora of information in the City's GIS system that is used daily by staff to perform their duties. Public Works and Code Enforcement employees now carry iPads that give them instant access to complaint logs, parcel information, sprinkler inventory, etc. in the field.

In addition to the continual support of Public Works, Engineering, Economic Development, and Community Services departments, the GIS Technician will also maintain the City's mobile phone application, business directory, and open data portal, which are all currently in development and will result in a better informed public and more transparency. The open data portal will reduce staff time by providing data online that is normally acquired through public records requests. One example is permit logs; the City currently receives a public request each month for a list of issued permits. That data will be available through the open data portal, reducing the amount of public records requests the City receives. The City mobile phone app will provide the City with the ability to keep residents informed proactively by pushing information to their mobile phones and providing GIS data and maps for parks, trails, safe routes to school, etc.

**Estimated Cost of Service Level Option: \$ 91,057**

## SERVICE LEVEL OPTION

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**Fund:** General Fund  
**Department:** General Services  
**Division:** Information Systems

Included in Account No. 01-9999-9200-00-9100

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**Network Upgrades - Senior Center & Community Center**

**Estimated Cost of Service Level Option: \$ 10,000**

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Add firewalls and network switches at Senior Center and Community Center.

Senior Center and Community Center connect to City Hall with wireless links. The Community Center link has been unreliable. Installing firewalls with Aruba switches will enable Spectrum internet, currently used for guest Wi-Fi to be used as a redundant backup connection to reduce downtime and improve reliability.

Refresh switches that are reaching end of life.

**Estimated Cost of Service Level Option: \$ 10,000**

## SERVICE LEVEL OPTION

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**Fund:** General Fund  
**Department:** General Services  
**Division:** Information Systems

Included in Account No. 01-9999-9201-00-9100

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|                |                                                |           |               |
|----------------|------------------------------------------------|-----------|---------------|
| <b>Plotter</b> | <b>Estimated Cost of Service Level Option:</b> | <b>\$</b> | <b>35,000</b> |
|----------------|------------------------------------------------|-----------|---------------|

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Existing plotter is 5 years old and in constant need of repair. Engineering/Planning/GIS rely heavily on this plotter and its deteriorating state is causing inefficiencies.

Leasing a plotter with service is also an option.

|                                                |           |               |
|------------------------------------------------|-----------|---------------|
| <b>Estimated Cost of Service Level Option:</b> | <b>\$</b> | <b>35,000</b> |
|------------------------------------------------|-----------|---------------|

## SERVICE LEVEL OPTION

**Fund:** General Fund  
**Department:** General Services  
**Division:** Information Systems

**Defer for future consideration**

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|                         |                                                |           |               |
|-------------------------|------------------------------------------------|-----------|---------------|
| <b>Website Redesign</b> | <b>Estimated Cost of Service Level Option:</b> | <b>\$</b> | <b>50,000</b> |
|-------------------------|------------------------------------------------|-----------|---------------|

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The City has undergone substantial technological advancements since the last website redesign (2014) that supports efficient citizen communications with the development of a Geographic Information System (GIS), a City mobile application for iPhone and Android, staff is proposing a complete redesign of the City's website (yucaipa.org) and migration to a new content management system that will integrate with the latest technological advancements to ensure that the website evolves with the needs of the community and enables improved civic engagement, enhanced usability, and enables citizens to self-service many types of requests such as tracking issues, finding and downloading forms and providing more proactive and frequent outreach efforts.

Implementing an integrated technology solution would provide a more efficient opportunity to:

- \* Help ensure that the City meets the latest compliance requirements that impact public sector digital communication
- \* Simplify and optimize website management, content updates, and integration of multiple communication channels
- \* Allow the integration of several additional service solutions such as targeted communication, immediate notifications, and subscription lists
- \* Enhance integration with City applications
- \* Give departments the ability to update their own areas of the website
- \* Complete website facelift every 4 years (included)

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|------------------------------------------------|-----------|---------------|
| <b>Estimated Cost of Service Level Option:</b> | <b>\$</b> | <b>50,000</b> |
|------------------------------------------------|-----------|---------------|

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## SERVICE LEVEL OPTION

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**Fund:** General Fund  
**Department:** Police Services  
**Division:**

**Included in Account No.** 01-9999-9202-00-9100

**Additional 0.5 Police Officer (Partner with education)**

**Estimated Cost of Service Level Option:** \$ 100,000

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Partner with the School District and/or ILCS in the addition of a School Resource Officer / Traffic Enforcement Officer in the community.

**Estimated Cost of Service Level Option:** \$ 100,000

## SERVICE LEVEL OPTION

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**Fund:** General Fund  
**Department:** Public Works  
**Division:**

**Defer for future consideration**

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|                                                                  |                                                |           |               |
|------------------------------------------------------------------|------------------------------------------------|-----------|---------------|
| <b>Concrete and Trail Fencing Improvements at Community Park</b> | <b>Estimated Cost of Service Level Option:</b> | <b>\$</b> | <b>60,000</b> |
|------------------------------------------------------------------|------------------------------------------------|-----------|---------------|

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The decomposed granite (DG) surface on the steeper segments of the trail at the Community Park are susceptible to erosion and require extensive maintenance to maintain a suitable trail surface for trail and park users. The steeper trail segments also serve as paths to the amphitheater, gazebos and playground from the two parking lots at the park. Replacing the DG surface with concrete will provide a more wearable surface, reduce erosion and provide an improved access path to the various amenities at the park. The replacement of trail fencing is also required to replace aged and deteriorated fencing along certain segments of the trail.

|                                                |           |               |
|------------------------------------------------|-----------|---------------|
| <b>Estimated Cost of Service Level Option:</b> | <b>\$</b> | <b>60,000</b> |
|------------------------------------------------|-----------|---------------|

## SERVICE LEVEL OPTION

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**Fund:** General Fund

**Department:** Public Works

**Included in Account No.** 01-9999-9203-00-9100

**Division:**

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|                                                                       |                                                |           |                |
|-----------------------------------------------------------------------|------------------------------------------------|-----------|----------------|
| <b>Miscellaneous Local Match Fund for Project Grants/Partnerships</b> | <b>Estimated Cost of Service Level Option:</b> | <b>\$</b> | <b>250,000</b> |
|-----------------------------------------------------------------------|------------------------------------------------|-----------|----------------|

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The City continues to aggressively pursue grant funding and partnerships in order to meet the infrastructure needs of our residents and facilitate economic development in the community. Through the annual Goals and Objectives process and the Capital Improvement Program review, the City Council continues to prioritize drainage, facilities, parks, housing, and street improvement projects. With Proposition 68 funding, which includes the Statewide Park Redevelopment and Community Revitalization Program, TDA Article 3, Environmental Enhancement and Mitigation Program, Habitat Conservation Fund, and Urban Stream Restoration Grant, and other state initiatives, and now the Governor's proposal Budget providing more opportunities for state funding, staff is recommending a miscellaneous local match fund in the amount of \$250,000 as many of the grant programs available require a local match.

**Estimated Cost of Service Level Option:** **\$ 250,000**

**Fund:** General Fund  
**Department:** Public Works  
**Division:**

**Defer for future consideration**

**Public Works Department Reorganization**

**Estimated Cost of Service Level Option: \$ 96,000**

With the additional public Parks and Public Facilities recently completed/opened, the increase in the use of those facilities during the weekend, the need for the presence of a full time street department maintenance person during the weekend and the overall City's approach to continuously improve customer service to the residents of Yucaipa, staff is recommending to create and fill an additional Maintenance Worker I/II Position within the Public Works Department. The proposed position will be split 50/50 between the Parks and Facilities Division and the Streets Division of the Public Works Department. The addition of this position creates a total of five and a half (5.5) Maintenance Worker I/II positions in the Parks and Facilities Division and three and a half (3.5) Maintenance Worker I/II positions in the Streets Division. The proposed position will be scheduled to work during weekends and further improve the level of service to the public in public parks and facilities during the weekends when organized youth sports are taking place in public parks and facilities. In addition, this position will provide additional support for routine maintenance and oversight of the YPAC and Urban Park during the weekend when the YPAC facility will experience the highest use and need for service, especially during special events which are primarily held on weekends. Since the proposed position will be split 50/50 with the Streets Division, the proposed position will fill the "void" in service experienced during the weekends in the Streets Division. Currently the Public Works Rangers, who work full time during the weekends, fill the void in the Streets Division along with the "on-call" person who works overtime if services are needed in the Streets Division during the weekend. This prevents the Public Works Rangers from performing their day to day responsibilities which include making contact with the homeless in public places and addressing the illegal activities occurring in public parks/facilities. Staff is also proposing to reclassify a Maintenance Worker I/II position in the Streets Division to a Lead Maintenance Worker position. By reclassifying this position, the Public Works Department can continue to improve the level of maintenance of public streets by implementing a position in a supervisor capacity in the Streets Division. The proposed Lead Maintenance Worker position will receive general direction from the Public Works Manager and supervise the day to day operations of the Streets Division. In addition, this allows the Streets Division to have a full time staff member 7 days a week to address the need for service of Public Streets 7 days a week. In addition, this allows the Public Works Manager to dedicate more time to manage the numerous maintenance contracts and establish/implement the City's infrastructure maintenance schedule of City facilities and infrastructure. The proposed reorganization will provide additional support to City functions during the weekend and improve efficiency by responding to street maintenance related concerns reported by the public and processed through the City's newly implemented GIS based work order system resulting in an overall increase in customer service to residents.

**Estimated Cost of Service Level Option: \$ 96,000**

## SERVICE LEVEL OPTION

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**Fund:** General Fund  
**Department:** Public Works  
**Division:**

**Defer for future consideration**

**Solar/Renewable Energy Solutions**

**Estimated Cost of Service Level Option: \$ 100,000**

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In an effort to reduce energy costs and to support the local, regional and national policies regarding renewable energy, staff is recommending funding in the amount of \$100,000 for a program to work with a qualified firm to review, identify and implement solar/renewable energy solutions at public facilities. Staff has met with several firms who provide this service and identified several facilities that may be good candidates for solar power. Further review and studies of the existing energy demands, infrastructure and historic energy use at City facilities is required to determine whether a City facility is a good candidate for a solar/renewable energy system. City facilities that may be candidates include the 7th Street Pool, City Hall/Civic Center, Scherer Senior Center, Library, Fire Stations 2&3 and the Dottie Potter Equestrian Arena Cover.

**Estimated Cost of Service Level Option: \$ 100,000**

## SERVICE LEVEL OPTION

**Fund:** Gas Tax Fund

**Department:** Public Works

**Included in Account No.** 10-9999-0000-00-9100

**Division:**

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**Low Emission Heavy Equipment Replacement - Phase I**

**Estimated Cost of Service Level Option:** \$ 97,000

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The State of California Air Resources Board has adopted regulations that require diesel trucks, equipment and buses that operate in California to be upgraded to reduce emissions. All diesel powered trucks, equipment and buses manufactured for operation in California after 2010 were required to include an engine that met the Particulate Matter filter emission requirements identified in the State's regulations. Beginning in 2015, the State of California required that agencies begin replacing their diesel powered trucks, equipment and buses with units that include a 2010 model year engine or equivalent. Trucks, equipment and buses that do not meet the new regulations/requirements have been identified by the State and an "end of service" or replacement date has been established. By January 1, 2023, all trucks, equipment and buses must meet the 2010 model year engine requirements.

Two (2) pieces of equipment in the City of Yucaipa's fleet have been identified for replacement as follows:

- 1998 International Dump Truck, Replacement Date January 1, 2020, Cost new \$130,000
- 1991 Case 480F, Replacement Date January 1, 2021, Cost new \$98,000

These two pieces of equipment are used by the Public Works Department for routine maintenance, repairs, grading, material transport and other operations associated with the Public Works day to day operations. The tractor is the only piece of equipment in the fleet that is four wheel drive and able to be used in drainage channels, deep water/mud and for emergency/urgent all weather access.

Staff is proposing to apply for grant funding from the State of California Air Quality Management Board's Carl Moyer Zero/Low Emission Vehicle Grant Program. This program provides funding to public agencies for the purchase of zero or low emission trucks and equipment to replace equipment that does not meet the new State regulations. Grant applications with a local match funding component up to 50% of the purchase price are more competitive. Staff is recommending that the full purchase price of the dump truck and the local match component of the grant application for the tractor be funded. If approved, an application will be prepared and submitted for the purchase of the tractor listed above.

This Service Level Option will be conducted in phases, as funding becomes available - with Phase I requiring \$97,000.

**Estimated Cost of Service Level Option:** \$ 97,000

## SERVICE LEVEL OPTION

**Fund:** Gas Tax Fund

**Department:** Public Works

**Included in Account No.** 10-9999-0000-00-5210

**Division:**

**Upgrade the City's Traffic Signal Detection Systems Over a 3-Year Period**

**Estimated Cost of Service Level Option:** \$ 50,000

The City's traffic signals are aging. In FY 2015-2016 there were several major repairs required in the first part of the year, utilizing the entire annual budget by December. Some of the items that failed included controller panels, back-up batteries and detection systems, all which created traffic delays for various periods of time. Staff met with the City's traffic signal contractor to evaluate an effective approach in improving the City's traffic signals. Staff believes that all the City's traffic signals should be upgraded to provide better and more dependable detection control over a seven year period. The proposed detection system will allow the traffic signals to be able to utilize the latest detection software, which does a superior job in detecting traffic under sun glare and shadow conditions. It will also allow the video images to be viewed from the control system at City Hall. This will allow staff to be able to evaluate traffic signal operation from the office and allow consultants to help trouble shoot issues via electronic interface. The plan would be to replace those traffic signal detection controllers that are currently having the most issues and those that have the highest traffic volumes first and move down to newer traffic signals with less issues.

**Estimated Cost of Service Level Option:** \$ 50,000



## SERVICE LEVEL OPTION

**Fund:** General Fund  
**Department:** Fire Department  
**Division:** Paramedic

**Defer for future consideration**

**New Paramedic Vehicle and Equipment** Estimated Cost of Service Level Option: 1 \$ **425,000**

Through City Council approval, Fire and City staff hired Citygate to conduct a study of future fire services that will be needed to meet the needs of the outlined general plan and future development. Through this study, recommendation of additional fire department resources were outlined in the recommended options. Staff recommends initially to add a 2 person paramedic squad rather than staff an additional fire engine staffed with 3 personnel to keep costs commiserate with values at risk. A paramedic squad will increase the Fire Department's overall level of service allowing for a 4th frontline paramedic unit at roughly half the costs of an additional fire engine and staffed with less overall personnel for additional savings. Call volume has historically always increased annually in Yucaipa with over 70% of calls for Service being emergency medical aids. In 2018 Yucaipa Fire Department responded to 7,922 emergency calls, this is an increase of 2.2% from 2017 and a 17% over 10 years ago. With the increased calls for service this has created many double up call situations which is also reflected in the Citygate study and as a result response times have increased from calendar year 2017 to 2018. Increasing our service level by adding a paramedic squad will reduce response times and provide a greater level of Paramedic service to the citizens.

|                                                                              |           |                |
|------------------------------------------------------------------------------|-----------|----------------|
| Paramedic Squad (Vehicle)                                                    | \$        | 325,000        |
| Equipment (Would require new equipment as a new additional response vehicle) |           | 100,000        |
| <b>Estimated Cost of Service Level Option:</b>                               | <b>\$</b> | <b>425,000</b> |

# SERVICE LEVEL OPTION

**Fund:** General Fund  
**Department:** Fire Department  
**Division:** Paramedic

**Defer for future consideration**

**Additional Staffing: Paramedic Squad (Medic Squad-553)**      **Estimated Cost of Service Level Option:      \$      1,444,000**

Through city council approval, Fire and City staff hired Citygate to conduct a study of future fire services that will be needed to meet the needs of the outlined general plan and future development. Through this study, recommendation of additional fire department resources were outlined in the recommended options. Staff recommends initially to add a 2 person paramedic squad rather than staff an additional fire engine staffed with 3 personnel to keep costs commiserate with values at risk. This staffing model would require less total personnel for additional savings. Recommended staffing would include 2 personnel daily, 1 Fire Apparatus Engineer Paramedic & 1 Firefighter Paramedic. Three, 2 person shifts would cover the entire work week as well as provide a relief component 2 days per week ultimately reducing the unplanned Paramedic overtime cost at an approximate total of \$160,000 annually. This would also incur some minimal increases to existing budget accounts to cover operating costs of a 4th frontline piece of equipment. (Costs for staffing are projected at top step allocation, actual expenditures are expected to remain below budget estimate.)

|                                                                                                                                                                                                   |            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Fire Apparatus Engineer Paramedic to include salary, benefits and unplanned overtime \$267,000 annually X 3                                                                                       | \$ 801,000 |
| Firefighter Paramedic to include salary, benefits and unplanned overtime \$202,000 annually X 3                                                                                                   | 606,000    |
| Annual increase of \$15,000 to account 71-7200-0000-00-5212 to cover increased fire protection supplies with additional staff and daily staffed equipment.                                        | 15,000     |
| Annual increase of \$15,000 to account 71-7200-0000-00-5222 (\$10,000 vehicle maintenance, \$5,000 fuel) to reflect operating costs of an additional piece of daily staffed frontline equipment . | 15,000     |
| Annual increase of \$7,000 to account 72-7210-0000-00-5220 to cover costs of an additional set of frontline ALS paramedic gear supplies and maintenance.                                          | 7,000      |

**Estimated Cost of Service Level Option:      \$      1,444,000**

## SERVICE LEVEL OPTION

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**Fund:** General Fund  
**Department:** Fire Department  
**Division:** Paramedic

Included in Account No. 71-9999-0000-00-9100

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**Automated Chest Compression Devices**

**Estimated Cost of Service Level Option: \$ 62,000**

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Automated chest compression devices have become the industry standard. They have been shown to increase the return of spontaneous circulation to an out of hospital cardiac arrest patient by over 55% compared to manual chest compressions. Part of the reason for this is the whole chest is compressed providing 33% more coronary artery perfusion compared to manual chest compressions to the sternum. This device also provides non-stop compressions which frees up one additional EMS personnel to provide other needed care on these critical calls and stopping interruptions in blood flow while the patient is being moved. Local area providers that are utilizing this technology have seen a sharp rise in cardiac arrest saves with some leading the nation.

Automated chest compression device, batteries, replacement bands, chargers and supplies needed for one fiscal \$ 62,000  
(Annual operating costs for replacement bands and batteries in FY20 would be \$4,000 to account 72-7210-0000-00-5220)

**Estimated Cost of Service Level Option: \$ 62,000**

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## SERVICE LEVEL OPTION

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**Fund:** Fire Services Fund

**Department:** Fire Services

**Division:**

Included in Account No. 71-9999-0000-00-9100

**Emergency Caches Throughout City**

**Estimated Cost of Service Level Option: \$ 10,000**

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Develop and implement a system to efficiently store supplies throughout City facilities for appropriate use during and resulting from emergencies.

**Estimated Cost of Service Level Option: \$ 10,000**

**GENERAL FUND SUMMARY - REVENUES**

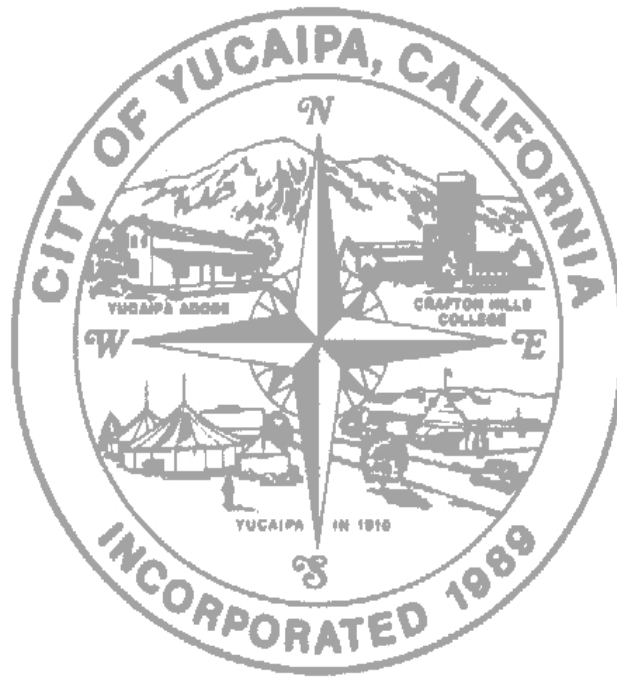
| <b>Acct. No.</b>             | <b>Account Name</b>                   | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------------------|---------------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>Taxes:</b>                |                                       |                                         |                                         |                                            |                                         |
| 4101                         | Property Tax, Secured                 | \$ 6,298,790                            | \$ 6,298,790                            | \$ 6,318,659                               | \$ 6,748,885                            |
| 4102                         | Property Tax, Unsecured               | 390,690                                 | 390,690                                 | 238,156                                    | 254,213                                 |
| 4103                         | Property Tax, Mobilehome              | 69,385                                  | 69,385                                  | 64,993                                     | 69,668                                  |
| 4104                         | Property Tax, Supplemental            | 65,247                                  | 65,247                                  | 120,776                                    | 128,960                                 |
| 4105                         | Property Tax, Unsecured Py            | 6,517                                   | 6,517                                   | 5,316                                      | 5,929                                   |
| 4106                         | Property Tax, Secured Py              | 126,589                                 | 126,589                                 | 131,311                                    | 140,077                                 |
| 4108                         | Property Tax, Mobilehome Py           | 15,539                                  | 15,539                                  | 10,645                                     | 11,117                                  |
| 4109                         | Property Tax, Supplement Py           | 62,243                                  | 62,243                                  | 49,251                                     | 52,621                                  |
|                              | <b>General Property Taxes</b>         | <b>\$ 7,035,000</b>                     | <b>\$ 7,035,000</b>                     | <b>\$ 6,939,107</b>                        | <b>\$ 7,411,471</b>                     |
| 4111                         | Property Tax, Fire                    | \$ 3,788,077                            | \$ 3,788,077                            | \$ 3,736,443                               | \$ 3,990,792                            |
| 4107                         | Documentary Transfer                  | 175,000                                 | 175,000                                 | 160,000                                    | 175,000                                 |
| 4110                         | Sales and Use Tax                     | 3,727,365                               | 4,027,365                               | 4,100,000                                  | 4,138,460                               |
| 4119                         | Franchise Fees                        | 1,270,600                               | 1,270,600                               | 1,318,600                                  | 1,328,600                               |
| 4120                         | Transient Occupancy                   | 22,100                                  | 22,100                                  | 21,600                                     | 21,600                                  |
| 4810                         | RDA Residual                          | 225,000                                 | 240,090                                 | 240,090                                    | 249,693                                 |
|                              | <b>Other Taxes</b>                    | <b>\$ 9,208,142</b>                     | <b>\$ 9,523,232</b>                     | <b>\$ 9,576,733</b>                        | <b>\$ 9,904,145</b>                     |
|                              | <b>Total Taxes</b>                    | <b>\$ 16,243,142</b>                    | <b>\$ 16,558,232</b>                    | <b>\$ 16,515,840</b>                       | <b>\$ 17,315,616</b>                    |
| <b>Charges for Services:</b> |                                       |                                         |                                         |                                            |                                         |
| 4202                         | Fire Plan Check                       | \$ 40,000                               | \$ 40,000                               | \$ 50,000                                  | \$ 57,000                               |
| 4203                         | Conditional Use Permits               | 16,000                                  | 21,000                                  | 22,000                                     | 28,000                                  |
| 4204                         | Planned Dev. App. Fees                | 10,000                                  | 10,000                                  | 10,000                                     | 10,000                                  |
| 4205                         | Planning Use Permits                  | 1,000                                   | 1,000                                   | 1,500                                      | 1,500                                   |
| 4206                         | Tract Map App.                        | 5,000                                   | 15,000                                  | 22,000                                     | 26,000                                  |
| 4207                         | Parcel Map App.                       | 3,000                                   | 3,000                                   | 3,000                                      | 3,000                                   |
| 4208                         | General Plan / Zone Chg.              | 2,000                                   | 2,000                                   | 500                                        | 2,000                                   |
| 4209                         | Misc. Planning App. Proc.             | 8,500                                   | 8,500                                   | 8,500                                      | 8,500                                   |
| 4215                         | Pre-Construction Inspection           | 675                                     | 675                                     | 675                                        | 675                                     |
| 4216                         | Landscape and Irrigation              | 8,000                                   | 8,000                                   | 8,000                                      | 8,000                                   |
| 4217                         | Building Plan Review                  | 130,000                                 | 140,000                                 | 165,000                                    | 175,000                                 |
| 4223                         | Misc. Revisions                       | 1,000                                   | 1,000                                   | -                                          | 1,000                                   |
| 4224                         | Environmental Review Fee              | 1,000                                   | 1,000                                   | -                                          | 1,000                                   |
| 4225                         | Ext. of Approved App. Fees            | 2,112                                   | 2,112                                   | 2,112                                      | 2,112                                   |
| 4227                         | Variance App. Fees                    | 2,000                                   | 2,000                                   | 5,000                                      | 3,000                                   |
| 4228                         | Land Use Compliance                   | 7,500                                   | 12,500                                  | 15,000                                     | 12,500                                  |
| 4232                         | Temporary Use Permit                  | 2,000                                   | 2,000                                   | 2,000                                      | 2,000                                   |
| 4234                         | Mobilehome Inspection                 | 300                                     | 300                                     | 2,100                                      | 500                                     |
| 4235                         | Administrative Fees                   | 2,000                                   | 2,000                                   | 2,000                                      | 2,000                                   |
| 4237                         | Lot Line Adjustment                   | 2,000                                   | 2,000                                   | 2,000                                      | 2,000                                   |
| 4239                         | Inspection Fees                       | 6,000                                   | 8,000                                   | 10,000                                     | 10,000                                  |
| 4242                         | Misc. Building Fees                   | 2,000                                   | 2,000                                   | 2,000                                      | 2,000                                   |
| 4244                         | Set Back Fees                         | 8,000                                   | 8,000                                   | 8,000                                      | 8,000                                   |
| 4287                         | Code Enforcement Fees                 | 40,000                                  | 40,000                                  | 20,000                                     | 30,000                                  |
| 4300                         | Administration Fees/Deposits          | 45,000                                  | 80,000                                  | 85,000                                     | 69,500                                  |
| 4305                         | Engineering Inspection Fees           | 1,000                                   | 1,000                                   | 2,000                                      | 1,500                                   |
| 4306                         | Misc. Engineering                     | 7,000                                   | 7,000                                   | 7,000                                      | 7,000                                   |
|                              | <b>Subtotal, Charges for Services</b> | <b>\$ 353,087</b>                       | <b>\$ 420,087</b>                       | <b>\$ 455,387</b>                          | <b>\$ 473,787</b>                       |

**GENERAL FUND SUMMARY - REVENUES**

| Acct. No.                            | Account Name                                 | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------------------------------|----------------------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>Charges for Services: (cont.)</b> |                                              |                                |                                |                                   |                                |
| 4312                                 | Miscellaneous Planning                       | 2,500                          | 2,500                          | 3,000                             | 2,500                          |
| 4313                                 | Special Use Permit                           | 8,000                          | 8,000                          | 7,000                             | 8,000                          |
| 4881                                 | Adult Health and Fitness (8100)              | 9,000                          | 9,000                          | 9,000                             | 9,000                          |
| 4884                                 | Youth Health and Fitness (8100)              | -                              | -                              | 10,000                            | 15,000                         |
| 4885                                 | Youth Leisure (8100)                         | 5,760                          | 5,760                          | 5,700                             | 6,000                          |
| 4880                                 | Adult Education                              | 2,000                          | 2,000                          | 2,000                             | 2,000                          |
| 4881                                 | Adult Health and Fitness (8200)              | 12,000                         | 12,000                         | 12,000                            | 12,500                         |
| 4882                                 | Adult Leisure                                | 1,500                          | 1,500                          | 1,500                             | 1,700                          |
| 4884                                 | Youth Health and Fitness (8200)              | 38,000                         | 38,000                         | 38,000                            | 38,000                         |
| 4885                                 | Youth Leisure (8200)                         | 42,200                         | 42,200                         | 40,000                            | 42,500                         |
| 4886                                 | Senior Education                             | 1,500                          | 1,500                          | 1,000                             | 1,000                          |
| 4887                                 | Senior Health and Fitness                    | 9,715                          | 9,715                          | 6,500                             | 7,000                          |
| 4888                                 | Senior Leisure                               | 3,005                          | 3,005                          | 4,500                             | 6,300                          |
| 4882                                 | Adult Leisure (8710)                         | -                              | -                              | -                                 | 5,000                          |
| 4885                                 | Youth Leisure (8710)                         | -                              | -                              | -                                 | 10,000                         |
| 4888                                 | Senior Leisure (8710)                        | -                              | -                              | -                                 | 1,500                          |
| 4885                                 | Youth Leisure (8900)                         | 3,500                          | 3,500                          | 1,000                             | -                              |
| 4900                                 | Swimming Pool Fees                           | 16,150                         | 16,150                         | 17,000                            | 18,000                         |
| 4901                                 | Racquetball                                  | 7,944                          | 7,944                          | 7,000                             | 8,294                          |
| 4902                                 | Drop-in Fees                                 | 28,575                         | 28,575                         | 30,000                            | 32,125                         |
| 4910                                 | Swimming Instruction Fees                    | 18,262                         | 18,262                         | 18,000                            | 18,000                         |
| 4920                                 | "S.T.A.R.S." Before and After School Program | 709,000                        | 709,000                        | 750,000                           | 691,000                        |
| 4920                                 | Camps (8310)                                 | -                              | -                              | -                                 | 125,000                        |
| 4936                                 | Nutrition For Seniors                        | 8,832                          | 8,832                          | 8,832                             | 8,832                          |
| 4947                                 | False Alarm Revenues                         | 5,000                          | 5,000                          | 1,000                             | 5,000                          |
| 4954                                 | Field Enhancement Fee                        | 27,800                         | 27,800                         | 24,000                            | 27,800                         |
| 4969                                 | Police Reports                               | 10,000                         | 10,000                         | 10,000                            | 10,000                         |
| 4970                                 | "S.T.A.R.S." Late Fees                       | 2,500                          | 2,500                          | 3,000                             | 3,000                          |
| 4972                                 | Impound Fees                                 | 10,000                         | 10,000                         | 10,000                            | 10,000                         |
| 4975                                 | Field Lights                                 | 20,000                         | 20,000                         | 20,000                            | 20,000                         |
| 4994                                 | Non-resident fees (8200)                     | 2,500                          | 2,500                          | 3,500                             | 3,500                          |
| 4994                                 | "S.T.A.R.S." Non-resident fees (8300)        | 3,000                          | 3,000                          | 6,000                             | 6,000                          |
| 4997                                 | Rent Control Registration                    | 163,603                        | 163,603                        | 172,497                           | 235,534                        |
| 4700                                 | Special Events                               | -                              | -                              | -                                 | -                              |
| <b>Total Charges for Services</b>    |                                              | <b>\$ 1,524,933</b>            | <b>\$ 1,591,933</b>            | <b>\$ 1,677,416</b>               | <b>\$ 1,863,872</b>            |
| <b>Licenses and Permits</b>          |                                              |                                |                                |                                   |                                |
| 4201                                 | Business Licenses                            | \$ 115,000                     | \$ 115,000                     | \$ 100,000                        | \$ 115,000                     |
| 4210                                 | Erosion Control                              | 4,000                          | 4,000                          | 4,000                             | 4,000                          |
| 4211                                 | Building Permits                             | 200,000                        | 210,000                        | 220,000                           | 225,000                        |
| 4212                                 | Plumbing Permits                             | 23,000                         | 23,000                         | 25,000                            | 25,000                         |
| 4213                                 | Electrical Permits                           | 120,000                        | 120,000                        | 90,000                            | 90,000                         |
| 4218                                 | Sign Permits                                 | 1,500                          | 1,500                          | 1,500                             | 1,500                          |
| 4219                                 | Dog Licenses                                 | 2,000                          | 2,000                          | 2,000                             | 2,000                          |
| 4222                                 | Grading Permits                              | 5,250                          | 10,250                         | 12,000                            | 10,000                         |
| 4230                                 | Home Occupation Permits                      | 2,400                          | 2,400                          | 1,000                             | 2,400                          |
| 4233                                 | Mobilehome Installation                      | 10,000                         | 10,000                         | 10,000                            | 10,000                         |
| 4238                                 | Set-Down Permits                             | 750                            | 750                            | 750                               | 750                            |
| 4240                                 | Mechanical Permit                            | 13,000                         | 23,000                         | 20,000                            | 20,000                         |
| 4241                                 | Pool / Spa Permit                            | 18,000                         | 21,000                         | 25,000                            | 21,000                         |
| 4243                                 | Demolition Permit                            | 1,000                          | 1,000                          | 500                               | 1,000                          |
| 4250                                 | MHP Permit-to-Operate (GSD)                  | 36,646                         | 36,646                         | 36,646                            | 36,646                         |
| 4250                                 | MHP Permit-to-Operate (CDD)                  | 17,522                         | 17,522                         | 17,522                            | 17,522                         |
| 4403                                 | Yard Sale Permits                            | 250                            | 250                            | 250                               | 250                            |
| <b>Total Licenses and Permits</b>    |                                              | <b>\$ 570,318</b>              | <b>\$ 598,318</b>              | <b>\$ 566,168</b>                 | <b>\$ 582,068</b>              |

**GENERAL FUND SUMMARY - REVENUES**

| <b>Acct. No.</b>                     | <b>Account Name</b>                                     | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------------|---------------------------------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>Fines and Forfeitures</b>         |                                                         |                                         |                                         |                                            |                                         |
| 4281                                 | General Fines                                           | \$ 7,000                                | \$ 7,000                                | \$ 15,000                                  | \$ 10,000                               |
| 4283                                 | Parking Fines                                           | 10,000                                  | 10,000                                  | 2,000                                      | 5,000                                   |
| 4285                                 | Repossession Fees                                       | 1,000                                   | 1,000                                   | 1,000                                      | 1,000                                   |
| <b>Total Fines and Forfeitures</b>   |                                                         | <b>\$ 18,000</b>                        | <b>\$ 18,000</b>                        | <b>\$ 18,000</b>                           | <b>\$ 16,000</b>                        |
| <b>Use of Resources</b>              |                                                         |                                         |                                         |                                            |                                         |
| 4401                                 | Interest                                                | \$ 200,000                              | \$ 200,000                              | \$ 200,000                                 | \$ 200,000                              |
| 71-4401                              | Interest-Fire                                           | 60,000                                  | 60,000                                  | 60,000                                     | 60,000                                  |
| 4420                                 | Facilities Rental, Senior Ctr (8600)                    | 42,500                                  | 42,500                                  | 18,000                                     | 20,750                                  |
| 4420                                 | Facilities Rental, YPAC (8710)                          | -                                       | -                                       | -                                          | 250,000                                 |
| 4958                                 | Community Park/Center Rental                            | 89,813                                  | 89,813                                  | 89,000                                     | 90,000                                  |
| 4952                                 | Aquatics Rental                                         | 6,000                                   | 6,000                                   | 5,000                                      | 6,048                                   |
| <b>Total Use of Resources</b>        |                                                         | <b>\$ 398,313</b>                       | <b>\$ 398,313</b>                       | <b>\$ 372,000</b>                          | <b>\$ 626,798</b>                       |
| <b>Other Revenue</b>                 |                                                         |                                         |                                         |                                            |                                         |
| 4112                                 | Fire/Oak Glen                                           | \$ 49,000                               | \$ 49,000                               | \$ 49,000                                  | \$ 55,448                               |
| 4605                                 | Sale Maps/Copies/Publications                           | 1,000                                   | 1,000                                   | 100                                        | 500                                     |
| 4795                                 | Miscellaneous                                           | 111,580                                 | 111,580                                 | 130,000                                    | 125,000                                 |
| 4795                                 | Miscellaneous (3500)                                    | -                                       | -                                       | -                                          | 5,000                                   |
| 4795                                 | Miscellaneous (8500)                                    | 103,500                                 | 103,500                                 | 103,500                                    | 103,500                                 |
| 4795                                 | Miscellaneous (8710)                                    | 375,000                                 | 375,000                                 | -                                          | 283,500                                 |
| 71-4795                              | Miscellaneous-Fire                                      | 25,000                                  | 25,000                                  | 80,000                                     | 50,000                                  |
| 4993                                 | Crossing Guard Reimbursement                            | 22,671                                  | 22,671                                  | 21,000                                     | 21,227                                  |
| <b>Total Other Revenue</b>           |                                                         | <b>\$ 687,751</b>                       | <b>\$ 687,751</b>                       | <b>\$ 383,600</b>                          | <b>\$ 644,175</b>                       |
| <b>Due From Other Agencies</b>       |                                                         |                                         |                                         |                                            |                                         |
| 4520                                 | Motor Vehicle In-Lieu                                   | \$ 25,000                               | \$ 25,000                               | \$ 26,232                                  | \$ 25,000                               |
| 01-4520                              | MVLF--Triple Flip                                       | 5,109,909                               | 5,183,223                               | 5,183,223                                  | 5,442,384                               |
| <b>Total Due From Other Agencies</b> |                                                         | <b>\$ 5,134,909</b>                     | <b>\$ 5,208,223</b>                     | <b>\$ 5,209,455</b>                        | <b>\$ 5,467,384</b>                     |
| <b>Interfund Transfers</b>           |                                                         |                                         |                                         |                                            |                                         |
| 4999                                 | Due From:                                               |                                         |                                         |                                            |                                         |
|                                      | Gas Tax                                                 | \$ 81,000                               | \$ 81,000                               | \$ 81,000                                  | \$ 81,000                               |
|                                      | Successor Agency to the Yucaipa<br>Redevelopment Agency | 112,000                                 | 112,000                                 | 112,000                                    | 112,000                                 |
|                                      | Traffic Safety                                          | 24,610                                  | 24,610                                  | 24,610                                     | 24,610                                  |
|                                      | Paramedic Fund                                          | 1,077,500                               | 1,077,500                               | 1,077,500                                  | 1,077,500                               |
|                                      | Fire/Paramedic/Oak Glen<br>Administrative Costs         | 35,715                                  | 35,715                                  | 49,000                                     | 55,448                                  |
|                                      | E.I.P. Interest                                         | 65,000                                  | 65,000                                  | 65,000                                     | 65,000                                  |
|                                      | C.I.P. Admin.                                           | 720,000                                 | 720,000                                 | 720,000                                    | 720,000                                 |
|                                      | C.F.D. Admin.                                           | 20,000                                  | 20,000                                  | 20,000                                     | 20,000                                  |
|                                      | L.L.M.D. Admin.                                         | 40,000                                  | 40,000                                  | 40,000                                     | 40,000                                  |
| <b>Total Interfund Transfers</b>     |                                                         | <b>\$ 2,175,825</b>                     | <b>\$ 2,175,825</b>                     | <b>\$ 2,189,110</b>                        | <b>\$ 2,195,558</b>                     |





**MAJOR FUNCTIONS**

The Administrative Services Department is primarily an internal service department providing service to all City operating departments. The department is responsible for finance, budgeting and accounting, risk management and human resources functions. This department manages various grant programs (including Community Development Block Grants and law enforcement grants) and is responsible for coordinating all external financing, the investment of City funds, and the preparation of the annual operations and capital budgets. In addition, the department is responsible for the provision of service to the community in the area of Animal Control, in coordination with the General Services Department. The department has taken the lead role in the dissolution of the former Yucaipa Redevelopment Agency.

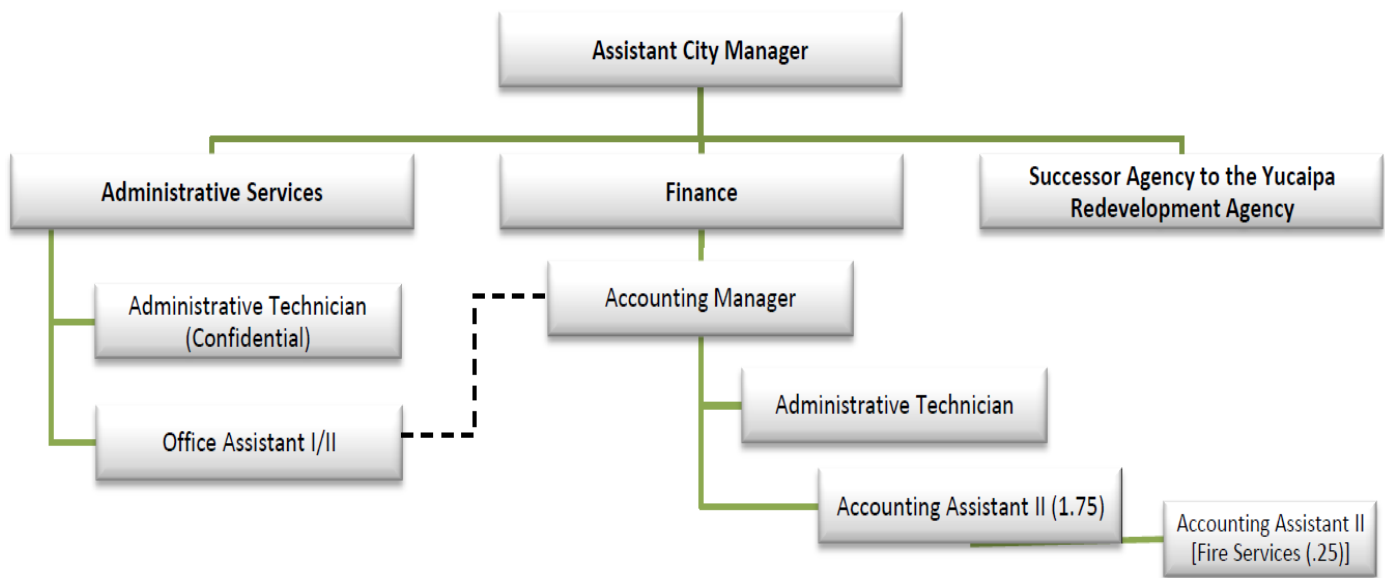
**MAJOR ACHIEVEMENTS FOR 2018-2019**

- ◆ Was awarded the Distinguished Budget Presentation Award through the Governmental Finance Officers Association (GFOA) and the Operating Budgeting Excellence Award through the California Society of Municipal Finance Officers (CSMFO).
- ◆ Coordinated the implementation of the User Fee Study, in conjunction with the Public Works and Community Development Departments.
- ◆ Developed and implemented the BE KIND Yucaipa program.
- ◆ Progressed development efforts relative to the potential Enhanced Infrastructure Financing District for the College Village.
- ◆ Implemented and facilitated the progress tracking of performance measures.

**MAJOR GOALS FOR 2019-2020**

- ◆ Continue development of the Enhanced Infrastructure Financing District for the College Village, as appropriate.
- ◆ Facilitate additional Enhanced Infrastructure Financing Districts or other Financing alternatives, as directed by City Council.
- ❖ *Facilitate the ongoing organizational efforts associated with the enhanced customer service goals articulated in the 2019/2020 Goals & Objectives process .*

❖ *Indicates Customer Service-related goal.*



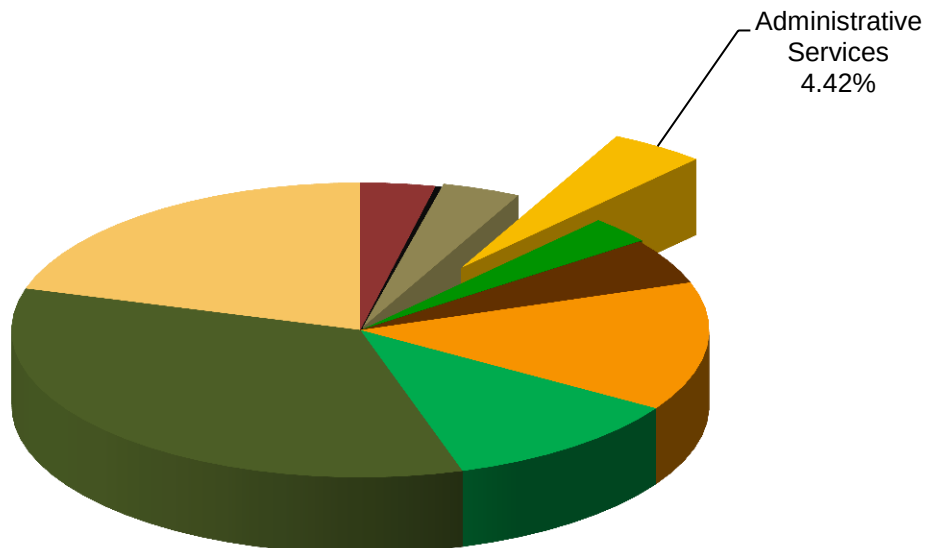
## DEPARTMENT BUDGET SUMMARY

### Administrative Services

|                                  | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>              |                                |                                |                                   |                                |
| Administrative Services          | \$ 787,856                     | \$ 787,856                     | \$ 739,522                        | \$ 812,149                     |
| Finance                          | 469,692                        | 469,692                        | 401,468                           | 488,142                        |
| <b>Total Department Expenses</b> | <b>\$ 1,257,548</b>            | <b>\$ 1,257,548</b>            | <b>\$ 1,140,990</b>               | <b>\$ 1,300,291</b>            |

|                                  | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>REVENUES</b>                  |                                |                                |                                   |                                |
| Administrative Services          | \$ 2,000                       | \$ 2,000                       | \$ 2,000                          | \$ 2,000                       |
| Finance                          | 115,000                        | 115,000                        | 100,000                           | 115,000                        |
| <b>Total Department Revenues</b> | <b>\$ 117,000</b>              | <b>\$ 117,000</b>              | <b>\$ 102,000</b>                 | <b>\$ 117,000</b>              |

### GENERAL FUND BUDGET



**MAJOR FUNCTIONS**

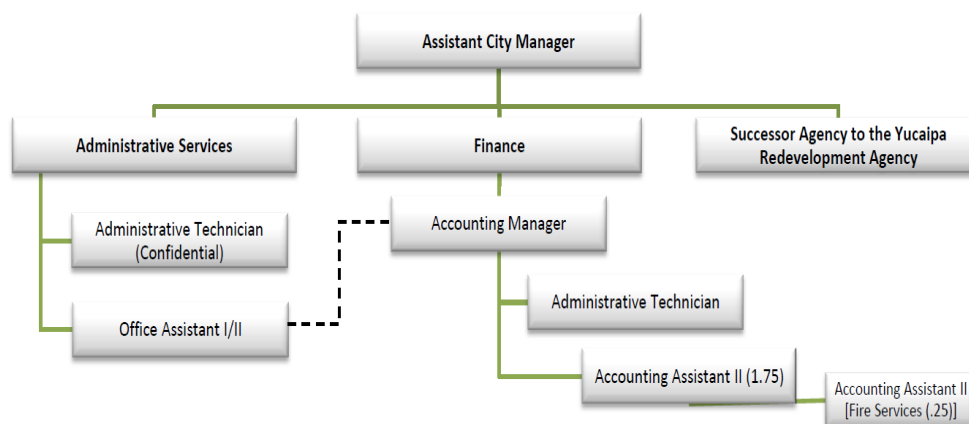
The Administrative Services Division is responsible for providing internal administrative support to all operating departments in the areas of Finance, Personnel and Risk Management. The division is responsible for providing the lead role in front counter customer service at City Hall and is responsible for cashiering and reception services. The division consistently assists other City departments by providing clerical support to other departments and to other administrative staff in a variety of areas, as necessary. In addition, this division is responsible for coordinating the development and production of the City's Annual Budget document. Department Director acts as City's representative on Board of Directors for Public Agency Risk Sharing Authority of California (PARSAC), serving presently as Agency Treasurer. Facilitated the personnel activities, in conjunction with all of the City's departments for the effective recruitment, selection, on-boarding, discipline and training of employees.

**MAJOR ACHIEVEMENTS FOR 2018-2019**

- ◆ Implemented enhancements to the City's budget document by introducing the use of performance measures as recommended by the GFOA and CSMFO, focusing initially on Customer Service and progressing from there.
- ◆ Facilitated Animal License Canvassing Program to ensure compliance, and also worked with County officials to review renewal program and overall effectiveness of the program.
- ◆ Continued the coordination and implementation of safety inspections for all City facilities, parks, vehicles, and safety-related equipment (i.e. first-aid kits and AEDs) to ensure proper maintenance and operation for the safety of employees and the public, pursuant to the provisions of the Injury and Illness Prevention Program.
- ◆ Facilitated employee placement through various partnerships including the iSEEK internship program with Crafton Hills College, the Work-Study Program with the University of Redlands, the worker-placement program with People Ready, and Operation M.O.N.E.Y. with the Regional Operational Program (ROP).
- ◆ Continued to conduct the Safety Bingo game to maintain safety awareness and positive morale among City staff.
- ◆ Developed and conducted New Employee Welcome and Orientation program for part-time employees.
- ◆ Completed and implemented a comprehensive update of the City's Purchasing Policies and Procedures.
- ◆ Completed initial draft of comprehensive update of City's Personnel Rules, including an employee handbook.

**MAJOR GOALS FOR 2019-2020**

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>◆ Complete the development and implementation of an employee handbook to enhance organizational consistency.</li> <li>◆ Perpetuate transparency and accountability to the citizens of Yucaipa by facilitating the review of performance measures related to Customer Service for inclusion in the annual budget as recommended by the GFOA and CSMFO.</li> <li>◆ Develop and conduct New Employee Welcome and Orientation.</li> <li>◆ Develop and implement a Customer Service Information Liaison function in order to satisfy the varying inquiries of the public and/or staff.</li> </ul> | <p><b><u>PERFORMANCE MEASURES</u></b><br/><i>Focus on Customer Service</i></p> <ul style="list-style-type: none"> <li>◆ New employee handbook completed and distributed to employees by January 1, 2020 to provide clarity and consistency for City personnel.</li> <li>◆ Facilitate a monthly review of performance measures to hold the City accountable to its citizens based on the goals set forth for the fiscal year.</li> <li>◆ Develop an orientation program for full-time employees, in conjunction with HR and other pertinent staff, by November 1, 2019. Orientation program to be implemented for all new employees by January 1, 2020.</li> <li>◆ Coordinate and facilitate a weekly informational update report for providing up-to-date information to the public by September 2019.</li> </ul> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



**DIVISION BUDGET SUMMARY****Administrative Services Department****Administrative Services - 1500**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |                                         |                                            |                                         |
| Salaries and Benefits          | \$ 450,598                              | \$ 450,598                              | \$ 421,072                                 | \$ 469,606                              |
| Operating Expenses             | 337,258                                 | 337,258                                 | 318,450                                    | 342,543                                 |
| Capital Outlay                 | -                                       | -                                       | -                                          | -                                       |
| <b>Total Division Expenses</b> | <b>\$ 787,856</b>                       | <b>\$ 787,856</b>                       | <b>\$ 739,522</b>                          | <b>\$ 812,149</b>                       |
|                                |                                         |                                         |                                            |                                         |
|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
| <b>REVENUES</b>                |                                         |                                         |                                            |                                         |
| Dog Licenses                   | \$ 2,000                                | \$ 2,000                                | \$ 2,000                                   | \$ 2,000                                |
| <b>Total Division Revenues</b> | <b>\$ 2,000</b>                         | <b>\$ 2,000</b>                         | <b>\$ 2,000</b>                            | <b>\$ 2,000</b>                         |

**ADMINISTRATIVE SERVICES DEPARTMENT - ADMINISTRATIVE SERVICES DIVISION - 1500**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 312,751                              | \$ 312,751                              | \$ 293,816                                 | \$ 326,843                              |
| 5112             | Temporary                        | 7,500                                   | 7,500                                   | 6,009                                      | 7,500                                   |
| 5118             | Allotment                        | 39,420                                  | 39,420                                  | 37,778                                     | 39,420                                  |
| 5140             | Auto Allowance                   | 3,000                                   | 3,000                                   | 3,000                                      | 3,000                                   |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 14,411                                  | 14,411                                  | 14,411                                     | 15,045                                  |
| 5131             | PERS                             | 53,741                                  | 53,741                                  | 48,307                                     | 57,198                                  |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 9,492                                   | 9,492                                   | 8,644                                      | 9,894                                   |
| 5135             | Life Insurance                   | 900                                     | 900                                     | 332                                        | 900                                     |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 9,383                                   | 9,383                                   | 8,777                                      | 9,805                                   |
| 5145             | Cell Phone Allowance             | -                                       | -                                       | -                                          | -                                       |
| 5201             | Dues and Publications            | 1,650                                   | 1,650                                   | 1,650                                      | 1,850                                   |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | 3,900                                   | 3,900                                   | 3,900                                      | 2,800                                   |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | 800                                     | 800                                     | 800                                        | 800                                     |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 24,600                                  | 24,600                                  | 24,600                                     | 25,760                                  |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 22,000                                  | 22,000                                  | 22,000                                     | 28,680                                  |
| 5221             | Printing and Advertising         | 8,600                                   | 8,600                                   | 5,500                                      | 6,945                                   |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | 275,708                                 | 275,708                                 | 260,000                                    | 275,708                                 |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 787,856</b>                       | <b>\$ 787,856</b>                       | <b>\$ 739,522</b>                          | <b>\$ 812,149</b>                       |

**MAJOR DIVISIONAL BUDGET CHANGES**

**Fund:** General Fund  
**Department:** Administrative Services  
**Division:** Administrative Services - 1500

|           |                               | Reason for Adjustment                                                                                                                                                                                                                                                                                                                                                                                                                       | Net Adjustment |
|-----------|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS contribution rate.                                                                                                                                                                                                                                                                                                                                                                           | \$ 19,008      |
| 5203      | Travel and Meetings           | Decrease due to GFOA conference held in southern California every other year.                                                                                                                                                                                                                                                                                                                                                               | (1,100)        |
| 5210      | Professional Services         | Increase due to new parking citation processing vendor. Previous vendor terminated their agreement with the City as they no longer provide these services. In addition, the Department of Administrative Services aims to increase employee recruiting and onboarding efficiency in the area of Human Resources by implementing online hiring and onboarding software programs through NeoGov, a top provider of public sector HR services. | 1,160          |
| 5220      | Misc./Special Dept. Exp       | Increase due to increased cost of drug screening services.                                                                                                                                                                                                                                                                                                                                                                                  | 6,680          |

**MAJOR FUNCTIONS**

The Finance Division of the Administrative Services Department is responsible for the administration of financial record keeping and reporting functions for the City and the Successor Agency to the Yucaipa Redevelopment Agency. Other major functions include budget control, cash management, accounts payable and receivable, payroll, grant administration, capital project accounting and the administration of the City's Business License program. The General Fund and all other funds (i.e., Special Revenue, Debt Service, Capital Projects, Internal Service and Trust Funds) are administered by the Finance Division.

**MAJOR ACHIEVEMENTS FOR 2018-2019**

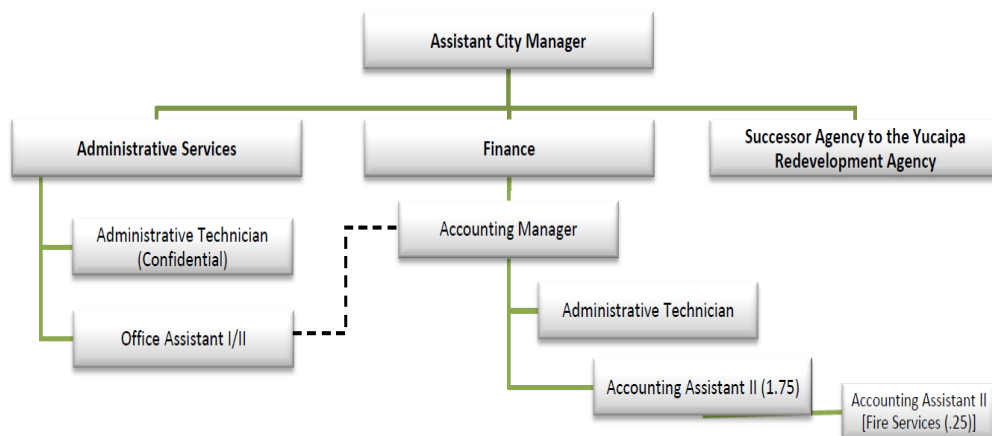
- ◆ Prepared the Comprehensive Annual Financial Report (CAFR) that presents an accurate picture of the City to the public, and received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the FY 2017/18 CAFR.
- ◆ Facilitated the annual independent audit process resulting in an unmodified audit opinion, with no material exceptions.
- ◆ Effectively and efficiently served both internal and external stakeholders through the production of approximately 2,000 Business Licenses, 3,400 vendor checks and 4,500 payroll checks and direct deposits to employees, and by receipting approximately 6,500 cashier transactions.
- ◆ In conjunction with GIS staff, implemented a publicly available business license lookup and mapping function on the City's website.

**MAJOR GOALS FOR 2019-2020**

- ◆ Initiate and implement payment by card processing to vendors via City's banking relationship.
- ◆ Initiate and implement the transition to an electronic Time & Attendance System which will enhance the accuracy and consistency relative to the application of payroll procedures.
- ◆ Develop and implement a publicly available business license lookup and mapping function for the City website.
- ◆ Identify critical benchmarks and develop metric tracking methodologies in order to further streamline and enhance purchase order and invoice processing to the most expedient and industry efficient manner, utilizing available software and staff resources to the fullest extent.

**PERFORMANCE MEASURES*****Focus on Customer Service***

- ◆ Develop policies and procedures relative to vendor payment through card, via City's banking vendor and perform vendor outreach by August 2018. Work with banking and software contacts in order for anticipated launch of payment processing in August 2019.
- ◆ Establish policy for searchable business licensee data, develop policy for maintenance of website data, and develop the website lookup interface by September 2018. Implement licensee lookup on City's website with assistance from IT/GIS staff by November 2018.



**DIVISION BUDGET SUMMARY****Administrative Services Department****Finance - 1400**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |                                         |                                            |                                         |
| Salaries and Benefits          | \$ 410,192                              | \$ 410,192                              | \$ 342,668                                 | \$ 427,282                              |
| Operating Expenses             | 59,500                                  | 59,500                                  | 58,800                                     | 60,860                                  |
| Capital Outlay                 | -                                       | -                                       | -                                          | -                                       |
| <b>Total Division Expenses</b> | <b>\$ 469,692</b>                       | <b>\$ 469,692</b>                       | <b>\$ 401,468</b>                          | <b>\$ 488,142</b>                       |

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>REVENUES</b>                |                                         |                                         |                                            |                                         |
| Business License Fees          | \$ 115,000                              | \$ 115,000                              | \$ 100,000                                 | \$ 115,000                              |
| <b>Total Division Revenues</b> | <b>\$ 115,000</b>                       | <b>\$ 115,000</b>                       | <b>\$ 100,000</b>                          | <b>\$ 115,000</b>                       |



**ADMINISTRATIVE SERVICES DEPARTMENT - FINANCE DIVISION- 1400**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 284,494                              | \$ 284,494                              | \$ 250,422                                 | \$ 297,297                              |
| 5112             | Temporary                        | -                                       | -                                       | -                                          | -                                       |
| 5118             | Allotment                        | 49,275                                  | 49,275                                  | 38,873                                     | 49,275                                  |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | 500                                     | 500                                     | 100                                        | 500                                     |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 12,802                                  | 12,802                                  | 5,232                                      | 13,378                                  |
| 5131             | PERS                             | 48,886                                  | 48,886                                  | 37,429                                     | 52,027                                  |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 4,125                                   | 4,125                                   | 3,420                                      | 4,311                                   |
| 5135             | Life Insurance                   | 1,125                                   | 1,125                                   | 322                                        | 1,125                                   |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 8,535                                   | 8,535                                   | 6,421                                      | 8,919                                   |
| 5145             | Cell Phone Allowance             | 450                                     | 450                                     | 450                                        | 450                                     |
| 5201             | Dues and Publications            | 1,100                                   | 1,100                                   | 1,100                                      | 1,210                                   |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | -                                       | -                                       | -                                          | -                                       |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | 1,500                                   | 1,500                                   | 1,500                                      | 1,500                                   |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 54,900                                  | 54,900                                  | 54,900                                     | 56,850                                  |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | -                                       | -                                       | -                                          | -                                       |
| 5221             | Printing and Advertising         | 2,000                                   | 2,000                                   | 1,300                                      | 1,300                                   |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 469,692</b>                       | <b>\$ 469,692</b>                       | <b>\$ 401,468</b>                          | <b>\$ 488,142</b>                       |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** Administrative Services  
**Division:** Finance - 1400

|           |                               | Reason for Adjustment                                             | Net Adjustment |
|-----------|-------------------------------|-------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS contribution rate. | \$ 16,706      |
| 5210      | Professional Services         | Reflects increase for payroll processing fees and tax service.    | 1,950          |

**MAJOR FUNCTIONS**

The City of Yucaipa was incorporated on November 27, 1989. It is a "General Law" city governed by the City Council/City Manager form of government. The City observes State laws and the City Council has the power to make and enforce all laws and regulations with respect to municipal affairs.

The City Council appoints the City Manager and the City Attorney and members of all advisory boards, commissions and committees. The Council is responsible for providing policy direction to staff, approving the annual budget, approving land use decisions and approving capital projects. The City Council also serves as the Board of Directors for the Successor Agency to the Yucaipa Redevelopment Agency.

**MAJOR ACHIEVEMENTS FOR 2018-2019**

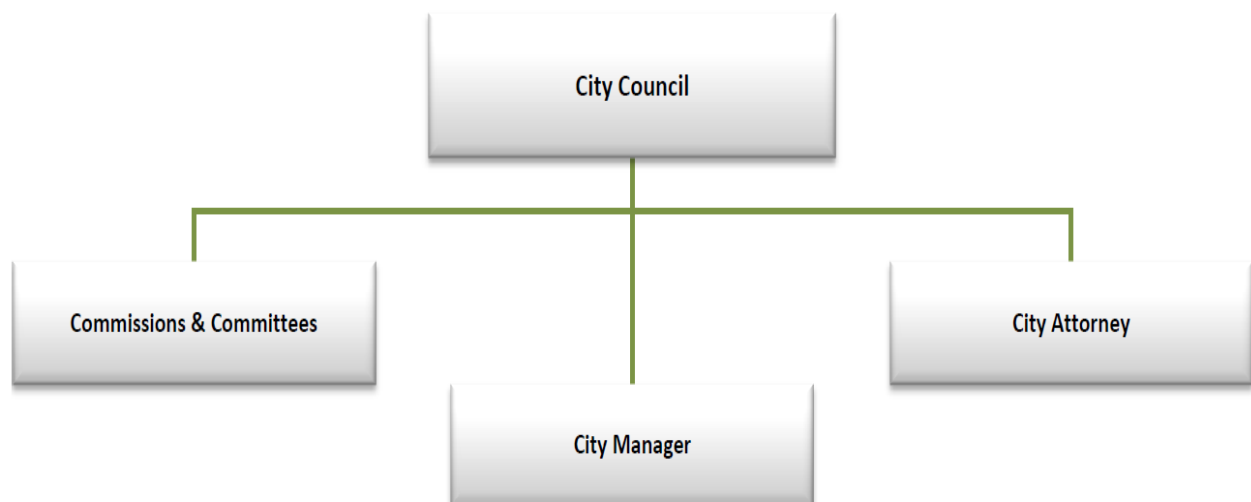
- ◆ Reinvigorated Market Nights (Uptown Friday Nights).
- ◆ Completed the design and construction of the Equestrian Arena cover.
- ◆ Implemented Customer Service Enhancement Program.
- ◆ Pursued Innovation Center grants and partnerships.
- ◆ Continued implementing CERT/Community Policing Programs.
- ◆ Successfully pursued funding for several North Bench Water Resources Projects.
- ◆ Pursued grants and partnerships for a number of infrastructure improvement projects.
- ◆ Started construction of Fremont Basin and Bridge.

**MAJOR GOALS FOR 2019-2020**

- ◆ Complete AVA Overlay District Ordinance / Master Plan.
- ◆ Start construction of Yucaipa Gateway Improvements (wall, underground electricity, bridge).
- ◆ Facilitate additional sit-down restaurants in the Historic Uptown.
- ◆ Continue to pursue Dunlap Park / Five Winds Park grants and partnerships.
- ◆ Fully implement enhanced Keep Yucaipa Clean Program.
- ◆ Start construction of Phase I of Wilson III Basins/Channels project.
- ◆ Start construction of Pendleton Basin and Bridge.

**PERFORMANCE MEASURES*****Focus on Customer Service***

- ◆ Complete by February 1, 2020.
- ◆ Start construction by September 1, 2020.
- ◆ Facilitate construction of three new restaurants to be under construction by January 1, 2020.
- ◆ Apply for at least three grants for the two projects by March 1, 2020.
- ◆ Initiate construction by June 30, 2020.
- ◆ Initiate construction by January 1, 2020.

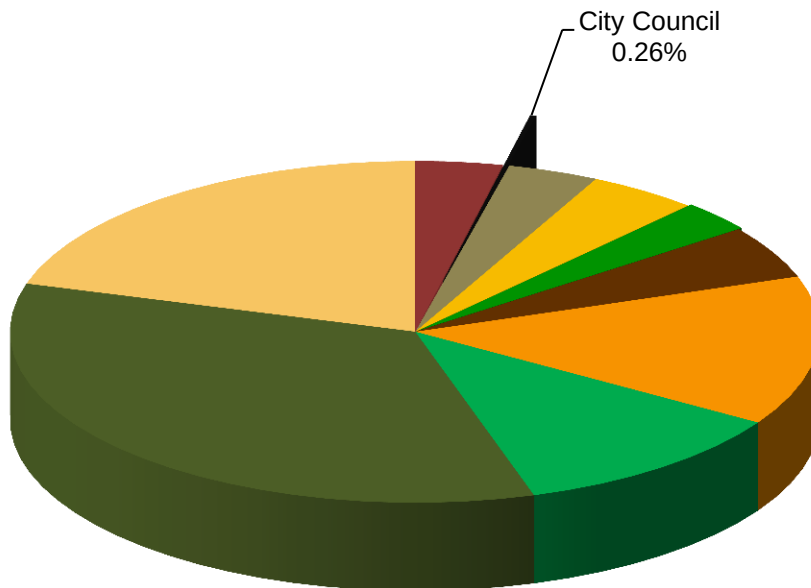


## DEPARTMENT BUDGET SUMMARY

### City Council - 1200

|                                  | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>              |                                |                                |                                   |                                |
| Salaries and Benefits            | \$ 42,645                      | \$ 42,645                      | \$ 42,645                         | \$ 42,645                      |
| Operating Expenses               | 33,290                         | 33,290                         | 33,290                            | 33,290                         |
| Capital Outlay                   | -                              | -                              | -                                 | -                              |
| <b>Total Department Expenses</b> | <b>\$ 75,935</b>               | <b>\$ 75,935</b>               | <b>\$ 75,935</b>                  | <b>\$ 75,935</b>               |

### GENERAL FUND BUDGET



## CITY COUNCIL - 1200

| Acct. No.    | Account Name                     | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| 5110         | Salaries                         | \$ -                           | \$ -                           | \$ -                              | \$ -                           |
| 5112         | Temporary                        | 30,000                         | 30,000                         | 30,000                            | 30,000                         |
| 5118         | Allotment                        | -                              | -                              | -                                 | -                              |
| 5140         | Auto Allowance                   | 9,000                          | 9,000                          | 9,000                             | 9,000                          |
| 5120         | Overtime                         | -                              | -                              | -                                 | -                              |
| 5125         | Self-Insurance Transfer          | -                              | -                              | -                                 | -                              |
| 5130         | Worker's Compensation            | 1,350                          | 1,350                          | 1,350                             | 1,350                          |
| 5131         | PERS                             | -                              | -                              | -                                 | -                              |
| 5133         | Unemployment                     | -                              | -                              | -                                 | -                              |
| 5134         | Payroll Tax                      | 2,295                          | 2,295                          | 2,295                             | 2,295                          |
| 5135         | Life Insurance                   | -                              | -                              | -                                 | -                              |
| 5136         | Vision                           | -                              | -                              | -                                 | -                              |
| 5137         | Deferred Compensation            | -                              | -                              | -                                 | -                              |
| 5145         | Cell Phone Allowance             | -                              | -                              | -                                 | -                              |
| 5201         | Dues and Publications            | -                              | -                              | -                                 | -                              |
| 5202         | Postage                          | -                              | -                              | -                                 | -                              |
| 5203         | Travel and Meetings              | 7,500                          | 7,500                          | 7,500                             | 7,500                          |
| 5205         | Utilities                        | -                              | -                              | -                                 | -                              |
| 5206         | Office Supplies                  | -                              | -                              | -                                 | -                              |
| 5207         | Telephone                        | 6,600                          | 6,600                          | 6,600                             | 6,600                          |
| 5208         | Equipment Rental                 | -                              | -                              | -                                 | -                              |
| 5209         | Professional Services, M.H.      | -                              | -                              | -                                 | -                              |
| 5210         | Professional Services            | -                              | -                              | -                                 | -                              |
| 5211         | Professional Services, Legal     | -                              | -                              | -                                 | -                              |
| 5212         | Special Supplies                 | -                              | -                              | -                                 | -                              |
| 5213         | General Supplies                 | -                              | -                              | -                                 | -                              |
| 5214         | Vandalism                        | -                              | -                              | -                                 | -                              |
| 5215         | Election Expense                 | -                              | -                              | -                                 | -                              |
| 5216         | Volunteer Support                | -                              | -                              | -                                 | -                              |
| 5217         | Building Repair and Maintenance  | -                              | -                              | -                                 | -                              |
| 5218         | Hazardous Waste Expense          | -                              | -                              | -                                 | -                              |
| 5219         | City Reimbursable Services       | -                              | -                              | -                                 | -                              |
| 5220         | Misc./Special Dept. Expense      | 1,690                          | 1,690                          | 1,690                             | 1,690                          |
| 5221         | Printing and Advertising         | -                              | -                              | -                                 | -                              |
| 5222         | Equipment Maintenance            | -                              | -                              | -                                 | -                              |
| 5223         | Uniform Expense                  | -                              | -                              | -                                 | -                              |
| 5225         | Animal Control                   | -                              | -                              | -                                 | -                              |
| 5301         | Interest, Capital Lease          | -                              | -                              | -                                 | -                              |
| 5302         | Principal Payment, Capital Lease | -                              | -                              | -                                 | -                              |
| 5401         | Community Funding                | 17,500                         | 17,500                         | 17,500                            | 17,500                         |
| 9100         | Capital Outlay                   | -                              | -                              | -                                 | -                              |
| 9200         | Capital Projects                 | -                              | -                              | -                                 | -                              |
| 9900         | Contingency                      | -                              | -                              | -                                 | -                              |
| <b>Total</b> |                                  | <b>\$ 75,935</b>               | <b>\$ 75,935</b>               | <b>\$ 75,935</b>                  | <b>\$ 75,935</b>               |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** City Council - 1200

**Reason for Adjustment**

**Net Adjustment**

**Nothing to Report**

**MAJOR FUNCTIONS**

The City Manager is the Chief Administrative Officer of the City. Under the direction of the City Council, the City Manager is responsible for the efficient and effective operation of all city functions. This department implements Council policies, programs and directives and is responsible for the annual presentation of the City's budget document. The City Manager serves as an advisor to the City Council on matters of finance, administration, resource allocation and future needs of the community. In addition, the City Manager serves as the City Treasurer and Executive Director of the Successor Agency.

**MAJOR ACHIEVEMENTS FOR 2018-2019**

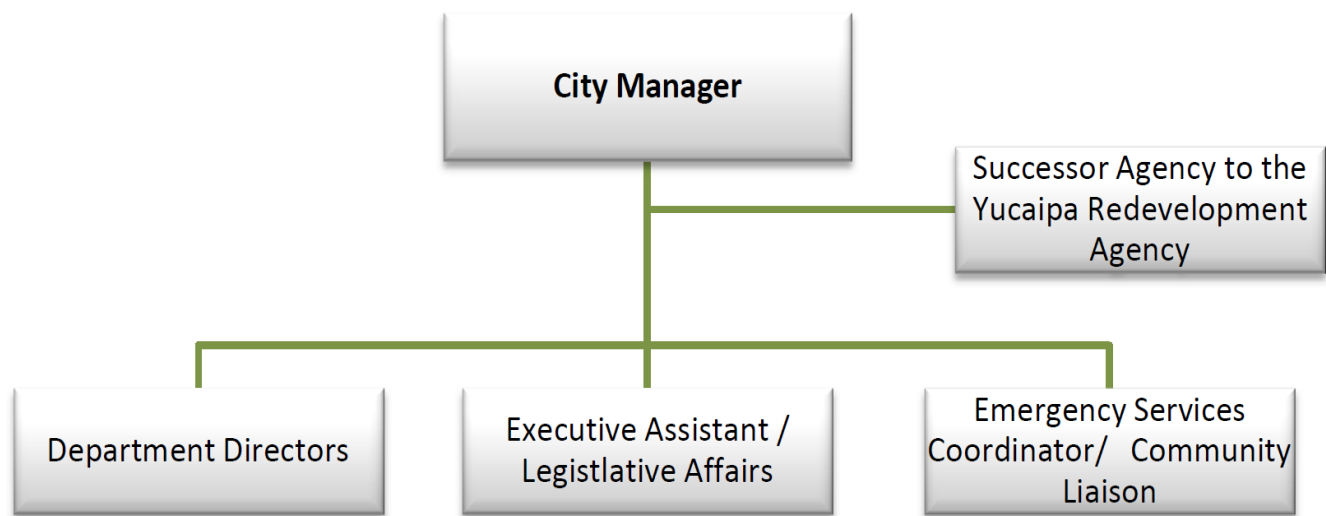
- ◆ Fully implemented Neighborhood Watch & Crime-Free Multi-family home projects in collaboration with the Police Department.
- ◆ Successfully implemented multidisciplinary programming at the Performing Arts Center.
- ◆ Implemented site visits for Community Service Programs and Facilities Maintenance.
- ◆ In collaboration with Administrative Services and other Departments, oversaw implementation of customer service oriented performance measure program.
- ◆ Reported on Customer Service survey results.

**MAJOR GOALS FOR 2019-2020**

- ◆ Ensure the City has robust, cost effective programming at the Performing Arts Center while promoting local cultural art opportunities.
- ◆ Pursue grant funding/partnerships for and, if successful, start construction of the infrastructure necessary to support the Innovation Center at the College Village.
- ◆ Continue to monitor, report on, and oversee implementation of Departmental Performance Measures.
- ◆ Complete Wildwood Interchange PSR.
- ◆ Start construction of new City Yard.
- ◆ Start Phase 1 construction of Oak Glen Creek Specific Plan.
- ◆ Continue to grow quality festivals/events programming in the community.

**PERFORMANCE MEASURES*****Focus on Customer Service***

- ◆ Ensure a minimum of 12 outdoor and 24 indoor events are scheduled during FY 19/20 at YPAC.
- ◆ Apply for at least 3 grants during FY 19/20.
- ◆ Report on status of customer service oriented performance measures at least twice in FY 19/20.
- ◆ Complete PSR by March 1, 2020.
- ◆ Start construction by March 1, 2020.
- ◆ Start construction of basins/channel by June 30, 2020.
- ◆ Add 30 Year Anniversary event in November 2019.

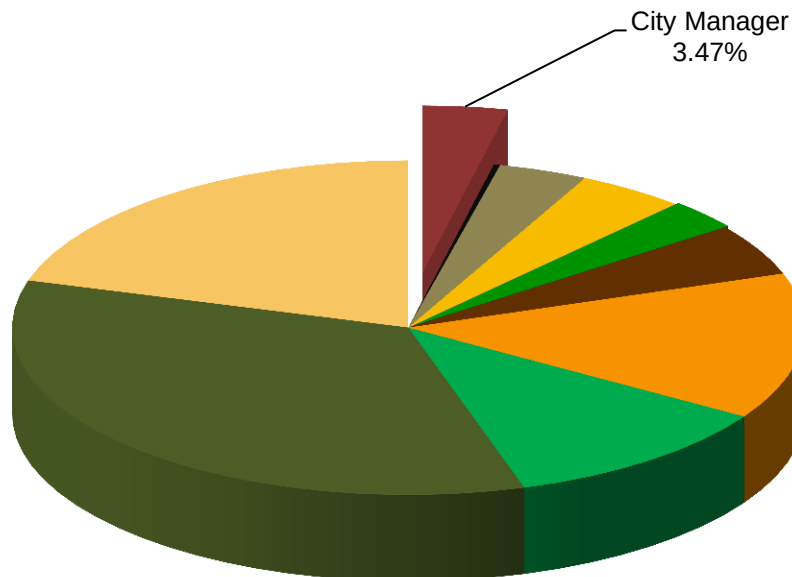


## DEPARTMENT BUDGET SUMMARY

### City Manager - 1100

|                                  | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>              |                                |                                |                                   |                                |
| Salaries and Benefits            | \$ 582,386                     | \$ 582,386                     | \$ 576,542                        | \$ 606,144                     |
| Operating Expenses               | 414,970                        | 414,970                        | 266,780                           | 414,970                        |
| Capital Outlay                   | -                              | -                              | -                                 | -                              |
| <b>Total Department Expenses</b> | <b>\$ 997,356</b>              | <b>\$ 997,356</b>              | <b>\$ 843,322</b>                 | <b>\$ 1,021,114</b>            |

### GENERAL FUND BUDGET





## CITY MANAGER - 1100

| Acct. No.    | Account Name                     | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| 5110         | Salaries                         | \$ 395,023                     | \$ 395,023                     | \$ 395,023                        | \$ 412,808                     |
| 5112         | Temporary                        | 10,000                         | 10,000                         | 10,000                            | 10,000                         |
| 5118         | Allotment                        | 39,420                         | 39,420                         | 39,420                            | 39,420                         |
| 5140         | Auto Allowance                   | -                              | -                              | -                                 | -                              |
| 5120         | Overtime                         | -                              | -                              | -                                 | -                              |
| 5125         | Self-Insurance Transfer          | -                              | -                              | -                                 | -                              |
| 5130         | Worker's Compensation            | 18,226                         | 18,226                         | 18,226                            | 19,026                         |
| 5131         | PERS                             | 67,878                         | 67,878                         | 67,878                            | 72,241                         |
| 5133         | Unemployment                     | 10,000                         | 10,000                         | 5,104                             | 10,000                         |
| 5134         | Payroll Tax                      | 6,493                          | 6,493                          | 6,493                             | 6,751                          |
| 5135         | Life Insurance                   | 1,200                          | 1,200                          | 351                               | 1,200                          |
| 5136         | Vision                           | 5,880                          | 5,880                          | 5,880                             | 6,240                          |
| 5137         | Deferred Compensation            | 28,266                         | 28,266                         | 28,167                            | 28,458                         |
| 5145         | Cell Phone Allowance             | -                              | -                              | -                                 | -                              |
| 5201         | Dues and Publications            | 3,530                          | 3,530                          | 3,530                             | 3,530                          |
| 5202         | Postage                          | -                              | -                              | -                                 | -                              |
| 5203         | Travel and Meetings              | 6,500                          | 6,500                          | 6,500                             | 6,500                          |
| 5205         | Utilities                        | -                              | -                              | -                                 | -                              |
| 5206         | Office Supplies                  | 13,000                         | 13,000                         | 13,000                            | 13,000                         |
| 5207         | Telephone                        | -                              | -                              | -                                 | -                              |
| 5208         | Equipment Rental                 | -                              | -                              | -                                 | -                              |
| 5209         | Professional Services, M.H.      | -                              | -                              | -                                 | -                              |
| 5210         | Professional Services            | 85,500                         | 85,500                         | 40,000                            | 85,500                         |
| 5211         | Professional Services, Legal     | 300,000                        | 300,000                        | 200,000                           | 300,000                        |
| 5212         | Special Supplies                 | -                              | -                              | -                                 | -                              |
| 5213         | General Supplies                 | -                              | -                              | -                                 | -                              |
| 5214         | Vandalism                        | -                              | -                              | -                                 | -                              |
| 5215         | Election Expense                 | -                              | -                              | -                                 | -                              |
| 5216         | Volunteer Support                | -                              | -                              | -                                 | -                              |
| 5217         | Building Repair and Maintenance  | -                              | -                              | -                                 | -                              |
| 5218         | Hazardous Waste Expense          | -                              | -                              | -                                 | -                              |
| 5219         | City Reimbursable Services       | -                              | -                              | -                                 | -                              |
| 5220         | Misc./Special Dept. Expense      | 3,690                          | 3,690                          | 1,000                             | 3,690                          |
| 5221         | Printing and Advertising         | 2,750                          | 2,750                          | 2,750                             | 2,750                          |
| 5222         | Equipment Maintenance            | -                              | -                              | -                                 | -                              |
| 5223         | Uniform Expense                  | -                              | -                              | -                                 | -                              |
| 5225         | Animal Control                   | -                              | -                              | -                                 | -                              |
| 5301         | Interest, Capital Lease          | -                              | -                              | -                                 | -                              |
| 5302         | Principal Payment, Capital Lease | -                              | -                              | -                                 | -                              |
| 5401         | Community Funding                | -                              | -                              | -                                 | -                              |
| 9100         | Capital Outlay                   | -                              | -                              | -                                 | -                              |
| 9200         | Capital Projects                 | -                              | -                              | -                                 | -                              |
| 9900         | Contingency                      | -                              | -                              | -                                 | -                              |
| <b>Total</b> |                                  | <b>\$ 997,356</b>              | <b>\$ 997,356</b>              | <b>\$ 843,322</b>                 | <b>\$ 1,021,114</b>            |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** City Manager - 1100

### Reason for Adjustment

### Net Adjustment

|           |                               |                                                                   |           |
|-----------|-------------------------------|-------------------------------------------------------------------|-----------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS contribution rate. | \$ 23,758 |
|-----------|-------------------------------|-------------------------------------------------------------------|-----------|

**MAJOR FUNCTIONS**

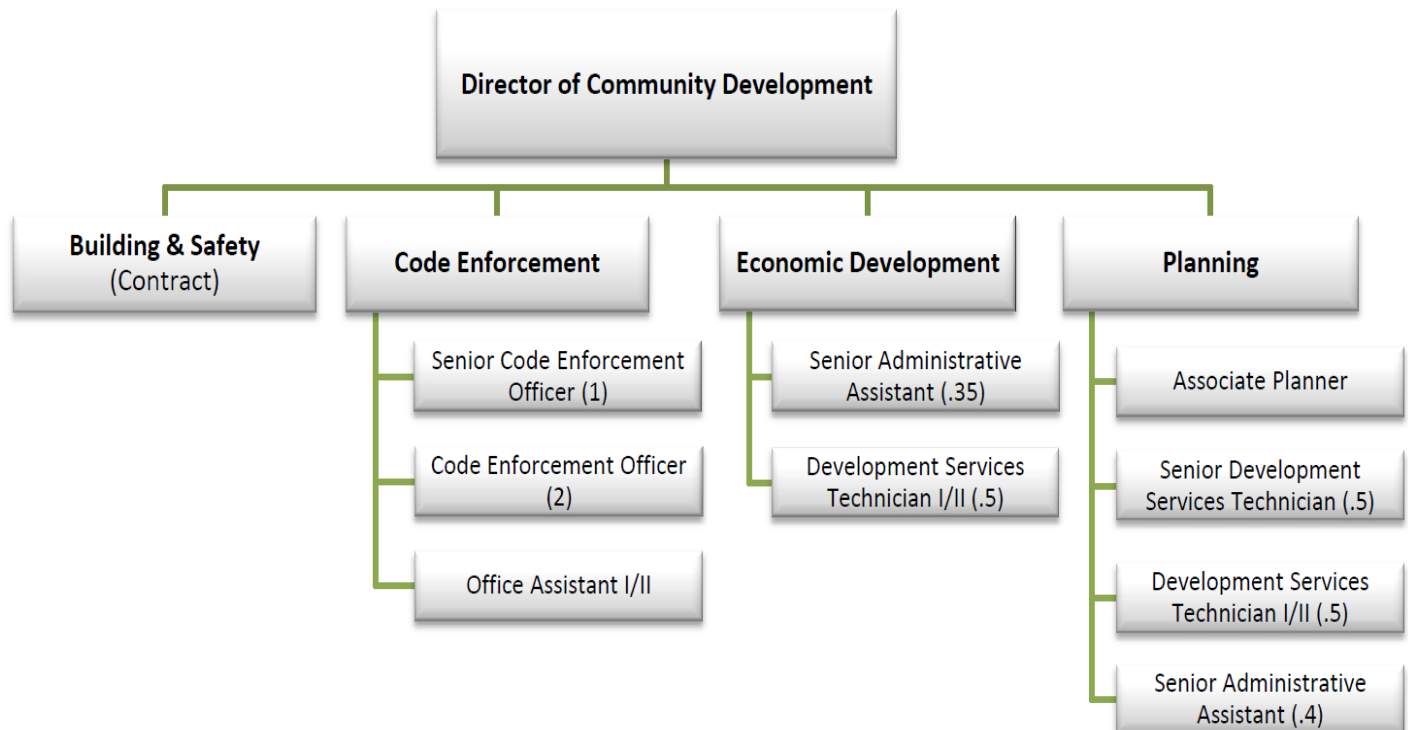
The Community Development Department is primarily responsible for all Economic Development, Housing, and Code Enforcement functions. The Department's mission is to protect and enhance the community's quality of life by ensuring implementation of the City Council's adopted goals, policies and strategies for sustainable economic development and enhancement.

**MAJOR ACHIEVEMENTS FOR 2018-2019**

- ◆ Facilitated the development and processed subdivision entitlements for several single family and multiple family development projects and commercial projects.
- ◆ Completed/adopted an affordable senior housing agreement for a new 96-unit development.
- ◆ Completed/adopted the City's first City-wide Design Guidelines.
- ◆ Continued to partner with various City departments to manage and facilitate the completion of the construction of the Yucaipa Performing Arts Center and Uptown Park.
- ◆ Partnered with a coalition comprising of City staff, City Police Department, community faith-based groups, business owners and community service providers to establish a voucher-based support program to help address the City's homeless issues.

**MAJOR GOALS FOR 2019-2020**

- ◆ Continue to improve procedures and engagement practices to further enhance customer service.
- ◆ Foster development opportunities citywide through an enhanced marketing program.
- ◆ Continue to promote the city's tourism opportunities through the Explore Yucaipa campaign and marketing partners.
- ◆ Increase community employment opportunities through greater coordination between existing and future employment needs, educational curricula and job training programs.



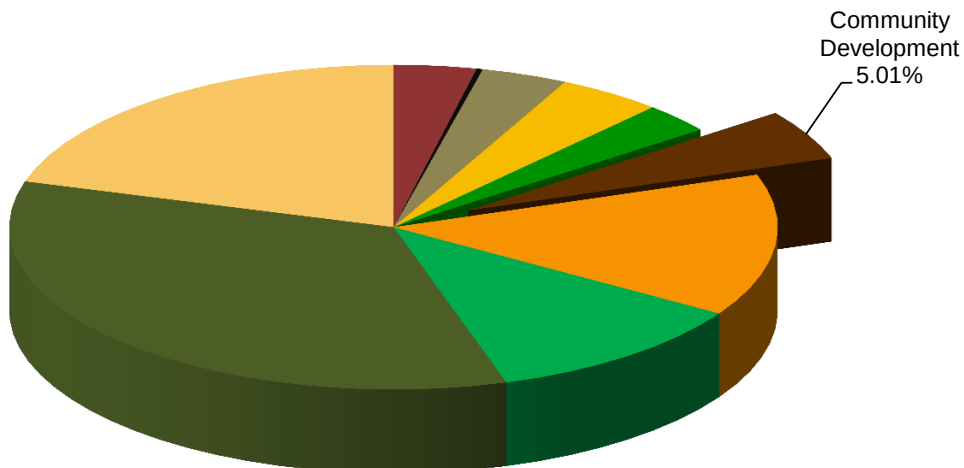
## DEPARTMENT BUDGET SUMMARY

### Community Development

|                                    | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|------------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>                |                                |                                |                                   |                                |
| Building and Safety                | \$ 338,384                     | \$ 378,384                     | \$ 401,375                        | \$ 393,276                     |
| Code Enforcement                   | 468,462                        | 468,462                        | 463,974                           | 486,936                        |
| Economic Development               | 169,085                        | 169,085                        | 150,158                           | 241,249                        |
| Planning                           | 334,751                        | 334,751                        | 322,459                           | 353,586                        |
| *RDA Operations (Successor Agency) | 774,183                        | 774,183                        | 759,430                           | 766,384                        |
| Housing Authority                  | 60,160                         | 60,160                         | 58,686                            | 59,752                         |
| <b>Total Department Expenses</b>   | <b>\$ 2,145,024</b>            | <b>\$ 2,185,026</b>            | <b>\$ 2,156,082</b>               | <b>\$ 2,301,183</b>            |

|                                    | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|------------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>REVENUES</b>                    |                                |                                |                                   |                                |
| Building and Safety                | \$ 541,975                     | \$ 581,975                     | \$ 595,025                        | \$ 602,925                     |
| Code Enforcement                   | 57,522                         | 57,522                         | 37,522                            | 47,522                         |
| Economic Development               | -                              | -                              | -                                 | 5,000                          |
| Planning                           | 85,512                         | 105,512                        | 114,112                           | 125,012                        |
| *RDA Operations (Successor Agency) | 774,183                        | 774,183                        | 774,183                           | 774,183                        |
| Housing Authority                  | -                              | -                              | -                                 | -                              |
| <b>Total Department Revenues</b>   | <b>\$ 1,459,192</b>            | <b>\$ 1,519,192</b>            | <b>\$ 1,520,842</b>               | <b>\$ 1,554,642</b>            |

### GENERAL FUND BUDGET



\*The RDA was dissolved during 2011-2012 and replaced with the Successor Agency to the RDA. Funds allocated to the Successor Agency to the Yucaipa Redevelopment Agency are not included in the General Fund. For detailed Successor Agency budget, see the section of this document designated for the Successor Agency. All financial activities of the Successor Agency are subject to approval by the Successor Agency Oversight Board.

## **MAJOR FUNCTIONS**

Building and Safety services are currently provided by contract with Charles Abbott Associates, Inc. The Building Official and Fire Marshall ensure compliance with all Uniform Building Codes by providing plan checking and construction inspection services for the City.

## **MAJOR ACHIEVEMENTS FOR 2018-2019**

- ◆ Implemented the updated fee schedule in conjunction with the Administrative Services Department.
- ◆ Maintained organizational and efficiency measures to minimize plan check review times.
- ◆ Continued to monitor individual permit progress and enhanced coordination with applicant where appropriate.
- ◆ Implemented landscape architecture plan check procedure to achieve a 10-day turnaround.

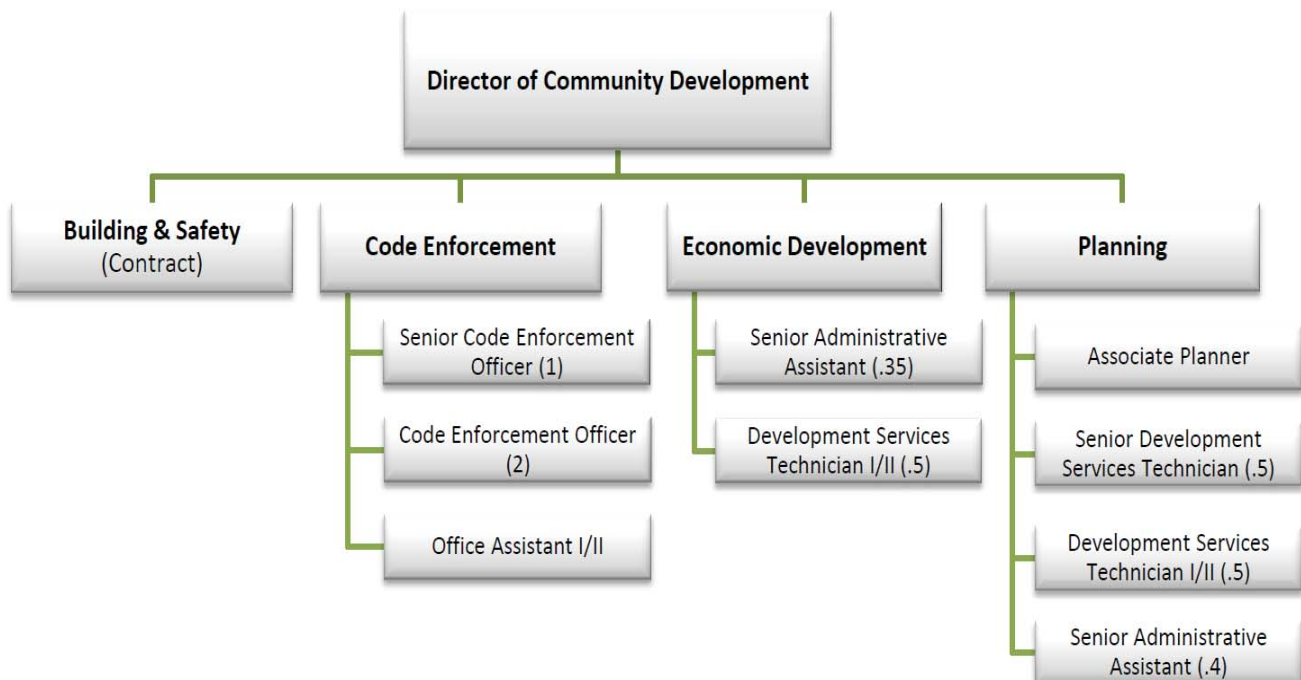
## **MAJOR GOALS FOR 2019-2020**

- ◆ Improve tracking information regarding building permit status to improve customer service.
- ◆ Provide enhanced customer service with regard to building permit time frames.
- ◆ Provide enhanced customer service with regard to landscape architecture permit time frames.
- ◆ Process "reasonable accommodation" and inspection requests, as required by state and local mandates.
- ◆ Complete the implementation of the updated fee schedule in conjunction with the Administrative Services Department.

## **PERFORMANCE MEASURES**

### ***Focus on Customer Service***

- ◆ Update handouts identifying submittal requirements and plan review and permit processes.
- ◆ Continue to meet 10-day or less turn-around time for plan checks.
- ◆ Establish an expeditious review process based on project criteria and/or an additional fee.
- ◆ Develop project tracking mechanism to efficiently provide project status updates.



**DIVISION BUDGET SUMMARY****Community Development Department****Building and Safety - 3300**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |                                         |                                            |                                         |
| Salaries and Benefits          | \$ -                                    | \$ -                                    | \$ -                                       | \$ -                                    |
| Operating Expenses             | 338,384                                 | 378,384                                 | 401,375                                    | 393,276                                 |
| Capital Outlay                 | -                                       | -                                       | -                                          | -                                       |
| <b>Total Division Expenses</b> | <b>\$ 338,384</b>                       | <b>\$ 378,384</b>                       | <b>\$ 401,375</b>                          | <b>\$ 393,276</b>                       |

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>REVENUES</b>                |                                         |                                         |                                            |                                         |
| Permits and Services           | \$ 541,975                              | \$ 581,975                              | \$ 595,025                                 | \$ 602,925                              |
| <b>Total Division Revenues</b> | <b>\$ 541,975</b>                       | <b>\$ 581,975</b>                       | <b>\$ 595,025</b>                          | <b>\$ 602,925</b>                       |

**COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING AND SAFETY DIVISION - 3300**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ -                                    | \$ -                                    | \$ -                                       | \$ -                                    |
| 5112             | Temporary                        | -                                       | -                                       | -                                          | -                                       |
| 5118             | Allotment                        | -                                       | -                                       | -                                          | -                                       |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | -                                       | -                                       | -                                          | -                                       |
| 5131             | PERS                             | -                                       | -                                       | -                                          | -                                       |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | -                                       | -                                       | -                                          | -                                       |
| 5135             | Life Insurance                   | -                                       | -                                       | -                                          | -                                       |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | -                                       | -                                       | -                                          | -                                       |
| 5145             | Cell Phone Allowance             | -                                       | -                                       | -                                          | -                                       |
| 5201             | Dues and Publications            | 125                                     | 125                                     | 125                                        | 125                                     |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | -                                       | -                                       | -                                          | -                                       |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | 1,250                                   | 1,250                                   | 1,250                                      | 1,250                                   |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 337,009                                 | 377,009                                 | 400,000                                    | 391,901                                 |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | -                                       | -                                       | -                                          | -                                       |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 338,384</b>                       | <b>\$ 378,384</b>                       | <b>\$ 401,375</b>                          | <b>\$ 393,276</b>                       |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund**  
**Department:**  
**Division:**

**General Fund**  
**Community Development**  
**Building and Safety - 3300**

### Reason for Adjustment

### Net Adjustment

|      |                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |        |
|------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 5210 | Professional Services | Reflects current building related activity. It is \$ intended to reflect activity, but at the same time avoiding a General Fund dependence upon development related activities. As a result, if building related activity increases or decreases, no significant fiscal impact will result to the General Fund. Building and Safety services, including permit and inspection services, are provided by a Contracting agency, and are compensated at rates commensurate with the level of activity. As a result, as revenues increase or decrease, so do corresponding expenses. | 14,892 |
|------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|



## **MAJOR FUNCTIONS**

Code Enforcement seeks to correct violations of the Municipal Code as it applies to the public's health, safety and general welfare. Major programs include public nuisance and abandoned vehicle abatement; building, land use and animal raising violations; enforcement of the business license and solid waste ordinances; graffiti abatement and comprehensive inspection of mobilehome parks.

## **MAJOR ACHIEVEMENTS FOR 2018-2019**

- ◆ Completed over 8,700 code enforcement inspections.
- ◆ Imposed 68 liens to recover civil fines in the amount of \$217,530 for code violations.
- ◆ Completed nine (9) comprehensive Mobilehome park inspections.
- ◆ Implemented policy and procedure to track staff time on each code enforcement case to determine actual costs associated with case management.
- ◆ Continued to participate in a multi-agency coordinated effort to manage the City's homeless population with the Police Department, San Bernardino County Department of Behavioral Health and the community's service and faith-based groups.

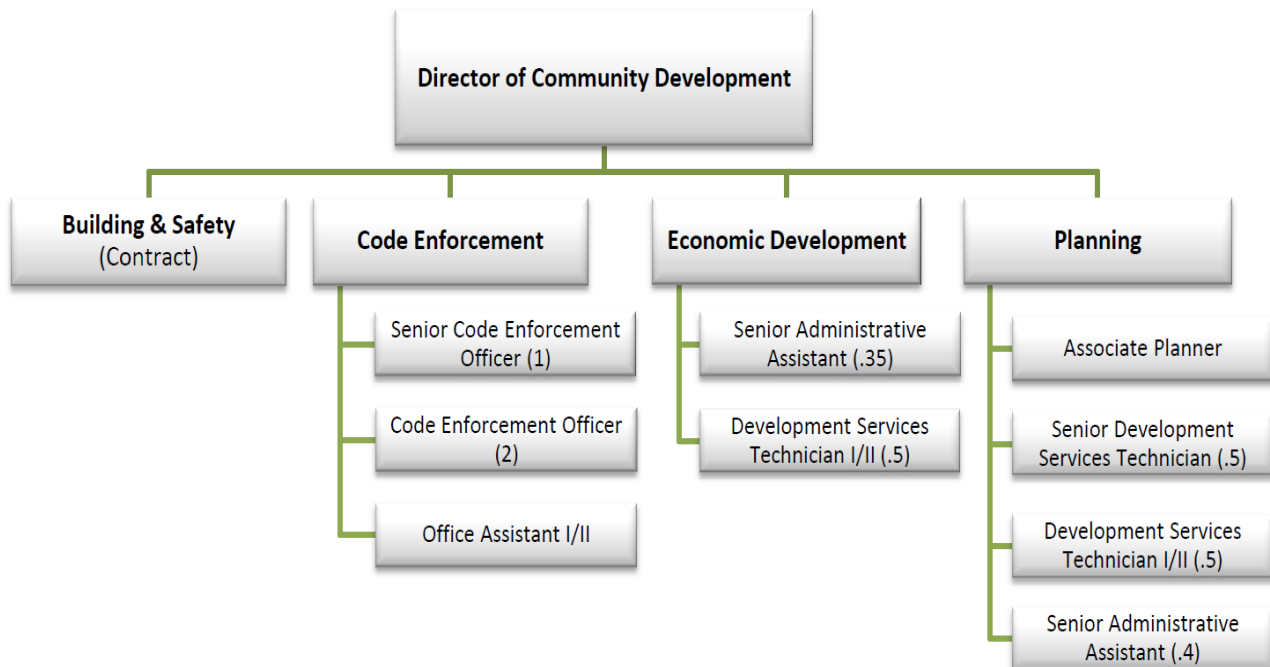
## **MAJOR GOALS FOR 2019-2020**

- ◆ Provide prompt response to public complaints of code violations.
- ◆ Confirm compliance with State regulations regarding Mobilehome park conditions and inspections.
- ◆ Provide support in the implementation of solid waste recycling monitoring program.
- ◆ Provide a code violation action and status to complainant as requested.
- ◆ Continue to aggressively abate graffiti vandalism and prosecute perpetrators.

## **PERFORMANCE MEASURES**

### ***Focus on Customer Service***

- ◆ Respond to all code enforcement complaints within one (1) business day.
- ◆ Complete nine (9) comprehensive Mobilehome park inspections.
- ◆ Maintain poultry ranch inspection reports, Vector Control meeting agendas and action items, and other relevant information on the City's webpage.



**DIVISION BUDGET SUMMARY****Community Development Department****Code Enforcement - 3400**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |                                         |                                            |                                         |
| Salaries and Benefits          | \$ 444,657                              | \$ 444,657                              | \$ 440,169                                 | \$ 463,131                              |
| Operating Expenses             | 23,805                                  | 23,805                                  | 23,805                                     | 23,805                                  |
| Capital Outlay                 | -                                       | -                                       | -                                          | -                                       |
| <b>Total Division Expenses</b> | <b>\$ 468,462</b>                       | <b>\$ 468,462</b>                       | <b>\$ 463,974</b>                          | <b>\$ 486,936</b>                       |

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>REVENUES</b>                |                                         |                                         |                                            |                                         |
| Code Enforcement Fines         | \$ 40,000                               | \$ 40,000                               | \$ 20,000                                  | \$ 30,000                               |
| Mobilehome Permit to Operate   | 17,522                                  | 17,522                                  | 17,522                                     | 17,522                                  |
| <b>Total Division Revenues</b> | <b>\$ 57,522</b>                        | <b>\$ 57,522</b>                        | <b>\$ 37,522</b>                           | <b>\$ 47,522</b>                        |

**COMMUNITY DEVELOPMENT DEPARTMENT - CODE ENFORCEMENT DIVISION - 3400**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 305,956                              | \$ 305,956                              | \$ 304,173                                 | \$ 319,737                              |
| 5112             | Temporary                        | -                                       | -                                       | -                                          | -                                       |
| 5118             | Allotment                        | 54,662                                  | 54,662                                  | 54,662                                     | 54,662                                  |
| 5140             | Auto Allowance                   | 480                                     | 480                                     | 480                                        | 480                                     |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 13,768                                  | 13,768                                  | 13,768                                     | 14,388                                  |
| 5131             | PERS                             | 52,573                                  | 52,573                                  | 51,365                                     | 55,954                                  |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 6,179                                   | 6,179                                   | 6,179                                      | 6,457                                   |
| 5135             | Life Insurance                   | 1,248                                   | 1,248                                   | 507                                        | 1,248                                   |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 9,179                                   | 9,179                                   | 8,423                                      | 9,592                                   |
| 5145             | Cell Phone Allowance             | 612                                     | 612                                     | 612                                        | 612                                     |
| 5201             | Dues and Publications            | 305                                     | 305                                     | 305                                        | 305                                     |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | 500                                     | 500                                     | 500                                        | 500                                     |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | 3,800                                   | 3,800                                   | 3,800                                      | 3,800                                   |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 3,000                                   | 3,000                                   | 3,000                                      | 3,000                                   |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 15,000                                  | 15,000                                  | 15,000                                     | 15,000                                  |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | 1,200                                   | 1,200                                   | 1,200                                      | 1,200                                   |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 468,462</b>                       | <b>\$ 468,462</b>                       | <b>\$ 463,974</b>                          | <b>\$ 486,936</b>                       |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** Community Development  
**Division:** Code Enforcement - 3400

|           |                               | Reason for Adjustment                                             | Net Adjustment |
|-----------|-------------------------------|-------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS contribution rate. | \$ 18,474      |

## MAJOR FUNCTIONS

The City of Yucaipa strives to maintain a close working relationship with the local business community and also with area wide economic development organizations, developers, site location specialists and others involved in business development. The Economic Development division was created to coordinate the City's economic development activities with potential and existing businesses and to implement the City's vision for economic prosperity through its value-added economic development programs, partnerships, and innovative opportunities to create quality jobs for the community.

## MAJOR ACHIEVEMENTS FOR 2018-2019

- ◆ Continued to improved outreach efforts in marketing specific properties, as well as the City overall, to developers, retailers and restaurants through the use of updated marketing collateral and conference attendance/involvement.
- ◆ Continued to partner with the Community Services Department and the Chamber of Commerce to undertake a series of special events held in Historic Uptown Yucaipa, providing exposure and a measurable economic benefit to Uptown businesses.
- ◆ Continued to provide liaison efforts with other agencies and city departments to assist development project completion and other economic development activities.
- ◆ Managed the operations of the award winning Yucaipa Business Incubator Center with partnerships with the Chamber of Commerce to encourage business and job growth in the City, including a 100% increase in number of added employees since activation.

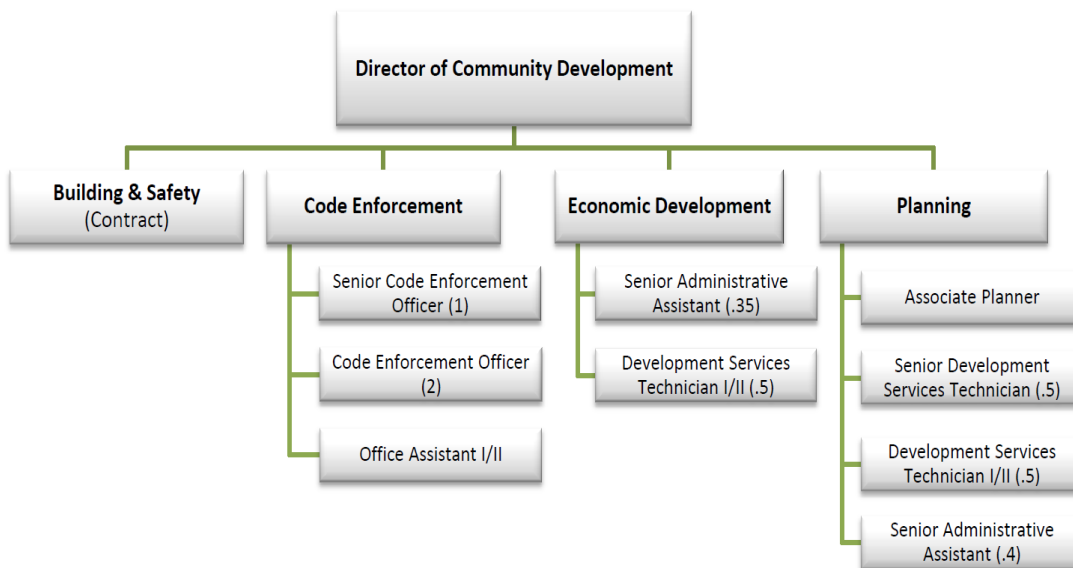
## MAJOR GOALS FOR 2019-2020

- ◆ Foster development opportunities citywide through an enhanced marketing program, coordination and cooperation with builders and developers.
- ◆ Continue to promote tourism through by highlighting the City's Visitors Center, trails, parks, and other diverse recreational amenities available throughout the community through the Explore Yucaipa campaign.
- ◆ Increase community start-up opportunities through coordination between educational curricula and job training programs.
- ◆ Actively engage in fostering a business-friendly environment through outreach, business retention and attraction efforts, and ombudsman support to key projects to provide residents of the City of Yucaipa with ample options for employment, shopping, and dining.
- ◆ Complete the fabrication/installation of directional and gateway signage throughout the City.

## PERFORMANCE MEASURES

### *Focus on Customer Service*

- ◆ Develop an interactive current project list and locational map identifying development opportunities, including community marketing information.
- ◆ Oversee Visitors Center operations and implement the Visitors Center Ambassador Flag campaign.
- ◆ Assist in the implementation of business start-up and entrepreneurial focused courses at the Incubator Center through partnership with Crafton Hill College.



**DIVISION BUDGET SUMMARY****Community Development Department****Economic Development - 3500**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |                                         |                                            |                                         |
| Salaries and Benefits          | \$ 124,885                              | \$ 124,885                              | \$ 109,258                                 | \$ 122,449                              |
| Operating Expenses             | 44,200                                  | 44,200                                  | 40,900                                     | 118,800                                 |
| Capital Outlay                 | -                                       | -                                       | -                                          | -                                       |
| <b>Total Division Expenses</b> | <b>\$ 169,085</b>                       | <b>\$ 169,085</b>                       | <b>\$ 150,158</b>                          | <b>\$ 241,249</b>                       |

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>REVENUES</b>                |                                         |                                         |                                            |                                         |
| Miscellaneous                  | \$ -                                    | \$ -                                    | \$ -                                       | \$ 5,000                                |
| <b>Total Division Revenues</b> | <b>\$ -</b>                             | <b>\$ -</b>                             | <b>\$ -</b>                                | <b>\$ 5,000</b>                         |

**COMMUNITY DEVELOPMENT DEPARTMENT - ECONOMIC DEVELOPMENT DIVISION - 3500**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 86,844                               | \$ 86,844                               | \$ 75,000                                  | \$ 84,838                               |
| 5112             | Temporary                        | -                                       | -                                       | -                                          | -                                       |
| 5118             | Allotment                        | 13,797                                  | 13,797                                  | 13,797                                     | 13,713                                  |
| 5140             | Auto Allowance                   | 600                                     | 600                                     | 600                                        | 600                                     |
| 5120             | Overtime                         | 200                                     | 200                                     | 148                                        | 200                                     |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 3,908                                   | 3,908                                   | 3,908                                      | 3,818                                   |
| 5131             | PERS                             | 14,923                                  | 14,923                                  | 12,500                                     | 14,847                                  |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 1,603                                   | 1,603                                   | 1,500                                      | 1,504                                   |
| 5135             | Life Insurance                   | 315                                     | 315                                     | 315                                        | 294                                     |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 2,605                                   | 2,605                                   | 1,400                                      | 2,545                                   |
| 5145             | Cell Phone Allowance             | 90                                      | 90                                      | 90                                         | 90                                      |
| 5201             | Dues and Publications            | 1,200                                   | 1,200                                   | 800                                        | 800                                     |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | 3,000                                   | 3,000                                   | 100                                        | 3,000                                   |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | 500                                     | 500                                     | 500                                        | 500                                     |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 28,000                                  | 28,000                                  | 28,000                                     | 88,000                                  |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 10,000                                  | 10,000                                  | 10,000                                     | 25,000                                  |
| 5221             | Printing and Advertising         | 1,500                                   | 1,500                                   | 1,500                                      | 1,500                                   |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 169,085</b>                       | <b>\$ 169,085</b>                       | <b>\$ 150,158</b>                          | <b>\$ 241,249</b>                       |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** Community Development  
**Division:** Economic Development -3500

|      |                         | Reason for Adjustment                                                                                                    | Net Adjustment |
|------|-------------------------|--------------------------------------------------------------------------------------------------------------------------|----------------|
| 5210 | Professional Services   | Reflects increase due to the addition of the \$ Economic Development Consultant.                                         | 60,000         |
| 5220 | Misc./Special Dept. Exp | Reflects increase in expenses related to City's Visitors Center, which have been transferred from Non-Department (1900). | 15,000         |



## **MAJOR FUNCTIONS**

Planning staff assists the City Council, Planning Commission, other staff members and the general public with all aspects of land use entitlements. Major programs include the General Plan, Development Code, Development Impact Fees, contract administration, environmental review and records maintenance and inter-governmental coordination.

## **MAJOR ACHIEVEMENTS FOR 2018-2019**

- ◆ Processed entitlements for all development projects in a timely manner, as development activity increased, including entitlements for several single family and multiple family development projects and commercial projects.
- ◆ Completed an update to the City Development Code with regard to freeway signage.
- ◆ Completed the preparation of City-wide Design Review Guidelines.
- ◆ Completed the preparation of an In-Lieu Parking Fee Program in the Historic Uptown District to assist in the addition of future parking spaces.

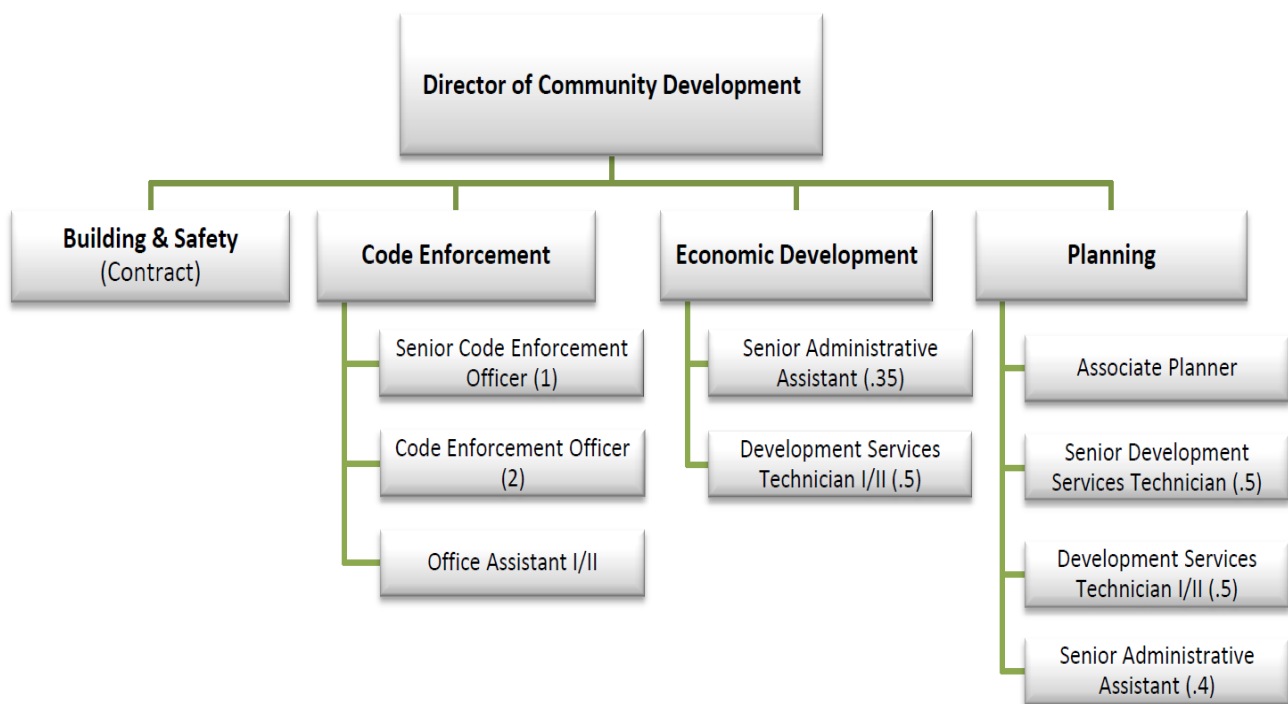
## **MAJOR GOALS & CHALLENGES FOR 2019-2020**

- ◆ Update the City's Sign Ordinance, including the use of electronic messaging centers.
- ◆ Update information regarding building permit procedures to improve customer service.
- ◆ Continue to process entitlements for all development projects in a timely manner, as activity increases.
- ◆ Develop programs, procedures, and other tools to be incorporated in the General Plan Housing Element to satisfy State housing production requirements.
- ◆ Complete an update to the City Development Code with regard to massage therapy establishments.

## **PERFORMANCE MEASURES**

### ***Focus on Customer Service***

- ◆ Complete the preparation of City-wide Design Review Guideline, public review process, and adoption.
- ◆ Prepare new brochures/handouts identifying entitlement review process and procedures for project completion.
- ◆ Develop project tracking mechanism to efficiently provide project status updates.



**DIVISION BUDGET SUMMARY****Community Development Department****Planning - 3100**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> |                | <b>Revised<br/>Budget<br/>2018-2019</b> |                | <b>Estimated<br/>Actuals<br/>2018-2019</b> |                | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|----------------|-----------------------------------------|----------------|--------------------------------------------|----------------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |                |                                         |                |                                            |                |                                         |
| Salaries and Benefits          | \$                                      | 323,801        | \$                                      | 323,801        | \$                                         | 308,509        | \$ 328,136                              |
| Operating Expenses             |                                         | 10,950         |                                         | 10,950         |                                            | 13,950         | 25,450                                  |
| Capital Outlay                 |                                         | -              |                                         | -              |                                            | -              | -                                       |
| <b>Total Division Expenses</b> | <b>\$</b>                               | <b>334,751</b> | <b>\$</b>                               | <b>334,751</b> | <b>\$</b>                                  | <b>322,459</b> | <b>\$ 353,586</b>                       |

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> |               | <b>Revised<br/>Budget<br/>2018-2019</b> |                | <b>Estimated<br/>Actuals<br/>2018-2019</b> |                | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|---------------|-----------------------------------------|----------------|--------------------------------------------|----------------|-----------------------------------------|
| <b>REVENUES</b>                |                                         |               |                                         |                |                                            |                |                                         |
| Fees                           | \$                                      | 85,512        | \$                                      | 105,512        | \$                                         | 114,112        | \$ 125,012                              |
| <b>Total Division Revenues</b> | <b>\$</b>                               | <b>85,512</b> | <b>\$</b>                               | <b>105,512</b> | <b>\$</b>                                  | <b>114,112</b> | <b>\$ 125,012</b>                       |

**COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION - 3100**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 216,920                              | \$ 216,920                              | \$ 214,027                                 | \$ 219,934                              |
| 5112             | Temporary                        | 11,000                                  | 11,000                                  | 5,000                                      | 11,000                                  |
| 5118             | Allotment                        | 34,164                                  | 34,164                                  | 34,164                                     | 34,068                                  |
| 5140             | Auto Allowance                   | 600                                     | 600                                     | 600                                        | 600                                     |
| 5120             | Overtime                         | 1,000                                   | 1,000                                   | 1,453                                      | 1,000                                   |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 10,256                                  | 10,256                                  | 10,256                                     | 10,392                                  |
| 5131             | PERS                             | 37,274                                  | 37,274                                  | 32,467                                     | 38,488                                  |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 5,209                                   | 5,209                                   | 4,529                                      | 5,210                                   |
| 5135             | Life Insurance                   | 780                                     | 780                                     | 281                                        | 756                                     |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 6,508                                   | 6,508                                   | 5,642                                      | 6,598                                   |
| 5145             | Cell Phone Allowance             | 90                                      | 90                                      | 90                                         | 90                                      |
| 5201             | Dues and Publications            | 1,450                                   | 1,450                                   | 1,450                                      | 1,450                                   |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | 7,500                                   | 7,500                                   | 7,500                                      | 7,500                                   |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | 1,500                                   | 1,500                                   | 1,500                                      | 1,500                                   |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 500                                     | 500                                     | 3,500                                      | 15,000                                  |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | -                                       | -                                       | -                                          | -                                       |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 334,751</b>                       | <b>\$ 334,751</b>                       | <b>\$ 322,459</b>                          | <b>\$ 353,586</b>                       |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** Community Development  
**Division:** Planning - 3100

### Reason for Adjustment

### Net Adjustment

|           |                               |                                                                      |        |
|-----------|-------------------------------|----------------------------------------------------------------------|--------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS \$ contribution rate. | 4,335  |
| 5210      | Professional Services         | Reflects increase for General Plan maps update.                      | 14,500 |

## MAJOR FUNCTIONS

The Community Services Department is responsible for the administration of the City's Recreation Sports, Classes, Special Events, "S.T.A.R.S." Before and After School Program, Teen Programs, Aquatics, Senior Services, Shelters, Special Event Permits Administration and Facility Management of the City of Yucaipa Scherer Center, Community Center and Park. In addition, the Department is responsible for the supervision and allocation of City and shared School District Sports facilities. The Community Services Department is dedicated to meeting the educational, recreation and leisure needs of our community and increasing community involvement by providing quality services and programs; while enhancing the quality of life for Yucaipa residents.

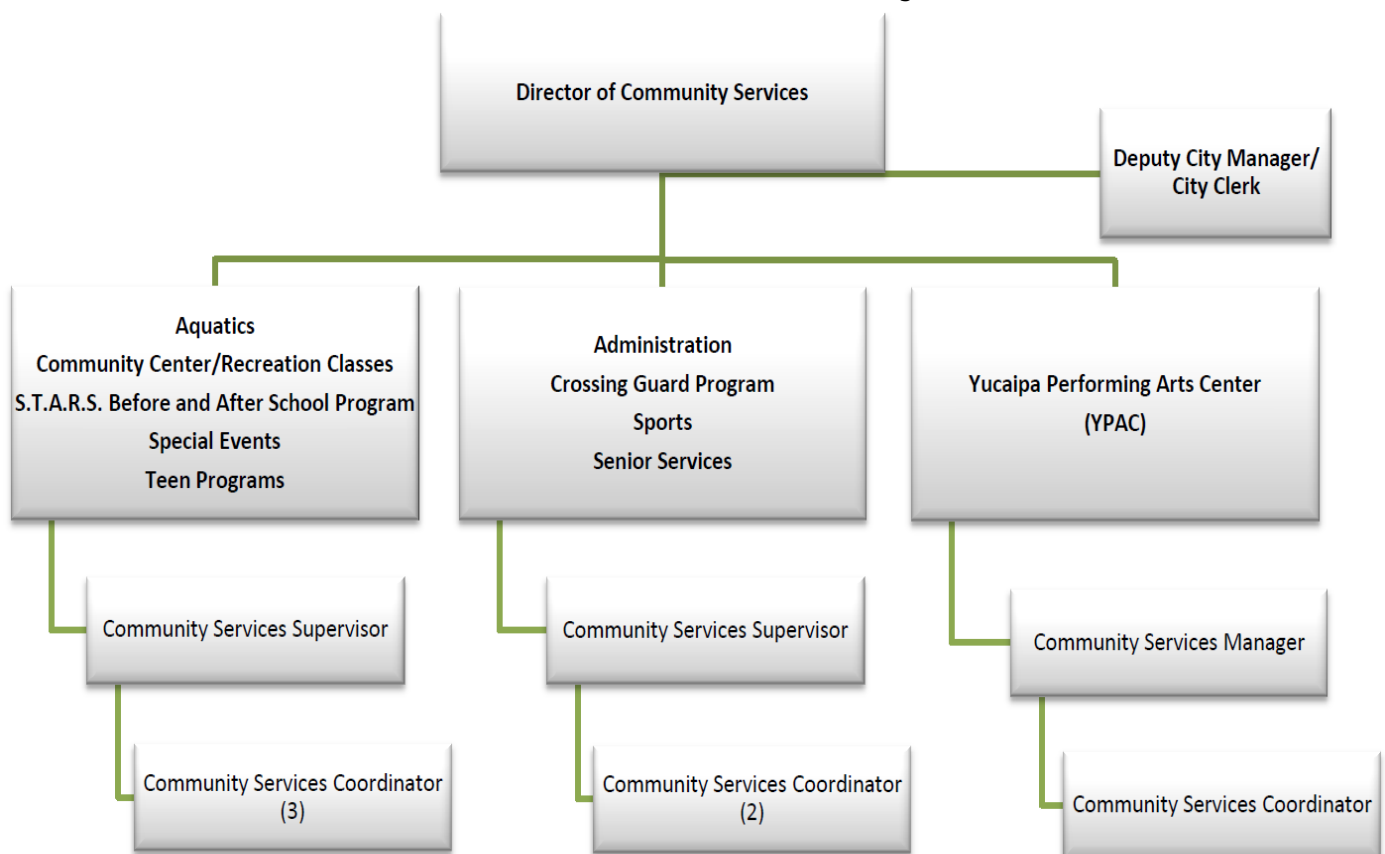
## MAJOR ACHIEVEMENTS FOR 2018-2019

- ◆ Implemented credit card refund processing system.
- ◆ Utilized social media outlets to market programs and services for the Community.

## MAJOR GOALS FOR 2019-2020

- ❖ *Maximize marketing outreach to the community regarding Community Services programs and events through various social media platforms.*
- ❖ *Provide multi-generational recreational opportunities for the community.*
- ❖ *Identify and develop community events with cultural, recreational and/or economic benefit to the City.*
- ❖ *Continue to build and foster collaborations with community partners to provide events, programs and services that enrich the lives of our residents.*

❖ *Indicates Customer Service-related goal.*



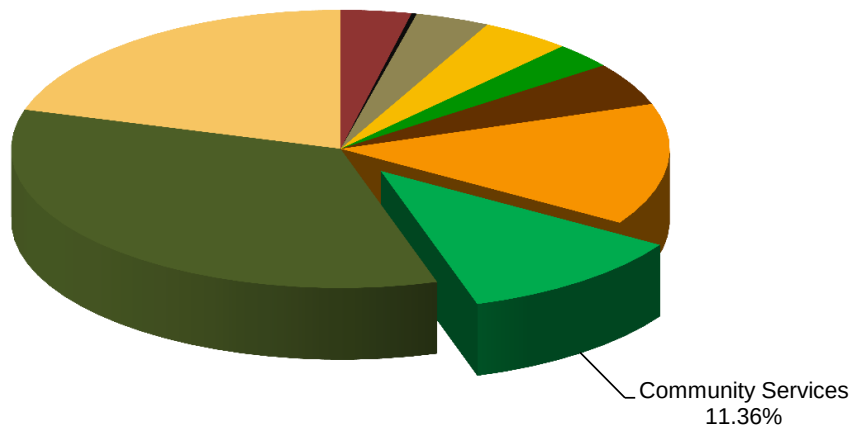
# DEPARTMENT BUDGET SUMMARY

## Community Services

|                                            | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>                        |                                |                                |                                   |                                |
| Administration                             | \$ 303,331                     | \$ 303,331                     | \$ 250,742                        | \$ 331,571                     |
| Aquatics                                   | 132,985                        | 146,381                        | 128,173                           | 193,627                        |
| Camp                                       | -                              | -                              | -                                 | 108,117                        |
| Community Center/Gymnasium                 | 155,624                        | 155,624                        | 139,320                           | 279,748                        |
| Crossing Guard Program                     | 36,459                         | 36,459                         | 36,758                            | 41,125                         |
| Performing Arts Center (YPAC)              | 525,187                        | 525,187                        | 80,468                            | 938,478                        |
| Recreation Classes                         | 178,326                        | 181,480                        | 184,941                           | 141,231                        |
| Senior Services                            | 205,995                        | 209,149                        | 210,306                           | 239,167                        |
| Special Events                             | 327,336                        | 340,632                        | 260,797                           | 383,420                        |
| Sports                                     | 29,586                         | 29,586                         | 27,147                            | 45,540                         |
| S.T.A.R.S. Before and After School Program | 719,392                        | 719,392                        | 611,193                           | 623,531                        |
| Teen Programs                              | 58,721                         | 58,721                         | 79,570                            | 15,976                         |
| <b>Total Department Expenses</b>           | <b>\$ 2,672,940</b>            | <b>\$ 2,705,940</b>            | <b>\$ 2,009,416</b>               | <b>\$ 3,341,531</b>            |

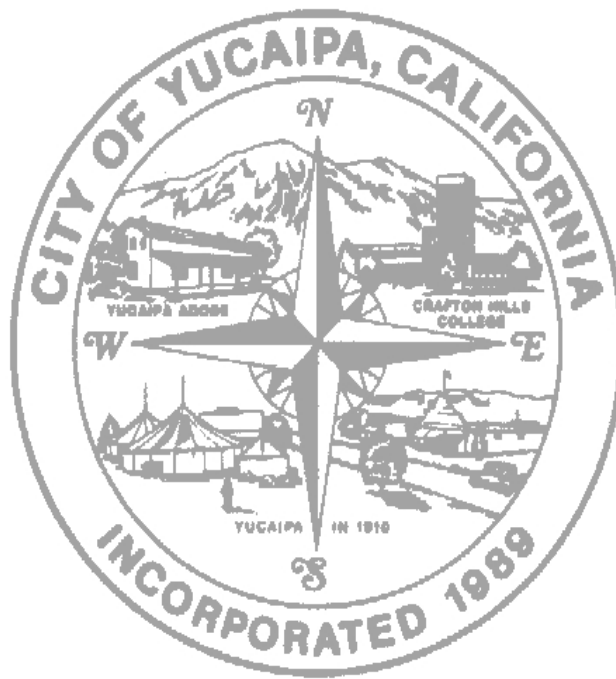
|                                            | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>REVENUES</b>                            |                                |                                |                                   |                                |
| Administration                             | \$ -                           | \$ -                           | \$ -                              | \$ -                           |
| Aquatics                                   | 40,412                         | 40,412                         | 40,000                            | 42,048                         |
| Camp                                       | -                              | -                              | -                                 | 125,000                        |
| Community Center/Gymnasium                 | 126,332                        | 126,332                        | 126,000                           | 130,419                        |
| Crossing Guard Program                     | 22,671                         | 22,671                         | 21,000                            | 21,227                         |
| Performing Arts Center (YPAC)              | 375,000                        | 375,000                        | -                                 | 550,000                        |
| Recreation Classes                         | 98,200                         | 98,200                         | 97,000                            | 100,200                        |
| Senior Services                            | 65,552                         | 65,552                         | 38,832                            | 43,882                         |
| Special Events                             | 103,500                        | 103,500                        | 103,500                           | 103,500                        |
| Sports                                     | 14,760                         | 14,760                         | 24,700                            | 30,000                         |
| S.T.A.R.S. Before and After School Program | 714,500                        | 714,500                        | 759,000                           | 700,000                        |
| Teen Programs                              | 3,500                          | 3,500                          | 1,000                             | -                              |
| <b>Total Department Revenues</b>           | <b>\$ 1,564,427</b>            | <b>\$ 1,564,427</b>            | <b>\$ 1,211,032</b>               | <b>\$ 1,846,276</b>            |

## GENERAL FUND BUDGET



**DIVISION BUDGET SUMMARY****Community Services Department****Administration - 8800**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |                                         |                                            |                                         |
| Salaries and Benefits          | \$ 228,764                              | \$ 228,764                              | \$ 169,004                                 | \$ 243,341                              |
| Operating Expenses             | 74,567                                  | 74,567                                  | 81,738                                     | 88,230                                  |
| Capital Outlay                 | -                                       | -                                       | -                                          | -                                       |
| <b>Total Division Expenses</b> | <b>\$ 303,331</b>                       | <b>\$ 303,331</b>                       | <b>\$ 250,742</b>                          | <b>\$ 331,571</b>                       |





**COMMUNITY SERVICES DEPARTMENT - ADMINISTRATION DIVISION - 8800**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 166,324                              | \$ 166,324                              | \$ 118,327                                 | \$ 174,861                              |
| 5112             | Temporary                        | -                                       | -                                       | -                                          | -                                       |
| 5118             | Allotment                        | 15,111                                  | 15,111                                  | 12,374                                     | 18,156                                  |
| 5140             | Auto Allowance                   | 3,000                                   | 3,000                                   | 2,750                                      | 3,000                                   |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 7,485                                   | 7,485                                   | 7,485                                      | 7,869                                   |
| 5131             | PERS                             | 28,580                                  | 28,580                                  | 22,159                                     | 30,601                                  |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 2,412                                   | 2,412                                   | 1,883                                      | 2,731                                   |
| 5135             | Life Insurance                   | 345                                     | 345                                     | 84                                         | 360                                     |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 4,990                                   | 4,990                                   | 3,424                                      | 5,246                                   |
| 5145             | Cell Phone Allowance             | 518                                     | 518                                     | 518                                        | 518                                     |
| 5201             | Dues and Publications            | 46,767                                  | 46,767                                  | 46,767                                     | 51,080                                  |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | 2,600                                   | 2,600                                   | 1,600                                      | 2,950                                   |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | 500                                     | 500                                     | 500                                        | 500                                     |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 21,000                                  | 21,000                                  | 29,171                                     | 30,000                                  |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | 1,000                                   | 1,000                                   | 1,000                                      | 1,000                                   |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 2,700                                   | 2,700                                   | 2,700                                      | 2,700                                   |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 303,331</b>                       | <b>\$ 303,331</b>                       | <b>\$ 250,742</b>                          | <b>\$ 331,571</b>                       |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** Community Services  
**Division:** Administration - 8800

**Reason for Adjustment** **Net Adjustment**

|           |                               |                                                                                                                        |        |
|-----------|-------------------------------|------------------------------------------------------------------------------------------------------------------------|--------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS \$ contribution rate, department reorganization and labor distribution. | 14,577 |
| 5201      | Dues and Publications         | Reflects increase for Yucaipa Now Activity Guide.                                                                      | 4,313  |
| 5210      | Professional Services         | Reflects increase to ActiveNet Services contract.                                                                      | 9,000  |

## MAJOR FUNCTIONS

The Aquatics Division is responsible for the operations of the 7th Street Park Municipal Pool and joint use programming at the Crafton Hills College Aquatics Complex. This division provides seasonal recreation swim, swim lessons and various aquatic activities.

## MAJOR ACHIEVEMENTS FOR 2018-2019

- ◆ Doubled the number of Junior Guard participants.
- ◆ Increased the number of participants in the Saturday Learn to Swim program to 58
- ◆ Offered a Safe Swim Event to the public and provided information on how to be safe in and around a pool.
- ◆ Used the \$7,000 Kaiser Regional H.E.A.L. Community Benefit Grant to provide affordable Swim Lessons for low income families.

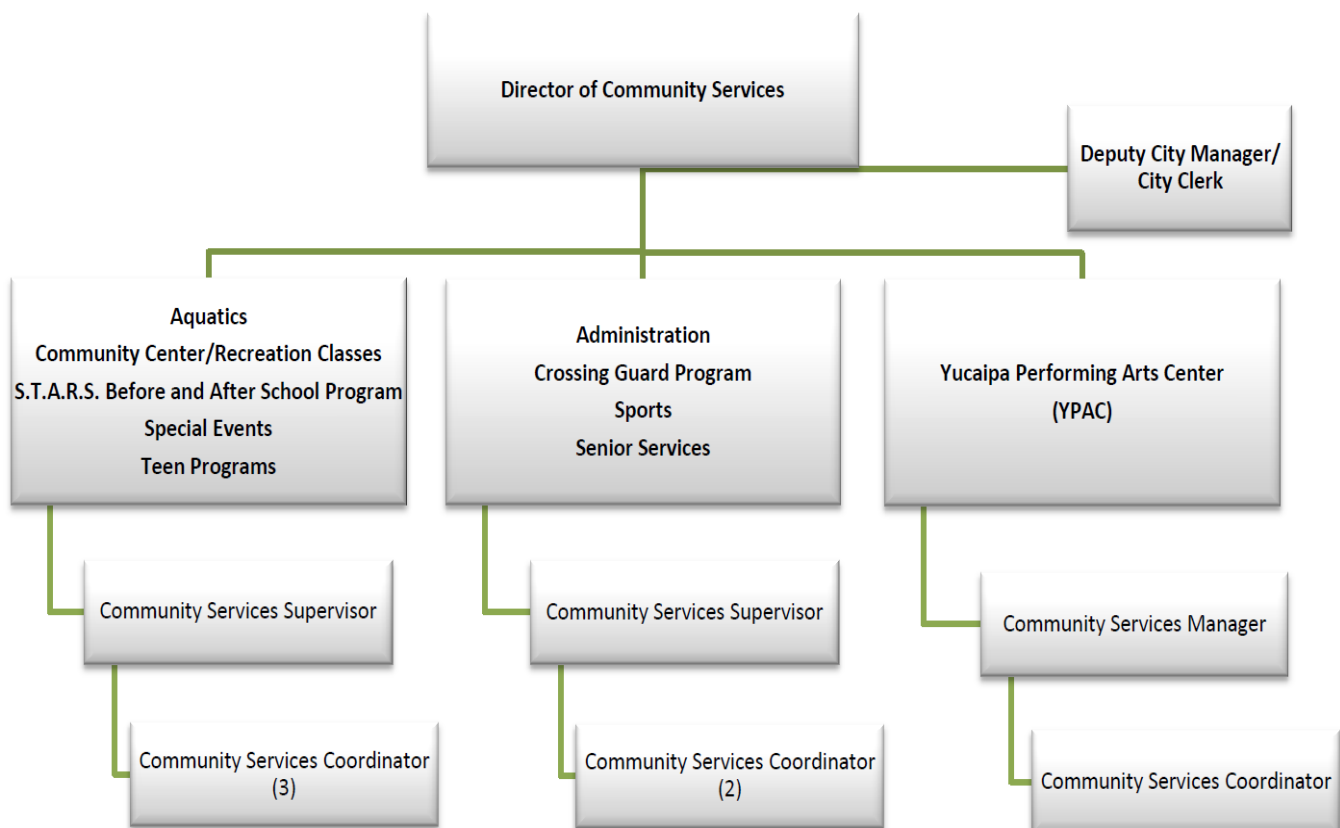
## MAJOR GOALS FOR 2019-2020

- ◆ Provide swim lessons for adults.
- ◆ Partner with Cal Fire, San Bernardino County Fire Department and local companies to provide a Safe Swim Event.
- ◆ Evaluate the current aquatic programming and make changes necessary to utilize the pool as much as possible during the summer months.

## PERFORMANCE MEASURES

### *Focus on Customer Service*

- ◆ Collaborate with local Police and Fire Departments.
- ◆ Increase marketing via social media and other outlets.



**DIVISION BUDGET SUMMARY****Community Services Department****Aquatics - 8400**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |                                         |                                            |                                         |
| Salaries and Benefits          | \$ 76,980                               | \$ 90,376                               | \$ 72,258                                  | \$ 137,237                              |
| Operating Expenses             | 51,005                                  | 51,005                                  | 50,915                                     | 51,390                                  |
| Capital Outlay                 | 5,000                                   | 5,000                                   | 5,000                                      | 5,000                                   |
| <b>Total Division Expenses</b> | <b>\$ 132,985</b>                       | <b>\$ 146,381</b>                       | <b>\$ 128,173</b>                          | <b>\$ 193,627</b>                       |

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>REVENUES</b>                |                                         |                                         |                                            |                                         |
| Fees for Services              | \$ 34,412                               | \$ 34,412                               | \$ 35,000                                  | \$ 36,000                               |
| Facility Rental                | 6,000                                   | 6,000                                   | 5,000                                      | 6,048                                   |
| <b>Total Division Revenues</b> | <b>\$ 40,412</b>                        | <b>\$ 40,412</b>                        | <b>\$ 40,000</b>                           | <b>\$ 42,048</b>                        |

**COMMUNITY SERVICES DEPARTMENT - AQUATICS DIVISION - 8400**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 17,365                               | \$ 26,447                               | \$ 15,351                                  | \$ 53,586                               |
| 5112             | Temporary                        | 46,050                                  | 46,050                                  | 45,000                                     | 52,898                                  |
| 5118             | Allotment                        | 3,285                                   | 5,182                                   | 3,121                                      | 9,855                                   |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 2,854                                   | 3,263                                   | 2,854                                      | 4,792                                   |
| 5131             | PERS                             | 2,984                                   | 4,545                                   | 2,195                                      | 9,378                                   |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 3,775                                   | 3,907                                   | 3,103                                      | 4,824                                   |
| 5135             | Life Insurance                   | 75                                      | 118                                     | 18                                         | 225                                     |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 521                                     | 793                                     | 521                                        | 1,608                                   |
| 5145             | Cell Phone Allowance             | 72                                      | 72                                      | 95                                         | 72                                      |
| 5201             | Dues and Publications            | 1,560                                   | 1,560                                   | 1,560                                      | 1,680                                   |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | 1,040                                   | 1,040                                   | 1,040                                      | 440                                     |
| 5205             | Utilities                        | 25,775                                  | 25,775                                  | 25,775                                     | 25,775                                  |
| 5206             | Office Supplies                  | 550                                     | 550                                     | 550                                        | 550                                     |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 1,390                                   | 1,390                                   | 1,390                                      | 1,460                                   |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | 1,060                                   | 1,060                                   | 1,060                                      | 1,310                                   |
| 5213             | General Supplies                 | 15,700                                  | 15,700                                  | 15,700                                     | 16,175                                  |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | -                                       | -                                       | -                                          | -                                       |
| 5221             | Printing and Advertising         | 1,650                                   | 1,650                                   | 1,650                                      | 1,650                                   |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | 2,280                                   | 2,280                                   | 2,190                                      | 2,350                                   |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | 4,000                                   | 4,000                                   | 4,000                                      | 4,000                                   |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | 1,000                                   | 1,000                                   | 1,000                                      | 1,000                                   |
| <b>Total</b>     |                                  | <b>\$ 132,985</b>                       | <b>\$ 146,381</b>                       | <b>\$ 128,173</b>                          | <b>\$ 193,627</b>                       |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** Community Services  
**Division:** Aquatics - 8400

|           |                               | Reason for Adjustment                                                                                                                                                                                                                                           | Net Adjustment |
|-----------|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS contribution rate, department reorganization and labor distribution, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2020 and continuing through this fiscal year. | \$ 46,861      |

## MAJOR FUNCTIONS

The CAMPS Division of the Community Services Department provides camp-like program for local youth. This program is a recreation, educational enrichment based program for students in grades TK-8. This program provides a quality, safe, affordable, program, which strives to assist students to achieve higher grades and to improve school attendance and behavior with an emphasis on creating lifelong experiences.

## MAJOR ACHIEVEMENTS FOR 2018-2019

- ◆ Utilized Facebook to market the camps.
- ◆ Partnered with the Healthy Yucaipa Committee to provide educational information materials on healthy eating active living.

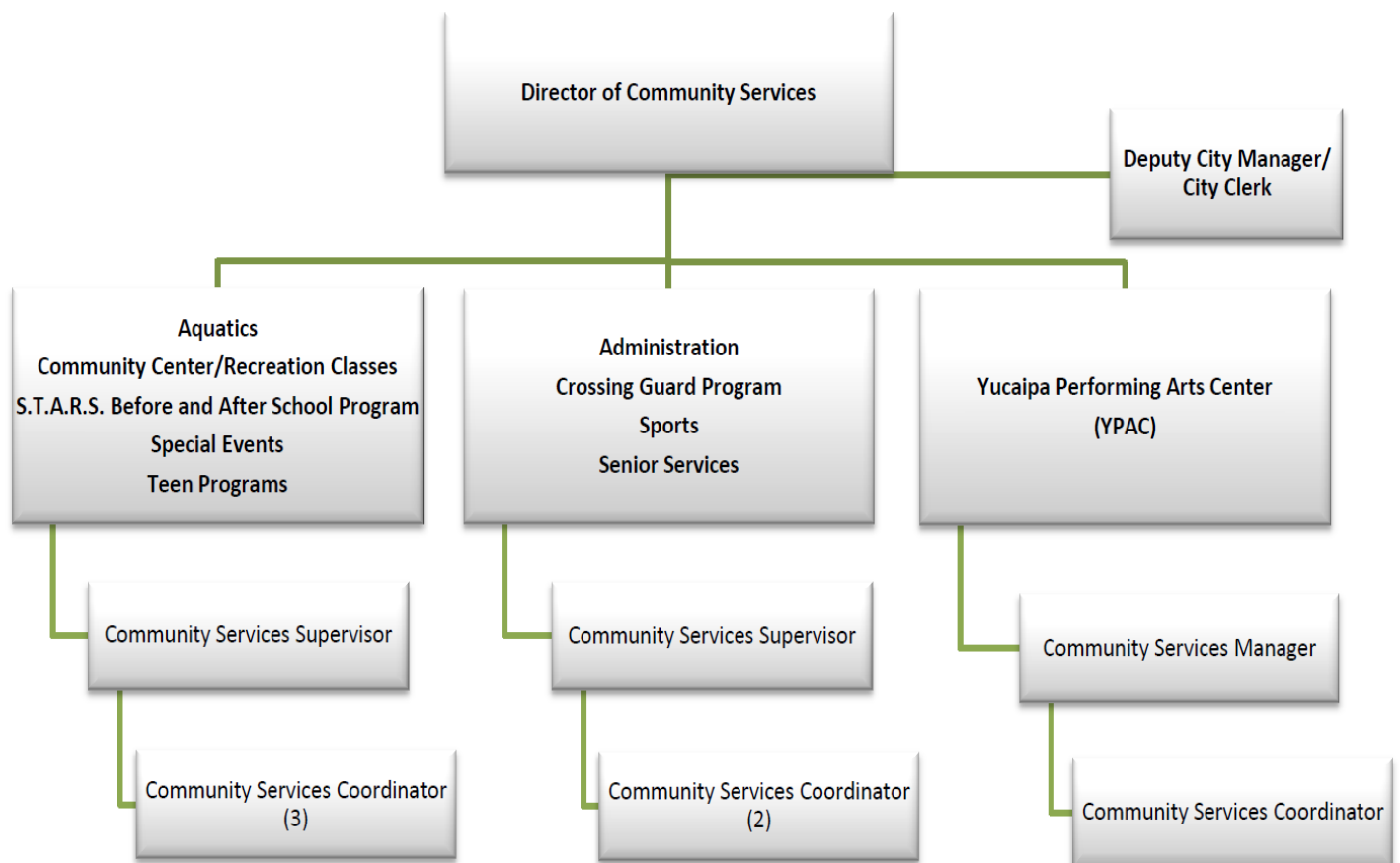
## MAJOR GOALS FOR 2019-2020

- ◆ Develop and maintain a highly trained and motivated staff who are responsive to the needs of the children participating in the program.
- ◆ Provide STEM based activities during program hours.
- ◆ Collaborate with YCJUSD to provide onsite staff training on behavior guidance and emergency procedures.

## PERFORMANCE MEASURES

### *Focus on Customer Service*

- ◆ Communicate with professionals in the afterschool program industry for information and techniques used by their organizations.
- ◆ Purchase specialized supplies and implement activities by December 2018.
- ◆ Setup trainings with YCJUSD to create a training plan.



**Community Services Department**

**CAMPS - 8310**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> |          | <b>Revised<br/>Budget<br/>2018-2019</b> |          | <b>Estimated<br/>Actuals<br/>2018-2019</b> |          | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|----------|-----------------------------------------|----------|--------------------------------------------|----------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |          |                                         |          |                                            |          |                                         |
| Salaries and Benefits          | \$                                      | -        | \$                                      | -        | \$                                         | -        | \$ 87,477                               |
| Operating Expenses             |                                         | -        |                                         | -        |                                            | -        | 20,640                                  |
| Capital Outlay                 |                                         | -        |                                         | -        |                                            | -        | -                                       |
| Contingency/Admin Overhead     |                                         | -        |                                         | -        |                                            | -        | -                                       |
| <b>Total Division Expenses</b> | <b>\$</b>                               | <b>-</b> | <b>\$</b>                               | <b>-</b> | <b>\$</b>                                  | <b>-</b> | <b>\$ 108,117</b>                       |

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> |          | <b>Revised<br/>Budget<br/>2018-2019</b> |          | <b>Estimated<br/>Actuals<br/>2018-2019</b> |          | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|----------|-----------------------------------------|----------|--------------------------------------------|----------|-----------------------------------------|
| <b>REVENUES</b>                |                                         |          |                                         |          |                                            |          |                                         |
| Fees for Services              | \$                                      | -        | \$                                      | -        | \$                                         | -        | \$ 125,000                              |
| <b>Total Division Revenues</b> | <b>\$</b>                               | <b>-</b> | <b>\$</b>                               | <b>-</b> | <b>\$</b>                                  | <b>-</b> | <b>\$ 125,000</b>                       |



**COMMUNITY SERVICES DEPARTMENT - CAMPS - 8310**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ -                                    | \$ -                                    | \$ -                                       | \$ -                                    |
| 5112             | Temporary                        | -                                       | -                                       | -                                          | 78,000                                  |
| 5118             | Allotment                        | -                                       | -                                       | -                                          | -                                       |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | -                                       | -                                       | -                                          | 3,510                                   |
| 5131             | PERS                             | -                                       | -                                       | -                                          | -                                       |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | -                                       | -                                       | -                                          | 5,967                                   |
| 5135             | Life Insurance                   | -                                       | -                                       | -                                          | -                                       |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | -                                       | -                                       | -                                          | -                                       |
| 5145             | Cell Phone Allowance             | -                                       | -                                       | -                                          | -                                       |
| 5201             | Dues and Publications            | -                                       | -                                       | -                                          | -                                       |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | -                                       | -                                       | -                                          | -                                       |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | -                                       | -                                       | -                                          | 700                                     |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | -                                       | -                                       | -                                          | -                                       |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | -                                       | -                                       | -                                          | 16,500                                  |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | -                                       | -                                       | -                                          | -                                       |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | 1,400                                   |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | 2,040                                   |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 5999             | Transfer Out                     | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency/Admin Overhead       | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ -</b>                             | <b>\$ -</b>                             | <b>\$ -</b>                                | <b>\$ 108,117</b>                       |

**COMMUNITY SERVICES DEPARTMENT - CAMPS - 8310**

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**Fund:** General Fund  
**Department:** Community Services  
**Division:** CAMPS - 8310

|           |                               | Reason for Adjustment                                                                       | Net Adjustment |
|-----------|-------------------------------|---------------------------------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses | Temporary wages transferred from the \$ S.T.A.R.S. Program (8300) to Camps division (8310). | 87,477         |
| 5213      | General Supplies              | Expenses transferred from the S.T.A.R.S. Program (8300) to Camps division (8310).           | 16,500         |
| 5221      | Printing and Advertising      | Expenses transferred from the S.T.A.R.S. Program (8300) to Camps division (8310).           | 1,400          |
| 5223      | Uniform Expense               | Expenses transferred from the S.T.A.R.S. Program (8300) to Camps division (8310).           | 2,040          |

## MAJOR FUNCTIONS

The City of Yucaipa Community Center is a 24,462 square foot facility comprised of a gymnasium, two racquetball courts, dance/fitness room, banquet room, community meeting, warming kitchen and an activity room. The Center houses the Community Services Department's Special Events, Recreation, S.T.A.R.S. Before and After School Program and Aquatics administrative staff. The Center provides opportunities for both structured and non-structured recreation for all ages. Community Center facilities are also available to rent for private and public events.

## MAJOR ACHIEVEMENTS FOR 2018-2019

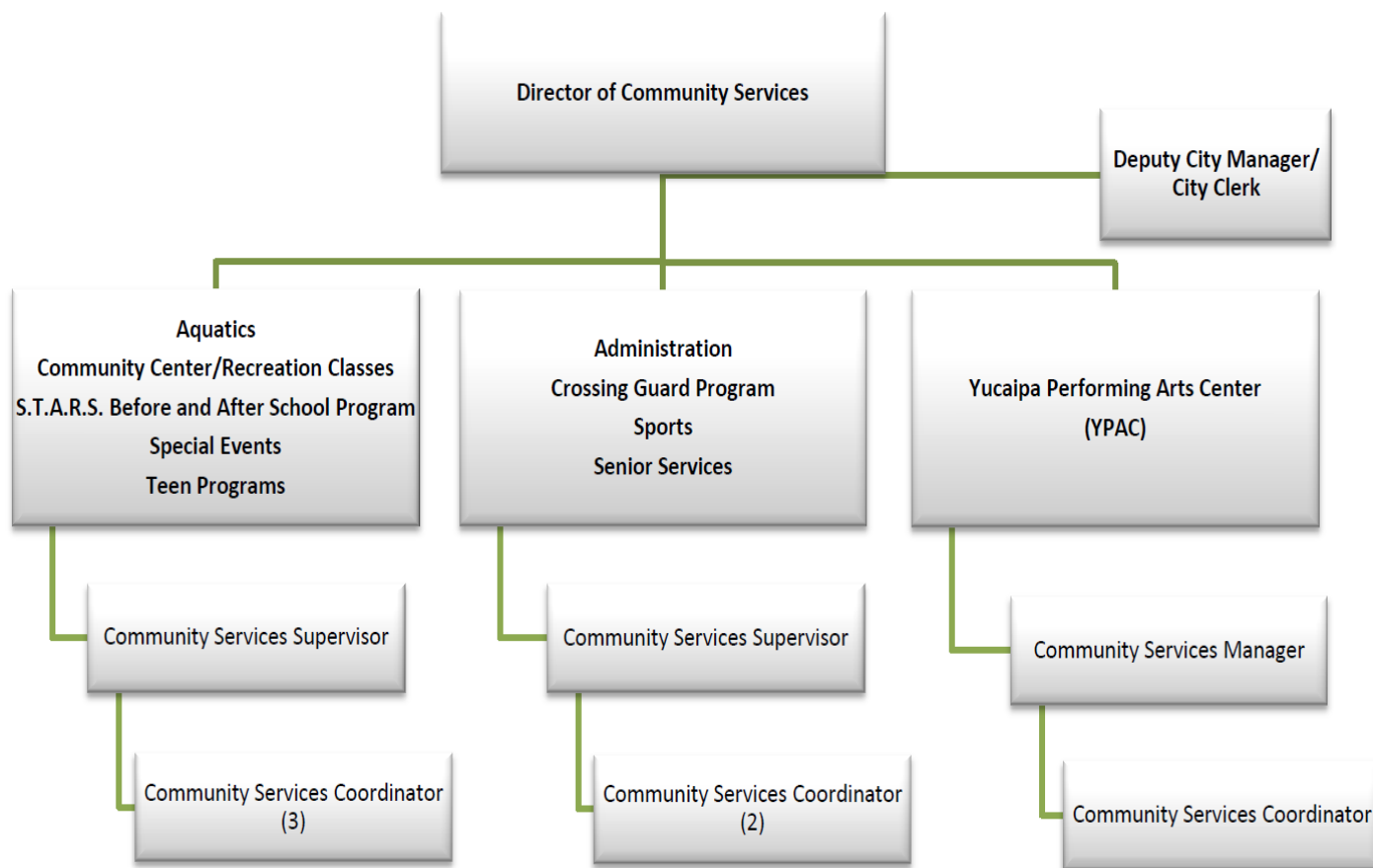
- ◆ Acquired a gym court divider to provide a safety barrier and a means to divide the gym space into a multi-use court area.
- ◆ Hosted the City's first three on three basketball tournament.
- ◆ Purchased and Installed lines for pickleball on the gymnasium basketball court.
- ◆ Partnered with the San Bernardino County Sheriff's Department to provide a free basketball clinic.

## MAJOR GOALS FOR 2019-2020

- ◆ Continue to meet the needs to of the community by offering drop-in sports in the gymnasium.
- ◆ Host a summer youth basketball league.
- ◆ Create a marketing plan for the Community Center facility rentals.

## PERFORMANCE MEASURES

*Focus on Customer Service*



# DIVISION BUDGET SUMMARY

## Community Services Department

### Community Center-Gymnasium - 8700

|                                | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>            |                                |                                |                                   |                                |
| Salaries and Benefits          | \$ 142,569                     | \$ 142,569                     | \$ 126,265                        | \$ 264,357                     |
| Operating Expenses             | 13,055                         | 13,055                         | 13,055                            | 15,391                         |
| Capital Outlay                 | -                              | -                              | -                                 | -                              |
| <b>Total Division Expenses</b> | <b>\$ 155,624</b>              | <b>\$ 155,624</b>              | <b>\$ 139,320</b>                 | <b>\$ 279,748</b>              |

|                                | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>REVENUES</b>                |                                |                                |                                   |                                |
| Fees for Services              | \$ 36,519                      | \$ 36,519                      | \$ 37,000                         | \$ 40,419                      |
| * Facility Rental              | 89,813                         | 89,813                         | 89,000                            | 90,000                         |
| <b>Total Division Revenues</b> | <b>\$ 126,332</b>              | <b>\$ 126,332</b>              | <b>\$ 126,000</b>                 | <b>\$ 130,419</b>              |

\* Rental of Community Center/Gymnasium and Community Park

**COMMUNITY SERVICES DEPARTMENT - COMMUNITY CENTER-GYMNASIUM - 8700**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 33,912                               | \$ 33,912                               | \$ 20,370                                  | \$ 115,193                              |
| 5112             | Temporary                        | 78,416                                  | 78,416                                  | 78,000                                     | 80,888                                  |
| 5118             | Allotment                        | 6,570                                   | 6,570                                   | 7,802                                      | 22,338                                  |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | 5,000                                   | 5,000                                   | 5,000                                      | 5,000                                   |
| 5130             | Worker's Compensation            | 5,055                                   | 5,055                                   | 5,055                                      | 8,824                                   |
| 5131             | PERS                             | 5,827                                   | 5,827                                   | 3,189                                      | 20,159                                  |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 6,491                                   | 6,491                                   | 6,126                                      | 7,858                                   |
| 5135             | Life Insurance                   | 150                                     | 150                                     | 43                                         | 510                                     |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 1,017                                   | 1,017                                   | 550                                        | 3,456                                   |
| 5145             | Cell Phone Allowance             | 131                                     | 131                                     | 131                                        | 131                                     |
| 5201             | Dues and Publications            | 165                                     | 165                                     | 165                                        | 165                                     |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | 250                                     | 250                                     | 250                                        | 1,270                                   |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | 1,200                                   | 1,200                                   | 1,200                                      | 1,200                                   |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | -                                       | -                                       | -                                          | -                                       |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | 3,600                                   | 3,600                                   | 3,600                                      | 3,700                                   |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | 6,930                                   | 6,930                                   | 6,930                                      | 7,930                                   |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 250                                     | 250                                     | 250                                        | 250                                     |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | 660                                     | 660                                     | 660                                        | 876                                     |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 5999             | Transfer Out                     | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     | <b>\$</b>                        | <b>\$ 155,624</b>                       | <b>\$ 155,624</b>                       | <b>\$ 139,320</b>                          | <b>\$ 279,748</b>                       |

**MAJOR DIVISIONAL BUDGET CHANGES**

**Fund:** General Fund  
**Department:** Community Services  
**Division:** Community Center-Gymnasium - 8700

|           |                                 | Reason for Adjustment                                                                                                                                                                                                                                           | Net Adjustment |
|-----------|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses   | Net result of anticipated COLA, change in PERS contribution rate, department reorganization and labor distribution, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2020 and continuing through this fiscal year. | \$ 121,788     |
| 5203      | Travel and Meetings             | Increase due to attendance expenses for CPRS Conference.                                                                                                                                                                                                        | 1,020          |
| 5217      | Building Repair and Maintenance | Reflects increased cost of new fire detection and emergency response system.                                                                                                                                                                                    | 1,000          |

## MAJOR FUNCTIONS

The Community Services Department is responsible for the administration of seven school site Crossing Guard locations in conjunction with the Yucaipa-Calimesa Joint Unified School District and the City of Calimesa.

## MAJOR ACHIEVEMENTS FOR 2018-2019

- ◆ Provided trainings and meetings for Crossing Guards.
- ◆ Collaborated with YCJSUD and the Yucaipa Police Department to train parents and Crossing Guards on traffic safety.
- ◆ Provided crossing guards at seven school site locations throughout the 18/19 school year.

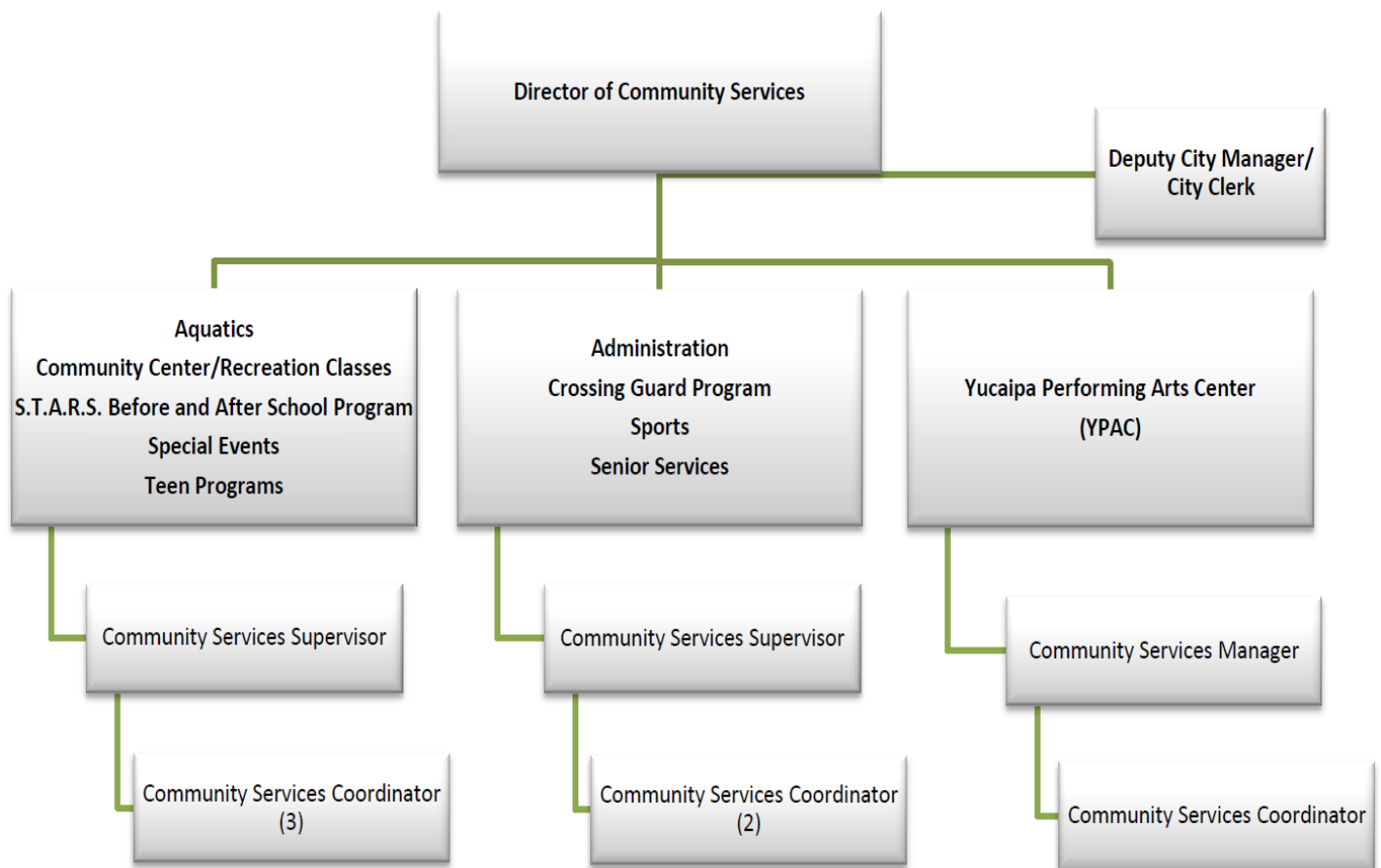
## MAJOR GOALS FOR 2019-2020

- ◆ Conduct biannual trainings for Crossing Guards that includes topics on controlling and alleviating traffic and creating a safe environment for pedestrians.
- ◆ Implement a uniform policy, purchase uniforms and enforce the uniform policy.
- ◆ Certify all Crossing Guards in CPR/First Aid.

## PERFORMANCE MEASURES

### *Focus on Customer Service*

- ◆ Conduct training with the Yucaipa Police Department to enhance the situational knowledge of the crossing guards.
- ◆ Implement policy and purchase uniforms for the 2019/2020 school year.



**DIVISION BUDGET SUMMARY****Community Services Department****Crossing Guard Program - 8000**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> |               | <b>Revised<br/>Budget<br/>2018-2019</b> |               | <b>Estimated<br/>Actuals<br/>2018-2019</b> |               | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|---------------|-----------------------------------------|---------------|--------------------------------------------|---------------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |               |                                         |               |                                            |               |                                         |
| Salaries and Benefits          | \$                                      | 33,946        | \$                                      | 33,946        | \$                                         | 34,245        | \$ 38,312                               |
| Operating Expenses             |                                         | 2,513         |                                         | 2,513         |                                            | 2,513         | 2,813                                   |
| Capital Outlay                 |                                         | -             |                                         | -             |                                            | -             | -                                       |
| <b>Total Division Expenses</b> | <b>\$</b>                               | <b>36,459</b> | <b>\$</b>                               | <b>36,459</b> | <b>\$</b>                                  | <b>36,758</b> | <b>\$ 41,125</b>                        |

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> |               | <b>Revised<br/>Budget<br/>2018-2019</b> |               | <b>Estimated<br/>Actuals<br/>2018-2019</b> |               | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|---------------|-----------------------------------------|---------------|--------------------------------------------|---------------|-----------------------------------------|
| <b>REVENUES</b>                |                                         |               |                                         |               |                                            |               |                                         |
| Reimbursement                  | \$                                      | 22,671        | \$                                      | 22,671        | \$                                         | 21,000        | \$ 21,227                               |
| <b>Total Division Revenues</b> | <b>\$</b>                               | <b>22,671</b> | <b>\$</b>                               | <b>22,671</b> | <b>\$</b>                                  | <b>21,000</b> | <b>\$ 21,227</b>                        |



**COMMUNITY SERVICES DEPARTMENT - CROSSING GUARD PROGRAM - 8000**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ -                                    | \$ -                                    | \$ -                                       | \$ -                                    |
| 5112             | Temporary                        | 30,268                                  | 30,268                                  | 30,268                                     | 34,161                                  |
| 5118             | Allotment                        | -                                       | -                                       | -                                          | -                                       |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 1,362                                   | 1,362                                   | 1,362                                      | 1,537                                   |
| 5131             | PERS                             | -                                       | -                                       | -                                          | -                                       |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 2,316                                   | 2,316                                   | 2,615                                      | 2,613                                   |
| 5135             | Life Insurance                   | -                                       | -                                       | -                                          | -                                       |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | -                                       | -                                       | -                                          | -                                       |
| 5145             | Cell Phone Allowance             | -                                       | -                                       | -                                          | -                                       |
| 5201             | Dues and Publications            | -                                       | -                                       | -                                          | -                                       |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | -                                       | -                                       | -                                          | -                                       |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | -                                       | -                                       | -                                          | -                                       |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | -                                       | -                                       | -                                          | -                                       |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | 500                                     | 500                                     | 500                                        | 500                                     |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | 1,638                                   | 1,638                                   | 1,638                                      | 1,638                                   |
| 5220             | Misc./Special Dept. Expense      | -                                       | -                                       | -                                          | -                                       |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | 375                                     | 375                                     | 375                                        | 675                                     |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 36,459</b>                        | <b>\$ 36,459</b>                        | <b>\$ 36,758</b>                           | <b>\$ 41,125</b>                        |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** Community Services  
**Division:** Crossing Guard Program - 8000

**Reason for Adjustment** **Net Adjustment**

|           |                               |                                                                                                                                                                                                                                                                 |          |
|-----------|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS contribution rate, department reorganization and labor distribution, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2020 and continuing through this fiscal year. | \$ 4,366 |
|-----------|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|

## MAJOR FUNCTIONS

To provide unique opportunities for the community to experience and enjoy professional music and theatrical performances, young audience productions, cultural and enrichment programs, festivals and other types of social events.

## MAJOR ACHIEVEMENTS FOR 2018-2019

- ◆ Hired two full-time staff, one manager and one coordinator, to program, operate, rent and oversee the day-to-day operations of the Performing Arts Center.
- ◆ Hosted a Ribbon Cutting and Grand Opening event for the Yucaipa Performing Arts Center.
- ◆ Plan and coordinated a ribbon cutting event for the Uptown Park at the 2019 Music and Arts Festival
- ◆ Plan and programmed a Summer Nights Concert Series on the outdoor stage.

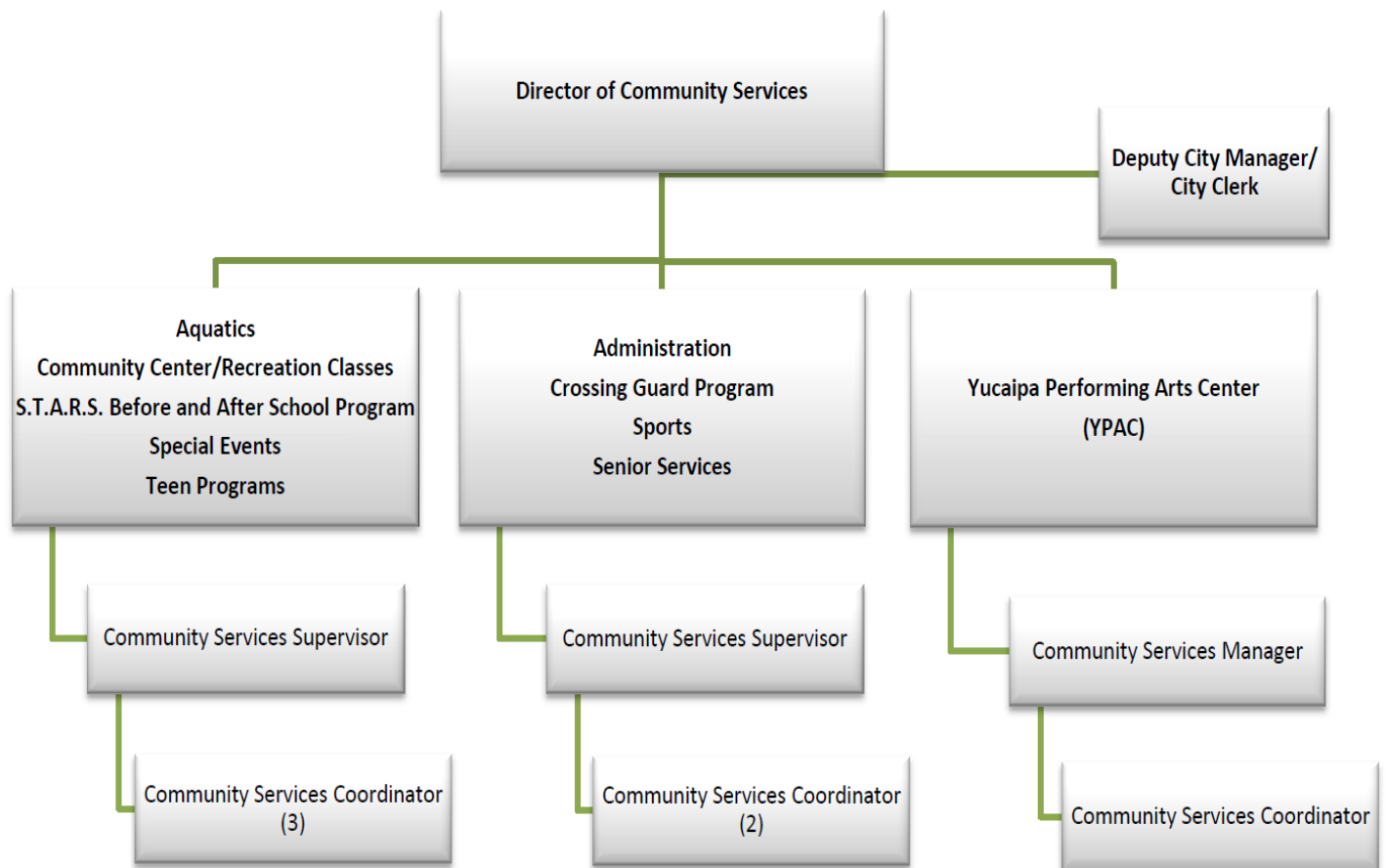
## MAJOR GOALS FOR 2019-2020

- ◆ Provide an indoor season of 24 ticketed entertainment events.
- ◆ Provide an outdoor season of 12 ticketed concerts.
- ◆ To collaborate with local organizations, community partners, and businesses to facilitate and support artistic and cultural experiences for the community.

## PERFORMANCE MEASURES

### *Focus on Customer Service*

- ◆ Utilize customer responses from surveys to select entertainment.
- ◆ Utilize customer responses from surveys to select entertainment.
- ◆ Provide post-show workshops with the artists.



# DIVISION BUDGET SUMMARY

## Community Services Department

### Performing Arts Center (YPAC) - 8710

|                                | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>            |                                |                                |                                   |                                |
| Salaries and Benefits          | \$ 20,187                      | \$ 20,187                      | \$ 1,522                          | \$ 342,919                     |
| Operating Expenses             | 505,000                        | 505,000                        | 78,946                            | 595,559                        |
| Capital Outlay                 | -                              | -                              | -                                 | -                              |
| <b>Total Division Expenses</b> | <b>\$ 525,187</b>              | <b>\$ 525,187</b>              | <b>\$ 80,468</b>                  | <b>\$ 938,478</b>              |

|                                | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>REVENUES</b>                |                                |                                |                                   |                                |
| Fees for Services              | \$ 375,000                     | \$ 375,000                     | \$ -                              | \$ 300,000                     |
| * Facility Rental              | -                              | -                              | -                                 | 250,000                        |
| <b>Total Division Revenues</b> | <b>\$ 375,000</b>              | <b>\$ 375,000</b>              | <b>\$ -</b>                       | <b>\$ 550,000</b>              |

\* Rental of YPAC and Uptown Park.

**COMMUNITY SERVICES DEPARTMENT - PERFORMING ARTS CENTER (YPAC) - 8710**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ -                                    | \$ -                                    | \$ -                                       | \$ 162,835                              |
| 5112             | Temporary                        | 18,000                                  | 18,000                                  | -                                          | 100,000                                 |
| 5118             | Allotment                        | -                                       | -                                       | -                                          | 24,309                                  |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 810                                     | 810                                     | 810                                        | 11,828                                  |
| 5131             | PERS                             | -                                       | -                                       | -                                          | 28,496                                  |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 1,377                                   | 1,377                                   | 712                                        | 10,011                                  |
| 5135             | Life Insurance                   | -                                       | -                                       | -                                          | 555                                     |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | -                                       | -                                       | -                                          | 4,885                                   |
| 5145             | Cell Phone Allowance             | -                                       | -                                       | -                                          | -                                       |
| 5201             | Dues and Publications            | -                                       | -                                       | 496                                        | 2,870                                   |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | -                                       | -                                       | 250                                        | 7,899                                   |
| 5205             | Utilities                        | 50,000                                  | 50,000                                  | 50,000                                     | 51,500                                  |
| 5206             | Office Supplies                  | -                                       | -                                       | 1,200                                      | 1,200                                   |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 40,000                                  | 40,000                                  | -                                          | 97,090                                  |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | 10,000                                  | 10,000                                  | 1,000                                      | 10,000                                  |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | 10,000                                  | 10,000                                  | 1,000                                      | 10,000                                  |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 385,000                                 | 385,000                                 | 15,000                                     | 385,000                                 |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | 20,000                                  |
| 5222             | Equipment Maintenance            | 10,000                                  | 10,000                                  | 10,000                                     | 10,000                                  |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 525,187</b>                       | <b>\$ 525,187</b>                       | <b>\$ 80,468</b>                           | <b>\$ 938,478</b>                       |

**MAJOR DIVISIONAL BUDGET CHANGES**

**Fund:** General Fund  
**Department:** Community Services  
**Division:** Performing Arts Center (YPAC)

**Reason for Adjustment** **Net Adjustment**

|           |                               |                                                              |            |
|-----------|-------------------------------|--------------------------------------------------------------|------------|
| 5110-5145 | Salaries and Related Expenses | Anticipated expenses for first full year of YPAC operations. | \$ 322,732 |
| 5201      | Dues and Publications         | Anticipated expenses for first full year of YPAC operations. | 2,870      |
| 5203      | Travel and Meetings           | Anticipated expenses for first full year of YPAC operations. | 7,899      |
| 5205      | Utilities                     | Anticipated expenses for first full year of YPAC operations. | 1,500      |
| 5206      | Office Supplies               | Anticipated expenses for first full year of YPAC operations. | 1,200      |
| 5210      | Professional Services         | Anticipated expenses for first full year of YPAC operations. | 57,090     |
| 5221      | Printing and Advertising      | Anticipated expenses for first full year of YPAC operations. | 20,000     |

## MAJOR FUNCTIONS

The Recreation Classes Division of the Community Services Department is responsible for organizing and coordinating fee based contract classes, activities and special interest excursions for people of all age groups.

## MAJOR ACHIEVEMENTS FOR 2018-2019

- ◆ Secured a dance and ballet instructor for children ages 3 to 17.
- ◆ Continued to partner with Inspire Charter School to provide recreational classes which meets the students' physical education requirements.

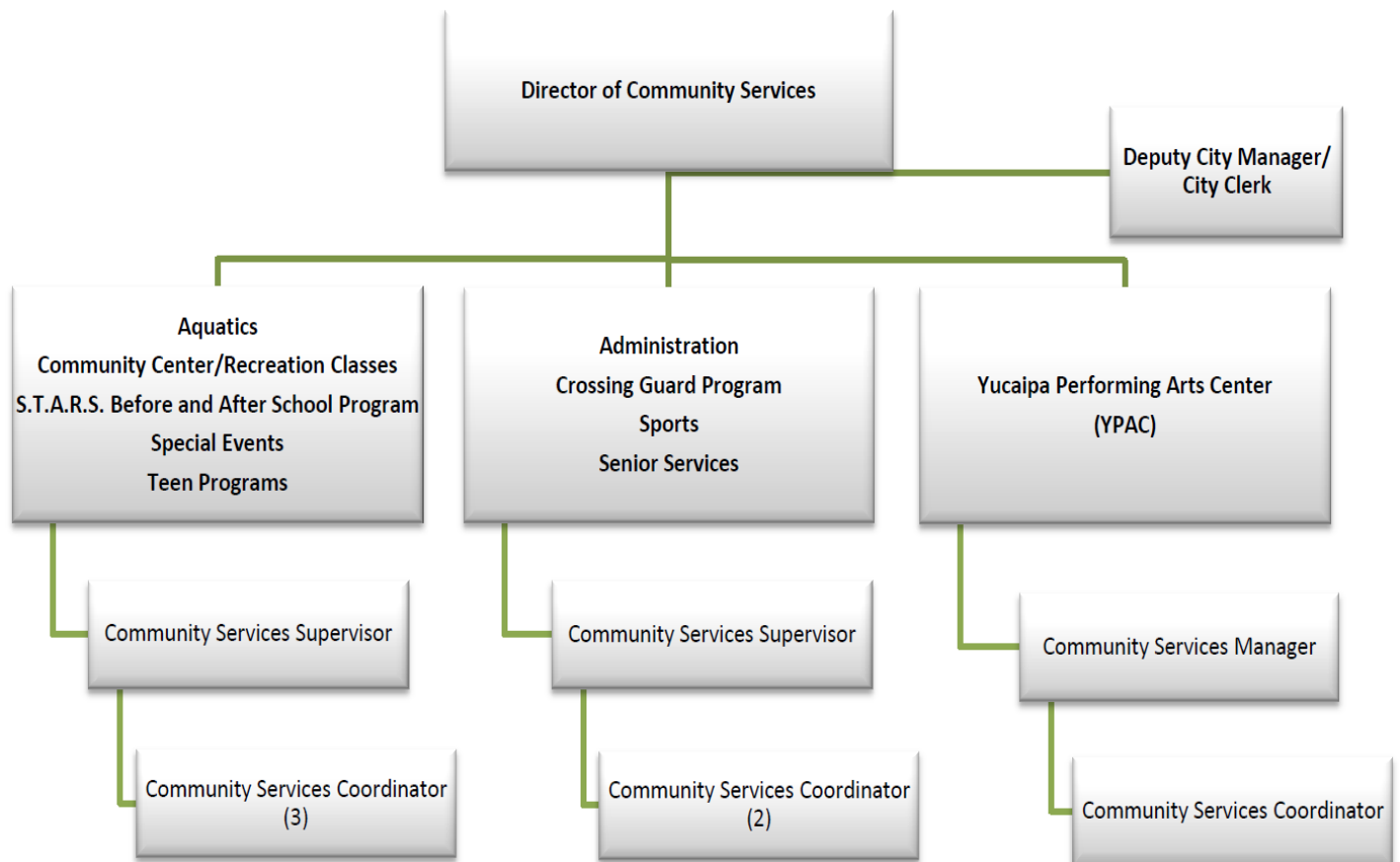
## MAJOR GOALS FOR 2019-2020

- ◆ Extend services to the community by offering contract classes during the hours of 10:00 a.m. and 3:00 p.m.
- ◆ Create a marketing plan for contract classes.

## PERFORMANCE MEASURES

### *Focus on Customer Service*

- ◆ Provide two new classes/sessions per weekday to meet demand of Community members.



**DIVISION BUDGET SUMMARY****Community Services Department****Recreation Classes - 8200**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |                                         |                                            |                                         |
| Salaries and Benefits          | \$ 113,126                              | \$ 116,280                              | \$ 117,141                                 | \$ 71,091                               |
| Operating Expenses             | 65,200                                  | 65,200                                  | 67,800                                     | 70,140                                  |
| Capital Outlay                 | -                                       | -                                       | -                                          | -                                       |
| <b>Total Division Expenses</b> | <b>\$ 178,326</b>                       | <b>\$ 181,480</b>                       | <b>\$ 184,941</b>                          | <b>\$ 141,231</b>                       |

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>REVENUES</b>                |                                         |                                         |                                            |                                         |
| Fees for Services              | \$ 98,200                               | \$ 98,200                               | \$ 97,000                                  | \$ 100,200                              |
| <b>Total Division Revenues</b> | <b>\$ 98,200</b>                        | <b>\$ 98,200</b>                        | <b>\$ 97,000</b>                           | <b>\$ 100,200</b>                       |



**COMMUNITY SERVICES DEPARTMENT - RECREATION CLASSES - 8200**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 66,132                               | \$ 68,633                               | \$ 68,475                                  | \$ 37,017                               |
| 5112             | Temporary                        | 12,650                                  | 12,650                                  | 12,650                                     | 15,000                                  |
| 5118             | Allotment                        | 15,111                                  | 15,111                                  | 16,425                                     | 7,227                                   |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 3,545                                   | 3,657                                   | 3,545                                      | 2,341                                   |
| 5131             | PERS                             | 11,364                                  | 11,794                                  | 11,160                                     | 6,478                                   |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 1,927                                   | 1,963                                   | 2,546                                      | 1,684                                   |
| 5135             | Life Insurance                   | 345                                     | 345                                     | 112                                        | 165                                     |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 1,984                                   | 2,059                                   | 2,120                                      | 1,111                                   |
| 5145             | Cell Phone Allowance             | 68                                      | 68                                      | 107                                        | 68                                      |
| 5201             | Dues and Publications            | -                                       | -                                       | -                                          | -                                       |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | -                                       | -                                       | -                                          | -                                       |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | 600                                     | 600                                     | 600                                        | 1,200                                   |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 64,400                                  | 64,400                                  | 67,000                                     | 68,740                                  |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | 200                                     | 200                                     | 200                                        | 200                                     |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | -                                       | -                                       | -                                          | -                                       |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 178,326</b>                       | <b>\$ 181,480</b>                       | <b>\$ 184,941</b>                          | <b>\$ 141,231</b>                       |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** Community Services  
**Division:** Recreation Classes - 8200

|           |                               | Reason for Adjustment                                                                                        | Net Adjustment |
|-----------|-------------------------------|--------------------------------------------------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses | Reflects decrease due to department \$ reorganization and labor distribution.                                | (45,189)       |
| 5210      | Professional Services         | Net result of turnover in contract class instructors and the amount and variety of contract classes offered. | 4,340          |

## MAJOR FUNCTIONS

The Scherer Community Center serves the needs of the seniors of the community by offering a variety of classes, activities and special events. In addition to social and fitness programs, the center acts as a referral agency to assist seniors with legal, medical, and financial issues and provides informational lectures on a variety of important topics. Assistance is provided by way of counseling and a food distribution program. The Senior Services Division operates primarily from the Scherer Community Center. In addition to the office space, the Scherer Community Center has a large assembly room, which may be divided into three smaller rooms, so that multiple activities may occur simultaneously. The kitchen facility is host to the County of San Bernardino's Senior Nutrition Program, which provides a hot meal for seniors Monday through Friday.

## MAJOR ACHIEVEMENTS FOR 2018-2019

- ◆ Implemented multi-generational programming such as yoga, art class and flower arranging class.
- ◆ Increased program marketing on city-wide social media platforms.
- ◆ Purchase and replace tile flooring (CDBG funding) in the Senior Nutrition Center kitchen.
- ◆ Continued to collaborate with the Community Action Partnership of San Bernardino County to introduce fresh fruits and vegetables to the monthly USDA food distribution program.

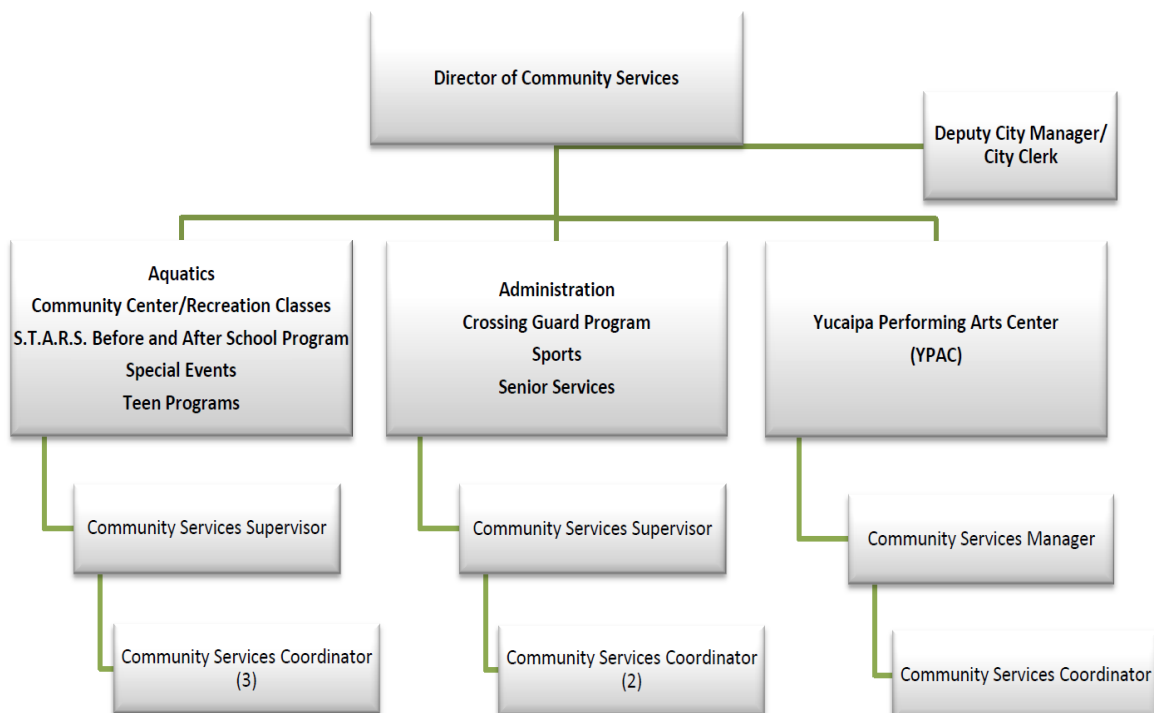
## MAJOR GOALS FOR 2019-2020

- ◆ Research and apply for grant funding for the Senior Companion program.
- ◆ Research senior transportation options to provide increased access to destinations such as medical offices, shopping centers, pharmacies, and recreational facilities.
- ◆ Collaborate with FSA (Moreno Valley) to secure additional funding for the Senior Nutrition program.

## PERFORMANCE MEASURES

### *Focus on Customer Service*

- ◆ Implement Senior Companion Program upon award of grant funding. Implementation will be determined by grant funding timeline which may extend into FY19/20.
- ◆ Complete research and applying for grant funding by December 2018. Implement Senior Transportation Program upon award of grant funding. Implementation will be determined by grant funding timeline which may extend into FY19/20.



**DIVISION BUDGET SUMMARY****Community Services Department****Senior Services - 8600**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |                                         |                                            |                                         |
| Salaries and Benefits          | \$ 181,974                              | \$ 185,128                              | \$ 185,835                                 | \$ 202,496                              |
| Operating Expenses             | 24,021                                  | 24,021                                  | 24,471                                     | 36,671                                  |
| Capital Outlay                 | -                                       | -                                       | -                                          | -                                       |
| <b>Total Division Expenses</b> | <b>\$ 205,995</b>                       | <b>\$ 209,149</b>                       | <b>\$ 210,306</b>                          | <b>\$ 239,167</b>                       |

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>REVENUES</b>                |                                         |                                         |                                            |                                         |
| Fees for Services              | \$ 65,552                               | \$ 65,552                               | \$ 38,832                                  | \$ 43,882                               |
| <b>Total Division Revenues</b> | <b>\$ 65,552</b>                        | <b>\$ 65,552</b>                        | <b>\$ 38,832</b>                           | <b>\$ 43,882</b>                        |

**COMMUNITY SERVICES DEPARTMENT - SENIOR SERVICES DIVISION - 8600**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 93,877                               | \$ 96,378                               | \$ 95,234                                  | \$ 103,031                              |
| 5112             | Temporary                        | 38,500                                  | 38,500                                  | 40,785                                     | 46,800                                  |
| 5118             | Allotment                        | 19,710                                  | 19,710                                  | 20,148                                     | 19,053                                  |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 5,957                                   | 6,069                                   | 5,957                                      | 6,742                                   |
| 5131             | PERS                             | 16,131                                  | 16,561                                  | 15,985                                     | 18,030                                  |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 4,306                                   | 4,342                                   | 4,676                                      | 5,074                                   |
| 5135             | Life Insurance                   | 450                                     | 450                                     | 142                                        | 435                                     |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 2,816                                   | 2,891                                   | 2,668                                      | 3,091                                   |
| 5145             | Cell Phone Allowance             | 225                                     | 225                                     | 240                                        | 240                                     |
| 5201             | Dues and Publications            | 496                                     | 496                                     | 496                                        | 376                                     |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | 2,325                                   | 2,325                                   | 825                                        | 825                                     |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | 1,850                                   | 1,850                                   | 1,850                                      | 1,850                                   |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 8,050                                   | 8,050                                   | 10,000                                     | 14,300                                  |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | 1,500                                   | 1,500                                   | 1,500                                      | 4,200                                   |
| 5213             | General Supplies                 | 6,000                                   | 6,000                                   | 6,000                                      | 11,300                                  |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 3,000                                   | 3,000                                   | 3,000                                      | 3,000                                   |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | 500                                     | 500                                     | 500                                        | 500                                     |
| 5223             | Uniform Expense                  | 300                                     | 300                                     | 300                                        | 320                                     |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5404             | Space Rental Assistance          | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 205,995</b>                       | <b>\$ 209,149</b>                       | <b>\$ 210,306</b>                          | <b>\$ 239,167</b>                       |

**MAJOR DIVISIONAL BUDGET CHANGES**

**Fund:** General Fund  
**Department:** Community Services  
**Division:** Senior Services - 8600

|           |                               | Reason for Adjustment                                                                                                                                                                                                                                           | Net Adjustment |
|-----------|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 5110-5140 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS contribution rate, department reorganization and labor distribution, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2020 and continuing through this fiscal year. | \$ 17,353      |
| 5203      | Travel and Meetings           | Decrease due to reduction in the attendance of a Leadership Conference.                                                                                                                                                                                         | (1,500)        |
| 5210      | Professional Services         | Reflects net adjustment for programming changes.                                                                                                                                                                                                                | 6,250          |
| 5212      | Special Supplies              | Increase to reduce dependence on funding from the Senior Center liability account (revenue collected from monthly party sponsors, Bingo, Granny's Corner, etc.).                                                                                                | 2,700          |
| 5213      | General Supplies              | Increase to reduce dependence on funding from the Senior Center liability account (revenue collected from monthly party sponsors, Bingo, Granny's Corner, etc.).                                                                                                | 5,300          |

## MAJOR FUNCTIONS

The Special Events Division of the Community Services Department is responsible for providing special events and cultural activities for people of all ages. Unique events coordinated through this Division include the Festival Series (Yucaipa Music and Arts Festival, Autumnfest and Winterfest), "Concerts in the Park", Movies in the Park, and Eggstravaganza.

## MAJOR ACHIEVEMENTS FOR 2018-2019

- ◆ Collaborated with the Pickleball Club to host a pickleball day at 7th street park.
- ◆ Created a kiosk at events to survey participants.
- ◆ Created a food and merchandise vendor area at Concerts in the Park to increase the family experience.
- ◆ Successfully planned and implemented eight Uptown Friday Night events with included 4 themed nights that were repeated twice.
- ◆ Sold VIP tickets for the 2019 Music and Arts Festival at the YPAC.

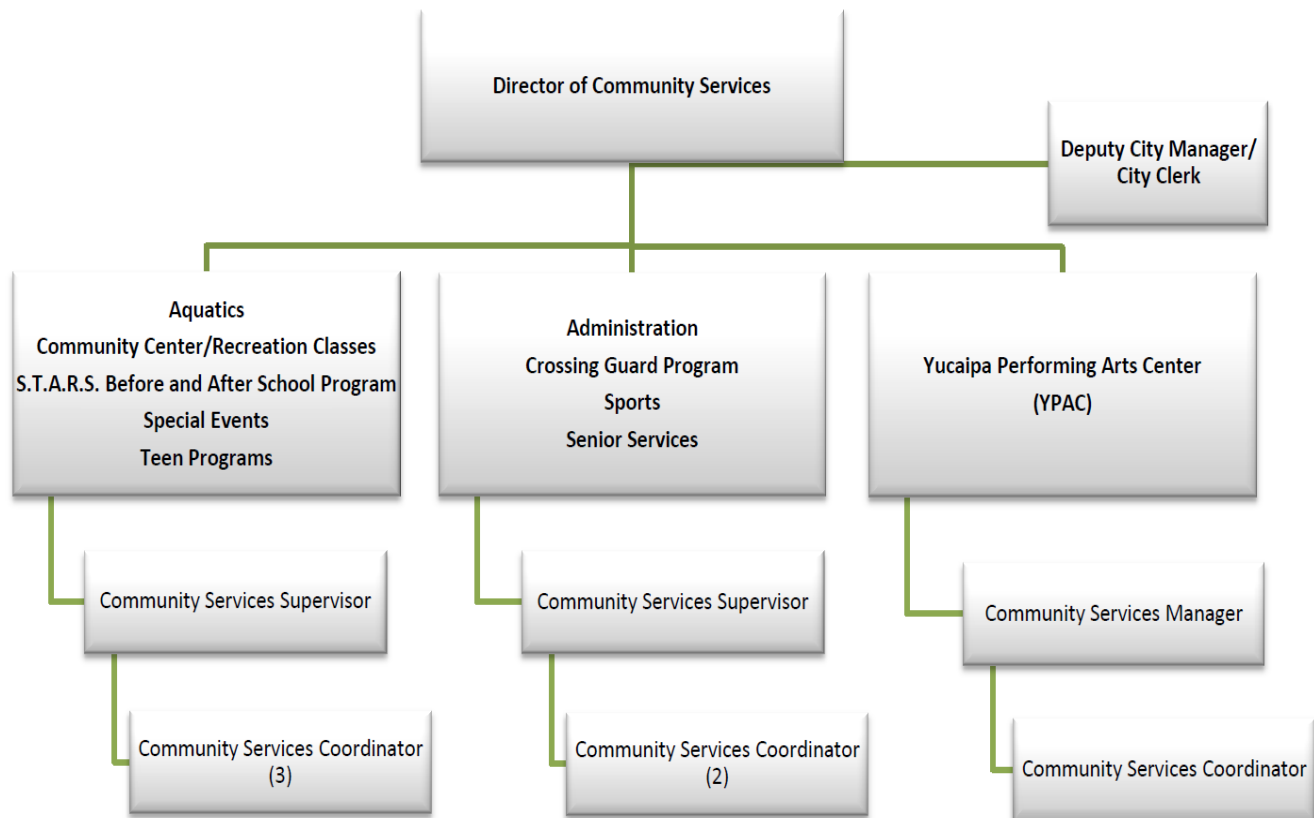
## MAJOR GOALS FOR 2019-2020

- ◆ Utilize surveys gathered at previous events to make changes to festivals and events.
- ◆ Continue to collaborate with community groups to host events such as the Rodeo.
- ◆ Produce an event at the Uptown Park on eight consecutive Friday evenings to generate an atmosphere which promotes shopping, socializing, and relaxing.

## PERFORMANCE MEASURES

### *Focus on Customer Service*

- ◆ Utilize public input to enhance future events.
- ◆ Research trends in events and be prepared to fully execute new trends by first night of 'Uptown'.



**DIVISION BUDGET SUMMARY****Community Services Department****Special Events - 8500**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |                                         |                                            |                                         |
| Salaries and Benefits          | \$ 117,325                              | \$ 130,721                              | \$ 56,162                                  | \$ 148,360                              |
| Operating Expenses             | 210,011                                 | 209,911                                 | 204,635                                    | 235,060                                 |
| Capital Outlay                 | -                                       | -                                       | -                                          | -                                       |
| <b>Total Division Expenses</b> | <b>\$ 327,336</b>                       | <b>\$ 340,632</b>                       | <b>\$ 260,797</b>                          | <b>\$ 383,420</b>                       |

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>REVENUES</b>                |                                         |                                         |                                            |                                         |
| Fees for Services              | \$ 103,500                              | \$ 103,500                              | \$ 103,500                                 | \$ 103,500                              |
| <b>Total Division Revenues</b> | <b>\$ 103,500</b>                       | <b>\$ 103,500</b>                       | <b>\$ 103,500</b>                          | <b>\$ 103,500</b>                       |



**COMMUNITY SERVICES DEPARTMENT - SPECIAL EVENTS DIVISION - 8500**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 71,095                               | \$ 80,177                               | \$ 30,000                                  | \$ 91,431                               |
| 5112             | Temporary                        | 12,390                                  | 12,390                                  | 12,390                                     | 15,135                                  |
| 5118             | Allotment                        | 13,140                                  | 15,037                                  | 2,601                                      | 15,111                                  |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 3,757                                   | 4,166                                   | 3,757                                      | 4,795                                   |
| 5131             | PERS                             | 12,217                                  | 13,778                                  | 5,500                                      | 16,000                                  |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 1,979                                   | 2,111                                   | 1,145                                      | 2,484                                   |
| 5135             | Life Insurance                   | 300                                     | 343                                     | 55                                         | 345                                     |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 2,133                                   | 2,405                                   | 400                                        | 2,743                                   |
| 5145             | Cell Phone Allowance             | 315                                     | 315                                     | 315                                        | 315                                     |
| 5201             | Dues and Publications            | -                                       | -                                       | -                                          | -                                       |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | -                                       | -                                       | -                                          | -                                       |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | 1,000                                   | 900                                     | 1,000                                      | 1,300                                   |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | -                                       | -                                       | -                                          | -                                       |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | 1,450                                   | 1,450                                   | 1,450                                      | 1,450                                   |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 205,526                                 | 205,526                                 | 200,000                                    | 229,000                                 |
| 5221             | Printing and Advertising         | 1,400                                   | 1,400                                   | 1,400                                      | 2,400                                   |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | 635                                     | 635                                     | 785                                        | 910                                     |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5404             | Space Rental Assistance          | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 327,336</b>                       | <b>\$ 340,632</b>                       | <b>\$ 260,797</b>                          | <b>\$ 383,420</b>                       |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** Community Services  
**Division:** Special Events - 8500

|             |                                          | Reason for Adjustment                                                                                                                                                                                                                                           | Net Adjustment |
|-------------|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 5110 - 5145 | Salaries and Related Expenses            | Net result of anticipated COLA, change in PERS contribution rate, department reorganization and labor distribution, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2020 and continuing through this fiscal year. | \$ 17,639      |
| 5220        | Miscellaneous/Special Department Expense | Reflects increased expenses for each City event. In addition, The City's 30th Anniversary celebration will be this fiscal year.                                                                                                                                 | 23,474         |
| 5221        | Printing and Advertising                 | Reflects increase due to promotional items for all special events and summer events.                                                                                                                                                                            | 1,000          |

## MAJOR FUNCTIONS

The Sports Division of the Community Services Department is responsible for providing recreational sport programs and special health related activities for people of all ages. Unique activities coordinated through this Division include: Futsal, Youth and Adult Basketball, and Adult Softball.

## MAJOR ACHIEVEMENTS FOR 2018-2019

- ◆ Worked with youth sports organizations to increase a Facility Enhancement Fee in accordance with the Council approved User Fee Schedule.
- ◆ Worked with Yucaipa BMX to implement additional facility operating hours.
- ◆ Conducted bi-annual Sports Council meetings.
- ◆ Worked with Yucaipa Valley Youth Soccer Organization (YVYSO/Spartans) to expand the current futsal league at the Community Center and the 7th Street basketball courts.

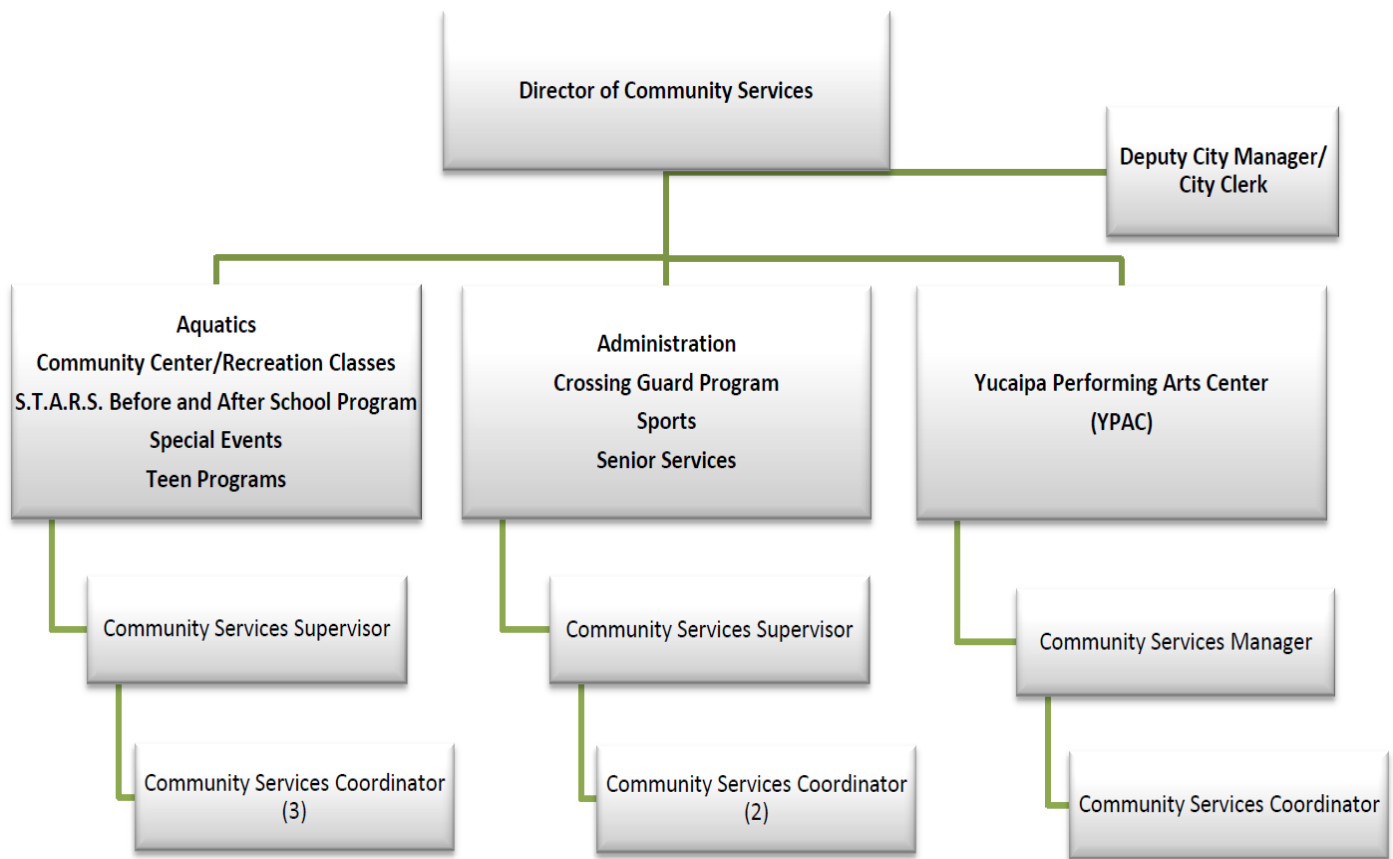
## MAJOR GOALS FOR 2019-2020

- ◆ Work with leagues to help put on two regional youth baseball/softball tournaments.
- ◆ Offer at least one additional adult sports league.

## PERFORMANCE MEASURES

### *Focus on Customer Service*

- ◆ Meet with current program leagues to facilitate league growth.



**DIVISION BUDGET SUMMARY****Community Services Department****Sports - 8100**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |                                         |                                            |                                         |
| Salaries and Benefits          | \$ 29,236                               | \$ 29,236                               | \$ 26,797                                  | \$ 34,820                               |
| Operating Expenses             | 350                                     | 350                                     | 350                                        | 10,720                                  |
| Capital Outlay                 | -                                       | -                                       | -                                          | -                                       |
| <b>Total Division Expenses</b> | <b>\$ 29,586</b>                        | <b>\$ 29,586</b>                        | <b>\$ 27,147</b>                           | <b>\$ 45,540</b>                        |

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>REVENUES</b>                |                                         |                                         |                                            |                                         |
| Fees for Services              | \$ 14,760                               | \$ 14,760                               | \$ 24,700                                  | \$ 30,000                               |
| <b>Total Division Revenues</b> | <b>\$ 14,760</b>                        | <b>\$ 14,760</b>                        | <b>\$ 24,700</b>                           | <b>\$ 30,000</b>                        |

**COMMUNITY SERVICES DEPARTMENT - SPORTS - 8100**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 15,854                               | \$ 15,854                               | \$ 14,095                                  | \$ 16,570                               |
| 5112             | Temporary                        | 5,760                                   | 5,760                                   | 5,760                                      | 9,888                                   |
| 5118             | Allotment                        | 2,628                                   | 2,628                                   | 2,409                                      | 2,628                                   |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 973                                     | 973                                     | 973                                        | 1,191                                   |
| 5131             | PERS                             | 2,724                                   | 2,724                                   | 2,459                                      | 2,900                                   |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 671                                     | 671                                     | 647                                        | 997                                     |
| 5135             | Life Insurance                   | 60                                      | 60                                      | 23                                         | 60                                      |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 476                                     | 476                                     | 348                                        | 497                                     |
| 5145             | Cell Phone Allowance             | 90                                      | 90                                      | 83                                         | 90                                      |
| 5201             | Dues and Publications            | -                                       | -                                       | -                                          | 130                                     |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | -                                       | -                                       | -                                          | 140                                     |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | 150                                     | 150                                     | 150                                        | 150                                     |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | -                                       | -                                       | -                                          | 5,300                                   |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | 200                                     | 200                                     | 200                                        | 5,000                                   |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | -                                       | -                                       | -                                          | -                                       |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 29,586</b>                        | <b>\$ 29,586</b>                        | <b>\$ 27,147</b>                           | <b>\$ 45,540</b>                        |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** Community Services  
**Division:** Sports - 8100

|           |                               | Reason for Adjustment                                                                                                                                                                                                                                              | Net Adjustment |
|-----------|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS \$ contribution rate, department reorganization and labor distribution, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2020 and continuing through this fiscal year. | 5,584          |
| 5210      | Professional Services         | Increase for officiating services.                                                                                                                                                                                                                                 | 5,300          |
| 5213      | General Supplies              | Increase due to equipment for Youth B-Ball program and player uniforms.                                                                                                                                                                                            | 4,800          |

## MAJOR FUNCTIONS

The "S.T.A.R.S." Division of the Community Services Department provides a before and after school program at eight school sites. This program is a recreation, educational enrichment based program for students in grades TK-8. This program provides a quality, safe, affordable, before and after school program, which strives to assist students to achieve higher grades and to improve school attendance and behavior with an emphasis on creating lifelong experiences.

## MAJOR ACHIEVEMENTS FOR 2018-2019

- ◆ Worked with the YCJUSD to provide snack at five S.T.A.R.S. school sites.
- ◆ Utilized Facebook to market the S.T.A.R.S. program on a weekly basis.
- ◆ S.T.A.R.S. staff attended monthly meetings and were certified in American Red Cross First Aid and CPR.
- ◆ Collaborated with Valley Elementary School to provide reading and math computer software programs for S.T.A.R.S. participants to utilize during program hours.
- ◆ Partnered with the Healthy Yucaipa Committee to provide educational information materials on healthy eating active living.
- ◆ Started a new S.T.A.R.S after school program at Mesa View Middle School.

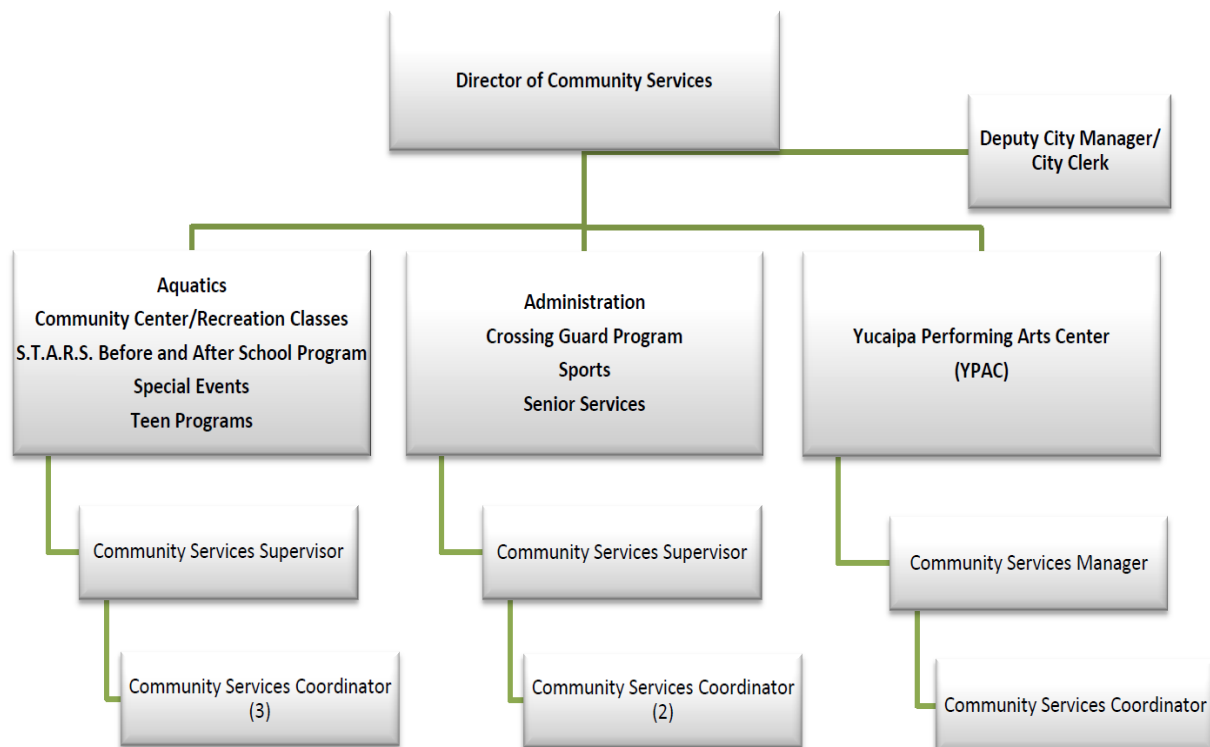
## MAJOR GOALS FOR 2019-2020

- ◆ Develop and maintain a highly trained and motivated staff who are responsive to the needs of the children participating in the program.
- ◆ Provide STEM based activities during program hours.
- ◆ Collaborate with YCJUSD to provide onsite staff training on behavior guidance and emergency procedures.
- ◆ Collaborate with school principals to provide tutoring and additional educational assistance to S.T.A.R.S. participants.

## PERFORMANCE MEASURES

### *Focus on Customer Service*

- ◆ Communicate with professionals in the afterschool program industry for information and techniques used by their organizations.
- ◆ Purchase specialized supplies and implement activities by December 2018.
- ◆ Setup trainings with YCJUSD to create a training plan.
- ◆ Meet with school principals quarterly.



**DIVISION BUDGET SUMMARY****Community Services Department****S.T.A.R.S. Before and After School Program - 8300**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |                                         |                                            |                                         |
| Salaries and Benefits          | \$ 677,027                              | \$ 677,027                              | \$ 568,828                                 | \$ 592,056                              |
| Operating Expenses             | 42,365                                  | 42,365                                  | 42,365                                     | 31,475                                  |
| Capital Outlay                 | -                                       | -                                       | -                                          | -                                       |
| Contingency/Admin Overhead     | -                                       | -                                       | -                                          | -                                       |
| <b>Total Division Expenses</b> | <b>\$ 719,392</b>                       | <b>\$ 719,392</b>                       | <b>\$ 611,193</b>                          | <b>\$ 623,531</b>                       |

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>REVENUES</b>                |                                         |                                         |                                            |                                         |
| Fees for Services              | \$ 714,500                              | \$ 714,500                              | \$ 759,000                                 | \$ 700,000                              |
| <b>Total Division Revenues</b> | <b>\$ 714,500</b>                       | <b>\$ 714,500</b>                       | <b>\$ 759,000</b>                          | <b>\$ 700,000</b>                       |



**COMMUNITY SERVICES DEPARTMENT - S.T.A.R.S. BEFORE AND AFTER SCHOOL PROGRAM - 8300**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 59,079                               | \$ 59,079                               | \$ 58,695                                  | \$ 86,461                               |
| 5112             | Temporary                        | 526,000                                 | 526,000                                 | 425,000                                    | 415,000                                 |
| 5118             | Allotment                        | 11,826                                  | 11,826                                  | 11,990                                     | 16,425                                  |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | 300                                     | 300                                     | -                                          | 300                                     |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 26,329                                  | 26,329                                  | 26,329                                     | 22,566                                  |
| 5131             | PERS                             | 10,152                                  | 10,152                                  | 9,917                                      | 15,131                                  |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 41,096                                  | 41,096                                  | 35,000                                     | 33,001                                  |
| 5135             | Life Insurance                   | 270                                     | 270                                     | 109                                        | 375                                     |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 1,772                                   | 1,772                                   | 1,579                                      | 2,594                                   |
| 5145             | Cell Phone Allowance             | 203                                     | 203                                     | 208                                        | 203                                     |
| 5201             | Dues and Publications            | -                                       | -                                       | -                                          | -                                       |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | 1,325                                   | 1,325                                   | 1,325                                      | 1,325                                   |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | 9,000                                   | 9,000                                   | 9,000                                      | 6,000                                   |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 9,500                                   | 9,500                                   | 9,500                                      | -                                       |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | 15,250                                  | 15,250                                  | 15,250                                     | 17,860                                  |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | -                                       | -                                       | -                                          | -                                       |
| 5221             | Printing and Advertising         | 2,700                                   | 2,700                                   | 2,700                                      | 2,600                                   |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | 4,590                                   | 4,590                                   | 4,590                                      | 3,690                                   |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency/Admin Overhead       | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 719,392</b>                       | <b>\$ 719,392</b>                       | <b>\$ 611,193</b>                          | <b>\$ 623,531</b>                       |

**MAJOR DIVISIONAL BUDGET CHANGES**

**Fund:** General Fund  
**Department:** Community Services  
**Division:** S.T.A.R.S. Before and After School Program - 8300

|           |                               | Reason for Adjustment                                                                                                                                                                                                                                                                                                                                   | Net Adjustment |
|-----------|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS contribution rate, department reorganization and labor distribution, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2020 and continuing through this fiscal year. In addition, temporary wages moved to Camps division (8310) from to S.T.A.R.S. Program. | \$ (84,971)    |
| 5206      | Office Supplies               | Expenses transferred to the Camps division (8310) from the S.T.A.R.S. Program (8300).                                                                                                                                                                                                                                                                   | (3,000)        |
| 5210      | Professional Services         | Removal of Sportball.                                                                                                                                                                                                                                                                                                                                   | (9,500)        |
| 5213      | General Supplies              | Expenses transferred to the Camps division (8310) from the S.T.A.R.S. Program (8300).                                                                                                                                                                                                                                                                   | 2,610          |

## MAJOR FUNCTIONS

The Teen Programs Division of the Community Services Department is responsible for the Youth Advisory Committee and teen activities at City-sponsored special events.

## MAJOR ACHIEVEMENTS FOR 2018-2019

- ◆ The Youth Advisory Committee (YAC) traveled to Sacramento, toured the capital and met with the senator.
- ◆ Increased awareness and participation in the YAC.

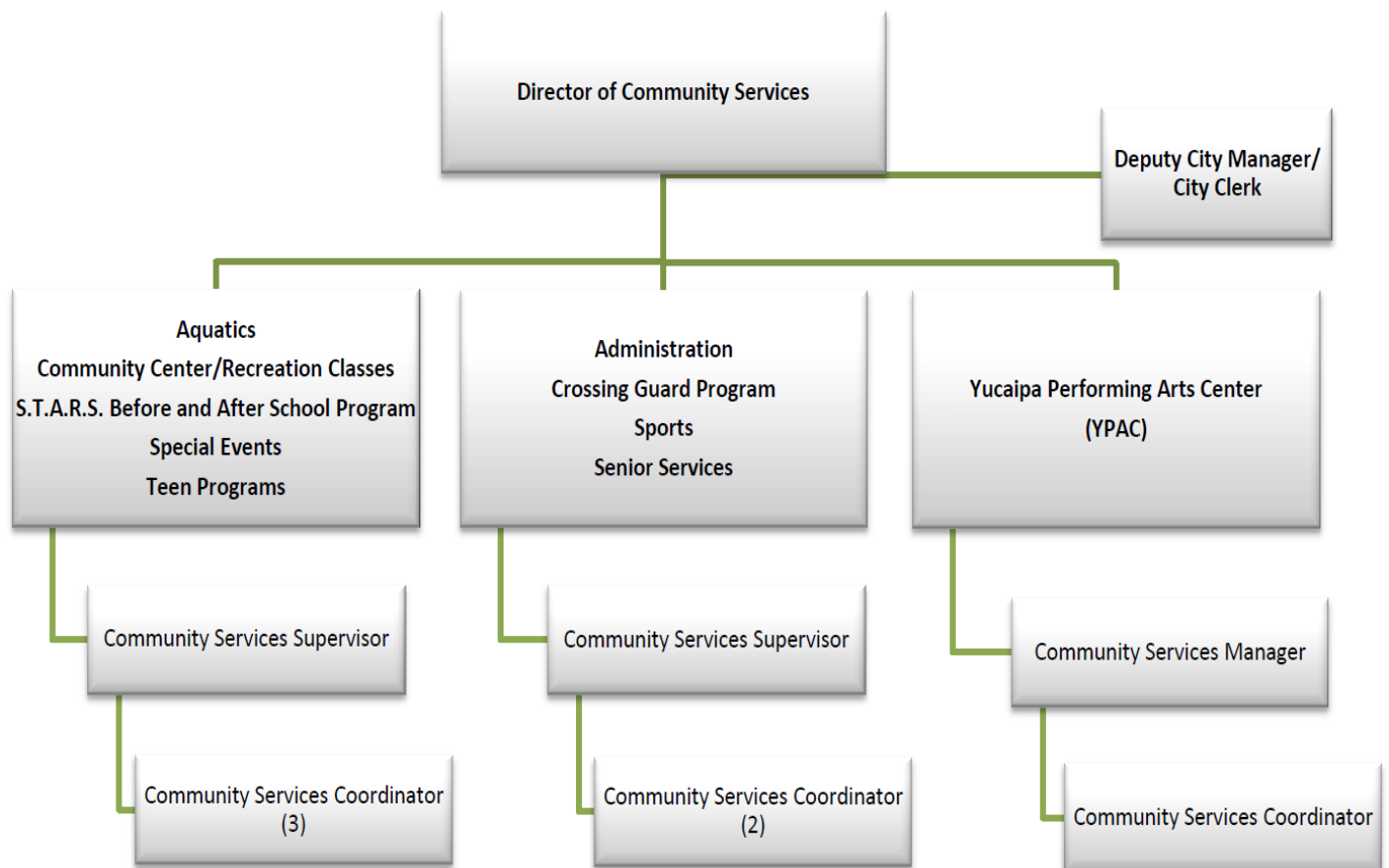
## MAJOR GOALS FOR 2019-2020

- ◆ Fill the seven open positions starting August 1st.
- ◆ Plan a trip to the California State Capital of Sacramento.

## PERFORMANCE MEASURES

### *Focus on Customer Service*

- ◆ Fill the 13-member YAC roster by June 30, 2019.
- ◆ Research costs associated with travel, lodging, etc. for all YAC members by mid-year FY2019-2020.



# DIVISION BUDGET SUMMARY

## Community Services Department

### Teen Programs - 8900

|                                | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>            |                                |                                |                                   |                                |
| Salaries and Benefits          | \$ 37,055                      | \$ 37,055                      | \$ 57,520                         | \$ 11,910                      |
| Operating Expenses             | 21,666                         | 21,666                         | 22,050                            | 4,066                          |
| Capital Outlay                 | -                              | -                              | -                                 | -                              |
| <b>Total Division Expenses</b> | <b>\$ 58,721</b>               | <b>\$ 58,721</b>               | <b>\$ 79,570</b>                  | <b>\$ 15,976</b>               |

|                                 | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|---------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>REVENUES</b>                 |                                |                                |                                   |                                |
| Teen Program Fees/Contributions | \$ 3,500                       | \$ 3,500                       | \$ 1,000                          | \$ -                           |
| <b>Total Division Revenues</b>  | <b>\$ 3,500</b>                | <b>\$ 3,500</b>                | <b>\$ 1,000</b>                   | <b>\$ -</b>                    |

**COMMUNITY SERVICES DEPARTMENT - TEEN PROGRAMS DIVISION - 8900**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 23,657                               | \$ 23,657                               | \$ 21,209                                  | \$ 8,285                                |
| 5112             | Temporary                        | 2,070                                   | 2,070                                   | 25,987                                     | -                                       |
| 5118             | Allotment                        | 4,599                                   | 4,599                                   | 4,435                                      | 1,314                                   |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | 100                                     | 100                                     | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 1,158                                   | 1,158                                   | 1,158                                      | 373                                     |
| 5131             | PERS                             | 4,065                                   | 4,065                                   | 3,524                                      | 1,450                                   |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 501                                     | 501                                     | 501                                        | 120                                     |
| 5135             | Life Insurance                   | 105                                     | 105                                     | 41                                         | 30                                      |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 710                                     | 710                                     | 576                                        | 249                                     |
| 5145             | Cell Phone Allowance             | 90                                      | 90                                      | 90                                         | 90                                      |
| 5201             | Dues and Publications            | -                                       | -                                       | -                                          | -                                       |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | 3,000                                   | 3,000                                   | 3,000                                      | 3,000                                   |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | 100                                     | 100                                     | 500                                        | 500                                     |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | -                                       | -                                       | -                                          | -                                       |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 18,000                                  | 18,000                                  | 18,000                                     | -                                       |
| 5221             | Printing and Advertising         | 150                                     | 150                                     | 150                                        | 150                                     |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | 416                                     | 416                                     | 400                                        | 416                                     |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 58,721</b>                        | <b>\$ 58,721</b>                        | <b>\$ 79,570</b>                           | <b>\$ 15,976</b>                        |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** Community Services  
**Division:** Teen Programs - 8900

|           |                               | Reason for Adjustment                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Net Adjustment |
|-----------|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS contribution rate, department reorganization and labor distribution, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2020 and continuing through this fiscal year. Temporary wages moved to S.T.A.R.S. division for Before and After School Program staffing to reflect program revenues and expenses specifically related to the S.T.A.R.S. Program held at Park View Middle School. | \$ (25,145)    |
| 5220      | Misc./Special Dept. Exp       | Reflects decrease due to elimination of Y-District special events.                                                                                                                                                                                                                                                                                                                                                                                                                 | (18,000)       |

## **MAJOR FUNCTIONS**

The City assumed responsibility for fire protection and paramedic services on July 1, 1999. Fire protection and paramedic services have been provided to the City through a contractual agreement with the California Department of Forestry and Fire Protection (CALFIRE). The City and the County Fire Department developed an agreement to provide similar services to Oak Glen and the unincorporated regions along the eastern boundaries of the City. The agreement with CAL FIRE was renewed in June 2015 for a five-year period. The agreement with County Fire is continuous until cancelled by either party. The administration of fire and paramedic services for Oak Glen is included in the agreement between the City and CAL FIRE.

The fire protection services are funded through an allocation of property taxes. The paramedic services are funded through a special assessment approved by the voters in 1987 and increased in 2004. Fire Protection and Paramedic services for Oak Glen are funded through the contract with the County of San Bernardino.

## **MAJOR ACHIEVEMENTS FOR 2018-2019**

- ◆ Received new Type III Fire Engine.
- ◆ New Type I Fire Engine approved by City Council and currently in build phase.
- ◆ Awarded 2018 Homeland Security grant to replace aging vehicle extrication equipment.
- ◆ Awarded contract for installation of Opticom devices to reduce response times through the Yucaipa Blvd. Corridor.
- ◆ Renegotiated an updated contract for Fire and Paramedic Services to the community of Oak Glen.
- ◆ Continued outstanding partnerships with Police, Schools, and City, further developing CERT and YHS LPS programs.
- ◆ Further enhanced partnership with YCJUSD in development of LPS and STEM programs.
- ◆ Hired an additional Dispatcher position to reduce call processing and dispatch times at night.

## **MAJOR GOALS FOR 2019-2020**

- ◆ Propose an increased level of service to include a 4th frontline piece of equipment, Paramedic Squad.
- ◆ Remain engaged with EMD ad-hoc committee to see priority EMD dispatching to fruition at the countywide level.
- ◆ Earnestly seek any grant opportunities to offset costs for proposed increased level of service including SAFER grant.
- ◆ Earnestly seek any grant opportunities to offset costs for new and additional equipment including AFG grants.
- ❖ *Reduce response times citywide to all calls for service*

❖ *Indicates Customer Service-related goal.*



# DEPARTMENT BUDGET SUMMARY

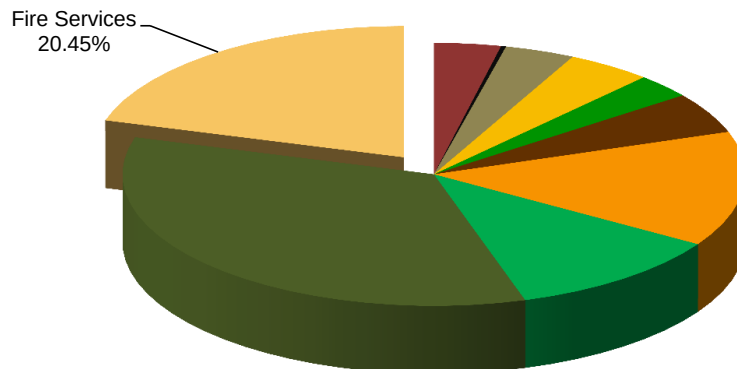
## Fire Services

|                                  | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>              |                                |                                |                                   |                                |
| Fire Protection Services         | \$ 3,909,730                   | \$ 4,529,730                   | \$ 4,295,956                      | \$ 4,226,927                   |
| Paramedic Services               | 1,427,335                      | 1,427,335                      | 1,427,335                         | 1,736,378                      |
| Oak Glen                         | 49,000                         | 49,000                         | 49,000                            | 55,448                         |
| <b>Total Department Expenses</b> | <b>\$ 5,386,065</b>            | <b>\$ 6,006,065</b>            | <b>\$ 5,772,291</b>               | <b>\$ 6,018,754</b>            |

|                                          | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|------------------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>REVENUES</b>                          |                                |                                |                                   |                                |
| Property Taxes, Fire                     | \$ 3,788,077                   | \$ 3,788,077                   | \$ 3,736,443                      | \$ 3,990,792                   |
| Paramedic Special Assessments            | 1,077,500                      | 1,077,500                      | 1,077,500                         | 1,077,500                      |
| Transfer from Paramedic Fund Balance     | 350,000 <sup>2</sup>           | 350,000 <sup>2</sup>           | 350,000                           | 350,000 <sup>2</sup>           |
| Transfer from Fire Services Fund Balance | - <sup>3</sup>                 | - <sup>3</sup>                 | -                                 | 378,013 <sup>3</sup>           |
| Fire Plan Check                          | 40,000                         | 40,000                         | 50,000                            | 57,000                         |
| Interest                                 | 60,000                         | 60,000                         | 60,000                            | 60,000                         |
| Misc. Revenue                            | 25,000                         | 25,000                         | 80,000                            | 50,000                         |
| Fire/Oak Glen                            | 49,000                         | 49,000                         | 49,000                            | 55,448                         |
| <b>Total Department Revenues</b>         | <b>\$ 5,389,577</b>            | <b>\$ 5,389,577</b>            | <b>\$ 5,402,943</b>               | <b>\$ 6,018,753</b>            |

|                                                               | Fire                            | Paramedic                     | Total                           |
|---------------------------------------------------------------|---------------------------------|-------------------------------|---------------------------------|
| Estimated Fund Balance as of June 30, 2019 <sup>2/3</sup>     | \$ 11,441,567                   | \$ 725,820                    | \$ 12,167,387                   |
| Amount of Outstanding Loan for Fire Station No. 3             | (2,304,014)                     | -                             | (2,304,014)                     |
| Net Fund Balance                                              | \$ 9,137,553                    | \$ 725,820                    | \$ 9,863,373                    |
| 2019-2020 Revenues over (under) Expenses                      | (69,136)                        | (308,878)                     | (378,014)                       |
| Estimated Net Fund Balance as of June 30, 2020 <sup>2/3</sup> | <b>\$ 9,068,417<sup>1</sup></b> | <b>\$ 416,942<sup>2</sup></b> | <b>\$ 9,485,359<sup>1</sup></b> |

## GENERAL FUND SUMMARY



<sup>1</sup> Fund Balance reduced to reflect General Fund loan to Fire DIF Fund for construction of Fire Station No. 3.

<sup>2</sup> Includes reservation of Paramedic Fund Balance for a loan in the amount of \$350,000 to cover the projected shortfall in the Paramedic Fund.

<sup>3</sup> Includes reservation of Fire Services Fund Balance in the amount of \$378,013 to cover the projected shortfall in the Paramedic Fund.



# DIVISION BUDGET SUMMARY

## Fire Services Department

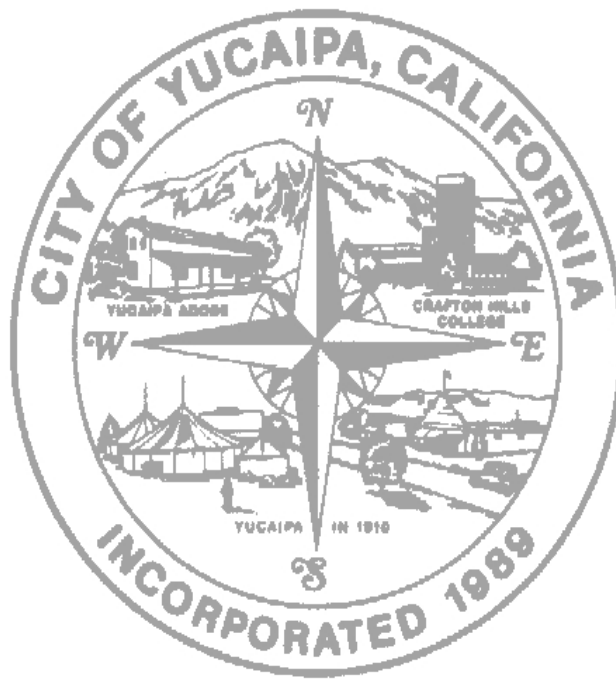
### Fire Services - 7200

|                                     | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|-------------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>                 |                                |                                |                                   |                                |
| Salaries and Benefits               | \$ 21,782                      | \$ 21,782                      | \$ 17,956                         | \$ 25,159                      |
| Operating Expenses                  | 3,748,948                      | 3,748,948                      | 3,519,000                         | 4,067,768                      |
| Capital Outlay/Overhead/Contingency | 139,000                        | 759,000                        | 759,000                           | 134,000                        |
| <b>Total Division Expenses</b>      | <b>\$ 3,909,730</b>            | <b>\$ 4,529,730</b>            | <b>\$ 4,295,956</b>               | <b>\$ 4,226,927</b>            |

|                                            | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>REVENUES</b>                            |                                |                                |                                   |                                |
| Property Taxes--Fire                       | \$ 3,788,077                   | \$ 3,788,077                   | \$ 3,736,443                      | \$ 3,990,792                   |
| Fire Plan Check                            | 40,000                         | 40,000                         | 50,000                            | 57,000                         |
| Other (Grants and Misc.)                   | 85,000                         | 85,000                         | 140,000                           | 110,000                        |
| Transfer from Fire Services Fund Balance** | -                              | -                              | -                                 | 69,135                         |
| <b>Total Division Revenues</b>             | <b>\$ 3,913,077</b>            | <b>\$ 3,913,077</b>            | <b>\$ 3,926,443</b>               | <b>\$ 4,226,927</b>            |
| <b>*Net Revenues over Expenses</b>         | <b>\$ 3,347</b>                | <b>\$ (616,653)</b>            | <b>\$ (369,513)</b>               | <b>\$ -</b>                    |

\* Any amount of actual revenues over expenses are set aside for future fire services obligations.

\*\* Includes transfer from Fire Services Fund Balance to balance projected annual deficit.



**FIRE SERVICES DEPARTMENT - FIRE SERVICES DIVISION - 7200**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 14,605                               | \$ 14,605                               | \$ 11,769                                  | \$ 15,262                               |
| 5112             | Temporary                        | -                                       | -                                       | -                                          | -                                       |
| 5118             | Allotment                        | 3,285                                   | 3,285                                   | 3,285                                      | 3,285                                   |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | 2,500                                   |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 657                                     | 657                                     | 657                                        | 687                                     |
| 5131             | PERS                             | 2,510                                   | 2,510                                   | 1,727                                      | 2,671                                   |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 212                                     | 212                                     | 186                                        | 221                                     |
| 5135             | Life Insurance                   | 75                                      | 75                                      | -                                          | 75                                      |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 438                                     | 438                                     | 332                                        | 458                                     |
| 5145             | Cell Phone Allowance             | -                                       | -                                       | -                                          | -                                       |
| 5201             | Dues and Publications            | -                                       | -                                       | -                                          | -                                       |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | -                                       | -                                       | -                                          | -                                       |
| 5205             | Utilities                        | 18,000                                  | 18,000                                  | 18,000                                     | 18,540                                  |
| 5206             | Office Supplies                  | 3,000                                   | 3,000                                   | 3,000                                      | 3,000                                   |
| 5207             | Telephone                        | 8,000                                   | 8,000                                   | 8,000                                      | 8,400                                   |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 3,479,948                               | 3,479,948                               | 3,250,000                                  | 3,777,828                               |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | 50,000                                  | 50,000                                  | 50,000                                     | 65,000                                  |
| 5213             | General Supplies                 | 4,000                                   | 4,000                                   | 4,000                                      | 4,000                                   |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | 20,000                                  | 20,000                                  | 20,000                                     | 20,000                                  |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 10,000                                  | 10,000                                  | 10,000                                     | 10,000                                  |
| 5221             | Printing and Advertising         | 1,000                                   | 1,000                                   | 1,000                                      | 1,000                                   |
| 5222             | Equipment Maintenance            | 155,000                                 | 155,000                                 | 155,000                                    | 160,000                                 |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 9500             | Admin. Overhead                  | 24,000                                  | 24,000                                  | 24,000                                     | 24,000                                  |
| 9100             | Capital Outlay                   | 105,000                                 | 725,000                                 | 725,000                                    | 100,000                                 |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | 10,000                                  | 10,000                                  | 10,000                                     | 10,000                                  |
| <b>Total</b>     |                                  | <b>\$ 3,909,730</b>                     | <b>\$ 4,529,730</b>                     | <b>\$ 4,295,956</b>                        | <b>\$ 4,226,927</b>                     |

**MAJOR DIVISIONAL BUDGET CHANGES**

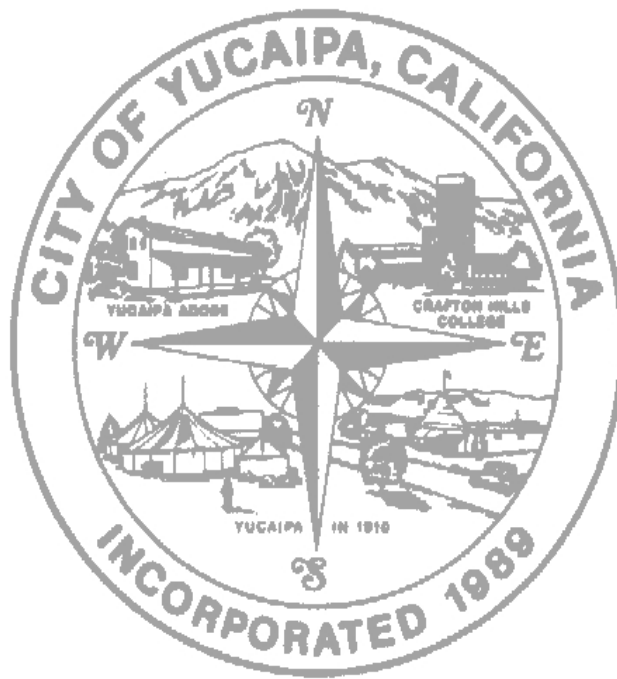
**Fund:** General Fund  
**Department:** Fire Services  
**Division:** Fire Services - 7200

|           |                               | Reason for Adjustment                                                                                                                                                                                                                                                                            | Net Adjustment |
|-----------|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses | Reflects Salary and related expenses for 1/4 of Accounting Assistant funded from Fire Services                                                                                                                                                                                                   | \$ 3,377       |
| 5210      | Professional Services         | Reflects Schedule A costs, including anticipated salary raises and adjustments at top step personnel allocation as well as additional dispatch services. Actual expenditures are anticipated to remain below budget estimate.                                                                    | 297,880        |
| 5212      | Special Supplies              | Reflects increase in need to maintain or replace fire protection and basic life support supplies such as personal protective equipment (PPE), which has a "useful life" term, after which it must be retired from use in the field. In addition, foam and other EF recovery supplies are needed. | 15,000         |
| 5222      | Equipment Maintenance         | Reflect increase for generator equipment maintenance.                                                                                                                                                                                                                                            | 5,000          |
| 9100      | Capital Outlay                | Reflects adjustment to balance Capital Outlay to CIP Fire Capital.                                                                                                                                                                                                                               | (625,000)      |

**DIVISION BUDGET SUMMARY****Fire Services Department****Oak Glen - 7220**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |                                         |                                            |                                         |
| Salaries and Benefits          | \$ -                                    | \$ -                                    | \$ -                                       | -                                       |
| Operating Expenses             | 47,285                                  | 47,285                                  | 47,285                                     | 53,733                                  |
| Capital Outlay/Overhead        | 1,715                                   | 1,715                                   | 1,715                                      | 1,715                                   |
| <b>Total Division Expenses</b> | <b>\$ 49,000</b>                        | <b>\$ 49,000</b>                        | <b>\$ 49,000</b>                           | <b>\$ 55,448</b>                        |

|                                     | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|-------------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>REVENUES</b>                     |                                         |                                         |                                            |                                         |
| Contract with San Bernardino County | \$ 49,000                               | \$ 49,000                               | \$ 49,000                                  | \$ 55,448                               |
| <b>Total Division Revenues</b>      | <b>\$ 49,000</b>                        | <b>\$ 49,000</b>                        | <b>\$ 49,000</b>                           | <b>\$ 55,448</b>                        |



**FIRE SERVICES DEPARTMENT - OAK GLEN DIVISION - 7220**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ -                                    | \$ -                                    | \$ -                                       | \$ -                                    |
| 5112             | Temporary                        | -                                       | -                                       | -                                          | -                                       |
| 5118             | Allotment                        | -                                       | -                                       | -                                          | -                                       |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | -                                       | -                                       | -                                          | -                                       |
| 5131             | PERS                             | -                                       | -                                       | -                                          | -                                       |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | -                                       | -                                       | -                                          | -                                       |
| 5135             | Life Insurance                   | -                                       | -                                       | -                                          | -                                       |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | -                                       | -                                       | -                                          | -                                       |
| 5145             | Cell Phone Allowance             | -                                       | -                                       | -                                          | -                                       |
| 5201             | Dues and Publications            | -                                       | -                                       | -                                          | -                                       |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | -                                       | -                                       | -                                          | -                                       |
| 5205             | Utilities                        | 3,280                                   | 3,280                                   | 3,280                                      | 3,378                                   |
| 5206             | Office Supplies                  | 350                                     | 350                                     | 350                                        | 350                                     |
| 5207             | Telephone                        | 2,500                                   | 2,500                                   | 2,500                                      | 2,625                                   |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 22,455                                  | 22,455                                  | 22,455                                     | 28,680                                  |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | 2,000                                   | 2,000                                   | 2,000                                      | 2,000                                   |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | 2,500                                   | 2,500                                   | 2,500                                      | 2,500                                   |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 9,200                                   | 9,200                                   | 9,200                                      | 9,200                                   |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | 5,000                                   | 5,000                                   | 5,000                                      | 5,000                                   |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 9500             | Administrative Overhead          | 1,715                                   | 1,715                                   | 1,715                                      | 1,715                                   |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 49,000</b>                        | <b>\$ 49,000</b>                        | <b>\$ 49,000</b>                           | <b>\$ 55,448</b>                        |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** Fire Services  
**Division:** Oak Glen - 7220

**Reason for Adjustment**

**Net Adjustment**

**Nothing to Report**



# DIVISION BUDGET SUMMARY

## Fire Services Department

### Paramedic Services - 7210

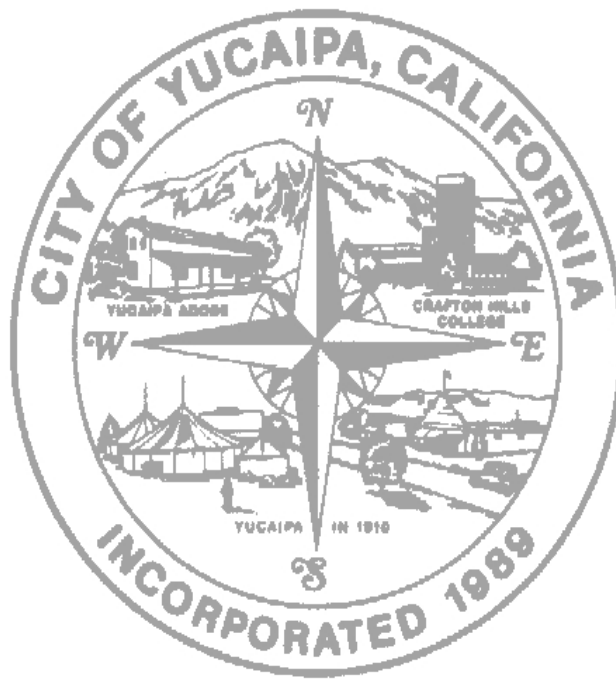
|                                | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>            |                                |                                |                                   |                                |
| Salaries and Benefits          | \$ -                           | \$ -                           | \$ -                              | \$ -                           |
| Operating Expenses             | 1,412,335                      | 1,412,335                      | 1,412,335                         | 1,721,378                      |
| Capital Outlay/Overhead        | 15,000                         | 15,000                         | 15,000                            | 15,000                         |
| <b>Total Division Expenses</b> | <b>\$ 1,427,335</b>            | <b>\$ 1,427,335</b>            | <b>\$ 1,427,335</b>               | <b>\$ 1,736,378</b>            |

|                                             | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|---------------------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>REVENUES</b>                             |                                |                                |                                   |                                |
| Special Assessments                         | \$ 1,077,500                   | \$ 1,077,500                   | \$ 1,077,500                      | \$ 1,077,500                   |
| Transfer from Paramedic Fund Balance**      | 350,000                        | 350,000                        | 350,000                           | 350,000                        |
| Transfer from Fire Services Fund Balance*** | -                              | -                              | -                                 | 308,878                        |
| <b>Total Division Revenues</b>              | <b>\$ 1,427,500</b>            | <b>\$ 1,427,500</b>            | <b>\$ 1,427,500</b>               | <b>\$ 1,736,378</b>            |
| <b>Net revenues over expenses*</b>          | <b>\$ 165</b>                  | <b>\$ 165</b>                  | <b>\$ 165</b>                     | <b>\$ -</b>                    |

\* Any amount of actual revenues over expenses are set aside for future paramedic obligations.

\*\* Includes transfer from Paramedic Fund Balance.

\*\*\* Includes transfer from Fire Services Fund Balance to balance projected annual deficit.



**FIRE SERVICES DEPARTMENT - PARAMEDIC SERVICES DIVISION - 7210**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ -                                    | \$ -                                    | \$ -                                       | \$ -                                    |
| 5112             | Temporary                        | -                                       | -                                       | -                                          | -                                       |
| 5118             | Allotment                        | -                                       | -                                       | -                                          | -                                       |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | -                                       | -                                       | -                                          | -                                       |
| 5131             | PERS                             | -                                       | -                                       | -                                          | -                                       |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | -                                       | -                                       | -                                          | -                                       |
| 5135             | Life Insurance                   | -                                       | -                                       | -                                          | -                                       |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | -                                       | -                                       | -                                          | -                                       |
| 5145             | Cell Phone Allowance             | -                                       | -                                       | -                                          | -                                       |
| 5201             | Dues and Publications            | -                                       | -                                       | -                                          | -                                       |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | 500                                     | 500                                     | 500                                        | 1,000                                   |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | -                                       | -                                       | -                                          | -                                       |
| 5207             | Telephone                        | 6,000                                   | 6,000                                   | 6,000                                      | 6,300                                   |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 1,384,835                               | 1,384,835                               | 1,384,835                                  | 1,693,078                               |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 20,000                                  | 20,000                                  | 20,000                                     | 20,000                                  |
| 5221             | Printing and Advertising         | 1,000                                   | 1,000                                   | 1,000                                      | 1,000                                   |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 9500             | Admin. Overhead                  | 10,000                                  | 10,000                                  | 10,000                                     | 10,000                                  |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | 5,000                                   | 5,000                                   | 5,000                                      | 5,000                                   |
| <b>Total</b>     |                                  | <b>\$ 1,427,335</b>                     | <b>\$ 1,427,335</b>                     | <b>\$ 1,427,335</b>                        | <b>\$ 1,736,378</b>                     |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** Fire Services  
**Division:** Paramedic Services - 7210

|      |                       | Reason for Adjustment                                                                                                                                                                                                                                         | Net Adjustment |
|------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 5210 | Professional Services | Reflects Schedule A costs, including anticipated salary adjustments at top step personnel allocation. Actual expenditures are anticipated to remain below budget estimate. As a result, expenditure estimates were reduced to balance to available resources. | \$ 308,243     |

**MAJOR FUNCTIONS**

The Department of General Services is responsible for the administration of franchise agreements, solid waste and recycling, project management for the construction of City facilities, Information Systems, Community Activity Grants, City emergency preparedness and response, special projects (as assigned) and the communication, marketing and promotion of City projects, programs and services through digital media outlets. The Department Director also provides oversight to the Community Services Department and administrative supervision to the Director of that department.

Other Department functions include the implementation of all statutory City Clerk functions (including the preparation of City Council agendas and legislative proceedings, FPPC Filing Officer, City Municipal Elections Official, records management, maintaining and publishing the City's Municipal/Development Code and ensuring compliance with federal, state and local statutes and regulations), and duties associated with the administration of the City's Mobilehome Rent Stabilization Program and the Annual Mobilehome Permit to Operate.

The Department strives for excellence in customer service, providing services, programs and opportunities that improve the quality of life for Yucaipa residents.

**MAJOR ACHIEVEMENTS FOR 2018-2019**

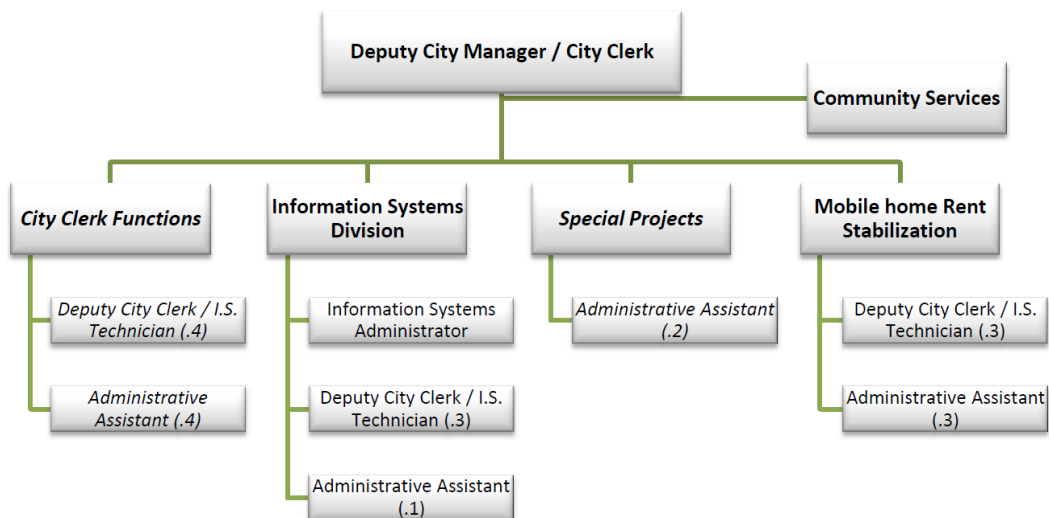
- ◆ Completed the construction of the Yucaipa Performing Arts Center and Uptown Park (in coordination with other City Departments).
- ◆ In coordination with other departments, planned and organized the Grand Opening of the Yucaipa Performing Arts Center.
- ◆ In collaboration with community partners, County and local franchising agencies provided two Shred-It events, six blood drives, a Household Hazardous and E-Waste event and provided on-going coordination of the Military Banner and Crafton Hills College Banner Program.
- ◆ Administered the Fiscal Year 2018/19 Community Activity Grant Program that provided 20 in-kind and 8 financial awards to local non-profit organizations, Emergency Management Performance Grant, Homeland Security Grants, Department of Conservation Grant, and Used Oil Grant.
- ◆ Completed the Executive Mobilehome Estates Manor Capital Improvement Rent Adjustment Application and alternative analysis of the Mobilehome Rent Review Commission Process.
- ◆ Implemented the Mandatory Commercial Organics Recycling (MORE) and single-family tax roll billing.
- ◆ Successfully administered the 2018 General Election.
- ◆ Conducted 3 basic CERT and 2 HAM Radio trainings, held 11 affiliated CERT emergency response trainings and partnered with the American Red Cross for the first Sound the Alarm event where 228 smoke detectors were installed in mobilehomes in Yucaipa.

**MAJOR GOALS FOR 2019-2020**

- ◆ Conduct the 2019 Biennial review of the Mobilehome Rent Stabilization Ordinance and Resolution
- ◆ Continue to improve existing services and develop policies to meet the expected as well as anticipated needs of the community.
- ◆ Develop and conduct a refresher course focused on retaining emergency response skills and knowledge for former community CERT participants
- ◆ Implement an automated public records request program in order to increase efficiency, accelerate processing time and improve accountability

**PERFORMANCE MEASURES****Focus on Customer Service**

- ◆ Gather input from residents and park owners; review legal considerations and clarify provisions and procedures to adequately protect the interests of park owners and residents.
- ◆ Provide resources and responses to resident's needs in a professional, courteous, transparent, and efficient manner.
- ◆ Strengthen our communities preparedness and emergency response capabilities; and
- ◆ Increase number of affiliated CERT members.
- ◆ Streamline the process and keep the requestor in the loop creating a better customer service experience.



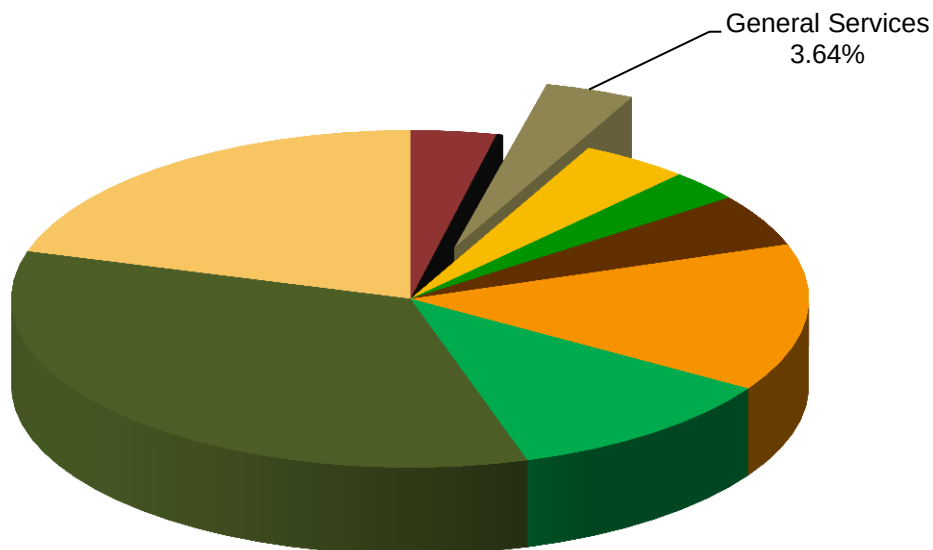
## DEPARTMENT BUDGET SUMMARY

### General Services

|                                  | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>              |                                |                                |                                   |                                |
| General Services                 | \$ 280,400                     | \$ 280,400                     | \$ 271,936                        | \$ 290,218                     |
| Mobilehome Rent Stabilization    | 218,090                        | 218,090                        | 164,871                           | 233,100                        |
| Information Systems              | 501,725                        | 501,725                        | 509,133                           | 546,523                        |
| <b>Total Department Expenses</b> | <b>\$ 1,000,215</b>            | <b>\$ 1,000,215</b>            | <b>\$ 945,940</b>                 | <b>\$ 1,069,840</b>            |

|                                  | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>REVENUES</b>                  |                                |                                |                                   |                                |
| Rent Control Registration        | \$ 163,603                     | \$ 163,603                     | \$ 172,497                        | \$ 235,534                     |
| Mobilehome Permit to Operate     | 36,646                         | 36,646                         | 36,646                            | 36,646                         |
| <b>Total Department Revenues</b> | <b>\$ 200,249</b>              | <b>\$ 200,249</b>              | <b>\$ 209,143</b>                 | <b>\$ 272,180</b>              |

### GENERAL FUND BUDGET



## GENERAL SERVICES - 1300

| Acct. No.    | Account Name                     | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| 5110         | Salaries                         | \$ 164,146                     | \$ 164,146                     | \$ 161,121                        | \$ 171,548                     |
| 5112         | Temporary                        | 8,300                          | 8,300                          | 8,168                             | 8,300                          |
| 5118         | Allotment                        | 20,367                         | 20,367                         | 20,367                            | 20,367                         |
| 5140         | Auto Allowance                   | 1,650                          | 1,650                          | 1,650                             | 1,650                          |
| 5120         | Overtime                         | -                              | -                              | -                                 | -                              |
| 5125         | Self-Insurance Transfer          | -                              | -                              | -                                 | -                              |
| 5130         | Worker's Compensation            | 7,760                          | 7,760                          | 7,760                             | 8,093                          |
| 5131         | PERS                             | 28,206                         | 28,206                         | 26,146                            | 30,021                         |
| 5133         | Unemployment                     | -                              | -                              | -                                 | -                              |
| 5134         | Payroll Tax                      | 3,754                          | 3,754                          | 3,328                             | 3,895                          |
| 5135         | Life Insurance                   | 465                            | 465                            | 181                               | 465                            |
| 5136         | Vision                           | -                              | -                              | -                                 | -                              |
| 5137         | Deferred Compensation            | 4,924                          | 4,924                          | 4,832                             | 5,146                          |
| 5145         | Cell Phone Allowance             | 248                            | 248                            | 248                               | 248                            |
| 5201         | Dues and Publications            | 420                            | 420                            | 325                               | 325                            |
| 5202         | Postage                          | -                              | -                              | -                                 | -                              |
| 5203         | Travel and Meetings              | 3,500                          | 3,500                          | 1,650                             | 3,500                          |
| 5205         | Utilities                        | -                              | -                              | -                                 | -                              |
| 5206         | Office Supplies                  | 1,700                          | 1,700                          | 1,700                             | 1,700                          |
| 5207         | Telephone                        | -                              | -                              | -                                 | -                              |
| 5208         | Equipment Rental                 | -                              | -                              | -                                 | -                              |
| 5209         | Professional Services, M.H.      | -                              | -                              | -                                 | -                              |
| 5210         | Professional Services            | 3,000                          | 3,000                          | 2,500                             | 3,000                          |
| 5211         | Professional Services, Legal     | -                              | -                              | -                                 | -                              |
| 5212         | Special Supplies                 | -                              | -                              | -                                 | -                              |
| 5213         | General Supplies                 | -                              | -                              | -                                 | -                              |
| 5214         | Vandalism                        | -                              | -                              | -                                 | -                              |
| 5215         | Election Expense                 | 15,000                         | 15,000                         | 15,000                            | 15,000                         |
| 5216         | Volunteer Support                | -                              | -                              | -                                 | -                              |
| 5217         | Building Repair and Maintenance  | -                              | -                              | -                                 | -                              |
| 5218         | Hazardous Waste Expense          | -                              | -                              | -                                 | -                              |
| 5219         | City Reimbursable Services       | -                              | -                              | -                                 | -                              |
| 5220         | Misc./Special Dept. Expense      | 12,000                         | 12,000                         | 12,000                            | 12,000                         |
| 5221         | Printing and Advertising         | 4,960                          | 4,960                          | 4,960                             | 4,960                          |
| 5222         | Equipment Maintenance            | -                              | -                              | -                                 | -                              |
| 5223         | Uniform Expense                  | -                              | -                              | -                                 | -                              |
| 5225         | Animal Control                   | -                              | -                              | -                                 | -                              |
| 5301         | Interest, Capital Lease          | -                              | -                              | -                                 | -                              |
| 5302         | Principal Payment, Capital Lease | -                              | -                              | -                                 | -                              |
| 5401         | Community Funding                | -                              | -                              | -                                 | -                              |
| 5999         | Transfer Out                     | -                              | -                              | -                                 | -                              |
| 9100         | Capital Outlay                   | -                              | -                              | -                                 | -                              |
| 9200         | Capital Projects                 | -                              | -                              | -                                 | -                              |
| 9900         | Contingency                      | -                              | -                              | -                                 | -                              |
| <b>Total</b> |                                  | <b>\$ 280,400</b>              | <b>\$ 280,400</b>              | <b>\$ 271,936</b>                 | <b>\$ 290,218</b>              |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** General Services/City Clerk  
**Division:** General Services - 1300

|           |                               | Reason for Adjustment                                             | Net Adjustment |
|-----------|-------------------------------|-------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS contribution rate. | \$ 9,913       |



Within the budget for the Department of General Services/City Clerk are costs for professional services and personnel costs associated with the administration of the City's Rent Stabilization Ordinance and Administrative Rules and Procedures. To address the costs associated with the administration of the program, annual registration fees are collected for all spaces under rent control on an annual basis.

On September 10, 2007, the City Council took action to approve a formula that addressed the cumulative deficit and the ongoing annual costs associated with the program. The approved formula is based on a three-year rolling cost average and includes a plan to eliminate any accumulated deficit over a three-year period.

On an annual basis, city staff calculates the revenues and expenses using the approved formula and returns to Council each September to propose the registration fee to be implemented January 1<sup>st</sup> of each year.

Calculation of Monthly Registration Fees for the 2020 Annual Park Registrations\*

|                                                                                                                                                                             |                 | <b>Monthly Cost<br/>per space</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------------------------|
| Average three year annual cost used in September 2018 (includes actual expenditures for fiscal years 2016-17, 2017-18 plus projected expenditures for fiscal year 2018-19.) | <b>235,141</b>  | <b>6.640</b>                      |
| Subsequent year projected deficit for fiscal year 2018-19**                                                                                                                 | <b>(11,789)</b> | <b>(0.333)</b>                    |
| Reconciliation of previous years' actual balance/deficit                                                                                                                    |                 | <b>(0.845)</b>                    |
| Amount necessary to collect for each rent control space for fiscal year 2019-20.                                                                                            |                 | <u><u><b>\$ 5.46</b></u></u>      |

\* Registrations due by January 31 of each year.

\*\* Estimated as of September 2018.

## MOBILEHOME RENT CONTROL SPACE HISTORY

| <b>Fiscal Year</b>                                                                                       | <b>No. of Spaces Subject to Rent Control</b> |           | <b>Registration Fees Collected</b> |
|----------------------------------------------------------------------------------------------------------|----------------------------------------------|-----------|------------------------------------|
| 2013-2014                                                                                                | 3,091                                        | 1         | 161,223                            |
| 2014-2015                                                                                                | 3,043                                        | 2         | 134,924                            |
| 2015-2016                                                                                                | 3,000                                        | 3         | 124,088                            |
| 2016-2017                                                                                                | 3,000                                        | 4         | 146,889                            |
| 2017-2018                                                                                                | 2,975                                        | 5         | 162,854                            |
| 2018-2019                                                                                                | 2,956                                        | 6         | 178,984                            |
| 2019-2020*                                                                                               | 2,956                                        | 7         | 178,984                            |
| <b>Revenues (Estimated revenue to be Collected during F/Y 2019-2020 is for 2020 Annual Registration)</b> |                                              |           | <b>\$ 178,984</b>                  |
| <b>Expenditures:</b>                                                                                     |                                              |           |                                    |
| Personnel:                                                                                               |                                              |           |                                    |
| Deputy City Manager/Rent Administrator, 40%                                                              |                                              | \$        | 96,856                             |
| Deputy City Clerk/Information Systems Technician, 30%                                                    |                                              |           | 36,042                             |
| Administrative Assistant, 30%                                                                            |                                              |           | 28,401                             |
| Overhead                                                                                                 |                                              |           | 39,291                             |
| Office Supplies                                                                                          |                                              |           | 800                                |
| Legal/Professional Services Expenses                                                                     |                                              |           | 71,000                             |
| Processing PTO                                                                                           |                                              |           | (36,646)                           |
| <b>Total Budgeted Expenses for 2019-2020</b>                                                             |                                              | <b>\$</b> | <b>235,745</b>                     |
| <b>FY 2018-2019 Revenues over Expenses</b>                                                               |                                              |           | <b>\$ (56,761)</b>                 |
| <b>(Deficit will be factored into Council approved annual rent control model)</b>                        |                                              |           |                                    |
| Mobilehome permit to operate revenue                                                                     |                                              | \$        | 36,646                             |
| Estimated costs to process permits to operate                                                            |                                              |           | (36,646)                           |
| Net revenues over expenses                                                                               |                                              | <b>\$</b> | <b>-</b>                           |

1 Decrease in Registration Fees from \$5.28 to \$4.38 per month, per rent control space using 3-year rolling average formula (Resolution No. 2013-50).

2 Decrease in Registration Fees from \$4.38 to \$3.72 per month, per rent control space using 3-year rolling average formula (Resolution No. 2014-55).

3 Decrease in Registration Fees from \$3.72 to \$3.48 per month, per rent control space using 3-year rolling average formula (Resolution No. 2015-52).

4 Increase in Registration Fees from \$3.48 to \$4.12 per month, per rent control space using a 3-year rolling average formula (Resolution No. 2016-45).

5 Increase in Registration Fees from \$4.12 to \$4.62 per month, per rent control space using a 3-year rolling average formula (Resolution No. 2017-41)

6 Revenue for 2018-2019 Registration Fees was calculated at an estimated rate of \$5.46 per month for a total of \$178,984

7 Revenue for 2019-2020 Registration Fees is calculated at an estimated rate of \$5.46 per month for a total of \$178,894

\*Estimated revenue being collected during F/Y 2019-2020 for the 2020 Annual Registration

**GENERAL SERVICES DEPARTMENT - MOBILEHOME RENT STABILIZATION DIVISION - 1310**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 104,857                              | \$ 104,857                              | \$ 103,769                                 | \$ 116,326                              |
| 5112             | Temporary                        | -                                       | -                                       | -                                          | -                                       |
| 5118             | Allotment                        | 11,826                                  | 11,826                                  | 11,826                                     | 11,946                                  |
| 5140             | Auto Allowance                   | 1,200                                   | 1,200                                   | 1,200                                      | 1,200                                   |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 4,719                                   | 4,719                                   | 4,719                                      | 5,235                                   |
| 5131             | PERS                             | 18,018                                  | 18,018                                  | 17,124                                     | 20,357                                  |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 2,075                                   | 2,075                                   | 2,035                                      | 2,266                                   |
| 5135             | Life Insurance                   | 270                                     | 270                                     | 105                                        | 300                                     |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 3,146                                   | 3,146                                   | 3,112                                      | 3,490                                   |
| 5145             | Cell Phone Allowance             | 180                                     | 180                                     | 180                                        | 180                                     |
| 5201             | Dues and Publications            | -                                       | -                                       | -                                          | -                                       |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | -                                       | -                                       | -                                          | -                                       |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | 800                                     | 800                                     | 800                                        | 800                                     |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | 71,000                                  | 71,000                                  | 20,000                                     | 71,000                                  |
| 5210             | Professional Services            | -                                       | -                                       | -                                          | -                                       |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | -                                       | -                                       | -                                          | -                                       |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 218,090</b>                       | <b>\$ 218,090</b>                       | <b>\$ 164,871</b>                          | <b>\$ 233,100</b>                       |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** General Services/City Clerk  
**Division:** Mobilehome Rent Stabilization - 1310

|           |                               | Reason for Adjustment                                             | Net Adjustment |
|-----------|-------------------------------|-------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS contribution rate. | \$ 15,010      |

**MAJOR FUNCTIONS**

The Information Systems Division is responsible for ensuring the City's information technology resources are effectively managed and used as key organizational tools in improving productivity, customer service, and public access to City information. This division is also responsible for developing and implementing long-range goals, policies, and standards for acquiring, maintaining, and achieving full use of information technology resources; and to provide ongoing support, maintenance, and training for computers and related peripherals. The goal of the division is to facilitate innovative and creative technological solutions, enabling City staff to perform more efficiently and timely, and provide the citizens and businesses access to information and City services anyplace, anytime, anywhere, to achieve better access to information, programming and services.

**MAJOR ACHIEVEMENTS FOR 2018-2019**

- ◆ Implemented GEO Fence Phase IV.
- ◆ Implemented Office 365 for all users.
- ◆ Deployed Windows 10 to all workstations.
- ◆ Moved file servers to SharePoint in the cloud.
- ◆ In collaboration with the Public Works Department completed upgrades and relocation of the Uptown audio system.
- ◆ Designed and installed the network infrastructure at the YPAC
- ◆ Implemented the Information Systems Strategic Plan.
- ◆ In collaboration with the Public Works Department completed the purchase and installation of the LED video display board at the YPAC.

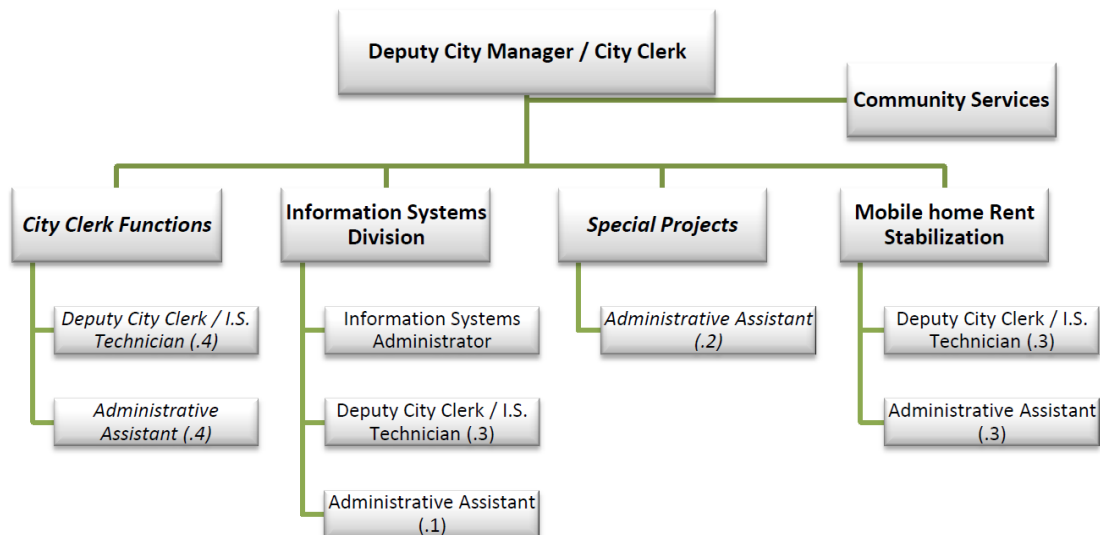
**MAJOR GOALS FOR 2019-2020**

- ◆ Begin enterprise system implementation.\*
- ◆ Bring GIS Technician to full time.\*
- ◆ Win MISAC IT Quality in IT Practices Award
- ◆ Implement Geofence Phase V.\*
- ◆ Upgrade network at Community Center and Sr Center.\*

**PERFORMANCE MEASURES*****Focus on Customer Service***

- ◆ Finance will likely be the first phase. Some of the measures will be streamlined processes, better reporting, integration with other City applications, AP and AR processing, digital workflows, public portal/online pay, mobile applications, and a much better user experience.
- ◆ Many of the existing GIS maps require constant updates. In addition, departments are frequently requesting new GIS maps and datasets. This position will provide the City the resource it needs to maintain the growth of GIS. This position will also provide tier 1 help desk support during business hours, the city currently only has tier 1 help desk support part-time Mon/Wed/Fri.
- ◆ The MISAC Quality in IT Practices is a measure of success in implementing IT best practices. This award is given to organizations that prove that they are compliant in several key areas of IT.
- ◆ Improve Police services and reduce crime by adding ALPR cameras at major ingress/egress points, proactively stopping criminals as they enter the City.
- ◆ Increase network security, reliability and decrease network downtime at Community Center and Sr Center by creating redundant connection to City Hall.

\*Contingent upon approval of Service Level Option (SLO).



**DIVISION BUDGET SUMMARY****General Services Department****Information Systems Division - 1320**

|                                | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>EXPENDITURES</b>            |                                         |                                         |                                            |                                         |
| Salaries and Benefits          | \$ 227,051                              | \$ 227,051                              | \$ 222,224                                 | \$ 228,388                              |
| Operating Expenses             | 274,674                                 | 274,674                                 | 286,909                                    | 318,135                                 |
| Capital Outlay                 | -                                       | -                                       | -                                          | -                                       |
| <b>Total Division Expenses</b> | <b>\$ 501,725</b>                       | <b>\$ 501,725</b>                       | <b>\$ 509,133</b>                          | <b>\$ 546,523</b>                       |

**GENERAL SERVICES DEPARTMENT - INFORMATION SYSTEMS DIVISION - 1320**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 139,442                              | \$ 139,442                              | \$ 139,442                                 | \$ 138,984                              |
| 5112             | Temporary                        | 26,000                                  | 26,000                                  | 23,261                                     | 27,600                                  |
| 5118             | Allotment                        | 20,367                                  | 20,367                                  | 20,367                                     | 20,247                                  |
| 5140             | Auto Allowance                   | 150                                     | 150                                     | 150                                        | 150                                     |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 7,445                                   | 7,445                                   | 7,445                                      | 7,424                                   |
| 5131             | PERS                             | 23,961                                  | 23,961                                  | 22,961                                     | 24,322                                  |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 4,565                                   | 4,565                                   | 4,429                                      | 4,583                                   |
| 5135             | Life Insurance                   | 465                                     | 465                                     | 181                                        | 435                                     |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 4,183                                   | 4,183                                   | 3,547                                      | 4,170                                   |
| 5145             | Cell Phone Allowance             | 473                                     | 473                                     | 441                                        | 473                                     |
| 5201             | Dues and Publications            | 4,150                                   | 4,150                                   | 4,150                                      | 4,150                                   |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | 9,550                                   | 9,550                                   | 9,550                                      | 9,550                                   |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | -                                       | -                                       | -                                          | -                                       |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 30,000                                  | 30,000                                  | 30,000                                     | 30,000                                  |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 6,000                                   | 6,000                                   | 6,000                                      | 6,000                                   |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | 224,974                                 | 224,974                                 | 237,209                                    | 268,435                                 |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 501,725</b>                       | <b>\$ 501,725</b>                       | <b>\$ 509,133</b>                          | <b>\$ 546,523</b>                       |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** General Services/City Clerk  
**Division:** Information Systems - 1320

|           |                               | Reason for Adjustment                                                              | Net Adjustment |
|-----------|-------------------------------|------------------------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS \$ contribution rate.               | 1,337          |
| 5222      | Equipment Maintenance         | Reflects increases in a variety of annual information technology related services. | 43,461         |



**MAJOR FUNCTIONS**

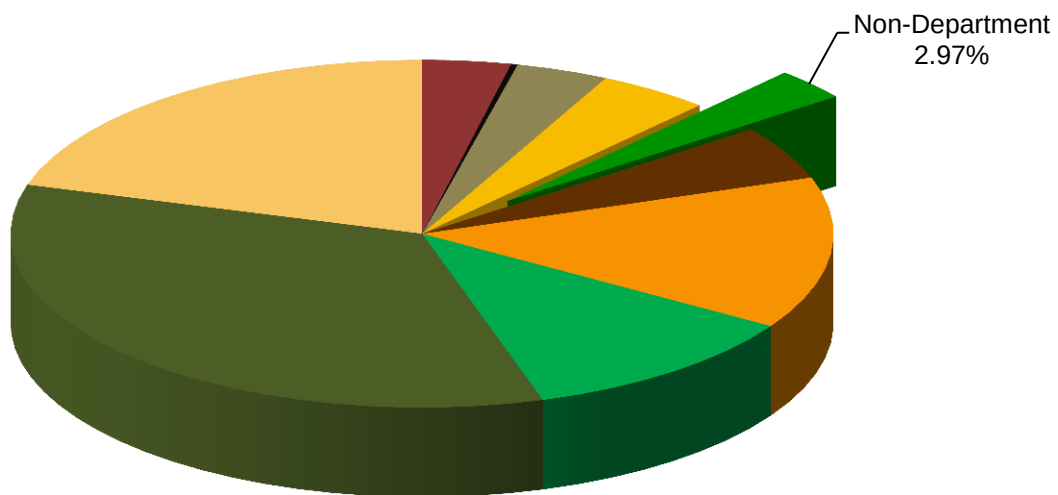
This section of the budget was created to account for those items that are not directly associated with any specific department. These are items such as lease payments, City Hall maintenance, Citywide dues and publications, postage, etc. Also included in this section is the amount set-aside annually for new equipment and equipment replacement.

## DEPARTMENT BUDGET SUMMARY

### Non-Department - 1900

|                                  | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>              |                                |                                |                                   |                                |
| Salaries and Benefits            | \$ 50,000                      | \$ 50,000                      | \$ 50,000                         | \$ 100,000                     |
| Self Insurance                   | 210,000                        | 210,000                        | 210,000                           | 210,000                        |
| Operating Expenses               | 359,766                        | 359,766                        | 359,766                           | 372,960                        |
| Contingency                      | 100,000                        | 100,000                        | 100,000                           | 100,000                        |
| Capital Outlay                   | 70,000                         | 70,000                         | 70,000                            | 90,000                         |
| Capital Projects                 | -                              | -                              | -                                 | -                              |
| <b>Total Department Expenses</b> | <b>\$ 789,766</b>              | <b>\$ 789,766</b>              | <b>\$ 789,766</b>                 | <b>\$ 872,960</b>              |

## GENERAL FUND BUDGET



**NON-DEPARTMENT - 1900**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 50,000                               | \$ 50,000                               | \$ 50,000                                  | \$ 100,000                              |
| 5112             | Temporary                        | -                                       | -                                       | -                                          | -                                       |
| 5118             | Allotment                        | -                                       | -                                       | -                                          | -                                       |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | 210,000                                 | 210,000                                 | 210,000                                    | 210,000                                 |
| 5130             | Worker's Compensation            | -                                       | -                                       | -                                          | -                                       |
| 5131             | PERS                             | -                                       | -                                       | -                                          | -                                       |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | -                                       | -                                       | -                                          | -                                       |
| 5135             | Life Insurance                   | -                                       | -                                       | -                                          | -                                       |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | -                                       | -                                       | -                                          | -                                       |
| 5145             | Cell Phone Allowance             | -                                       | -                                       | -                                          | -                                       |
| 5201             | Dues and Publications            | 37,699                                  | 37,699                                  | 37,699                                     | 37,699                                  |
| 5202             | Postage                          | 20,000                                  | 20,000                                  | 20,000                                     | 20,000                                  |
| 5203             | Travel and Meetings              | 7,500                                   | 7,500                                   | 7,500                                      | 7,500                                   |
| 5205             | Utilities                        | 71,070                                  | 71,070                                  | 71,070                                     | 73,202                                  |
| 5206             | Office Supplies                  | -                                       | -                                       | -                                          | -                                       |
| 5207             | Telephone                        | 7,500                                   | 7,500                                   | 7,500                                      | 12,360                                  |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 36,500                                  | 36,500                                  | 36,500                                     | 36,500                                  |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | 3,400                                   | 3,400                                   | 3,400                                      | 3,400                                   |
| 5213             | General Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | 63,397                                  | 63,397                                  | 63,397                                     | 65,299                                  |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 8,000                                   | 8,000                                   | 8,000                                      | 8,000                                   |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | 7,700                                   | 7,700                                   | 7,700                                      | 9,000                                   |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | 97,000                                  | 97,000                                  | 97,000                                     | 100,000                                 |
| 9100             | Capital Outlay                   | 70,000                                  | 70,000                                  | 70,000                                     | 90,000                                  |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                      | 100,000                                 | 100,000                                 | 100,000                                    | 100,000                                 |
| <b>Total</b>     |                                  | <b>\$ 789,766</b>                       | <b>\$ 789,766</b>                       | <b>\$ 789,766</b>                          | <b>\$ 872,960</b>                       |

**MAJOR DIVISIONAL BUDGET CHANGES**

**Fund:** General Fund  
**Department:** Non-Department - 1900

|           |                                 | Reason for Adjustment                                                                          | Net Adjustment |
|-----------|---------------------------------|------------------------------------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses   | Reflects restoration of resources for \$ organizational enhancements, as may become necessary. | 50,000         |
| 5205      | Utilities                       | Reflects anticipated increase in utility costs.                                                | 2,132          |
| 5207      | Telephone                       | Reflects the addition of three additional users and an estimated 3% increase in fees.          | 4,860          |
| 5217      | Building Repair and Maintenance | Reflects actual costs for Building Maintenance for City Hall.                                  | 1,902          |
| 5222      | Equipment Maintenance           | Reflects actual costs for Equipment Maintenance.                                               | 1,300          |
| 5401      | Not-For-Profit Funding          | Reflects increase for additional funding for City's 4th of July Celebration.                   | 3,000          |
| 9100      | Capital Outlay                  | Increase in need for new or replacement capital outlay equipment items.                        | 20,000         |

**MAJOR FUNCTIONS**

Address crime and improve quality of life through the delivery of constitutional and effective law enforcement services, and to do so in a way that reflects the values of the community we serve. Law enforcement services are provided to the City of Yucaipa by the San Bernardino County Sheriff's Department through contractual agreement.

**MAJOR ACHIEVEMENTS FOR 2018-2019**

- ◆ In support of the 2018-2019 goal of enhancing customer service to residents and businesses, the Police Department took on an enhanced social media presence, utilizing Twitter, Facebook and Instagram (Instagram was added to our social media efforts in 2018) to communicate with the public about upcoming events, notable police incidents and city information. Social media was used to interact with residents, answer police related questions and generally engage with our community. The increased presence and activity drove the Police Department's number of Facebook followers from under 2000 to nearly 7000 in just one year, allowing for more effective dissemination of public safety information to a larger audience. In furtherance of this goal, the Police Department restarted two popular programs that were previously ended – the Bicycle Rodeo and Coffee with a Cop. Both programs were well attended by Yucaipa residents and will continue in the coming years.
- ◆ Used Homeland Security Grant Funding to purchase a mobile Automated License Plate Reader (ALPR) system that were installed on a Yucaipa Police car. This technology assists deputies in locating stolen and wanted vehicles and is useful in generating leads in criminal cases and solving crimes.
- ◆ During 2018, the Yucaipa Police Department partnered with San Bernardino County Department of Behavioral Health to add Social Worker Alex Cole to the staff of the police department. Alex is a “first responder” social worker who works in concert with line deputies to assist with calls where mental health issues are a component. Her work with mental health clients, many of whom routinely call for and drain emergency services resources, helps keep deputies free for law enforcement functions.
- ◆ The reimplementation of the Crime Free Multi-Housing program was in April of 2018. The Police Department has trained 57 managers of properties during three manager meetings. 80% of the mobile home parks are voluntarily involved in the program and communicate regularly with police staff. 26 properties have been inspected for enhanced physical security using recognized principles of crime prevention and environmental design. Through collaboration with managers and residents, Yucaipa Police and the Sheriff's Valley Gang Team served two search warrants connected to mobile home parks where 8 illegal firearms were seized, narcotics and narcotics paraphernalia were recovered. 10 arrests were made throughout the year directly related to the increased communication between police and managers, with five of them being for violent felony charges.
- ◆ In support of the 2018-2019 goal of improving customer service to the Yucaipa city government, the Police Department prepared and delivered quarterly updates on the activity of deputies in specialized assignments. In addition, the Quality of Life Deputy built even closer relationships with code enforcement and community service groups to allow for better collaboration in dealing with homelessness and transiency.

**MAJOR GOALS & CHALLENGES FOR 2019-2020**

- ◆ Modernize and increase the use of technology to make a more effective law enforcement agency. Specific goals include: Purchase and deployment of modern traffic speed enforcement lasers allowing deputies to more effectively enforce traffic laws and collect and retain evidence of traffic violations; In collaboration with the City of Yucaipa, deploy additional Automated License Plate Reader (ALPR) cameras and train all personnel on patrol and investigative use of ALPR systems; Move towards finalizing purchase and deployment of a modern radar trailer with changeable message signboard replacing 20+ year old radar trailer currently in use.
- ◆ Continue to improve communication with the citizens of Yucaipa through increased outreach and engagement through social media, traditional media and community events. Continue to be an active participant in relationship driven community policing efforts such as the Uptown Crime Prevention Council, Crime Free Multi-Housing, Chamber of Commerce and similar organizations.
- ◆ Explore funding opportunities with the goal of adding a deputy sheriff to provide additional service to local schools and enhance traffic enforcement around school properties.

**PERFORMANCE MEASURES*****Focus on Customer Service***

- ◆ In support of the goals of purchasing new equipment and adding staff, the police department will take advantage of all viable equipment grant opportunities and work with other city staff to pursue funding options for ongoing personnel and equipment costs.
- ◆ In support of the goals of improving communication with the citizens of Yucaipa, the police department will host at least one community forum addressing concerns such as drug abuse and gang crimes. The police department will also host at least two Coffee with a Cop (or similar) events and regularly attend Uptown Crime Prevention Council meetings, Homeless Coalition meetings and Chamber of Commerce events.
- ◆ In coordination with our educational partner(s) and through the use of prior year funding for s Service Level Option, there is a tentative plan to provide this additional service in this fiscal year.

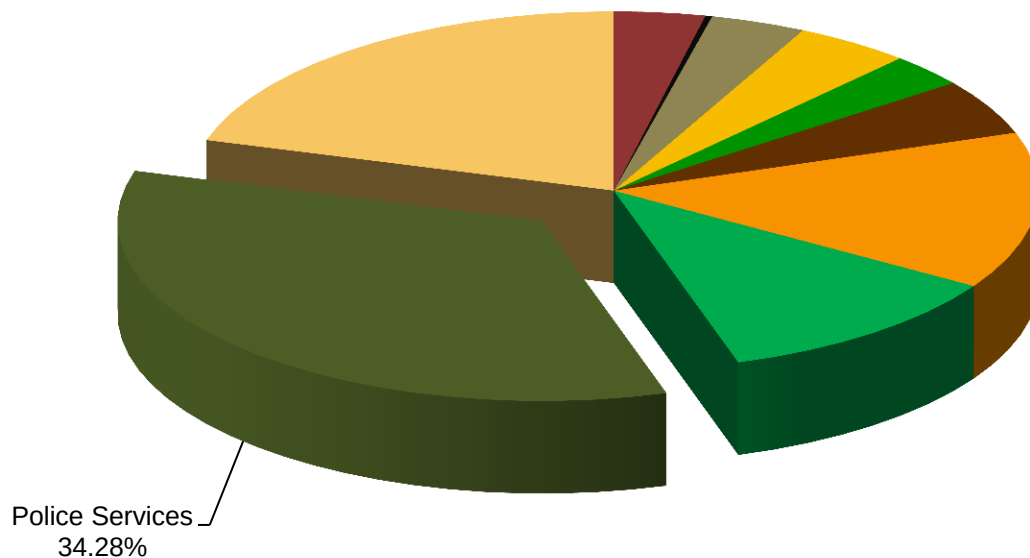
## DEPARTMENT BUDGET SUMMARY

### Police Services - 7100

|                                  | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>              |                                |                                |                                   |                                |
| Salaries and Benefits            | \$ -                           | \$ -                           | \$ -                              | \$ -                           |
| Operating Expenses               | 9,510,030                      | 9,510,030                      | 9,500,827                         | 10,086,945                     |
| Capital Outlay                   | -                              | -                              | -                                 | -                              |
| <b>Total Department Expenses</b> | <b>\$ 9,510,030</b>            | <b>\$ 9,510,030</b>            | <b>\$ 9,500,827</b>               | <b>\$ 10,086,945</b>           |

|                                  | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>REVENUES</b>                  |                                |                                |                                   |                                |
| Miscellaneous                    | \$ 111,580                     | \$ 111,580                     | \$ 130,000                        | \$ 125,000                     |
| <b>Total Department Revenues</b> | <b>\$ 111,580</b>              | <b>\$ 111,580</b>              | <b>\$ 130,000</b>                 | <b>\$ 125,000</b>              |

## GENERAL FUND SUMMARY



## POLICE SERVICES - 7100

| Acct. No.    | Account Name                     | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| 5110         | Salaries                         | \$ -                           | \$ -                           | \$ -                              | \$ -                           |
| 5112         | Temporary                        | -                              | -                              | -                                 | -                              |
| 5118         | Allotment                        | -                              | -                              | -                                 | -                              |
| 5140         | Auto Allowance                   | -                              | -                              | -                                 | -                              |
| 5120         | Overtime                         | -                              | -                              | -                                 | -                              |
| 5125         | Self-Insurance Transfer          | -                              | -                              | -                                 | -                              |
| 5130         | Worker's Compensation            | -                              | -                              | -                                 | -                              |
| 5131         | PERS                             | -                              | -                              | -                                 | -                              |
| 5133         | Unemployment                     | -                              | -                              | -                                 | -                              |
| 5134         | Payroll Tax                      | -                              | -                              | -                                 | -                              |
| 5135         | Life Insurance                   | -                              | -                              | -                                 | -                              |
| 5136         | Vision                           | -                              | -                              | -                                 | -                              |
| 5137         | Deferred Compensation            | -                              | -                              | -                                 | -                              |
| 5145         | Cell Phone Allowance             | -                              | -                              | -                                 | -                              |
| 5201         | Dues and Publications            | -                              | -                              | -                                 | -                              |
| 5202         | Postage                          | -                              | -                              | -                                 | -                              |
| 5203         | Travel and Meetings              | -                              | -                              | -                                 | -                              |
| 5205         | Utilities                        | 35,000                         | 35,000                         | 35,000                            | 36,050                         |
| 5206         | Office Supplies                  | -                              | -                              | -                                 | -                              |
| 5207         | Telephone                        | -                              | -                              | -                                 | -                              |
| 5208         | Equipment Rental                 | -                              | -                              | -                                 | -                              |
| 5209         | Professional Services, M.H.      | -                              | -                              | -                                 | -                              |
| 5210         | Professional Services            | 9,357,827                      | 9,357,827                      | 9,357,827                         | 9,931,718                      |
| 5211         | Professional Services, Legal     | -                              | -                              | -                                 | -                              |
| 5212         | Special Supplies                 | -                              | -                              | -                                 | -                              |
| 5213         | General Supplies                 | -                              | -                              | -                                 | -                              |
| 5214         | Vandalism                        | -                              | -                              | -                                 | -                              |
| 5215         | Election Expense                 | -                              | -                              | -                                 | -                              |
| 5216         | Volunteer Support                | -                              | -                              | -                                 | -                              |
| 5217         | Building Repair and Maintenance  | 46,870                         | 46,870                         | 40,000                            | 46,870                         |
| 5218         | Hazardous Waste Expense          | -                              | -                              | -                                 | -                              |
| 5219         | City Reimbursable Services       | -                              | -                              | -                                 | -                              |
| 5220         | Misc./Special Dept. Expense      | 70,333                         | 70,333                         | 68,000                            | 72,307                         |
| 5221         | Printing and Advertising         | -                              | -                              | -                                 | -                              |
| 5222         | Equipment Maintenance            | -                              | -                              | -                                 | -                              |
| 5223         | Uniform Expense                  | -                              | -                              | -                                 | -                              |
| 5225         | Animal Control                   | -                              | -                              | -                                 | -                              |
| 5301         | Interest, Capital Lease          | -                              | -                              | -                                 | -                              |
| 5302         | Principal Payment, Capital Lease | -                              | -                              | -                                 | -                              |
| 5401         | Community Funding                | -                              | -                              | -                                 | -                              |
| 9100         | Capital Outlay                   | -                              | -                              | -                                 | -                              |
| 9200         | Capital Projects                 | -                              | -                              | -                                 | -                              |
| 9900         | Contingency                      | -                              | -                              | -                                 | -                              |
| <b>Total</b> |                                  | <b>\$ 9,510,030</b>            | <b>\$ 9,510,030</b>            | <b>\$ 9,500,827</b>               | <b>\$ 10,086,945</b>           |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** Police Services - 7100

|      |                         | Reason for Adjustment                                                | Net Adjustment |
|------|-------------------------|----------------------------------------------------------------------|----------------|
| 5205 | Utilities               | Reflects anticipated increase in utility costs.                      | \$ 1,050       |
| 5210 | Professional Services   | Reflects net change in Schedule A costs.                             | 573,891        |
| 5220 | Misc./Special Dept. Exp | Reflects increase for Cal ID costs and other miscellaneous expenses. | 1,974          |



**MAJOR FUNCTIONS**

The Public Works Department consists of two divisions: Street Maintenance and Parks and Facilities Maintenance. The Street Maintenance Division is responsible for the maintenance of all roadway and drainage infrastructure within public rights-of-way. The Parks and Facilities Maintenance Division is responsible for maintaining the City's parks, buildings and municipal pool.

**MAJOR ACHIEVEMENTS FOR 2018-2019**

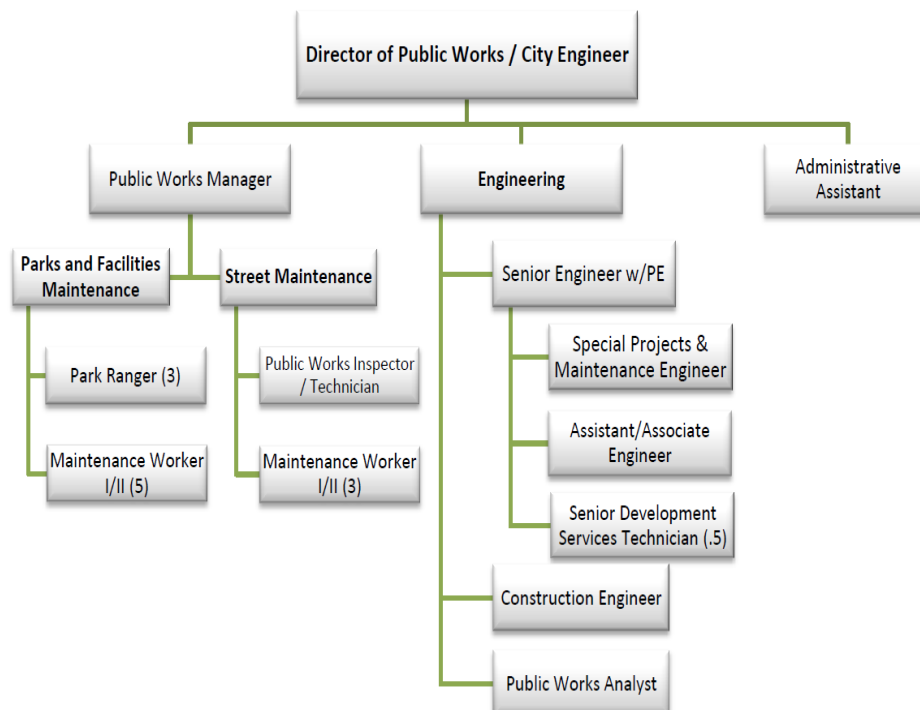
- ◆ Applied for and obtained grant funding for several park and multi-use trail improvement projects.
- ◆ Provided enhanced support to other departments to complete the construction of the Yucaipa Performing Arts Center/Uptown Park and for special events .
- ◆ Completed improvements to the Yucaipa Equestrian Arena to accommodate the construction of the Dottie Potter Arena Cover in preparation for the YEAC Rodeo event.
- ◆ Completed building improvements to the 7th Street Pool facility.
- ◆ Completed the preparation for and coordinated the City sponsored 2018 Make a Difference Day projects.
- ◆ Completed phase I of the City's traffic signal equipment replacement and enhancement program.
- ◆ Completed the implementation of the GIS based NPDES public storm drain maintenance program.
- ◆ Completed five (5) ADA barrier removal projects consistent with the adopted ADA Transitional Plan.

**MAJOR GOALS FOR 2019-2020**

- ◆ Complete the preparation of a Citywide long-term maintenance schedule with costs for public buildings and facilities.
- ◆ Increase participation in City's Keep Yucaipa Clean Program
- ◆ Convert the City's Pavement Management Program maps and database to GIS
- ◆ Initiate the City's efforts for litter removal at the Yucaipa Boulevard/I-10 Freeway Interchange
- ◆ Continue the level of support provided to assist with City sponsored special events and special projects during weekends/evenings.
- ◆ Apply for grant funding to replace/purchase low-emission heavy equipment.
- ◆ Complete enhancements to public sports facilities associated with the Facility Enhancement Fee Program.

**PERFORMANCE MEASURES*****Focus on Customer Service***

- ◆ Completion of maintenance to facilities identified for year 1 of schedule.
- ◆ Increase of the number of streets, parks and multi-use trails adopted.
- ◆ Make maps available through the City's website and GIS portal
- ◆ Prepare and execute a Freeway Maintenance agreement with Caltrans for the City's litter removal efforts.
- ◆ Adjust staff schedules to support City sponsored events and festivals.
- ◆ Preparation and submittal of a competitive application requesting funding from the Carl Moyer AQMD Grant Program.
- ◆ Completion of the projects identified in the Facility Enhancement Fee Program for FY19/20.



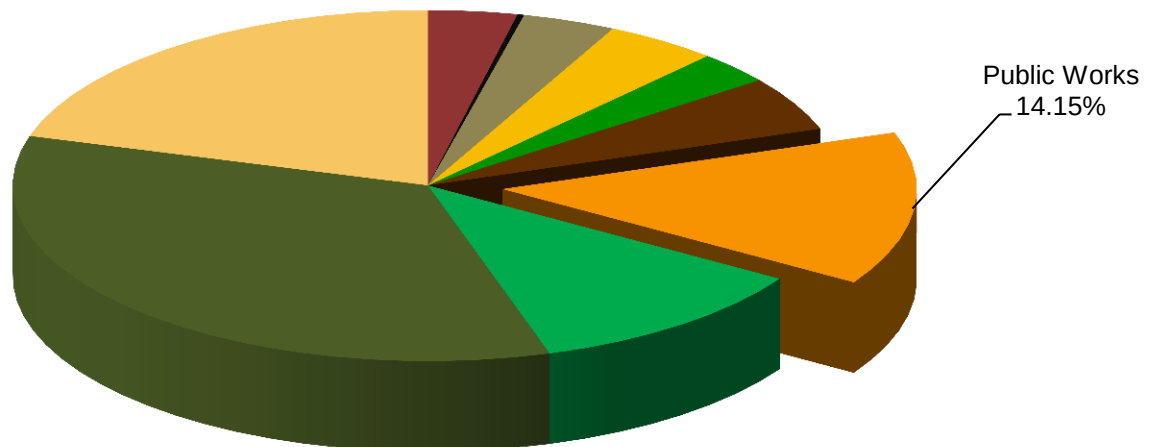
## DEPARTMENT BUDGET SUMMARY

### Public Works

|                                  | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>              |                                |                                |                                   |                                |
| Engineering                      | \$ 1,447,804                   | \$ 1,383,943                   | \$ 1,303,785                      | \$ 1,444,505                   |
| Street Maintenance               | 2,998,696                      | 2,998,696                      | 2,925,697                         | 3,039,939                      |
| Parks and Facilities Maintenance | 1,998,469                      | 2,078,469                      | 2,062,275                         | 2,104,973                      |
| <b>Total Department Expenses</b> | <b>\$ 6,444,969</b>            | <b>\$ 6,461,108</b>            | <b>\$ 6,291,757</b>               | <b>\$ 6,589,417</b>            |

|                                  | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>REVENUES</b>                  |                                |                                |                                   |                                |
| Engineering                      | \$ 629,050                     | \$ 664,050                     | \$ 600,050                        | \$ 654,050                     |
| Street Maintenance               | 3,008,340                      | 3,007,740                      | 3,034,526                         | 3,245,291                      |
| Parks and Facilities Maintenance | 47,800                         | 47,800                         | 44,000                            | 47,800                         |
| <b>Total Department Revenues</b> | <b>\$ 3,685,190</b>            | <b>\$ 3,719,590</b>            | <b>\$ 3,678,576</b>               | <b>\$ 3,947,141</b>            |

### GENERAL FUND BUDGET



**MAJOR FUNCTIONS**

The Engineering Department is responsible for reviewing all private and public land development activities and administering all private and public rights-of-way, attend in technical advisory SANBAG Meetings and administering the City's Capital Improvement Program. The activities include civil engineering design, preparation and review of construction plans and specifications and construction contract management and inspection of all private and public infrastructure improvements within the public right-of-way. The Engineering Department serves as the City's flood plain administrator and also develops and administers the Annual Pavement Rehabilitation.

**MAJOR ACHIEVEMENTS FOR 2018-2019**

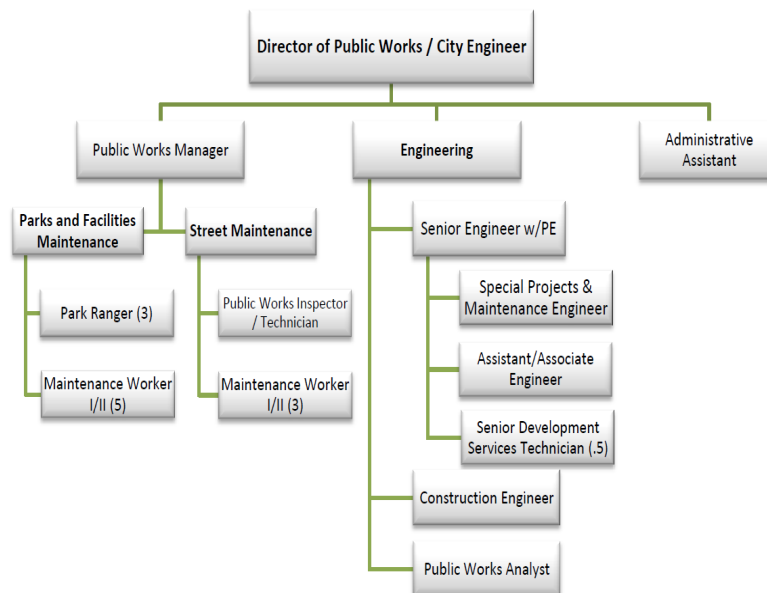
- ◆ Completed the preparation and approval of the Habitat Monitoring and Management Program (HMMP) for several drainage projects for the mitigation of construction impacts.
- ◆ Obtained approval of several grant applications requesting Federal/State funding for Capital Improvement Projects.
- ◆ Started the construction of the Fremont Street at Wilson Creek Bridge (Low Water Crossing Replacement).
- ◆ Completed the National Pollutant Discharge Elimination System (NPDES) Program inspection of over 100 industrial sites throughout the City, consistent with the County-wide NPDES permit requirements.
- ◆ Initiated the preparation of the Groundwater Sustainability Plan with the Yucaipa Sustainable Groundwater Agency as required by California's Sustainable Groundwater Management Act.
- ◆ Completed the construction of the County Line Road and Avenue H Active Transportation Program (ATP) Sidewalk Improvement Project.
- ◆ Completed the Safe Routes to School Reporting, Monitoring and Outreach Plan for the Yucaipa Boulevard, Oak Glen Road and 12th/13th Street funded sidewalk projects
- ◆ Completed the construction of the 6th Place at Wilson Creek Bridge.
- ◆ Completed the design, environmental review and R/W acquisition for the Pendleton Avenue at Oak Glen Creek Bridge.
- ◆ Completed the entitlement and environmental review application process for the proposed Dunlap Park Project with the City Planning Department.
- ◆ Completed the design of the Wilson III Basin Project for review and approval by the San Bernardino County Flood Control District.

**MAJOR GOALS FOR 2019-2020**

- ◆ Coordinate with the City of Calimesa to initiate the R/W acquisition required to initiate the construction of street and intersection improvements along County Line Road.
- ◆ Continue to work with environmental resource agencies to prepare a mitigation strategy for the North Bench Water Resources Plan.
- ◆ Complete the construction of the Fremont Street at Wilson Creek Bridge Project to improve safety and emergency vehicles access at all times.
- ◆ Continue to coordinate the ATP Grant Public Outreach Program to improve safety of students walking or bicycling to elementary schools.
- ◆ Complete the construction of the Yucaipa Boulevard Widening Project, Phase I and Phase II.
- ◆ Prepare and submit grant funding applications for Proposition 68 grant funds for the construction of Dunlap Park and El Dorado/Five Winds Ranch Park.
- ◆ Transition to an electronic plan check submittal process for land development projects to further reduce the time required for plan check/review.

**PERFORMANCE MEASURES****Focus on Customer Service**

- ◆ Complete the environmental review and complete the appraisals for the required R/W.
- ◆ Obtain resource agency permits for the Wilson III Basin Project and the Pendleton LWC Project.
- ◆ Open Fremont Street between Oak Glen Road and Fir Avenue.
- ◆ Engage with students, parents, staff and school administrators to complete the required monitoring and outreach plan for Wildwood, Calimesa and Dunlap Elementary School.
- ◆ Record the Notice of Completion for the project and fully open Yucaipa Boulevard to vehicular, bicycle and pedestrian traffic.
- ◆ Submittal of grant applications.
- ◆ Reduce the average plan check period from 8-10 days to less than 8 days depending on the document being reviewed.



# DIVISION BUDGET SUMMARY

## Public Works Department

### Engineering - 5200

|                                | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>            |                                |                                |                                   |                                |
| Salaries and Benefits          | \$ 1,178,103                   | \$ 1,114,242                   | \$ 1,036,185                      | \$ 1,172,590                   |
| Operating Expenses             | 194,701                        | 194,701                        | 192,600                           | 196,915                        |
| Capital Outlay                 | -                              | -                              | -                                 | -                              |
| Capital Projects               | 75,000                         | 75,000                         | 75,000                            | 75,000                         |
| <b>Total Division Expenses</b> | <b>\$ 1,447,804</b>            | <b>\$ 1,383,943</b>            | <b>\$ 1,303,785</b>               | <b>\$ 1,444,505</b>            |

|                                  | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>REVENUES</b>                  |                                |                                |                                   |                                |
| Fees for Service                 | \$ 55,000                      | \$ 90,000                      | \$ 96,000                         | \$ 80,000                      |
| Interfund Transfers-- (CIP, PMP) | 574,050                        | 574,050                        | 504,050                           | 574,050                        |
| <b>Total Division Revenues</b>   | <b>\$ 629,050</b>              | <b>\$ 664,050</b>              | <b>\$ 600,050</b>                 | <b>\$ 654,050</b>              |

**PUBLIC WORKS DEPARTMENT - ENGINEERING DIVISION - 5200**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 833,449                              | \$ 782,819                              | \$ 732,679                                 | \$ 818,103                              |
| 5112             | Temporary                        | 25,000                                  | 25,000                                  | 24,791                                     | 35,000                                  |
| 5118             | Allotment                        | 91,980                                  | 91,980                                  | 85,410                                     | 91,980                                  |
| 5140             | Auto Allowance                   | 3,000                                   | 3,000                                   | 3,000                                      | 3,000                                   |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 38,630                                  | 36,352                                  | 36,252                                     | 38,390                                  |
| 5131             | PERS                             | 143,214                                 | 134,514                                 | 118,855                                    | 143,168                                 |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 14,827                                  | 14,093                                  | 12,327                                     | 15,406                                  |
| 5135             | Life Insurance                   | 2,100                                   | 2,100                                   | 1,500                                      | 2,100                                   |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 25,003                                  | 23,484                                  | 19,835                                     | 24,543                                  |
| 5145             | Cell Phone Allowance             | 900                                     | 900                                     | 1,538                                      | 900                                     |
| 5201             | Dues and Publications            | 1,300                                   | 1,300                                   | 1,300                                      | 1,765                                   |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | 3,300                                   | 3,300                                   | 3,300                                      | 3,950                                   |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | 3,800                                   | 3,800                                   | 3,700                                      | 3,800                                   |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 170,000                                 | 170,000                                 | 168,000                                    | 168,000                                 |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 16,300                                  | 16,300                                  | 16,300                                     | 19,400                                  |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | 75,000                                  | 75,000                                  | 75,000                                     | 75,000                                  |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 1,447,804</b>                     | <b>\$ 1,383,943</b>                     | <b>\$ 1,303,785</b>                        | <b>\$ 1,444,505</b>                     |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** Public Works  
**Division:** Engineering - 5200

|           |                               | Reason for Adjustment                                                                                   | Net Adjustment |
|-----------|-------------------------------|---------------------------------------------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS \$ contribution rate.                                    | 58,348         |
| 5210      | Professional Services         | Net result of increase in National Pollutant Discharge Elimination System (NPDES) and consultant rates. | (2,000)        |
| 5220      | Misc./Special Dept. Exp       | Reflects increase in aerial imaging and the addition of software.                                       | 3,100          |

**MAJOR FUNCTIONS**

The Parks and Facilities Maintenance Division is responsible for maintaining developed park land and the daily maintenance of all City facilities. The Division maintains approximately 532 acres of developed park land and open space. This Division is also responsible for the City's motor pool operations, maintenance and upkeep of the municipal pool, and ballfield preparation.

**MAJOR ACHIEVEMENTS FOR 2018-2019**

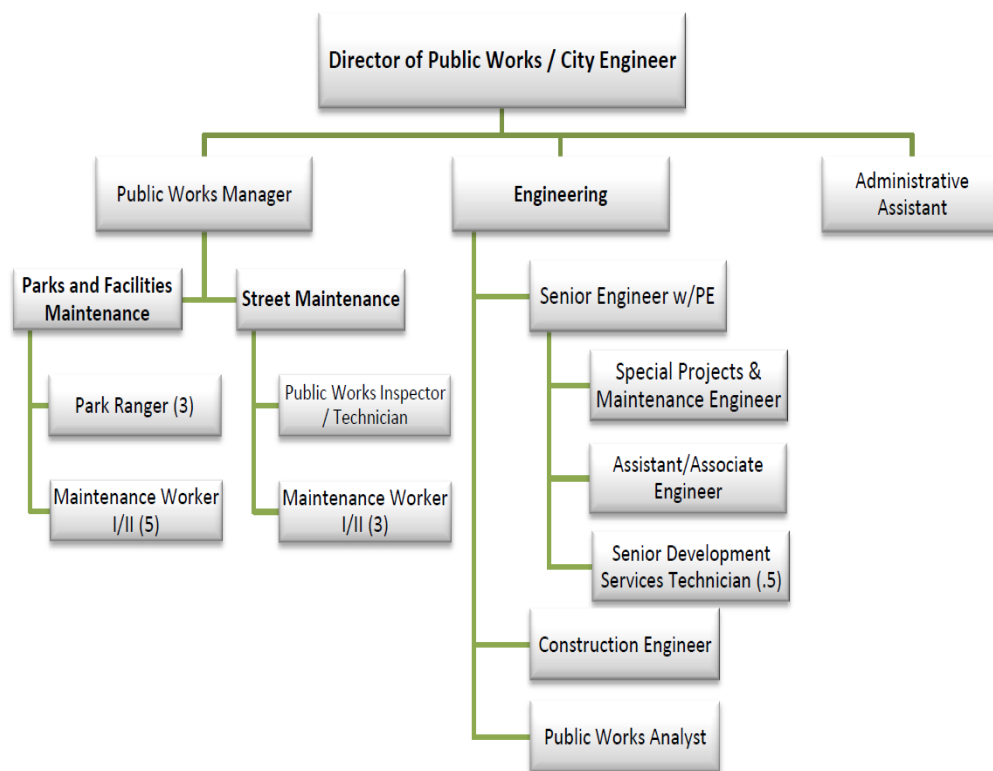
- ◆ Installed new weather-based controllers for several LLMD Zones to reduce water usage and costs.
- ◆ Provided Enhanced maintenance of the Uptown Yucaipa streetscape landscape and irrigation system by contracting the work to an outside qualified contractor.
- ◆ Completed enhancements to several play fields, parks and facilities as part of the Facility Enhancement Fee Program.
- ◆ Completed the replacement of playground equipment and Avenue I Park and Bryant Glen Park.
- ◆ Completed utility relocations, landscape and fencing improvements at the Yucaipa Equestrian Facility in preparation for the installation of the Dottie Potter Arena Cover and the 2018 Rodeo.
- ◆ Provided enhanced support to other departments for special events and special projects, as required.

**MAJOR GOALS FOR 2019-2020**

- ◆ Increase the level of maintenance/replacement of trail fencing throughout the City to enhance the use of the multi-use trails.
- ◆ Continue the level of support provided to assist with special events and special projects.
- ◆ Coordinate with various youth sports groups to complete enhancements to facilities during non-use periods or sport off-season.
- ◆ Continue the enhanced maintenance and replacement of irrigation equipment with more efficient water saving equipment.

**PERFORMANCE MEASURES*****Focus on Customer Service***

- ◆ Reduce the number of concerns received from the public related to deteriorated/broken trail fencing throughout the City.
- ◆ Filling the additional positions being proposed to support festivals and special projects and maintaining the level of customer service provided to day to day operations.
- ◆ Reduce impacts to youth sports programming/schedules and increase the number of days the facilities are available for use by the public.
- ◆ Reduce water usage in parks throughout the City in FY2019/2020.



# DIVISION BUDGET SUMMARY

## Public Works Department

### Parks and Facilities Maintenance - 5700

|                                | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>            |                                |                                |                                   |                                |
| Salaries and Benefits          | \$ 807,394                     | \$ 807,394                     | \$ 798,000                        | \$ 840,298                     |
| Operating Expenses             | 941,075                        | 941,075                        | 934,275                           | 999,675                        |
| Transfer Out                   | -                              | -                              | -                                 | -                              |
| Capital Outlay                 | 5,000                          | 5,000                          | 5,000                             | 5,000                          |
| Capital Projects               | 245,000                        | 325,000                        | 325,000                           | 260,000                        |
| Contingency                    | -                              | -                              | -                                 | -                              |
| <b>Total Division Expenses</b> | <b>\$ 1,998,469</b>            | <b>\$ 2,078,469</b>            | <b>\$ 2,062,275</b>               | <b>\$ 2,104,973</b>            |

|                                | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>REVENUES</b>                |                                |                                |                                   |                                |
| Field Lights                   | \$ 20,000                      | \$ 20,000                      | \$ 20,000                         | \$ 20,000                      |
| Field Enhancement Fees         | 27,800                         | 27,800                         | 24,000                            | 27,800                         |
| Miscellaneous                  | -                              | -                              | -                                 | -                              |
| <b>Total Division Revenues</b> | <b>\$ 47,800</b>               | <b>\$ 47,800</b>               | <b>\$ 44,000</b>                  | <b>\$ 47,800</b>               |



**PUBLIC WORKS DEPARTMENT - PARKS AND FACILITIES MAINTENANCE DIVISION - 5700**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 523,560                              | \$ 523,560                              | \$ 528,021                                 | \$ 547,175                              |
| 5112             | Temporary                        | 24,050                                  | 24,050                                  | 22,000                                     | 26,050                                  |
| 5118             | Allotment                        | 108,405                                 | 108,405                                 | 108,405                                    | 108,405                                 |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | 6,500                                   | 6,500                                   | 6,000                                      | 6,500                                   |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 25,360                                  | 25,360                                  | 25,360                                     | 25,795                                  |
| 5131             | PERS                             | 89,965                                  | 89,965                                  | 80,465                                     | 95,756                                  |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 10,652                                  | 10,652                                  | 10,652                                     | 9,927                                   |
| 5135             | Life Insurance                   | 2,475                                   | 2,475                                   | 1,024                                      | 2,475                                   |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 15,707                                  | 15,707                                  | 15,239                                     | 16,415                                  |
| 5145             | Cell Phone Allowance             | 720                                     | 720                                     | 834                                        | 1,800                                   |
| 5201             | Dues and Publications            | 400                                     | 400                                     | 400                                        | 400                                     |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | 4,500                                   | 4,500                                   | 4,500                                      | 5,500                                   |
| 5205             | Utilities                        | 303,325                                 | 303,325                                 | 303,325                                    | 312,425                                 |
| 5206             | Office Supplies                  | -                                       | -                                       | -                                          | -                                       |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | 3,500                                   | 3,500                                   | 3,500                                      | 4,000                                   |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 445,700                                 | 445,700                                 | 440,000                                    | 472,600                                 |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | 4,000                                   | 4,000                                   | 3,900                                      | 4,200                                   |
| 5213             | General Supplies                 | 99,500                                  | 99,500                                  | 99,500                                     | 111,000                                 |
| 5214             | Vandalism                        | 4,000                                   | 4,000                                   | 4,000                                      | 5,000                                   |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Facility Maintenance             | 27,800                                  | 27,800                                  | 27,800                                     | 27,800                                  |
| 5218             | Hazardous Waste Expense          | 1,000                                   | 1,000                                   | -                                          | 1,000                                   |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 1,500                                   | 1,500                                   | 1,500                                      | 1,700                                   |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | 42,000                                  | 42,000                                  | 42,000                                     | 50,000                                  |
| 5223             | Uniform Expense                  | 3,850                                   | 3,850                                   | 3,850                                      | 4,050                                   |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | LLMD Capital Replacement Reserve | 5,000                                   | 5,000                                   | 5,000                                      | 5,000                                   |
| 9200             | Capital Projects                 | 245,000                                 | 325,000                                 | 325,000                                    | 260,000                                 |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     | <b>\$</b>                        | <b>\$ 1,998,469</b>                     | <b>\$ 2,078,469</b>                     | <b>\$ 2,062,275</b>                        | <b>\$ 2,104,973</b>                     |

**MAJOR DIVISIONAL BUDGET CHANGES**

**Fund:** General Fund  
**Department:** Public Works  
**Division:** Parks and Facilities Maintenance - 5700

|           |                               | Reason for Adjustment                                                                                                                                                                                                                                      | Net Adjustment |
|-----------|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS contribution rate.                                                                                                                                                                                          | \$ 32,904      |
| 5203      | Travel and Meetings           | Reflects increase for additional training.                                                                                                                                                                                                                 | 1,000          |
| 5205      | Utilities                     | Reflects anticipated increase in utility costs.                                                                                                                                                                                                            | 9,100          |
| 5210      | Professional Services         | Reflects net increase due to landscaping and other contractual obligations to reflect actual expenses. Also includes increase for Prevailing Wage requirements and increased professional service needs of new parks and facilities (YPAC and Urban Park). | 26,900         |
| 5213      | General Supplies              | Reflects increase in supplies needed to maintain additional parks and facilities (YPAC and Urban Park).                                                                                                                                                    | 11,500         |
| 5214      | Vandalism                     | Reflects increase in vandalism repairs due to addition of new parks and facilities (YPAC and Urban Park).                                                                                                                                                  | 1,000          |

**MAJOR FUNCTIONS**

The Street Maintenance Division is responsible for the maintenance for all street and drainage facilities located within public rights-of-way. The Division is funded by gas tax receipts, solid waste franchise fees, and Measure I revenues.

**MAJOR ACHIEVEMENTS FOR 2018-2019**

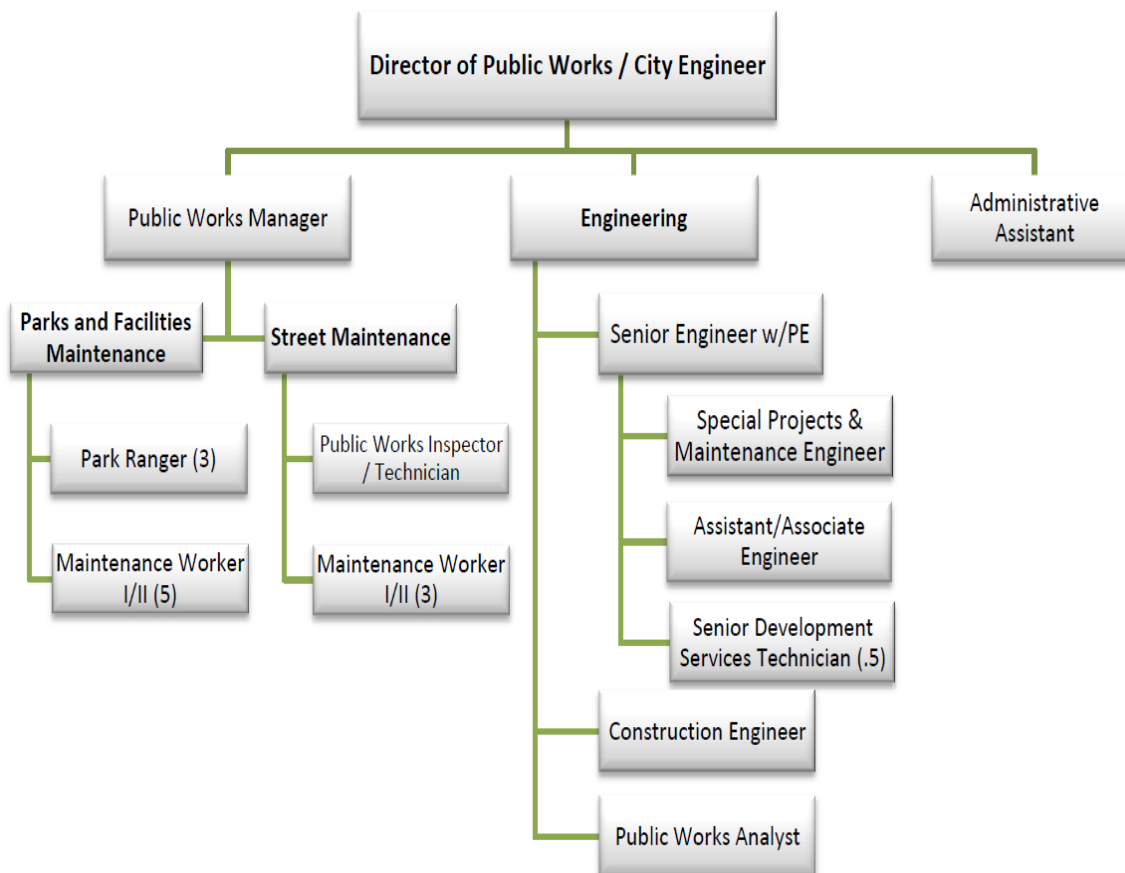
- ◆ Implemented the use of new hot-mix polymer asphalt materials to repair potholes throughout the City resulting in a more durable and cost effective solution.
- ◆ Implemented the traffic calming measures approved by City Council as part of Phase-11 of the City's Neighborhood Traffic Calming Program.
- ◆ Assisted with addressing several at risk homeless encampments in the public right-of-way.
- ◆ Initiated the replacement of aged street signs with new signs meeting the State's new reflectivity standard to improve safety on public roads.
- ◆ Provided additional training to staff to be able to provide maintenance, investigating faults/failures and restoring normal operation of traffic signals, reducing the number callouts to the City's traffic signal maintenance contractor.
- ◆ Provided enhanced support to other departments for special events and special projects, as required.

**MAJOR GOALS FOR 2019-2020**

- ◆ Continue the level of support provided to assist with special events and special projects.
- ◆ Replace two pieces of heavy equipment with newer lower emission equipment as required by the State of California Air Resources Board

**PERFORMANCE MEASURES*****Focus on Customer Service***

- ◆ Filling the additional positions being proposed to support festivals and special projects and maintaining the level of customer service provided to day to day operations.
- ◆ Replace the 1998 International Dump Truck and 1991 Case Tractor.



## DIVISION BUDGET SUMMARY

### Public Works Department

#### Streets and Highways - 5100

|                                | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|--------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>            |                                |                                |                                   |                                |
| Salaries and Benefits          | \$ 524,894                     | \$ 524,894                     | \$ 443,424                        | \$ 547,351                     |
| Operating Expenses             | 534,910                        | 534,910                        | 543,380                           | 553,695                        |
| Capital Outlay                 | 131,093                        | 131,093                        | 131,093                           | 131,093                        |
| Pavement Management Program    | 1,726,800                      | 1,726,800                      | 1,726,800                         | 1,726,800                      |
| Administrative Overhead        | 81,000                         | 81,000                         | 81,000                            | 81,000                         |
| Contingency                    | -                              | -                              | -                                 | -                              |
| <b>Total Division Expenses</b> | <b>\$2,998,696</b>             | <b>\$2,998,696</b>             | <b>\$2,925,697</b>                | <b>\$3,039,939</b>             |

|                                    | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|------------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>REVENUES</b>                    |                                |                                |                                   |                                |
| Gas Tax Fund - Operations          | \$ 1,281,540                   | \$ 1,280,940                   | \$ 1,307,726                      | \$ 1,518,491                   |
| Solid Waste Franchise Fee          | 410,000                        | 410,000                        | 425,000                           | 425,000                        |
| Measure I - PMP                    | 850,000                        | 850,000                        | 850,000                           | 850,000                        |
| General Fund Sidewalk Contribution | 10,000                         | 10,000                         | 10,000                            | 10,000                         |
| General Fund Contribution PMP      | 156,800                        | 156,800                        | 141,800                           | 141,800                        |
| General Fund Balance               | 300,000                        | 300,000                        | 300,000                           | 300,000                        |
| <b>Total Division Revenues</b>     | <b>\$3,008,340</b>             | <b>\$3,007,740</b>             | <b>\$3,034,526</b>                | <b>\$3,245,291</b>             |

During 1998-1999, Measure I revenue was split 56% for Street Maintenance, 44% for Capital Projects. Beginning 1999-2000, all Measure I revenues were allocated to the PMP. Beginning 2010-2011, the Measure I revenue reverted to the previous 56%/44% allocation. Beginning in 2014-2015, City Council allocated 100% of Measure I revenues to maintenance activities. For more detailed information, see the Pavement Management Program located in CIP.

**PUBLIC WORKS DEPARTMENT - STREET MAINTENANCE DIVISION - 5100**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ -                                    | \$ -                                    | \$ -                                       | \$ -                                    |
| 5112             | Temporary                        | -                                       | -                                       | -                                          | -                                       |
| 5118             | Allotment                        | -                                       | -                                       | -                                          | -                                       |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | -                                       | -                                       | -                                          | -                                       |
| 5131             | PERS                             | -                                       | -                                       | -                                          | -                                       |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | -                                       | -                                       | -                                          | -                                       |
| 5135             | Life Insurance                   | -                                       | -                                       | -                                          | -                                       |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | -                                       | -                                       | -                                          | -                                       |
| 5145             | Cell Phone Allowance             | -                                       | -                                       | -                                          | -                                       |
| 5201             | Dues and Publications            | -                                       | -                                       | -                                          | -                                       |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | -                                       | -                                       | -                                          | -                                       |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | -                                       | -                                       | -                                          | -                                       |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 21,455                                  | 21,455                                  | 30,000                                     | 30,000                                  |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 5,000                                   | 5,000                                   | 6,000                                      | 8,500                                   |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 5999             | Transfer Out                     | -                                       | -                                       | -                                          | -                                       |
| 9100             | Sidewalk Transfer                | 10,000                                  | 10,000                                  | 10,000                                     | 10,000                                  |
| 9200             | Capital Projects                 | 566,800                                 | 566,800                                 | 566,800                                    | 566,800                                 |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 603,255</b>                       | <b>\$ 603,255</b>                       | <b>\$ 612,800</b>                          | <b>\$ 615,300</b>                       |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** General Fund  
**Department:** Public Works  
**Division:** Streets Maintenance - 5100

|      |                         | Reason for Adjustment                                                                                                   | Net Adjustment |
|------|-------------------------|-------------------------------------------------------------------------------------------------------------------------|----------------|
| 5210 | Professional Services   | Reflects increase due to street sweeping fees.                                                                          | \$ 8,545       |
| 5220 | Misc./Special Dept. Exp | Reflects addition of Adopt-A-Trail to the Keep Yucaipa Clean Program. Also includes costs of Uptown Basket Re-planting. | 3,500          |

**PUBLIC WORKS DEPARTMENT - STREET DIVISION GAS TAX - 5100**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 336,862                              | \$ 336,862                              | \$ 266,431                                 | \$ 352,055                              |
| 5112             | Temporary                        | 19,000                                  | 19,000                                  | 37,919                                     | 22,000                                  |
| 5118             | Allotment                        | 68,985                                  | 68,985                                  | 56,940                                     | 68,985                                  |
| 5140             | Auto Allowance                   | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                         | 7,500                                   | 7,500                                   | 3,813                                      | 6,000                                   |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 16,014                                  | 16,014                                  | 16,014                                     | 16,832                                  |
| 5131             | PERS                             | 57,884                                  | 57,884                                  | 46,308                                     | 61,610                                  |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 6,338                                   | 6,338                                   | 7,212                                      | 6,788                                   |
| 5135             | Life Insurance                   | 1,575                                   | 1,575                                   | 517                                        | 1,575                                   |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 10,106                                  | 10,106                                  | 7,441                                      | 10,562                                  |
| 5145             | Cell Phone Allowance             | 630                                     | 630                                     | 829                                        | 945                                     |
| 5201             | Dues and Publications            | 1,050                                   | 1,050                                   | 1,000                                      | 1,225                                   |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | 2,325                                   | 2,325                                   | 2,300                                      | 2,740                                   |
| 5205             | Utilities                        | 188,000                                 | 188,000                                 | 188,000                                    | 188,000                                 |
| 5206             | Office Supplies                  | -                                       | -                                       | -                                          | -                                       |
| 5207             | Telephone                        | 3,000                                   | 3,000                                   | 3,000                                      | 3,000                                   |
| 5208             | Equipment Rental                 | 4,500                                   | 4,500                                   | 4,500                                      | 4,500                                   |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 204,000                                 | 204,000                                 | 204,000                                    | 209,150                                 |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | 17,000                                  | 17,000                                  | 16,000                                     | 17,000                                  |
| 5213             | General Supplies                 | 58,680                                  | 58,680                                  | 58,680                                     | 58,680                                  |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | 1,500                                   | 1,500                                   | 1,500                                      | 1,500                                   |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 1,500                                   | 1,500                                   | 1,500                                      | 2,000                                   |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | 25,000                                  | 25,000                                  | 25,000                                     | 25,000                                  |
| 5223             | Uniform Expense                  | 1,900                                   | 1,900                                   | 1,900                                      | 2,400                                   |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Community Funding                | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | 25,000                                  | 25,000                                  | 25,000                                     | 25,000                                  |
| 9200             | Capital Projects                 | 106,093                                 | 106,093                                 | 106,093                                    | 106,093                                 |
| 9500             | Administrative Overhead          | 81,000                                  | 81,000                                  | 81,000                                     | 81,000                                  |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 1,245,441</b>                     | <b>\$ 1,245,441</b>                     | <b>\$ 1,162,897</b>                        | <b>\$ 1,274,639</b>                     |

## MAJOR DIVISIONAL BUDGET CHANGES

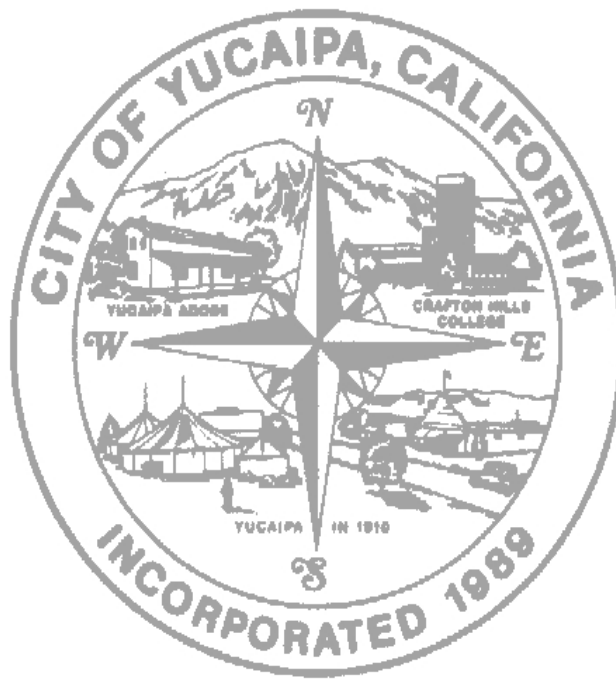
**Fund:** Gas Tax Fund  
**Department:** Public Works  
**Division:** Gas Tax - 5100

|           |                               | Reason for Adjustment                                                                                                                                                                      | Net Adjustment |
|-----------|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 5110-5145 | Salaries and Related Expenses | Net result of anticipated COLA, change in PERS contribution rate.                                                                                                                          | \$ 22,457      |
| 5210      | Professional Services         | Reflects net result of increase due to Prevailing Wage requirements and Consumer Price Index (CPI) increase for professional services. Also reflects increase due to street sweeping fees. | 5,150          |



**SPECIAL REVENUE FUND SUMMARY**

| <b>FUND</b>                        | <b>Estimated<br/>Fund Balance<br/>06/30/2019</b> | <b>Adopted<br/>Revenues<br/>2019-2020</b> | <b>Adopted<br/>Expenditures<br/>2019-2020</b> | <b>Projected<br/>Fund Balance<br/>06/30/2020</b> |
|------------------------------------|--------------------------------------------------|-------------------------------------------|-----------------------------------------------|--------------------------------------------------|
| <b>Special Revenue Funds:</b>      |                                                  |                                           |                                               |                                                  |
| Asset Forfeiture                   | \$ 30,040                                        | \$ 1,500                                  | \$ 5,000                                      | \$ 26,540                                        |
| Business Improvement District      | 35,362                                           | 38,084                                    | 38,084                                        | 35,362                                           |
| Energy Independence Program        | -                                                | 65,000                                    | 65,000                                        | -                                                |
| Gas Tax Fund                       | 147,429                                          | 1,518,491                                 | 1,274,639                                     | 391,281                                          |
| Household Hazardous Waste          | 22,792                                           | 69,000                                    | 71,000                                        | 20,792                                           |
| Landscape and Lighting Maintenance | 2,353,024                                        | 824,664                                   | 824,664                                       | 2,353,024                                        |
| Law Enforcement Grant              | -                                                | 175,000                                   | 175,000                                       | -                                                |
| Lease Fund                         | 40,000                                           | 38,000                                    | 66,000                                        | 12,000                                           |
| Measure I                          | 7,000                                            | 850,100                                   | 850,000                                       | 7,100                                            |
| Paramedic Zone                     | 404,293                                          | 1,386,378                                 | 1,736,378                                     | 54,293                                           |
| Used Oil Grant                     | 8,000                                            | 14,000                                    | 14,000                                        | 8,000                                            |
| Vehicle Fines                      | -                                                | 16,500                                    | 16,500                                        | -                                                |
| <b>Total</b>                       | <b>\$ 3,047,940</b>                              | <b>\$ 4,996,717</b>                       | <b>\$ 5,136,265</b>                           | <b>\$ 2,908,392</b>                              |



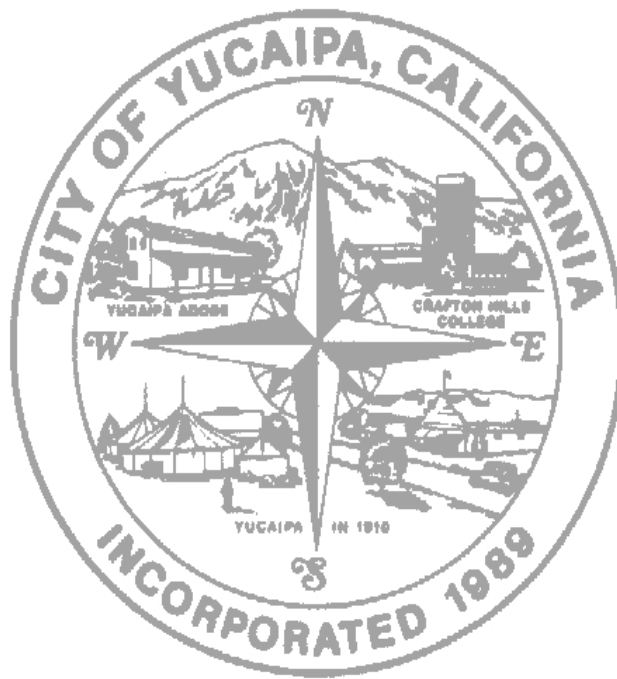
## SPECIAL REVENUE FUNDS - ASSET FORFEITURE

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The Asset Forfeiture Fund is a special revenue fund established for the purpose of accounting for funds received as proceeds from the sale of assets seized during drug raids. Expenditures are restricted to use for "programs relating to drug enforcement activity".

### 2019-2020 BUDGET SUMMARY

| <b>Estimated<br/>Fund Balance<br/>06/30/2019</b> | <b>Adopted<br/>Revenues<br/>2019-2020</b> | <b>Adopted<br/>Expenditures<br/>2019-2020</b> | <b>Projected<br/>Fund Balance<br/>06/30/2020</b> |
|--------------------------------------------------|-------------------------------------------|-----------------------------------------------|--------------------------------------------------|
| \$ 30,040                                        | \$ 1,500                                  | \$ 5,000                                      | \$ 26,540                                        |



## SPECIAL REVENUE FUNDS - BUSINESS IMPROVEMENT DISTRICT

---

On March 25, 1996, Council entered into a Memorandum of Understanding (MOU) with the Yucaipa Uptown Business Association to facilitate the formation of a Property and Business Improvement District (PBID) (District #1) whereby business and/or property owners would assume responsibility for the operation and maintenance costs associated with Phase I of the Uptown Improvements. District #1 provides a funding mechanism to collect assessments and secure funding for the maintenance costs within District #1. Pursuant to District #1 Engineer's Report, 27 property owners receive direct benefits from the improvements and they are each assessed an amount pursuant to a formula which includes a flat rate, linear frontage, square feet of land and square feet of building. The average property owner within the BID pays approximately \$100 per year. The amount may escalate annually depending upon the change in the CPI, not to exceed three percent per year, upon the approval of the Association's Board of Directors.

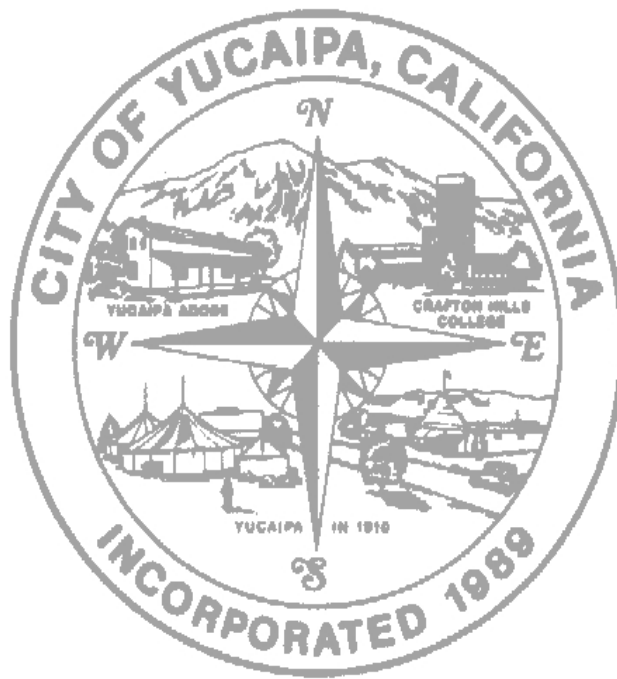
District #1 was originally approved for five years through June 30, 2002. District #1 can be extended pursuant to such conditions as they exist at the time of extension. District #1 was extended on July 22, 2002 effective July 1, 2002 through June 30, 2012. District #1 was extended again on August 27, 2012 effective July 1, 2012 through June 30, 2022. The annual budget for District #1 is expected to be \$6,806 for FY 2018-2019.

On July 13, 2009, the City Council adopted Resolution No. 2009-16 establishing Yucaipa Village Square Management District #2, effective with 2009-2010. Assessments were levied for the first time in FY 2011-2012 in anticipation of the completion of the Uptown Streetscape improvements. The District includes 83 properties fronting the four blocks of Yucaipa Boulevard between 2nd Street and Bryant Street. The annual assessments may be increased by an amount not to exceed five percent per year, as approved annually by the Association's Board of Directors. The revenues will be used to pay the costs associated with lighting and irrigation utilities in conjunction with the streetscape project. District #2 was renewed by a successful vote of the affected property owners on August 11, 2014, effective July 1, 2014 through June 30, 2024. The annual budget for District #2 is proposed to be \$29,814 for FY 2018-2019.

On February 18, 2016, the Board of Directors voted unanimously to participate in the City's LED Light Conversion program to replace lights in the Uptown. This resulted in a decrease in the Fund Balance by the amount of \$13,137. In FY 2016-2017, the Business Improvement District Plan was amended to include costs of security services, to be shared by the City.

### 2019-2020 BUDGET SUMMARY

| <b>Estimated<br/>Fund Balance<br/>06/30/19</b> | <b>Estimated<br/>Fund Balance<br/>2019-2020</b> | <b>Estimated<br/>Fund Balance<br/>2019-2020</b> | <b>Estimated<br/>Fund Balance<br/>06/30/19</b> |
|------------------------------------------------|-------------------------------------------------|-------------------------------------------------|------------------------------------------------|
| <b>\$ 35,362</b>                               | <b>\$ 38,084</b>                                | <b>\$ 38,084</b>                                | <b>\$ 35,362</b>                               |



## SPECIAL REVENUE FUNDS - ENERGY INDEPENDENCE PROGRAM

During FY 2010-2011, the City Council approved the Energy Independence Program (EIP). The purpose of the EIP was to provide a financing mechanism for property owners who desire to install efficiency improvements and/or renewable energy sources to their property. The EIP funded up to the amount of \$35,000 for residential properties and \$100,000 for commercial installations. The amount of \$2,500,000 was authorized as a transfer from the General Fund Undesignated Fund Balance to provide the resources for the EIP.

The funds were loaned to the property owners upon the completion of the installation of eligible improvements with the principal amount of the loan placed as a lien against the property. The loans are repaid as assessments through the normal procedures associated with the payment of property taxes. The loans are financed at the annual interest rate of 7%. Interest earnings are deposited into a Special Revenue Fund and transferred to the General Fund on an annual basis.

As of June 30, 2011, 18 loan applications were approved and funded from Phase I and Phase II. As a result of those 18 loans, the amount of approximately \$420,000 was loaned. The EIP was temporarily suspended during 2010-2011 due to restrictions placed on Property Assessed Clean Energy (PACE) programs by the Federal Housing Financing Administration (FHFA). The program resumed in 2011-2012 with amended guidelines.

In total for Phase III of the EIP, 109 applications were received. Of the 109, 73 contracts were finalized and recorded, 15 were denied, and 21 withdrawn. During Phase III, on November 26, 2012, City Council approved the reallocation of funds previously set aside for Commercial applicants to both Residential and Commercial applicants. This reallocation allowed those residential applications previously placed on a waiting list to be processed and funded.

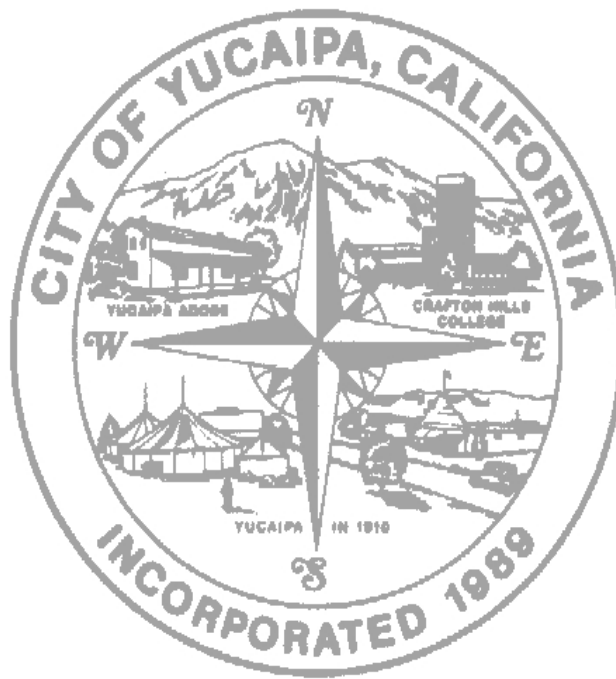
On October 14, 2013, the EIP was concluded with the launching of the SANBAG Home Energy Renovation Opportunity (HERO) Program. In total, the City loaned \$2,069,700.62 for eligible improvements to Yucaipa residents. The EIP received a total of 161 applications for all phases. Of those 161 applications, 52 applications were cancelled, 18 were denied, and 91 were completed. Presently there are 45 outstanding loans remaining in the amount of \$783,649.48.

In 2018-2019, the City Council approved and authorized the City's membership in various Joint Powers Authorities enabling residents with access to additional PACE related financing programs.

### 2019-2020 BUDGET SUMMARY

| <b>Estimated<br/>Fund Balance<br/>06/30/19</b> | <b>Adopted *<br/>Revenues<br/>2019-2020</b> | <b>Adopted *<br/>Expenditures<br/>2019-2020</b> | <b>Projected<br/>Fund Balance<br/>06/30/20</b> |
|------------------------------------------------|---------------------------------------------|-------------------------------------------------|------------------------------------------------|
| \$ -                                           | \$ 65,000                                   | \$ 65,000                                       | \$ -                                           |

\* Annual revenue reflect interest earnings on outstanding loans at the rate of 7%. All interest earnings are transferred to the General Fund on an annual basis and returned to the General Fund One-Time Capital Projects Account.

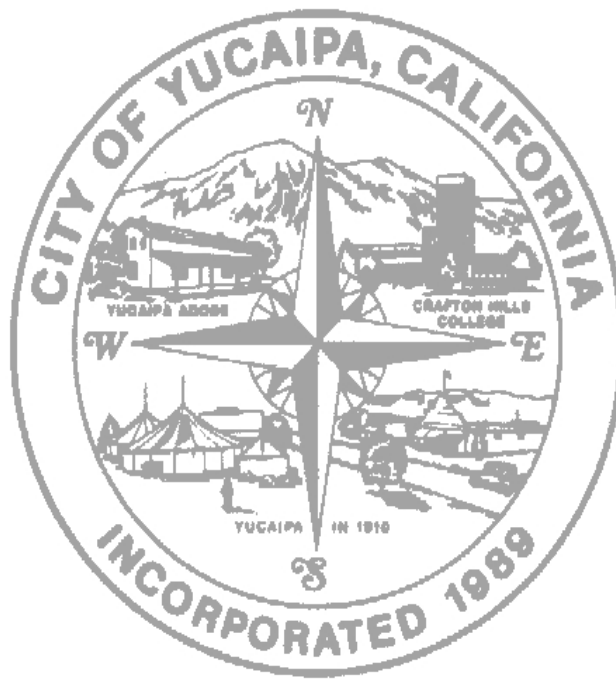




**SPECIAL REVENUE FUNDS - GAS TAX SUMMARY**

| <b>REVENUES</b>                      | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| Use of Resources                     |                                         |                                         |                                            |                                         |
| 4401 - Interest                      | \$ 1,600                                | \$ 1,000                                | \$ 1,000                                   | \$ 1,600                                |
| <b>Sub Total</b>                     | <b>\$ 1,600</b>                         | <b>\$ 1,000</b>                         | <b>\$ 1,000</b>                            | <b>\$ 1,600</b>                         |
| Other Agencies                       |                                         |                                         |                                            |                                         |
| 4801 - Section 2107                  | \$ 403,804                              | \$ 403,804                              | \$ 396,452                                 | \$ 396,416                              |
| 4802 - Section 2107.5                | 7,500                                   | 7,500                                   | 7,500                                      | 7,500                                   |
| 4803 - Section 2106                  | 193,587                                 | 193,587                                 | 191,528                                    | 191,511                                 |
| 4804 - Section 2105                  | 312,577                                 | 312,577                                 | 363,543                                    | 303,516                                 |
| Prop. 42 Replacement, Section 2103   | 215,320                                 | 215,320                                 | 200,454                                    | 470,699                                 |
| Loan Repayment                       | 61,533                                  | 61,533                                  | 61,630                                     | 61,630                                  |
| Road Maintenance Rehab Acct          | -                                       | -                                       | -                                          | -                                       |
| <b>Sub Total</b>                     | <b>\$ 1,194,321</b>                     | <b>\$ 1,194,321</b>                     | <b>\$ 1,221,107</b>                        | <b>\$ 1,431,272</b>                     |
| Other Revenue                        |                                         |                                         |                                            |                                         |
| 4795 - Knockdown Reimbursement       | \$ 10,000                               | \$ 10,000                               | \$ 10,000                                  | \$ 10,000                               |
| <b>Sub Total</b>                     | <b>\$ 10,000</b>                        | <b>\$ 10,000</b>                        | <b>\$ 10,000</b>                           | <b>\$ 10,000</b>                        |
| 4999 - Billable Inspection Services  | \$ 75,619                               | \$ 75,619                               | \$ 75,619                                  | \$ 75,619                               |
| <b>Sub Total</b>                     | <b>\$ 75,619</b>                        | <b>\$ 75,619</b>                        | <b>\$ 75,619</b>                           | <b>\$ 75,619</b>                        |
| <b>Total Revenues</b>                | <b>\$ 1,281,540</b>                     | <b>\$ 1,280,940</b>                     | <b>\$ 1,307,726</b>                        | <b>\$ 1,518,491</b>                     |
| <b>EXPENDITURES</b>                  | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
| Expenditures                         |                                         |                                         |                                            |                                         |
| Salaries and Benefits                | \$ 524,894                              | \$ 524,894                              | \$ 443,424                                 | \$ 547,351                              |
| Operating Expenses                   | 508,455                                 | 508,455                                 | 507,380                                    | 515,195                                 |
| Capital Outlay                       | 25,000                                  | 25,000                                  | 25,000                                     | 25,000                                  |
| Maintenance Projects                 | 106,093                                 | 106,093                                 | 106,093                                    | 106,093                                 |
| Contingency                          | -                                       | -                                       | -                                          | -                                       |
| Administrative Overhead              | 81,000                                  | 81,000                                  | 81,000                                     | 81,000                                  |
| <b>Total Expenditures</b>            | <b>\$ 1,245,441</b>                     | <b>\$ 1,245,441</b>                     | <b>\$ 1,162,897</b>                        | <b>\$ 1,274,639</b>                     |
| <b>Revenue Over (Under) Expenses</b> | <b>\$ 36,099</b>                        | <b>\$ 35,499</b>                        | <b>\$ 144,829</b>                          | <b>\$ 243,853</b>                       |

This section of the budget reflects Gas Tax Funds only. For Line Item detail, see the Public Works section of the Budget. For complete Street Maintenance Budget, see Public Works.



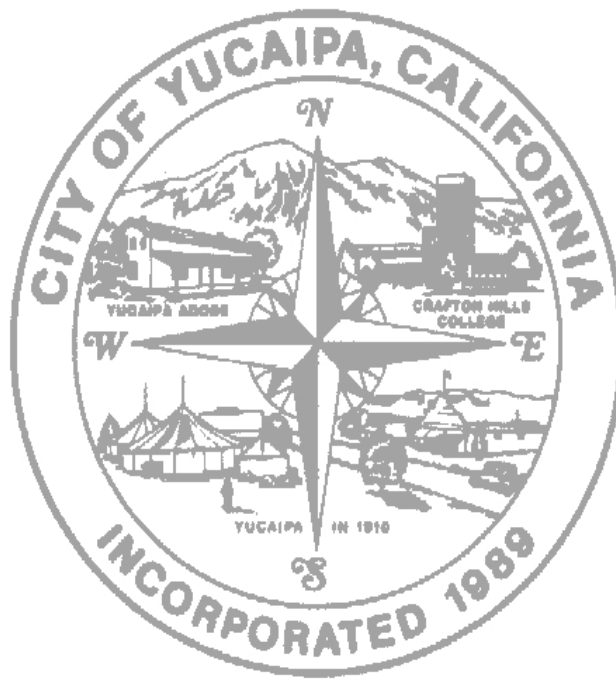
## SPECIAL REVENUE FUNDS - HOUSEHOLD HAZARDOUS WASTE

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The Household Hazardous Waste Fund is a special revenue fund established for the purpose of accounting for funds collected by the Solid Waste Hauler, and is collected under a franchise agreement. The amount collected is the amount assessed for each parcel for the collection and disposal of household hazardous waste. The funds are transmitted to the City from the franchisee and are then transmitted to the County on a quarterly basis.

### 2019-2020 BUDGET SUMMARY

| <b>Estimated<br/>Fund Balance<br/>06/30/19</b> | <b>Adopted<br/>Revenues<br/>2019-2020</b> | <b>Adopted<br/>Expenditures<br/>2019-2020</b> | <b>Projected<br/>Fund Balance<br/>06/30/20</b> |
|------------------------------------------------|-------------------------------------------|-----------------------------------------------|------------------------------------------------|
| \$ 22,792                                      | \$ 69,000                                 | \$ 71,000                                     | \$ 20,792                                      |



To ensure a flow of funds for the ongoing maintenance and servicing of specified improvements within the public right-of-way and dedicated easements within the City of Yucaipa, the City Council formed the City of Yucaipa Landscaping and Lighting Maintenance District No. 1 (LLMD No.1). To ensure that the maintenance of those improvements of appurtenant facilities, required as a condition of development, does not become a financial burden to existing property owners within the City, the District provides a mechanism to assess those property owners that directly benefit from the maintenance of those required improvements. Improvements that may be maintained by the District utilizing the direct benefit assessments include:

Landscaping within public right-of-ways, parkways and designated easements; and

Public lighting facilities to provide street lighting and traffic signals in public rights-of-way.

Since the establishment of LLMD No.1, the District has annexed 56 separate maintenance zones. Each zone represents a separate development (tract) located within the District's boundary. The construction, maintenance and operation of facilities within the District's boundaries is consistent with the Landscaping and Lighting Act of 1972, and the requirements of Proposition 218, and will be administered pursuant to the City of Yucaipa ordinances and regulations.

In FY 2015-2016, the District completed the annexation of certain neighborhoods within the City's Uptown vicinity, which will be identified as Zones CCC and DDD. Beginning in FY 2016-2017, those properties located within these new zones will be assessed for utility charges for mid-block streetlights, as approved by the affected property owners.

#### **2019-2020 BUDGET SUMMARY**

| <b>Estimated<br/>Fund Balance<br/>06/30/19</b> | <b>Adopted<br/>Revenues<br/>2019-2020</b> | <b>Adopted<br/>Expenditures<br/>2019-2020</b> | <b>Projected<br/>Fund Balance<br/>06/30/20</b> |
|------------------------------------------------|-------------------------------------------|-----------------------------------------------|------------------------------------------------|
| <b>\$ 2,353,024</b>                            | <b>\$ 824,664</b>                         | <b>\$ 824,664</b>                             | <b>\$ 2,353,024</b>                            |

**SPECIAL REVENUE FUNDS - LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT**

Payments of the assessment for each parcel are made in the same manner and at the same time as payments are made for property taxes for each property. The following is a list of the zones within the District outlining the amount of the assessment and the corresponding expenses.

| <b>Zone</b>      | <b>Tract</b> | <b>Developer</b>       | <b>Project</b>             | <b>Location</b> | <b>Assessment</b> | <b>Expenses</b> | <b>Administration<br/>and Reserves</b> | <b>Total Expenses</b> |
|------------------|--------------|------------------------|----------------------------|-----------------|-------------------|-----------------|----------------------------------------|-----------------------|
| <sup>2</sup> A95 | 13521        | Whisper Ranch          | Wildwood Canyon            |                 | \$ 44,485         | \$ 40,037       | \$ 4,449                               | \$ 44,485             |
| B95              | 12222        | Keshtlar               | The Reserve- Crafton Hills |                 | 299,213           | 269,291         | 29,921                                 | 299,213               |
| <sup>1</sup> C96 | 15306        | Simmons                | Amberwood                  |                 | 222               | 200             | 22                                     | 222                   |
| <sup>2</sup> D96 | 14294        | Centex                 | Summerwood                 |                 | 11,285            | 10,156          | 1,128                                  | 11,284                |
| <sup>1</sup> E96 | 13851        | Shedd                  | Jefferson                  |                 | 225               | 203             | 25                                     | 228                   |
| <sup>2</sup> F97 | 15661        | Inland West            | Glen Brook                 |                 | 10,751            | 9,676           | 1,075                                  | 10,751                |
| <sup>1</sup> G98 | 15182        | Simmons                | View Point                 |                 | 491               | 442             | 49                                     | 491                   |
| <sup>2</sup> H98 | 14852        | Simmons                | Whisper Ranch              |                 | 32,667            | 29,400          | 3,267                                  | 32,667                |
| <sup>1</sup> I98 | 14592        | Nielson                | Oak Tree Lane              |                 | 327               | 294             | 33                                     | 327                   |
| <sup>1</sup> J98 | 14100        | Yunis                  | Yunis Court                |                 | 549               | 494             | 55                                     | 549                   |
| <sup>2</sup> K98 | 14693        | Kevari                 | Kevari Court               |                 | 1,517             | 1,365           | 152                                    | 1,517                 |
| <sup>1</sup> L98 | 15765        | Crestwood              | Victoria Meadows           |                 | 355               | 320             | 36                                     | 355                   |
| <sup>1</sup> M98 | 14287        | Moore                  | Walnut Tree Lane           |                 | 163               | 147             | 16                                     | 163                   |
| <sup>1</sup> N98 | 15848        | Centex                 | Sunrise Hills              |                 | 773               | 696             | 77                                     | 773                   |
| <sup>2</sup> O98 | 13799        | Concordia              | Bryant Park                |                 | 9,135             | 8,222           | 914                                    | 9,135                 |
| <sup>3</sup> P99 | 15468        | Bel Air Dev.           | 5th/Bella Vista            |                 | 1,201             | 1,081           | 120                                    | 1,201                 |
| <sup>1</sup> Q99 | 14502        | Windstorm Dev.         | Estacia/Plum Vw.           |                 | 169               | 152             | 17                                     | 169                   |
| <sup>1</sup> R99 | 15758        | Crestwood              | Summit Ridge               |                 | 356               | 320             | 36                                     | 356                   |
| <sup>2</sup> S   | 13589        | Dickinson              | Morningside/WW Canyon      |                 | 37,211            | 33,490          | 3,721                                  | 37,211                |
| <sup>2</sup> T   | 15548        | D. Miller              | Holmes/Bella Vista         |                 | 45,288            | 40,759          | 4,529                                  | 45,288                |
| <sup>2</sup> U   | 10130-1      | AMH Prestige,<br>Inc.  | Douglas/Lynfall            |                 | 5,087             | 4,578           | 509                                    | 5,087                 |
| <sup>2</sup> V   | 16088-1      | Simmons                | County Ln./Fremont         |                 | 11,797            | 10,617          | 1,180                                  | 11,797                |
| <sup>2</sup> W   | 15967-1      | Barton Properties      | Fir/Fremont                |                 | 25,601            | 23,041          | 2,560                                  | 25,601                |
| <sup>2</sup> X   | 16031-1      | Centex                 | Oak Glen/2nd St.           |                 | 37,638            | 33,874          | 3,764                                  | 37,638                |
| <sup>2</sup> Y   | 16060        | Brandstetter           | Fremont/Holly              |                 | 2,650             | 2,385           | 265                                    | 2,650                 |
| <sup>2</sup> Z   | 15854        | Storm Western          | Oak Glen/Fremont           |                 | 6,949             | 6,254           | 695                                    | 6,949                 |
| <sup>2</sup> AA  | 15933        | Finucan                | Date Ave                   |                 | 1,767             | 1,590           | 177                                    | 1,767                 |
| <sup>2</sup> BB  | 16538        | Wills<br>Development   | 4th/Ave E                  |                 | 7,012             | 6,311           | 701                                    | 7,012                 |
| <sup>2</sup> CC  | 16152        | Creekside Ptnrs.       | 3rd/Ave E                  |                 | 6,294             | 5,664           | 629                                    | 6,294                 |
| <sup>3</sup> DD  | 16293        | Nasre                  | Lynfall/Lantana            |                 | 562               | 506             | 56                                     | 562                   |
| <sup>2</sup> FF  | 16453        | Far West<br>Industries | Far West- 7th n/o Ave E    |                 | 9,667             | 8,700           | 967                                    | 9,667                 |
| <sup>2</sup> GG  | 14625        | Century Vintage        | Wildwood Canyon            |                 | 96,640            | 86,976          | 9,664                                  | 96,640                |

<sup>1</sup> Zone includes street lighting and administrative costs only

<sup>2</sup> Zone includes street lighting, maintenance and administrative costs

<sup>3</sup> Zone includes street lighting, fencing and administrative costs

Zones A and F through R include an escalator clause and may be adjusted annually based upon the change in the Consumer Price Index for the Los Angeles-Long Beach-Anaheim Area for all urban consumers (April 2018 - 4.0%). Zones C through E have no escalator clause. Zones S through BBB include an escalator clause and may be adjusted annually up to the rate of 5%.

**SPECIAL REVENUE FUNDS - LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT (Continued)**

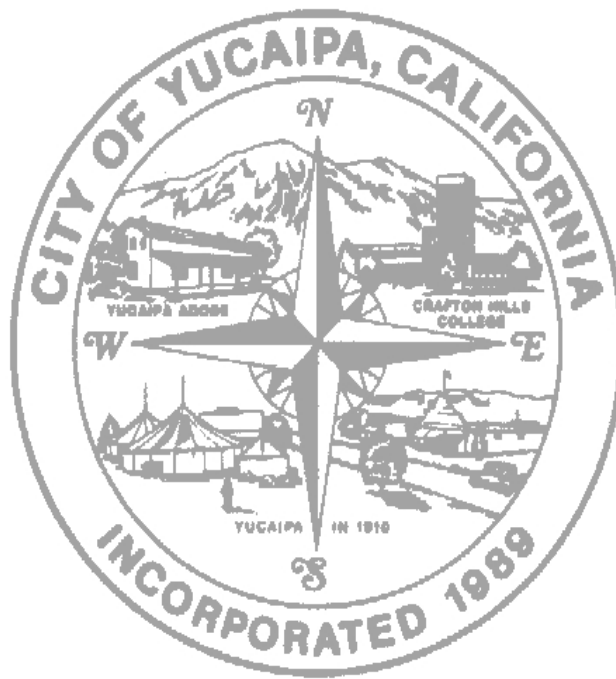
| <b>Zone</b>      | <b>Tract</b> | <b>Developer</b>                                             | <b>Project</b>                                     | <b>Location</b> | <b>Assessment</b> | <b>Expenses</b>   | <b>Administration<br/>and Reserves</b> | <b>Total Expenses</b> |
|------------------|--------------|--------------------------------------------------------------|----------------------------------------------------|-----------------|-------------------|-------------------|----------------------------------------|-----------------------|
| <sup>2</sup> HH  | 16355        | RCandR<br>Development                                        | 8th/Ave. E                                         |                 | 15,476            | 13,928            | 1,548                                  | 15,476                |
| <sup>2</sup> II  | 16531        | Western Brass                                                | Fir/Fremont                                        |                 | 17,248            | 15,523            | 1,725                                  | 17,248                |
| <sup>2</sup> JJ  | 16405        | Yucaipa 10<br>Partners                                       | East Bryant St                                     |                 | 6,598             | 5,938             | 660                                    | 6,598                 |
| <sup>2</sup> NN  | 16801        | T and K, LLC                                                 | West Douglas St                                    |                 | 8,856             | 7,970             | 886                                    | 8,856                 |
| <sup>1</sup> OO  | 16802        |                                                              | West Douglas St                                    |                 | 537               | 483               | 54                                     | 537                   |
| <sup>2</sup> PP  | 16694        | Storm Western<br>Michelle Jackson,<br>Aladdin                | East 6th St                                        |                 | 16,712            | 15,041            | 1,671                                  | 16,712                |
| <sup>2</sup> QQ  | 16055        | Entertainment<br>Group, Pacific<br>West Coast<br>Development | North Highland Ave                                 |                 | 16,057            | 14,451            | 1,606                                  | 16,057                |
| <sup>2</sup> RR  | 16633        |                                                              | N side County Line Rd                              |                 | 2,761             | 2,485             | 276                                    | 2,761                 |
| <sup>2</sup> TT  | 17056        | RLG Const, Inc.                                              | NS Oak Glen Rd                                     |                 | 9,297             | 8,368             | 930                                    | 9,297                 |
| <sup>2</sup> VV  | 16555        | Irvine Assets, Inc.                                          | S Eureka Ave                                       |                 | 4,921             | 4,429             | 492                                    | 4,921                 |
| <sup>2</sup> WW  | 17145        |                                                              | Davenport                                          |                 | 4,294             | 3,864             | 429                                    | 4,294                 |
| <sup>1</sup> YY  | 17901        | T and K, LLC                                                 | 10th St and Cobb Ct                                |                 | 494               | 444               | 49                                     | 494                   |
| <sup>2</sup> ZZ  | 15195        | Storm Western                                                | Rebecca Road                                       |                 | 6,540             | 5,886             | 654                                    | 6,540                 |
| <sup>2</sup> BBB | 14806        |                                                              | Holmes/North of Wildwood                           |                 | 4,564             | 4,108             | 456                                    | 4,564                 |
| <sup>2</sup> CCC |              | Existing                                                     | Avenue D between 3rd and<br>Poplar St              |                 | 456               | 411               | 46                                     | 456                   |
| <sup>2</sup> DDD |              | Existing                                                     | Avenue C / 1st Street /<br>Adams Street / Avenue A |                 | 1,807             | 1,626             | 181                                    | 1,807                 |
| <b>Total</b>     |              |                                                              |                                                    |                 | <b>\$ 824,664</b> | <b>\$ 742,196</b> | <b>\$ 82,468</b>                       | <b>\$ 824,664</b>     |

<sup>1</sup> Zone includes street lighting and administrative costs only

<sup>2</sup> Zone includes street lighting, maintenance and administrative costs

<sup>3</sup> Zone includes street lighting, fencing and administrative costs

Zones A and F through R include an escalator clause and may be adjusted annually based upon the change in the Consumer Price Index for the Los Angeles-Long Beach-Anaheim Area for all urban consumers (April 2018 - 4.0%). Zones C through E have no escalator clause. Zones S through BBB include an escalator clause and may be adjusted annually up to the rate of 5%.





## SPECIAL REVENUE FUNDS - LAW ENFORCEMENT GRANTS

The City of Yucaipa has obtained several Law Enforcement related grants to supplement the activities of the Police Department. This page provides a placeholder for the allocation of future law enforcement related grants. To date, the City has received a Federal Local Law Enforcement Block Grant, which has been primarily designated to fund overtime of sworn personnel for special enforcement activities. The City has also received a State of California Supplemental Law Enforcement Program grant. The Federal Grant has long been discontinued, but the State Grant is renewed annually. Historically, this annual State Grant, in the amount of \$100,000, has been used to fund overtime primarily for the Problem Oriented Policing projects and the costs associated with the Traffic Division's motorcycle efforts.

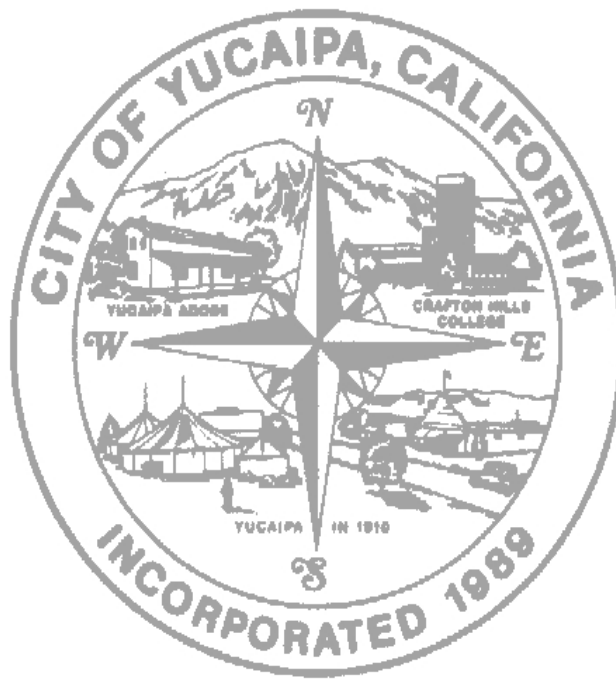
A third law enforcement grant was received during FY 1998-1999 to fund a portion of a new Traffic Enforcement Officer. This grant was worth \$75,000 and was funded by the U.S. Department of Justice as a part of the Universal Hiring Program. During 2000-2001, the City was successful in receiving a COPS in Schools grant in the amount of \$125,000 over three years. This grant was used to hire a School Resource Officer. The funding for this position is split evenly between the City and the Yucaipa/Calimesa Joint Unified School District. A second full-time School Resource Officer was added at approximately the mid-part of the 2000-2001 school year to provide additional coverage at the middle school and high school levels. In FY 2003-2004, the District ceased to fund the position. The position has been retained by the City as an additional traffic officer.

In FY 2004-2005, the city was successful in obtaining an additional grant which resulted in the creation of a new police officer position to be funded entirely in the first year, with half of the position being funded in the second year. This grant targeted motorists stopped for driving under the influence of alcohol. One additional grant was awarded in 2005-2006 for targeting seatbelt compliance. The purpose of the grant is to provide for seatbelt checkpoints in connection with the State's Click It or Ticket program. In 2009-2010, the City received a Byrne-Jag grant in the amount of \$32,370 to be used for Problem Oriented Policing and ongoing maintenance of GRIP and trip wire system.

It is anticipated that in fiscal year 2018-2019, the City anticipates it will continue to receive the annual allocation of \$100,000 from the State Supplemental Law Enforcement Grant Program. Other law enforcement grants received throughout the fiscal year will be accounted for in this fund.

### 2019-2020 BUDGET SUMMARY

|                          | Estimated<br>Fund Balance<br>06/30/19 | Adopted<br>Revenues<br>2019-2020 | Adopted<br>Expenditures<br>2019-2020 | Projected<br>Fund Balance<br>06/30/20 |
|--------------------------|---------------------------------------|----------------------------------|--------------------------------------|---------------------------------------|
| <b>REVENUES</b>          |                                       |                                  |                                      |                                       |
| State SSLEP              | \$ -                                  | \$ 100,000                       | \$ 100,000                           | \$ -                                  |
| Misc. DUI/Traffic Grants | -                                     | 75,000                           | 75,000                               | -                                     |
| <b>Total</b>             | <b>\$ -</b>                           | <b>\$ 175,000</b>                | <b>\$ 175,000</b>                    | <b>\$ -</b>                           |



## SPECIAL REVENUE FUNDS - LEASE FUND

In the past couple of years, the City has acquired certain properties that have tenant relationships. These include the former Police Station facility, now known as the Yucaipa Business Incubator Center, leased partially to Congressman Paul Cook and the property located at the northwest corner of Yucaipa Boulevard and California Street, the site of the new Yucaipa Performing Arts Center. This location presently has one building, which until near the end of FY 2018-2019 was leased to a local brewery business. Because of the need to separate this type of revenue stream, and maintenance obligations, from the general operations of the City, a Special Revenue Fund has been established in order to account for the rental activity. This fund reflects a liability for the repayment of resources as a contribution to the acquisition of property that has been partially repaid upon the sale of the property located at 35058 Yucaipa Boulevard, which concluded with the close of escrow in April 2019. The balance of the amount remaining outstanding will be carried in this fund until the disposition of other City owned properties has concluded.

### 2019-2020 BUDGET SUMMARY

| <b>Estimated<br/>Fund Balance<br/>06/30/19</b> | <b>Adopted<br/>Revenues<br/>2019-2020</b> | <b>Adopted<br/>Expenditures<br/>2019-2020</b> | <b>Projected<br/>Fund Balance<br/>06/30/20</b> |
|------------------------------------------------|-------------------------------------------|-----------------------------------------------|------------------------------------------------|
| <b>\$ 40,000</b>                               | <b>\$ 38,000</b>                          | <b>\$ 66,000</b>                              | <b>\$ 12,000</b>                               |

### Yucaipa Business Incubator Center

---

**Revenues**

|                       |               |
|-----------------------|---------------|
| Estimated Rents       | \$ 32,000     |
| Other Revenue         | -             |
| <i>Revenues Total</i> | <u>32,000</u> |

**Expenditures**

\$ 60,000

**Yucaipa Business Incubator Center Revenues over Expenditures:**

\$ (28,000)

### Other Leased Properties

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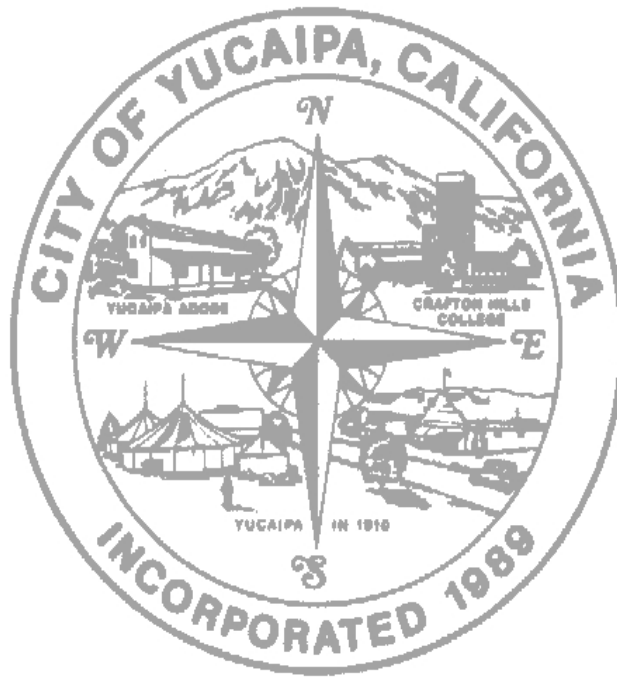
|                       |                 |
|-----------------------|-----------------|
| <b>Lease Payments</b> | <b>\$ 6,000</b> |
|-----------------------|-----------------|

**Expenditures**

6,000

**Other Rental Properties Revenues over Expenditures:**

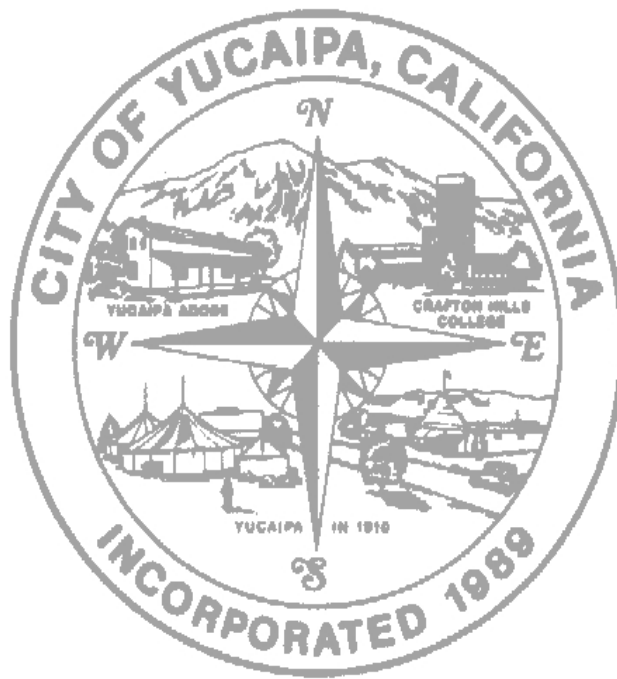
\$ -



## SPECIAL REVENUE FUNDS - MEASURE I

The Measure I Fund is used to account for the ½% sales tax that is required to be used for the maintenance and improvement of City streets. Prior to FY 1999-2000, 56% of the amount received was to be used for maintenance and 44% for Capital Projects. Beginning in 1999-2000, all Measure I revenues were allocated for street maintenance. Beginning in 2010-2011, the revenues will be allocated using the original formula, which is 56% for maintenance and 44% for capital projects. For more information, see the Pavement Management Program in the CIP. Beginning in 2014-2015, City Council allocated 100% of Measure I revenues to maintenance activities.

| <b>REVENUES</b>                      | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|--------------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| Sales Tax                            | \$ 850,000                              | \$ 850,000                              | \$ 850,000                                 | \$ 850,000                              |
| 4401 - Interest                      | 100                                     | 100                                     | 7,000                                      | 100                                     |
| <b>Total Revenues</b>                | <b>\$ 850,100</b>                       | <b>\$ 850,100</b>                       | <b>\$ 857,000</b>                          | <b>\$ 850,100</b>                       |
|                                      |                                         |                                         |                                            |                                         |
| <b>EXPENDITURES</b>                  | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
| Contribution to PMP                  | \$ 850,000                              | \$ 850,000                              | \$ 850,000                                 | \$ 850,000                              |
| <b>Total Expenditures</b>            | <b>\$ 850,000</b>                       | <b>\$ 850,000</b>                       | <b>\$ 850,000</b>                          | <b>\$ 850,000</b>                       |
|                                      |                                         |                                         |                                            |                                         |
| <b>Revenue Over (Under) Expenses</b> | <b>\$ 100</b>                           | <b>\$ 100</b>                           | <b>\$ 7,000</b>                            | <b>\$ 100</b>                           |



## SPECIAL REVENUE FUNDS - PARAMEDIC ZONE

---

On June 2, 1987, the electors of County Service Area 38, Improvement Zone M, duly authorized a special tax levy for financing paramedic services. The amount of such tax was set initially at the rate of \$24 per individual dwelling unit and \$35 per commercial unit, per year. Effective July 1, 1999, the City of Yucaipa assumed responsibility for Paramedic services.

The collection of special taxes shall be in accordance with all other taxes and assessments collected by the property tax division of the County of San Bernardino. All revenues collected by this assessment shall be deposited in a Special Revenue Fund created for the sole purpose of funding Paramedic Services. Expenses for these services are budgeted in the Fire Services Department Budget.

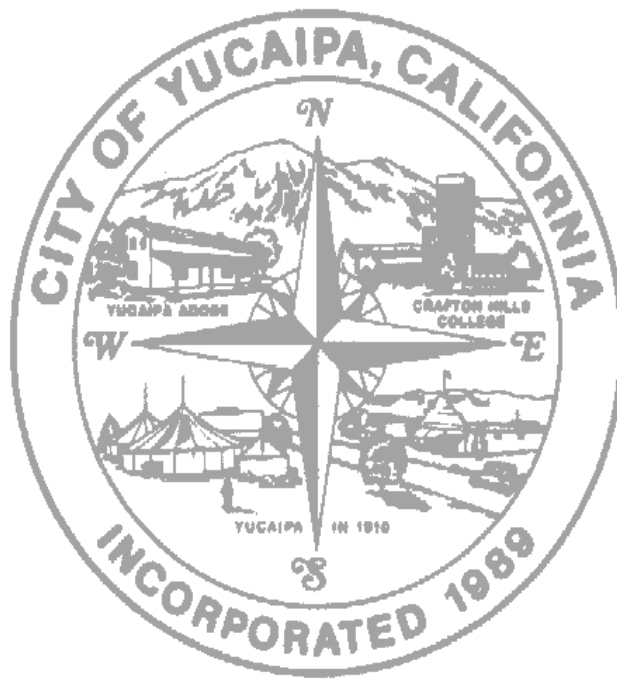
During 2002-2003, the City entered into a professional services agreement with The Davis Company for the purposes of evaluating the overall paramedic program and determining strategic options for addressing the projected annual funding deficit. In April 2003, the City Council Fire Ad-hoc Committee conducted the first of a series of meetings with leaders in the community to review the strategic options and develop a long range financing plan.

On March 2, 2004, the voters in the City of Yucaipa approved Measure Y, which resulted in an increase in the annual residential assessment from the rate of \$24 to \$52. This resulted initially in an increase in annual revenues by the amount of approximately \$493,500. At the time Measure Y was passed by the voters, it was anticipated that the increase would be sufficient to sustain the desired level of services for approximately 10 years. The costs associated with the provision of these services have increased at a rate consistent with that which was anticipated in the original forecasts utilized in adopting the measure language. As a result, budgeted expenses exceed revenue projections for FY 2019-2020 by the amount of approximately \$600,000, less the amount of \$350,000 allocated from the Paramedic Services accumulated Fund Balance. At the current level of service, it is anticipated that as actual expenses exceed the paramedic related revenues, the shortfall will be covered by fire services revenues. At the 2013-2014 Mid-Year Budget report, the City Council approved a Service Level Option and allocated the amount of \$30,000 to analyze the costs of the program. This analysis was initiated in FY 2016-2017 and was completed in 2018. An additional Service Level Option was approved in the 2017-2018 Budget to engage a consulting firm to assist with preparing for a ballot measure in order to increase the annual assessment. It is anticipated that this process will be initiated in FY 2019-2020 for an anticipated ballot measure to be taken to the voters in the fall of 2020.

### 2019-2020 BUDGET SUMMARY

| <b>Estimated<br/>Fund Balance<br/>06/30/19</b> | <b>Adopted<br/>Revenues<br/>2019-2020</b> | <b>Adopted<br/>Expenditures<br/>2019-2020</b> | <b>Projected<br/>Fund Balance<br/>06/30/20</b> |
|------------------------------------------------|-------------------------------------------|-----------------------------------------------|------------------------------------------------|
| \$ 404,293                                     | \$ 1,386,378 *                            | \$ 1,736,378                                  | \$ 54,293                                      |

\* Includes \$308,878 from Fire Services Fund Balance. See Fire Services Department Budget.





## SPECIAL REVENUE FUNDS - USED OIL GRANTS

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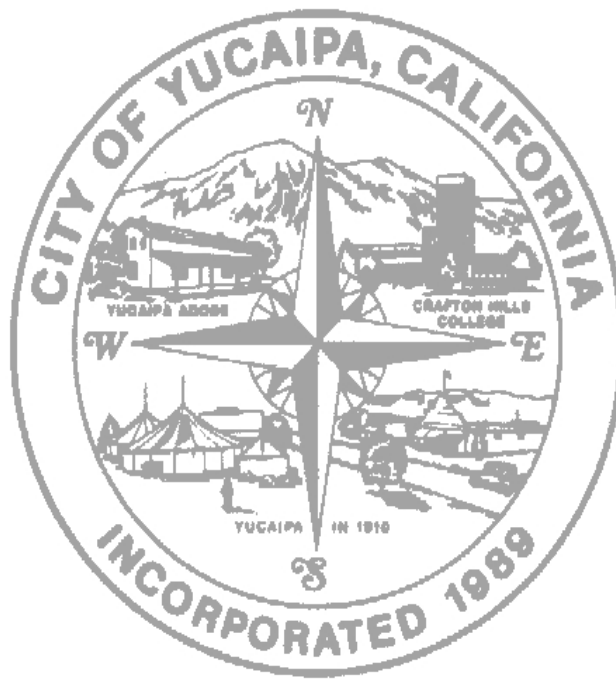
The City of Yucaipa receives block grant funds from the California Integrated Waste Management Board (CIWMB) for costs associated with local used oil collection programs. Examples of the collection programs for which these are used:

|                                              |                   |
|----------------------------------------------|-------------------|
| Educational Materials                        | Drainage Stencils |
| Used Oils Containers, funnels and floor mats | Advertising       |
| Curbside Collection Program                  |                   |

Additional funding cycles will be used to continue the Curbside Collection Program, educational materials and program advertising.

### 2019-2020 BUDGET SUMMARY

| <b>Estimated<br/>Fund Balance<br/>06/30/19</b> | <b>Adopted<br/>Revenues<br/>2019-2020</b> | <b>Adopted<br/>Expenditures<br/>2019-2020</b> | <b>Projected<br/>Fund Balance<br/>06/30/20</b> |
|------------------------------------------------|-------------------------------------------|-----------------------------------------------|------------------------------------------------|
| \$ 8,000                                       | \$ 14,000                                 | \$ 14,000                                     | \$ <b>8,000</b>                                |



## SPECIAL REVENUE FUNDS - VEHICLE FINES/TRAFFIC SAFETY

---

The Traffic Safety Fund is a special revenue fund established for the purpose of accounting for funds collected from any person charged with a misdemeanor and assessed for traffic violations pursuant to the Vehicle Code. These funds are to be used exclusively for official traffic control devices, the maintenance thereof, equipment and supplies for traffic law enforcement and traffic accident prevention, and for the maintenance, improvement, or construction of public streets, bridges, and culverts within the City. The fund shall not be used to pay for traffic or other police officers. The fund may be used to pay for the compensation of school crossing guards who are not regular full-time members of the Police Department.

In fiscal year 2009-2010, the YCJUSD ceased the funding for the provision of crossing guards. Previously, funds had been allocated annually to assist with the City's obligation to the crossing guard program. In fiscal year 2016-2017, the crossing guard program was reinstated.

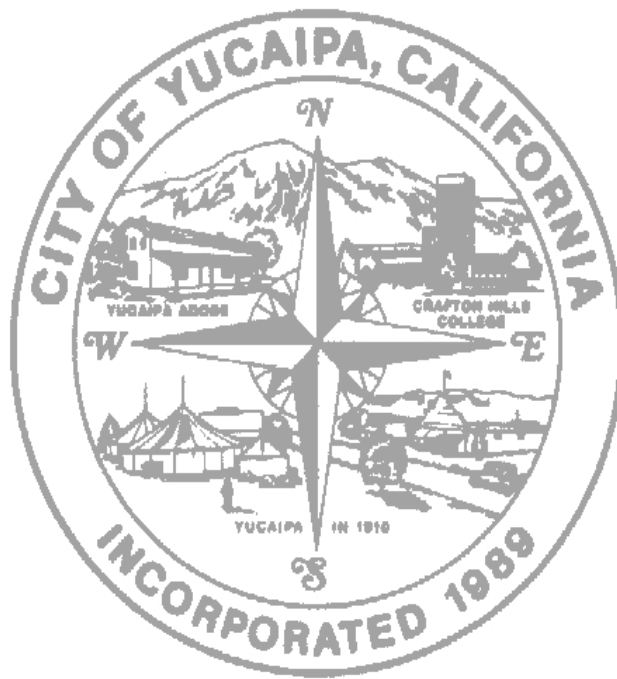
The estimated expenses for this fiscal year represent a transfer to the General Fund, representing the City's portion, for expenses related to funding the Sidewalk Program.

### 2019-2020 BUDGET SUMMARY

| <b>Estimated<br/>Fund Balance<br/>06/30/19</b> | <b>Adopted<br/>Revenues<br/>2019-2020</b> | <b>Adopted<br/>Expenditures<br/>2019-2020</b> | <b>Projected<br/>Fund Balance<br/>06/30/20</b> |
|------------------------------------------------|-------------------------------------------|-----------------------------------------------|------------------------------------------------|
| \$ -                                           | \$ 16,500                                 | \$ 16,500                                     | \$ -                                           |

Expenditures include transfers to the General Fund and CIP for the following:

|                        |                  |
|------------------------|------------------|
| Sidewalk Construction  | \$ 10,000        |
| Safe Routes to Schools | 6,500            |
| Total Net Cost         | <u>\$ 16,500</u> |

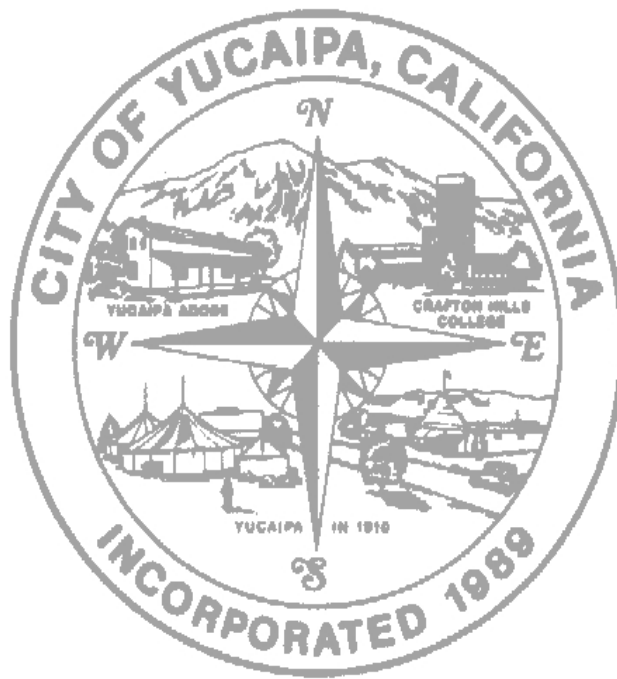


## CAPITAL PROJECTS FUND SUMMARY

| <b>FUND</b>                         | <b>Estimated<br/>Fund Balance<br/>06/30/19</b> | <b>Adopted<br/>Revenues<br/>2019-2020</b> | <b>Adopted<br/>Expenditures<br/>2019-2020</b> | <b>Projected<br/>Fund Balance<br/>06/30/20</b> |
|-------------------------------------|------------------------------------------------|-------------------------------------------|-----------------------------------------------|------------------------------------------------|
| <b>Capital Projects Funds:</b>      |                                                |                                           |                                               |                                                |
| Air Quality Management              | \$ 11,140                                      | \$ 60,000                                 | \$ 71,140                                     | \$ -                                           |
| *Community Development Block Grant  | 86,855                                         | 285,919                                   | 309,645                                       | 63,129                                         |
| Federal Emergency Management Agency | -                                              | 25,000                                    | 25,000                                        | -                                              |
| *Drainage Facilities <sup>1</sup>   | 161,604                                        | 133,559                                   | 292,000                                       | 3,163                                          |
| *Fire Facilities                    | 22,320                                         | 34,027                                    | 12,685                                        | 43,662                                         |
| *Park Facilities <sup>1</sup>       | (17,568)                                       | 95,056                                    | 72,000                                        | 5,488                                          |
| *Public Facilities <sup>1</sup>     | 67,167                                         | 58,356                                    | 125,523                                       | -                                              |
| *Traffic Facilities <sup>1</sup>    | 4,706                                          | 360,256                                   | 364,962                                       | -                                              |
| <b>Total</b>                        | <b>\$ 336,223</b>                              | <b>\$ 1,052,173</b>                       | <b>\$ 1,272,955</b>                           | <b>\$ 115,441</b>                              |

\* Reference the Capital Improvement Program. Budget revenues may include General Fund Contributions/Loans. In some instances, budgeted expenses may exceed budgeted revenues, but only to the extent carryover encumbrances exist to cover those specific project expenses.

<sup>1</sup> May include grants and transfers for General Fund contributions for one-time capital Service Level Option items.



## CAPITAL PROJECTS FUNDS - AIR QUALITY MANAGEMENT

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The City of Yucaipa receives funds, collected through the State's motor vehicle registration fees, for use in the reduction of vehicle emissions. (AB2766)

Examples of the programs for which these funds may be used are as follows:

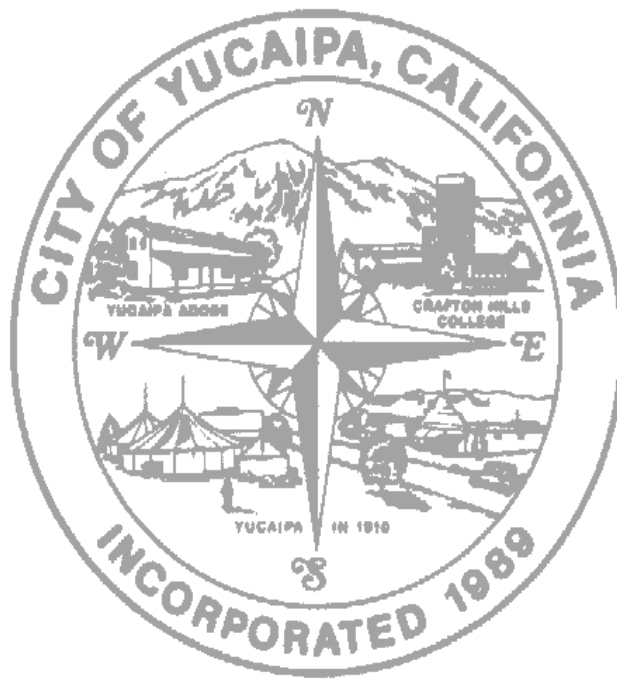
- The adoption of transportation demand management ordinances and air quality elements;
- Development of trip reduction strategies;
- Purchase of alternative fuel vehicles;
- Operation of shuttle services; and,
- Street Improvements and traffic mobility enhancements.

City Council has allocated these funds for the completion of the Bryant Street / Oak Glen Road Sidewalk Project and the sidewalk project on Avenue "H" from Holmes Street to Fremont Street. Similar sidewalk projects include 13th St. from Yucaipa Blvd. to the Skate Park and as a local matching contribution along with the Safe Route to Schools Grant for the completed project on Avenue E from 8th St. to 12th St. The amount of \$75,000 was allocated within 2006-2007 for bike lanes. AQMD funds have since been allocated for sidewalk projects along 6th Street, 13th Street, 12th Street, Avenue E from 18th Street to Yucaipa Boulevard, 4th Street from Yucaipa Boulevard to Avenue E, Avenue E from 13th Street to Dunlap Channel Trail and School Zone Pedestrian Improvements.

The 2017-2018 Capital Improvement Program includes projects from previous years' AQMD allocations for sidewalks along 12th and 13th Street, south of Avenue E, Yucaipa Boulevard ADA Improvements/Bike Lanes from 3rd to 5th Street, Avenue E from 15th Street to Dunlap Channel and Adams Street from Avenue B to Yucaipa Boulevard. The 2017-2018 CIP includes additional funding for the Yucaipa Boulevard ADA project and a sidewalk project on California Street and Acacia Avenue in the vicinity of the site of the future Yucaipa Performing Arts Center. The 2018-2019 CIP includes funding for the 12th and 13th Street Sidewalk and Acacia Avenue Sidewalk projects.

### 2019-2020 BUDGET SUMMARY

| <b>Estimated<br/>Fund Balance<br/>06/30/19</b> | <b>Adopted<br/>Revenues<br/>2019-2020</b> | <b>Adopted<br/>Expenditures<br/>2019-2020</b> | <b>Projected<br/>Fund Balance<br/>06/30/20</b> |
|------------------------------------------------|-------------------------------------------|-----------------------------------------------|------------------------------------------------|
| \$ 11,140                                      | \$ 60,000                                 | \$ 71,140                                     | \$ -                                           |





## CAPITAL PROJECTS FUNDS - COMMUNITY DEVELOPMENT BLOCK GRANT

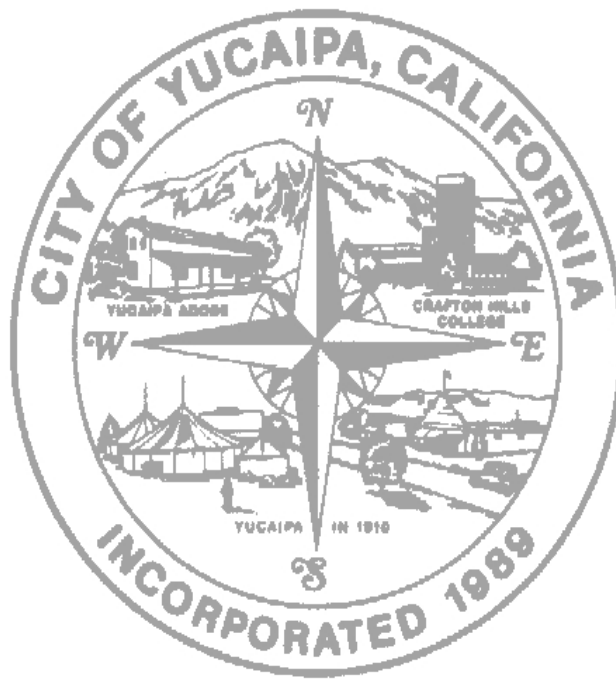
The Community Development Block Grant (CDBG) program was designed by the Department of Housing and Urban Development (HUD) to revitalize low and moderate income areas within a city. The CDBG monies are restricted by specific provisions. There are primarily two major categories for CDBG funding requests. The first, public service programs, are those programs that provide some type of service to eligible participants. The second, capital projects, are those projects that are for new construction or for the repair of facilities that fall within the eligibility requirements.

For 2019-2020, the City anticipates an allocation in the amount of approximately \$285,919 for eligible projects or programs. In February 2019, the City Council prioritized a list of recommended projects and programs or future funding. City Council directed staff to allocate the amount of \$285,919 for fiscal year 2019-2020 to the programs and projects as listed below.

An additional allocation in the amount of \$106,758 is proposed for the completion of the curb, gutter and sidewalk project along Adams Street, between Avenue B and Yucaipa Boulevard. In addition, the amount of \$160,000 is being recommended as an additional allocation for the Avenue A sidewalk between Adams Street and 1st Street.

| Project / Program                                                                                                   | Approved Allocation |
|---------------------------------------------------------------------------------------------------------------------|---------------------|
| 1. Adams Street sidewalk - Avenue B to Yucaipa Boulevard                                                            | \$ 106,758          |
| 2. Design and installation of curb ramps, gutter, and sidewalk along Avenue A, between Adams Street and 1st Street. | 160,000             |
| 3. *San Bernardino County Library--Literacy Program                                                                 | 7,250               |
| 4. *San Bernardino County Sexual Assault Services                                                                   | 7,250               |
| 5. *City of Yucaipa--Recreation Scholarship Program                                                                 | 15,176              |
| 6. Family Service Association-Meals to Seniors                                                                      | 7,250               |
| 7. Family Services Association of Redlands                                                                          | 5,961               |
| <b>Total Approved Allocations:</b>                                                                                  | <b>\$ 309,645</b>   |
| <b>*2019-2020 Allocation:</b>                                                                                       | <b>\$ 285,919</b>   |
| <b>Amount Available from Unprogrammed Funds:</b>                                                                    | <b>86,855</b>       |
| <b>Total Sources Available:</b>                                                                                     | <b>\$ 372,774</b>   |
| <b>Amount Remaining in Unprogrammed Funds:</b>                                                                      | <b>\$ 63,129</b>    |

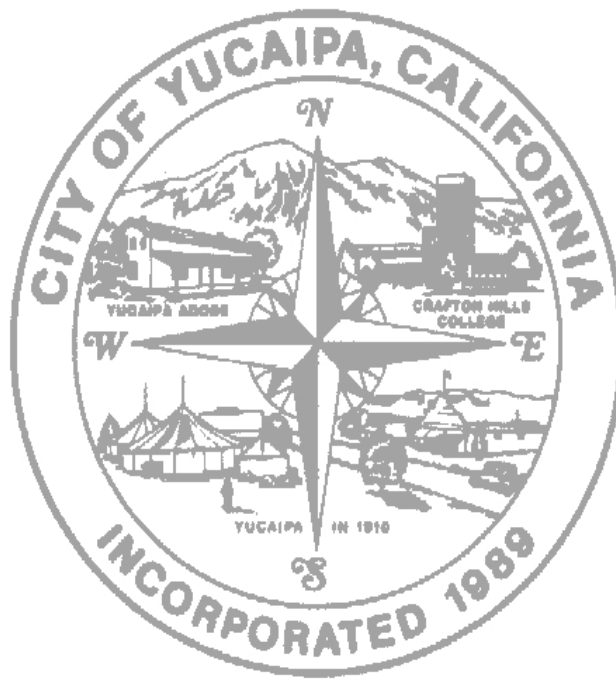
\* Denotes Public Service Program--In the event funding is not realized in the actual amount anticipated, these public service programs will be funded pursuant to the priority schedule as listed above.



The Federal Emergency Management Agency Fund (FEMA) is a capital projects fund established for the purpose of accounting for expenditures associated with projects that are the result of a recognized disaster or emergency. FEMA reimburses the City at a rate of 75% of authorized expenditures. The State of California Office of Emergency Services reimburses 75% of the remaining 25%. During some years there are no FEMA projects. Therefore, it is possible that no FEMA resources would be necessary in 2012-2013. However, in the event that an emergency warrants FEMA assistance, staff may need the ability to procure certain expenditures timely. In the event of an actual emergency, the City may need to advance funds before reimbursement is realized from FEMA. This was the case in fiscal year 2009-2010 and 2010-2011 during the fire and storm events. Specific Council authorization was obtained to appropriate additional funding sources.

**2019-2020 BUDGET SUMMARY**

| <b>Estimated<br/>Fund Balance<br/>06/30/19</b> | <b>Adopted<br/>Revenues<br/>2019-2020</b> | <b>Adopted<br/>Expenditures<br/>2019-2020</b> | <b>Projected<br/>Fund Balance<br/>06/30/20</b> |
|------------------------------------------------|-------------------------------------------|-----------------------------------------------|------------------------------------------------|
| \$ -                                           | \$ 25,000                                 | \$ 25,000                                     | \$ -                                           |



## INTERNAL SERVICE FUND - SELF-INSURANCE

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The Internal Service Fund was created in recognition of the City's desire to be self-insured. The purpose of this fund is to account for the risk related exposures of the City. The City of Yucaipa is a member of the Public Agency Risk Sharing Authority of California (PARSAC). PARSAC is a joint powers authority, consisting of 37 California public entities, created to provide "pooled" liability, worker's compensation and property insurance programs for its members.

The PARSAC Worker's Compensation program is funded by premiums paid by each participating entity. Actual claims and related expenses are funded entirely by those premiums, with a self-insured retention equal to \$5,000 per claim.

The City also pays a premium for general liability coverage. However, unlike Worker's Compensation, the City maintains a self insured retention in the amount of \$50,000. This means that, in addition to the premium paid, the City is also responsible for the first \$50,000 in expenses incurred for each claim, somewhat similar to an insurance deductible. However, it is dissimilar from the standpoint that the City, because it is self-insured, is able to manage the claims.

The Self-Insurance program is funded by the General Fund. Each year an amount is budgeted and transferred to this fund to cover the costs of premiums, consulting, claims management, and the settlement of claims. Historically, the annual transfer amount was consistently \$180,000. In 2010-2011 the annual transfer was increased by the amount of \$25,000 for a total allocation of \$205,000. Worker's Compensation premiums are appropriated in the respective Operating Budgets and are transferred to the Self-Insurance Fund as an interfund transfer. The actual payment of the annual Worker's Compensation premium is made directly through the Self-Insurance Fund and abated by transferring funds to the Internal Service Fund from the various Operating Budgets.

### 2019-2020 BUDGET SUMMARY

| <b>Estimated<br/>Fund Balance<br/>06/30/19</b> | <b>Adopted<br/>Revenues<br/>2019-2020</b> | <b>Adopted<br/>Expenditures<br/>2019-2020</b> | <b>Projected<br/>Fund Balance<br/>06/30/20</b> |
|------------------------------------------------|-------------------------------------------|-----------------------------------------------|------------------------------------------------|
| <b>\$ 513,763</b>                              | <b>\$ 385,000</b>                         | <b>\$ 472,500</b>                             | <b>\$ 426,263</b>                              |

**SELF-INSURANCE FUND BALANCE SHEET**

|                                     | As of<br>06/30/2015 | As of<br>06/30/2016 | As of<br>06/30/2017 | As of<br>06/30/2018 | Estimated<br>As of<br>06/30/2019 | Projected<br>As of<br>06/30/2020 |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------------------|----------------------------------|
| Cash                                | \$ 1,019,933        | \$ 825,712          | \$ 716,196          | \$ 631,460          | \$ 606,365                       | \$ 606,365                       |
| Due from other funds                | -                   | -                   | -                   | -                   | -                                | -                                |
| Accounts Receivable                 | 11,180              | 10,266              | 10,440              | 9,813               | 500                              | 500                              |
| <b>Total Assets</b>                 | <b>\$ 1,031,113</b> | <b>\$ 835,978</b>   | <b>\$ 726,636</b>   | <b>\$ 641,273</b>   | <b>\$ 606,865</b>                | <b>\$ 606,865</b>                |
| Accounts Payable                    | \$ 21,413           | \$ 2,339            | \$ 1,718            | \$ 17,636           | \$ 500                           | \$ 500                           |
| Due to Other Funds                  | -                   | -                   | -                   | -                   | -                                | -                                |
| Accrued Claims                      | 75,000              | 75,000              | 75,000              | 75,000              | 75,000                           | 75,000                           |
| <b>Total Liabilities</b>            | <b>\$ 96,413</b>    | <b>\$ 77,339</b>    | <b>\$ 76,718</b>    | <b>\$ 92,636</b>    | <b>\$ 75,500</b>                 | <b>\$ 75,500</b>                 |
| <b>Fund Balance (Deficit)</b>       | <b>\$ 934,700</b>   | <b>\$ 758,639</b>   | <b>\$ 649,918</b>   | <b>\$ 548,637</b>   | <b>\$ 531,365</b>                | <b>\$ 531,365</b>                |
| <b>Liabilities and Fund Balance</b> | <b>\$ 1,031,113</b> | <b>\$ 835,978</b>   | <b>\$ 726,636</b>   | <b>\$ 641,273</b>   | <b>\$ 606,865</b>                | <b>\$ 606,865</b>                |

**STATEMENT OF REVENUES AND EXPENSES**

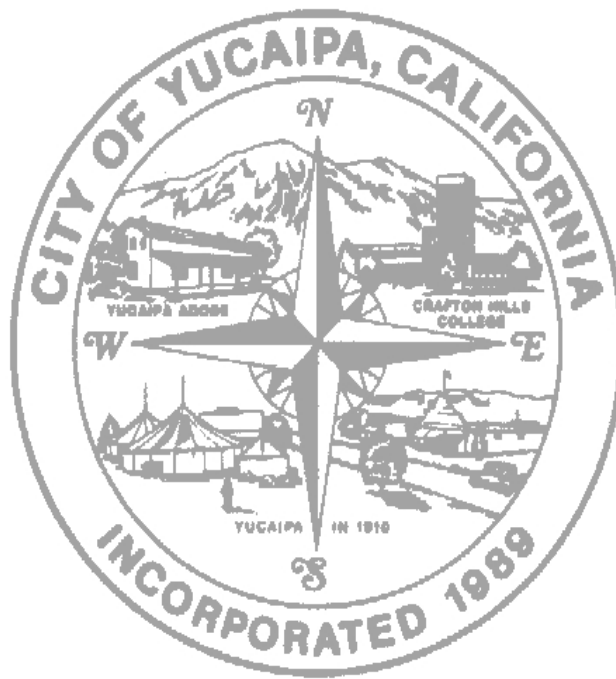
|                                         | As of<br>06/30/2015 | As of<br>06/30/2016 | As of<br>06/30/2017 | As of<br>06/30/2018 | Estimated<br>As of<br>06/30/2019 | Projected<br>As of<br>06/30/2020 |
|-----------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------------------|----------------------------------|
| Interfund Transfers                     | \$ 303,859          | \$ 302,658          | \$ 251,489          | \$ 307,777          | \$ 370,000                       | \$ 370,000                       |
| Other                                   | 52,248              | 25,910              | 12,918              | 13,400              | 15,000                           | 15,000                           |
| <b>Total Revenues</b>                   | <b>\$ 356,107</b>   | <b>\$ 328,568</b>   | <b>\$ 264,407</b>   | <b>\$ 321,177</b>   | <b>\$ 385,000</b>                | <b>\$ 385,000</b>                |
| Claims Expense                          | \$ 160,691          | \$ 37,068           | \$ 1,959            | \$ 21,293           | \$ 82,584                        | \$ 40,000                        |
| Insurance Premiums                      | 223,819             | 322,972             | 248,343             | 279,453             | 317,778                          | 409,500                          |
| Professional Services                   | 6,638               | 17,560              | 7,881               | 6,750               | 8,910                            | 12,000                           |
| Miscellaneous Expense                   | -                   | -                   | 810                 | 1,445               | 602                              | 1,000                            |
| Interfund Transfers                     | -                   | 117,029 *           | 104,286 *           | 104,286 *           | - *                              | -                                |
| Capital Outlay                          | -                   | 10,000              | 9,850               | 9,230               | 10,000                           | 10,000                           |
| <b>Total Expenses</b>                   | <b>\$ 391,149</b>   | <b>\$ 504,629</b>   | <b>\$ 373,129</b>   | <b>\$ 422,457</b>   | <b>\$ 419,874</b>                | <b>\$ 472,500</b>                |
| <b>Increase to Balance (Deficit)</b>    | <b>\$ (35,042)</b>  | <b>\$ (176,061)</b> | <b>\$ (108,722)</b> | <b>\$ (101,280)</b> | <b>\$ (34,874)</b>               | <b>\$ (87,500)</b>               |
| <b>Beginning Fund Balance (Deficit)</b> | <b>\$ 969,742</b>   | <b>\$ 934,700</b>   | <b>\$ 758,639</b>   | <b>\$ 649,917</b>   | <b>\$ 548,637</b>                | <b>\$ 513,763</b>                |
| <b>Ending Fund Balance (Deficit)</b>    | <b>\$ 934,700</b>   | <b>\$ 758,639</b>   | <b>\$ 649,917</b>   | <b>\$ 548,637</b>   | <b>\$ 513,763</b>                | <b>\$ 426,263</b>                |

\* Includes approximately \$104,000 to be transferred to the General Fund for Sheriff's W/C credit received in fiscal year 2013-14.

**SELF-INSURANCE FUND**

|                                           |                                       |                  | <b>Fund Balance<br/>(Deficit)</b>                  |
|-------------------------------------------|---------------------------------------|------------------|----------------------------------------------------|
| <b>Description</b>                        |                                       |                  |                                                    |
| <b>2008-2009</b>                          | Interfund Transfers for Charges/Other | 352,968          |                                                    |
|                                           | Current Year Expenses and/or Claims   | <u>(368,338)</u> |                                                    |
|                                           | <b>Revenue Over/(Under) Expenses</b>  | <b>(15,370)</b>  | <b>Fund Balance as of 6/30/2009 <u>836,662</u></b> |
| <b>2009-2010</b>                          | Interfund Transfers for Charges/Other | 325,181          |                                                    |
|                                           | Current Year Expenses and/or Claims   | <u>(361,548)</u> |                                                    |
|                                           | <b>Revenue Over/(Under) Expenses</b>  | <b>(36,367)</b>  | <b>Fund Balance as of 6/30/2010 <u>800,295</u></b> |
| <b>2010-2011</b>                          | Interfund Transfers for Charges/Other | 356,572          |                                                    |
|                                           | Current Year Expenses and/or Claims   | <u>(369,676)</u> |                                                    |
|                                           | <b>Revenue Over/(Under) Expenses</b>  | <b>(13,104)</b>  | <b>Fund Balance as of 6/30/2011 <u>787,191</u></b> |
| <b>2011-2012</b>                          | Interfund Transfers for Charges/Other | 310,667          |                                                    |
|                                           | Current Year Expenses and/or Claims   | <u>(323,027)</u> |                                                    |
|                                           | <b>Revenue Over/(Under) Expenses</b>  | <b>(12,361)</b>  | <b>Fund Balance as of 6/30/2012 <u>774,830</u></b> |
| <b>2012-2013</b>                          | Interfund Transfers for Charges/Other | 301,678          |                                                    |
|                                           | Current Year Expenses and/or Claims   | <u>(412,329)</u> |                                                    |
|                                           | <b>Revenue Over/(Under) Expenses</b>  | <b>(110,652)</b> | <b>Fund Balance as of 6/30/2013 <u>664,178</u></b> |
| <b>2013-2014</b>                          | Interfund Transfers for Charges/Other | 624,595          |                                                    |
|                                           | Current Year Expenses and/or Claims   | <u>(319,031)</u> |                                                    |
|                                           | <b>Revenue Over/(Under) Expenses</b>  | <b>305,564</b>   | <b>Fund Balance as of 6/30/2014 <u>969,742</u></b> |
| <b>2014-2015</b>                          | Interfund Transfers for Charges/Other | 356,107          |                                                    |
|                                           | Current Year Expenses and/or Claims   | <u>(391,149)</u> |                                                    |
|                                           | <b>Revenue Over/(Under) Expenses</b>  | <b>(35,042)</b>  | <b>Fund Balance as of 6/30/2015 <u>934,700</u></b> |
| <b>2015-2016</b>                          | Interfund Transfers for Charges/Other | 328,568          |                                                    |
|                                           | Current Year Expenses and/or Claims*  | <u>(504,629)</u> |                                                    |
|                                           | <b>Revenue Over/(Under) Expenses</b>  | <b>(176,061)</b> | <b>Fund Balance as of 6/30/2016 <u>758,639</u></b> |
| <b>2016-2017</b>                          | Interfund Transfers for Charges/Other | 264,407          |                                                    |
|                                           | Current Year Expenses and/or Claims*  | <u>(373,129)</u> |                                                    |
|                                           | <b>Revenue Over/(Under) Expenses</b>  | <b>(108,722)</b> | <b>Fund Balance as of 6/30/2017 <u>649,917</u></b> |
| <b>2017-2018</b>                          | Interfund Transfers for Charges/Other | 321,177          |                                                    |
|                                           | Current Year Expenses and/or Claims*  | <u>(422,457)</u> |                                                    |
|                                           | <b>Revenue Over/(Under) Expenses</b>  | <b>(101,280)</b> | <b>Fund Balance as of 6/30/2018 <u>548,637</u></b> |
| <b>2018-2019<br/>Estimated</b>            | Interfund Transfers for Charges/Other | 385,000          |                                                    |
|                                           | Current Year Expenses and/or Claims*  | <u>(419,874)</u> |                                                    |
|                                           | <b>Revenue Over/(Under) Expenses</b>  | <b>(34,874)</b>  | <b>Fund Balance as of 6/30/2019 <u>513,763</u></b> |
| <b>2019-2020<br/>Budget<br/>Projected</b> | Interfund Transfers for Charges/Other | 385,000          |                                                    |
|                                           | Current Year Expenses and/or Claims*  | <u>(472,500)</u> |                                                    |
|                                           | <b>Revenue Over/(Under) Expenses</b>  | <b>(87,500)</b>  | <b>Fund Balance as of 6/30/2020 <u>426,263</u></b> |

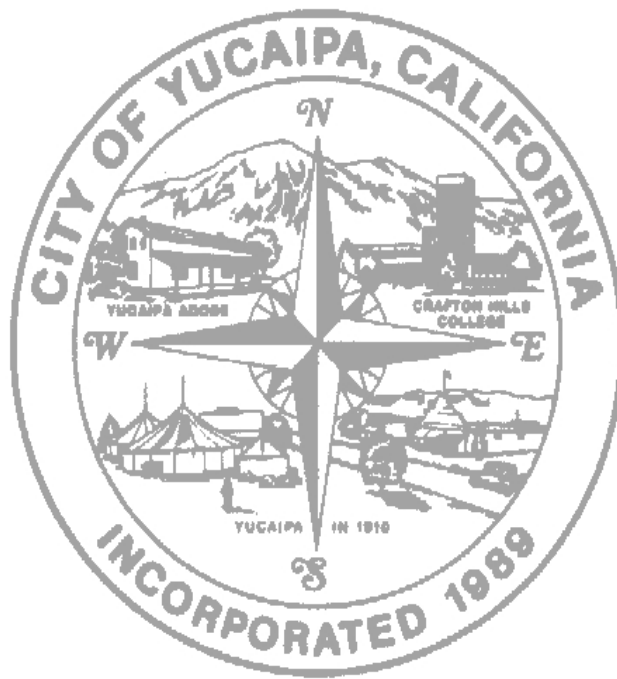
\* Includes approximately \$104,000 to be transferred to the General Fund for Sheriff's W/C credit received in fiscal year 2013-14.





**SELF-INSURANCE**

| <b>Acct. No.</b> | <b>Account Name</b>                      | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|------------------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                                 | \$ -                                    | \$ -                                    | \$ -                                       | \$ -                                    |
| 5112             | Temporary                                | -                                       | -                                       | -                                          | -                                       |
| 5118             | Allotment                                | -                                       | -                                       | -                                          | -                                       |
| 5140             | Auto Allowance                           | -                                       | -                                       | -                                          | -                                       |
| 5120             | Overtime                                 | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer                  | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation                    | -                                       | -                                       | -                                          | -                                       |
| 5131             | PERS                                     | -                                       | -                                       | -                                          | -                                       |
| 5133             | Unemployment                             | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                              | -                                       | -                                       | -                                          | -                                       |
| 5135             | Life Insurance                           | -                                       | -                                       | -                                          | -                                       |
| 5136             | Vision                                   | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation                    | -                                       | -                                       | -                                          | -                                       |
| 5201             | Dues and Publications                    | -                                       | -                                       | -                                          | -                                       |
| 5202             | Postage                                  | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings                      | -                                       | -                                       | -                                          | -                                       |
| 5205             | Utilities                                | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                          | -                                       | -                                       | -                                          | -                                       |
| 5207             | Telephone                                | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                         | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.              | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services                    | 16,400                                  | 16,400                                  | 10,000                                     | 12,000                                  |
| 5211             | Professional Services, Legal             | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                         | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                         | -                                       | -                                       | -                                          | -                                       |
| 5214             | Vandalism                                | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                         | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                        | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance          | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services               | -                                       | -                                       | -                                          | -                                       |
| 5220             | Miscellaneous/Special Department Expense | 1,000                                   | 1,000                                   | 1,000                                      | 1,000                                   |
| 5221             | Printing and Advertising                 | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance                    | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                          | -                                       | -                                       | -                                          | -                                       |
| 5300             | Insurance Premiums                       | 324,000                                 | 324,000                                 | 324,000                                    | 409,500                                 |
| 5400             | Claims Expense                           | 25,000                                  | 25,000                                  | 40,000                                     | 40,000                                  |
| 5302             | Principal Payment, Capital Lease         | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                           | 10,000                                  | 10,000                                  | 10,000                                     | 10,000                                  |
| 9200             | Capital Projects                         | -                                       | -                                       | -                                          | -                                       |
| 9500             | Administrative Overhead                  | -                                       | -                                       | -                                          | -                                       |
| 9900             | Contingency                              | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                          | <b>\$ 376,400</b>                       | <b>\$ 376,400</b>                       | <b>\$ 385,000</b>                          | <b>\$ 472,500</b>                       |



## **MAJOR FUNCTIONS**

The Agency has been involved in community revitalization at all levels, from relatively simple rehabilitation programs to complex strategies to preserve and enhance the City's job base by retaining existing businesses. The Agency is also vested with the responsibility of increasing, preserving, and improving the number of housing units for very low, low, and moderate-income individuals and families. During FY 2012-2013, the legislature of the State of California enacted AB X1 26, effectively eliminating every redevelopment agency in the State. In order to effectively wind down any active project at the time of dissolution, the Successor Agency to the Yucaipa Redevelopment Agency was formed. The purpose of the Successor Agency is to monitor those activities to completion and eliminate any and all assets maintained by the former RDA. The Successor Agency has adopted Recognized Obligation Payment Schedules (ROPS) for the purpose of identifying enforceable obligations to be paid from future tax increment proceeds. The ROPS is a budget document, adopted for each six month period, and reflects only those anticipated expenses that have been approved by the State Department of Finance in its effort to unwind all redevelopment activities. Ultimately, the only expenses to be funded by the remaining revenue source will be debt service payments. Beginning in FY 2016-2017, all ROPS will be adopted to cover a full fiscal year.

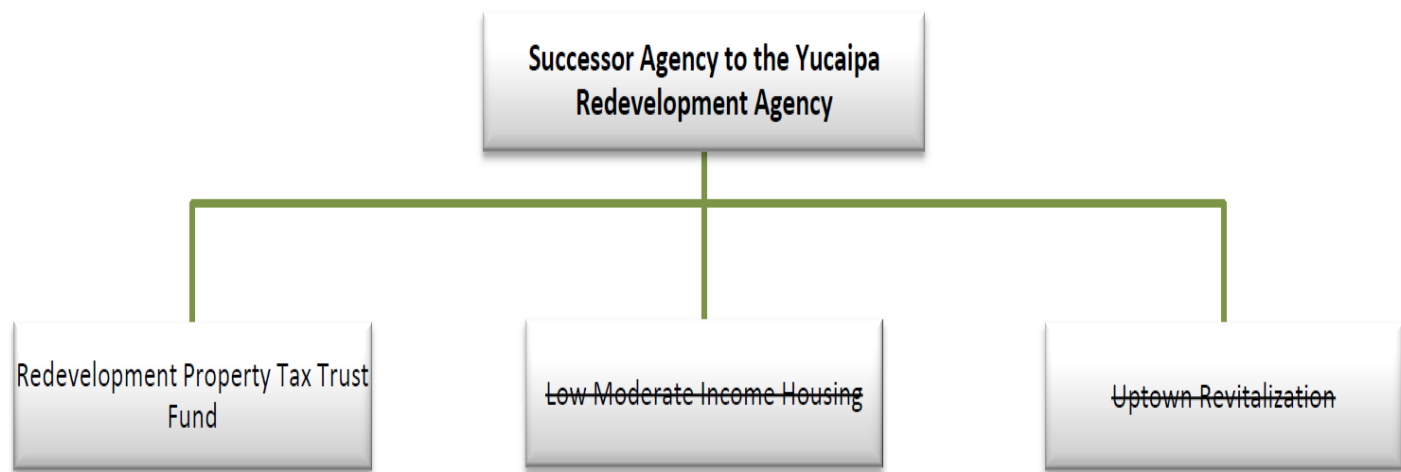
In FY 2017-2018, the Successor Agency will be responsible to continue paying for debt service on the outstanding Tax Allocation Bonds. In addition, the Agency will monitor the ongoing financial reporting covenants and activities associated with the senior housing project, located within the former Agency. Staff will continue to prepare Recognized Obligation Payment Schedules and facilitate the activities and actions of the Oversight Board.

## **MAJOR ACHIEVEMENTS FOR 2018-2019**

- ◆ Successfully completed first Recognized Obligation Payment Schedule review with the County Oversight Board.

## **MAJOR GOALS FOR 2019-2020**

- ◆ Prepare for Last and Final Recognized Obligation Payment Schedule.



**SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY BUDGET SUMMARY**

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**Successor Agency to the Yucaipa Redevelopment Agency**

|                                       | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|---------------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>EXPENDITURES</b>                   |                                         |                                         |                                            |                                         |
| Redevelopment Property Tax Trust Fund | \$ 774,183                              | \$ 774,183                              | \$ 759,430                                 | \$ 766,384                              |
| <b>Total Department Expenses</b>      | <b>\$ 774,183</b>                       | <b>\$ 774,183</b>                       | <b>\$ 759,430</b>                          | <b>\$ 766,384</b>                       |

|                                       | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|---------------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| <b>FUNDING</b>                        |                                         |                                         |                                            |                                         |
| Redevelopment Property Tax Trust Fund | \$ 774,183                              | \$ 774,183                              | \$ 774,183                                 | \$ 774,183                              |
| <b>Total Department Revenues</b>      | <b>\$ 774,183</b>                       | <b>\$ 774,183</b>                       | <b>\$ 774,183</b>                          | <b>\$ 774,183</b>                       |

**SUCCESSOR AGENCY - REDEVELOPMENT PROPERTY TAX TRUST FUND**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 64,365                               | \$ 64,365                               | \$ 61,840                                  | \$ 64,302                               |
| 5112             | Temporary                        | -                                       | -                                       | -                                          | -                                       |
| 5118             | Allotment                        | 6,767                                   | 6,767                                   | 6,767                                      | 6,725                                   |
| 5140             | Auto Allowance                   | 1,020                                   | 1,020                                   | 1,270                                      | 1,020                                   |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 2,896                                   | 2,896                                   | 2,896                                      | 2,894                                   |
| 5131             | PERS                             | 11,060                                  | 11,060                                  | 10,461                                     | 11,253                                  |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 1,105                                   | 1,105                                   | 909                                        | 1,069                                   |
| 5135             | Life Insurance                   | 155                                     | 155                                     | 63                                         | 155                                     |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 1,931                                   | 1,931                                   | 340                                        | 1,929                                   |
| 5145             | Cell Phone Allowance             | 153                                     | 153                                     | 153                                        | 153                                     |
| 5201             | Dues and Publications            | -                                       | -                                       | -                                          | -                                       |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | -                                       | -                                       | -                                          | -                                       |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | -                                       | -                                       | -                                          | -                                       |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 21,000                                  | 21,000                                  | 11,000                                     | 11,000                                  |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 551,675                                 | 551,675                                 | 551,675                                    | 553,828                                 |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Not-For-Profit Funding           | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9500             | Administrative Overhead          | 112,056                                 | 112,056                                 | 112,056                                    | 112,056                                 |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 774,183</b>                       | <b>\$ 774,183</b>                       | <b>\$ 759,430</b>                          | <b>\$ 766,384</b>                       |

## MAJOR DIVISIONAL BUDGET CHANGES

**Fund:** Successor Agency to the Yucaipa Redevelopment Agency  
**Department:** Successor Agency to the Yucaipa Redevelopment Agency  
**Division:** Redevelopment Property Tax Trust Fund (RPTTF)

### Reason for Adjustment

### Net Adjustment

|      |                             |                                                                                                                           |          |
|------|-----------------------------|---------------------------------------------------------------------------------------------------------------------------|----------|
| 5210 | Professional Services       | Net result of decrease in costs of bond trustee \$ and disclosure services and increase in allocation for legal services. | (10,000) |
| 5220 | Misc./Special Dept. Expense | Reflects debt service repayment schedule.                                                                                 | 2,153    |

**SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY  
RESOLUTION NO. 2019-11**

**A RESOLUTION OF THE SUCCESSOR AGENCY TO THE YUCAIPA  
REDEVELOPMENT AGENCY, ADOPTING A BUDGET FOR FISCAL  
YEAR 2019-2020**

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WHEREAS, the former Yucaipa Redevelopment Agency was required to adopt an annual fiscal year budget; and

WHEREAS, the legislature of the State of California enacted AB X1 26 and AB 1484, effectively eliminating every redevelopment agency (RDA) in the State; and

WHEREAS, in order to effectively wind down any active projects/programs at the time of dissolution, the Successor Agency to the Yucaipa Redevelopment Agency was formed, the purpose of which is to monitor those remaining activities to completion and exhaust or transfer any and all assets maintained by the former RDA; and

WHEREAS, the Successor Agency has approved a Recognized Obligation Payment Schedule, as prescribed in the legislation, for the purpose of identifying remaining enforceable obligations to be paid from future tax increment revenue, as a budget document.

NOW, THEREFORE, THE SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That a Budget for Fiscal Year 2019-2020, a copy of which is attached as Exhibit D and made part of hereof, is hereby adopted with total estimated revenues of \$774,183 and total estimated expenditures of \$766,384.

PASSED, APPROVED AND ADOPTED this 24<sup>th</sup> day of June 2019.

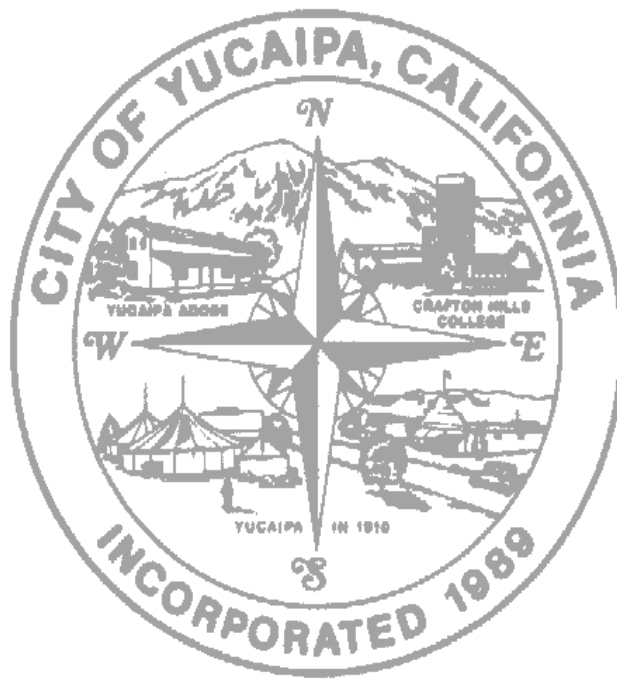
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DENISE ALLEN, AGENCY CHAIRPERSON

ATTEST:

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JENNIFER CRAWFORD  
AGENCY SECRETARY





## **MAJOR FUNCTIONS**

The Redevelopment Dissolution Law provides that upon dissolution of the redevelopment agency (RDA), the city, county, or city and county that authorized the creation of the RDA may elect whether to retain the housing assets and functions previously performed by the RDA. If the city/county elects to retain the authority, then all rights, powers, duties, obligations, and housing assets, are transferred from the former RDA to the city/county. If the city/county does not elect to retain the authority for performing the housing functions, the rights, powers, assets, duties, and obligations are transferred either to the local housing authority, if one exists, or to the Department of Housing and Community Development. If there is more than one local housing authority in the jurisdiction, the city/county may select which local housing authority will serve as the housing successor.

The City of Yucaipa elected to not retain the housing functions of the former RDA, and the housing assets and functions were then transferred to the Yucaipa Housing Authority. As a result, the Yucaipa Housing Authority became the “housing successor” under Health and Safety Code section 34176(b)(3) and, therefore, the Housing Authority is eligible for a housing entity administrative cost allowance. With the dissolution of RDAs, up until fiscal year 2015-2016, there were no revenue sources available to fund housing obligations. As a result, all costs associated with administering housing related issues have been borne by the City’s General Fund.

This changed in fiscal year 2015-2016 with the approval of the repayment of General Fund advances. Formulaically, the amount of 20% of the calculated loan repayment is set aside for housing related obligations. This amount provides resources to cover some of the costs over the next couple of years. Once the General Fund advances are fully paid, the housing set-aside allocations revert back to zero. This ended in FY 2017-2018. The Housing Entity Administrative Allowance relieves the General Fund of those costs and affords the Housing Authority the ability to incur costs and more fully implement programs, as prioritized by the Authority. Unfortunately, the State of California, Department of Finance (DOF), has interpreted the law unfavorably to the City in that, the DOF claims that the allowance does not apply to public entities that actually created the Housing Authority so long as the creating entity “controls” the Housing Authority. As a result, the DOF has denied an allowance to the Yucaipa Housing Authority. Staff believes the DOF has grossly misinterpreted the law and the matter has been litigated. Even though there were competing opinions within the courts on this matter, the Appellate court has concluded the matter and in FY 2017-2018, rendered an opinion in favor of the DOJ and against the agencies like Yucaipa.

On October 26, 2015 and in fiscal year 2016-2017 and 2017-2018, the City Council adopted an annual budget for the Housing Authority in anticipation of a favorable resolution by the DOF regarding the housing administrative allowance. In light of the ruling on the housing administration allowance, and the conclusion of the prepayment of General Fund advances, the only revenue source remaining is the residual payments anticipated from the current senior housing projects. It is anticipated that these residual receipts will offset a portion of the administrative costs identified on the budget summary.

# YUCAIPA HOUSING AUTHORITY BUDGET SUMMARY

## Yucaipa Housing Authority

|                                  | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>EXPENDITURES</b>              |                                |                                |                                   |                                |
| Yucaipa Housing Authority        | \$ 60,160                      | \$ 60,160                      | \$ 58,686                         | \$ 59,752                      |
| <b>Total Department Expenses</b> | <b>\$ 60,160</b>               | <b>\$ 60,160</b>               | <b>\$ 58,686</b>                  | <b>\$ 59,752</b>               |

|                                  | Adopted<br>Budget<br>2018-2019 | Revised<br>Budget<br>2018-2019 | Estimated<br>Actuals<br>2018-2019 | Adopted<br>Budget<br>2019-2020 |
|----------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>FUNDING</b>                   |                                |                                |                                   |                                |
| Housing Administrative Allowance | \$ -                           | \$ -                           | \$ -                              | \$ -                           |
| 20% Housing Set Aside from ROPS  | -                              | -                              | -                                 | -                              |
| <b>Total Department Revenues</b> | <b>\$ -</b>                    | <b>\$ -</b>                    | <b>\$ -</b>                       | <b>\$ -</b>                    |

**YUCAIPA HOUSING AUTHORITY**

| <b>Acct. No.</b> | <b>Account Name</b>              | <b>Adopted<br/>Budget<br/>2018-2019</b> | <b>Revised<br/>Budget<br/>2018-2019</b> | <b>Estimated<br/>Actuals<br/>2018-2019</b> | <b>Adopted<br/>Budget<br/>2019-2020</b> |
|------------------|----------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------|
| 5110             | Salaries                         | \$ 20,525                               | \$ 20,525                               | \$ 19,779                                  | \$ 20,181                               |
| 5112             | Temporary                        | -                                       | -                                       | -                                          | -                                       |
| 5118             | Allotment                        | 2,300                                   | 2,300                                   | 2,299                                      | 2,282                                   |
| 5140             | Auto Allowance                   | 300                                     | 300                                     | 300                                        | 300                                     |
| 5120             | Overtime                         | -                                       | -                                       | -                                          | -                                       |
| 5125             | Self-Insurance Transfer          | -                                       | -                                       | -                                          | -                                       |
| 5130             | Worker's Compensation            | 924                                     | 924                                     | 924                                        | 908                                     |
| 5131             | PERS                             | 3,527                                   | 3,527                                   | 3,345                                      | 3,532                                   |
| 5133             | Unemployment                     | -                                       | -                                       | -                                          | -                                       |
| 5134             | Payroll Tax                      | 371                                     | 371                                     | 294                                        | 351                                     |
| 5135             | Life Insurance                   | 53                                      | 53                                      | 53                                         | 48                                      |
| 5136             | Vision                           | -                                       | -                                       | -                                          | -                                       |
| 5137             | Deferred Compensation            | 616                                     | 616                                     | 146                                        | 605                                     |
| 5145             | Cell Phone Allowance             | 45                                      | 45                                      | 45                                         | 45                                      |
| 5201             | Dues and Publications            | -                                       | -                                       | -                                          | -                                       |
| 5202             | Postage                          | -                                       | -                                       | -                                          | -                                       |
| 5203             | Travel and Meetings              | -                                       | -                                       | -                                          | -                                       |
| 5205             | Utilities                        | -                                       | -                                       | -                                          | -                                       |
| 5206             | Office Supplies                  | -                                       | -                                       | -                                          | -                                       |
| 5207             | Telephone                        | -                                       | -                                       | -                                          | -                                       |
| 5208             | Equipment Rental                 | -                                       | -                                       | -                                          | -                                       |
| 5209             | Professional Services, M.H.      | -                                       | -                                       | -                                          | -                                       |
| 5210             | Professional Services            | 10,000                                  | 10,000                                  | 10,000                                     | 10,000                                  |
| 5211             | Professional Services, Legal     | -                                       | -                                       | -                                          | -                                       |
| 5212             | Special Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5213             | General Supplies                 | -                                       | -                                       | -                                          | -                                       |
| 5214             | Vandalism                        | -                                       | -                                       | -                                          | -                                       |
| 5215             | Election Expense                 | -                                       | -                                       | -                                          | -                                       |
| 5216             | Volunteer Support                | -                                       | -                                       | -                                          | -                                       |
| 5217             | Building Repair and Maintenance  | -                                       | -                                       | -                                          | -                                       |
| 5218             | Hazardous Waste Expense          | -                                       | -                                       | -                                          | -                                       |
| 5219             | City Reimbursable Services       | -                                       | -                                       | -                                          | -                                       |
| 5220             | Misc./Special Dept. Expense      | 2,000                                   | 2,000                                   | 2,000                                      | 2,000                                   |
| 5221             | Printing and Advertising         | -                                       | -                                       | -                                          | -                                       |
| 5222             | Equipment Maintenance            | -                                       | -                                       | -                                          | -                                       |
| 5223             | Uniform Expense                  | -                                       | -                                       | -                                          | -                                       |
| 5225             | Animal Control                   | -                                       | -                                       | -                                          | -                                       |
| 5301             | Interest, Capital Lease          | -                                       | -                                       | -                                          | -                                       |
| 5302             | Principal Payment, Capital Lease | -                                       | -                                       | -                                          | -                                       |
| 5401             | Not-For-Profit Funding           | -                                       | -                                       | -                                          | -                                       |
| 9100             | Capital Outlay                   | -                                       | -                                       | -                                          | -                                       |
| 9200             | Capital Projects                 | -                                       | -                                       | -                                          | -                                       |
| 9500             | Administrative Overhead          | 19,500                                  | 19,500                                  | 19,500                                     | 19,500                                  |
| 9900             | Contingency                      | -                                       | -                                       | -                                          | -                                       |
| <b>Total</b>     |                                  | <b>\$ 60,160</b>                        | <b>\$ 60,160</b>                        | <b>\$ 58,686</b>                           | <b>\$ 59,752</b>                        |

**MAJOR DIVISIONAL BUDGET CHANGES**

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**Fund:** Yucaipa Housing Authority

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**Reason for Adjustment**

**Net Adjustment**

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**Nothing to Report**

**YUCAIPA HOUSING AUTHORITY  
RESOLUTION NO. 2019-12**

**A RESOLUTION OF THE YUCAIPA HOUSING AUTHORITY,  
ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020**

WHEREAS, on February 28, 2011, the City Council adopted Resolution No. 2011-08, declaring the need for a Housing Authority and establishing the City Council as the Commissioners of the Authority; and

WHEREAS, on March 28, 2011 the Authority adopted Resolution No. 2011-09, designating officers, adopting Personnel Rules and a Conflict of Interest Code and adopted Resolution No. 2011-10, adopting bylaws of the Housing Authority and elected the Chairperson and Vice Chairperson of the Yucaipa Housing Authority; and

WHEREAS, the Yucaipa Housing Authority is required to adopt an annual fiscal year budget.

NOW, THEREFORE, THE YUCAIPA HOUSING AUTHORITY, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

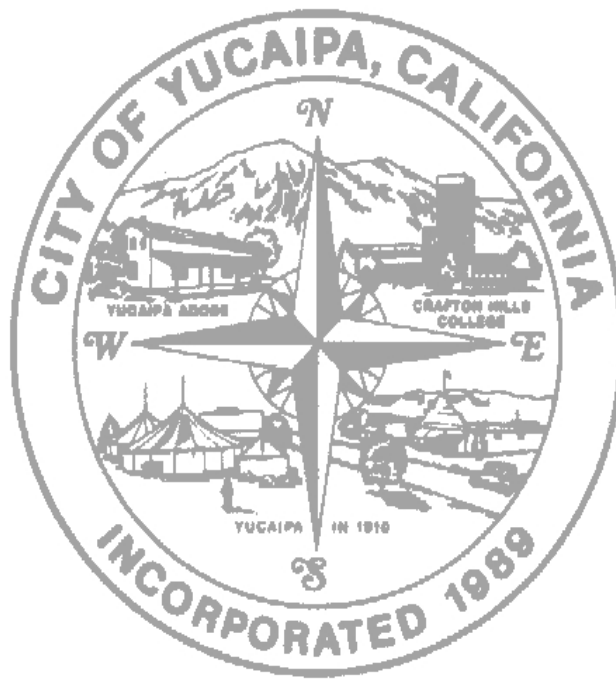
Section 1. That a Budget for Fiscal Year 2019-2020, a copy of which is attached as Exhibit E and made part of hereof, is hereby adopted with no estimated revenues and total estimated expenditures of \$59,752.

PASSED, APPROVED AND ADOPTED this 24<sup>th</sup> day of June 2019.

DAVID AVILA, AUTHORITY CHAIRPERSON

ATTEST:

JENNIFER CRAWFORD  
AUTHORITY SECRETARY



**AUTHORIZED FULL-TIME POSITIONS**

| <b>DEPARTMENTS AND DIVISIONS</b>                                                       | <b>Revised<br/>2014-2015</b> | <b>Revised<br/>2015-2016</b> | <b>Revised<br/>2016-2017</b> | <b>Revised<br/>2017-2018</b> | <b>Revised<br/>2018-2019</b> | <b>2019-2020</b> |
|----------------------------------------------------------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------|
| <b>ADMINISTRATIVE SERVICES DEPARTMENT</b>                                              |                              |                              |                              |                              |                              |                  |
| Assistant City Manager 7/13/15                                                         | -                            | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00             |
| Director of Administrative Services                                                    | 1.00                         | -                            | -                            | -                            | -                            | -                |
| <b>Administrative Services Division</b>                                                |                              |                              |                              |                              |                              |                  |
| Office Assistant I/II                                                                  | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00             |
| Administrative Technician*                                                             | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00             |
| <b>Finance Division</b>                                                                |                              |                              |                              |                              |                              |                  |
| Accounting Manager                                                                     | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00             |
| Administrative Technician                                                              | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00             |
| Accounting Assistant                                                                   | 1.75                         | 1.75                         | 1.75                         | 1.75                         | 1.75                         | 1.75             |
| <b>GENERAL SERVICES DEPARTMENT</b>                                                     |                              |                              |                              |                              |                              |                  |
| <b>MOBILEHOME SERVICES</b>                                                             |                              |                              |                              |                              |                              |                  |
| Deputy City Manager/City Clerk 7/13/15                                                 | -                            | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00             |
| Director of General Services/City Clerk                                                | 1.00                         | -                            | -                            | -                            | -                            | -                |
| Information Systems / GIS Administrator /<br>Information Systems / GIS Manager 2/27/17 | -                            | -                            | 1.00                         | 1.00                         | 1.00                         | 1.00             |
| Information Systems Administrator                                                      | 1.00                         | 1.00                         | -                            | -                            | -                            | -                |
| Deputy City Clerk/Information Systems Technician                                       | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00             |
| Administrative Assistant 3/28/16                                                       | -                            | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00             |
| Office Assistant I/II                                                                  | 1.00                         | -                            | -                            | -                            | -                            | -                |
| <b>CITY MANAGER</b>                                                                    |                              |                              |                              |                              |                              |                  |
| City Manager                                                                           | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00             |
| Executive Assistant/ Public Affairs Officer*                                           | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00             |
| Assistant Coordinator 2/27/17                                                          | -                            | -                            | 1.00                         | -                            | -                            | -                |
| Emergency Services Coordinator/Community<br>Liaison 3/12/18                            | -                            | -                            | -                            | 1.00                         | 1.00                         | 1.00             |
| <b>COMMUNITY DEVELOPMENT DEPARTMENT</b>                                                |                              |                              |                              |                              |                              |                  |
| <b>Economic Development Division</b>                                                   |                              |                              |                              |                              |                              |                  |
| Director of Community Development                                                      | 0.33                         | 0.33                         | 0.20                         | 0.20                         | 0.20                         | 0.20             |
| Senior Administrative Assistant 2/27/17                                                | -                            | -                            | 0.37                         | 0.35                         | 0.35                         | -                |
| Administrative Assistant                                                               | 0.40                         | 0.40                         | -                            | -                            | -                            | 0.28             |
| Development Services Technician I/II 2/27/17                                           | -                            | -                            | -                            | 0.50                         | 0.50                         | 0.50             |
| <b>Planning Division 8/22/16</b>                                                       |                              |                              |                              |                              |                              |                  |
| Director of Community Development                                                      | -                            | -                            | 0.20                         | 0.20                         | 0.20                         | 0.20             |
| Senior Administrative Assistant                                                        | -                            | -                            | 0.37                         | 0.40                         | 0.40                         | -                |
| Administrative Assistant                                                               | -                            | -                            | -                            | -                            | -                            | 0.32             |
| Associate Planner                                                                      | -                            | -                            | 1.00                         | 1.00                         | 1.00                         | 1.00             |
| Senior Development Services Technician                                                 | -                            | -                            | 0.50                         | 0.50                         | 0.50                         | 0.50             |
| Development Services Technician I/II 2/27/17                                           | -                            | -                            | 1.00                         | 0.50                         | 0.50                         | 0.50             |
| <b>Code Enforcement Division</b>                                                       |                              |                              |                              |                              |                              |                  |
| Director of Community Development                                                      | -                            | 0.33                         | 0.20                         | 0.16                         | 0.16                         | 0.16             |
| Senior Code Enforcement Officer 7/13/15                                                | -                            | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00             |
| Code Enforcement Officer                                                               | 3.00                         | 2.00                         | 2.00                         | 2.00                         | 2.00                         | 2.00             |
| Office Assistant I/II                                                                  | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00             |
| <b>COMMUNITY SERVICES DEPARTMENT</b>                                                   |                              |                              |                              |                              |                              |                  |
| Director of Community Services                                                         | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00             |
| Community Services Manager                                                             | -                            | -                            | -                            | -                            | -                            | 1.00             |
| Community Services Supervisor                                                          | 2.00                         | 2.00                         | 2.00                         | 2.00                         | 2.00                         | 2.00             |
| Community Services Coordinator                                                         | 2.00                         | 2.00                         | 2.00                         | 2.00                         | 2.00                         | 6.00             |
| Assistant Coordinator                                                                  | 2.00                         | 2.00                         | 2.00                         | 2.00                         | 2.00                         | -                |
| Administrative Assistant                                                               | -                            | -                            | -                            | -                            | -                            | 0.20             |
| <b>DEVELOPMENT SERVICES DEPARTMENT</b>                                                 |                              |                              |                              |                              |                              |                  |
| Director of Development Services                                                       | 1.00                         | 1.00                         | -                            | -                            | -                            | -                |
| <b>Planning Division</b>                                                               |                              |                              |                              |                              |                              |                  |
| Administrative Assistant                                                               | 0.40                         | 0.40                         | -                            | -                            | -                            | -                |
| Assistant Planner                                                                      | 1.00                         | 1.00                         | -                            | -                            | -                            | -                |
| Senior Development Services Technician 7/13/15                                         | -                            | 0.50                         | -                            | -                            | -                            | -                |

\* Confidential

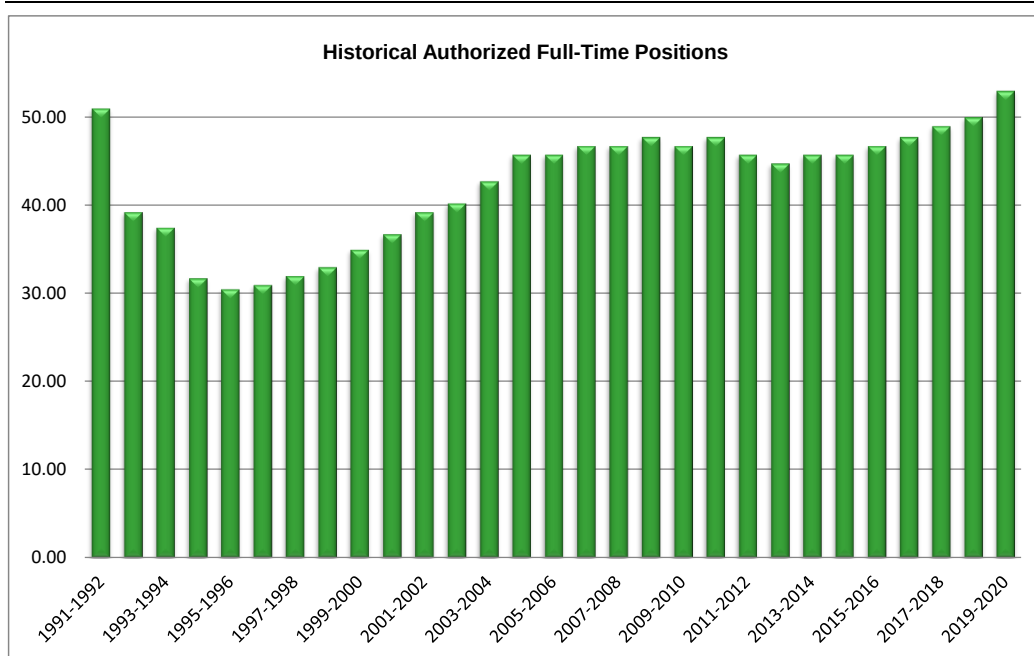
**AUTHORIZED FULL-TIME POSITIONS**

| <b>DEPARTMENTS AND DIVISIONS</b>                            | <b>Revised<br/>2014-2015</b> | <b>Revised<br/>2015-2016</b> | <b>Revised<br/>2016-2017</b> | <b>Revised<br/>2017-2018</b> | <b>Revised<br/>2018-2019</b> | <b>2019-2020</b> |
|-------------------------------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------|
| <b>ENGINEERING DEPARTMENT</b>                               |                              |                              |                              |                              |                              |                  |
| City Engineer <b>11/10/14</b>                               | 1.00                         | 1.00                         | 1.00                         | -                            | -                            | -                |
| <b>Engineering Division</b>                                 |                              |                              |                              |                              |                              |                  |
| Special Projects and Maintenance Engineer 3/28/16           | -                            | 1.00                         | 1.00                         | -                            | -                            | -                |
| Associate Engineer                                          | 1.00                         | -                            | -                            | -                            | -                            | -                |
| Construction Engineer                                       | 1.00                         | 1.00                         | 1.00                         | -                            | -                            | -                |
| Construction Manager <b>11/10/14</b>                        | 1.00                         | 1.00                         | 1.00                         | -                            | -                            | -                |
| Senior Development Services Technician 7/13/15              | -                            | 0.50                         | 0.50                         | -                            | -                            | -                |
| Development Services Technician                             | 1.00                         | -                            | -                            | -                            | -                            | -                |
| Administrative Assistant                                    | 0.50                         | 0.50                         | 0.50                         | -                            | -                            | -                |
| <b>FIRE SERVICES DEPARTMENT</b>                             |                              |                              |                              |                              |                              |                  |
| Accounting Assistant <b>2/26/18</b>                         | -                            | -                            | -                            | 0.25                         | 0.25                         | 0.25             |
| <b>PUBLIC WORKS DEPARTMENT</b>                              |                              |                              |                              |                              |                              |                  |
| Director of Public Works/City Engineer <b>FY 2017-2018</b>  | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00                         | 1.00             |
| Administrative Assistant                                    | 0.50                         | 0.50                         | 0.50                         | -                            | -                            | -                |
| <b>Engineering Division</b>                                 |                              |                              |                              |                              |                              |                  |
| Senior Engineer w/PE <b>FY 2017-2018</b>                    | -                            | -                            | -                            | 1.00                         | 1.00                         | 1.00             |
| Special Projects and Maintenance Engineer                   | -                            | -                            | -                            | 1.00                         | 1.00                         | 1.00             |
| Assistant/Associate Engineer <b>FY 2017-2018</b>            | -                            | -                            | -                            | 1.00                         | 1.00                         | 1.00             |
| Construction Engineer                                       | -                            | -                            | -                            | 1.00                         | 1.00                         | 1.00             |
| Construction Manager                                        | -                            | -                            | -                            | 1.00                         | -                            | -                |
| Public Works Analyst                                        | -                            | -                            | -                            | -                            | 1.00                         | 1.00             |
| Senior Development Services Technician                      | -                            | -                            | -                            | 0.50                         | 0.50                         | 0.50             |
| Administrative Assistant                                    | -                            | -                            | -                            | 0.50                         | 0.50                         | 0.50             |
| <b>Street Maintenance Division</b>                          |                              |                              |                              |                              |                              |                  |
| Public Works Manager <b>FY 2017-2018</b>                    | -                            | -                            | -                            | 0.25                         | 0.25                         | 0.25             |
| Street Supervisor                                           | 1.00                         | 1.00                         | 1.00                         | 1.00                         | -                            | -                |
| Public Works Inspector / Technician <b>FY 2018-2019</b>     | -                            | -                            | -                            | -                            | 1.00                         | 1.00             |
| Public Works Ranger <b>SLO 2018-2019</b>                    | -                            | -                            | -                            | -                            | 0.25                         | 0.25             |
| Maintenance Worker II (Temporarily Unfunded Position)*      | 4.00                         | 4.00                         | 3.00                         | 3.00                         | 3.00                         | 3.00             |
| Administrative Assistant                                    | -                            | -                            | -                            | 0.25                         | 0.25                         | 0.25             |
| <b>Parks/Facilities Maintenance Division</b>                |                              |                              |                              |                              |                              |                  |
| Public Works Manager <b>FY 2017-2018</b>                    | -                            | -                            | -                            | 0.75                         | 0.75                         | 0.75             |
| Park Maintenance Supervisor <b>FY 2017-2018</b>             | 1.00                         | 1.00                         | 1.00                         | -                            | -                            | -                |
| Park Ranger <b>SLO 2015-2016/SLO 2016-2017</b>              | -                            | 1.00                         | 2.00                         | 2.00                         | 2.00                         | 2.00             |
| Public Works Ranger <b>SLO 2018-2019</b>                    | -                            | -                            | -                            | -                            | 0.75                         | 0.75             |
| Maintenance Worker II                                       | 5.00                         | 5.00                         | 5.00                         | 5.00                         | 5.00                         | 5.00             |
| Administrative Assistant                                    | -                            | -                            | -                            | 0.25                         | 0.25                         | 0.25             |
| <b>SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY</b> |                              |                              |                              |                              |                              |                  |
| Director of Community Development                           | 0.67                         | 0.34                         | 0.20                         | 0.34                         | 0.34                         | 0.34             |
| Senior Administrative Assistant <b>2/27/17</b>              | -                            | -                            | 0.19                         | 0.18                         | 0.18                         | 0.14             |
| Administrative Assistant                                    | 0.20                         | 0.20                         | -                            | -                            | -                            | -                |
| <b>YUCAIPA HOUSING AUTHORITY</b>                            |                              |                              |                              |                              |                              |                  |
| Director of Community Development                           | -                            | -                            | 0.20                         | 0.10                         | 0.10                         | 0.10             |
| Senior Administrative Assistant <b>2/27/17</b>              | -                            | -                            | 0.08                         | 0.08                         | 0.08                         | 0.06             |
| <b>Total Authorized Full-Time Positions:</b>                |                              |                              |                              |                              |                              |                  |
|                                                             | <b>45.75</b>                 | <b>46.75</b>                 | <b>47.75</b>                 | <b>49.00</b>                 | <b>50.00</b>                 | <b>53.00</b>     |

\*Temporarily vacant/unfunded position based on reduction in Gas Tax and with the expectation that the state will restore Gas Tax funding.



## AUTHORIZED FULL-TIME POSITIONS



### **Description of Significant Staffing Changes:**

#### **FY 2016-2017**

FY 2016-2017 - Temporarily vacate/unfund one Gas Tax position based on reduction in Gas Tax funding with the expectation that the state will restore funding in future years.

FY 2016-2017 - A Service Level Option was approved that created a second Parks Ranger position in the Public Works Department.

August 22, 2016 - Community Development/Development Services Department Reorganizations. The Director of Development Services position was eliminated, resulting in the Director of Community Development becoming the Department Director for the Planning and Building and Safety Divisions. The Assistant Planner was reclassified to the Associate Planner.

February 27, 2017 - Citywide Department Reorganization. The Information Systems Administrator was reclassified to the Information Systems Administrator/GIS Administrator and flexible staffing was created by creating an additional classification of Information Systems/GIS Manager (General Services). The Administrative Assistant was reclassified to Senior Administrative Assistant (Community Development), the Development Services Technician I/II was re-established (Community Development) and a new position was created for an Assistant Coordinator (City Manager).

#### **FY 2017-2018**

FY 2017-2018 - Public Works Department Reorganization. Eliminate the Director of Public Works position and reclassify the City Engineer as the Director of Public Works/City Engineer. Create a new position of Senior Engineer with PE, reestablish flexible staffing with the Assistant/Associate Engineer position and reclassify the Park Maintenance Supervisor to Public Works Manager.

February 26, 2018 - Reallocation of one Accounting Assistant (3/4 FTE-Finance Division) to one FTE Accounting Assistant (3/4 FTE-Finance Division and 1/4 FTE-Fire Services Department).

March 12, 2018 - Reallocation of Assistant Coordinator in the City Manager's Department to Emergency Services Coordinator/Community Liaison.

#### **FY 2018-2019**

June 25, 2018 - A Service Level Option was approved that created a third Ranger position in the Public Works Department.

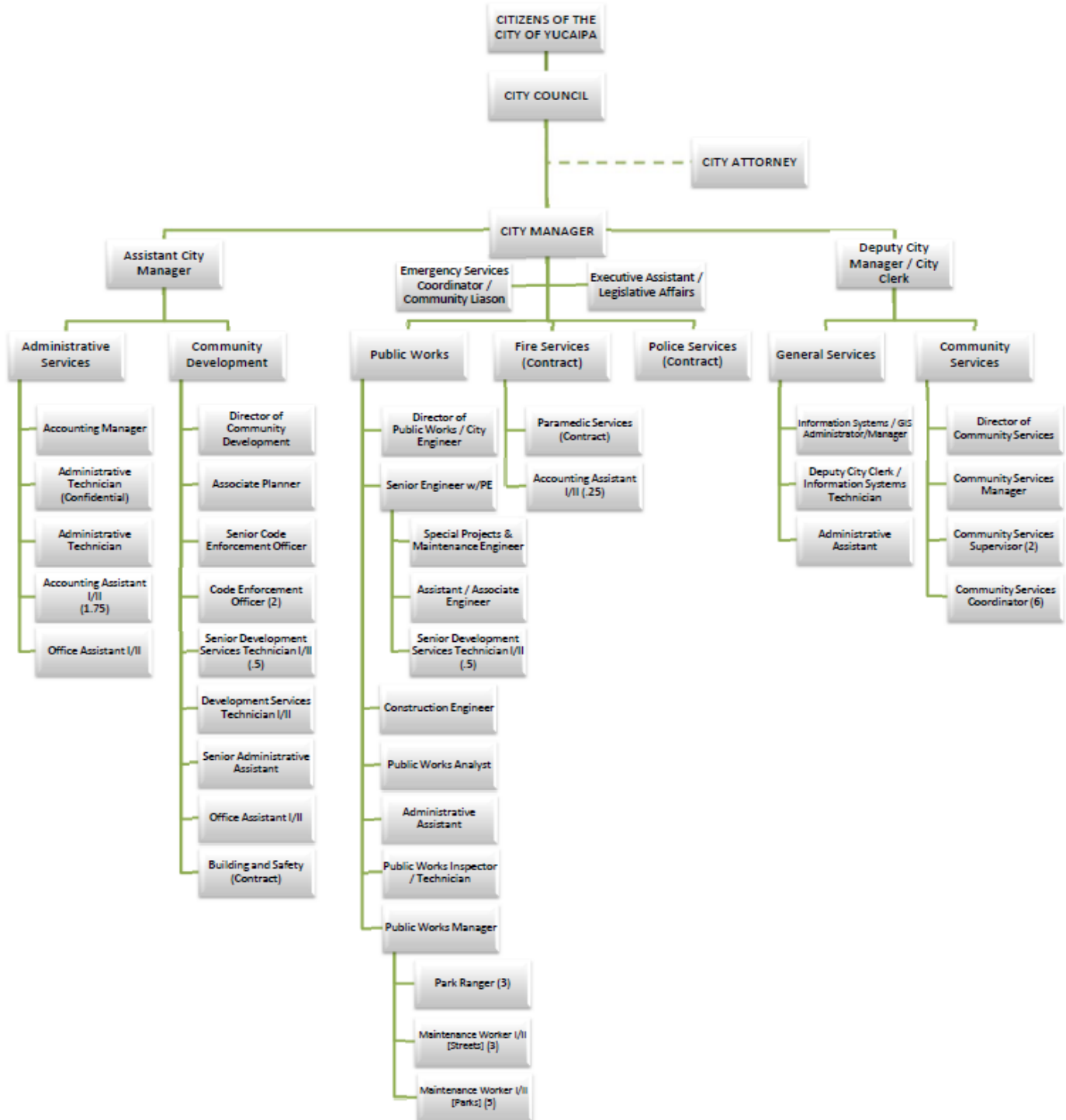
August 13, 2018 - Public Works Department Reorganization. Eliminate the position of Construction Manager. Reallocate the position of Street Maintenance Supervisor to Public Works Inspector/Technician. Create a new position of Public Works Analyst.

December 12, 2018 - Community Services Department Reorganization. Create a new position of Community Services Manager. Create an additional Community Services Coordinator position.

March 11, 2019 - Community Services Department Reorganization. Create an additional Community Services Coordinator position. Reallocate two Community Services Assistant Coordinator positions to Community Services Coordinator positions.

# CITY OF YUCAIPA

## Organizational Services by Position



## SUMMARY OF PROPOSITION 4 APPROPRIATIONS LIMIT

The Appropriations Limitation imposed by Proposition 4 (Article XIIB) was approved by the voters in November 1979. It was modified by Proposition 111 and approved by the voters in June, 1990. Commonly referred to as the Gann Limit, it creates a restriction on the amount of revenues classified as tax proceeds which can be appropriated for expenditures in any fiscal year. The Limit is based on an estimated limit established by LAFCO during FY 1988-1989, the base year, and is increased each year using the change in population and the change in California per capita personal income. Examples of tax proceeds include property, sales and transient occupancy taxes as well as motor vehicle license fees. The Limit does not apply to other revenues classified as non-tax proceeds such as fines and State subventions restricted to specific uses such as gasoline taxes and fees intended to recover the cost of providing services.

During any fiscal year, cities may not appropriate any proceeds of taxes they receive in excess of their Limit. If excess funds are received in any one year, they are carried into the subsequent year to be used if the City is below the Appropriation Limit for that year. Any excess funds remaining after the second year have to be returned to the taxpayers by reducing tax rates or fees. As an alternative, a majority of the voters may approve an "override" to increase the Limit. The law only allows such an override to last for a maximum of four years.

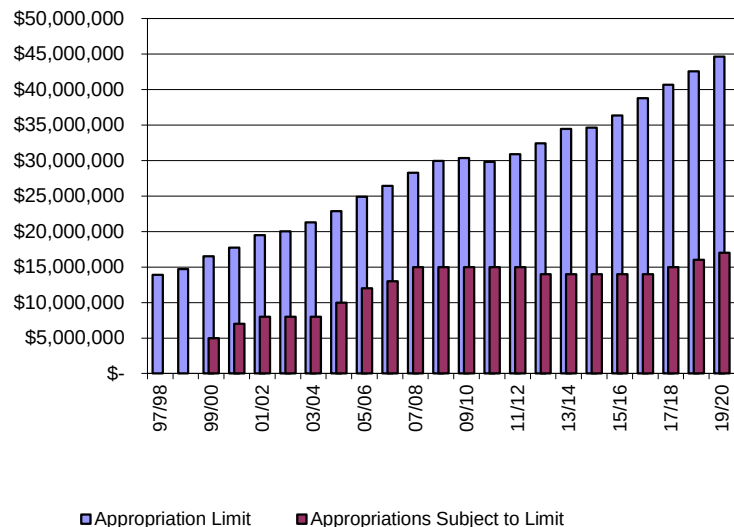
The Appropriations Limit for the City of Yucaipa for FY 2019-2020 is estimated to be \$44,647,113, an increase of approximately 4.9% from the Appropriations Limit for FY 2018-2019. Estimated tax proceeds subject to the Limit based upon the FY 2019-2020 Budget are not expected to exceed \$17 million, an amount approximately \$27.6 million less than the Limit for FY 2019-2020.

For purposes of calculating the annual Limit, either the change in population of the City of Yucaipa (1.01% from January 2018) or San Bernardino County (0.90% increase during the same time) is to be adopted by the City Council.

The larger of the two population changes may be selected and combined with the change in Statewide per capita personal income (3.85%) to calculate the annual adjustment. Below is the calculation used in determining the FY 2019-2020 Appropriations Limit.

### Calculation of 2019-2020 Appropriations Limit

|                                                |               |                       |
|------------------------------------------------|---------------|-----------------------|
| <b>Appropriations Limit as of 6/30/2018</b>    | <b>\$</b>     | <b>42,562,047</b>     |
| x Annual Adjustment Factors:                   |               |                       |
| Population Increase (City)                     | 1.01%         | 1.0101                |
| Inflation Change (CPI)                         | 3.85%         | 1.0385                |
| Total Adjustment Factor %:                     |               | 1.0490                |
| <br>Annual Adjustment:                         | <br>\$        | <br>2,085,066         |
| <b>Appropriations Limit as of 6/30/2019</b>    | <b>\$</b>     | <b>44,647,113</b>     |
| <br><b>Proceeds of Taxes Subject to Limit:</b> | <br><b>\$</b> | <br><b>17,000,000</b> |



**RESOLUTION NO. 2019-09**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUCAIPA,  
STATE OF CALIFORNIA, SETTING THE ANNUAL APPROPRIATIONS  
LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2020.**

WHEREAS, Article XIII B of the California Constitution requires the Legislative Body to establish its appropriations limit at a regularly scheduled meeting for the upcoming fiscal year ending June 30, 2020, and

WHEREAS, Section 7910 of the Government Code requires the governing body of each local jurisdiction to make such determinations and establish its appropriations limit by resolution; and

WHEREAS, the appropriations limit documentation has been available for public inspection for the required fifteen days, per Section 7910 of the Government Code, prior to the approval of the limit by Legislative Body; and

WHEREAS, for the fiscal year ending June 30, 2020, the appropriations limit has been computed using the change in population for the County of San Bernardino (rather than for the City of Yucaipa) and the change in California per capita personal income.

NOW, THEREFORE, the City Council of the City of Yucaipa, State of California, does hereby RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The appropriations limit for the fiscal year ending June 30, 2020 is established at \$44,647,113, as referenced in Exhibit B.

PASSED APPROVED AND ADOPTED this 24<sup>th</sup> day of June 2019.

\_\_\_\_\_  
BOBBY DUNCAN, MAYOR

ATTEST:

\_\_\_\_\_  
JENNIFER CRAWFORD,  
CITY CLERK

### **Budget Adoption**

The City of Yucaipa's annual operating and capital improvement budgets are adopted by resolution of the City Council for implementation at the beginning of each fiscal year. The City's fiscal year is July 1 through June 30. The budget for the Successor Agency to the Yucaipa Redevelopment Agency is approved by its Board of Directors through the adoption of a Recognized Obligation Payment Schedule (ROPS) subject to the approval of the Oversight Board.

### **Basis of Accounting**

The individual governmental fund budgets are developed on a modified accrual basis of accounting in accordance with generally accepted accounting principles. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related current liability is incurred.

The exception to the above basis includes General Fund advances to other funds of the City. General Fund advances to other funds are budgeted as expenditures in the General Fund and as revenue in the funds receiving the advances. Repayment of advances is budgeted as revenue in the General Fund and as expenditures in the funds repaying the advance.

The City of Yucaipa is a member of the Public Agency Risk Sharing Authority of California. This is a Joint Powers Authority for Liability and Worker's Compensation Insurance. Fund budgets are not adopted at the City level for the Authority. Effective budgetary control is alternatively achieved through the Authority's Board of Directors, of which the City has staff representation.

### **Budget Process**

The annual budget process begins in late February of each year. The Administrative Services Department distributes various budget instructions to each department. Requested departmental budgets are then submitted to the Administrative Services Department by early April. During the month of April, the Assistant City Manager and City Manager review the Draft Preliminary Budget, including revenue assumptions and expenditure requests, and meet with each department head to determine the appropriate level of funding for each service provided. During this time, all capital projects are considered to determine the funding priorities.

Upon completion of the preliminary budget, the City Manager and Assistant City Manager meet with the Finance Committee to review the document prior to presenting the Adopted Budget to the City Council. Subsequent to distribution of the preliminary budget, the budget is discussed with the City Council at one or more public meetings. The operating and capital portions of the budget are adopted by resolution typically in June of each year.

The seven year Capital Improvement Program (CIP) budget is prepared and presented separately to the City Council. The projects identified for years two through seven of the CIP are tentative and subject to future change. Appropriations are only formally adopted for the first year of the seven-year CIP.

## SUMMARY OF THE BUDGET PROCESS

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### Budget Adjustments

During the fiscal year, the City Council/Board of Directors may, at their discretion, authorize amendments to budgeted revenues and expenditures and the amendments are input to the automated budget accounting system. In February, staff presents a mid-year budget analysis to the Council to review the budget status. In addition, staff may present items that may potentially impact the various funds that may have been unforeseen at the time of the original budget adoption process. This provides the opportunity for adjustments, if needed, to budgeted revenues and expenditures based on actual results during the first half of the fiscal year.

In addition to Council adjustments as identified above, the Purchasing Policies and Procedures allow for each department head to make operational adjustments within his or her respective budgets so long as the adjustments do not increase the total amount of divisional appropriations authorized by the City Council. In addition, department heads are only allowed to adjust their budgets within major object classifications. These include Salaries and Benefits, Operating Expenses and Capital Outlay. As a result, appropriations for Salaries and Benefits may not be adjusted by transferring these funds to Operating Expenses.

The City Manager is authorized to make adjustments, as necessary, between major object classifications so long as the total budget, as authorized by the City Council, is not exceeded. The City Council /Board of Directors approves all other charges.

### Budget Schedule/Calendar

| DATE       | TASK                                                                                                 | ASSIGNED TO |
|------------|------------------------------------------------------------------------------------------------------|-------------|
| February 1 | Budget Instruction Packets with due dates distributed to Department Heads                            | ACM         |
| March 1    | CIP Requests due to Public Works, Administrative Services                                            | ALL         |
| March 1    | Final requests/packets/figures from Department Heads for General Fund due to Administrative Services | ALL         |
| May 13     | Draft CIP to City Council                                                                            | ACM, CE     |
| May 29     | Draft Budget before City Council                                                                     | CM          |
| June 24    | Budget Adoption and CIP/PMP                                                                          | ACM         |

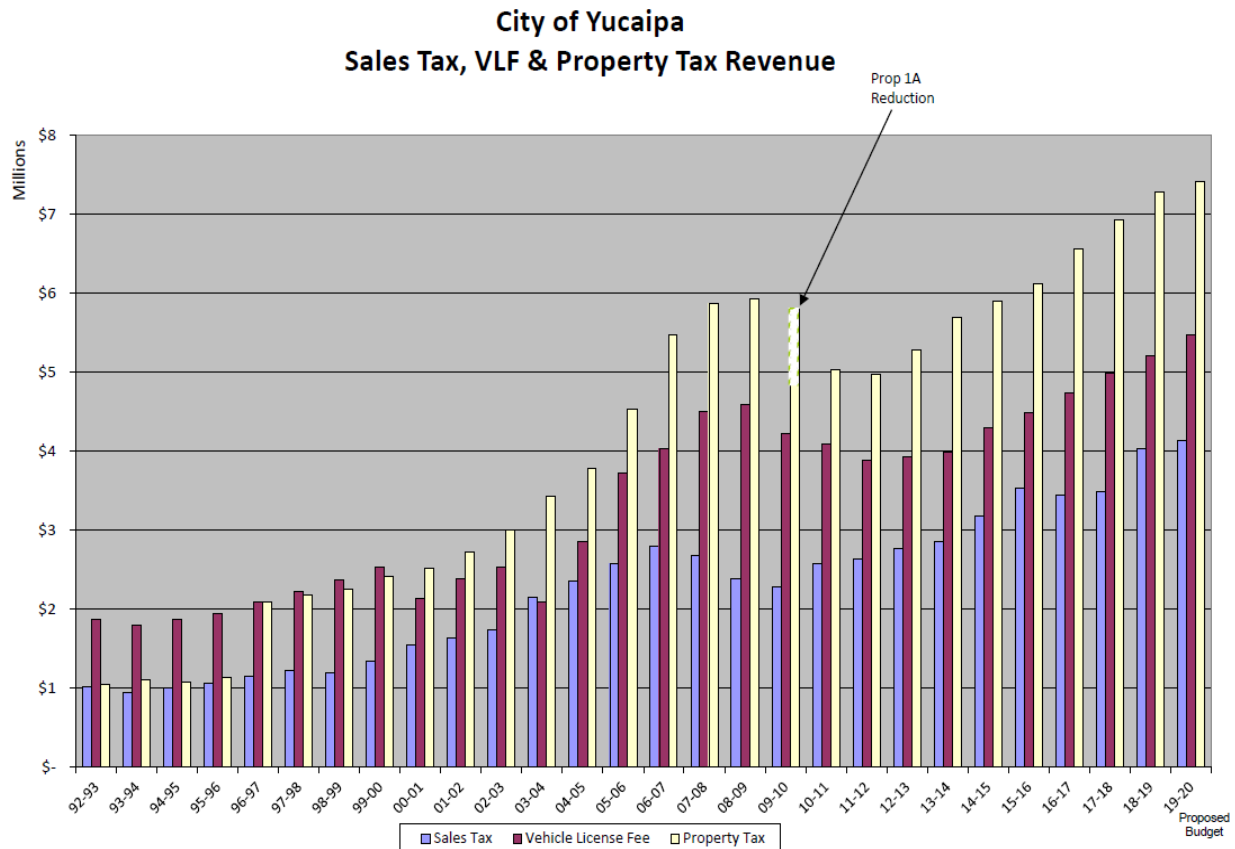
**Summary of Key Revenue Assumptions**

One of the key analytical tools used during the budget process is a comprehensive seven-year financial forecast for the General Fund. This forecast considers key revenue and expenditure projection factors such as population, increases in the consumer price index (CPI) and other growth factors. The trending of these key factors and their effect on revenues and expenditures for the past ten years provides a historical basis for the seven-year financial forecast.

As part of the annual mid-year budget review process, the revenue assumptions included in the forecast are comprehensively reexamined based on actuals for the previous fiscal year, as well as emerging trends at the mid-point of the year. Moderate changes were made as a result of this process during fiscal year 2016-2017. Accordingly, with a few notable exceptions, the revenue projections reflected in the Budget rely heavily on the projections made as part of the seven-year forecast.

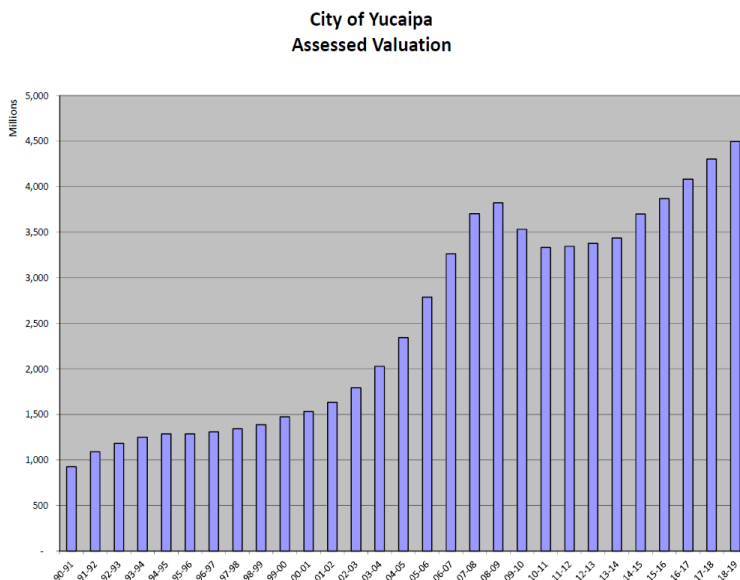
Sources used in developing these revised projections include economic trends as reported in the national media, forecast data for San Bernardino County, economic and fiscal information developed by the State Legislative Analyst and the State Department of Finance, and materials prepared by the League of California Cities and State Controller's Office. Ultimately, however, the 2019-2020 revenue projections reflect staff's best judgment about the performance of the local economy over the next two years and how it will effect City revenues.

The following provides a brief description of the City's top general revenue sources along with the general assumptions used in preparing revenue projections for the 2019-2020 Budget. These sources account for over 80% of total general revenues.



### General Property Taxes

Under Proposition 13 (adopted in June of 1978) property taxes for general purposes may not exceed 1% of market value. Property tax assessment, collection and apportionment are performed by the County. The City receives approximately 20%-25% of the levy within its limits varying by tax rate area. Assessment increases to reflect current market value are allowed when property ownership changes or when improvements are made; otherwise, increases in assessed value are limited to 2% annually. The 2019-2020 estimates are projected to be slightly higher than the amount of estimated actuals anticipated for fiscal year 2018-2019, based upon trends for the past five years. Property taxes are the largest source of revenue the city receives.



### Sales and Use Tax

The City receives 1.00% from all taxable retail sales transactions in its limits. This is collected for the City by the State of California, along with their component of the sales tax (6% for the State General Fund, 0.25% for San Bernardino County and 0.5% for local transportation and public safety purposes (Measure I), for a total sales tax rate in San Bernardino County of 7.75%). Historically, Sales Tax revenues have fluctuated from a decrease of 7% in one year to an increase of 12% in another year. For fiscal year 2019-2020, the revenue estimate reflects an increase to the amount actually anticipated during 2018-2019 by the amount of 2.1%.

### Franchise Fees

Franchise Fees are levied by the City on a variety of utilities at various rates. The State sets franchise fees for utilities regulated by them (most notably gas and electricity): 1% of gross sales or 2% of revenues attributable to their investment in infrastructure, whichever is greater. The City sets rates on a gross receipts basis for the following utilities: cable television (5%), and solid waste collections (10%). Revenues from this source are projected to slightly increase annually based on historical trends during the past 5 years and the estimates have been adjusted accordingly.

### Motor Vehicle In-Lieu

The State Revenue and Taxation code imposes an annual license fee of 2% of the market value of motor vehicles in lieu of a local motor vehicle property tax. Cities and counties equally share 81.25% of the total tax collected statewide; the State then distributes this revenue to cities and counties on a per capita basis. Motor Vehicle In-Lieu taxes have increased over the last several years, but were reduced during 2000-2001 due to the calculation method imposed by the State to utilize actual population estimates. During 2003-2004 the City experienced a decrease in VLF by the State as a bailout measure employed by the State in the amount of approximately \$550,000. An additional bailout contribution occurred in both 2004-2005 and 2005-2006 in the amount of approximately \$330,000 per year.

In Fiscal Year 2004-2005 as a fiscal bailout measure, the State enacted legislation which swapped out revenue generated from Vehicle License Fees and sales taxes for property taxes in an effort to ensure sufficient funds to match the state's obligation to education. The VLF residual has reduced to approximately \$120,000 per year for the City of Yucaipa. In FY 2011-2012, the State eliminated any contribution remaining in VLF revenue to local agencies. However, each year since 2011-2012, the City has received a nominal amount in this category as a prior year cleanup from the State in the amount of approximately \$25,000.

### Development Related Fees

Development related fees recover costs for planning, building and safety, engineering, and fire plan check services. Cost recovery for these services is generally intended to be set at the rate of 100% of total costs. The key exceptions are fees for planning and engineering services, which have typically been recovered at the rate of 40%-45%.



## DEBT OBLIGATIONS

### City of Yucaipa

As of July 1, 2019, the City of Yucaipa has no outstanding debt obligations.

### Successor Agency to the Yucaipa Redevelopment Agency

The Yucaipa Redevelopment Agency was created in 1992 for the purpose of providing a financing mechanism to fund Redevelopment related activities within the project area boundaries. During the life of the Agency, Tax Allocation Bonds were issued to finance various infrastructure projects in support of community development improvements and the elimination of blight. The Agency was dissolved in 2012 pursuant to the dissolution legislation enacted by the State of California. As of July 1, 2019, the Successor Agency has outstanding debt obligations from the issuance of Tax Allocation Bonds as follows:

| <b>Tax Allocation Bond</b> | <b>Outstanding Principal</b> |
|----------------------------|------------------------------|
| 1998 Tax Allocation Bond   | \$ 370,000                   |
| 2004 Tax Allocation Bond   | \$ 1,635,000                 |
| 2010 Tax Allocation Bond   | \$ 5,315,000                 |

\*For a detailed budget for the Successor Agency, refer to the Successor Agency section of the budget document.

Below is the annual debt service for the 2010 Bonds, the 2004 Bonds and the 1998 Bonds. The annual debt service is paid from the tax increment generated by property taxes collected within the boundaries of the former Redevelopment Agency (RDA). Within the tax increment, a portion is authorized by the Department of Finance for the payment of enforceable obligations, including debt service payments.

| <b>Bond Year<br/>Ending<br/>September 1</b> | <b>Principal on the<br/>2010 Bonds</b> | <b>Interest on the<br/>2010 Bonds</b> | <b>Total for the<br/>2010 Bonds</b> | <b>Principal and<br/>Interest on the<br/>2004 Bonds</b> | <b>Principal and<br/>Interest on the<br/>1998 Bonds</b> | <b>Total for the<br/>2010, the 2004 and<br/>the 1998 Bonds</b> |
|---------------------------------------------|----------------------------------------|---------------------------------------|-------------------------------------|---------------------------------------------------------|---------------------------------------------------------|----------------------------------------------------------------|
| 2011                                        | \$145,000                              | \$241,355                             | \$386,355                           | \$130,120                                               | \$42,313                                                | \$558,788                                                      |
| 2012                                        | 85,000                                 | 299,070                               | 384,070                             | 128,800                                                 | 41,517                                                  | 554,388                                                        |
| 2013                                        | 90,000                                 | 295,670                               | 385,670                             | 127,400                                                 | 45,715                                                  | 558,785                                                        |
| 2014                                        | 95,000                                 | 292,070                               | 387,070                             | 125,960                                                 | 44,645                                                  | 557,675                                                        |
| 2015                                        | 95,000                                 | 288,270                               | 383,270                             | 129,460                                                 | 43,565                                                  | 556,295                                                        |
| 2016                                        | 100,000                                | 284,470                               | 384,470                             | 127,728                                                 | 42,485                                                  | 554,683                                                        |
| 2017                                        | 105,000                                | 280,470                               | 385,470                             | 130,927                                                 | 41,405                                                  | 557,803                                                        |
| 2018                                        | 110,000                                | 276,270                               | 386,270                             | 123,878                                                 | 45,325                                                  | 555,473                                                        |
| 2019                                        | 115,000                                | 271,870                               | 386,870                             | 127,032                                                 | 43,975                                                  | 557,878                                                        |
| 2020                                        | 120,000                                | 267,270                               | 387,270                             | 124,908                                                 | 42,600                                                  | 554,778                                                        |
| 2021                                        | 125,000                                | 262,470                               | 387,470                             | 122,733                                                 | 46,225                                                  | 556,428                                                        |
| 2022                                        | 135,000                                | 257,345                               | 392,345                             | 120,532                                                 | 44,575                                                  | 557,453                                                        |
| 2023                                        | 140,000                                | 251,540                               | 391,540                             | 123,282                                                 | 42,925                                                  | 557,748                                                        |
| 2024                                        | 145,000                                | 245,240                               | 390,240                             | 125,739                                                 | 41,275                                                  | 557,254                                                        |
| 2025                                        | 125,000                                | 238,425                               | 363,425                             | 147,919                                                 | 44,625                                                  | 555,969                                                        |
| 2026                                        | 125,000                                | 232,331                               | 357,331                             | 143,881                                                 | 52,700                                                  | 553,913                                                        |
| 2027                                        | 135,000                                | 226,081                               | 361,081                             | 144,843                                                 | 50,225                                                  | 556,150                                                        |
| 2028                                        | 145,000                                | 219,163                               | 364,163                             | 140,456                                                 | 52,750                                                  | 557,369                                                        |
| 2029                                        | 155,000                                | 211,731                               | 366,731                             | 191,068                                                 | ---                                                     | 557,800                                                        |
| 2030                                        | 165,000                                | 203,788                               | 368,788                             | 189,000                                                 | ---                                                     | 557,788                                                        |
| 2031                                        | 175,000                                | 195,125                               | 370,125                             | 186,500                                                 | ---                                                     | 556,625                                                        |
| 2032                                        | 185,000                                | 185,719                               | 370,719                             | 183,750                                                 | ---                                                     | 554,469                                                        |
| 2033                                        | 195,000                                | 175,775                               | 370,775                             | 185,750                                                 | ---                                                     | 556,525                                                        |
| 2034                                        | 240,000                                | 165,294                               | 405,294                             | 152,250                                                 | ---                                                     | 557,544                                                        |
| 2035                                        | 405,000                                | 152,394                               | 557,394                             | ---                                                     | ---                                                     | 557,394                                                        |
| 2036                                        | 425,000                                | 130,625                               | 555,625                             | ---                                                     | ---                                                     | 555,625                                                        |
| 2037                                        | 450,000                                | 107,250                               | 557,250                             | ---                                                     | ---                                                     | 557,250                                                        |
| 2038                                        | 475,000                                | 82,500                                | 557,500                             | ---                                                     | ---                                                     | 557,500                                                        |
| 2039                                        | 500,000                                | 56,375                                | 556,375                             | ---                                                     | ---                                                     | 556,375                                                        |
| 2040                                        | 525,000                                | 28,875                                | 553,875                             | ---                                                     | ---                                                     | 553,875                                                        |
| <b>TOTALS</b>                               | <b>\$6,030,000</b>                     | <b>\$6,424,830</b>                    | <b>\$12,454,830</b>                 | <b>\$3,433,916</b>                                      | <b>\$808,845</b>                                        | <b>\$16,697,593</b>                                            |

## DEBT OBLIGATIONS

### Community Facilities District No. 98-1 of the City of Yucaipa-Chapman Heights

The Community Facilities District No. 98-1 of the City of Yucaipa, Chapman Heights, was created in 1998 as a financing mechanism in order to fund certain public infrastructure improvements within the development. During the life of the District, three series of Special Tax Bonds were issued in order to reimburse the Developer for the costs of eligible discrete component improvements. Refunding bonds were issued in 2011 to take advantage of favorable interest rates, the savings for which were credited to the existing property owners over a three year period ending in fiscal year 2014-2015. The debt service schedule has been included in this section of the budget document for the benefit of the reader.

| <b>Special Tax Bond</b>         | <b>Outstanding Principal</b> |
|---------------------------------|------------------------------|
| 2011 Special Tax Refunding Bond | \$ 20,760,000                |

Below is the annual debt service for the CFD No. 98-1 2011 Special Tax Bonds. The annual debt service is paid for by a special tax assessed on each property located within the district.

| <b>Debt Service Schedule</b>         |                               |                               |                               |
|--------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| <u>Year Ending<br/>(September 1)</u> | <u>Principal</u>              | <u>Interest</u>               | <u>Total Debt<br/>Service</u> |
| 2012                                 | \$1,430,000.00                | \$ 791,267.36                 | \$ 2,221,267.36               |
| 2013                                 | \$ 510,000.00                 | \$ 1,110,825.00               | \$ 1,620,825.00               |
| 2014                                 | \$ 525,000.00                 | \$ 1,095,525.00               | \$ 1,620,525.00               |
| 2015                                 | \$ 545,000.00                 | \$ 1,079,775.00               | \$ 1,624,775.00               |
| 2016                                 | \$1,150,000.00                | \$ 1,063,425.00               | \$ 2,213,425.00               |
| 2017                                 | \$1,185,000.00                | \$ 1,028,925.00               | \$ 2,213,925.00               |
| 2018                                 | \$1,225,000.00                | \$ 990,412.50                 | \$ 2,215,412.50               |
| 2019                                 | \$1,265,000.00                | \$ 947,537.50                 | \$ 2,212,537.50               |
| 2020                                 | \$1,315,000.00                | \$ 900,100.00                 | \$ 2,215,100.00               |
| 2021                                 | \$1,365,000.00                | \$ 847,500.00                 | \$ 2,212,500.00               |
| 2022                                 | \$1,425,000.00                | \$ 789,487.50                 | \$ 2,214,487.50               |
| 2023                                 | \$1,490,000.00                | \$ 727,143.76                 | \$ 2,217,143.76               |
| 2024                                 | \$1,555,000.00                | \$ 660,093.76                 | \$ 2,215,093.76               |
| 2025                                 | \$1,630,000.00                | \$ 586,231.26                 | \$ 2,216,231.26               |
| 2026                                 | \$1,715,000.00                | \$ 504,731.26                 | \$ 2,219,731.26               |
| 2027                                 | \$1,800,000.00                | \$ 418,981.26                 | \$ 2,218,981.26               |
| 2028                                 | \$1,895,000.00                | \$ 322,231.26                 | \$ 2,217,231.26               |
| 2029                                 | \$1,995,000.00                | \$ 220,375.00                 | \$ 2,215,375.00               |
| 2030                                 | <u>\$2,105,000.00</u>         | <u>\$ 113,143.76</u>          | <u>\$ 2,218,143.76</u>        |
| <b>TOTAL</b>                         | <u><b>\$26,125,000.00</b></u> | <u><b>\$14,197,711.18</b></u> | <u><b>\$40,322,711.18</b></u> |

## FUND DESCRIPTIONS

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The resources of the City of Yucaipa are allocated to and accounted for in individual funds based upon the purposes for which the funds are to be spent and the means by which spending activities are controlled.

Governmental fund types are used to account for the financing of most of the City's governmental functions. The City uses primarily six types of governmental funds:

- |                                 |                                              |
|---------------------------------|----------------------------------------------|
| ◆ <b>General Fund</b>           | ◆ <b>Debt Service Funds</b>                  |
| ◆ <b>Special Revenue Funds</b>  | ◆ <b>Internal Service Funds</b>              |
| ◆ <b>Capital Projects Funds</b> | ◆ <b>Successor Agency to the Yucaipa RDA</b> |
|                                 | ◆ <b>Yucaipa Housing Authority</b>           |
- 

### GENERAL FUND

The **GENERAL FUND** is the operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

### SPECIAL REVENUE FUNDS

**SPECIAL REVENUE FUNDS** are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures of specified purposes.

The **Asset Forfeiture Fund** is a special revenue fund established for the purpose of accounting for funds received as proceeds from the sale of assets seized during drug raids.

The **Business Improvement District Fund** is a special revenue fund created for the purpose of accounting for special assessments levied against properties located within the Uptown Business Improvement District for lighting and maintenance.

The **Energy Independence Program Fund** is a special revenue fund created to provide financing for property owners who desire to install efficiency improvements and/or renewable energy sources to their property.

The **Gas Tax Fund** is used to account for the state gasoline tax revenues, which are used for the maintenance and improvement of the City's streets.

The **Household Hazardous Waste Fund** is a special revenue fund established for the purpose of accounting for funds collected by the Solid Waste Hauler, and is collected under a franchise agreement. The amount collected is the amount assessed for each parcel for the collection and disposal of household hazardous waste.

The **Landscape and Lighting Maintenance District Fund** is used to account for the revenues and expenditures associated with the maintenance of landscaped streets and medians and the City's Landscape and Lighting Maintenance District Zones.

The **Law Enforcement Grant Funds** are special revenue funds created to account for the three Federal and State grants obtained to supplement the activities of the Police Department.

The **Lease Fund** is a special revenue fund created to account for the rental activity for properties that the City has acquired that currently have tenant relationships.

The **Measure I Fund** is used to account for the ½% sales tax that is required to be used for the maintenance and improvement of City streets. Per Council action, 56% is used for maintenance and 44% is used for Capital Projects. Beginning in 1999-2000, all Measure I revenues will be used for street maintenance.

The **Paramedic Zone Fund** is a special revenue fund created to account for special taxes collected for financing paramedic services.

The **Used Oil Grant Fund** is a special revenue fund established to account for the costs associated with local used oil collection programs. Examples of the collection programs for which these funds are used include educational materials, used oil containers and funnels, and the Curbside Collection Program.

The **Traffic Safety Fund** is a special revenue fund established for the purpose of accounting for funds provided by fines collected as violations to the Vehicle Code.

### **CAPITAL PROJECTS FUNDS**

**CAPITAL PROJECTS FUNDS** are used to account for resources used for acquisition of construction of major capital facilities.

The **Air Quality Management Fund** is collected through the State's motor vehicle registration fees, for use in the reduction of vehicle emissions. (AB2766)

The **Community Development Block Grant Fund** (CDBG) is a capital projects fund created to account for capital projects funded by CDBG for the revitalization of low-to-moderate income areas within the City.

The **Development Impact Fee Funds** are used to account for revenues from fees applied to new construction and used to construct public facilities needed as a result of the impact of growth.

The **Federal Emergency Management Assistance** (FEMA) Fund is a capital projects fund established for the purpose of accounting for expenditures associated with projects that are the result of a recognized disaster or emergency. FEMA reimburses the City at a rate of 75% of authorized expenditures. The State of California Office of Emergency Services reimburses 75% of the remaining 25%. During some years there are no FEMA projects.

### **INTERNAL SERVICE FUNDS**

The **INTERNAL SERVICE FUND** was created to account for the risk management needs of the City. Annually, an amount is transferred from the General Fund to the Internal Service Fund to cover the costs of premiums, consulting, claims management and claim settlement.

### **YUCAIPA HOUSING AUTHORITY FUND**

The **YUCAIPA HOUSING AUTHORITY** was created to provide safe and sanitary housing to persons of low income at rentals they can afford or otherwise assist them in obtaining such housing within the City. The Yucaipa Housing Authority Fund was created to account for revenues and expenses associated with managing the fiscal needs of the Authority.

### **SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY**

The **REDEVELOPMENT AGENCY** (RDA) was created to fund community revitalization within defined project areas. In 2011-2012 RDA's were eliminated by the State of California.

The **RDA Low-to-Moderate Income Housing Fund** was used to account for the twenty percent (20%) portion of RDA revenue that is designated for increasing, preserving and improving the number of low income housing units of California. With the dissolution of the RDA, the activities of the Housing Fund will remain inactive until the Housing Authority is fully implemented.

All fiscal activities remaining within RDA's are subject to the approval of the Successor Agency to the Yucaipa RDA, and further approval by the Oversight Board.

### **DEBT SERVICE FUNDS**

**DEBT SERVICE FUNDS** are used to account for the accumulation of resources and the payment of principal, interest, and related costs of general long-term debt.

The following list of terms is commonly used financial terms:

**ALLOCATE** – To divide a lump-sum appropriation, which is designated for expenditure by specific organization units and/or for specific purposes, activities or objects.

**APPROPRIATION** – An authorization made by the City Council or Boards of Directors which permits expenditures of cash resources to occur.

**ASSESSED VALUATION** – A dollar value placed on real estate or other property by San Bernardino County as a basis for levying property taxes.

**ASSET** – Anything having commercial or exchange value that is owned by a business, institution or individual.

**AUDIT** – Conducted by an independent Certified Public Accounting (CPA) firm; the primary objective of an audit is to determine if the City's financial statements present the City's financial position and results of operations in conformity with generally accepted accounting principals.

**BALANCED BUDGET** – A budget in which planned expenditures do not exceed projected funds available.

**BALANCE SHEET** – A financial statement reporting the organization's assets, liabilities and equity activities.

**BUDGET** – The document created by staff and approved by the City Council which establishes the broad policy guidance concerning the utilization of the City's financial resources.

**BUDGET CALENDAR** – A schedule of dates, which is followed in the preparation, adoption and administration of the budget.

**BUDGET MESSAGE** – Included in the opening section of the budget, the Message provides the City Council and the public with a general summary of the most important aspects of the document, changes from the previous fiscal years, and the views and recommendations of the City Manager.

**CONSUMER PRICE INDEX (CPI)** – A measure used to reflect the change in the price of goods and services.

**CONTINGENCY** – An appropriation of funds to cover unforeseen events that occur during the fiscal year such as flood emergencies, federal mandates, shortfalls, in revenue and similar potential occurrences.

**CONTINUING APPROPRIATION** – Funds committed for a previous fiscal year expenditure, which were not spent in the year of appropriation but are intended to be used in the succeeding year. The most common example is an appropriation for a capital project.

**CONTRACTUAL SERVICES** – Services rendered to City activities by private firms, individuals or other governmental agencies. Examples of services include building and safety, law enforcement and fire protection.

**DEPARTMENT** – A major organizational unit of the City's General Fund, which has been assigned overall management responsibility for an operation, or a group of related operations within a functional area.

**DESIGNATED FUND BALANCE** – A portion of unreserved fund balance designated by City policy for specific future use.

**ENCUMBRANCE** – The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

**EXPENDITURE** – The outflow of funds paid for goods or services obtained.

**FEES FOR SERVICES** – Charges paid to the City by users of a service to help support the costs of providing that service.

**FISCAL YEAR (FY)** – The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

**FIXED ASSETS** – Assets of long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$500.

**FRANCHISE FEE** – A franchise fee is charged for the privilege of using public right-of-way and property within the City for public or private purposes. The City currently assesses franchise fees on cable television, utilities and trash contractors.

**FUND** - An accounting entity that records all financial transactions for specific activities or government functions. The generic fund types used by the City are: General, Special Revenue, Debt Service, and Capital Project.

**FUND BALANCE** - The excess of current assets over current liabilities and represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses.

**NONSPENDABLE FUND BALANCE** – Amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the principal portion of an endowment fund). Previously this category was reported as a “reserved” fund, or a reservation of fund balance.

**RESTRICTED FUND BALANCE** – Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation. Previously this category was also reported as a “reserved” fund, or a reservation of fund balance.

**COMMITTED FUND BALANCE** – Amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint. Previously this category was reported as a “designated” fund, or a designation of fund balance.

## FUND BALANCE (CONTINUED)

**ASSIGNED FUND BALANCE** – Amounts a government *intends* to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. Previously this category was also reported as a “designated” fund, or a designation of fund balance.

**UNASSIGNED FUND BALANCE** – Amounts that are available for any purpose; these amounts are reported only in the General Fund. Residual classification for the General Fund and includes amount not contained in other classifications. Previously this category was reported as an “undesignated” fund, or the undesignated fund balance.

**GENERAL FUND** - The primary operating fund of the City; all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

**GOAL** - A statement of broad, direction, purpose, or intent.

**GRANT** - Contributions of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity, or facility.

**INFRASTRUCTURE** - The City's basic facilities, (e.g., streets, water, sewer, public buildings and parks).

**INVESTMENT REVENUE** - Revenue received as interest from the investment of funds.

**JOINT POWERS AUTHORITY (J.P.A.)** - A joint venture comprised of two or more governmental entities sharing the cost of providing a public service.

**LIABILITY** - A claim on the assets of an entity.

**LINE-ITEMS BUDGET** - A budget that lists detailed expenditures categories (salary, materials, telephone service, travel, etc.) separately, along with the amount budgeted for each specified category.

**MISCELLANEOUS FUND BALANCE** - Consists of the General Fund Emergency Contingency, established at 30% of the annual operating budget, and the General Fund Economic Stabilization Contingency, established in the amount of \$1,000,000. The specific uses of the General Fund Emergency Contingency are listed as the declaration of a state or federal state of emergency or a local emergency as defined in the Yucaipa Municipal Code Section 8.36.030. The specific uses of the General Fund Economic Stabilization Contingency are listed as any fiscal year in which actual General Fund revenue is at least 30% less than budgeted General Fund revenue. The City Council may amend either of the amounts of these commitments and/or specific uses of these monies.

**OPERATING BUDGET** - The portion of the budget that pertains to daily operations providing governmental services.

**PERSONNEL SERVICES** - Costs associated with providing the staff necessary to provide the desired levels of services. Included are both salary and benefit costs.

**POLICY** - A direction that must be followed to advance toward a goal. The direction can be a course of action or a guiding principal.

**PROGRAM** - A grouping of activities organized to accomplish basic goals and objectives.

**PROGRAM BUDGET** - A budget that focuses upon the goals and objectives of an agency or jurisdiction.

**RESERVE** - A portion of fund balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

**REVENUE** - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, grants, shared revenues, and interest income.

**RISK MANAGEMENT** - An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

**SALES TAX** - A tax on the purchase of goods and services that is distributed by the State based on point of sale.

**SERVICE LEVEL OPTION (SLO)** - Options for new, enhanced, increases or decreases in the level of services provided by the City. SLOs require City Council approval for inclusion in the Adopted Budget.

**SPECIAL ASSESSMENT** - A levy made against certain properties to defray part or all of the costs of a specific improvement or service deemed to primarily benefit those parties.

**SPECIAL REVENUE FUNDS** - Funds used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. For specific information, see description on each Special Revenue Fund narrative.

**SUPPLIES AND SERVICES** - A general category used for clarifying expenditures for various supplies and services which are normally used within a fiscal year.

**TAX INCREMENT** - Property tax revenue received by the Redevelopment Agency.

**TRUST AND AGENCY FUNDS** - Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations, or other governmental agencies.

**UNASSIGNED FUND BALANCE** - Amounts that are available for any purpose; these amounts are reported only in the General Fund. Residual classification for the General Fund and includes amount not contained in other classifications. Prior to FY 2010-2011, this category was reported as an "undesignated" fund, or the Undesignated Fund Balance.

**UNDESIGNATED FUND BALANCE** - A portion of fund balance that is not reserved for specific purposes or obligated in any manner. Undesignated fund balance is a key indicator of financial health.

**USER FEES** - The payment of a fee for direct receipt of a service by the party benefiting from the service.



**ADA** - Americans with Disabilities Act of 1990

**AF** - Autumnfest

**AFG** - Assistance to Firefighters Grant

**ALPR** - Automated License Plate Recognition

**AQMD** - Air Quality Management District

**ATP** - Active Transportation Program

**CAFR** - Comprehensive Annual Financial Report

**CALFIRE** - California Department of Forestry and Fire Protection

**CDBG** - Community Development Block Grant

**CERT** - Certified Emergency Response Team

**CFD** - Community Facilities District

**CHP** - California Highway Patrol

**CIP** - Capital Improvement Program

**COLA** - Cost of Living Adjustment

**CLOMR** - Conditional Letter of Map Revision

**CPI** - Consumer Price Index

**CSI** - California Solar Initiative

**CSMFO** - California Society of Municipal Finance Officers

**EDA** - Economic Development Administration

**EIP** - Energy Independence Program

**EIR** - Environmental Impact Report

**EMD** - Emergency Medical Dispatching

**EMS** - Emergency Medical Services

**FEMA** - Federal Emergency Management Agency

**FHFA** - Federal Housing Financing Administration

**FME** - Feature Manipulation Engine

**FSA** - Family Services Assistance

**FY** - Fiscal Year

**GF** - General Fund

**GFOA** - Governmental Finance Officers Association

**GIS** - Geographical Information System

**HERO** - Home Energy Renovation Opportunity

**HUD** - Housing and Urban Development

**Kaiser Regional H.E.A.L. Community Benefit Grant Program** - Healthy Eating, Active Living

**HOPE Program** - Homeless Outreach Proactive Enforcement

**HSG** - Homeland Security Grant

**ISSP** - Information Systems Strategic Plan

**IT** - Information Technology

**ITIL** - Information Technology Infrastructure Library

**JPA** - Joint Powers Authority

**LAFCO** - Local Agency Formation Commission

**LLMD** - Landscape and Lighting Maintenance District

**LPS** - Law and Public Safety

**LOMR** - Letter of Map Revision

**MADD** - Make a Difference Day

**MOU** - Memorandum of Understanding

**NFPA** - National Fire Protection Association

**NPDES** - National Pollutant Discharge Elimination System

**OCR** - Optical Character Recognition

**PACE** - Property Assessed Clean Energy

**PARSAC** - Public Agency Risk Sharing Authority of California

**PBID** - Property and Business Improvement District

**PE** - Professional Engineering

**PMP** - Pavement Management Program

**POP** - Problem Oriented Policing

**PTZ Camera** - Pan-Tilt-Zoom Camera

**RDA** - Redevelopment Agency

**REGIS** - Rancho Enterprise Geographical Information System

**ROPS** - Recognized Obligation Payment Schedule

**SAN** - Storage Area Network

**SANBAG** - San Bernardino Associated Governments

**SARWQCB** - Santa Ana Regional Water Quality Control Board

**SCE** - Southern California Edison

**SLO** - Service Level Option

**SQL** - Structured Query Language

**SSS** - Sheriff's Services Specialist

**S.T.A.R.S** - Science, Technology, Arts, Recreation for Success

**S.T.E.M.** - Science, Technology, Engineering and Math

**TDA** - Transportation Development Act

**TFF** - Traffic Facilities Fee

**USDA** - United States Department of Agriculture

**VLF** - Vehicle License Fee

**VLAN** - Virtual Local Area Network

**VOIP** - Voice Over Internet Protocol

**WF** - Winterfest

**YAC** - Youth Advisory Committee

**YCJUSD** - Yucaipa-Calimesa Joint Unified School District

**YMAF** - Yucaipa Music and Arts Festival

**YPAC** - Yucaipa Performing Arts Center

***CITY OF YUCAIPA***  
***California***

***ADOPTED***  
**SEVEN YEAR**  
**CAPITAL IMPROVEMENT PROGRAM**

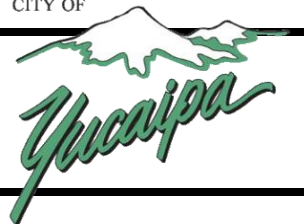
**FOR FISCAL YEARS**  
**2019/2020 THROUGH 2025/2026**

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**ANNUAL BUDGET 2019-2020**

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CITY OF



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# ***CITY OF YUCAIPA***

## **CAPITAL IMPROVEMENT PROGRAM**

The City of Yucaipa places great value on the City's Capital Improvement Program (CIP). The CIP is a budget forecasting model used to plan for and identify resources that can be invested in capital facilities and public infrastructure within the City. It is primarily focused on enhancing the quality of life for residents, in addition to facilitating economic development opportunities through the development and construction of new public facilities and infrastructure projects.

The CIP is intended to not only allocate funds for the next fiscal year for major capital projects, but also to plan for allocations for future years. The projection of future allocations is important, especially for projects that take several years or longer to fund. The City is able to complete these projects through revenues collected from a variety of sources which include, but may not be limited to, Development Impact Fees (DIF), Federal, State and other grant funding opportunities, General Fund One-Time Capital Project funding and on occasion, funding from the General Fund Unassigned Fund Balance. The City's CIP includes the Pavement Management Program (PMP), which is funded with resources from the General Fund, Solid Waste Franchise Fees, Gas Taxes, Measure I sales taxes and the State's Traffic Congestion Relief Program. For the fiscal year 2019-2020, the City Council has added only a few new capital projects, determining to focus resources mainly on currently approved project completion. The separate capital projects funds, identified in the CIP, that are utilized to provide for the development and construction of capital facilities and infrastructure for enhanced resident quality of life and economic development are described as follows:

### **GENERAL FUND ONE TIME CAPITAL PROJECTS ACCOUNT**

Available resources in the General Fund are used periodically to fund, or advance funding, for the completion of certain capital projects, as approved by the City Council.

### **COMMUNITY DEVELOPMENT BLOCK GRANT**

The Community Development Block Grant (CDBG) program was designed by the United States Department of Housing and Urban Development. This program is further explained in the CDBG section of the City of Yucaipa Adopted Budget. The capital portion of the CDBG allocation is articulated in the CIP.

### **DEVELOPMENT IMPACT FEES**

A development impact fee is a monetary exaction other than a tax or special assessment that is charged by a local governmental agency to an applicant in connection with approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project. The legal requirements for enactment of a development impact fee program are set forth in Government Code §§ 66000-66025 (the "Mitigation Fee Act"). A development impact fee is not a tax or special assessment, by its definition, a fee is voluntary and must be reasonably related to the cost of the service provided by the local agency. The City of Yucaipa has adopted five development related fees, as listed below. The estimated revenues for fiscal year 2019-2020 for each program are identified in the CIP.

### **DRAINAGE FACILITIES FEES**

Drainage Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to drainage concerns. Drainage related projects provide an enhanced quality of life through the construction of drainage channels and low water crossing replacements (bridges) to reduce flooding and provide for all weather vehicular crossing. The costs associated with the impacts of community wide drainage concerns are funded partially by new development and partially by existing developed properties at the rate of 43.87%/56.13%, respectively. The CIP includes several drainage related projects to which funds have been allocated in previous years.

# ***CITY OF YUCAIPA***

## **CAPITAL IMPROVEMENT PROGRAM**

### **FIRE FACILITIES FEES**

Fire Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to fire protection concerns. Fire Facilities Fees are intended to cover the costs of new stations and fire engines, and ancillary equipment, required to provide sufficient fire protection services for all residents through the point of community buildout.

### **PARK DEVELOPMENT FEES**

Parks Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to the provision of adequate parks and amenities and the dedication of sufficient open space. The CIP includes several park related projects to which funds have been allocated in previous years.

### **PUBLIC FACILITIES FEES**

Public Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to the provision of public facilities. The CIP includes several public facility related projects to which funds have been allocated in previous years. The costs associated with the construction of new public facilities, including the Civic Center (Police Station), City Maintenance Yard, and Swimming Pool, are funded partially by new development and partially by existing developed properties at the average rate of 50.09%/49.91%, respectively.

### **TRAFFIC FACILITIES FEES**

Traffic Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to the provision of adequate circulation and vehicular traffic. The CIP includes several traffic related projects to which funds have been allocated in previous years.

### **PAVEMENT MANAGEMENT PROGRAM (PMP)**

The PMP allocates funds to improve and maintain the quality of streets within the City. It continues to place emphasis on residential streets without significantly reducing expenditures set aside for arterial and collector streets, since the maintenance of arterial and collector streets has the greatest impact on the overall community's perception.

### **SIDEWALKS**

Sidewalks play an important role in transportation particularly in the form of "safe routes to schools" for our children, as they provide a safe path for pedestrians to travel that is typically separated from the motorized traffic. They aid road safety by minimizing interaction between pedestrians and any motorized traffic. Often, in rural roads, like many located in older sections of the City, sidewalks may not be present as the amount of traffic (pedestrian or motorized) may not have been sufficient to justify separating the two in the developing years of the community. The CIP includes several traffic related projects to which funds have been allocated in previous years.

**CITY OF YUCAIPA**  
**CAPITAL IMPROVEMENT PROGRAM**  
**2019/2020**  
**PROJECTED REVENUE**

Revenue estimates are based upon 40 SFRU for FY2019/2020, with 50 projected for FY2020/2021 through FY 2025/2026.

|                       | <b>Revised<br/>Budget<br/>18-19</b> | <b>Estimated<br/>Actual<br/>18/19</b> | <b>Year<br/>19/20</b> | <b>Year<br/>20/21</b> | <b>Year<br/>21/22</b> | <b>Year<br/>22/23</b> | <b>Year<br/>23/24</b> | <b>Year<br/>24/25</b> | <b>Year<br/>25/26</b> |
|-----------------------|-------------------------------------|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>No. of SFRU's:</b> | <i>20</i>                           | <i>30</i>                             | <i>40</i>             | <i>50</i>             | <i>50</i>             | <i>50</i>             | <i>50</i>             | <i>50</i>             | <i>50</i>             |
| <b>Facility</b>       |                                     |                                       |                       |                       |                       |                       |                       |                       |                       |
| Drainage              | \$ 59,069                           | \$ 189,535                            | \$ 133,559            | \$ 166,949            | \$ 166,949            | \$ 166,949            | \$ 166,949            | \$ 166,949            | \$ 166,949            |
| Fire                  | 16,754                              | 35,850                                | 34,027                | 42,534                | 42,534                | 42,534                | 42,534                | 42,534                | 42,534                |
| Parks                 | 59,069                              | 88,640                                | 95,056                | 118,820               | 118,820               | 118,820               | 118,820               | 118,820               | 118,820               |
| Public                | 40,151                              | 78,153                                | 58,356                | 72,946                | 72,946                | 72,946                | 72,946                | 72,946                | 72,946                |
| Traffic               | 172,836                             | 366,229                               | 360,256               | 450,320               | 450,320               | 450,320               | 450,320               | 450,320               | 450,320               |
| <b>Total</b>          | <b>\$ 347,879</b>                   | <b>\$ 758,407</b>                     | <b>\$ 681,254</b>     | <b>\$ 851,567</b>     | <b>\$ 851,567</b>     | <b>\$ 851,567</b>     | <b>\$ 851,567</b>     | <b>\$ 851,567</b>     | <b>\$ 851,567</b>     |

\* Number of SFRU's paid may vary from those pulling permits

**CITY OF YUCAIPA**  
**CAPITAL IMPROVEMENT PROGRAM**

**MISCELLANEOUS ONE-TIME CAPITAL (in thousands of dollars) <sup>1</sup>**

| <b>Project Description</b>                                                                              | <b>Funding Source</b>                                            | <b>Prior Allocation Funding</b> | <b>Year 19/20</b> | <b>Year 20/21</b> | <b>Year 21/22</b> | <b>Year 22/23</b> | <b>Year 23/24</b> | <b>Year 24/25</b> | <b>Year 25/26</b> |
|---------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Oak Hills Parkway & East Road Improvements                                                              | GF 1X Capital                                                    | 400                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                         | YPAC                                                             | (400)                           | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                         | <b>Subtotal</b>                                                  | -                               | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Library and Education/Cultural Center                                                                   | PFF                                                              | 110                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                         | GF 1X Capital                                                    | 135                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                         | GF 14/15 Revenues over Expenses                                  | 427                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                         | YPAC                                                             | (515)                           | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                         | <b>Subtotal</b>                                                  | 157                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Bond Funding Agreement-Façade                                                                           | RDA Bonds                                                        | 61                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Wildwood Creek Basins Site Evaluation                                                                   | GF 1X Capital (Loan to DFF)                                      | 40                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Construction of the 13th Street Detention Basin Improvements                                            | GF 1X Capital (Loan to proposed College Village District or DFF) | 150                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Dunlap Park Property Land Acquisition Project                                                           | GF 1X Capital (Loan to DFF)                                      | 51                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Annexation (Bryant / Hwy 38)                                                                            | GF 15/16 Revenues over Expenses                                  | 6                               | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Incubator Center/Plan for Innovation Center                                                             | GF 15/16 Revenues over Expenses                                  | 75                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Incubator/Innovation Center Feasibility Study (Phase I and II)                                          | Economic Development Initiative Account                          | 9                               | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                         | GF 1X Capital                                                    | 30                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                         | <b>Subtotal</b>                                                  | 39                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Comprehensive Design Guidelines                                                                         | GF 15/16 Revenues over Expenses                                  | 30                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                         | Merged Development Code Update                                   | 65                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                         | GF 16/17 Revenues over Expenses                                  | 30                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                         | <b>Subtotal</b>                                                  | 125                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Five Winds Ranch Planning, Design, Implementation<br><i>(See Park Facilities page for full details)</i> | GF 15/16, 14/15 Revenues over Expenses                           | 323                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                         | Carryover from Land Acquisition                                  | 28                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                         | YPAC                                                             | (150)                           | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                         | PD                                                               | 69                              | 60                | 20                | 20                | 20                | 20                | 20                | 20                |
|                                                                                                         | <b>Subtotal</b>                                                  | 270                             | 330               | 350               | 370               | 390               | 410               | 430               | 450               |
| CityView Cashiering and Mobile Apps                                                                     | GF 15/16 Revenues over Expenses                                  | 60                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| CityView Development                                                                                    | GF 15/16 Revenues over Expenses                                  | 22                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Directional Signage                                                                                     | Economic Development Initiative Account                          | 92                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |



**CITY OF YUCAIPA**  
**CAPITAL IMPROVEMENT PROGRAM**

**MISCELLANEOUS ONE-TIME CAPITAL (in thousands of dollars) <sup>1</sup>**

| Project Description                                                      | Funding Source                          | Prior Allocation Funding | Year 19/20   | Year 20/21   | Year 21/22   | Year 22/23   | Year 23/24   | Year 24/25 | Year 25/26 |
|--------------------------------------------------------------------------|-----------------------------------------|--------------------------|--------------|--------------|--------------|--------------|--------------|------------|------------|
| Yucaipa Boulevard 2nd to 5th Street (Phase III)                          | Economic Development Initiative Account | 100                      | -            | -            | -            | -            | -            | -          | -          |
|                                                                          | YPAC                                    | (100)                    | -            | -            | -            | -            | -            | -          | -          |
|                                                                          | <b>Subtotal</b>                         | -                        | -            | -            | -            | -            | -            | -          | -          |
| Dunlap Park (Estimated Total Cost \$7,000,000)                           | GF 1X Capital Loan to PFF               | 402                      | -            | -            | -            | -            | -            | -          | -          |
|                                                                          | GF 1X Capital                           | 204                      | -            | -            | -            | -            | -            | -          | -          |
|                                                                          | <b>Subtotal</b>                         | <b>606</b>               | -            | -            | -            | -            | -            | -          | -          |
| YPAC-Startup Operational Costs                                           | GF 16/17 Revenues over Expenses         | 200                      | -            | -            | -            | -            | -            | -          | -          |
| Yucaipa Boulevard Utility Relocation and Enhancements                    | GF 1X Capital                           | 110                      | -            | -            | -            | -            | -            | -          | -          |
| Uptown Audio & Public Address System                                     | GF 1X Capital                           | 150                      | -            | -            | -            | -            | -            | -          | -          |
| Yucaipa Boulevard, 15th Street to I-10 Freeway                           | GF 1X Capital Loan to TFF               | 465                      | -            | -            | -            | -            | -            | -          | -          |
| Uptown Parking Project                                                   | Parking In-lieu Fees                    | -                        | -            | -            | -            | -            | -            | -          | -          |
| Dottie Potter Arena Cover<br>(See Park Facilities page for full details) | PD                                      | 362                      | -            | 10           | 10           | 10           | 9            | -          | -          |
|                                                                          | Yucaipa Equestrian Arena Committee      | 75                       | 10           | 10           | 5            | -            | -            | -          | -          |
|                                                                          | PCRF (Oak Glen Neighborhood Park        | 127                      | -            | -            | -            | -            | -            | -          | -          |
|                                                                          | PCRF                                    | 247                      | -            | -            | -            | -            | -            | -          | -          |
|                                                                          | GF 1X Capital                           | 300                      | -            | -            | -            | -            | -            | -          | -          |
| <b>Subtotal</b>                                                          |                                         | <b>1,111</b>             | <b>1,121</b> | <b>1,141</b> | <b>1,156</b> | <b>1,166</b> | <b>1,175</b> | -          | -          |

**MISCELLANEOUS ONE-TIME CAPITAL SUMMARY**

|                                 | Estimated Balance July 1, 2019 | Year 19/20 | Year 20/21 | Year 21/22 | Year 22/23 | Year 23/24 | Year 24/25 | Year 25/26 |
|---------------------------------|--------------------------------|------------|------------|------------|------------|------------|------------|------------|
| <b>Allocations:</b>             | -                              | 70         | 20         | 15         | 10         | 9          | -          | -          |
| <b>Revenues:</b>                |                                |            |            |            |            |            |            |            |
| Reimbursements <sup>2</sup>     | -                              | 60         | 60         | 60         | 60         | 60         | 60         | 60         |
| GF 18/19 Revenues over Expenses | -                              | -          | -          | -          | -          | -          | -          | -          |
| GF Utility Savings              | -                              | 24         | 24         | 24         | 24         | 24         | 24         | 24         |
| Miscellaneous                   |                                | 60         |            |            |            |            |            |            |
| <b>Balance</b>                  | <b>0</b>                       | <b>59</b>  | <b>123</b> | <b>192</b> | <b>267</b> | <b>342</b> | <b>427</b> | <b>511</b> |

<sup>1</sup> Represents amounts included in other sections of the Capital Improvement Program.

<sup>2</sup> Includes reimbursements from SANBAG for Interchange Project Advancement Agreement, CSI for Solar Canopy Carport, and may include other reimbursements.

**CITY OF YUCAIPA**  
**CAPITAL IMPROVEMENT PROGRAM**

**CDBG CAPITAL PROJECTS (in thousands of dollars)**

| <b>Project Description</b>                                                                                                                                  | <b>Funding Source</b> | <b>Prior Allocation Funding</b> | <b>Year 19/20</b> | <b>Year 20/21</b> | <b>Year 21/22</b> | <b>Year 22/23</b> | <b>Year 23/24</b> | <b>Year 24/25</b> | <b>Year 25/26</b> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Adams Street Sidewalk, Avenue B to Yucaipa Boulevard (Total Project is estimated to be \$280,000) (transferred PMP contribution of \$70,000 to Uptown Park) | CDBG                  | -                               | 83                | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                                                                             | CDBG Unprogrammed     | -                               | 24                | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                                                                             | AQMD                  | 25                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                                                                             | PMP                   | -                               | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                                                                             | <b>Subtotal</b>       | <b>25</b>                       | <b>132</b>        | -                 | -                 | -                 | -                 | -                 | -                 |
| Avenue A Sidewalk - Adams Street to 1st Street (Total Project is estimated to be \$559,000)                                                                 | PMP                   | 83                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                                                                             | PMP Local Match       | -                               | 23                | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                                                                             | CDBG                  | 293                             | 160               | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                                                                             | <b>Subtotal</b>       | <b>376</b>                      | <b>559</b>        | -                 | -                 | -                 | -                 | -                 | -                 |
| ADA Accessibility Improvements                                                                                                                              | CDBG                  | 71                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                                                                             | <b>Subtotal</b>       | <b>71</b>                       | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Removal of ADA Barriers                                                                                                                                     | CDBG                  | 30                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Curb, Gutter, Sidewalk, ADA Ramps on Avenue G, Calimesa Blvd. to 6th Place                                                                                  | CDBG                  | 102                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Senior Center Kitchen Floor                                                                                                                                 | CDBG                  | 25                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| ADA Barrier Removal and Uptown Parking Improvements                                                                                                         | CDBG                  | 111                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |

**CDBG CAPITAL PROJECTS SUMMARY**

|                         | <b>Estimated Balance July 1, 2019</b> | <b>Year 19/20</b> | <b>Year 20/21</b> | <b>Year 21/22</b> | <b>Year 22/23</b> | <b>Year 23/24</b> | <b>Year 24/25</b> | <b>Year 25/26</b> |
|-------------------------|---------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Amount Available:       |                                       |                   |                   |                   |                   |                   |                   |                   |
| Unprogrammed Funds      | 87                                    |                   |                   |                   |                   |                   |                   |                   |
| Revenues--CDBG          |                                       | 286               | 248               | 248               | 248               | 248               | 248               | 248               |
| Other Funds             |                                       | 23                |                   |                   |                   |                   |                   |                   |
| 2019/2020 Allocation    | -                                     |                   |                   |                   |                   |                   |                   |                   |
| Public Service Programs | -                                     | 43                | -                 | -                 | -                 | -                 | -                 | -                 |
| Capital Projects--City  | -                                     | 290               | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Balance</b>          |                                       | <b>63</b>         | <b>311</b>        | <b>559</b>        | <b>807</b>        | <b>1,055</b>      | <b>1,303</b>      | <b>1,551</b>      |

**CITY OF YUCAIPA**  
**CAPITAL IMPROVEMENT PROGRAM**

**DRAINAGE FACILITIES (in thousands of dollars)**

| Project Description                                                                                                                                                                               | Funding Source                                  | Prior Allocation Funding | Year 19/20    | Year 20/21    | Year 21/22    | Year 22/23    | Year 23/24    | Year 24/25    | Year 25/26    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|--------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Wilson I                                                                                                                                                                                          |                                                 |                          |               |               |               |               |               |               |               |
| Ecosystem Restoration (Estimated Cost \$2,000,000)                                                                                                                                                | DFF                                             | 522                      | -             | -             | -             | -             | -             | -             | -             |
| (Project separated to Wilson 3 in 2010-2011)                                                                                                                                                      | GF                                              | -                        | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | ARMY CORPS                                      | 1,045                    | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | SBCFCD                                          | 523                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | <b>Subtotal</b>                                 | <b>2,090</b>             | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | DFF                                             | 1,307                    | 50            | 90            | 90            | 100           | 100           | 100           | 100           |
|                                                                                                                                                                                                   | GF                                              | 200                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | Prop 84 OWOW                                    | 750                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | State Revolving Loan                            | 2,000                    | -             | -             | -             | -             | -             | -             | -             |
| *Wilson III Basin / Oak Glen Creek Specific Plan                                                                                                                                                  | River Parkways Grant                            | -                        | 1,150         | -             | -             | -             | -             | -             | -             |
| <sup>1</sup> Regional Detention Basin 2&3 Wilson Creek (Phase I Estimated Cost - \$11,000,000, Phase II Estimated Cost - \$5,000,000 )                                                            | SBCFCD Spreading Basins                         | 300                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | Watersmart Grant                                | 290                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | SBCFCD (Excess Property)                        | 6,153                    | 2,000         | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | Fill Dirt Reimbursement to DFF (Wildwood Basin) | -                        | 400           | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | <b>Subtotal</b>                                 | <b>11,000</b>            | <b>14,600</b> | <b>14,690</b> | <b>14,780</b> | <b>14,880</b> | <b>14,980</b> | <b>15,080</b> | <b>15,180</b> |
| *Regional Detention Basin Wildwood Creek (Pending \$841,000 reimbursement from Stater Bros.-- \$541,000 and from Chuang -- \$300,000, to be re- allocated to Wilson III and Wilson Creek Channel) | DFF                                             | 1,611                    | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | Donation                                        | 60                       | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | FEMA                                            | 2,572                    | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | SBMWD                                           | 589                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | Measure I Stimulus                              | 172                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | GF 1X Capital Loan                              | 98                       | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | SBCFCD                                          | 1,457                    | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | <b>Subtotal</b>                                 | <b>6,559</b>             | -             | -             | -             | -             | -             | -             | -             |
| Santa Ana and Tributary Ecosystem Restoration Project (Project scope to be redefined with possibility of reallocating DFF and SBCFCD funding)                                                     | SBCFCD                                          | 300                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | DFF                                             | 300                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | Army Corps                                      | 561                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | <b>Subtotal</b>                                 | <b>1,161</b>             | -             | -             | -             | -             | -             | -             | -             |
| Dunlap Channel Recreational Trail                                                                                                                                                                 | DFF                                             | 21                       | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | PMP                                             | 20                       | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | RTP Grant (Trails)                              | 131                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                                                   | <b>Subtotal</b>                                 | <b>172</b>               | -             | -             | -             | -             | -             | -             | -             |

**CITY OF YUCAIPA**  
**CAPITAL IMPROVEMENT PROGRAM**

**DRAINAGE FACILITIES (in thousands of dollars)**

| Project Description                                                                                  | Funding Source                                  | Prior Allocation Funding | Year 19/20   | Year 20/21 | Year 21/22 | Year 22/23 | Year 23/24 | Year 24/25 | Year 25/26 |
|------------------------------------------------------------------------------------------------------|-------------------------------------------------|--------------------------|--------------|------------|------------|------------|------------|------------|------------|
| Wilson Creek Bridge/Channel Wall Improvements, 14th Street to I-10 Fwy (Estimated Cost \$2,350,000)  | Prop. 1A (Loan to DFF)                          | 307                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                      | 1X Capital Loan to DFF                          | 500                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                      | DFF                                             | 43                       | 30           | -          | -          | -          | -          | -          | -          |
|                                                                                                      | Fill Dirt Reimbursement to DFF (Wildwood Basin) | -                        | 441          | -          | -          | -          | -          | -          | -          |
| <b>Subtotal</b>                                                                                      |                                                 | <b>850</b>               | <b>1,321</b> | -          | -          | -          | -          | -          | -          |
| Flood Corridor Program (Property Acquisition near Pendleton)                                         | DWR                                             | 337                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                      | DFF                                             | 49                       | -            | -          | -          | -          | -          | -          | -          |
| <b>Subtotal</b>                                                                                      |                                                 | <b>386</b>               | -            | -          | -          | -          | -          | -          | -          |
| *El Dorado Ranch Park Project (Drainage Project Mitigation) (Total estimated cost to date \$143,000) | DFF                                             | 116                      | 27           | -          | -          | -          | -          | -          | -          |
| Wildwood Creek Basin 4 Groundwater Recharge and Water Management Project-- WaterSMART Grant Program  | DFF                                             | 277                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                      | Watersmart Grant                                | 227                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                      | <b>Subtotal</b>                                 | <b>504</b>               | -            | -          | -          | -          | -          | -          | -          |
| Wildwood Creek Restoration Project                                                                   | DFF                                             | 107                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                      | PMP                                             | 128                      | -            | -          | -          | -          | -          | -          | -          |
| <b>Subtotal</b>                                                                                      |                                                 | <b>235</b>               | -            | -          | -          | -          | -          | -          | -          |
| Chicken Springs Wash at 5th Street                                                                   | DFF                                             | 32                       | -            | -          | -          | -          | -          | -          | -          |
| Wildwood Creek Basins Site Evaluation                                                                | GF 1X Capital (Loan to DFF)                     | 40                       | -            | -          | -          | -          | -          | -          | -          |
| Non-DIF Eligible Projects                                                                            | GF                                              | 100                      | 50           | 50         | 50         | 50         | 50         | 50         | 50         |
|                                                                                                      | PMP                                             | 150                      | 30           | 30         | 30         | 30         | 30         | 30         | 30         |
| <b>Subtotal</b>                                                                                      |                                                 | <b>250</b>               | <b>330</b>   | <b>410</b> | <b>490</b> | <b>570</b> | <b>650</b> | <b>730</b> | <b>810</b> |
| <sup>2</sup> Reimbursement Expenses                                                                  | DFF                                             | 96                       | 7            | 13         | 17         | 17         | 15         | 15         | 15         |
| Indirect Cost Allocation                                                                             | DFF                                             | 10                       | 2            | 2          | 2          | 2          | 2          | 2          | 2          |
| Repay General Fund Loan (Total Outstanding Debt-\$3,018,100 @ 6-30-18)                               | DFF                                             | 156                      | -            | 15         | 16         | 5          | 5          | 5          | 5          |
| <b>LOW WATER CROSSINGS</b>                                                                           |                                                 |                          |              |            |            |            |            |            |            |
| Wilson Creek at Ave. "D" (Estimated Cost- \$2,271,000)                                               | PMP                                             | 217                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                      | HBP                                             | 1,866                    | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                      | DFF                                             | 188                      | -            | -          | -          | -          | -          | -          | -          |
| <b>Subtotal</b>                                                                                      |                                                 | <b>2,271</b>             | -            | -          | -          | -          | -          | -          | -          |
| Wilson Creek at 13th St. (Estimated Cost- \$2,585,000)                                               | PMP                                             | 349                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                      | HBP                                             | 2,076                    | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                      | DFF                                             | 160                      | -            | -          | -          | -          | -          | -          | -          |
| <b>Subtotal</b>                                                                                      |                                                 | <b>2,585</b>             | -            | -          | -          | -          | -          | -          | -          |

**CITY OF YUCAIPA**  
**CAPITAL IMPROVEMENT PROGRAM**

**DRAINAGE FACILITIES (in thousands of dollars)**

| Project Description                                                                                                        | Funding Source  | Prior Allocation Funding | Year 19/20   | Year 20/21 | Year 21/22 | Year 22/23 | Year 23/24 | Year 24/25 | Year 25/26 |
|----------------------------------------------------------------------------------------------------------------------------|-----------------|--------------------------|--------------|------------|------------|------------|------------|------------|------------|
| Wildwood Creek at 6th Pl.<br>(Estimated Cost-\$3,100,000)                                                                  | DFF             | 70                       | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                            | HBP             | 2,735                    | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                            | PMP             | 286                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                            | <b>Subtotal</b> | <b>3,091</b>             | <b>-</b>     | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   |
| *Wilson Creek at Fremont St.<br>(Estimated Cost- \$3,522,000)                                                              | DFF             | 200                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                            | HBP             | 3,058                    | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                            | PMP             | 264                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                            | <b>Subtotal</b> | <b>3,522</b>             | <b>-</b>     | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   |
| *Pendleton Drive (Estimated Cost-\$9,190,000) (\$49k to Flood Corridor) (HBP \$7,967,700 Required Local Match \$1,173,300) | DFF             | 137                      | 161          | -          | -          | -          | -          | -          | -          |
|                                                                                                                            | HBP             | 7,967                    | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                            | PMP             | 725                      | 200          | -          | -          | -          | -          | -          | -          |
|                                                                                                                            | <b>Subtotal</b> | <b>8,829</b>             | <b>9,190</b> | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   |
| Wildwood Creek at Live Oak Canyon Road (Estimated Cost-\$4,530,000) (ENG/ENV Cost \$390,000)                               | DFF             | -                        | 15           | 25         | 25         | 25         | 25         | 25         | 25         |
|                                                                                                                            | HBP             | 150                      | 193          | -          | -          | -          | -          | -          | -          |
|                                                                                                                            | PMP             | 18                       | 14           | -          | -          | -          | -          | -          | -          |
|                                                                                                                            | <b>Subtotal</b> | <b>168</b>               | <b>390</b>   | <b>415</b> | <b>440</b> | <b>465</b> | <b>490</b> | <b>515</b> | <b>540</b> |

**DRAINAGE FACILITIES SUMMARY**

|                           | Estimated Balance July 1, 2019 | Year 19/20 | Year 20/21 | Year 21/22 | Year 22/23 | Year 23/24 | Year 24/25 | Year 25/26 |
|---------------------------|--------------------------------|------------|------------|------------|------------|------------|------------|------------|
| <b>Allocations: Local</b> | -                              | 292        | 146        | 150        | 149        | 147        | 147        | 147        |
| <b>Other</b>              | -                              | 3,637      | 80         | 80         | 80         | 80         | 80         | 80         |
| <b>Revenues:</b>          |                                |            |            |            |            |            |            |            |
| <b>Local</b>              | -                              | 134        | 167        | 167        | 167        | 167        | 167        | 167        |
| <b>Other</b>              | -                              | 3,637      | 80         | 80         | 80         | 80         | 80         | 80         |
| <b>Balance</b>            | <b>162</b>                     | <b>3</b>   | <b>24</b>  | <b>41</b>  | <b>59</b>  | <b>79</b>  | <b>99</b>  | <b>119</b> |

DFF - Drainage Facilities Fees - See Drainage Facilities Funding Level Assumption

GF - General Fund allocation for drainage projects not eligible for DIF funding.

\*Part of Northbench water resources project that includes potential funding from project partners (SBVMWD, YVWD, WHWC, etc.)

<sup>2</sup> Ten Percent (10%) of the total funds collected in prior year are set aside for developer reimbursement expenses.

Drainage fees are calculated on a per acre basis in the amount of \$10,442.60 per acre.

\*-Part of North Bench Water Resources Project that includes potential funding from project partners (SBVMWD, YVWD, WHWC, etc.)

**General Fund Loan/Advance Amount Outstanding as of 6-30-2019**

| Project Description                                  | Amount              |
|------------------------------------------------------|---------------------|
| Dunlap Drain--DFF (Wilson Creek Channel/Bridge)      | \$ 344,000          |
| Dunlap Drain--DFF                                    | 561,000             |
| Master Plan of Drainage--DFF                         | 6,500               |
| Wildwood Creek Basins Site Evaluation--DFF           | 40,000              |
| CLOMR/LOMR Application--DFF                          | 50,000              |
| 13th St. Basin Improvements-DFF/EIFD/College Villa   | 150,000             |
| Dunlap Park Acquisition--DFF                         | 50,900              |
| Dunlap Drain Phase II (transferred 2013)             | 260,000             |
| Wildwood Creek Regional Detention Basin 4* (transfe  | 98,000              |
| Avenue E Storm Drain/Dunlap Drain Phase II (transfer | 199,000             |
| Avenue E Storm Drain/Dunlap Drain Phase II (transfer | 501,000             |
| Dunlap Drain                                         | 752,700             |
| <b>Total Loan Amount Outstanding</b>                 | <b>\$ 3,013,100</b> |

**CITY OF YUCAIPA**  
**CAPITAL IMPROVEMENT PROGRAM**

**FIRE CAPITAL REPLACEMENT (in thousands of dollars)**

| Project Description                    | Funding Source | Previous Allocations | Year 19/20 | Year 20/21 | Year 21/22 | Year 22/23 | Year 23/24 | Year 24/25 | Year 25/26 |
|----------------------------------------|----------------|----------------------|------------|------------|------------|------------|------------|------------|------------|
| <b><u>Fire Capital Replacement</u></b> |                |                      |            |            |            |            |            |            |            |
| Fire Marshal Vehicle                   | GF-F           |                      | -          | -          | -          | -          | -          | -          | -          |
| Fire Engine (w/equip.)                 | GF-F           | 1,629                | 100        | 100        | 100        | 100        | 100        | 100        | 100        |
| Computer                               | GF-F           |                      | -          | -          | -          | -          | -          | -          | -          |
| Radio, Fire Vehicle                    | GF-F           |                      | -          | -          | -          | -          | -          | -          | -          |
| Radio, Fire (Hand-Held)                | GF-F           |                      | -          | -          | -          | -          | -          | -          | -          |
| Radio, Fire (Fixed)                    | GF-F           |                      | -          | 20         | -          | -          | -          | -          | -          |
| Smoke Ejector                          | GF-F           |                      | -          | -          | -          | -          | -          | -          | -          |
| Large Nozzles                          | GF-F           |                      | -          | -          | -          | -          | -          | -          | -          |
| Rescue Tool (Jaws)                     | GF-F           |                      | -          | -          | -          | -          | -          | -          | -          |
| Self-Cont. Breath App.                 | GF-F           |                      | -          | -          | -          | -          | -          | -          | -          |
| Personal Protective Clothing           | GF-F           |                      | -          | -          | -          | -          | -          | -          | -          |
| Concrete Driveway                      | GF-F           |                      | -          | -          | -          | -          | -          | -          | -          |
| Radio, Medic                           | GF-F           |                      | -          | -          | -          | -          | -          | -          | -          |
| Heart Monitor Defib. Unit              | GF-F           |                      | -          | -          | -          | -          | -          | -          | -          |

**FIRE CAPITAL REPLACEMENT FUND SUMMARY**

|                                       | Estimated Balance July 1, 2019 | Year 19/20   | Year 20/21   | Year 21/22   | Year 22/23   | Year 23/24   | Year 24/25   | Year 25/26   |
|---------------------------------------|--------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>Allocations:</b>                   | 1,028                          | 100          | 120          | 100          | 100          | 100          | 100          | 100          |
| <b>Property Tax - Fire</b>            | 1,129                          | 100          | 100          | 100          | 100          | 100          | 101          | 101          |
| <b>Balance</b>                        | <b>101</b>                     | <b>101</b>   | <b>81</b>    | <b>81</b>    | <b>81</b>    | <b>81</b>    | <b>82</b>    | <b>83</b>    |
| <b>Est. Operational Fund Balance:</b> | <b>8,739</b>                   | <b>8,739</b> | <b>8,739</b> | <b>8,739</b> | <b>8,739</b> | <b>8,739</b> | <b>8,739</b> | <b>8,739</b> |

**CITY OF YUCAIPA**  
**CAPITAL IMPROVEMENT PROGRAM**

**FIRE FACILITIES (in thousands of dollars)**

| <b>Project Description</b>                                                    | <b>Funding Source</b> | <b>Prior Allocation Funding</b> | <b>Year 19/20</b> | <b>Year 20/21</b> | <b>Year 21/22</b> | <b>Year 22/23</b> | <b>Year 23/24</b> | <b>Year 24/25</b> | <b>Year 25/26</b> |
|-------------------------------------------------------------------------------|-----------------------|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Station No. 4 (Total estimated cost including land and equipment \$4,609,771) | FFF                   | 244                             | 10                | 10                | 10                | 10                | 10                | 10                | 10                |
| Indirect Cost Allocation                                                      | FFF                   | 8                               | 3                 | 3                 | 3                 | 3                 | 3                 | 3                 | 3                 |
| Repay Fire Fund Loan (Total Outstanding Debt - \$2,325,014 @ 6-30-19)         | FFF                   | 762                             | -                 | 30                | 30                | 30                | 30                | 30                | 30                |

**FIRE FACILITIES SUMMARY**

|                     | <b>Estimated Balance July 1, 2019</b> | <b>Year 19/20</b> | <b>Year 20/21</b> | <b>Year 21/22</b> | <b>Year 22/23</b> | <b>Year 23/24</b> | <b>Year 24/25</b> | <b>Year 25/26</b> |
|---------------------|---------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Allocations:</b> | -                                     | 13                | 63                | 42                | 43                | 43                | 43                | 43                |
| <b>Revenue*</b>     | -                                     | 34                | 43                | 43                | 43                | 43                | 43                | 43                |
| <b>GF Loan</b>      |                                       | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Balance</b>      | <b>22</b>                             | <b>44</b>         | <b>24</b>         | <b>24</b>         | <b>24</b>         | <b>23</b>         | <b>23</b>         | <b>23</b>         |

Fire Fund Loan/Advance Amount Outstanding as of 6-30-2019

| <b>Project Description</b>           | <b>Amount</b>              |
|--------------------------------------|----------------------------|
| Fire Station No. 3                   | \$ 2,325,014               |
| <b>Total Loan Amount Outstanding</b> | <b><u>\$ 2,325,014</u></b> |

CITY OF YUCAIPA  
CAPITAL IMPROVEMENT PROGRAM

**PARK FACILITIES (in thousands of dollars)**

| Project Description                                                                                                                                                                                                                                                                                                                                                                     | Funding Source                                                                       | Prior Allocation Funding | Year 19/20   | Year 20/21 | Year 21/22 | Year 22/23 | Year 23/24 | Year 24/25 | Year 25/26 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------|--------------|------------|------------|------------|------------|------------|------------|
| <b><u>New Facilities</u></b>                                                                                                                                                                                                                                                                                                                                                            |                                                                                      |                          |              |            |            |            |            |            |            |
| 13th Street Sports Complex<br>(Total Estimated Cost \$3.5 million, includes amount from agreement with Yucaipa Valley National Little League) (Items remaining to be completed by City: trash enclosure, monument sign. Est. Cost \$45,000)                                                                                                                                             | GF (Park Settlement Funds)                                                           | 430                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | GF 1X Capital (Loan)*                                                                | 129                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | GF 1X Capital                                                                        | 216                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | PCRf                                                                                 | 630                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | PCRf Loan to RDA Pass Through                                                        | -                        | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | IERCD Mitigation Grant                                                               | 105                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | Prior Yr Fund Alloc Loan to RDA Pass Through                                         | -                        | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | YCJUSD Pass Thru RDA                                                                 | 800                      | 100          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | PD                                                                                   | 84                       | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | YVNLL                                                                                | 117                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | YVNLL (Incl. In-Kind)                                                                | -                        | 100          | -          | -          | -          | -          | -          | -          |
| <b>Subtotal</b>                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      | <b>2,511</b>             | <b>2,711</b> | -          | -          | -          | -          | -          | -          |
| El Dorado Ranch Park (Total Estimated Cost excluding mitigation costs--\$605,000) There is an estimated 17 acres that may be used for mitigation for loss of habitat related to drainage-improvement projects. The estimated cost is \$130,000 per acre for permanent impacts and \$45,000 for temporary impacts. Standard in-lieu fee program credits are \$290,000 per acre for both. | PCRf                                                                                 | -                        | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | GF (1X Capital)                                                                      | 130                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | Ave D LWC Mitigation                                                                 | 69                       | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | 13th St LWC Mitigation                                                               | 69                       | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | Pendleton LWC Mitigation                                                             | 138                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | 6th Pl LWC Mitigation                                                                | 35                       | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | Fremont St LWC Mitigation                                                            | 69                       | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | Transit Center PII Mitigation                                                        | 52                       | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | Wildwood Basin                                                                       | 50                       | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | EEMP Grant                                                                           | 121                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | Drainage Project Mitigation (DFF Funds- LWC's, WW Basin, Transit Center Storm Drain) | 116                      | 27           | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | <b>Subtotal</b>                                                                      | <b>850</b>               | <b>877</b>   | -          | -          | -          | -          | -          | -          |
| BMX Park                                                                                                                                                                                                                                                                                                                                                                                | PCRf                                                                                 | 69                       | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | PD                                                                                   | 25                       | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | <b>Subtotal</b>                                                                      | <b>94</b>                | -            | -          | -          | -          | -          | -          | -          |
| Dunlap Park (Estimated Cost \$7,000,000) (in Misc. Capital Projects Fund, excluding PMP & LWCF which is in PMP)                                                                                                                                                                                                                                                                         | GF 1X Capital Loan to PD                                                             | 402                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | Prop 68 Per Capita Funds                                                             | -                        | 189          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | GF 1X Capital                                                                        | 204                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | PMP                                                                                  | 550                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | LWCF                                                                                 | 300                      | -            | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                                                                                                                                                                                         | <b>Subtotal</b>                                                                      | <b>1,456</b>             | <b>1,645</b> | -          | -          | -          | -          | -          | -          |
| Tennis Facility                                                                                                                                                                                                                                                                                                                                                                         | Sale of Surplus Property (13th St)                                                   | -                        | -            | 800        | -          | -          | -          | -          | -          |
| Mountain Bike Course / Single Track                                                                                                                                                                                                                                                                                                                                                     | GF Service Level Option 18/19 Mid Yr.                                                | 55                       | -            | -          | -          | -          | -          | -          | -          |



CITY OF YUCAIPA  
CAPITAL IMPROVEMENT PROGRAM

**PARK FACILITIES (in thousands of dollars)**

| Project Description                                                                                                            | Funding Source                            | Prior Allocation Funding | Year 19/20   | Year 20/21   | Year 21/22   | Year 22/23   | Year 23/24   | Year 24/25 | Year 25/26 |
|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------|--------------|--------------|--------------|--------------|--------------|------------|------------|
| <b><u>Existing Facilities</u></b>                                                                                              |                                           |                          |              |              |              |              |              |            |            |
| Equestrian Center/ Neighborhood Park (Estimated Cost-\$875,000)<br>Funds reallocated in 2010-11 to reflect available resources | PD                                        | 431                      | -            | -            | -            | -            | -            | -          | -          |
|                                                                                                                                | GF 1X Capital                             | 95                       | -            | -            | -            | -            | -            | -          | -          |
|                                                                                                                                | GF 14/15 Rev's over Exp.                  | 100                      | -            | -            | -            | -            | -            | -          | -          |
|                                                                                                                                | PCRF                                      | 249                      | -            | -            | -            | -            | -            | -          | -          |
|                                                                                                                                | YPAC                                      | (100)                    | -            | -            | -            | -            | -            | -          | -          |
|                                                                                                                                | GF Excess Revenues 16-17 Mid-Year         | 100                      | -            | -            | -            | -            | -            | -          | -          |
| <b>Subtotal</b>                                                                                                                |                                           | <b>875</b>               | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>   | <b>-</b>   |
| Oak Glen Neighborhood Park (Estimated Cost-\$920,000)                                                                          | Developer                                 | 259                      | -            | -            | -            | -            | -            | -          | -          |
|                                                                                                                                | Dottie Potter Cover                       | (127)                    | -            | -            | -            | -            | -            | -          | -          |
|                                                                                                                                | PCRF                                      | 320                      | -            | -            | -            | -            | -            | -          | -          |
|                                                                                                                                | (GF 1X Capital Project Fund (loan to PD)) | 25                       | -            | -            | -            | -            | -            | -          | -          |
|                                                                                                                                | TDA - Article 3                           | 89                       | -            | -            | -            | -            | -            | -          | -          |
|                                                                                                                                | PMP                                       | 37                       | -            | -            | -            | -            | -            | -          | -          |
|                                                                                                                                | SB County                                 | 40                       | -            | -            | -            | -            | -            | -          | -          |
| <b>Subtotal</b>                                                                                                                |                                           | <b>643</b>               | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>   | <b>-</b>   |
| Dottie Potter Equestrian Center Arena Cover (Estimated Cost-\$1,075,000)<br>(In Misc. Capital Projects Fund)                   | PD                                        | 362                      | -            | -            | -            | -            | -            | -          | -          |
|                                                                                                                                | Oak Glen NP                               | 127                      | -            | -            | -            | -            | -            | -          | -          |
|                                                                                                                                | GF 1X Capital                             | 300                      | -            | 10           | 10           | 10           | 9            | -          | -          |
|                                                                                                                                | YEAC Contribution                         | 75                       | 10           | 10           | 5            | -            | -            | -          | -          |
|                                                                                                                                | PCRF                                      | 247                      | -            | -            | -            | -            | -            | -          | -          |
| <b>Subtotal</b>                                                                                                                |                                           | <b>1,111</b>             | <b>1,121</b> | <b>1,141</b> | <b>1,156</b> | <b>1,166</b> | <b>1,175</b> | <b>-</b>   | <b>-</b>   |
| Annual Misc. Park Replacement/Facility & Heavy Maintenance                                                                     | PCRF                                      | 685                      | 210          | 210          | 210          | 210          | 210          | 210        | 210        |
| Maxicom Irrigation System                                                                                                      | PCRF                                      | 100                      | -            | -            | -            | -            | -            | -          | -          |
| Pool Capital Replacement                                                                                                       | GF/Pool                                   | 48                       | 4            | 4            | 4            | 4            | 4            | 4          | 4          |
| Misc. Park Non-Potable Conversion                                                                                              | PCRF                                      | 89                       | -            | -            | -            | -            | -            | -          | -          |
|                                                                                                                                | GF 1X Capital                             | 50                       | -            | -            | -            | -            | -            | -          | -          |
| <b>Subtotal</b>                                                                                                                |                                           | <b>139</b>               | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>   | <b>-</b>   |
| Parks Playground Maintenance                                                                                                   | PCRF                                      | 64                       | 38           | 30           | 30           | 30           | 30           | 30         | 30         |
| Repay Loan to General Fund - (Total debt - \$3,829,450 [Park Development] Balance remaining @ 6-30-18)                         | PD                                        | 966                      | -            | 90           | 90           | 90           | 90           | 90         | 90         |

**CITY OF YUCAIPA**  
**CAPITAL IMPROVEMENT PROGRAM**

**PARK FACILITIES (in thousands of dollars)**

| Project Description                                   | Funding Source                            | Prior Allocation Funding | Year 19/20 | Year 20/21 | Year 21/22 | Year 22/23 | Year 23/24 | Year 24/25 | Year 25/26 |
|-------------------------------------------------------|-------------------------------------------|--------------------------|------------|------------|------------|------------|------------|------------|------------|
|                                                       | PCRF                                      | 10                       | -          | -          | -          | -          | -          | -          | -          |
| Wildwood Creek Park (Estimated Cost \$600,000)        | (GF 1X Capital Project Fund (loan to PD)) | 25                       | -          | -          | -          | -          | -          | -          | -          |
|                                                       | PD                                        | -                        | -          | -          | -          | -          | -          | -          | -          |
|                                                       | <b>Subtotal</b>                           | <b>35</b>                | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   |
| Vision Quest Gallery-35157 Yucaipa Blvd. Modification | Annual Misc. PCRF Carryover               | 18                       | -          | -          | -          | -          | -          | -          | -          |
| Five Winds Ranch Park                                 | PD                                        | 69                       | 60         | 20         | 20         | 20         | 20         | 20         | 20         |
| Indirect Cost Allocation                              | PD                                        | 36                       | 12         | 12         | 12         | 12         | 12         | 12         | 12         |

**PARK FACILITIES SUMMARY**

|                          |              | Estimated Balance July 1, 2019 | Year 19/20 | Year 20/21 | Year 21/22 | Year 22/23 | Year 23/24 | Year 24/25  | Year 25/26  |
|--------------------------|--------------|--------------------------------|------------|------------|------------|------------|------------|-------------|-------------|
| <b>Allocations:</b>      | <b>PD</b>    |                                | 72         | 122        | 122        | 122        | 122        | 122         | 122         |
|                          | <b>Other</b> |                                | 426        | 820        | 15         | 10         | 9          | -           | -           |
| <b>Revenues</b>          | <b>PD</b>    |                                | 95         | 119        | 119        | 119        | 119        | 119         | 119         |
|                          | <b>Other</b> |                                | 426        | 820        | 15         | 10         | 9          | -           | -           |
| <b>PD Balance:</b>       |              | <b>(18)</b>                    | <b>5</b>   | <b>2</b>   | <b>(1)</b> | <b>(4)</b> | <b>(7)</b> | <b>(10)</b> | <b>(14)</b> |
| <b>Allocations:</b>      | <b>PCRF</b>  |                                | 252        | 240        | 240        | 240        | 240        | 240         | 240         |
| <b>Revenues</b>          |              |                                | 249        | 245        | 245        | 245        | 245        | 245         | 245         |
| <b>PCRF Balance: (1)</b> |              | <b>3</b>                       | <b>(0)</b> | <b>5</b>   | <b>10</b>  | <b>15</b>  | <b>20</b>  | <b>25</b>   | <b>30</b>   |

**Other Allocations**

GF General Fund

PD Park Development revenues based on fees of \$1,999.78 per SFRU

PCRF Park Capital Replacement Fund

<sup>(1)</sup> Beginning balance includes project expenses encumbered to be paid in subsequent fiscal year(s).

**General Fund Loan/Advance Amount Outstanding as of 6-30-2019**

| Project Description                                          | Amount              |
|--------------------------------------------------------------|---------------------|
| Community Park--(Facility)--Parks DIF                        | \$ 2,332,050        |
| California St./Wildwood Creek Basin                          | 25,000              |
| 13th Street Sports Complex (net transfer over period of year | 129,400             |
| Dunlap Park (to be transferred, pending sale of 10th St prop | 402,000             |
| Five Winds Property Acquisition                              | 600,000             |
| 13th Street Sports Complex                                   | 216,000             |
| Equestrian Center                                            | 100,000             |
| Oak Glen Neighborhood Park                                   | 25,000              |
| <b>Total Loan Amount Outstanding--PD</b>                     | <b>\$ 3,829,450</b> |

**CITY OF YUCAIPA**  
**CAPITAL IMPROVEMENT PROGRAM**

**PAVEMENT MANAGEMENT PROGRAM (in thousands of dollars)**

| Project Description                                                                                                                                         | Funding Source  | Prior Allocation Funding | Year 19/20 | Year 20/21 | Year 21/22 | Year 22/23 | Year 23/24 | Year 24/25 | Year 25/26 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------------------|------------|------------|------------|------------|------------|------------|------------|
| <b><i>Routine Maintenance Projects</i></b>                                                                                                                  |                 |                          |            |            |            |            |            |            |            |
| <b>Residential Programs</b>                                                                                                                                 |                 |                          |            |            |            |            |            |            |            |
| Overlay                                                                                                                                                     | PMP             | -                        | 545        | 400        | 408        | 416        | 416        | 416        | 416        |
| Surface Treatment ( <i>Microsurfacing</i> )                                                                                                                 | PMP             | -                        | 16         | 44         | 45         | 46         | 46         | 46         | 46         |
| Patching                                                                                                                                                    | PMP             | -                        | 48         | 61         | 62         | 64         | 64         | 64         | 64         |
| Crack Sealing                                                                                                                                               | PMP             | -                        | 36         | 31         | 20         | 32         | 33         | 34         | 34         |
| <b>Arterial/Collector Streets</b>                                                                                                                           |                 |                          |            |            |            |            |            |            |            |
| Overlay                                                                                                                                                     | PMP             | -                        | 715        | 715        | 729        | 744        | 744        | 744        | 744        |
|                                                                                                                                                             | YVWD            | -                        | 30         | 50         | 50         | 50         | 51         | 52         | 52         |
|                                                                                                                                                             | <b>Subtotal</b> | -                        | <b>745</b> | <b>765</b> | <b>779</b> | <b>794</b> | <b>795</b> | <b>796</b> | <b>796</b> |
| Surface Treatment ( <i>Microsurfacing</i> )                                                                                                                 | PMP             | -                        | 104        | 39         | 40         | 40         | 40         | 40         | 40         |
| Patching                                                                                                                                                    | PMP             | -                        | 55         | 58         | 59         | 60         | 60         | 60         | 60         |
| Crack Sealing                                                                                                                                               | PMP             | -                        | 38         | 31         | 31         | 32         | 32         | 32         | 32         |
| <b>Sub Programs</b>                                                                                                                                         |                 |                          |            |            |            |            |            |            |            |
| Citywide Striping/Pavement Markings/(Bikelane Striping)                                                                                                     | PMP             | -                        | 20         | 40         | 40         | 40         | 40         | 40         | 40         |
| AC Berm Curb Program                                                                                                                                        | PMP             | -                        | -          | -          | 40         | -          | 40         | -          | -          |
| Concrete -- GF                                                                                                                                              | PMP             | -                        | 40         | 70         | 70         | 70         | 70         | 70         | 70         |
| Avenue A Sidewalk, Adams Street to 1st Street                                                                                                               | PMP             | -                        | 23         | -          | -          | -          | -          | -          | -          |
| Acacia Ave, California St. 1st St. & Alley Improvements                                                                                                     | PMP             | 100                      | -          | -          | -          | -          | -          | -          | -          |
| Uptown Alley Improvement Program                                                                                                                            | PMP             | 480                      | 40         | 40         | 40         | 40         | 40         | 40         | 40         |
| Adams Street Sidewalk, Avenue B to Yucaipa Blvd., Avenue B, Adams Street to 2nd Street (\$70,000 to Sidewalk Fund, subsequently transferred to Uptown Park) | PMP             | 70                       | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                             | AQMD            | 25                       | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                             | <b>Subtotal</b> | <b>95</b>                | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   |
| Neighborhood Traffic Calming Program                                                                                                                        | PMP             | 130                      | 25         | 25         | 25         | 25         | 25         | 25         | 25         |
| Preserve Survey Monumentation                                                                                                                               | PMP             | -                        | 30         | 30         | 30         | 30         | 30         | 30         | 30         |
| Under Street Drain Pipe Repair/Replacement                                                                                                                  | PMP             | -                        | 30         | 30         | 30         | 30         | 30         | 30         | 30         |
| Indirect Cost Allocation                                                                                                                                    | PMP             | -                        | 14         | 14         | 14         | 14         | 14         | 14         | 14         |
| Retesting of all Streets ( <i>Previously 17/18</i> )                                                                                                        | PMP             | -                        | 3          | 3          | 3          | 60         | 4          | 4          | 4          |
| Match for EDA Grant--Dunlap Blvd.                                                                                                                           | PMP             | 132                      | -          | -          | -          | -          | -          | -          | -          |
| Local Match -- State/Federal Grants                                                                                                                         | PMP             | 16                       | 40         | 40         | 40         | 40         | 40         | 40         | 40         |
| Land Acquisition Grant (Total project amount is \$850,000. LWCF grant-\$300,000) Dunlap Park                                                                | PMP             | 550                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                             | LWCF            | 300                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                             | <b>Subtotal</b> | <b>850</b>               | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   |

**CITY OF YUCAIPA**  
**CAPITAL IMPROVEMENT PROGRAM**

**PAVEMENT MANAGEMENT PROGRAM (in thousands of dollars)**

| <b>Project Description</b>                                             | <b>Funding Source</b> | <b>Prior Allocation Funding</b> | <b>Year 19/20</b> | <b>Year 20/21</b> | <b>Year 21/22</b> | <b>Year 22/23</b> | <b>Year 23/24</b> | <b>Year 24/25</b> | <b>Year 25/26</b> |
|------------------------------------------------------------------------|-----------------------|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Pendleton LWC                                                          | PMP                   | 725                             | 200               | -                 | -                 | -                 | -                 | -                 | -                 |
| Yucaipa Boulevard at Bryant Street Intersection Roundabout Improvement | PMP                   | 67                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| 13th Street at Wilson Creek LWC                                        | PMP                   | 350                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Avenue D at Wilson Creek LWC                                           | PMP                   | 217                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Wildwood Creek at 6th Place LWC                                        | PMP                   | 286                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Wilson Creek at Fremont Street LWC                                     | PMP                   | 264                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Wildwood Creek at Live Oak Canyon LWC                                  | PMP                   | 18                              | 14                | -                 | -                 | -                 | -                 | -                 | -                 |
| SR2S 2nd Street, Avenue H to County Line Road                          | PMP                   | 81                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Wildwood Creek Restoration Project                                     | PMP                   | 128                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Avenue E Storm Drain/Dunlap Drain Phase II                             | PMP                   | 205                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Dunlap Channel Recreational Trail                                      | PMP                   | 20                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Yucaipa Boulevard, ADA Improvements Bike Lanes 2nd St. to 5th St.      | PMP                   | 60                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| 7 Citywide Bus Stop Improvements                                       | PMP                   | 5                               | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Yucaipa Boulevard, 15th St to I-10 Fwy                                 | PMP                   | 902                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| County Line Road and Avenue H ATP Street Improvement                   | PMP                   | 260                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Engineering and Traffic Survey                                         | PMP                   | 42                              | -                 | -                 | -                 | 50                | -                 | -                 | -                 |

**PAVEMENT MANAGEMENT PROGRAM SUMMARY**

|                                                                             | <b>Estimated Balance July 1, 2018</b> | <b>Year 19/20</b> | <b>Year 20/21</b> | <b>Year 21/22</b> | <b>Year 22/23</b> | <b>Year 23/24</b> | <b>Year 24/25</b> | <b>Year 25/26</b> |
|-----------------------------------------------------------------------------|---------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Allocations: Local</b>                                                   | -                                     | 2,066             | 1,720             | 1,776             | 1,883             | 1,819             | 1,781             | 1,781             |
| <b>Other</b>                                                                | -                                     | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Revenues:</b>                                                            | -                                     | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>General Fund</b>                                                         | -                                     | 877               | 877               | 877               | 877               | 877               | 877               | 877               |
| <b>Local (Measure I)</b>                                                    | -                                     | 850               | 850               | 850               | 850               | 850               | 850               | 850               |
| <b>Interagency Agreement</b>                                                | -                                     | 30                | 50                | 50                | 50                | 50                | 50                | 50                |
| <b>SB1</b>                                                                  | -                                     | 217               | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Other (Gas Tax/Road Repair &amp; Acct Act of 2017/RMRA Section 2030)</b> | -                                     | 130               | 130               | 130               | 130               | 131               | 132               | 132               |
| <b>Balance</b>                                                              | 87                                    | 124               | 311               | 442               | 466               | 555               | 683               | 811               |

PMP--Pavement Management Program is funded by contributions from General Fund, Gas Tax, Measure I Sales Tax, the Solid Waste Franchise Fees and the State's Traffic Congestion Relief Program.

CIWMB--California Integrated Waste Management Board

**CITY OF YUCAIPA**  
**CAPITAL IMPROVEMENT PROGRAM**

**PUBLIC FACILITIES (in thousands of dollars)**

| Project Description                                                                                                                                                                | Funding Source                                   | Prior Allocation Funding | Year 19/20 | Year 20/21 | Year 21/22 | Year 22/23 | Year 23/24 | Year 24/25 | Year 25/26 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|--------------------------|------------|------------|------------|------------|------------|------------|------------|
| Pool Complex (\$542,000 to be reimbursed from federal grant, \$100,000 per year to be paid for operations for 15 years, with final pmt adjusted if necessary to total \$2,000,000) | <sup>1,2,3</sup> LOAN                            | 1,838                    | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                    | <sup>3</sup> GF CONT (Undesignated Fund Balance) | 162                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                    | <b>Subtotal</b>                                  | <b>2,000</b>             | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   |
| Library and Education/Cultural Center (In Misc. Capital Projects Fund)                                                                                                             | PFF                                              | 110                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                    | GF 14/15 Revenues over Expenses                  | 427                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                    | GF 1X Capital                                    | 135                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                    | YPAC                                             | (515)                    | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                    | <b>Subtotal</b>                                  | <b>157</b>               | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   |
| Vision Quest Building Upgrades                                                                                                                                                     | GF 1X Capital                                    | 48                       | -          | -          | -          | -          | -          | -          | -          |
| City Yard Relocation                                                                                                                                                               | Proceeds from Sale of City Yard Property         | 750                      | 100        | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                    | PFF                                              | -                        | 118        | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                    | <b>Subtotal</b>                                  | <b>750</b>               | <b>968</b> | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   |
| Indirect Cost Allocation                                                                                                                                                           | PFF                                              | 32                       | 8          | 8          | 8          | 8          | 8          | 8          | 8          |
| Repay General Fund Loan                                                                                                                                                            | PFF                                              | 2,282                    | -          | 65         | 65         | 65         | 65         | 65         | 65         |
| (Total Outstanding Debt - \$16,258,954 @ 6-30-18)                                                                                                                                  |                                                  |                          |            |            |            |            |            |            |            |

**PUBLIC FACILITIES SUMMARY**

|                                    | Estimated Balance July 1, 2019 | Year 19/20 | Year 20/21 | Year 21/22 | Year 22/23 | Year 23/24 | Year 24/25 | Year 25/26 |
|------------------------------------|--------------------------------|------------|------------|------------|------------|------------|------------|------------|
| <b>PFF Allocations:</b>            | -                              | 126        | 73         | 73         | 73         | 73         | 73         | 73         |
| <b>GF Allocations<sup>4</sup>:</b> | -                              | -          | -          | -          | -          | -          | -          | -          |
| <b>Revenues:</b>                   |                                |            |            |            |            |            |            |            |
| <b>Local DIF</b>                   | -                              | 58         | 73         | 73         | 73         | 73         | 73         | 73         |
| <b>GF Contribution</b>             | -                              | -          | -          | -          | -          | -          | -          | -          |
| <b>Balance</b>                     | <b>67</b>                      | <b>(0)</b> | <b>(1)</b> | <b>(1)</b> | <b>(1)</b> | <b>(1)</b> | <b>(1)</b> | <b>(1)</b> |

**PFF** Public Facilities Fees - Revenues based on fees of \$1,666.97 per SFRU

**GF** General Fund

<sup>1</sup> Includes initial one time allocation by City Council of \$1,500,000 for Civic Center and \$750,000 for Pool Complex.

<sup>2</sup> Includes one time allocation by City Council of \$250,000 for Pool Complex on May 11, 1998.

<sup>3</sup> Includes additional one time allocations by City Council of \$2,480,000 for Civic Center and \$1,000,000 for Pool Complex on May 14, 2001.

<sup>4</sup> includes General Fund allocations from loan repayments and other funds previously allocated to other projects, as identified in the list of sources above.

| General Fund Loan/Advance Amount Outstanding as of 6-30-2019 |                     |
|--------------------------------------------------------------|---------------------|
| Project Description                                          | Amount              |
| Swimming Pool--Public Facilities DIF                         | \$ 1,838,000        |
| Swimming Pool--Public Facilities DIF--YCJUSD                 | 83,631              |
| Civic Center--Public Facilities DIF                          | 2,278,766           |
| Police Station--Public Facilities (new in 2012-13)           | 3,771,998           |
| Performing Arts Center--PFF                                  | 8,210,029           |
| Library/Education Center                                     | 70,000              |
| Parking Lot, North of Library                                | 6,530               |
| <b>Total Loan Amount Outstanding</b>                         | <b>\$16,258,954</b> |

**CITY OF YUCAIPA**  
**CAPITAL IMPROVEMENT PROGRAM**

**SIDEWALKS (in thousands of dollars)**

| Project Description                                                                                                                                                                                               | Funding Source                                 | Prior Allocation Funding | Year 19/20 | Year 20/21 | Year 21/22 | Year 22/23 | Year 23/24 | Year 24/25 | Year 25/26 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|--------------------------|------------|------------|------------|------------|------------|------------|------------|
| Ave E-13th St. to Dunlap Ch. Trail                                                                                                                                                                                | AQMD                                           | 22                       | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | SR2S State                                     | 348                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | TF                                             | 78                       | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | <b>Subtotal</b>                                | <b>448</b>               | -          | -          | -          | -          | -          | -          | -          |
| 12th and 13th Street<br>(South of Avenue E)<br><i>Estimated Cost - \$1,300,000</i>                                                                                                                                | AQMD                                           | 164                      | 71         | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | Vehicle Fines                                  | 193                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | Traffic Safety                                 | 10                       | 10         | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | CG                                             | 509                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | <b>Subtotal</b>                                | <b>876</b>               | <b>957</b> | -          | -          | -          | -          | -          | -          |
| Yucaipa Blvd 15th St to I-10 Fwy                                                                                                                                                                                  | AQMD                                           | 27                       | -          | -          | -          | -          | -          | -          | -          |
| Adams Street Sidewalk, Avenue B to Yucaipa Boulevard (Total Project is estimated to be \$280,000) (transferred PMP contribution to Uptown Park)                                                                   | PMP                                            | -                        | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | AQMD                                           | 25                       | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | <b>Subtotal</b>                                | <b>25</b>                | -          | -          | -          | -          | -          | -          | -          |
| Yucaipa Blvd., ADA Improvements<br>Bike Lanes 2nd St. to 5th St. (Total Estimated Project Cost is \$1,500,000)<br><br>(TDA & MSRC funds only apply to certain street blocks. Not the entire length of 2nd to 5th) | AQMD                                           | 280                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | GF Concrete                                    | 121                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | Economic Development                           | 450                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | YPAC                                           | (450)                    | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | PMP                                            | 85                       | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | TDA (3rd-5th)                                  | 150                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | MSRC Grant (2nd-3rd)                           | 120                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | TFF                                            | 240                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | TFF (from Countyline Road Improvement Project) | 450                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | <b>Subtotal</b>                                | <b>1,446</b>             | -          | -          | -          | -          | -          | -          | -          |
| ATP Sidewalk Project, Avenue E, & 15th Street                                                                                                                                                                     | ATP                                            | 402                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | PMP Concrete                                   | 30                       | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | <b>Subtotal</b>                                | <b>432</b>               | -          | -          | -          | -          | -          | -          | -          |
| Acacia Ave., California St., 1st St.                                                                                                                                                                              | AQMD                                           | 88                       | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | PMP                                            | 100                      | -          | -          | -          | -          | -          | -          | -          |
|                                                                                                                                                                                                                   | <b>Subtotal</b>                                | <b>188</b>               | -          | -          | -          | -          | -          | -          | -          |

**SIDEWALKS SUMMARY**

|                                             | Estimated Balance July 1, 2019 | Year 19/20 | Year 20/21 | Year 21/22 | Year 22/23 | Year 23/24 | Year 24/25 | Year 25/26 |
|---------------------------------------------|--------------------------------|------------|------------|------------|------------|------------|------------|------------|
| <b>Allocations:</b>                         | -                              | 81         | -          | -          | -          | -          | -          | -          |
| <b>Revenues:</b>                            |                                |            |            |            |            |            |            |            |
| AQMD                                        | -                              | 60         | 60         | 60         | 60         | 61         | 62         | 62         |
| TDA Article 3 /GF/CDBG                      | -                              | -          | -          | -          | -          | -          | -          | -          |
| PMP/ATP/Vehicle Fines                       | -                              | -          | -          | -          | -          | -          | -          | -          |
| CG                                          | -                              | 10         | 10         | 10         | 10         | 10         | 11         | 11         |
| <b>Total Revenue:</b>                       | -                              | <b>70</b>  | <b>70</b>  | <b>70</b>  | <b>70</b>  | <b>71</b>  | <b>73</b>  | <b>73</b>  |
| <b>Balance AQMD</b>                         | 11                             | 0          | 60         | 120        | 180        | 241        | 303        | 365        |
| <b>Balance CG</b>                           | -                              | -          | 10         | 20         | 30         | 40         | 51         | 62         |
| <b>Total Available Balance <sup>1</sup></b> | <b>11</b>                      | <b>0</b>   | <b>70</b>  | <b>140</b> | <b>210</b> | <b>281</b> | <b>354</b> | <b>427</b> |

**AQMD** Air Quality Management District - Approximately \$60,000 per year.

**LTF** Article 3 Curb-Cut allocation from SANBAG - \$4,500 per year, balance of approximately \$

**CG** Initial funding from General Fund and included commitment to Crossing Guard Program - \$10,000 per year, est. balance \$10,000 as of 6/30/14.

An additional amount has been made available for future sidewalk projects from the Vehicle Fines/Traffic Safety Fund; Location yet to be determined.

<sup>(1)</sup> Beginning balance includes project expenses encumbered to be paid in subsequent fiscal

**CITY OF YUCAIPA**  
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**TRAFFIC FACILITIES (in thousands of dollars)**

| Project Description                                                                                                                                             | Funding Source                                        | Prior Allocation Funding | Year 19/20    | Year 20/21    | Year 21/22    | Year 22/23    | Year 23/24    | Year 24/25    | Year 25/26    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|--------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| <b><u>Road Widening:</u></b>                                                                                                                                    |                                                       |                          |               |               |               |               |               |               |               |
|                                                                                                                                                                 | TF                                                    | 1,198                    | -             | 100           | 100           | 100           | 100           | 100           | 100           |
| Wildwood Canyon Interchange PSR/PR (Phased Project--50% from SBCTA) (City Share \$12,500,000) (\$375,000 to CalTrans) (Total U.G. Reimbursement is \$1,400,000) | Utility U.G. Reimbursement from Yucaipa Blvd.         | -                        | 700           | 700           | -             | -             | -             | -             | -             |
|                                                                                                                                                                 | SBCTA                                                 | 250                      | 425           | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                 | <b>Subtotal</b>                                       | <b>1,448</b>             | <b>2,573</b>  | <b>3,373</b>  | <b>3,473</b>  | <b>3,573</b>  | <b>3,673</b>  | <b>3,773</b>  | <b>3,873</b>  |
| Interchange PSR/PR County Line Road                                                                                                                             | TF                                                    | 94                       | -             | 100           | 100           | 100           | 100           | 100           | 100           |
|                                                                                                                                                                 | <b>Subtotal</b>                                       | <b>94</b>                | <b>94</b>     | <b>194</b>    | <b>294</b>    | <b>394</b>    | <b>494</b>    | <b>594</b>    | <b>694</b>    |
|                                                                                                                                                                 | Prop 1B                                               | 219                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                 | Prop 42                                               | 307                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                 | HSIP                                                  | 715                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                 | Measure I Arterial CPNA                               | 3,730                    | 181           | 231           | 300           | 300           | 300           | 300           | 300           |
|                                                                                                                                                                 | Measure I PAA Live Oak Interchange 17/18              | 434                      | -             | -             | -             | -             | -             | -             | -             |
| Yucaipa Boulevard 15th St. to Interstate 10 (Est. Cost \$14,800,000, includes right-of-way costs)                                                               | PMP                                                   | 902                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                 | AQMD                                                  | 27                       | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                 | SB1                                                   | 365                      | 29            | -             | 200           | 200           | 200           | 200           | 200           |
| <i>*SCE Distribution Underground cost to be reimbursed by future development of adjacent properties in the estimated amount of \$1,400,000.</i>                 | GF One-time Capital (loan to TFF)                     | 135                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                 | GF Loan (PFF closeout of Police Station/Civic Center) | 330                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                 | MSRC                                                  | 26                       | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                 | Traffic Safety Fund 16/17 (loan)                      | 1,037                    | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                 | TF                                                    | 3,017                    | -             | 106           | 106           | 106           | 106           | 106           | 106           |
|                                                                                                                                                                 | <b>Subtotal</b>                                       | <b>11,244</b>            | <b>11,454</b> | <b>11,791</b> | <b>12,397</b> | <b>13,003</b> | <b>13,609</b> | <b>14,215</b> | <b>14,821</b> |
| Utility Transmission Underground, 18th Street to Avenue E                                                                                                       | GF 1X Capital                                         | -                        | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                 | TF                                                    | 650                      | -             | -             | -             | -             | -             | -             | -             |
|                                                                                                                                                                 | <b>Subtotal</b>                                       | <b>650</b>               | <b>-</b>      | <b>-</b>      | <b>-</b>      | <b>-</b>      | <b>-</b>      | <b>-</b>      | <b>-</b>      |
| Matching funds for Federal Grant (Avenue E Sidewalk, 13th St. to Dunlap Channel)                                                                                | TF                                                    | 78                       | -             | -             | -             | -             | -             | -             | -             |
| Dunlap Corridor Complete Street Plan                                                                                                                            | TF                                                    | 15                       | -             | -             | -             | -             | -             | -             | -             |

**CITY OF YUCAIPA**  
**CAPITAL IMPROVEMENT PROGRAM**

**TRAFFIC FACILITIES (in thousands of dollars)**

| Project Description                                                                                 | Funding Source                       | Prior Allocation Funding | Year 19/20   | Year 20/21   | Year 21/22   | Year 22/23   | Year 23/24   | Year 24/25   | Year 25/26   |
|-----------------------------------------------------------------------------------------------------|--------------------------------------|--------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <sup>1</sup> County Line Road Improvements (from Bryant St to I-10)                                 | TF                                   | 771                      | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | SB1                                  | 600                      | -            | 300          | 300          | 300          | 300          | -            | -            |
|                                                                                                     | Measure I Arterial CPNA              | 262                      | 1,036        | 200          | 200          | 200          | 200          | -            | -            |
|                                                                                                     | MSRC                                 | 380                      | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | SB1/LPP Grant                        | 1,986                    | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | TF (to Oak Hills Arterial)           | (106)                    | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | TF (to Yucaipa Blvd., 2nd to 5th St) | (450)                    | -            | -            | -            | -            | -            | -            | -            |
| <b>Subtotal</b>                                                                                     |                                      | <b>3,443</b>             | <b>4,479</b> | <b>4,979</b> | <b>5,479</b> | <b>5,979</b> | <b>6,479</b> | <b>6,479</b> | <b>6,479</b> |
| Yucaipa Blvd., ADA Improvements Bike Lanes 2nd St. to 5th St.                                       | TF                                   | 450                      | -            | -            | -            | -            | -            | -            | -            |
| County Line Road and I-10 Ramps                                                                     | TF                                   | 17                       | -            | -            | -            | -            | -            | -            | -            |
| 5th Street, Yucaipa Blvd to Avenue E                                                                | CDBG                                 | 871                      | -            | -            | -            | -            | -            | -            | -            |
| (Grant local match component, TF funds, is included in Intersection at 5th St. and Ave E Project)   | TDA                                  | 325                      | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | TF                                   | 248                      | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | Measure I Arterial CPNA              | 55                       | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | <b>Subtotal</b>                      | <b>1,499</b>             | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>     |
| Oak Hills Parkway & East Road Improvements                                                          | GF 1X Capital                        | 400                      | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | YPAC                                 | (400)                    | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | PAA Advance Reimb 15-16              | 0                        | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | TF Unall Est Balance 16-17           | 20                       | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | Excess TF Revs 15-16                 | (0)                      | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | TF (from County Line Rd Imp)         | 0                        | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | TF                                   | -                        | -            | 50           | 50           | 50           | 50           | 50           | 50           |
| <b>Subtotal</b>                                                                                     |                                      | <b>20</b>                | <b>20</b>    | <b>70</b>    | <b>120</b>   | <b>170</b>   | <b>220</b>   | <b>270</b>   | <b>320</b>   |
| 5th Street at Wildwood Canyon Road                                                                  | TF                                   | -                        | -            | -            | -            | -            | -            | -            | -            |
| County Line Road and Ave H ATP Project (ATP Funding - \$460 for County Line and \$412 for Avenue H) | TF                                   | 685                      | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | Measure I CPNA                       | 270                      | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | Toll Revenue Credits - CalTrans      | 100                      | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | ATP                                  | 872                      | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | PMP                                  | 260                      | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | Calimesa Fair Share Contribution     | 344                      | -            | -            | -            | -            | -            | -            | -            |
|                                                                                                     | <b>Subtotal</b>                      | <b>2,531</b>             | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>     | <b>-</b>     |



**CITY OF YUCAIPA**  
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**TRAFFIC FACILITIES (in thousands of dollars)**

| <b>Project Description</b>                                                                                       | <b>Funding Source</b>                                  | <b>Prior Allocation Funding</b> | <b>Year 19/20</b> | <b>Year 20/21</b> | <b>Year 21/22</b> | <b>Year 22/23</b> | <b>Year 23/24</b> | <b>Year 24/25</b> | <b>Year 25/26</b> |
|------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                                                                                                  | TF                                                     | 1,264                           | 294               | 50                | 50                | 50                | 50                | -                 | -                 |
| Avenue E Street and Sidewalk Improvements, Bryant Street to 5th Street                                           | Measure I Arterial CPNA                                | 1,418                           | -                 | 250               | 250               | 250               | 250               | 250               | 250               |
| (includes intersections at Bryant St, 2nd St, 3rd St, 4th St, and 5th St)                                        | SB1 (Loan to TFF) SBCTA                                | 309                             | 659               | 100               | 100               | 100               | 100               | 100               | 100               |
| (Total Project cost-\$10,900,000)                                                                                | Measure I Arterial Fund Advance (2nd, 3rd and 5th Sts) | -                               | 3,500             | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                                  | <b>Subtotal</b>                                        | <b>2,991</b>                    | <b>7,444</b>      | <b>7,844</b>      | <b>8,244</b>      | <b>8,644</b>      | <b>9,044</b>      | <b>9,394</b>      | <b>9,744</b>      |
| Avenue E, 12th to 13th                                                                                           | TF                                                     | 75                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Oak Glen Road Widening, Colorado Street to I-10 Freeway                                                          | TF                                                     | 515                             | (85)              | -                 | -                 | -                 | -                 | -                 | -                 |
|                                                                                                                  | <b>Subtotal</b>                                        | <b>515</b>                      | <b>430</b>        |                   |                   |                   |                   |                   |                   |
| Utility Distribution Underground, Oak Glen Road                                                                  | TF                                                     | -                               | -                 | 20                | 220               | 200               | 200               | -                 | -                 |
| <b><u>Traffic Signals:</u></b>                                                                                   |                                                        |                                 |                   |                   |                   |                   |                   |                   |                   |
| Yucaipa Blvd. Signal Interconnect                                                                                | TF                                                     | 50                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Yucaipa Blvd. Fiber Optic (MSRC Grant)                                                                           | MSRC                                                   | 90                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Local Match of \$175,000 is from Yucaipa Blvd, 15th to Fwy Project                                               |                                                        |                                 |                   |                   |                   |                   |                   |                   |                   |
| Engineering Design of the Chapman Heights Road and 15th Street Road Extensions and Sand Canyon Road Improvements | TF                                                     | 155                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Oak Glen Road at 2nd Street                                                                                      | HSIP Grant                                             | 330                             | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Traffic Signal Modification (Left Turn Phasing at various locations)                                             | TF                                                     | -                               | 85                |                   |                   |                   |                   |                   |                   |
| <b><u>Other Costs:</u></b>                                                                                       |                                                        |                                 |                   |                   |                   |                   |                   |                   |                   |
| Indirect Cost Allocation                                                                                         | TF                                                     | 244                             | 61                | 61                | 61                | 61                | 61                | 61                | 61                |
| <sup>2</sup> Reimbursement Expenses                                                                              | TF                                                     | 246                             | 10                | 10                | 10                | 10                | 10                | 10                | 10                |
| (Total Outstanding GF Debt - \$556,981 6-30-18) (\$1,037k to Fund 17)                                            | TF                                                     | -                               | -                 | -                 | -                 | -                 | -                 | -                 | -                 |

**CITY OF YUCAIPA**  
**CAPITAL IMPROVEMENT PROGRAM**

**TRAFFIC FACILITIES (in thousands of dollars)**

| Project Description                            | Funding Source | Prior Allocation Funding       | Year 19/20 | Year 20/21 | Year 21/22 | Year 22/23 | Year 23/24 | Year 24/25 | Year 25/26 |
|------------------------------------------------|----------------|--------------------------------|------------|------------|------------|------------|------------|------------|------------|
| <b><u>TRAFFIC CIRCULATION SUMMARY</u></b>      |                |                                |            |            |            |            |            |            |            |
|                                                |                | Estimated Balance July 1, 2019 | Year 19/20 | Year 20/21 | Year 21/22 | Year 22/23 | Year 23/24 | Year 24/25 | Year 25/26 |
| <i>Allocations: Local TF</i>                   |                | -                              | 365        | 447        | 647        | 627        | 427        | 377        | 377        |
| <i>Other (Measure I-CPNA, TDA, CDBG, Etc.)</i> |                |                                | 6,530      | 1,081      | 1,150      | 1,150      | 1,150      | 650        | 650        |
| <b><u>Revenue:</u></b>                         |                |                                |            |            |            |            |            |            |            |
| Measure I CPNA (Major Streets)                 |                | -                              | 1,217      | 681        | 750        | 750        | 750        | 550        | 550        |
| Other Revenue Sources                          |                | -                              | -          | -          | -          | -          | -          | -          | -          |
| <i>*Local</i>                                  |                | -                              | 360        | 450        | 450        | 450        | 450        | 450        | 450        |
| <i>Other (TDA, CDBG, SBI, Etc.)</i>            |                | -                              | 5,313      | 400        | 600        | 600        | 600        | 300        | 300        |
| <b>TF Balance</b>                              |                | <b>5</b>                       | <b>(0)</b> | <b>3</b>   | <b>6</b>   | <b>29</b>  | <b>253</b> | <b>526</b> | <b>799</b> |

TF Transportation Funds revenues based on SFRU permits and share of Measure I funds. See the projected revenues table for fund amount criteria.

TF Traffic Fees - Revenues based on \$9,409.20 per SFRU.

SLTPP State/Local Transportation Partnership Program <sup>1</sup>City of Calimesa will participate in this project.

SWFF Solid Waste Franchise Fee

<sup>2</sup> Ten Percent (10%) of the total funds collected in prior year are set aside for developer reimbursement expenses.

TEA Transportation Enhancement Act

HBP Highway Bridge Program

PMP Pavement Management Program

AQMD Air Quality Management District

TDA Transportation Demand Act

\*See Funding Level Assumptions

**General Fund Loan/Advance Amount Outstanding as of 6-30-2019**

| Project Description                                             | Amount              |
|-----------------------------------------------------------------|---------------------|
| Yucaipa Blvd. 15th to I-10 Freeway                              | \$ 135,000          |
| Yucaipa Blvd. 15th to I-10 Freeway                              | 103,306             |
| Yucaipa Blvd. 15th to I-10 Freeway                              | 226,211             |
| <b>Subtotal Loan Amount Outstanding (General Fund)</b>          | <b>\$ 464,517</b>   |
| Yucaipa Blvd. 15th to I-10 Freeway (to Fund 17--Traffic Safety) | 1,037,430           |
| <b>Total Loan Amount Outstanding--Traffic Facilities Fund</b>   | <b>\$ 1,501,947</b> |

## APPENDIX "A"

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This document summarizes the various capital improvement projects and their budgets for Traffic Circulation Facilities, Drainage Facilities, Sidewalks/Trails, Public Facilities, Fire Facilities and Parks Facilities proposed for the next seven years. The following pages list all projects for which funding is needed.

Sources utilized historically to compile the information herein include:

1. City of Yucaipa, California, "Six Year Capital Improvement Program", prepared by BSI Consultants, Inc., March, 1991.
2. City of Yucaipa, California, "Capital Improvement Program 1990/91 to Buildout", prepared by Kadie-Jensen, Johnson & Bodnar, October, 1990.
3. City of Yucaipa, California, "Development Impact Fee Study", prepared by Kadie-Jensen, Johnson & Bodnar, October, 1990.
4. City of Yucaipa, California, "Drainage Facilities", prepared by CM Engineering Associates, Inc., for Kadie-Jensen, Johnson & Bodnar, October, 1990.
5. City of Yucaipa, California, "Interim Road Fee Program Traffic Assessment", prepared by Robert Kahn & Associates, Inc. for Kadie-Jensen, Johnson & Bodnar, October, 1990.
6. City of Yucaipa, California, "Update to CSDP-5, Master Plan of Drainage Facilities", prepared by Boyle Engineering Corporation, June, 1993.
7. City of Yucaipa, California, "Final Report, City Wide Traffic Analysis and Mitigation Study", prepared by Wilbur Smith Associates, April, 1993.
8. City of Yucaipa "Drainage and Traffic Impact Fee Assessment Update and Evaluation", prepared by RBF Consulting July 2010, revised August 2011.
9. City of Yucaipa, California, "Annual Adjustment of Development Impact Fees", prepared by Paul Toomey, Community Development Director, November 13, 2017.
10. Master Plan of Drainage Update dated January 9, 2012.
11. City of Yucaipa, Seven Year Capital Improvement Program for Fiscal Years 2019-20 through 2025-26.

## APPENDIX "A"

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### DRAINAGE FUNDING LEVEL ASSUMPTIONS

Funding levels for years FY2019-20 to FY 2025-26 have been determined based upon the following assumptions and historical data:

1. Drainage Facilities Fees (DFF) are adjusted annually by the City Council pursuant to the change in the Consumer Price Index. This adjustment typically occurs in October of each year and any fee adjustment becomes effective in December. Fees effective January 2019 equal \$13,355.87 per acre for residential, commercial and industrial developments. This represents an increase of 3.8% from the previous year. The fees collected average approximately \$3,066.09 for a 10,000 square foot lot. Fees for the prior three years were adopted at the rate of \$12,865.26, \$11,646.22, and \$11,474.40. For the purpose of this document, revenues for fiscal year 2019-20 are estimated at approximately \$3,066.09 per SFRU. The revenue estimates for FY2019-20 may include certain developer fee credits, as appropriate.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on October 22, 2018. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. Previous Drainage Facilities Fees (DFF) of \$7,380.90 per acre were collected and averaged \$3,690.50 for a 20,000 square foot lot. These fees were based upon "Drainage Facilities", prepared by CM Engineering Associates, Inc., for Kadie-Jensen, Johnson & Bodnar, October, 1990, adopted February, 1991, and are part of the Conditions of Approval for all Tracts and Parcels begun at the City after February, 1991. This fee has been replaced by the above, DFF93, on any building permits issued after adoption of DFF93.
4. Projects that were conditioned prior to March 1991 were not conditioned to fund drainage facilities.
5. 100% of the projects currently under construction contribute to Drainage Facilities by the payment of fees or through the construction of drainage improvements.
6. Revenue assumptions are based on a development density of approximately four (4) SFRU per acre.
7. It is anticipated that fees for approximately 30 units will be collected in fiscal year 2018-19 with a projected revenue estimate for 2019-20 based upon 40 SFRU.

## APPENDIX "A"

### DRAINAGE FACILITIES

#### Estimated Cost

#### **Drainage Facilities:**

|                                                     |    |             |
|-----------------------------------------------------|----|-------------|
| Wilson Creek (Includes regional detention basins)   | \$ | 105,788,329 |
| Yucaipa Creek                                       |    | 13,580,548  |
| Oak Glen Creek                                      |    | 14,658,788  |
| Wildwood Creek (Includes regional detention basins) |    | 89,364,769  |
| Dunlap Channel                                      |    | 9,945,148   |
| <sup>1</sup> Chicken Springs Wash                   |    | 23,135,252  |
| County Line Drain                                   |    | 4,023,894   |
| Development Fee Update                              |    | 225,464     |
| CLOMR/LOMR (Wildwood and Wilson Creeks)             |    | 52,700      |

***Subtotal***    \$    ***260,774,892***

#### **<sup>2</sup> Erosion Repairs:**

|                                                      |    |         |
|------------------------------------------------------|----|---------|
| Fremont Street at Wilson Creek                       | \$ | 14,972  |
| Oak Glen Road at Wilson Creek                        |    | 459,675 |
| <sup>1</sup> Chicken Springs Wash at Wilson Creek    |    | 612,025 |
| <sup>1</sup> Chicken Springs Wash at Grandview Drive |    | 387,441 |
| <sup>1</sup> Yucaipa Creek at 5th Street             |    | 17,730  |
| <sup>1</sup> Yucaipa Creek at 6th Street             |    | 17,730  |
| <sup>1</sup> Yucaipa Creek at Wildwood Canyon Road   |    | 262,672 |
| <sup>1</sup> Yucaipa Creek at 8th Street             |    | 512,210 |
| <sup>1</sup> Chicken Springs Wash at 6th Street      |    | 428,155 |
| <sup>1</sup> Chicken Springs Wash at 8th Street      |    | 428,155 |
| <sup>1</sup> Chicken Springs Wash at 9th Street      |    | 428,155 |
| <sup>1</sup> Wildwood Creek at Oak Mesa Drive        |    | 383,501 |
| <sup>1</sup> Wildwood Creek at Wildwood Canyon Road  |    | 139,216 |
| <sup>1</sup> Wildwood Creek at Live Oak Canyon Road  |    | 551,611 |

***Subtotal***    \$    ***4,643,247***

***Total***    \$    ***265,418,139***

<sup>1</sup> Indicates either interim or ultimate improvements which are within the seven (7) year scope of this document.

<sup>2</sup> Represents Non-DIF Eligible Drainage Projects

## APPENDIX "A"

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### **FIRE FACILITIES FUNDING LEVEL ASSUMPTIONS**

1. Fire Facilities Fees (FFF) are adjusted annually by the City Council pursuant to the change in the Consumer Price Index. This adjustment typically occurs in October of each year and any fee adjustment becomes effective by January 1 of the following year. Fees effective in January 2019 equal \$850.68 per residential unit and \$0.4949 per square foot of new commercial and industrial developments. Fees for the prior three years were adopted at the rates of \$837.72, \$785.85, and 859.14.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on October 22, 2018. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. Fire Facilities Fees 1997 (FFF97) of \$215.21 per dwelling unit and \$0.1254 per structural square foot for industrial and commercial development were adopted in the summer of 1993, and are based upon the "Development Impact Fee Summary", prepared by John McMains, Community Development Director, in August of 1993.
4. Previous Fire Facilities Fees (FFF) of \$372.38 per dwelling unit were collected from all new construction conditioned after February 1991. This fee has been replaced by the above, FFF93, for any building permits issued after adoption of FFF93.
5. It is anticipated that fees for approximately 30 units will be collected in fiscal year 2018-19 with a projected revenue estimate for 2019-20 based upon 40 SFRU.

## APPENDIX "A"

---

### FIRE FACILITIES

| <b><u>Fire Facilities</u></b>                      | <b><u>Estimated Cost</u></b>       |
|----------------------------------------------------|------------------------------------|
| Land Acquisition and Site Improvements (Two acres) | \$ 470,575                         |
| Fire Engine and Equipment (Two)                    | 2,063,818                          |
| Facilities Construction (Two Stations)             | 10,394,718                         |
| Furnishings                                        | -                                  |
| Communications Equipment                           | -                                  |
|                                                    | <b><i>Subtotal</i></b>             |
|                                                    | \$ 12,929,111                      |
| Contingency                                        | 795,516                            |
|                                                    | <b><i>Total</i></b>                |
|                                                    | <b><u><u>\$ 13,724,627</u></u></b> |

## APPENDIX "A"

---

### PARK FACILITIES FUNDING LEVEL ASSUMPTIONS

1. The Park Development Fee (PDF) is a requirement placed on residential developers to provide the City with 3.5 acres of park land per thousand people. An example of this is: a development provides new housing for 2,000 new people in the City. The developer is required to dedicate to the City 7-acres for park uses, or contribute in cash to the City the fair market value of the land. The current value of the cash contribution is \$2,376.39 per SFRU, and it can be used to fund expansion of park facilities.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on October 22, 2018. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. In August of 1993, Council adopted a Resolution to recover park fees (RPF) for those projects which were not previously required to mitigate impacts to park facilities. The fee currently equals \$2,376.39 per SFRU.
4. It is anticipated that fees for approximately 30 units will be collected in fiscal year 2018-19 with a projected revenue estimate for 2019-20 based upon 40 SFRU.



## APPENDIX "A"

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### **PUBLIC FACILITIES FUNDING LEVEL ASSUMPTIONS**

1. Public Facilities Fees (PFF) are adjusted annually by the City Council pursuant to the change in the Consumer Price Index. This adjustment typically occurs in October of each year and any fee adjustment becomes effective by the following January 1. Fees adopted for October 2018 equal \$1,458.91 per residential unit, \$7,878.13 per acre per commercial and industrial developments. This represents a decrease of approximately 27.3% from the previous year. Residential fees for the prior three years were adopted at the rate of \$2,007.55, \$2,060.23, and \$1,871.40 respectively. Commercial and Industrial fees were adopted at the rate of \$10,840.75, \$11,125.23, and \$10,105.53 per acre for 2018-19, 2017-18, and 2016-17, respectively. For the purpose of this document, revenues for fiscal year 2019-20 are estimated at \$1,458.91 per SFRU. The revenue estimates for 2019-20 may include certain developer fee credits as appropriate.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on October 22, 2018. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. Previous Public Facilities Fees (PFF) of \$572.99 per SFRU were adopted in February of 1991, and are part of the deferral agreements for a small number of units that have not yet received Certificates of Occupancy. This fee has been replaced by the above (PFF93).
4. 100% of the projects currently under construction contribute to PFF.
5. This source is used only to fund the following facilities: Civic Center Complex, Maintenance Facility, Community Aquatics Complex, Police Station, Library/Education Center and Performing Arts Center.
6. It is anticipated that fees for approximately 30 units will be collected in fiscal year 2018-19 with a projected revenue estimate for 2019-20 based upon 40 SFRU.

## APPENDIX "A"

---

### PUBLIC FACILITIES

|                                 | <u>Estimated Cost</u>       |
|---------------------------------|-----------------------------|
| <b><u>Public Facilities</u></b> |                             |
| Civic Center                    | \$ 8,462,043                |
| Recreation Facility, Pool       | 2,582,618                   |
| Maintenance Facility            | 2,297,460                   |
| Police Station Expansion        | 10,838,715                  |
| Library and Education Center    | 11,180,045                  |
| Performing Arts Center          | 15,200,415                  |
| <b>Total</b>                    | <b><u>\$ 50,561,296</u></b> |

<sup>1</sup> Indicates either interim or ultimate improvements which are within the seven (7) year scope of this document.

## APPENDIX "A"

### TRAFFIC FACILITIES FUNDING LEVEL ASSUMPTIONS

Funding levels for years FY2019-2020 to FY2025-2026 have been determined based on the following assumptions:

1. Traffic Facilities Fees (TFF) are adjusted annually by the City Council pursuant to the change in the Consumer Price Index. This adjustment typically occurs in October of each year and any fee adjustment becomes effective by the following January 1. Fees effective in January 2019 equal \$9,006.39 per Single Family Residential Unit (SFRU), \$14,590.14 and \$14,571.05 per acre for commercial and industrial developments, respectively. This represents an increase of approximately 4.2% from the previous year. For the purpose of this document, revenues for fiscal year 2019-20 are estimated at \$9,006.39 per SFRU. The revenue estimates for 2019-20 may include certain developer fee credits as appropriate. This may result in a lower fee collected per project.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on October 22, 2018. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. Previous Traffic Facilities Fees (TFF) of \$5,286.50 per Single Family Residential Unit (SFRU) were based upon the "Interim Road Fee Program Traffic Assessment", prepared by Robert Kahn, John Kain & Associates, Inc., for Kadie-Jensen, Johnson & Bodnar, October, 1990, adopted February, 1991, and are part of the Conditions of Approval of all Tracts and Parcels begun at the City after February, 1991. This fee has been replaced by TFF93 on any building permits issued after adoption of TFF93.
4. Previous Transportation Facilities Fees (TrFF) were \$949 per SFRU. These fees were adopted by the County of San Bernardino in March 1987, and applied to projects conditioned after that date and before July 1991.
5. Currently, the ratio of fees collected is 100% TFF and 0% TrFF.
6. Measure I funds of approximately \$127,600 (44% of 290,000) for FY1997-98 increased at 3% per year for subsequent years, and included in the totals for Traffic Circulation (Measure I is a 20-year program ending in the year 2009). Beginning in 1999-2000, 100% of the Measure I revenues were applied for maintenance and were no longer included in the Traffic Circulation calculation. Beginning in 2010-11, the distribution of Measure I revenues has returned to its original allocation of 56%/44% to maintenance and capital projects. For 2019-20, the City Council has allocated 100% of the funds to maintenance projects.
7. It is anticipated that fees for approximately 30 units will be collected in fiscal year 2018-19 with a projected revenue estimate for 2019-20 based upon 40 SFRU.

## APPENDIX "A"

### TRAFFIC FACILITIES

|                                                                                                                    | <u>Estimated Cost</u> |
|--------------------------------------------------------------------------------------------------------------------|-----------------------|
| <b><u>Major Six-Lane Divided:</u></b>                                                                              |                       |
| Yucaipa Blvd. From Freeway Entrance to 5th Street                                                                  | \$ 42,806,962         |
| <b>Subtotal</b>                                                                                                    | <b>\$ 42,806,962</b>  |
| <br>                                                                                                               |                       |
| <b><u>Major Four-Lane Divided:</u></b>                                                                             |                       |
| County Line Road from I-10 On-Ramp to Calimesa Blvd.                                                               | 580,644               |
| Oak Glen Road from Outer Hwy. 10 South to Colorado St.                                                             | 21,513,469            |
| Wildwood Canyon Rd. from Outer Hwy. 10 South to Calimesa Blvd.                                                     | 26,199,945            |
| Yucaipa Blvd. From 5th St. to 2nd St.                                                                              | 2,274,575             |
| <b>Subtotal</b>                                                                                                    | <b>\$ 50,568,633</b>  |
| <br>                                                                                                               |                       |
| <b><u>Secondary Four-Lane Divided:</u></b>                                                                         |                       |
| Avenue "E" from 14th St. to Bryant St.                                                                             | \$ 23,956,085         |
| Wildwood Canyon Rd. from Colorado St. to Mesa Grande Dr.                                                           | 10,309,762            |
| Bryant St. from North City Limit to County Line Road                                                               | 15,406,401            |
| California St. from Yucaipa Blvd. to County Line Road                                                              | 4,082,231             |
| Calimesa Blvd. From Oak Glen Road to County Line Road                                                              | 4,338,001             |
| <sup>1</sup> County Line Road from Calimesa Blvd. To Bryant St.                                                    | 2,501,653             |
| 5th St. from Oak Glen Road to County Line Road                                                                     | 10,628,024            |
| <sup>1</sup> 14th St. from Yucaipa Blvd. To Oak Glen Road                                                          | 7,300,527             |
| Wildwood Canyon Rd. from Calimesa Blvd. to Colorado St. (interim improvements completed in FY95/96)                | 2,863,275             |
| <sup>1</sup> Oak Glen Road from Casa Blanca Ave. to Colorado St. (interim improvements completed FY97/98, FY98/99) | 19,366,956            |
| Yucaipa Blvd. From 2nd St. to Bryant St.                                                                           | 256,426               |
| College Village Collector Yucaipa Blvd. to San Canyon Rd.                                                          | 852,595               |
| Oak Hills Parkway                                                                                                  | 9,813,085             |
| <b>Subtotal</b>                                                                                                    | <b>\$ 111,675,021</b> |
| <br>                                                                                                               |                       |
| <b><u>Drainage Culverts:</u></b>                                                                                   |                       |
| <sup>1</sup> Jefferson South of Ivy                                                                                | \$ 22,472             |
| <b>Subtotal</b>                                                                                                    | <b>\$ 22,472</b>      |
| <br>                                                                                                               |                       |
| <b>Total</b>                                                                                                       | <b>\$ 205,073,088</b> |

<sup>1</sup> Indicates either interim or ultimate improvements which are within the seven (7) year scope of this document.

## APPENDIX "A"

### TRAFFIC FACILITIES (continued)

|                                                                             | <u>Estimated Cost</u> |
|-----------------------------------------------------------------------------|-----------------------|
| <b><u>*Traffic Signals:</u></b>                                             |                       |
| <sup>1</sup> Live Oak at I-10 Off-Ramps (2 signals)                         | \$ 432,000            |
| <sup>1</sup> Bryant St. at Fir ( <i>Completed</i> )                         | 216,000               |
| <sup>1</sup> Wildwood Canyon Rd. at 5th St.                                 | 216,000               |
| <sup>1</sup> County Line Road at 3rd St.                                    | 216,000               |
| <sup>1</sup> Oak Glen Road at Colorado St.                                  | 216,000               |
| Oak Glen Rd. at 5th St. ( <i>Completed</i> )                                | 216,000               |
| County Line Road at Bryant St.                                              | 216,000               |
| Yucaipa Blvd. At 13th St.                                                   | 216,000               |
| Yucaipa Blvd. At 6th St.                                                    | 216,000               |
| Yucaipa Blvd. At 16th St.                                                   | 216,000               |
| Wildwood Canyon Rd. at Bryant St.                                           | 216,000               |
| Avenue "E" at 14th St.                                                      | 216,000               |
| Avenue "E" at 5th St.                                                       | 216,000               |
| Avenue "E" at Bryant St.                                                    | 216,000               |
| Calimesa Blvd. at Wildwood Canyon Rd.                                       | 216,000               |
| Citywide Signal Control System (interim completed on Yucaipa Blvd. FY97/98) | 3,975,912             |
| Signal Modification for Existing Facilities, Fourteen (14) Locations        | 403,200               |
| Yucaipa Blvd. at 17th St.                                                   | 230,000               |
| <b>Total</b>                                                                | <b>\$ 8,065,112</b>   |

### **\*Bridge/Box Culverts:**

|                                                                                 |                      |
|---------------------------------------------------------------------------------|----------------------|
| <sup>1</sup> Oak Glen Road East of Sunnyside Drive ( <i>Completed FY98/99</i> ) | 431,760              |
| 14th Street between 14th Street and Wildwood Canyon Rd.                         | 2,160,000            |
| <sup>1</sup> Bryant at Wildwood ( <i>Completed FY03/04</i> )                    | 1,440,000            |
| <sup>1</sup> Oak Glen Road through Chapman Ranch ( <i>Completed FY99/2000</i> ) | 1,340,000            |
| <sup>1</sup> Avenue "E" at Wilson Creek ( <i>Completed FY03/04</i> )            | 1,728,000            |
| <sup>2</sup> 5th Street at Wildwood (widen)                                     | 82,080               |
| <sup>1</sup> Oak Glen at Chicken Springs Wash ( <i>Completed FY97/98</i> )      | 359,800              |
| Avenue "E" at Chicken Springs Wash ( <i>Completed</i> )                         | 925,200              |
| Wildwood Canyon Road W/O Canyon Drive                                           | 12,336               |
| California Street at County Line Road                                           | 12,336               |
| 5th Street at Oak Glen Road ( <i>Completed</i> )                                | 308,736              |
| 5th Street at Chicken Springs Wash                                              | 27,336               |
| Yucaipa Blvd. At 17th Street                                                    | 14,392               |
| Yucaipa Blvd. At Dunlap Channel ( <i>Completed</i> )                            | 87,380               |
| <sup>2</sup> Yucaipa Blvd. At Wilson Creek (widen) ( <i>Completed</i> )         | 530,842              |
| 13th St. at Wilson Creek                                                        | 1,800,000            |
| Wildwood Creek @ Live Oak Canyon                                                | 1,800,000            |
| Ave. D @ Wilson Creek                                                           | 1,800,000            |
| 6th Place @ Wildwood Creek                                                      | 1,800,000            |
| Fremont @ Wilson Creek                                                          | 1,800,000            |
| Pendleton @ Oak Glen Creek                                                      | 2,145,000            |
| <b>Total</b>                                                                    | <b>\$ 20,605,198</b> |

<sup>2</sup> Projects which are also financed through the drainage facilities fees. Capacities need to be increased to convey projected storm discharge.

\* These costs are included in the project totals listed for the Streets.

## APPENDIX "B"

### PAVEMENT MANAGEMENT PROGRAM

#### ALLOCATIONS TO STREET FUND

| <b>Funding Sources</b>                                             | <b>2013-2014<br/>Actual<br/>Revenue</b> | <b>2014-2015<br/>Actual<br/>Revenue</b> | <b>2015-2016<br/>Actual<br/>Revenue</b> | <b>2016-2017<br/>Actual<br/>Revenue</b> | <b>2017-2018<br/>Actual<br/>Revenue</b> | <b>2018-2019<br/>Estimated<br/>Revenue</b> | <b>2019-2020<br/>Projected<br/>Revenue</b> |
|--------------------------------------------------------------------|-----------------------------------------|-----------------------------------------|-----------------------------------------|-----------------------------------------|-----------------------------------------|--------------------------------------------|--------------------------------------------|
| Solid Waste Franchise                                              | \$ 403,330                              | \$ 387,290                              | \$ 401,407                              | \$ 401,821                              | \$ 410,000                              | \$ 410,000                                 | \$ 410,000                                 |
| *Gas Tax                                                           | ***                                     | ***                                     | ***                                     | ***                                     | ***                                     | ***                                        | ***                                        |
|                                                                    | -                                       | -                                       | -                                       | -                                       | -                                       | -                                          | -                                          |
| **Measure I (Maintenance)                                          | 423,356                                 | 837,666                                 | 805,160                                 | 266,578                                 | 1,012,458                               | 850,000                                    | 850,000                                    |
| 1 <sup>st</sup> \$200,000 from P/Y Fund<br>Balance (General Fund)  | 200,000                                 | 200,000                                 | 200,000                                 | 200,000                                 | 200,000                                 | 300,000                                    | 300,000                                    |
| Advance for Offset of<br>Subvention Loss (General<br>Fund)         | 63,470                                  | 79,510                                  | 65,393                                  | 64,979                                  | 56,800                                  | 56,800                                     | 56,800                                     |
| Concrete Program (GF)                                              | 100,000                                 | 100,000                                 | 100,000                                 | 100,000                                 | 100,000                                 | 100,000                                    | 100,000                                    |
| General Fund for Residential<br>Pavement Rehabilitation<br>Program | -                                       | -                                       | -                                       | -                                       | -                                       | -                                          | -                                          |
| AB2928 - Traffic<br>Congestion Relief (Prop. 42)                   | 500,000                                 | 500,000                                 | -                                       | -                                       | 189,871                                 | 106,093                                    | 130,000                                    |
| SB1                                                                |                                         |                                         |                                         |                                         |                                         |                                            | 217,000                                    |
| Inter-Agency Agreements                                            |                                         |                                         |                                         |                                         |                                         |                                            | 30,000                                     |
| <b>Total</b>                                                       | <b>\$ 1,690,156</b>                     | <b>\$ 2,104,466</b>                     | <b>\$ 1,571,960</b>                     | <b>\$ 1,033,378</b>                     | <b>\$ 1,969,129</b>                     | <b>\$ 1,822,893</b>                        | <b>\$ 2,093,800</b>                        |

\*Gas Tax portion does not include amounts available for typical street maintenance operations. However, in the event operational savings exist at year end, those savings have been transferred by the City Council to the Pavement Management Program in a subsequent fiscal year.

\*\* Per Council authorization, beginning in Fiscal Year 2010-2011, Measure I revenue is to be allocated in an amount equal to 56% for maintenance activities and 44% to capital projects. Per Council authorization, Measure I revenue is to be allocated in an amount equal to 100% for maintenance projects beginning in 2014-2015.

\*\*\* Loss of approximately \$250,000 due to subvention revenues being calculated on actual population.

PAVEMENT MANAGEMENT PROGRAM

FUNDING LEVEL ASSUMPTIONS

SOURCES OF REVENUES:

1. The Public Works Department installed an automated Pavement Management Program (PMP) during fiscal year 1998-99 to reflect completed roadway improvements and to provide pavement rehabilitation recommendations. The PMP will identify future year budget resource requirements through the rehabilitation recommendations.
2. Gas Tax Subventions from the State of California to the City of Yucaipa amount to approximately \$805,000 per year. A small amount of growth is anticipated each year, as street miles and population increase. A large portion of the annual Gas Tax revenues is allocated for typical street related operational expenses. The balance of the funds received, if any, are allocated to capital projects in the PMP. The amount allocated to the PMP for fiscal year 1999-2000 was \$275,060. Fiscal Year 2000-01 realized a decrease of approximately \$250,000 as a result of legislation that requires State subvention revenues to be distributed on a per capita basis. Previously, subventions were calculated and distributed based upon a factor associated with the number of registered voters. It is anticipated that funds will be available from Gas Tax subventions for the 2018-19 Pavement Management Program due to an anticipated increase in the State Gas Tax imposed by the State legislature. However, in the event that operational savings are realized in each fiscal year, those savings have typically been allocated to the PMP in the subsequent fiscal year.
3. At the City Council meeting in May 1993, Council directed that revenues from the Solid Waste Franchise Fees be utilized for the annual Pavement Maintenance Program. The revenues have increased each year as the Franchise Fee grew from 7% in fiscal year 1996-97 to 10% in fiscal year 1999-2000. However, beginning in fiscal year 2010-11, the amount experienced a decrease to an annual amount of approximately \$617,000.
4. At a City Council meeting of February 1996, City Council directed that 56% of the Measure I revenues be utilized for the annual Pavement Maintenance Program. A small amount of growth is anticipated each year as sales tax generated within the City increases. Beginning in fiscal year 1999-2000, 100% of Measure I revenues are being allocated to the PMP. Beginning in fiscal year 2010-11, Council has reallocated Measure I revenue to the original 56%/44% split for maintenance and capital projects, respectively. The amount of estimated revenue for fiscal year 2013-14 is \$617,000, of which approximately \$345,520 will be allocated to maintenance activities. Beginning in 2014-15, 100% is being allocated to maintenance activities.
5. Any year-end balances in the Gas Tax and Measure I accounts are typically restricted to use for the annual Pavement Management Program, and are rolled into the Beginning Fund Balance.
6. As a result of the change in the method of calculation described in Item 2, above, the earlier decrease in State Subventions has been offset by resources allocated from the General Fund. As a result, the overall funding of the Pavement Management Program has remained intact. This has equaled the consistent amount of \$250,000 per year. An additional amount of \$50,000 was allocated beginning in 2006-07 to reflect an increase in direct project costs and a cost of living adjustment for a total annual allocation of \$300,000. A Service Level Option was included in the 2010-11 General Fund Budget to reduce the General Fund contribution to the 2010-11 PMP to reflect the results of the PQI exceeding the standard adopted by City Council, and the overall decrease in operational revenues available. The amount was subsequently decreased by \$200,000.
7. In fiscal year 2000-01, the City received funds from the State's Traffic Congestion Relief Program (TCRP) in the amount of approximately \$283,000. In fiscal year 2001-02 the amount received was approximately \$95,000. In fiscal year 2002-03 the amount received was approximately \$122,000. This funding has been allocated to the PMP. This program temporarily ceased, but was resumed in 2005-06, with reimbursements for fiscal years 2003-04 and 2004-05. No funding is anticipated for 2006-07 through 2007-08. TCRP revenues resumed in fiscal year 2008-09 and 2009-10 and Proposition 42 Highway Users' Tax continued the allocation through 2012-13.
8. Beginning in fiscal year 2015-2016, Proposition 42 funds, used as an augmentation for subvention revenues, were reduced by an amount equal to approximately \$350,000 from the average annual amount received in the previous five years. An additional reduction in the estimated amount of approximately \$125,000 was reflected in fiscal year 2016-2017.

**RESOLUTION NO. 2019-10**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUCAIPA, STATE OF CALIFORNIA, ADOPTING THE MEASURE I, FIVE-YEAR CAPITAL IMPROVEMENT PLAN**

---

WHEREAS, San Bernardino County voters approved passage of Measure I in November 2004, authorizing the San Bernardino County Transportation Authority to impose a one-half of one percent retail transactions and use tax applicable in the incorporated and unincorporated territory of the County of San Bernardino; and

WHEREAS, revenue from the tax can only be used for transportation improvement and traffic management programs authorized in the Expenditure Plans set forth in Ordinance No. 04-1 of the Authority; and

WHEREAS, the Strategic Plan requires each local jurisdiction applying for revenue from the Local Streets Program to annually adopt and update a Five-Year Capital Improvement Plan; and

WHEREAS, California Public Utilities Code 190300 and Ordinance No. 04-1 require each local jurisdiction to maintain General Fund expenditures for transportation-related construction and maintenance activities at the required Maintenance of Effort base year level in each fiscal year of the adopted Five-Year Capital Improvement Plan, which for the City of Yucaipa is \$175,764.

**THE CITY COUNCIL OF THE CITY OF YUCAIPA HEREBY RESOLVES, FINDS, DETERMINES ORDERS AS FOLLOWS:** that the Measure I Five-Year Capital Improvement Plan, attached to this resolution as Exhibit A, is hereby adopted.

**PASSED AND ADOPTED** by the City Council of the City of Yucaipa this 24<sup>th</sup> day of June 2019.

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**BOBBY DUNCAN**  
**MAYOR**

**ATTEST:**

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**JENNIFER CRAWFORD**  
Deputy City Manager/City Clerk



MEASURE I LOCAL PASS-THROUGH FUNDS  
FIVE YEAR CAPITAL IMPROVEMENT PLAN

|                           |                                                                  |
|---------------------------|------------------------------------------------------------------|
| RESOLUTION NUMBER:        | 2019-10                                                          |
| RESOLUTION APPROVAL DATE: |                                                                  |
| CONTACT PERSON & TITLE:   | Fermin Preciado                                                  |
| CONTACT PHONE:            | 909-797-2489 ext. 240                                            |
| CONTACT EMAIL:            | <a href="mailto:fpreciado@yucaipa.org">fpreciado@yucaipa.org</a> |

| JURISDICTION                                            | City of Yucaipa |               |                | MEASURE I ESTIMATE:          |                  | \$            | 973,533.00      | \$               | 1,006,440.00    | \$               | 1,041,479.00    | \$               | 1,078,012.00    | \$               | 1,113,238.00    | #####                                   |                  |
|---------------------------------------------------------|-----------------|---------------|----------------|------------------------------|------------------|---------------|-----------------|------------------|-----------------|------------------|-----------------|------------------|-----------------|------------------|-----------------|-----------------------------------------|------------------|
| CARRYOVER BALANCE:                                      | \$1,311,000.00  | In NMTP Plan? | ATP Component? |                              | Nexus Project?   | FY2019/2020   |                 | FY2020/2021      |                 | FY2021/2022      |                 | FY2022/2023      |                 | FY2023/2024      |                 | Total Local Street Measure I Programmed |                  |
| Named Projects:                                         |                 |               |                | Estimated Total Project Cost | Yes/No           |               | Carryover Funds | Current Estimate | Carryover Funds | Current Estimate | Carryover Funds | Current Estimate | Carryover Funds | Current Estimate | Carryover Funds |                                         | Current Estimate |
|                                                         | Yes/No          | Type          |                |                              |                  |               |                 |                  |                 |                  |                 |                  |                 |                  |                 |                                         |                  |
|                                                         |                 |               |                |                              | Public Share (%) | DIF Share (%) |                 |                  |                 |                  |                 |                  |                 |                  |                 |                                         |                  |
| 10th Street - Ave E to Colorado St                      | No              |               |                | \$ 106,172.00                |                  |               |                 | \$ 106,172.00    |                 |                  |                 |                  |                 |                  |                 | \$106,172.00                            |                  |
| 4th Street - Pavement Change to Wildwood Canyon Road    | No              |               |                | \$ 19,094.00                 |                  |               |                 | \$ 19,094.00     |                 |                  |                 |                  |                 |                  |                 | \$19,094.00                             |                  |
| 8th Street - Washington Dr to Reedy Woods Ln            | No              |               |                | \$ 94,788.00                 |                  |               |                 | \$ 94,788.00     |                 |                  |                 |                  |                 |                  |                 | \$94,788.00                             |                  |
| Avenue B - Douglas St to Fremont St                     | Yes             |               |                | \$ 48,173.00                 |                  |               |                 | \$ 48,173.00     |                 |                  |                 |                  |                 |                  |                 | \$48,173.00                             |                  |
| Bryant Street - Yucaipa Blvd to Ave E                   | No              |               |                | \$ 45,977.00                 |                  |               |                 | \$ 45,977.00     |                 |                  |                 |                  |                 |                  |                 | \$45,977.00                             |                  |
| County Line Road - Calimesa Blvd to County Line Road    | Yes             |               |                | \$ 246,576.00                |                  |               |                 | \$ 246,576.00    |                 |                  |                 |                  |                 |                  |                 | \$246,576.00                            |                  |
| County Line Road - 4th Street to City Limits            | Yes             | SR2S          |                | \$ 117,954.00                |                  |               |                 | \$ 117,954.00    |                 |                  |                 |                  |                 |                  |                 | \$117,954.00                            |                  |
| County Line Road - California St to Bryant St           | Yes             |               |                | \$ 91,539.00                 |                  |               |                 | \$ 91,539.00     |                 |                  |                 |                  |                 |                  |                 | \$91,539.00                             |                  |
| County Line Road - Holmes St to City Limits E           | Yes             |               |                | \$ 13,811.00                 |                  |               |                 | \$ 13,811.00     |                 |                  |                 |                  |                 |                  |                 | \$13,811.00                             |                  |
| Fremont Street - Estacia Wy to Oak Glen Road            | Yes             |               |                | \$ 122,426.00                |                  |               |                 | \$ 122,426.00    |                 |                  |                 |                  |                 |                  |                 | \$122,426.00                            |                  |
| Grant Street - Ave E to Ramada Ln                       | Yes             |               |                | \$ 83,080.00                 |                  |               |                 | \$ 83,080.00     |                 |                  |                 |                  |                 |                  |                 | \$83,080.00                             |                  |
| Holmes Street - Date Ave to Cornell Dr                  | No              |               |                | \$ 43,115.00                 |                  |               |                 | \$ 43,115.00     |                 |                  |                 |                  |                 |                  |                 | \$43,115.00                             |                  |
| 7th Place - Nebraska St to 7th Pl                       | No              |               |                | \$ 69,027.00                 |                  |               |                 | \$ 69,027.00     |                 |                  |                 |                  |                 |                  |                 | \$69,027.00                             |                  |
| Alta Drive - West End to Bryant Street                  | No              |               |                | \$ 33,366.00                 |                  |               |                 | \$ 33,366.00     |                 |                  |                 |                  |                 |                  |                 | \$33,366.00                             |                  |
| Applewood Lane - Fire Ave to South End                  | No              |               |                | \$ 7,475.00                  |                  |               |                 | \$ 7,475.00      |                 |                  |                 |                  |                 |                  |                 | \$7,475.00                              |                  |
| Avocado Street - Fremont St to East End                 | No              |               |                | \$ 35,745.00                 |                  |               |                 | \$ 35,745.00     |                 |                  |                 |                  |                 |                  |                 | \$35,745.00                             |                  |
| Bayhill Circle - Bayhill Rd to Southwest end            | No              |               |                | \$ 2,408.00                  |                  |               |                 | \$ 2,408.00      |                 |                  |                 |                  |                 |                  |                 | \$2,408.00                              |                  |
| Berkeley Drive - Ne end to Crestviw Dr                  | No              |               |                | \$ 7,657.00                  |                  |               |                 | \$ 7,657.00      |                 |                  |                 |                  |                 |                  |                 | \$7,657.00                              |                  |
| Cornell Lane - Rancho Rd to South End                   | No              |               |                | \$ 6,693.00                  |                  |               |                 | \$ 6,693.00      |                 |                  |                 |                  |                 |                  |                 | \$6,693.00                              |                  |
| Fremont Court - Fremont St to East End                  | No              |               |                | \$ 39,363.00                 |                  |               |                 | \$ 39,363.00     |                 |                  |                 |                  |                 |                  |                 | \$39,363.00                             |                  |
| Gemwood Lane - Sunwood Pl to Sandlewood Wy              | No              |               |                | \$ 16,499.00                 |                  |               |                 | \$ 16,499.00     |                 |                  |                 |                  |                 |                  |                 | \$16,499.00                             |                  |
| Jefferson Avenue - North End to Ave G                   | No              |               |                | \$ 10,971.00                 |                  |               |                 | \$ 10,971.00     |                 |                  |                 |                  |                 |                  |                 | \$10,971.00                             |                  |
| Julie Lane - Oak Ridge Dr to Woodbriar Dr               | No              |               |                | \$ 3,377.00                  |                  |               |                 | \$ 3,377.00      |                 |                  |                 |                  |                 |                  |                 | \$3,377.00                              |                  |
| Madison Street - Panorama Dr to Date Ave                | No              |               |                | \$ 12,165.00                 |                  |               |                 | \$ 12,165.00     |                 |                  |                 |                  |                 |                  |                 | \$12,165.00                             |                  |
| Mariposa Street - Nido Ave to 6th St                    | No              |               |                | \$ 44,890.00                 |                  |               |                 | \$ 44,890.00     |                 |                  |                 |                  |                 |                  |                 | \$44,890.00                             |                  |
| Mountain View Street - Bryant St to Linn st             | No              |               |                | \$ 50,317.00                 |                  |               |                 | \$ 50,317.00     |                 |                  |                 |                  |                 |                  |                 | \$50,317.00                             |                  |
| Rachel Road - Sarah St to Village Rd                    | No              |               |                | \$ 8,056.00                  |                  |               |                 | \$ 8,056.00      |                 |                  |                 |                  |                 |                  |                 | \$8,056.00                              |                  |
| Rancho Road - Douglas St to Sutter Ave                  | No              |               |                | \$ 42,930.00                 |                  |               |                 | \$ 42,930.00     |                 |                  |                 |                  |                 |                  |                 | \$42,930.00                             |                  |
| Rimview Court - North End to Ave H                      | No              |               |                | \$ 5,002.00                  |                  |               |                 | \$ 5,002.00      |                 |                  |                 |                  |                 |                  |                 | \$5,002.00                              |                  |
| Santa Maria Street - Suncrest Ct to Holmes St           | No              |               |                | \$ 20,251.00                 |                  |               |                 | \$ 20,251.00     |                 |                  |                 |                  |                 |                  |                 | \$20,251.00                             |                  |
| Santa Rosa Drive - Bryant St to Douglas St              | No              |               |                | \$ 24,615.00                 |                  |               |                 | \$ 24,615.00     |                 |                  |                 |                  |                 |                  |                 | \$24,615.00                             |                  |
| Simi Drive - Tivoli Wy to Holly Ave                     | No              |               |                | \$ 23,308.00                 |                  |               |                 | \$ 23,308.00     |                 |                  |                 |                  |                 |                  |                 | \$23,308.00                             |                  |
|                                                         |                 |               |                |                              |                  |               |                 |                  |                 |                  |                 |                  |                 |                  |                 | \$0.00                                  |                  |
| 11th Street - Yucaipa Blvd to Ave D                     | No              |               |                | \$ 11,967.75                 |                  |               |                 | \$ 11,967.75     |                 |                  |                 |                  |                 |                  |                 | \$11,967.75                             |                  |
| 17th Street - Yucaipa Blvd to Dunlap Blvd               | No              |               |                | \$ 135,091.80                |                  |               |                 | \$ 135,091.80    |                 |                  |                 |                  |                 |                  |                 | \$135,091.80                            |                  |
| 1st Street - Cedar Ave to Beech Ave                     | No              |               |                | \$ 3,333.96                  |                  |               |                 | \$ 3,333.96      |                 |                  |                 |                  |                 |                  |                 | \$3,333.96                              |                  |
| 2nd Street - Persimmon Ave to Date Ave                  | No              |               |                | \$ 14,855.40                 |                  |               |                 | \$ 14,855.40     |                 |                  |                 |                  |                 |                  |                 | \$14,855.40                             |                  |
| 2nd Street - Cedar Ave to Acacia Ave                    | No              |               |                | \$ 39,657.60                 |                  |               |                 | \$ 39,657.60     |                 |                  |                 |                  |                 |                  |                 | \$39,657.60                             |                  |
| Avenue D - 16th St to 14th St                           | No              |               |                | \$ 147,744.00                |                  |               |                 | \$ 147,744.00    |                 |                  |                 |                  |                 |                  |                 | \$147,744.00                            |                  |
| Avenue E - W End to 8th St                              | No              |               |                | \$ 20,120.40                 |                  |               |                 | \$ 20,120.40     |                 |                  |                 |                  |                 |                  |                 | \$20,120.40                             |                  |
| Custer Street - N End to Mountain View St               | Yes             |               |                | \$ 5,961.60                  |                  |               |                 | \$ 5,961.60      |                 |                  |                 |                  |                 |                  |                 | \$5,961.60                              |                  |
| Date Ave - Adams st W to Bryant St                      | No              |               |                | \$ 5,554.98                  |                  |               |                 | \$ 5,554.98      |                 |                  |                 |                  |                 |                  |                 | \$5,554.98                              |                  |
| Wildwood Canyon Road - Oak Mesa Dr to Morningside Dr    | No              |               |                | \$ 268,045.20                |                  |               |                 | \$ 268,045.20    |                 |                  |                 |                  |                 |                  |                 | \$268,045.20                            |                  |
| Yucaipa Blvd - 15th St to 14th St                       | No              |               |                | \$ 17,260.29                 |                  |               |                 | \$ 17,260.29     |                 |                  |                 |                  |                 |                  |                 | \$17,260.29                             |                  |
| Eureka Avenue - 6th St to End                           | Yes             |               |                | \$ 39,187.80                 |                  |               |                 | \$ 39,187.80     |                 |                  |                 |                  |                 |                  |                 | \$39,187.80                             |                  |
| Golden Gate Drive - West End to Highland Ave            | No              |               |                | \$ 144,261.00                |                  |               |                 | \$ 144,261.00    |                 |                  |                 |                  |                 |                  |                 | \$144,261.00                            |                  |
| Holly Avenue - Simi Dr to East End                      | No              |               |                | \$ 132,386.40                |                  |               |                 | \$ 132,386.40    |                 |                  |                 |                  |                 |                  |                 | \$132,386.40                            |                  |
| Nebraska Street - 7th Pl to Wildwood Canyon Rd          | Yes             |               |                | \$ 34,425.00                 |                  |               |                 | \$ 34,425.00     |                 |                  |                 |                  |                 |                  |                 | \$34,425.00                             |                  |
| Sharon Way - Village Rd to Mesa Grand Dr                | Yes             |               |                | \$ 6,765.12                  |                  |               |                 | \$ 6,765.12      |                 |                  |                 |                  |                 |                  |                 | \$6,765.12                              |                  |
| Blossom Aveue - Ramada Ln to Vinyard St                 | No              |               |                | \$ 40,814.28                 |                  |               |                 | \$ 40,814.28     |                 |                  |                 |                  |                 |                  |                 | \$40,814.28                             |                  |
| Lantana Avenue - Ramada Ln to Lantana Ave               | No              |               |                | \$ 102,969.36                |                  |               |                 | \$ 102,969.36    |                 |                  |                 |                  |                 |                  |                 | \$102,969.36                            |                  |
| Ramada Lane - Blossom Ave to Lantana Ave                | No              |               |                | \$ 38,351.88                 |                  |               |                 | \$ 38,351.88     |                 |                  |                 |                  |                 |                  |                 | \$38,351.88                             |                  |
| Cornell Lane - North End to Cornell Dr                  | No              |               |                | \$ 18,856.80                 |                  |               |                 | \$ 18,856.80     |                 |                  |                 |                  |                 |                  |                 | \$18,856.80                             |                  |
| Cornell Ct - North End to Cornell Dr                    | No              |               |                | \$ 13,510.80                 |                  |               |                 | \$ 13,510.80     |                 |                  |                 |                  |                 |                  |                 | \$13,510.80                             |                  |
| Scenic Crest Drive - Wildwood Canyon Rd to Cross Gutter | No              |               |                | \$ 5,680.26                  |                  |               |                 | \$ 5,680.26      |                 |                  |                 |                  |                 |                  |                 | \$5,680.26                              |                  |
| Yucaipa Blvd - 4th St to 5th St                         | Yes             |               |                | \$ 26,895.24                 |                  |               |                 | \$ 26,895.24     |                 |                  |                 |                  |                 |                  |                 | \$26,895.24                             |                  |
| 5th Street - Forest Oaks Dr to Peach Tree Dr            | No              |               |                | \$ 36,306.63                 |                  |               |                 | \$ 36,306.63     |                 |                  |                 |                  |                 |                  |                 | \$36,306.63                             |                  |
|                                                         |                 |               |                |                              |                  |               |                 |                  |                 |                  |                 |                  |                 |                  |                 | \$0.00                                  |                  |

|                                                       |     |  |               |  |  |  |  |  |               |  |               |  |               |  |  |              |
|-------------------------------------------------------|-----|--|---------------|--|--|--|--|--|---------------|--|---------------|--|---------------|--|--|--------------|
| 9th Street - Bodie St to 9th St                       |     |  | \$ 56,130.00  |  |  |  |  |  | \$ 56,130.00  |  |               |  |               |  |  | \$56,130.00  |
| Adams Street - Cedar Ave to Beech Ave                 | No  |  | \$ 24,874.00  |  |  |  |  |  | \$ 24,874.00  |  |               |  |               |  |  | \$24,874.00  |
| Avenue G - 7th Pl to 5th St                           | No  |  | \$ 218,672.00 |  |  |  |  |  | \$ 218,672.00 |  |               |  |               |  |  | \$218,672.00 |
| Bryant Street - Kadota Ave to Ivy St                  | No  |  | \$ 87,343.00  |  |  |  |  |  | \$ 87,343.00  |  |               |  |               |  |  | \$87,343.00  |
| California Street - Ave C to Ave E                    | No  |  | \$ 49,505.00  |  |  |  |  |  | \$ 49,505.00  |  |               |  |               |  |  | \$49,505.00  |
| Alta Vista Drive - Outer Hwy 10 S to Old Pvmnt        | Yes |  | \$ 10,152.00  |  |  |  |  |  | \$ 10,152.00  |  |               |  |               |  |  | \$10,152.00  |
| Birch Street - Birch Ct to Ave E                      | No  |  | \$ 54,069.00  |  |  |  |  |  | \$ 54,069.00  |  |               |  |               |  |  | \$54,069.00  |
| Cedarwood Lane - California St to Addison St          | No  |  | \$ 24,170.00  |  |  |  |  |  | \$ 24,170.00  |  |               |  |               |  |  | \$24,170.00  |
| Cherrywood Drive - Redwood Ln to East End             | No  |  | \$ 25,674.00  |  |  |  |  |  | \$ 25,674.00  |  |               |  |               |  |  | \$25,674.00  |
| Comberton Street - Bryant St to Date Ave              | No  |  | \$ 57,855.00  |  |  |  |  |  | \$ 57,855.00  |  |               |  |               |  |  | \$57,855.00  |
| Cornell Drive - West End to Holmes St                 | No  |  | \$ 32,998.00  |  |  |  |  |  | \$ 32,998.00  |  |               |  |               |  |  | \$32,998.00  |
| Deborah Court - Leah Ln to Mesa Grande Dr             | No  |  | \$ 29,061.00  |  |  |  |  |  | \$ 29,061.00  |  |               |  |               |  |  | \$29,061.00  |
| Diamond Point Drive - Woodbriaar Dr to SE End         | No  |  | \$ 2,898.00   |  |  |  |  |  | \$ 2,898.00   |  |               |  |               |  |  | \$2,898.00   |
| Diamond Street - Goldstone St to Onyx St              | No  |  | \$ 78,792.00  |  |  |  |  |  | \$ 78,792.00  |  |               |  |               |  |  | \$78,792.00  |
| Fawn Way - Oak Glen Rd to Deer Brook Rd               | No  |  | \$ 2,769.00   |  |  |  |  |  | \$ 2,769.00   |  |               |  |               |  |  | \$2,769.00   |
| La Flora Dr - West End to Bryant St                   | No  |  | \$ 33,400.00  |  |  |  |  |  | \$ 33,400.00  |  |               |  |               |  |  | \$33,400.00  |
| Leith Way - Bella Vista Dr AE to Bella Vista Dr w     | No  |  | \$ 92,980.00  |  |  |  |  |  | \$ 92,980.00  |  |               |  |               |  |  | \$92,980.00  |
| Liberty Road - 8th St to East End                     | No  |  | \$ 51,590.00  |  |  |  |  |  | \$ 51,590.00  |  |               |  |               |  |  | \$51,590.00  |
| Lincoln Drive - West End to 7th Street                | No  |  | \$ 26,448.00  |  |  |  |  |  | \$ 26,448.00  |  |               |  |               |  |  | \$26,448.00  |
| Linda Lane - Sutter Ave to East end                   | No  |  | \$ 11,172.00  |  |  |  |  |  | \$ 11,172.00  |  |               |  |               |  |  | \$11,172.00  |
| Linn Street - Mountain View St to Sunlight Dr         | No  |  | \$ 36,917.00  |  |  |  |  |  | \$ 36,917.00  |  |               |  |               |  |  | \$36,917.00  |
| Manzanita Street - Acropolis Dr to East End           | No  |  | \$ 28,291.00  |  |  |  |  |  | \$ 28,291.00  |  |               |  |               |  |  | \$28,291.00  |
| Nicoya Court - North End to Ave E                     | No  |  | \$ 26,013.00  |  |  |  |  |  | \$ 26,013.00  |  |               |  |               |  |  | \$26,013.00  |
| Oak Mountain Dive - Wildwood View Dr to Oak Meas Dr   | No  |  | \$ 92,108.00  |  |  |  |  |  | \$ 92,108.00  |  |               |  |               |  |  | \$92,108.00  |
| Pecan Avenue - 3rd St to Circh Ct                     | No  |  | \$ 53,650.00  |  |  |  |  |  | \$ 53,650.00  |  |               |  |               |  |  | \$53,650.00  |
| Pine Mea Court - Oak Mountain Dr to SW End            | No  |  | \$ 34,220.00  |  |  |  |  |  | \$ 34,220.00  |  |               |  |               |  |  | \$34,220.00  |
| Poplar Street - North End to Avenue D                 | No  |  | \$ 8,505.00   |  |  |  |  |  | \$ 8,505.00   |  |               |  |               |  |  | \$8,505.00   |
| Ranier Street - Lantana Ave to Fremont St             | No  |  | \$ 32,763.00  |  |  |  |  |  | \$ 32,763.00  |  |               |  |               |  |  | \$32,763.00  |
| San Leandro Avenue - North End to San Carlos St       | No  |  | \$ 57,554.00  |  |  |  |  |  | \$ 57,554.00  |  |               |  |               |  |  | \$57,554.00  |
| Sunlight Drive - Bryant Street to Douglas St          | No  |  | \$ 88,976.00  |  |  |  |  |  | \$ 88,976.00  |  |               |  |               |  |  | \$88,976.00  |
|                                                       |     |  |               |  |  |  |  |  |               |  |               |  |               |  |  | \$0.00       |
| 18th Street - Outer Hwy 10 S City Limits              | No  |  | \$ 25,484.00  |  |  |  |  |  |               |  | \$ 25,484.00  |  |               |  |  | \$25,484.00  |
| Avenue B - 1st St to Bryant St                        | No  |  | \$ 122,409.00 |  |  |  |  |  |               |  | \$ 122,409.00 |  |               |  |  | \$122,409.00 |
| Avenue D - 12th St o Windsor Dr                       | No  |  | \$ 120,661.00 |  |  |  |  |  |               |  | \$ 120,661.00 |  |               |  |  | \$120,661.00 |
| Bryant Street - Wildwood Canyon Rd to Ave G           | No  |  | \$ 90,366.00  |  |  |  |  |  |               |  | \$ 90,366.00  |  |               |  |  | \$90,366.00  |
| Custer Street - Acacia Ave to Yucaipa Blvd            | Yes |  | \$ 28,542.00  |  |  |  |  |  |               |  | \$ 28,542.00  |  |               |  |  | \$28,542.00  |
| Custer Street - North End to Ave H                    | No  |  | \$ 35,544.00  |  |  |  |  |  |               |  | \$ 35,544.00  |  |               |  |  | \$35,544.00  |
| Fir Avenue - Bryant St to Fermont St                  | No  |  | \$ 53,984.00  |  |  |  |  |  |               |  | \$ 53,984.00  |  |               |  |  | \$53,984.00  |
| Grant Street - North End to Wildwood Canyon Rd        | No  |  | \$ 24,288.00  |  |  |  |  |  |               |  | \$ 24,288.00  |  |               |  |  | \$24,288.00  |
| Holmes Street - Bella Vista Dr to Wildwood Canyon Rd  | No  |  | \$ 26,073.00  |  |  |  |  |  |               |  | \$ 26,073.00  |  |               |  |  | \$26,073.00  |
| Yucaipa Boulevard - 14th St to 12th St                | Yes |  | \$ 86,936.00  |  |  |  |  |  |               |  | \$ 86,936.00  |  |               |  |  | \$86,936.00  |
| Acacia Avenue - 3rd St to 1st St                      | No  |  | \$ 126,730.00 |  |  |  |  |  |               |  | \$ 126,730.00 |  |               |  |  | \$126,730.00 |
| Adams Street - Acacia Ave to Yucaipa Blvd             | No  |  | \$ 28,626.00  |  |  |  |  |  |               |  | \$ 28,626.00  |  |               |  |  | \$28,626.00  |
| Amberwood Place - 4th St to Poplar St                 | No  |  | \$ 44,103.00  |  |  |  |  |  |               |  | \$ 44,103.00  |  |               |  |  | \$44,103.00  |
| Andes Way - Ramada Ln to East End                     | No  |  | \$ 60,904.00  |  |  |  |  |  |               |  | \$ 60,904.00  |  |               |  |  | \$60,904.00  |
| Beverly Court - Leah Ln to Mesa Grande Dr             | No  |  | \$ 26,164.00  |  |  |  |  |  |               |  | \$ 26,164.00  |  |               |  |  | \$26,164.00  |
| Bodie Avenue - NW End to 9th St                       | No  |  | \$ 59,463.00  |  |  |  |  |  |               |  | \$ 59,463.00  |  |               |  |  | \$59,463.00  |
| Eureka Avenue - Gant St to Ramada Ln                  | No  |  | \$ 78,842.00  |  |  |  |  |  |               |  | \$ 78,842.00  |  |               |  |  | \$78,842.00  |
| Eureka Avenue - 8th St to Columbia Ave                | No  |  | \$ 52,444.00  |  |  |  |  |  |               |  | \$ 52,444.00  |  |               |  |  | \$52,444.00  |
| Falling Springs Road - East End to Wildwood Canyon Rd | No  |  | \$ 9,112.00   |  |  |  |  |  |               |  | \$ 9,112.00   |  |               |  |  | \$9,112.00   |
| Golden Gate Drive - Golden Gate Dr to South End       | No  |  | \$ 10,435.00  |  |  |  |  |  |               |  | \$ 10,435.00  |  |               |  |  | \$10,435.00  |
| Kevari Court - Jefferson St to East end               | No  |  | \$ 9,272.00   |  |  |  |  |  |               |  | \$ 9,272.00   |  |               |  |  | \$9,272.00   |
| Lynd Court - North End to Lynfall Ct                  | No  |  | \$ 3,371.00   |  |  |  |  |  |               |  | \$ 3,371.00   |  |               |  |  | \$3,371.00   |
| Medlar St - Vineyard S to Bella Vista Dr              | No  |  | \$ 53,366.00  |  |  |  |  |  |               |  | \$ 53,366.00  |  |               |  |  | \$53,366.00  |
| Pleasant Grove Street - 3rd St to East end            | No  |  | \$ 53,466.00  |  |  |  |  |  |               |  | \$ 53,466.00  |  |               |  |  | \$53,466.00  |
| Rosemond Street - Tonkin Ave to 9th St                | No  |  | \$ 33,132.00  |  |  |  |  |  |               |  | \$ 33,132.00  |  |               |  |  | \$33,132.00  |
| Santa Rosa Drive - San Leandro Ave to East End        | No  |  | \$ 29,664.00  |  |  |  |  |  |               |  | \$ 29,664.00  |  |               |  |  | \$29,664.00  |
| Sunwood Place - Fir Ave to Gemwood Ln                 | No  |  | \$ 20,988.00  |  |  |  |  |  |               |  | \$ 20,988.00  |  |               |  |  | \$20,988.00  |
| Sutter Avenue - Linda Ln to Sierra Ln                 | No  |  | \$ 26,264.00  |  |  |  |  |  |               |  | \$ 26,264.00  |  |               |  |  | \$26,264.00  |
| Verano Way - Colorado St to South End                 | No  |  | \$ 3,219.00   |  |  |  |  |  |               |  | \$ 3,219.00   |  |               |  |  | \$3,219.00   |
| Vineyard Street - Douglas St to Lantana Ave           | No  |  | \$ 50,619.00  |  |  |  |  |  |               |  | \$ 50,619.00  |  |               |  |  | \$50,619.00  |
|                                                       |     |  |               |  |  |  |  |  |               |  |               |  |               |  |  | \$0.00       |
| 12th Street - Ave E to Kentucky St                    | No  |  | \$ 70,820.00  |  |  |  |  |  |               |  |               |  | \$ 70,820.00  |  |  | \$70,820.00  |
| 1st Street - Beech Ave to Yucaipa Blvd                | No  |  | \$ 54,890.00  |  |  |  |  |  |               |  |               |  | \$ 54,890.00  |  |  | \$54,890.00  |
| 5th Street - Yucaipa Blvd to County Line Rd           | No  |  | \$ 237,510.00 |  |  |  |  |  |               |  |               |  | \$ 237,510.00 |  |  | \$237,510.00 |
| Avenue E - 7th St to 5th St                           | Yes |  | \$ 183,708.00 |  |  |  |  |  |               |  |               |  | \$ 183,708.00 |  |  | \$183,708.00 |
| County Line Road - Bryant St to Holmes St             | Yes |  | \$ 270,262.00 |  |  |  |  |  |               |  |               |  | \$ 270,262.00 |  |  | \$270,262.00 |
| Wildwood Canyon Road - 3rd St to Bryant St            | Yes |  | \$ 77,672.00  |  |  |  |  |  |               |  |               |  | \$ 77,672.00  |  |  | \$77,672.00  |
| 7th Place - NW End to SE End                          | Yes |  | \$ 67,553.00  |  |  |  |  |  |               |  |               |  | \$ 67,553.00  |  |  | \$67,553.00  |
| Addison Street - North End to South End               | No  |  | \$ 60,099.00  |  |  |  |  |  |               |  |               |  | \$ 60,099.00  |  |  | \$60,099.00  |
| Birchwood Street - Bryant St to East End              | No  |  | \$ 23,950.00  |  |  |  |  |  |               |  |               |  | \$ 23,950.00  |  |  | \$23,950.00  |
| Highland Avenue - Pendleton Ave to Rodgers Ln         | No  |  | \$ 170,080.00 |  |  |  |  |  |               |  |               |  | \$ 170,080.00 |  |  | \$170,080.00 |
| Ironwood Drive - Oak Mesa Dr NW to City Limits        | No  |  | \$ 161,654.00 |  |  |  |  |  |               |  |               |  | \$ 161,654.00 |  |  | \$161,654.00 |
| Palomar Avenue - San Carlos St to South End           | No  |  | \$ 13,534.00  |  |  |  |  |  |               |  |               |  | \$ 13,534.00  |  |  | \$13,534.00  |
| Ramona Street - Carter St to Sleepy Hollow Dr         | No  |  | \$ 26,432.00  |  |  |  |  |  |               |  |               |  | \$ 26,432.00  |  |  | \$26,432.00  |
| Santa Maria Street - San Lucas Dr to Douglas St       | No  |  | \$ 16,825.00  |  |  |  |  |  |               |  |               |  | \$ 16,825.00  |  |  | \$16,825.00  |
|                                                       |     |  |               |  |  |  |  |  |               |  |               |  |               |  |  | \$0.00       |

|                                             |                             |  |                |  |  |                |                 |                |                 |                |                 |                |                 |                |                 |                |
|---------------------------------------------|-----------------------------|--|----------------|--|--|----------------|-----------------|----------------|-----------------|----------------|-----------------|----------------|-----------------|----------------|-----------------|----------------|
| Avenue H - Rimview Ct to 5th Pl             | No                          |  | \$ 117,005.00  |  |  |                |                 |                |                 |                |                 |                |                 |                | \$ 117,005.00   | \$117,005.00   |
| California Street - Cedar Ave to Acacia Ave | No                          |  | \$ 167,894.56  |  |  |                |                 |                |                 |                |                 |                |                 |                | \$ 167,894.56   | \$167,894.56   |
| Colorado Steet - Mission Dr to Columbia Ave | No                          |  | \$ 144,031.00  |  |  |                |                 |                |                 |                |                 |                |                 |                | \$ 144,031.00   | \$144,031.00   |
| Columbia Ave - North End to Colorado St     | No                          |  | \$ 54,029.00   |  |  |                |                 |                |                 |                |                 |                |                 |                | \$ 54,029.00    | \$54,029.00    |
| Comberton - Oakland Ave to California St    | No                          |  | \$ 85,897.00   |  |  |                |                 |                |                 |                |                 |                |                 |                | \$ 85,897.00    | \$85,897.00    |
| Custer Street - Ave D to Ave E              | No                          |  | \$ 93,386.00   |  |  |                |                 |                |                 |                |                 |                |                 |                | \$ 93,386.00    | \$93,386.00    |
| Eureka Ave - Braynt St to California St     | No                          |  | \$ 85,547.00   |  |  |                |                 |                |                 |                |                 |                |                 |                | \$ 85,547.00    | \$85,547.00    |
| Golden Gate Ct - East end to Golden Gate Dr | No                          |  | \$ 13,256.00   |  |  |                |                 |                |                 |                |                 |                |                 |                | \$ 13,256.00    | \$13,256.00    |
| Marbeth Pl - Marbeth Rd to South End        | No                          |  | \$ 17,627.00   |  |  |                |                 |                |                 |                |                 |                |                 |                | \$ 17,627.00    | \$17,627.00    |
| Shasta St - 2nd Street to Arcadia St        | No                          |  | \$ 126,383.00  |  |  |                |                 |                |                 |                |                 |                |                 |                | \$ 126,383.00   | \$126,383.00   |
| Velardo Dr -Bryant to Lantana               | No                          |  | \$ 143,291.00  |  |  |                |                 |                |                 |                |                 |                |                 |                | \$ 143,291.00   | \$143,291.00   |
| Windsor Ct - West End to Windsor Dr         | No                          |  | \$ 14,179.00   |  |  |                |                 |                |                 |                |                 |                |                 |                | \$ 14,179.00    | \$14,179.00    |
| Windsor Dr - Ave D to Camelot Dr            | No                          |  | \$ 39,542.00   |  |  |                |                 |                |                 |                |                 |                |                 |                | \$ 39,542.00    | \$39,542.00    |
| Project Count: 143                          | Named Projects Total:       |  | \$6,677,307.55 |  |  | \$ -           | \$ 2,806,823.55 | \$ -           | \$ 1,429,549.00 | \$ -           | \$ 1,394,471.00 | \$ -           | \$ 1,434,989.00 | \$ -           | \$ 1,102,067.56 | \$8,167,900.11 |
|                                             | Total Carryover + Estimate: |  | \$8,167,900.11 |  |  | \$2,806,823.55 |                 | \$1,429,549.00 |                 | \$1,394,471.00 |                 | \$1,434,989.00 |                 | \$1,102,067.56 |                 | \$8,167,900.11 |
|                                             | (% ) Named Projects:        |  |                |  |  | 288%           |                 | 142%           |                 | 134%           |                 | 133%           |                 | 99%            |                 |                |

|                                       |                                                |                |              |  |  |  |               |  |               |  |               |  |               |  |               |                |
|---------------------------------------|------------------------------------------------|----------------|--------------|--|--|--|---------------|--|---------------|--|---------------|--|---------------|--|---------------|----------------|
|                                       | In NMTP Plan?                                  | ATP Component? |              |  |  |  |               |  |               |  |               |  |               |  |               |                |
| Categorical Projects Total *:         | Yes/No                                         | Type           |              |  |  |  |               |  |               |  |               |  |               |  |               |                |
| Annual Striping Program               |                                                |                | \$140,000.00 |  |  |  | \$ 20,000.00  |  | \$ 30,000.00  |  | \$ 30,000.00  |  | \$ 30,000.00  |  | \$ 30,000.00  | \$140,000.00   |
| Annual Concrete Program               |                                                |                | \$240,000.00 |  |  |  | \$ 40,000.00  |  | \$ 50,000.00  |  | \$ 50,000.00  |  | \$ 50,000.00  |  | \$ 50,000.00  | \$240,000.00   |
| Annual Alley Rehab Program            |                                                |                | \$200,000.00 |  |  |  | \$ 40,000.00  |  | \$ 40,000.00  |  | \$ 40,000.00  |  | \$ 40,000.00  |  | \$ 40,000.00  | \$200,000.00   |
| Annual Traffic Calming Program        |                                                |                | \$125,000.00 |  |  |  | \$ 25,000.00  |  | \$ 25,000.00  |  | \$ 25,000.00  |  | \$ 25,000.00  |  | \$ 25,000.00  | \$125,000.00   |
| Annual Preserving Monument Program    |                                                |                | \$150,000.00 |  |  |  | \$ 30,000.00  |  | \$ 30,000.00  |  | \$ 30,000.00  |  | \$ 30,000.00  |  | \$ 30,000.00  | \$150,000.00   |
| Annual Under Street Drain Pipe Repair |                                                |                | \$150,000.00 |  |  |  | \$ 30,000.00  |  | \$ 30,000.00  |  | \$ 30,000.00  |  | \$ 30,000.00  |  | \$ 30,000.00  | \$150,000.00   |
| Annual Patching Program               |                                                |                | \$282,799.00 |  |  |  | \$ 55,000.00  |  | \$ 55,550.00  |  | \$ 56,661.00  |  | \$ 57,794.00  |  | \$ 57,794.00  | \$282,799.00   |
| Annual Crack Seal Program             |                                                |                | \$195,390.00 |  |  |  | \$ 38,000.00  |  | \$ 38,380.00  |  | \$ 39,148.00  |  | \$ 39,931.00  |  | \$ 39,931.00  | \$195,390.00   |
| Annual Local Matching Projects        |                                                |                | \$200,000.00 |  |  |  | \$ 40,000.00  |  | \$ 40,000.00  |  | \$ 40,000.00  |  | \$ 40,000.00  |  | \$ 40,000.00  | \$200,000.00   |
|                                       |                                                |                |              |  |  |  |               |  |               |  |               |  |               |  |               | \$0.00         |
|                                       |                                                |                |              |  |  |  |               |  |               |  |               |  |               |  |               | \$0.00         |
|                                       | Categorical Projects Total:                    |                |              |  |  |  | \$ 318,000.00 |  | \$ 338,930.00 |  | \$ 340,809.00 |  | \$ 342,725.00 |  | \$ 342,725.00 | \$1,683,189.00 |
|                                       | (% ) Categorical Projects (cannot exceed 50%): |                |              |  |  |  | 33%           |  | 34%           |  | 33%           |  | 32%           |  | 31%           |                |

(\*) = Carryover funds may not be used on Catergorical Projects.

Total Programmed: \$ 9,851,089.11  
Total Carryover Programmed: \$ -

**In Accordance with Measure I Strategic Plan Policy 40003/40012/40016:**

1. If Measure I allocated to project is ≥ \$100,000, then list individually in Named Projects section.
2. There is a 50% limit on total categorical projects.
3. There is a 150% constraint on total planned expenditures to Measure I estimated revenue.
4. Expenditures of Measure I Local Street funds must be detailed in the Five Year Capital Improvement Plan and adopted by resolution of the governing body.
5. Revised Capital Improvement Plans are due to SANBAG by the end of the fiscal year along with a new resolution.

Total Estimated Programmed: \$ 9,851,089.11  
Check: \$ 9,851,089.11  
150% of Estimated Measure I plus carryover: \$ 7,819,053.00  
Does programing amount exceed 150% limit: Yes