



CITY OF YUCAIPA

STATE OF CALIFORNIA



ANNUAL BUDGET

Fiscal Year 2018–2019

CITY OF YUCAIPA

California

CITY COUNCIL

Mayor

Greg Bogh

Mayor Pro Tem

Bobby Duncan

Councilmember

Denise Allen

Councilmember

David Avila

Councilmember

Dick Riddell

CITY OFFICIALS

City Manager

Raymond Casey

City Attorney

David Snow

Assistant City Manager

Gregory A. Franklin

Deputy City Manager/City Clerk

Jennifer Shankland

Director of Community Development

Paul Toomey

Director of Public Works/City Engineer

Fermin Preciado

ANNUAL BUDGET 2018-2019





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Yucaipa
California**

For the Fiscal Year Beginning

July 1, 2017

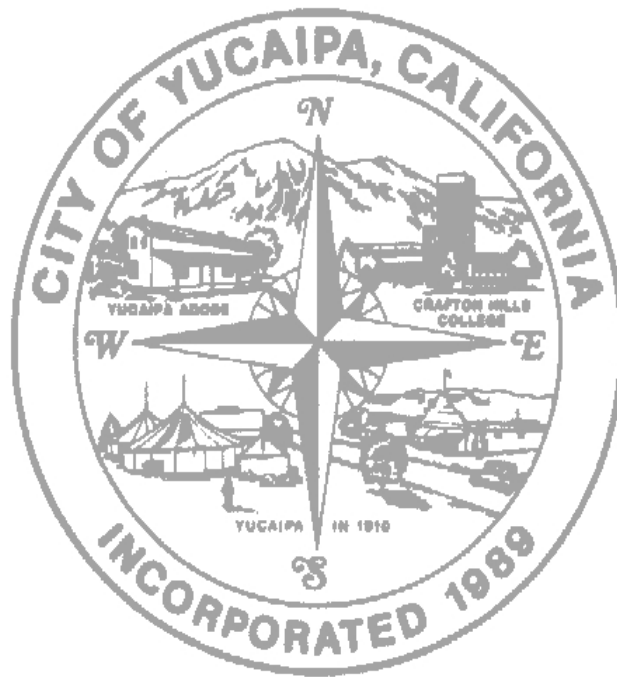
Christopher P. Morill

Executive Director



*Click on a page number to navigate to that page.

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**CITY OF YUCAIPA
2018/2019
BUDGET MESSAGE**

DATE: June 25, 2018

TO: Honorable Mayor and City Council and
Honorable Chairman and Successor Agency Members

FROM:  Raymond A. Casey, City Manager

Attached for Council review and consideration is the fiscal year 2018/2019 Proposed Budget. The City continues to maintain its strong financial condition while making substantial investments in public infrastructure throughout the community.

As you are aware, like many cities, Yucaipa experienced a very real reduction in total operating revenues over the period beginning nine years ago, including the loss of the Redevelopment funding. Two years ago, for the first time, revenues exceeded 2008 levels. With respect to the General Fund Operating Budget, sales tax revenues are up again this year, and according to the County Assessor's office, property tax revenues are predicted to be ahead of last year by an estimated 5.4%.

Despite the recent difficult economic times, as a result of a long-term fiscally conservative approach to budgeting, and the expedient reallocation of resources to meet the needs of the community, the City is once again adding to its Undesignated (Unassigned) General Fund Balance for fiscal year 2017/2018, in the estimated amount of approximately \$1,064,904 (excluding the Fire Fund and less a few Service Level Options approved at mid-year), with a number of additional Service Level Options prioritized in the Goals and Objectives process included in the proposed 2018/2019 Budget. Other Service Level Options prioritized by the City Council are being deferred to midyear, or perhaps with a first quarter review, once actual revenues and expenditures are finalized for FY 2017/2018. The fiscal year 2018/2019 Proposed Budget being presented indicates operating revenues will exceed expenditures again, and all departments did a good job of "holding the line" on budget increases, despite once again implementing a number of special events, public programming, infrastructure, public safety and information systems enhancements.

In keeping with the City Council's direction over the years, this budget has once again been developed with the following, very conservative strategies:

1. The budget has been developed on a conservative/worst case scenario as it relates to General Fund expenditures.
2. The budget has been developed so that current levels of service are maintained and that only the highest priority, or "required" service level options, (over and above those approved with the 2017/2018 mid-year Budget Update) have been included for Council consideration.

3. That the historical practice of using Undesignated (Unassigned) General Fund Balance for priority capital improvements, particularly where it represents a long term “receivable” to the General Fund, is a sound strategy that has served the City well and should be continued where appropriate. The use of fund balance to fund operational costs is not a preferred budget strategy and should only be employed where absolutely necessary.
4. The Paramedic Assessment Program, as approved in 2004, was projected to cover expenses for a period of 10 years. Lacking an escalator clause (CPI), and with ever increasing costs in the program, it was understood that revenues would likely exceed expenses in the earlier years and expenses would start to exceed revenues later on in the program. Understanding that the budget reflects salaries at top step and the City’s CalFIRE agreement is based on actual costs, and based on that conservative approach to budgeting, expenses only exceeded revenues in the program for the first time several years ago. At Council direction, staff completed a draft Fire Strategic Plan this year and the FY 2018/2019 Budget includes phasing in elements of that plan.
5. The Capital Improvement Program Budget (CIP) has been based on conservative assumptions and despite the “uptick” in commercial development activity this past year; residential permits are still well below historic levels. Consequently, Development Impact Fees are still being estimated at lower than historic levels.
6. The 2018/2019 Proposed Capital Improvement Program Budget (CIP), does not project a significant number of new capital improvement projects, but rather continues to emphasize the completion of projects that had been on the list previously. Even without many new capital improvement projects, the City has a substantial number of capital improvement projects to be constructed over the next several years, funded largely with Development Impact funds, Measure I, SB1 funding, grants and partnerships, which are in some stage of design, development and implementation. As a result, this will continue to remain a very active area for City staff.
7. In order to clearly articulate and track City Council’s direction to fund several large scale projects from the One-Time Capital Projects Account, funded through transfers from the General Fund Unassigned Fund Balance, energy savings, CSI reimbursements, etc., staff is once again including a One-Time Capital Projects Account Page in the Capital Improvement Program.

MAJOR ACCOMPLISHMENTS FOR FY 2017-2018:

1. Made substantial progress in the construction of the Yucaipa Performing Arts Center and the Uptown Park.
2. Completed the design of several bridge and basin projects.
3. Equestrian Days: held a collaborative event with the Equestrian Arena Committee, including a Country Western celebration, to help fund the Dottie Potter Arena Cover.

4. Once again partnered with the community in the management of several successful Festivals, Movies in the Park, Concerts in the Park, and now a Rodeo (Equestrian Days), and enhanced recreational programming for the community.
5. Made substantial progress in construction of the multi-agency street and utility improvement project on Yucaipa Boulevard between 15th Street and the I-10 Freeway.
6. Executed an agreement with Calimesa for, and began construction of, the Phase I County Line Road improvements.
7. Executed an agreement with SBCTA for the funding of, and began the Project Study Report for, the Wildwood Interchange.
8. Facilitated the opening of the Uptown Art Gallery (VisionQuest) in a City-owned building.
9. The City once again received several budget awards this past year.
10. The Yucaipa Business Incubator Center became fully occupied and a finalist for the Smart Cities Connect, Smart Cities Connect Foundation, and US Ignite most transformative smart cities projects of the year.
11. Once again enhanced the condition of playing fields throughout the community through the use of Facility Enhancement Fees.
12. Completed the design of the Dunlap Park and the conceptual design of the Five Winds Ranch Park.
13. Began annual prepayment of Unfunded Actuarial Liability with CalPERS based on an accelerated payment schedule over a 15-year period created with the recent change in the rate of return used by CalPERS for its investments.
14. Made substantial progress in the preparation of Comprehensive Design Guidelines.
15. Completed draft Fire Services study laying out a strategic plan for service and facility enhancements to be implemented over the next eight to ten years.
16. Saw violent crime reduction of 24% and property crime reduction of 21% over previous year.

MAJOR OBJECTIVES:

This budget has been structured to focus on major objectives that remain of paramount importance to the City, and are consistent with the prioritized “Goals and Objectives” once again reviewed and approved by Council earlier this year. Some of these major objectives include the following:

1. Successfully implement multidisciplinary programming at the new Performing Arts Center.

2. Complete the Yucaipa Boulevard Widening between 18th Street and the I-10 Freeway.
3. Complete the Yucaipa Boulevard Widening between 15th and 16th Streets.
4. Complete the next phase of the “Uptown Crawl” (Yucaipa Boulevard between 2nd and 5th).
5. Complete the construction of the Yucaipa Performing Arts Center (Fall 2018).
6. Complete the construction of the Phase I County Line Road improvements.
7. Partner with Crafton Hills College/Yucaipa-Calimesa Joint Unified School District to initiate Workforce Training Programs at the Incubator Center.
8. Initiate construction of the Wilson III Multipurpose Basins Project.
9. Initiate construction of Phase I of the Wilson Creek Channel Improvements (14th St. to I-10).
10. Secure funding for and initiate construction of Phase I of the Five Winds Ranch Park Improvements.
11. Complete Comprehensive Design Guidelines.
12. Initiate Phase I of the College Village Development.
13. Implement phased Performance Measures as a part of the Budget process, beginning with customer service.
14. Complete in-house alternatives analysis for potential Pickleball sites for Council consideration at mid-year.

AVAILABLE RESOURCES/SERVICE LEVEL OPTIONS:

The status quo General Fund budget for fiscal year 2018/2019 projects General Fund revenues over expenses in the amount of approximately \$80,415.

As a result of prudent planning, long term fiscal responsibility, and on-going budget adjustments where appropriate, the City continues to make progress on its highest priority projects/programs. Toward that end, staff has developed a limited number of Service Level Options for consideration to add to the status quo budget (in addition to those previously approved at mid-year). The following list of Service Level Options developed by staff is further detailed in that section of the budget. Other Service Level Options have been included in the 2018/2019 Proposed Budget, but are being recommended for consideration at mid-year with a 2018/2019 first quarter budget review, or beyond.

Staff is already in the process of implementing a number of Service Level Options this year that have been approved by the City Council over the past six to seven years. A number of projects

prioritized by the City Council during the Goals and Objectives process are also included in the proposed CIP recently reviewed by the Council. In addition, staff believes that the attached additional Service Level Options should be considered as being included as part of the budget as well:

1. Dog License Canvassing (\$63,112/net in the amount of \$0, funding source: 2018/2019 available balance).
The Dog License Canvassing Program is one that has been pursued for several years and has proven to be relatively cost effective and is continuing to be an important element of the Animal Control Program.
2. Prepayment of Unfunded Actuarial Liability (\$217,678, funding source: 2017/2018 net revenues over expenses)
This option represents an accelerated payment schedule for the unfunded liability with CalPERS over a 15 year period created with the recent change in the rate of return used by CalPERS for its investments.
3. Development Code Update (\$200,000, defer for future consideration in FY 2018/2019)
Initiate comprehensive Development Code Update, to modernize the Development Code and prepare updates consistent with the updated General Plan implementation measures.
4. Visitor's Center (\$15,000, funding source: 2017/2018 net revenues over expenses)
Visitor's Center at the Yucaipa Performing Arts Center in its inaugural year of operations.
5. Purchase of Gym Divider Curtain at the Community Center (\$18,000, funding source: 2017/2018 net revenues over expenses)
Purchase and installation of a motorized center-court Gymnasium divider curtain for the Community Center.
6. Community Services Supervisor (\$58,429, defer for future consideration in FY 2018/2019)
Hire a full-time Community Services Supervisor to assist with the exponential growth of the Community Services Department, including special events, recreation classes, and more.
7. Performing Arts Center (\$79,188, funding source: 2017/2018 net revenues over expenses)
Additional seed money for initial operational costs associated with the Yucaipa Performing Arts Center.
8. Information Systems Reorganization (\$87,136, defer for future consideration in FY 2018/2019)
Hire a full-time GIS Technician to assist with the rapid growth of the department and the technological infrastructure of the City's operations.

9. Office 365 (\$27,000, funding source: 2017/2018 net revenues over expenses)
Update current Microsoft Office software for City operations to enhance efficiency and capabilities in all departments.
10. GeoFence Phase III (\$125,000, funding source: 2017/2018 net revenues over expenses)
Includes the installation of Automated License Plate Reader (ALPR) devices at various ingress/egress points in the City.
11. CityWide Cameras Phase VI (\$150,000; defer for future consideration in FY 2018/2019)
Installation of surveillance cameras at additional City sites and facilities.
12. Redundant Backup Server (\$15,000, funding source: 2017/2018 net revenues over expenses)
Purchase a backup server for off-site backups to protect data in the event of a major catastrophe at City Hall.
13. Enhanced Customer Service Provision (\$20,000, funding source: 2017/2018 net revenues over expenses)
In the inaugural year of introducing performance measures as an operational aid, the focus will be set on enhancing the level of customer service provision citywide.
14. Public Works Department Reorganization (\$51,582; funding sources: \$25,800 funded by General Fund 2018/2019 available balance and \$25,782 funded by Gas Tax Fund 2018/2019 available balance)
Reorganize the Public Works Department to accommodate an additional allocation of a “Public Works Ranger” position to assist with the increasing number of Parks and Public Facilities requiring security and maintenance.
15. General Fund Balance Allocation to the Pavement Management Program (\$100,000, funding source: 2017/2018 net revenues over expenses)
Increase the General Fund allocation to the PMP to accommodate the increase in construction and street maintenance costs over the last 20 years.
16. Keep Yucaipa Clean Program (\$15,000, funding source: 2017/2018 net revenues over expenses)
Enhance the Keep Yucaipa Clean Program by adding maintenance of the I-10 Freeway/Yucaipa Boulevard Interchange.
17. Upgrade the City’s Traffic Signal Detection Systems Over a 3-Year Period (\$50,000, funding source: Gas Tax Fund 2017/2018 net revenues over expenses)
To upgrade aging traffic signals by allowing traffic signals to utilize the latest detection software, which does a superior job in detecting traffic under sun glare and shadow conditions, in addition to allowing the video images to be viewed from the control system at City Hall.

18. Type I Fire Engine/New ME-553 (\$620,000, defer for future consideration in FY 2018/2019)
Acquire a new fire engine to replace the current ME-553 frontline fire engine which will be outside NFPA standards in 2019.
19. Additional Staffing, Communication Operator/Dispatcher (\$70,256, funding source: available balance in the Fire Services Fund)
The addition of a second dispatcher, in collaboration with the City of Highland, will significantly reduce call processing times and allow for priority level dispatching.
20. Opticom (\$100,000, funding source: available balance in the Fire Services Fund)
Implement a system to assist emergency vehicles in gaining a clear right-of-way to service call locations by safely turning traffic signals green in the direction of travel.

GENERAL FUND:

With the loss of RDA funding, and increases to the Sheriff's Department and Fire Department contracts this year, the total of all the recommended budget Service Level Options to be funded by the General Fund FY 2018/2019 revenues over expenses is \$25,800 (in addition to another \$631,866 in Service Level Options funded from the 2017/2018 net revenues over expenses, \$170,256 funded from the Fire Fund balance, and an additional \$200,000 allocated to the FY 2018/2019 PMP). As a result of the proposed allocations from the 2017/2018 net revenues over expenses, the General Fund Unassigned Fund Balance will increase by the estimated amount of \$233,038. In addition to current fund balance levels, the City owns a number of properties, some of which are likely to be sold this fiscal year, with the proceeds to be allocated to the Unassigned Fund Balance and/or projects/programs as directed by the City Council. Consequently, given that staff's projections are consistently conservative (estimating low with respect to revenues and high with respect to expenses), the real estate assets owned by the City, and the current level of the total General Fund Balance, staff is comfortable recommending the projected ending balance for annual revenues over expenses.

FUND BALANCE:

For the ten year time period of fiscal year 2007/2008 (July 1, 2008) through fiscal year 2016/2017 (June 30, 2017) the City's operating revenues have exceeded its operating expenses by a total of over \$28M.

From that amount, \$8,377,000 was allocated to fund the new Police Station, \$2.5M was set aside to fund the EIP Program and \$14,513,000 has been allocated to the Yucaipa Performing Arts Center. The remainder has either been added to the Unassigned General Fund Balance, the General Fund Emergency Contingency Fund (currently set by City Council Policy at 30% of General Fund Expenditures), the General Fund Economic Stabilization Contingency (set at \$1,000,000 by City Council Policy), or been made available through the One-Time Capital Projects Fund for priority projects approved by the City Council. In addition, a total of \$4.6M +/- has been received by the City as reimbursement from SANBAG through FY 2012/2013 for their share of the Live Oak/Oak Glen Interchange as well as over \$1.4M +/- in savings on the project, which was allocated to the

One-Time Capital Projects Fund in order to fund prioritized projects, including the new Police Station and the \$4.5M+/- previously allocated to the Yucaipa Performing Arts Center.

YUCAIPA PERFORMING ARTS CENTER:

With the completion of the Police Station, staff has turned its focus to the Yucaipa Performing Arts Center as the next public facility prioritized by the community and the City Council. The 2017/2018 CIP, as amended, included a total of approximately \$16,445,000 in funding for the project. In addition, the City has created a Foundation in order to implement an enhanced programming and/or Public Facility funding drive for this project and the Cultural Arts Center/Library.

SHERIFF'S DEPARTMENT CONTRACT:

The Sheriff's Department contract for law enforcement services is experiencing another increase this year due to an increased cost of retirement benefits costs and negotiated salary increases passed along to contract cities and additional resources approved at mid-year in 2016-2017. The total increase in the Sheriff's Department Budget over the eight year period between fiscal years 2011/2012 and 2018/2019 is \$2,883,440 or approximately 44%. This includes the addition of several deputies two years ago and the additional deputies approved at mid-year last fiscal year.

CONCLUSION:

This fiscal year 2018/2019 Proposed Budget retains current service levels and provides a number of enhancements for the upcoming fiscal year. The Proposed Budget once again projects revenues exceeding expenditures for fiscal year 2018/2019. As a result of the Unallocated Fund Balance and total Fund Balance levels, Development Impact Fee estimates, the "net" revenues from fiscal year 2017/2018 and the direction from Council established in the Goals and Objectives process this year, staff is recommending a number of additional Service Level Options for funding. Staff believes it is prudent to continue to be cautious during this recovery, however, and the budget as presented will allow the City to make progress with its important Community events and Capital Improvement Projects Program, and meet a number of goals previously prioritized by City Council, while continuing to provide current or even somewhat enhanced services.

RESOLUTION NO. 2018-16**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUCAIPA,
STATE OF CALIFORNIA, ADOPTING A BUDGET FOR FISCAL YEAR
2018-2019**

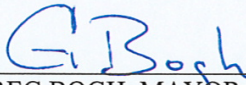
WHEREAS, it is necessary for the efficient operation of the City that the City Council adopt an annual budget, and

WHEREAS, Government Code Section 53901 requires each local agency to file with the County Auditor a copy of its annual budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Yucaipa, State of California, does hereby RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the Budget for Fiscal Year 2018-2019, a condensed copy of which is attached as Exhibit A and made part hereof, is hereby adopted for the City of Yucaipa General Fund, Special Revenue Funds, Capital Projects Funds, as presented in the Capital Improvement Program and Internal Service Fund, with total estimated revenues in the amount of \$32,326,070 and total estimated expenditures in the amount of \$32,473,725. In some instances, budgeted expenses may exceed budgeted revenues, but only to the extent carryover encumbrances exist to cover those specific project expenses. This occurs primarily in the Capital Project Funds whereby projects may be funded in multiple fiscal years.

PASSED APPROVED AND ADOPTED this 25th day of June 2018.

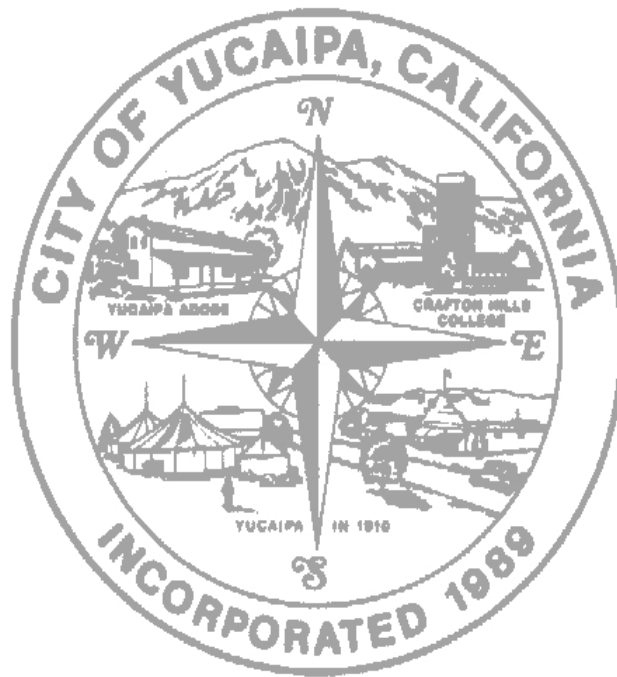


GREG BOGH, MAYOR

ATTEST:



JENNIFER SHANKLAND,
CITY CLERK



CITY OF YUCAIPA

Core Values

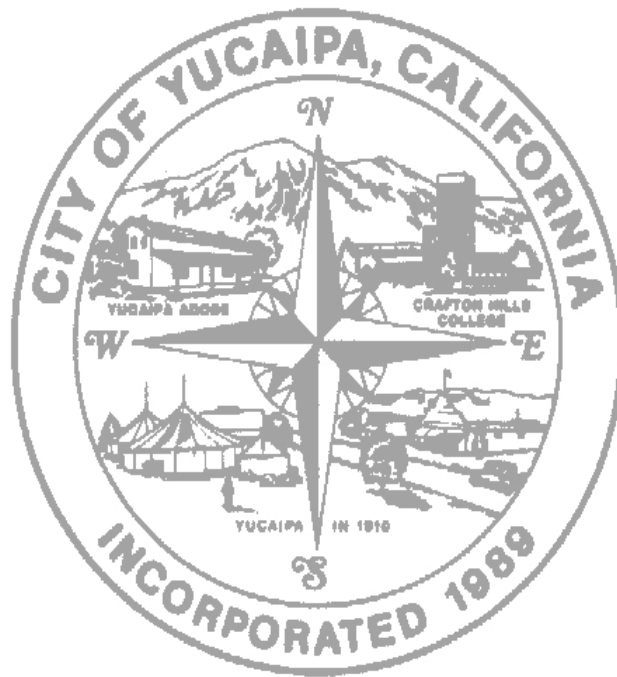
It is the desire of the City of Yucaipa to perform its governmental responsibilities in a manner that fosters public trust and confidence. This is accomplished with the underlying premise that public service is a matter of great public trust and not one to be taken lightly. The citizens of the City of Yucaipa are entitled to responsible, fair and honest local government which has earned the public's full confidence for integrity. The proper operation of democratic government requires a framework in which decision makers are independent, impartial and accountable to the citizens they serve.

The Code of Ethics asserts the following core values as essential to the standards of behavior to which the City of Yucaipa shall aspire:



HONESTY
LAWFULNESS
RESPECTFULNESS
FAIRNESS
TEAMWORK
STEWARDSHIP
ACCOUNTABILITY

Excerpt from the adopted City of Yucaipa Code of Ethics (October, 2011)



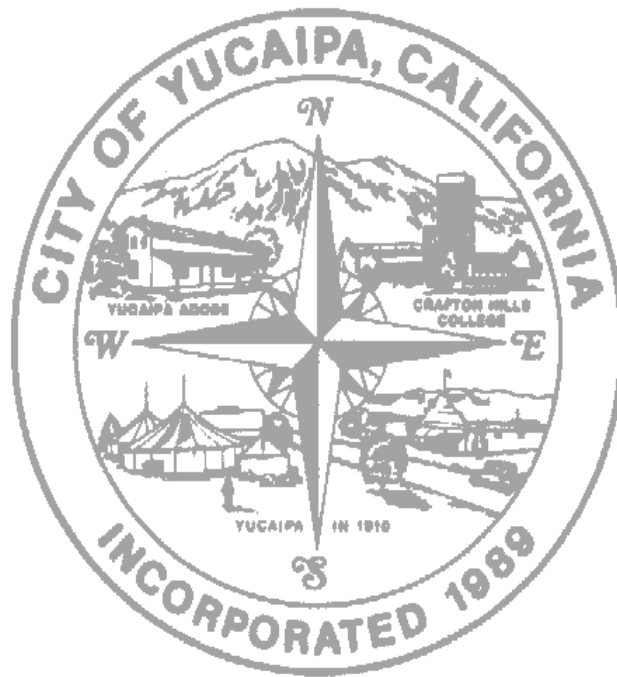
GOALS/OBJECTIVES

On March 26, 2018, City Council conducted a Study Session concerning possible short-term, mid-term and long-term goals/action items. Below is a list of the highest priority goals and objectives for the next three year period. Many of these priority projects are further discussed or outlined in corresponding Service Level Options or are identified in the Capital Improvement Program, as referenced below.

1. Add funding to Rodeo/Dottie Potter Arena Cover (*Capital Improvement Program-Park Facilities*)
2. Focused Crime Free Multi-Family Mobile Home Park efforts (particularly for family parks)
3. Uptown Residential Improvement Program
4. Add sidewalks on Avenue E, Bryant Street to 5th Street, between intersections (*Capital Improvement Program-CDBG*)
5. Select a location for and design a Pickleball site
6. Fund 50% of County Line Interchange PSR with City of Calimesa (*Capital Improvement Program-Traffic Facilities*)
7. Internal/external customer service enhancement/streamline processes (*Service Level Option No. 13*)
8. Extend Aquatics Facility Agreement
9. Add funding to the Dunlap Park (*Capital Improvement Program-Park Facilities*)
10. Add Community Services, I.T., and Public Works maintenance staff to reflect additional operations and maintenance efforts associated with I.T., Market Night, Festivals, Rodeo, security, and additional park areas and facilities (*Service Level Option No. 14 for Public Works staff, defer Community Services and I.T. staff for future consideration in FY 2018/2019*)
11. Strengthen shopping cart return requirements in our policies/ordinances
12. Wildwood Creek Specific Plan
13. Enhance the "Keep Yucaipa Clean Program" including establishing a community committee and take over litter removal responsibilities of interchanges (especially Yucaipa Blvd.) from Caltrans (*Service Level Option No. 16*)
14. Keep "Undesignated" Fund balance between \$20M and \$22M over next two years
15. Add funding to Tennis Facility
16. Add funding to Five Winds Ranch (*Capital Improvement Program-Park Facilities*)
17. 13th Street Sports Complex-Perimeter Landscape, Monument Sign, Trash Enclosure (*Capital Improvement Program-Park Facilities*)
18. Wildwood Park Pump Track
19. Add funding to Yucaipa and Bryant Intersection Improvements (*Capital Improvement Program-Traffic Facilities*)
20. Make significant progress in Wildwood Interchange PSR



Photograph courtesy of Rayme Goodrick..



COMMUNITY PROFILE



Yucaipa is a mature, well-established community nestled in the foothills of the San Bernardino Mountains. Residents enjoy cleaner air and cooler temperatures as a result of the higher elevations, and a comprehensive approach to community safety has produced one of the lowest rates of crime for comparably-sized cities anywhere in the State of California.

Yucaipa's history follows the first settlers to the boom of apple harvesting and ends with a successful balance between small town residential and growing business and commercial opportunities. The early settlers were drawn to the area by the attractive plant and animal life, water resources and terrain. The fertile land and comfortable climate brought ranchers and the agricultural lifestyle grew with the expansion of the Southern Pacific Railroad. The harvesting of fruits and goods is what kept Yucaipa afloat and by the 1950's, the town began to prosper into the developing community it is today. The community incorporated in 1989 and has a current population of approximately 54,000.

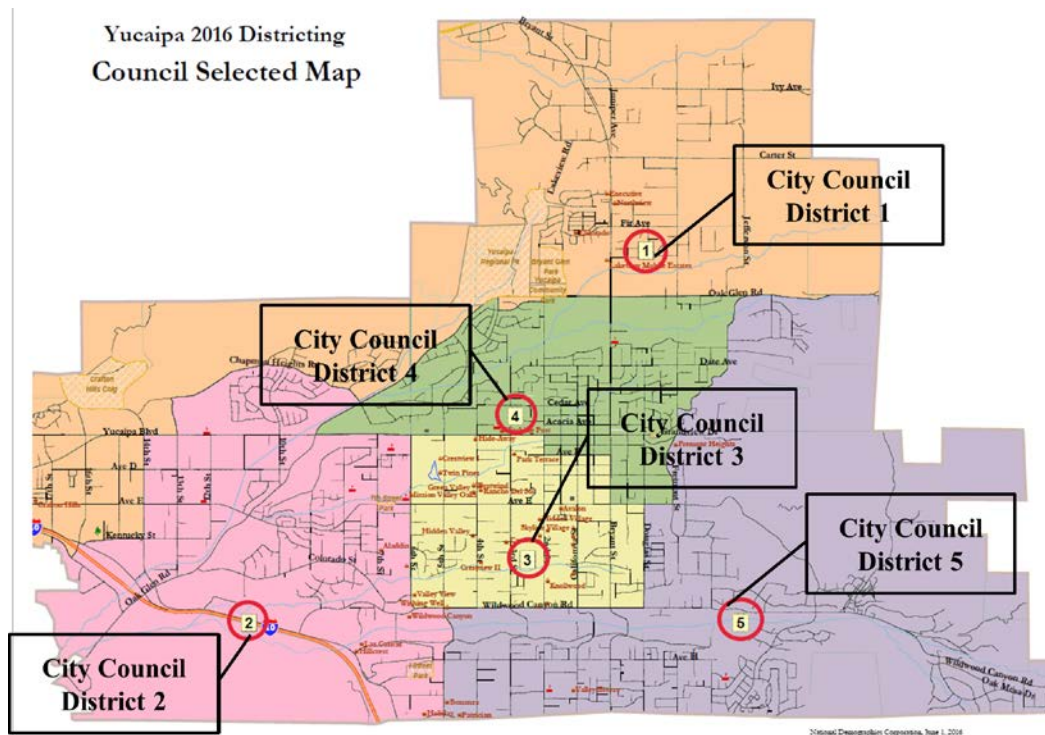
Residents and visitors alike are able to enjoy several types of outdoor amenities, anywhere from cooling off at the municipal pool, riding horses at the equestrian park or enjoying time at any of the local parks. The Yucaipa-Calimesa Joint Unified School District has an outstanding reputation, and it ranks at or near the top in every category of educational achievement. In addition, Crafton Hills College offers day and evening programs of continuing education and training opportunities for personal and professional development. Housing to accommodate all lifestyles is readily available, and three museums, a library, a Senior Center, an art gallery, and soon, a performing arts center, two theater groups, and over 40 churches and 90 social or business clubs round out the community.



COMMUNITY PROFILE

The City of Yucaipa was incorporated on November 27, 1989. It is a “General Law” City and governed by a City Council/City Manager form of government. The City observes State laws and makes local laws (i.e. speed limits). The City Council has the power to make and enforce all laws and regulations with respect to municipal affairs.

The Yucaipa City Council is comprised of five Councilmembers. Each shares equal voting powers on all items coming before the Council up until 2016. Councilmembers were elected at-large to four-year terms, with elections held in November of even-numbered years. The Council meets annually to choose one of its members as Mayor and another of its members as Mayor Pro-Tem. Beginning with the November 2016 Election, Councilmembers were elected from geographically defined districts. The City Council appoints the City Manager and City Attorney and members of all advisory boards, commissions and committees. The City Council also serves as the Board of Directors for the Successor Agency to the Yucaipa Redevelopment Agency and the Yucaipa Housing Authority. City Council meetings are held on the 2nd and 4th Monday of each month in the City Hall Council Chambers. Agenda packets, minutes and on-demand audio of the meetings can be accessed online at www.yucaipa.org.



City Councilmembers

from left: David Avila (District 1), Mayor Greg Bogh (District 2), Denise Allen (District 4), Mayor Pro Tem Bobby Duncan (District 3), and Dick Riddell (District 5).



City Manager: Raymond Casey

COUNCIL LEGISLATION

Ordinance: An Ordinance is a law enacted by the City Council under powers delegated to it by State laws. Ordinances are the laws of a municipality and generally pertain to issues including, but not limited to: land use changes, building guidelines and noise limitations. An ordinance is introduced at one meeting and then considered for passage at a second meeting of the City Council. It becomes effective 30 days after final passage. An ordinance can be repealed or amended by a subsequent ordinance and is subject to referendum by the electorate. It is the most binding form of action taken by the Council.

Resolution: A resolution may be passed expressing the policy of the City Council or directing certain types of procedural or administrative actions. They are generally used for approving agreements, procedures or fund appropriations. It requires only one reading and may be changed by a subsequent resolution.

Motion: A motion requires majority council approval for a procedural or administrative action. Motions are usually used for disposition of business items on the agenda. When the City Council is not prepared to take definite action or when further study or information is needed, the City Council may refer the matter to staff, and advisory body, or a citizens' group for study or report.

CITY ADVISORY BODIES

An important part of the city government policy making process is its various appointed boards and commissions. Serving on a city advisory body provides an opportunity for real public service.

CITY COMMISSIONS AND COMMITTEES

Economic Development Advisory Committee: This is an ad-hoc Committee that meets the 2nd Tuesday quarterly (January, April, July, October) to discuss the Economic Development within the City of Yucaipa and works toward the future of the economic development of the Yucaipa Valley.

Healthy Yucaipa Committee: Acts in an advisory capacity to the City Council in all policy matters pertaining to promoting community health, while reviewing proposals for programs, projects and facilities promoting healthy guidelines and choices for youth.

Mobilehome Rent Review Commission: Reviews, hears and determines rent adjustment applications pursuant to the provisions of the rent stabilization program and to adjust maximum rents or maintain rents upon completion of its hearings and investigations.

Parks and Recreation Commission: Advises the Council on parks development and recreation programs and gives general guidance to the Recreation Department.

Planning Commission: Makes final decisions as well as recommendations to the City Council on most types of development applications. Also advises the Council on long-range planning.

Trails and Open Space Committee: Advises the Council on implementing directives as related to the City's Master Trails Plan and to the acquisition and maintenance of public open space.

Youth Advisory Committee: Serves as an advisory body to the City Council to empower youth, create opportunities for their input into community projects, programs and events, and provides a vehicle by which youth become involved in a process which enables them to have an influence and impact on issues and decisions they care about.

COMMUNITY PROFILE

COMMERCE

Strategically located 75 miles east of Los Angeles, with 4 miles of mostly undeveloped frontage on Interstate 10, Yucaipa offers exceptional development opportunities to new or expanding businesses. The City's immediate market area population currently exceeds 70,000 residents, and with strong growth projected to occur for several more decades, Yucaipa will remain a highly desirable location for new investments. Local government is business friendly and fiscally sound - there are no utility taxes levied on residents or businesses, and recent improvements to waste water treatment and water supply systems provide adequate capacity to meet almost any need. An ambitious program to revitalize the Uptown Business District was completed by the Yucaipa Redevelopment Agency during Fiscal Year 2011-2012. Long known as one of the premier residential communities of the Inland Empire, Yucaipa also provides one of the greatest untapped economic development opportunities in the Southern California region.



Pictured here: Some of the new businesses that opened in Yucaipa in FY 2017-2018.

COMMUNITY PROFILE

TRANSPORTATION ACCESS

Yucaipa is strategically located with easy access to both surface and air transportation. A major east-west interstate highway, the I-10 bisects the City with three interchanges in Yucaipa. Since incorporation, nearly \$68,000,000 has been spent widening and improving the interchanges and major streets of the City, and additional improvements are underway.

Transit service is provided through OmniTrans, with regular service connecting with local services provided in Calimesa and the Beaumont/Banning area. Transfers are available to extend travel to major shopping areas in both San Bernardino and Riverside Counties. OmniLink service is available within Yucaipa and to several points in Calimesa. The new OmniGo Service also reaches a large segment of the community with the new Transit Center serving as the transit hub for the community.

Air transportation is currently available from Ontario International Airport, just 34 miles to the west, the Palm Springs Airport 40 miles to the east, and may be available from San Bernardino International Airport.



Above: Live Oak Interchange (at I-10) Monument and Intersection.

Top Right: Roundabouts in the Historic Uptown.

Middle Right: Oak Glen Road en route to Five Winds Ranch and El Dorado Ranch Park.

Right: Transit Center.

COMMUNITY PROFILE

PARKS AND RECREATION

The City contains 17 neighborhood parks, encompassing approximately 544 acres, including an equestrian arena and a municipal pool, as well as a 200 acre regional park with 3 lakes for swimming, boating, and fishing, plus campgrounds and playgrounds for the entire family.

Park Amenities *Not a City Facility	Sports Field	BBQ	Picnic Shelter	Gymnasium	Museum	Pool/Swimming	Skate Park	Basketball Courts	Sports Field Lights	Community Center	Public Restrooms	Tennis Courts	Concession Stand	Open Turf Area	Playground	Parking Lot	Veterans Memorial	Equestrian	Chess/Checker Tables	BMX Park
13th Street Sports Complex																				
7th Street Park	•	•	•			•	•	•	•		•			•	•	•				•
Ave A Park			•		•															
Ave I Park	•	•	•					•	•		•	•	•	•	•	•				
Bryant Glen Sports Park	•	•	•						•		•		•	•	•	•				
Center Park		•	•					•						•	•					
Crafton Hills Aquatics Center*						•				•						•				
Crafton Hills Park			•					•						•	•					
El Dorado Ranch Park		•	•								•					•				
Flag Hill Veterans Memorial Park			•					•			•			•	•	•	•			
John Tooker Civic Park														•	•	•			•	
Lillian Eaton Park			•																	
Scherer Senior Center										•	•					•				
Wildwood Park		•	•								•			•	•	•		•		
Wildwood State Park*			•								•					•		•		
Yucaipa Community Park/Center	•	•	•	•				•	•	•	•	•		•	•	•				
Yucaipa Equestrian Center											•		•		•	•		•		
Yucaipa Regional Park* (Also includes camping, paddle boats, water slides, fishing, & trails)			•			•			•		•				•	•		•		

*Not a City Facility

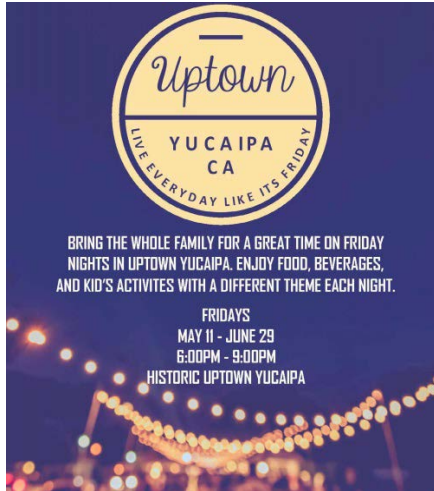


Top left: Flag Hill Veterans Memorial Park..
Top right: 7th Street Park.
Above: Crafton Hills Park.
Right: Community Park.

COMMUNITY PROFILE

SPECIAL EVENTS

The City of Yucaipa annually hosts or co-sponsors a variety of community-wide special events. In FY 2017-2018, the City sponsored events including the 2017 Autumnfest, 2018 Eggstravaganza, 2018 Yucaipa Music and Arts Festival, Equestrian Days, weekly Farmer's Markets, as well as the July 4th Fireworks display. In addition, the City hosted the weekly Summer Concert Series and Movies in the Park activities and facilitated Make-a-Difference-Day projects throughout the community. Beginning in May 2018, the City introduced *Uptown Friday Nights* to provide a weekly social event for all ages to enjoy.



*Top Left: Uptown Friday Nights.
Top Right: 2017 Autumn Fest
performing stage.*

*Above: Big Bad Voodoo Daddy
performing at the 2018 Music
and Arts Festival.
Right: 2018 Eggstravaganza
Easter Egg Hunt.*



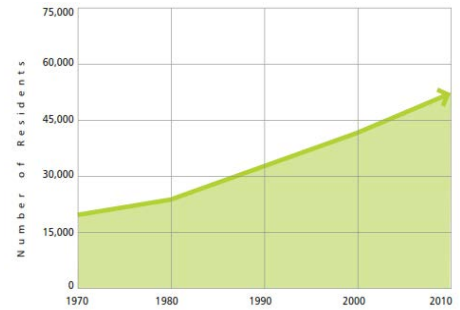
DEMOGRAPHICS

Yucaipa Population	
2018	54,651
Rank	27

* Rankings include all 52 cities in San Bernardino and Riverside Counties

Yucaipa is the 16th most populous of the 24 cities in the San Bernardino County. Shown to the right, the City has had a steady growth in population. The largest population increase is seen between the years 2000 and 2010, when the city saw an increase of almost 25% as a result of the real estate boom and the building of new subdivisions.

Source: Yucaipa General Plan: Community Profile



Source: US Census, 1970-2010.

Growth Trends	1990	2000	% Chg	2010	% Chg	2016	% Chg	2020	% Chg
Population/ County	1,418,380	1,709,434	20.5%	2,035,210	19.1%	2,139,570	5.1%	2,268,000	6.0%
Population/ City	32,824	41,207	25.5%	51,367	24.7%	53,779	4.7%	55,800	3.8%
Households/ City	13,319	15,193	14.1%	18,231	20.0%	19,987	9.6%	20,700	1.4%

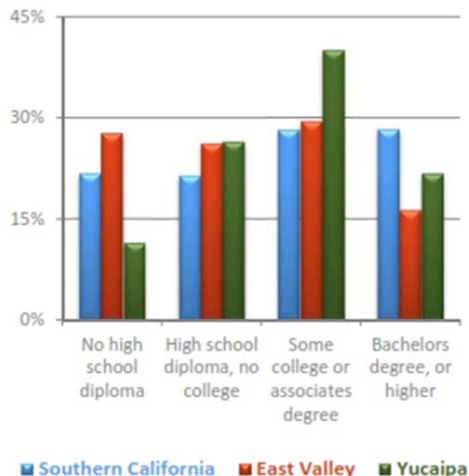
2015 Crimes Per 1,000 People			
Category	Redlands Rate	Yucaipa Rate	Highland Rate
Total Crimes	42.41	19.85	28.73

Household Data	
Median Household Income	\$56,631
Median Home Price	\$319,000
Median Contract Rent	\$1,061
Owner Occupied Units	12,983
Renter Occupied Units	4,670

AGE STATISTICS

Under 5 years	6.3%
5 to 9 years	7.1%
10 to 14 years	7.5%
15 to 19 years	7.7%
20 to 24 years	6.9%
25 to 29 years	6.4%
30 to 34 years	5.7%
35 to 39 years	5.3%
40 to 44 years	7.2%
45 to 49 years	7.1%
50 to 54 years	6.9%
55 to 59 years	7.0%
60 to 64 years	5.2%
65 to 69 years	4.3%
70 to 74 years	3.4%
75 to 79 years	2.3%
80 to 84 years	1.9%
85 years and over	1.7%

Educational Attainment of the Population Age 25 and older



The chart to the left shows the educational attainment of the population, age 25 years and older, comparing the City of Yucaipa to Southern California and East San Bernardino County. This information is from the Yucaipa General Plan Update: Economic Profile.

Source: PlaceWorks, 2012 using data from the US Census Bureau's 2007-2011 American Community Survey 5-Year Estimates.

Year Growth		
2017	2018	
54,317	54,651	0.60%
Rank	County	12
	State	220

CITY OF YUCAIPA BUDGET SUMMARY

FUND	Estimated Fund Balance 6/30/2018	Adopted Revenues 2018-2019	Adopted Expenditures 2018-2019	Projected Fund Balance 6/30/2019
General Fund²	\$ 37,260,359	\$ 21,713,615	\$ 21,664,000	\$ 37,309,974
General Fund (Fire Services)²	12,347,720	3,962,077	3,958,730	12,351,067
Total General Fund	\$ 49,608,079	\$ 25,675,692	\$ 25,622,730	\$ 49,661,041
Special Revenue Funds:				
Asset Forfeiture	\$ 29,741	\$ 1,500	\$ 5,000	\$ 26,241
Business Improvement District	28,000	36,620	36,620	28,000
Energy Independence Program	-	65,000	65,000	-
Gas Tax Fund	89,333	1,269,660	1,245,441	113,552
Household Hazardous Waste	25,167	67,500	66,920	25,747
Landscape and Lighting Maintenance	2,100,884	788,094	788,094	2,100,884
Law Enforcement Grant	-	175,000	175,000	-
Lease Fund	40,000	38,000	66,000	12,000
Measure I-Maintenance	157,000	850,100	850,000	157,100
Paramedic Zone	761,824	1,427,500	1,427,335	761,989
Used Oil Grant	10,000	14,000	14,000	10,000
Vehicle Fines	986,440	60,000	16,500	1,029,940
Total Special Revenue Funds	\$ 4,228,389	\$ 4,792,974	\$ 4,755,910	\$ 4,265,453
Capital Projects Funds:				
Air Quality Management	\$ 39,409	\$ 60,000	\$ 99,000	\$ 409
Community Development Block Grant	-	285,343	285,343	-
Federal Emergency Management Agency	-	25,000	25,000	-
*Drainage Facilities ¹	3,286	59,069	62,000	355
*Fire Facilities	2,427	16,754	19,000	181
*Park Facilities ¹	21,923	59,069	80,500	492
*Public Facilities ¹	7,496	40,151	47,500	147
*Traffic Facilities ¹	93,529	172,836	266,000	365
Total Capital Projects Funds	\$ 168,070	\$ 718,222	\$ 884,343	\$ 1,949
Internal Service Funds:				
Self-Insurance Fund	\$ 558,465	\$ 365,000	\$ 376,400	\$ 547,065
Total Internal Service Funds	\$ 558,465	\$ 365,000	\$ 376,400	\$ 547,065
Successor Agency to the Yucaipa Redevelopment Agency:				
Redevelopment Property Tax Trust Fund	\$ -	\$ 774,183	\$ 774,183	\$ -
Total Successor Agency Funds	\$ -	\$ 774,183	\$ 774,183	\$ -
Yucaipa Housing Authority				
20% Housing Set Aside from GF Advances Repayment	32,300	-	60,160	(27,860)
Total Housing Authority Funds	\$ 32,300	\$ -	\$ 60,160	\$ (27,860)
Total Fund Balances:	\$ 54,595,303	\$ 32,326,070	\$ 32,473,725	\$ 54,447,648

* Reference the Capital Improvement Program. Budgeted revenues may include General Fund Contributions/Loans. In some instances, budgeted expenses may exceed budgeted revenues, but only to the extent carryover encumbrances exist to cover those specific project expenses.

¹ May include grants and transfers for General Fund contributions for one-time capital Service Level Option items.

² Fund Balance includes amounts advanced to development related funds for one-time capital projects.

SUMMARY OF REVENUES

FUND	Actual Revenues 2016-2017	Estimated Revenues 2017-2018	Adopted Revenues 2018-2019
General Fund	\$ 21,055,941	\$ 20,637,073	\$ 21,713,615
General Fund (Fire Services)	3,673,971	3,873,774	3,962,077
Total General Fund	\$ 24,729,912	\$ 24,510,847	\$ 25,675,692
Special Revenue Funds:			
Asset Forfeiture	\$ 140	\$ 250	\$ 1,500
Business Improvement District	32,152	35,000	36,620
Energy Independence Program	200,696	304,000	65,000
Gas Tax Fund	1,031,280	1,387,877	1,269,660
Household Hazardous Waste	68,052	67,500	67,500
Landscape and Lighting Maintenance	503,924	752,043	788,094
Law Enforcement Grant	130,925	140,932	175,000
Lease Fund	76,048	38,000	38,000
Measure I-Maintenance	913,865	850,000	850,100
Paramedic Zone	1,137,213	1,077,500	1,427,500
Used Oil Grant	14,783	14,849	14,000
Vehicle Fines	24,366	25,000	60,000
Total Special Revenue Funds	\$ 4,133,444	\$ 4,692,951	\$ 4,792,974
Capital Projects Funds:			
Air Quality Management	\$ 68,676	\$ 60,000	\$ 60,000
Community Development Block Grant	32,624	328,000	285,343
Federal Emergency Management Agency	327	500	25,000
*Drainage Facilities ¹	268,126	130,774	59,069
*Fire Facilities	44,597	21,442	16,754
*Park Facilities ¹	255,013	74,000	59,069
*Public Facilities ¹	108,263	62,089	40,151
*Traffic Facilities ¹	386,571	217,000	172,836
Total Capital Projects Funds	\$ 1,164,197	\$ 893,805	\$ 718,222
Internal Service Funds:			
Self-Insurance Fund	\$ 264,407	\$ 365,000	\$ 365,000
Total Internal Service Funds	\$ 264,407	\$ 365,000	\$ 365,000
Successor Agency to the Yucaipa Redevelopment Agency:			
Redevelopment Property Tax Trust Fund	\$ 972,218	\$ 1,020,605	\$ 774,183
Total Successor Agency Funds	\$ 972,218	\$ 1,020,605	\$ 774,183
Yucaipa Housing Authority			
20% Housing Set Aside from GF Advances Repayment	111,072	-	-
Total Housing Authority Funds	\$ 111,072	\$ -	\$ -
Total	\$ 31,375,250	\$ 31,483,208	\$ 32,326,070

*Reference the Capital Improvement Program. Budget revenues may include General Fund Contributions/Loans and Transfers In. Actuals do not include interfund transfers. In some instances, budgeted expenses may exceed budgeted revenues, but only to the extent carryover encumbrances exist to cover those specific project expenses.

¹ May include grants and transfers for General Fund contributions for one-time capital Service Level Option items.

SUMMARY OF EXPENDITURES

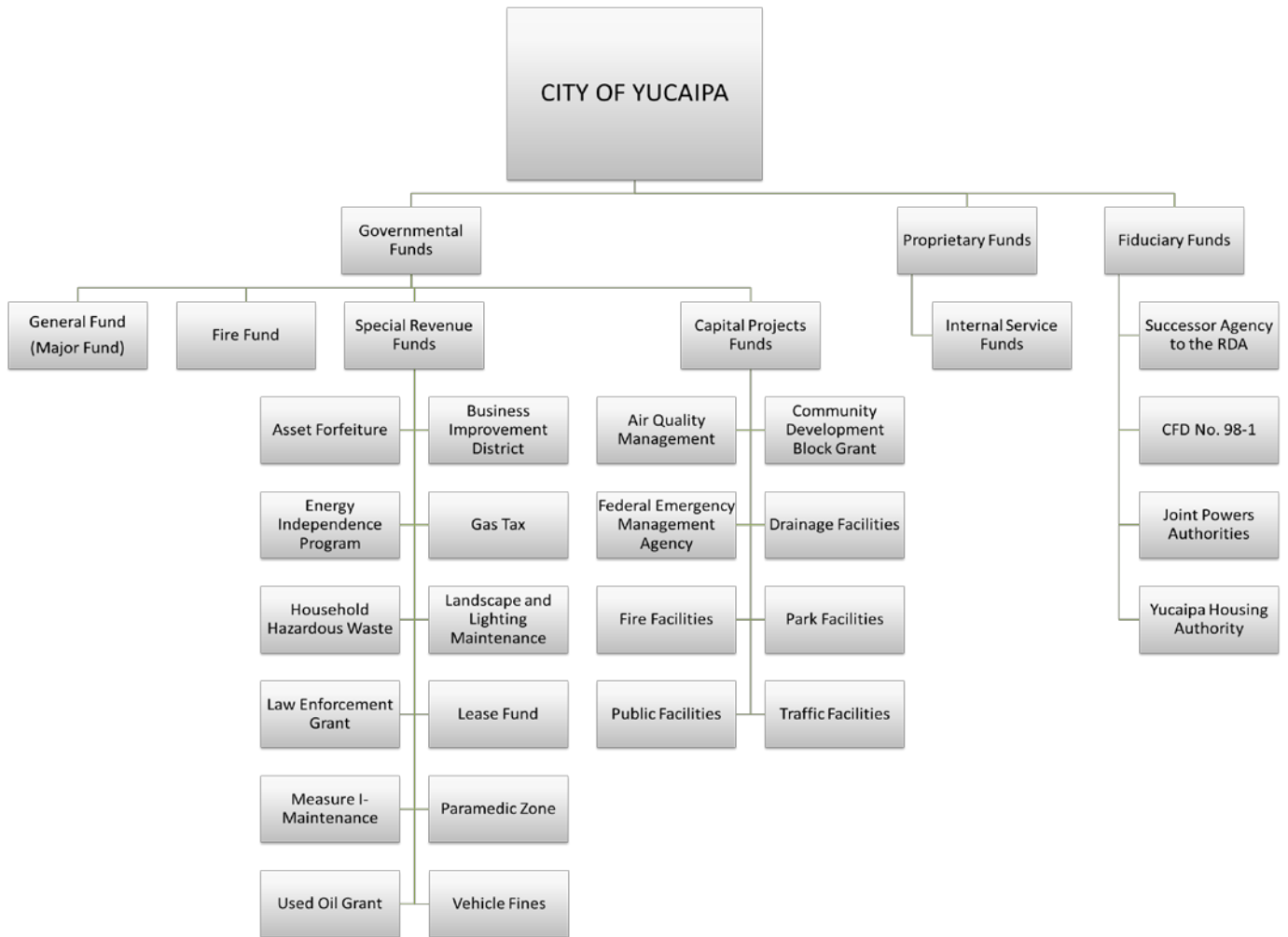
FUND	Actual Expenditures 2016-2017	Estimated Expenditures 2017-2018	Adopted Expenditures 2018-2019
General Fund	\$ 30,074,325	\$ 19,572,169	\$ 21,664,000
General Fund (Fire Services)	3,665,055	3,337,134	3,958,730
Total General Fund	\$ 33,739,380	\$ 22,909,303	\$ 25,622,730
Special Revenue Funds:			
Asset Forfeiture	\$ -	\$ -	\$ 5,000
Business Improvement District	23,724	25,000	36,620
Energy Independence Program	196,794	150,000	65,000
Gas Tax Fund	928,387	1,115,402	1,245,441
Household Hazardous Waste	66,920	66,920	66,920
Landscape and Lighting Maintenance	393,093	400,000	788,094
Law Enforcement Grants	213,187	100,000	175,000
Lease Fund	824,548	66,000	66,000
Measure I-Maintenance	318,010	700,000	850,000
Paramedic Zone	1,329,324	1,391,331	1,427,335
Used Oil Grant	12,053	14,000	14,000
Vehicle Fines	16,500	16,500	16,500
Total Special Revenue Funds	\$ 4,322,540	\$ 4,045,153	\$ 4,755,910
Capital Projects Funds:			
Air Quality Management	\$ 103,904	\$ 72,000	\$ 99,000
Community Development Block Grant	130,522	1,000,000	285,343
Federal Emergency Management Agency	-	-	25,000
*Drainage Facilities ¹	1,478,030	750,000	62,000
*Fire Facilities	31,438	19,000	19,000
*Park Facilities ¹	141,674	250,000	80,500
*Public Facilities ¹	8,723,838	525,000	47,500
*Traffic Facilities ¹	1,333,922	3,000,000	266,000
Total Capital Projects Funds	\$ 11,943,328	\$ 5,616,000	\$ 884,343
Internal Service Funds:			
Self-Insurance Fund	\$ 373,130	\$ 416,786	\$ 376,400
Total Internal Service Funds	\$ 373,130	\$ 416,786	\$ 376,400
Successor Agency to the Yucaipa Redevelopment Agency:			
Redevelopment Property Tax Trust Fund	\$ 1,012,987	\$ 1,020,605	\$ 774,183
Total Successor Agency Funds	\$ 1,012,987	\$ 1,020,605	\$ 774,183
Yucaipa Housing Authority			
Yucaipa Housing Authority	\$ 38,561	\$ 61,461	\$ 60,160
Total Housing Authority Funds	\$ 38,561	\$ 61,461	\$ 60,160
Total	\$ 51,429,926	\$ 34,069,308	\$ 32,473,725

*Reference the Capital Improvement Program. Budget revenues may include General Fund Contributions/Loans. In some instances, budgeted expenses may exceed budgeted revenues, but only to the extent carryover encumbrances exist to cover those specific project expenses.

¹ May include grants and transfers for General Fund contributions for one-time capital Service Level Option items.

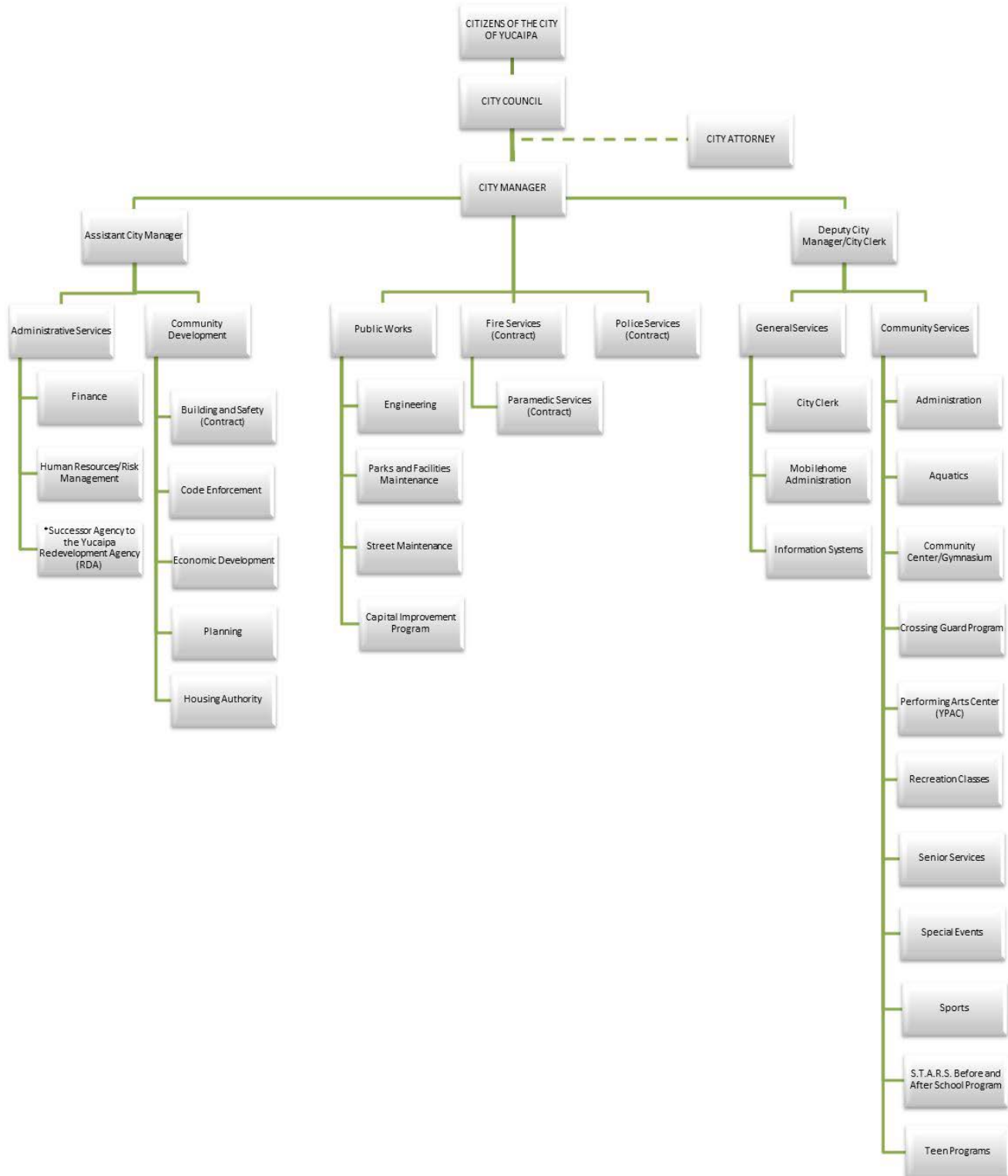
CITY OF YUCAIPA

Fund Structure

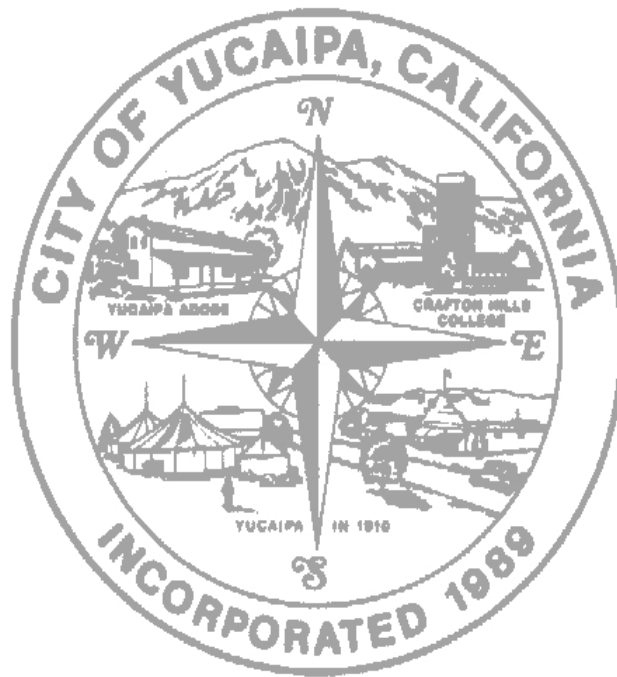


CITY OF YUCAIPA

Organizational Services by Department



* The Assistant City Manager is the Finance Officer of the Oversight Board of the Successor Agency to the Yucaipa Redevelopment Agency.



GENERAL FUND BUDGET SUMMARY

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Taxes (Less Fire)	\$ 11,861,448	\$ 11,891,448	\$ 12,043,716	\$ 12,455,065
Charges for Services (Less Fire)	1,419,411	1,338,411	1,377,059	1,484,933
Licenses and Permits	636,818	636,818	534,918	570,318
Fines and Forfeitures	23,000	23,000	10,500	18,000
Use of Resources (Less Fire)	372,000	372,000	308,332	338,313
Other Revenue (Less Fire)	126,685	257,685	264,265	613,751
Due From Other Agencies	4,872,613	4,986,077	4,989,672	5,134,909
Interfund Transfers (Less Paramedic)	1,178,611	1,178,611	1,108,611	1,098,325
Subtotal General Fund Revenues	\$ 20,490,586	\$ 20,684,050	\$ 20,637,073	\$ 21,713,615
EXPENSES				
Salaries and Benefits	\$ 6,510,906	\$ 6,510,906	\$ 5,710,965	\$ 6,896,010
Operating Expenses	12,774,815	12,909,815	12,613,404	13,691,190
Capital Outlay	215,000	260,000	260,000	89,000
Capital Projects / Interfunds	886,800	886,800	886,800	886,800
Contingency/Admin Overhead	101,000	101,000	101,000	101,000
Subtotal General Fund Expenses	\$ 20,488,521	\$ 20,668,521	\$ 19,572,169	\$ 21,664,000
Net General Fund Revenue over Expenses	\$ 2,065	\$ 15,529	\$ 1,064,904	\$ 49,615
Less: One-Time Capital Projects/Transfers Out	-	-	-	-
Subtotal General Fund Revenue over Expenses	\$ 2,065	\$ 15,529	\$ 1,064,904^A	\$ 49,615
Fire and Paramedic Revenue	4,846,130	4,846,130	4,951,274	5,039,577
Transfer from Paramedic Fund Balance	250,000	250,000	250,000	350,000
Fire and Paramedic Expenses	5,067,894	5,075,394	4,728,465	5,386,065
Subtotal Fire and Paramedic Revenue over Expenses^B	\$ 28,236	\$ 20,736	\$ 472,809	\$ 3,512
Total Revenue over Expenses	\$ 30,301	\$ 36,265	\$ 1,537,713	\$ 53,127

A- \$0 to General Fund One-Time Capital Projects Account and \$631,866 to Service Level Options.

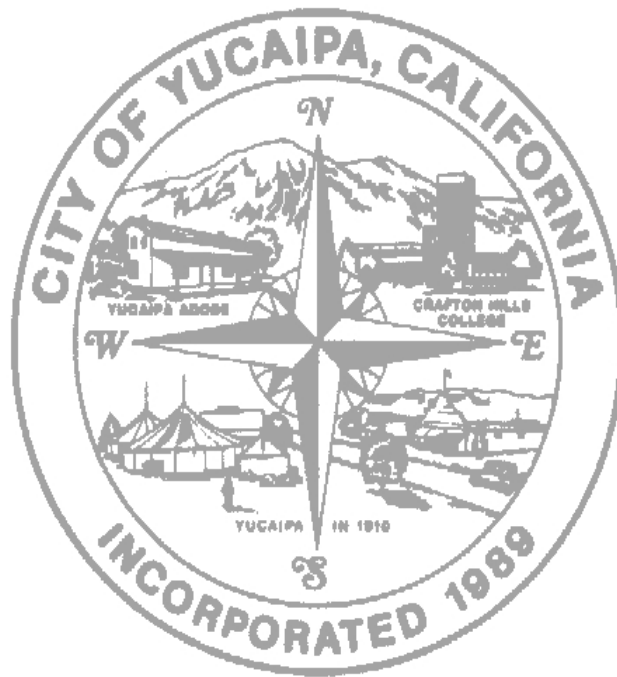
B- Net Fire and Paramedic revenue will be encumbered at year-end for future obligations.

GENERAL FUND EXPENSES BY ACCOUNT DESCRIPTION

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 3,763,762	\$ 3,770,529	\$ 3,352,536	\$ 3,964,739
5112	Temporary	742,643	742,643	725,312	911,954
5118	Allotment	572,378	572,378	532,361	575,663
5140	Auto Allowance	22,680	22,680	22,680	22,680
5120	Overtime	7,000	7,000	8,204	8,600
5125	Self-Insurance Transfer	215,000	215,000	215,000	215,000
5130	Worker's Compensation	200,538	200,538	85,638	217,919
5131	PERS	687,665	687,665	524,839	672,683
5133	Unemployment	20,000	20,000	5,000	10,000
5134	Payroll Tax	120,583	120,583	117,487	138,116
5135	Life Insurance	13,368	13,368	4,606	13,443
5136	Vision	5,400	5,400	5,400	5,880
5137	Deferred Compensation	135,134	128,367	106,633	133,857
5145	Cell Phone Allowance	4,755	4,755	5,270	5,475
5201	Dues and Publications	97,841	98,447	98,192	102,317
5202	Postage	20,000	20,000	20,000	20,000
5203	Travel and Meetings	69,475	68,975	65,375	67,790
5205	Utilities	434,395	434,395	434,395	485,170
5206	Office Supplies	46,250	46,250	46,250	43,600
5207	Telephone	14,100	14,100	9,500	14,100
5208	Equipment Rental	3,500	3,500	3,500	3,500
5209	Professional Services, M.H.	71,000	71,000	60,000	71,000
5210	Professional Services	10,341,890	10,338,890	10,196,229	10,742,331
5211	Professional Services, Legal	300,000	300,000	200,000	300,000
5212	Special Supplies	9,800	9,800	9,800	9,960
5213	General Supplies	138,800	141,694	141,641	153,400
5214	Vandalism	4,000	4,000	4,000	4,000
5215	Election Expense	15,000	15,000	15,000	15,000
5217	Building Repair and Maintenance	143,674	143,674	135,558	154,997
5218	Hazardous Waste Expense	1,000	1,000	1,000	1,000
5219	City Reimbursable Services	1,580	1,580	1,580	1,638
5220	Misc./Special Dept. Expense	369,706	504,706	481,980	785,989
5221	Printing and Advertising	25,475	25,475	23,325	25,710
5222	Equipment Maintenance	266,891	266,891	266,891	285,174
5223	Uniform Expense	15,230	15,230	13,980	14,306
5225	Animal Control	275,708	275,708	275,708	275,708
5401	Community Funding	109,500	109,500	109,500	114,500
9100	Capital Outlay	215,000	260,000	260,000	89,000
9200	Capital Projects	886,800	886,800	886,800	886,800
9900	Contingency/Admin Overhead	101,000	101,000	101,000	101,000
	Subtotal	\$ 20,488,521	\$ 20,668,521	\$ 19,572,169	\$ 21,664,000
	Fire/Paramedic	5,067,894	5,075,394	4,728,465	5,386,065
Total General Fund Expenditures		\$ 25,556,415	\$ 25,743,915	\$ 24,300,634	\$ 27,050,065

GENERAL FUND EXPENSES BY DEPARTMENT / DIVISION

DEPARTMENT	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
Administrative Services Department				
Administrative Services	\$ 762,239	\$ 762,239	\$ 708,258	\$ 787,856
Finance	455,070	455,070	399,068	469,692
City Council	75,935	75,935	71,250	75,935
City Manager	978,167	984,167	802,141	997,356
Community Development Department				
Building and Safety	403,384	403,384	351,375	338,384
Code Enforcement	437,672	437,672	417,668	468,462
Economic Development	175,951	175,951	104,098	169,085
Planning	325,805	325,805	286,237	334,751
Community Services Department				
Administration	292,717	292,717	201,967	303,331
Aquatics	128,577	128,577	124,534	132,985
Community Center/Gymnasium	135,815	135,815	130,106	155,624
Crossing Guard Program	35,329	35,329	34,585	36,459
Performing Arts Center (YPAC)	-	-	-	525,187
Recreation Classes	184,578	184,578	177,908	178,326
Senior Services	189,022	189,022	182,778	205,995
Special Events	297,418	432,418	423,316	327,336
Sports	28,388	28,388	27,103	29,586
S.T.A.R.S Before and After School Program	533,721	534,871	541,969	719,392
Teen Programs	90,134	88,984	76,739	58,721
General Services/City Clerk	277,262	277,262	251,713	280,400
Mobilehome Rent Stabilization	213,709	213,709	196,184	218,090
Information Systems	630,918	675,918	641,529	501,725
Non-Department	784,317	778,317	784,317	789,766
Police Services	9,109,600	9,109,600	9,090,000	9,510,030
Public Works Department				
Engineering	1,408,133	1,408,133	1,135,858	1,447,804
Parks and Facilities Maintenance	1,931,405	1,931,405	1,808,213	1,998,469
Streets and Highways	603,255	603,255	603,255	603,255
Subtotal	\$ 20,488,521	\$ 20,668,521	\$ 19,572,169	\$ 21,664,000
Fire Services	\$ 3,636,929	\$ 3,644,429	\$ 3,297,500	\$ 3,909,730
Fire/Oak Glen	39,634	39,634	39,634	49,000
Paramedic Services	1,391,331	1,391,331	1,391,331	1,427,335
Total Fire Services	\$ 5,067,894	\$ 5,075,394	\$ 4,728,465	\$ 5,386,065
Total General Fund Expenditures	\$ 25,556,415	\$ 25,743,915	\$ 24,300,634	\$ 27,050,065

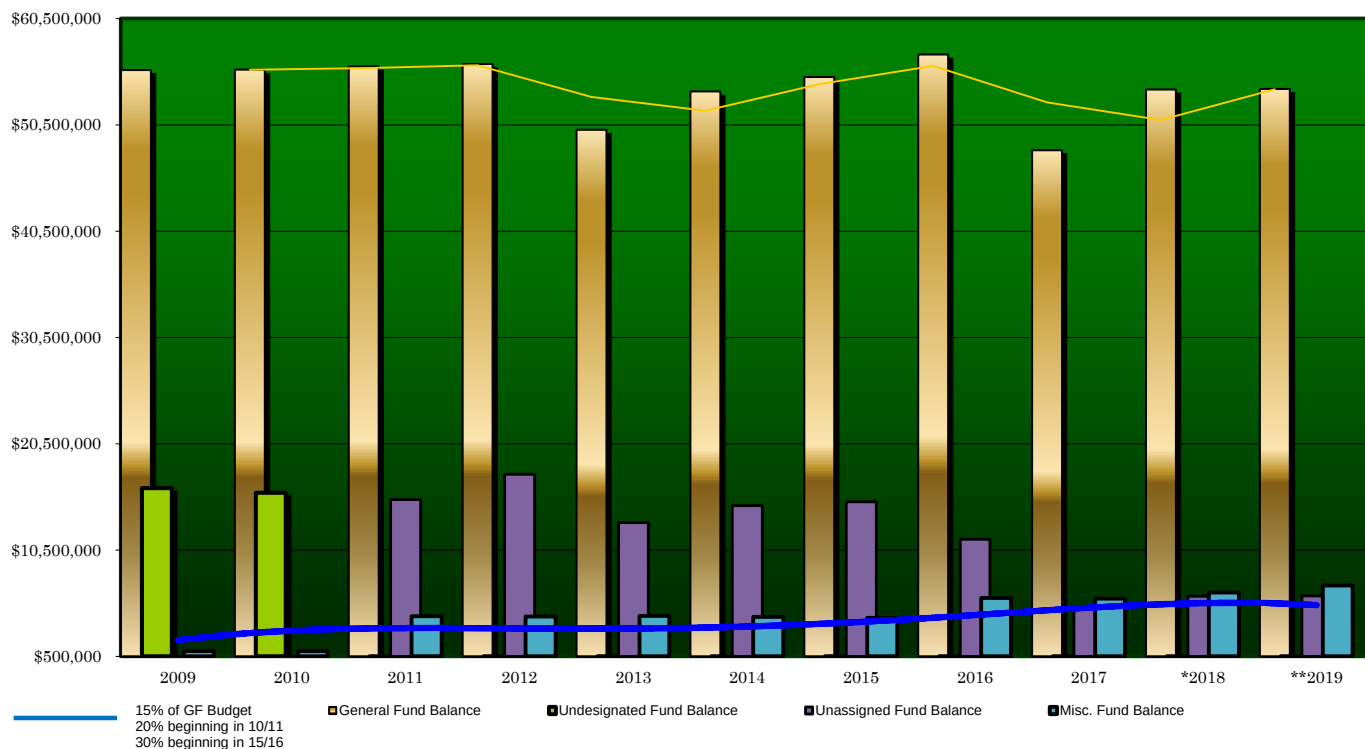


GENERAL FUND BALANCE

June 30, 2009 through June 30, 2019

Year Ended June 30	Revenues	Expenditures	Prior Period Adjustment	Total General Fund Balance *	Undesignated Fund Balance	Unassigned Fund Balance	Misc. Fund Balance
2009	18,385,179	14,281,437	-	55,656,647	16,327,388	-	G 1,000,000
2010	17,391,957	A 17,526,664	-	B 55,698,357	C 15,886,601	-	1,000,000
2011	16,119,451	D 16,291,241	-	55,992,587	-	F 15,241,836	4,258,248
2012	15,802,387	H 16,195,848	-	56,226,322	-	17,644,570	4,239,170
2013	16,528,537	E 22,677,961	-	50,038,020	-	13,074,022	4,311,857
2014	20,065,564	16,816,497	-	I 53,646,477	-	J 14,689,175	4,226,845
2015	17,912,461	16,959,582	-	K 55,003,349	-	15,028,726	4,131,096
2016	19,166,005	17,456,776	-	57,121,003	-	11,528,265	L 5,996,700
2017	21,055,941	30,074,325	-	N 48,111,535	-	M 5,080,248	5,941,139
*2018	20,637,073	19,572,169	-	O 53,826,114	-	6,145,152	6,497,311
**2019	21,713,615	21,664,000	-	53,879,076	-	6,194,767	7,176,160

General Fund Balance



FY2017-2018 30% of General Fund Budget is estimated to be \$5,871,651.

* Estimated Actuals ** Adopted Budget

A--Includes entire EIP Program expenditure in the amount of \$2,500,000. Approximate amount loaned to date = \$1,200,000.

B--Total Fund Balance reduced by \$2,500,000 at 6-30-10 to reflect transfer of funds for EIP.

C--Reduced by approximately \$1.1 million to reflect encumbrance of Prop.1A Securitization proceeds.

D--Includes contributions to 1X Capital Projects in the amount of approximately \$2.2 million. (Includes approximately \$1.4 million for Solar Carport Project.)

E--Beginning in 2012-2013 all contributions to 1X Capital Projects are allocated in the CIP.

F--GASB 54 Fund Balance Policy effective.

G--Miscellaneous Fund Balance includes: for FY 2008-2009 through 2009-2010 Reserve for Economic Certainties and for FY 2010-2011 through 2014-2015 Commitments for Economic Contingency and Economic Stabilization Contingency.

H--Includes the amount of \$1,180,210 in payments for Uptown, pending RDA dissolution.

I--Includes contributions to 1X capital in the amounts of \$1,600,000 for the Performing Arts Center and \$262,279 for miscellaneous one-time capital in FY 2013-2014.

J--Includes \$1,800,000 for FY 2014-2015 for General Fund Loan in CIP.

K--Includes contribution to 1X capital in the amount of \$829,000 for the Performing Arts Center in FY 2014-2015.

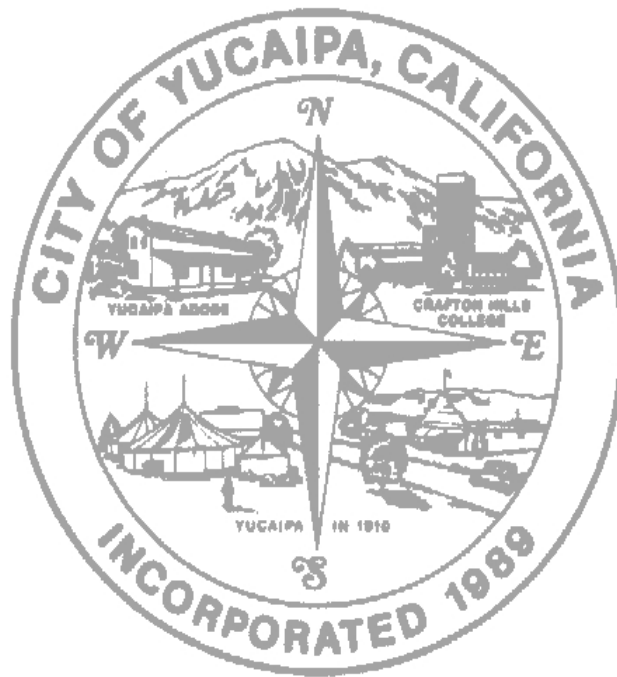
L--2015-2016 represents a change from 20% of budgeted expenditures to 30% as a Council approved minimum reserve for economic contingencies.

M--Reflects loans to Public Facilities Fund for Yucaipa Performing Arts Center in the total amount of \$6,336,029 during FY 2016-2017 and \$300,000 to General Fund One-Time Capital Projects Account and \$373,972 to Service Level Options from 2016-2017 net revenues over expenditures.

N--Reflects one-time transfers to several capital projects including the YPAC.

O--Includes reconciliation of outstanding loans/advances to Development Impact Fee funds.

*Fund Balance includes Fire Fund Balance.

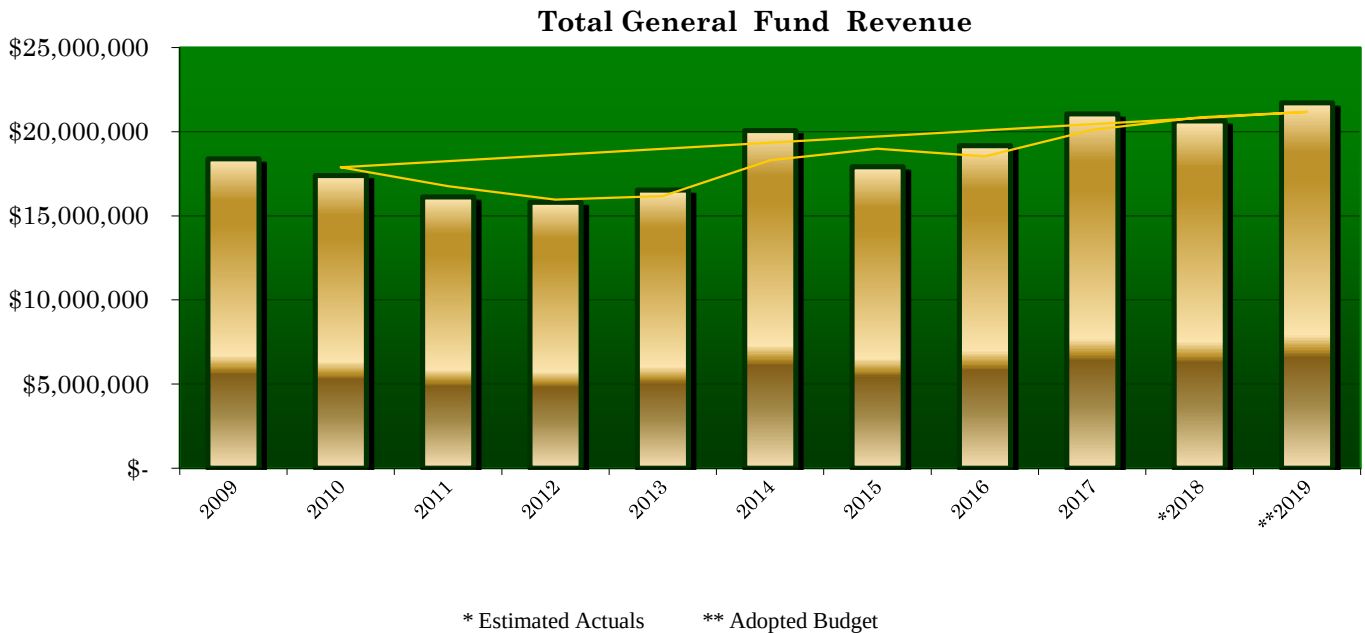


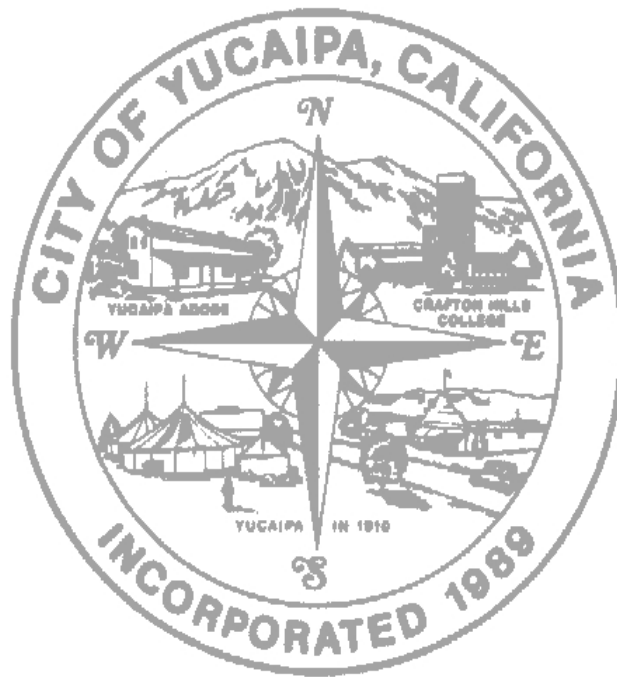
GENERAL FUND REVENUES BY SOURCE

June 30, 2009 through June 30, 2019

Year Ended June 30	Taxes	Franchise Fees	Fees for Current Services	Fines and Forfeitures	Other Financing Sources
2009	8,427,255	1,288,024	1,479,105	23,539	1,108,027
2010	7,039,444	1,183,007	1,512,697	23,147	1,611,890
2011	7,712,176	1,224,664	1,225,241	26,530	934,268
2012	7,818,216	1,246,385	1,072,151	13,504	776,482
2013	8,073,425	1,262,384	976,004	15,292	811,576
2014	8,682,383	1,330,982	1,139,760	10,355	3,717,753
2015	9,264,155	1,343,848	1,426,163	7,669	237,621
2016	9,832,669	1,341,124	1,588,414	8,241	415,660
2017	10,213,471	1,256,329	1,647,032	16,385	1,465,358
*2018	10,766,762	1,276,954	1,377,059	10,500	1,108,611
**2019	11,184,465	1,270,600	1,484,933	18,000	1,098,325

Year Ended June 30	Inter- Governmental	Use of Resources	License and Permits	Other Revenues	Total
2009	4,585,036	521,542	356,243	596,408	18,385,179
2010	4,223,851	197,967	321,321	1,278,633	17,391,957
2011	4,082,936	210,143	456,562	246,931	16,119,451
2012	3,883,523	188,337	352,655	451,134	15,802,387
2013	3,921,921	231,600	432,061	804,274	16,528,537
2014	3,985,957	302,696	443,983	451,695	20,065,564
2015	4,331,128	338,884	644,438	318,555	17,912,461
2016	4,518,083	388,054	741,816	331,944	19,166,005
2017	5,378,794	154,404	669,889	254,278	21,055,941
*2018	4,989,672	308,332	534,918	264,265	20,637,073
**2019	5,134,909	338,313	570,318	613,751	21,713,615





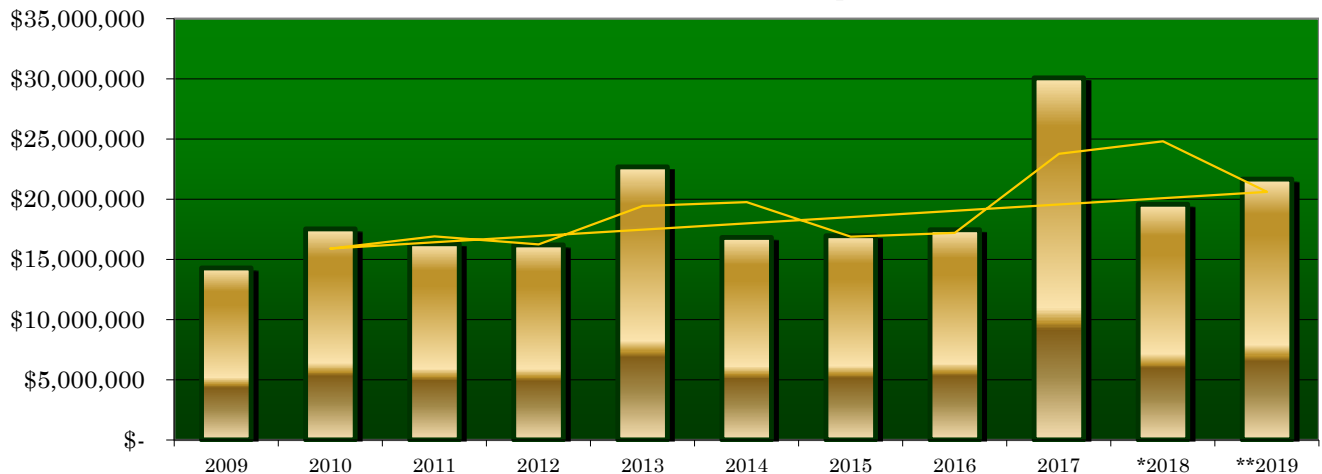
GENERAL FUND EXPENDITURES BY FUNCTION

June 30, 2009 through June 30, 2019

Year Ended June 30	General Government	Community Development	Building and Safety	Public Works	Police Services
2009	2,411,567	736,657	228,925	2,305,617	5,740,713
2010	2,634,820	655,870	185,619	2,044,926	5,767,941
2011	2,712,732	653,351	273,870	2,146,688	6,064,435
2012	2,696,493	698,209	188,449	2,082,562	6,295,898
2013	2,713,720	634,694	262,910	2,052,156	6,857,893
2014	2,723,479	680,532	298,010	2,337,845	6,894,364
2015	2,440,120	662,301	470,200	2,168,624	7,554,541
2016	2,667,936	869,132	535,135	2,156,821	7,936,846
2017	2,901,800	819,421	443,510	2,107,612	8,509,650
*2018	3,513,460	808,003	351,375	2,645,526	9,090,000
**2019	3,950,820	972,298	338,384	3,147,728	9,510,030

Year Ended June 30	Community Services	¹ Capital Outlay, Contingency	Other	C	Total
2009	1,246,787	2,079,489	-		14,281,437
2010	1,108,654	A 3,713,578	1,415,256		17,526,664
2011	1,037,557	2,685,631	716,977		16,291,241
2012	1,081,931	1,021,087	2,131,219		16,195,848
2013	1,190,225	B 6,118,676	2,847,687		22,677,961
2014	1,303,825	682,274	1,896,168		16,816,497
2015	1,328,893	1,304,103	1,030,800		16,959,582
2016	1,464,902	801,110	1,024,894		17,456,776
2017	1,688,471	97,928	D 13,505,933		30,074,325
*2018	1,916,005	1,247,800	-		19,572,169
**2019	2,667,940	1,076,800	-		21,664,000

Total General Fund Expenditures



* Estimated Actuals ** Adopted Budget

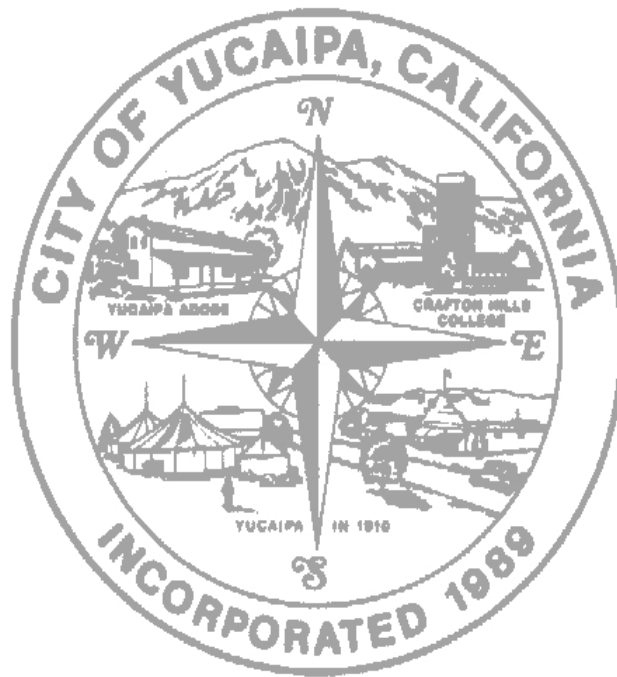
¹ Includes contribution to 1X Capital Projects, such as Pool, Solar Carport, EIP and other miscellaneous capital projects. Beginning in 2012-2013 all contributions to 1X Capital Projects are allocated in the CIP.

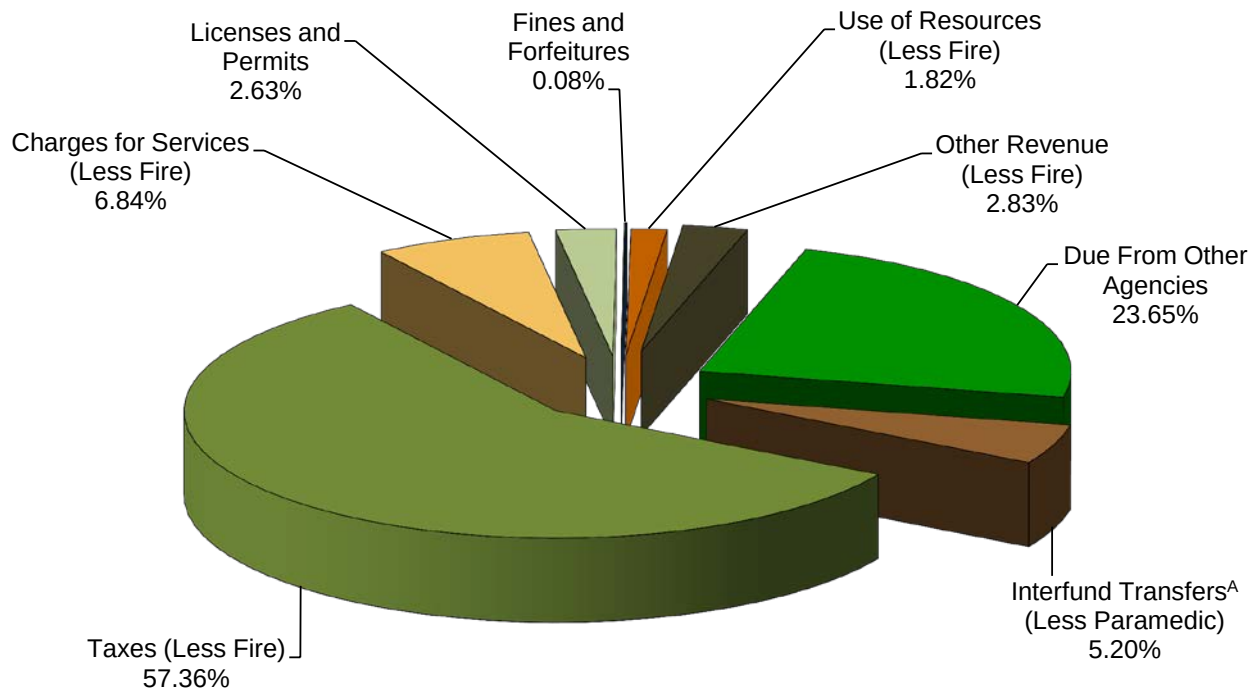
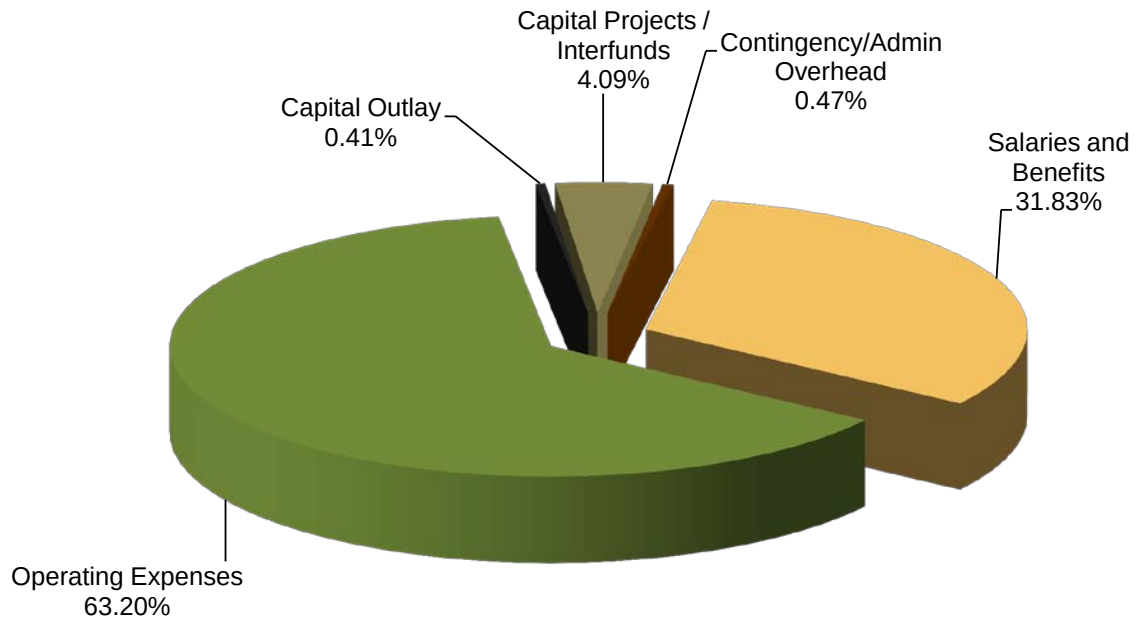
A - Includes entire amount of \$2.5 million for transfer to fund EIP. Approximate amount loaned to date = \$1,200,000.

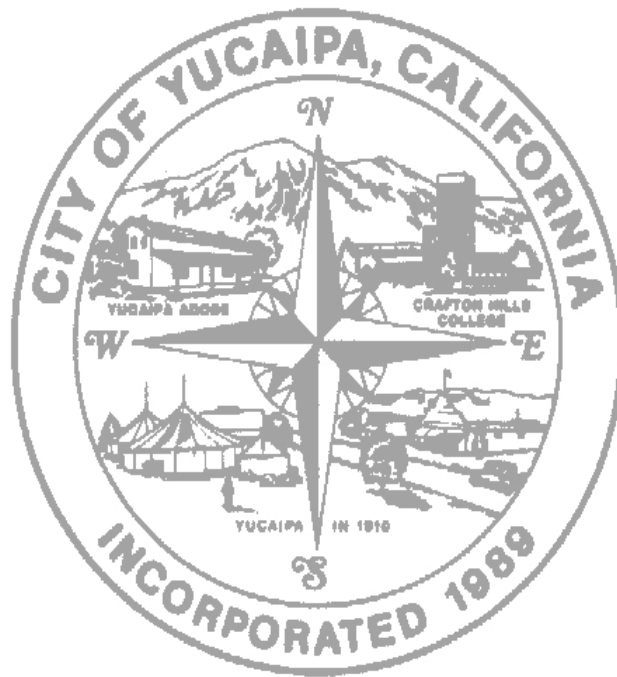
B- Includes the amount of approximately \$5.2 million for the construction of the Police Station.

C-Total expenditures includes amounts encumbered for GASB No. 45.

D-Includes transfers for one-time capital projects, including the YPAC.



WHERE THE MONEY COMES FROM**WHERE THE MONEY GOES**



Department	Page No.	Description	Estimated Cost	Estimated Revenue / Savings	Net Fiscal Impact	Recommended
<u>GENERAL FUND</u>						
1 Administrative Services	32	Animal Control License Canvassing	\$ 63,112	\$ 63,112	\$ -	1 \$ -
2 Finance	33	Prepayment of Unfunded Actuarial Liability	217,678		217,678	4 217,678
3 Community Development	34	Development Code Update	200,000		200,000	3 -
4 Community Development	35	Visitor's Center	15,000		15,000	4 15,000
5 Community Services	36	Purchase of Gym Divider Curtain	18,000		18,000	4 18,000
6 Community Services	37	Community Services Supervisor	113,429	55,000	58,429	3 -
7 Community Services	38	Performing Arts Center	79,188		79,188	4 79,188
8 General Services	39	Information Systems Reorganization	87,136		87,136	3 -
9 General Services	40	Office 365	27,000		27,000	4 27,000
10 General Services	41	GeoFence Phase III	125,000		125,000	4 125,000
11 General Services	42	CityWide Cameras Phase VI	150,000		150,000	3 -
12 General Services	43	Backup Server	15,000		15,000	4 15,000
13 Non-Department	44	Enhanced Customer Service Provision	20,000		20,000	4 20,000
14 Public Works	45	Public Works Department Reorganization	25,800		25,800	1 25,800
15 Public Works	46	General Fund Balance Allocation to the PMP	100,000		100,000	4 100,000
16 Public Works	47	Keep Yucaipa Clean Program	15,000		15,000	4 15,000
Subtotal General Fund			\$ 1,271,343	\$ 118,112	\$ 1,153,231	\$ 657,666
<u>GAS TAX FUND</u>						
17 Gas Tax	48	Upgrade the City's Traffic Signal Detection System	\$ 50,000		\$ 50,000	4 \$ 50,000
14 Public Works	45	Public Works Department Reorganization	25,782		25,782	1 25,782
Subtotal Gas Tax Fund			\$ 75,782	\$ -	\$ 75,782	\$ 75,782
<u>FIRE FUND</u>						
18 Fire Services	49	New Type I Fire Engine ME-553 and Equipment	620,000		620,000	3 \$ -
19 Fire Services	50	Additional Staffing - Operator/Dispatcher	70,256		70,256	1 70,256
20 Fire Services	51	Opticom	100,000		100,000	4 100,000
Subtotal Fire Fund			\$ 790,256	\$ -	\$ 790,256	\$ 170,256
Total Service Level Option-All Funds			\$ 2,137,381	\$ 118,112	\$ 2,019,269	\$ 903,704
Less: Amount from excess 2017-2018 General Fund revenues over expenses						(631,866)
Less: Amount from excess 2017-2018 Gas Tax Fund revenues over expenses						(50,000)
Less: Amount from excess 2018-2019 Gas Tax Fund revenues over expenses						(25,782)
Less: Amount from Fire Fund						(170,256)
Amount recommended from 2018-2019 General Fund revenues over expenses						\$ 25,800

Service Level Options are estimates. Actual budgetary figures may vary slightly.

Recommended Service Level Options are included in the Adopted Budget and allocated within the relevant department budgets, as directed by Council.

1--Recommended to be funded from 2018-2019 revenues over expenses

2--Recommended to be funded from Carryover Account

3--Defer for future consideration

4--Recommended funding from excess 2017-2018 revenues over expenses

SERVICE LEVEL OPTION

Fund: General Fund
Department: Administrative Services
Division: Administrative Services

Included in Account No. 01-1500-0000-00-5225

Animal Control License Canvassing
Estimated Cost of Service Level Option: \$ -

Starting in FY 2005-2006, the City Council authorized an annual Animal Control License Canvassing program in the City of Yucaipa to address compliance of unlicensed dogs. Over the past several years, the canvassing program met the objectives set and resulted in increased compliance. With the implementation of the license canvassing program, licensing compliance and revenue has increased as follows:

	FY 2013-2014	FY 2014-2015	FY 2015-2016*	FY 2016-2017**	Projected FY 2017-2018	Projected FY 2017-2018
Licenses issued:	4,873	3,507	3710	3,081	3,008	3,008
Program revenue:	\$148,433	\$139,503	\$103,943	\$166,455	\$150,000	\$150,000

*FY 2015-2016 Canvassing Program was combined with FY 2016-2017 Canvassing Program.

**Incomplete canvassing effort in FY 2016-2017 as a result of various challenges.

The total cost for the 2018-2019 Canvassing Program is estimated to be approximately \$63,112. This will provide for three (3) full-time Animal License Checkers (ALC) for a period of approximately seven (7) weeks. The canvass will include approximately 4,800 housing units. There will likely be additional revenues to offset approximately 100% of the total costs of canvassing. All revenues generated as a result of licensing are used to offset the overall costs of providing animal control services. It is recommended that a similar seven-week program be approved for FY 2018-2019.

2018-2019 Service Level Option:	\$	63,112
Estimated Revenue:		(63,112)
Estimated Cost of Service Level Option:	<u>\$</u>	<u>-</u>

SERVICE LEVEL OPTION

Fund: General Fund
Department: Finance

Included in Account No. 01-9999-9179-00-5210

Prepayment of Unfunded Actuarial Liability **Estimated Cost of Service Level Option:** \$ 217,678

The California Public Employee Retirement System (CalPERS) administers the City's defined benefit retirement plan. The CalPERS annual employer contribution is made up of two components, the Normal Cost (NC), which is calculated as a percentage of payrolls, and the Unfunded Actuarial Liability (UAL) payment, which is a calculated amount per fiscal year of the total UAL. The NC rate is calculated as a percent of each payroll dollar of pensionable compensation and is paid to CalPERS on a per-pay pay period basis. The UAL payment is calculated and paid to CalPERS a once a year.

An estimation tool has been developed by CalPERS staff to help agencies project their increased NC and UAL payment due to discount rate assumption changes made by the CalPERS board in 2017. In the City's case, the projection calculates a 5-year increase in the NC from 9.599% to approximately 11.6% and a 5-year increase in the UAL payment from \$187,565 to approximately \$521,000. This increases the effective rate (NC + UAL payment) from 15.9% to 26.9%, an increase of approximately 69% or \$449,000, adjusted for inflation.

CalPERS amortizes the UAL repayment over future 30 years, but publishes prepayment options for either 20 or 15 years or a 'Fresh Start', where the entire UAL is paid in one lump sum payment.

The value of the UAL, as calculated by CalPERS is \$5,129,305 as of August 2017. This calculation does not take into account the prior year prepayment, as CalPERS calculations take only prior year information into account when calculating the projected UAL. It is anticipated that the UAL calculated by CalPERS as of August 2018 will be affected by the prior year payment of \$143,972 and the projected UAL will be reduced commensurately. Following the non-alternative payment schedule, a total of \$11,482,694 will be paid over the future 30 years to completely pay off the UAL.

Utilizing the 15 year alternative option and making additional payments as directed by CalPERS, \$217,678 in 2017, would net savings to the City over the same span in the amount of approximately \$2,805,552.

	Current Amortization Schedule	Alternative Accelerated Schedules		
		20 Year	15 Year	Fresh Start
Balance	\$ 5,129,305	\$ 5,129,305	\$ 5,129,305	\$ 5,129,305
Total Payments	\$ 11,482,694	\$ 10,302,864	\$ 8,677,142	\$ 5,129,305
Payoff Year	2047	2037	2032	2018
Present Value Savings \$		\$ 1,179,830	\$ 2,805,552	\$ 6,353,389
Present Value Savings %		10.27%	24.43%	55.33%
Five Year PMT Info:				
FY 2018 PMT	\$ 248,862	\$ 383,428	\$ 466,540	\$ 5,129,305
FY 2019 PMT	\$ 316,148	\$ 394,931	\$ 480,536	
FY 2020 PMT	\$ 358,428	\$ 406,779	\$ 494,953	
FY 2021 PMT	\$ 406,503	\$ 418,983	\$ 509,801	
FY 2022 PMT	\$ 443,331	\$ 431,552	\$ 525,095	
Increase of 15 Yr Alternative over Current Amortization:				\$ 217,678

Estimated Cost of Service Level Option: \$ 217,678

SERVICE LEVEL OPTION

Fund: General Fund
Department: Community Development **Defer for future consideration**
Division: Planning

Development Code Update **Estimated Cost of Service Level Option:** \$ 200,000

Initiate comprehensive Development Code Update, to modernize the Development Code and prepare updates consistent with the updated General Plan (including State required Housing Element) implementation measures. Included in the Development Code Update would be revised sign guidelines. At a public hearing in late 2014 regarding sign height variance appeal, City Council directed staff to study freeway oriented sign regulations. It is imperative that the City's sign regulations do not conflict with recent U.S. Supreme Court decisions.

The cost to prepare a Development Code Update is estimated to range between \$50,000 for a format cleanup and basic update to \$200,000 for comprehensive format change and update, including community outreach procedures. It is recommended that the Development Code Update Service Level Option, approved in the FY 2016-2017 budget in the amount of \$65,000, be re-allocated to the Design Guidelines Service Level Option and that the Development Code Update be deferred to the FY 2018-2019 budget review for Council consideration.

Estimated Cost of Service Level Option: \$ 200,000

SERVICE LEVEL OPTION

Fund:	General Fund		
Department:	Community Development	Included in Account No.	01-9999-9181-00-5220
Division:	Economic Development		
Visitor's Center		Estimated Cost of Service Level Option:	\$ 15,000

On February 24, 2014, the City Council approved a Mid-Year FY 2013-2014 Service Level Option, authorizing the preparation of Architectural and Engineering/Design Construction for the Performing Arts Center. In March of the same year, Council approved the contract with JSFA for the Architectural and Engineering/Design Construction of the Performing Arts Center. In September and October 2016, Council awarded the majority of the construction contracts and the project has since broken ground and is well underway. It is anticipated that the facility will be completed and ready to open in the fall of 2018.

In preparation for the opening of the Performing Arts Center, an operational budget has been developed to assure all costs associated with the operation and programming of the Performing Arts Center are accurately recorded. The anticipated annual operational budget for the Performing Arts Center is included in the Budget, including carryover funding and a separate Service Level Option.

After reviewing several options for the office space on the first floor of the north end of the building with City Council, including a medical clinic, private office rentals and now a joint Visitor's Center operation in collaboration with the Yucaipa Valley Chamber, staff is recommending establishing a nominal budget for start-up and temporary part-time staffing costs for a joint Visitor's Center.

It is recommended that the amount of \$15,000 be encumbered from 2017-2018 excess revenues to provide sufficient funding for the Visitor's Center in its inaugural year of operations.

Estimated Cost of Service Level Option:	\$ 15,000

SERVICE LEVEL OPTION

Fund:	General Fund		
Department:	Community Services	Included in Account No.	01-9999-9182-00-9100
Division:	Community Center		

Purchase of Gym Divider Curtain	Estimated Cost:	\$	18,000

Approve purchase and installation of a motorized center-court roll up style Gymnasium divider curtain for the Community Center Gymnasium.

The Community Center Gymnasium provides facilities for adult and youth drop-in basketball and volleyball programs as well as recreation classes. Additionally, the gym is rented by community sports programs such as Yucaipa Youth Basketball. Use of the gymnasium courts has grown exponentially since the facility was built and continues to increase. The popularity of the drop-in programs, as well as a robust demand for recreation activities, suggest a need to increase access to the facility and improve the level of service offered.

Gym divider curtains divide large spaces into more manageable, semi-private sections so multiple games or activities can be played simultaneously with little interference. The gym could, therefore, be easily used for two different activities simultaneously while maintaining a visually and structurally divided space. This ability to divide the gym would be particularly useful during drop-in activities allowing for two different sports to be played in each half of the gym, which could expand the hours of each drop-in program by maximizing the use of the available facilities.

Gymnasium divider curtains block basketballs, volleyballs, and many other types of balls from flying into adjoining courts. Keeping equipment in the appropriate areas means fewer interruptions of activities in the next area. Groups that rent the entire facility could choose to have the space divided in order to have multiple games and activities transpiring at the same time without disrupting each other. This feature could attract new groups to consider rental use of the Community Center Gym.

The roll-up gym divider curtain features a mesh upper portion and durable vinyl bottom. The design allows for air flow across the gym and maximizes the effect of lighting while maintaining staff sight-lines. The vinyl is easy to clean and resistant to damage. The motorized roll-up design means that the curtain can quickly and efficiently be raised and lowered depending on user needs. Use of the gym divider requires little effort and skill from staff and will not distract them from their other duties. The curtain would be suspended from a ceiling beam, which minimizes the storage space and keeps the courts clear.

Estimated Cost:	\$	18,000

SERVICE LEVEL OPTION

Fund: General Fund

Department: Community Services Department

Defer for future consideration

Community Services Supervisor	Estimated Cost:	\$	58,429

Approve the hiring of a full time Community Services Supervisor.

The Community Services Department activity levels have grown substantially between 2003-2017. The number of special events has increased from two to thirteen, the number of contract classes has increased from sixteen to thirty five, the number of rooms available to rent went from four to nine and the number of afterschool program sites has grown from six to eight. In addition, the new Yucaipa Performing Arts Center (YPAC) will open in fall of 2018. To maintain quality services with the increased services stated and expand programming/enrichment offerings, staff recommends the addition of one full-time Community Services Supervisor for the department. This position will allow a more thorough and consistent workload for current staff and, more importantly, will expand the success of the Community Services Department. There are estimated revenues in the amount of \$55,000 to offset the cost of the Community Services Supervisor. The duties for the Supervisor position would include:

- Recommend and assist in the implementation of goals and objectives; establish schedules and methods for the development and implementation of recreation, leisure, educational programs, and community events; implement policies and procedures.
- Plan, prioritize, assign, supervise and review the work of staff involved in the implementation of recreation, leisure, educational programs, and community events.
- Evaluate operations and activities of assigned responsibilities; recommend improvements and modifications; prepare various reports on operations and activities.
- Participate in budget preparation and administration; prepare cost estimates for budget recommendations; submit justifications for equipment, materials and supplies; monitor and control expenditures.
- Participate in the selection of staff; provide or coordinate staff training; work with employees to correct deficiencies; conduct performance evaluations; implement discipline procedures.
- Supervise the day-to-day operations of recreation facilities and coordinate with Public Works to meet maintenance and custodial needs.
- Assess the needs of the community and effectively identify, develop and implement recreation, leisure, educational opportunities and programs, and community events to meet those needs.
- Prepare and monitor contracts for professional services.
- Organize, coordinate and attend community events; seek sponsors; identify vendors, negotiate cost and prepare and administer contracts; attend events and resolve any issues that may arise.

2018-2019 Service Level Option:	\$	113,429
Estimated Revenue:		(55,000)
Estimated Cost of Service Level	\$	58,429

SERVICE LEVEL OPTION

Fund: General Fund
Department: Community Services
Division: Yucaipa Performing Arts Center

Included in Account No. 01-9999-9180-00-5210

Performing Arts Center Estimated Cost of Service Level Option: \$ 79,188

On February 24, 2014, the City Council approved a Mid-Year FY 2013-2014 Service Level Option, authorizing the preparation of Architectural and Engineering/Design Construction for the Performing Arts Center. In March of the same year, Council approved the contract with JSFA for the Architectural and Engineering/Design Construction of the Performing Arts Center. In September and October 2016, Council awarded the majority of the construction contracts and the project has since broken ground and is well underway. It is anticipated that the facility will be completed and ready to open in the fall of 2018.

In preparation for the opening of the Performing Arts Center, an operational budget has been developed to assure all costs associated with the operation and programming of the Performing Arts Center are accurately recorded. The anticipated annual operational budget for the Performing Arts Center through FY 2019-2020 is as follows in the table below.

In FY 2017-2018, City Council approved a Service Level Option in the amount of \$200,000, which was encumbered from 2016-2017 revenues over expenses to provide seed money for the facility's operations. This Service Level Option recommended that the services of a facility operator be obtained to manage and program the facility, particularly in its first year of operations. On May 29, 2018, City Council approved the award and execution of a Professional Services Agreement with a firm to manage the Performing Arts Center through the first two years of operation. In the FY 2018-2019 Draft Budget, an additional \$150,187 is recommended to be allocated for expenses to account for opening of the facility in the current fiscal year. The estimated annual cost for operations of the facility is anticipated to be approximately \$400,000-\$460,000.

It is recommended that an additional amount of \$79,188 be encumbered from 2017-2018 excess revenues over expenses to bring total allocated funding for facility operations to \$429,375. This will provide sufficient funding for the Performing Arts Center in its inaugural year of operations.

<i>Costs</i>	<i>2017/2018</i>	<i>2018/2019</i>	<i>2019/2020</i>
Operator	\$ 10,000	\$ 294,375	\$ 294,375
Maintenance*	-	125,000	170,000
Productions*	-	375,000	565,000
Total Costs	\$ 10,000	\$ 794,375	\$ 1,029,375
Less: Anticipated Revenues*	-	(375,000)	(565,000)
Net Costs	\$ 10,000	\$ 419,375	\$ 464,375

Available Resources for Facility Operations

2017/2018 Service Level Option Amount Encumbered from FY 2016/2017 Revenues over Expenses	\$ 200,000
Amount in FY 2018/2019 Draft Budget	150,187
2018/2019 Proposed Service Level Option Amount Recommended from 2017/2018 Revenues over Expenses	79,188
Total Resources Available	\$ 429,375

Estimated Cost of Service Level Option: \$ 79,188

*Costs and revenues are anticipated to be prorated for the first year of operations.

SERVICE LEVEL OPTION

Fund: General Fund
Department: General Services/Information Systems **Defer for future consideration**

Information Systems Reorganization **Estimated Cost of Service Level Option:** \$ **87,136**

Approve the hiring of a full-time GIS Technician

The Information Systems (IS)/GIS Division has grown rapidly since its inception in 2012. The division supports all City departments' technology needs. The introduction of GIS in 2016 added an entirely new facet to the support IS must provide. GIS has grown significantly since the services were brought in-house in 2016. The City's GIS Servers currently host over 30 maps, applications, and dashboards, and requests for maps are coming in frequently. Many of the existing applications and maps require regular updates. The upcoming mobile phone app will have a heavy GIS component and will also need regular updates. In addition, the trouble ticket workload has increased significantly due to new technology additions, mobile devices, etc. This proposed position will focus mainly on GIS tasks, but will also assist with daily IS help desk functions and low-level service calls. It is intended that the position will spend roughly 80% of his or her time working on GIS functions and 20% of his or her time on IS/Help Desk functions. The proposed position would work a 9/80 schedule Mon - Thurs (and alternate Fridays).

The duties for the GIS Technician will include:

- Utilize ESRI's current GIS software to perform GIS data conversion.
- Utilize the information processing capabilities to create custom maps and charts based on both the City's and outside sources of GIS data.
- Maintain a GIS database through interfacing with data source agencies (cities, counties, regional governments, and federal agencies).
- Proficiently use appropriate software (e.g., MS Excel, MS Access, etc.) to query the City's records management system and GIS databases to extract specific datasets.
- Work with the Public Works Department to implement a GIS-based asset management program for assets in the public right-of-way.
- Create and produce maps and datasets that empower staff to work more efficiently and gain business intelligence.
- Update and maintain existing maps and applications ensuring accuracy.
- Assist the Public Works Department with implementing and maintaining the Pavement Management Program street inventory in GIS.
- Work with the Engineering Department to convert the Traffic Signal Interconnect Traffic Management Center to a GIS-based system.
- Interact with all departments to gain insight on GIS needs.
- Assist in preparation of and updating of zoning maps, land use maps, utility maps, and parcel and tract maps based on data obtained from public records, subdivision and parcel maps, and field surveying notes.
- Enter trouble tickets into the City Help Desk system.
- Provide basic desktop support to users.
- Update and maintain the City's mobile phone application.
- Perform other duties as assigned.

GIS maps have already accounted for time savings in Public Works, Code Enforcement, Engineering, and Community Services by providing data to staff in a digital format. Before GIS, staff relied on paper maps, or old files and maps combined, to do their work. Many times this required field workers to drive back to the office to retrieve information, or spend time finding old maps and files to analyze data. There is now a plethora of information in the City's GIS system that is used daily by staff to perform their duties. Public Works and Code Enforcement employees now carry iPads that give them instant access to complaint logs, parcel information, sprinkler inventory, etc. in the field.

In addition to the continual support of Public Works, Engineering, Economic Development, and Community Services departments, the GIS Technician will also maintain the City's mobile phone application, business directory, and open data portal, which are all currently in development and will result in a better informed public and more transparency. The open data portal will reduce staff time by providing data online that is normally acquired through public records requests. One example is permit logs; the City currently receives a public request each month for a list of issued permits. That data will be available through the open data portal, reducing the amount of public records requests the City receives. The City mobile phone app will provide the City with the ability to keep residents informed proactively by pushing information to their mobile phones and providing GIS data and maps for parks, trails, safe routes to schools, etc.

Estimated Cost of Service Level Option: \$ **87,136**

SERVICE LEVEL OPTION

Fund: General Fund
Department: General Services/Information Systems **Included in Account No.** 01-9999-9183-00-9100

Office 365 **Estimated Cost of Service Level Option:** \$ 27,000

The City currently utilizes Microsoft Office 2010 for email, spreadsheets, word processing, etc. The software is over 8-years-old and support for the product has ended. Microsoft has introduced a new subscription-based model for most of its products called "Office 365." The Office 365 applications (Word, Excel, etc.) can be used in the cloud or installed on user's machines. The licensing and activations are all tracked through the cloud unlike older "perpetual licenses" that were purchased with agreements, product cards, and codes. Microsoft has announced that in 2020, none of its applications will have cloud access unless they are part of the Office 365 suite. This includes one of the City's most popular applications, Microsoft Outlook, which is used for email. Essentially, this means most organizations will be forced to move to the subscription model. Microsoft has added many features and tools into its cloud-based Office 365 platform that are not included with perpetual licensing. Office 365 offers collaboration tools, mobile device management, workflow automation, Skype for business, IT security, antivirus, and patch management. All of these features can enhance efficiencies across all departments.

SharePoint is another component that is included in the proposed pricing. SharePoint would replace the need for on-premise file servers by moving all shared files and directories to the cloud. The documents can be accessed from anywhere. All documents are held in Microsoft's government cloud, which meets all the strictest security standards (HIPPA, CJIS, DOJ, PII, PCI, etc.). SharePoint also offers the ability to create an intranet, which would allow departments to collaborate and share information with ease. This could be particularly useful for HR purposes; it is essentially a website for internal use. Many organizations use SharePoint for HR functions, and it has proven to be a standard for inter-office collaboration and communication.

Finally, the proposed pricing also includes upgrades to Windows 10 for all City computers. The City currently uses Windows 7 on most computers. Windows 7 support will also end in 2020. Windows 10 was designed with security in mind; it includes the most robust security features of any Microsoft Operating System. It is also designed to integrate with Office 365 cloud. With the amount of ransomware and malware attacks taking place, it is important to secure the City network in any way possible, especially at the desktop level where most malware is typically brought in.

The subscriptions for Microsoft cloud are available in multiple configurations; the proposed model includes the full SPE3 Gov (Office, SharePoint, Windows 10) plan for all desktop/laptop users and email only licenses for those who only need email access.

Pricing is based on an annual subscription model.

Estimated Cost of Service Level Option: \$ 27,000

SERVICE LEVEL OPTION

Fund:	General Fund		
Department:	General Services/Information Systems	Included in Account No.	01-9999-9184-00-9100
GeoFence Phase III		Estimated Cost of Service Level Option:	\$ 125,000

GeoFence Phase III includes installing Automated License Plate Reader (ALPR) devices at various ingress/egress points in the City.
Potential locations include:
 Sand Canyon Road/Campus Drive
 Oak Glen Road/Bryant Street
 County Line Road/Calimesa Blvd
 5th Street/Wildwood Canyon Road
 California St/ Wildwood Canyon Road
 Mobile ALPR devices to be mounted on police vehicles

Estimated Cost of Service Level Option: **\$ 125,000**

SERVICE LEVEL OPTION

Fund:	General Fund	
Department:	General Services/Information Systems	Defer for future consideration
CityWide Cameras Phase VI	Estimated Cost of Service Level Option:	\$ 150,000

Installation of surveillance cameras at the following sites:

Yucaipa Performing Arts Center (YPAC) - The area in and around YPAC will need a substantial surveillance presence.

Uptown Area - Replace Mobotix cameras (Mobotix cameras will be repurposed at various City sites).

Various Intersections - Yucaipa Boulevard intersections from Hampton Road to City Hall (once fiber is available).

Additional cameras at the Community Center and City Hall buildings.

Estimated Cost of Service Level Option: **\$ 150,000**

SERVICE LEVEL OPTION

Fund: General Fund
Department: General Services/Information Systems **Included in Account No.** 01-9999-9185-00-9100

Redundant Backup Server **Estimated Cost of Service Level Option:** \$ 15,000

Purchase a backup server for off-site backups. This server will be placed at Yucaipa PD and will be a replication target for the City backups. This server will provide backup redundancy that the City currently does not have. Gartner best practices for backup require at least two copies of all data and at least one off-site backup at all times. As of right now, the City does not have either. If there were a catastrophe at City Hall (such as a fire or flooding) all City data would be lost. Two of the building's largest chillers sit directly above the server room. Drain pans, pumps, and a water detection system are in place to mitigate any water leakages; however, the risk of flooding in that room is higher than most rooms in City Hall.

Estimated Cost of Service Level Option: \$ 15,000

SERVICE LEVEL OPTION

Fund: General Fund
Department: Non-Department **Included in Account No.** 01-9999-9186-00-5220

Enhanced Customer Service Provision **Estimated Cost:** \$ **20,000**

For the fiscal year 2018-2019 Budget process, staff is introducing the concept of incorporating performance measures as they relate to the accomplishment of departmental and divisional goals and objectives for customer service performance. Performance measures are an effective tool to guide the formulation of goals and objectives for the upcoming year so as to create transparency and accountability within the City for accomplishing what staff intends to do throughout the course of the year. Staff aspires to evolve the Adopted Budget document into not only a financial guide, but an operational guide as well. Staff desires to effectively communicate to the community why the City exists and how staff can implement that for the benefit of the public. By implementing the use of performance measures, staff members and members of the public will have a strategic guide to understand what constitutes achievement for the particular goals and objectives set forth for the City in the upcoming fiscal year. Staff recommends that this be phased into the Budget development process, beginning with a focus on customer service.

To prepare for the fiscal year 2018-2019 Budget process, staff reflected on the core values set forth in the Code of Ethics which govern the standards of behavior on which the City operates. This framework assisted staff in identifying five possible main fundamentals to which the goals and objectives should be focused. These five fundamentals constitute the main foundational elements of service provision that benefit the community as a whole, define much of why the City organization exists, and why staff does what they do. The five identified fundamentals include Infrastructure, Economic Development, Quality of Life, Public Safety & Community Outreach, and Customer Service. Staff can then draft "end statements" that articulate the intended results of the organizational efforts to meet specific goals and objectives within each of these fundamental areas. It is anticipated that these fundamentals and the "end statements" associated with the fundamentals will be further reviewed throughout this fiscal year and presented to City Council as part of the Mid-Year Budget Update. In the inaugural year of implementing performance measures, in addition to other goals, staff has drafted goals and objectives on one specific overarching ideal: Customer Service. Simply stated, one of the primary purposes of a City government is to provide quality services to the public and each other. The City aims to deliver that service to the highest level of quality and satisfaction of our community members, partners, and peers.

By focusing on Customer Service in the first year of implementing performance measures, staff will be better enabled to align individual department and division efforts to achieve the best possible results for the community with the resources that are available. As the City works from year to year on developing goals and objectives guided by the envisioned fundamentals, the performance measures set forth for achievement in these areas will ultimately form a strategic plan for how each department will operate toward the broader vision of the City as a whole.

To provide enhanced Customer Service, staff requests an allocation in the amount of \$20,000 to assist with implementing the goals which aim to elevate and highlight Customer Service. The following are examples of possible goals and the respective performance measures of achievement:

GOAL FOR 2018-2019

- ◆ Implement an automated Public Records Request program to streamline recording, tracking and responding to public records requests.
- ◆ Focus on customer service provided to the citizens of Yucaipa by taking the lead in Neighborhood Watch, Business Watch, Crime Free Multi-Housing, Uptown Crime Prevention Task Force, Senior Safety and Bicycle Rodeo events.
- ◆ Solicit customer/City patron feedback related to service provided during transactions, plan check processes, inspection processes, and personal interactions with City employees at the various City facilities.
- ◆ Collaborate with school principals to improve educational growth of S.T.A.R.S. participants by providing tutoring and additional educational assistance at the Before and After School program sites.

PERFORMANCE MEASURE

- ◆ Complete implementation by January 2019.
- ◆ In support of this goal the police department will attend six Neighborhood Watch meetings, evaluate all apartment complexes in the city for compliance with the Crime Free Multi-Housing program, attend all Uptown Crime Prevention Task Force meetings, conduct Senior Safety presentations as requested and organize two Bicycle Rodeos.
- ◆ Generate a Customer Service survey for community response via paper and interactive digital kiosks located near City facility entrances/exits by December 2018. Include the provision of incentives such as a Yucaipa First gift certificate or other similar type of encouragement by February 2019 if necessary to generate response from the community.
- ◆ Meet with principals quarterly to continually reevaluate enhancements for the educational nurturing of S.T.A.R.S. participants.

Estimated Cost: \$ **20,000**

SERVICE LEVEL OPTION

Fund:	General Fund/ Gas Tax	Cost of Service Level Option	
Department:	Public Works	Included in Account No. 10-5100-xxxx	\$25,782
		Included in Account No. 01-5700-xxxx	\$25,800
Public Works Department Reorganization		Net Fiscal Impact:	\$51,582

With the additional Parks and Public Facilities recently completed, planned for the near future and currently under construction for opening in FY2018/2019, such as the Performing Arts Center (YPAC) and Uptown Park, staff is recommending a reorganization in the Public Works Department by creating an additional Park Ranger Position. The addition of a Park Ranger position creates a total of three (3) Park Rangers to further address the illegal activities occurring in public parks/facilities, specifically in the evenings and weekends during non-business hours (off-hours). The enhanced presence provided by the proposed additional Park Ranger position will further address the illegal activity within and near the central location of the YPAC and Uptown Park facilities. In addition, the proposed Park Ranger position will provide additional support to the maintenance of these new facilities as well as the programming planned for the YPAC and Uptown Park. The position provides additional resources to provide a safer environment for residents in public parks/facilities and will continue to improve the level of service to the public through improved customer service. This includes monitoring, service and maintenance of restrooms at public facilities during the day and during off-hours; park shelter permit oversight; deterring vandalism/graffiti in public places; enforcement of non-motorized vehicle use on public multi-use trails; providing additional support for City events/festivals and other City sponsored/approved special events; coordinating with youth sports group representatives (soccer, little league, football, etc.) as it relates to their use of City facilities; and providing additional overall enforcement of all City ordinances, rules and policies for parks and public places. Since the services provided by the existing and proposed Park Ranger positions include providing these services in the public right of way, including providing support and street maintenance related services during off-hours, staff is proposing to reallocate the "Park Ranger" positions in the Department to "Public Works Ranger." This is in recognition that the new proposed Public Works Ranger position will be partially allocated to street responsibilities and therefore will be partially funded by Gas Tax revenues.

To fund the Public Works Ranger position identified above, it is important to note that the Street Maintenance Supervisor has been recently assigned to assist in the area of Public Works inspections. The amount of city initiated projects and land development activities has resulted in a need for the additional inspection services. The incumbent has performed these services successfully for the past several months. In doing so, approximately two-thirds of his allocated service time has become reimbursable by those respective projects. That abates the direct costs to the Gas Tax Fund and makes those funds available to partially fund the new Public Works Ranger position. Consequently, it is recommended that the Street Maintenance Supervisor position be reallocated to Public Works Inspector/Technician at the same salary range.

An additional allocation adjustment includes the level of Indirect Cost Allocation for the Gas Tax Fund. With the recent adoption of the User Fee Study, the Cost Allocation Plan identifies that the Gas Tax Fund is receiving approximately \$81,000 in internal services provided by the General Fund allocations. Currently, the Gas Tax Fund pays the amount of \$57,000 toward these services. In FY2018/2019, the allocation will be increased by the amount of \$24,000, to a total of \$81,000, as identified in the table below.

In this department reorganization, staff intends to fill a vacant Maintenance Worker I/II position that remains funded, but unfilled. By filling this position, the Public Works Department can continue to improve the level of maintenance of public streets and enhance the level of maintenance and monitoring of the City's public drainage systems in order to meet the Santa Ana Regional Water Quality Control Board's stringent NPDES requirements. In addition, this position will provide additional support to the Streets Division and improve efficiency by responding to street maintenance and public right-of-way related concerns reported by the public and processed through the City's newly implemented GIS based work order system resulting in an overall increase in customer service to residents.

Proposed Overall Reorganization Net Cost			
Position	Parks/Facilities (25% General Fund)	Street Dept./Gas Tax (75% Gas Tax Fund)	Total
Proposed Public Works Ranger Position	\$25,800	\$77,401	\$103,201
Street Maintenance Supervisor 67% Allocated to Funded CIP Projects/Land Development Projects	\$0	(\$75,619)	(\$75,619)
Indirect Cost Allocation Adjustment	\$0	\$24,000	\$24,000
Net Impact	\$25,800	\$25,782	\$51,582

Estimated Cost of Service Level Option: \$51,582

SERVICE LEVEL OPTION

Fund:	General Fund		
Department:	Public Works	Included in Account No.	01-9999-9008-00-5999
General Fund Balance Allocation to the Pavement Management Program		Estimated Cost of Service Level Option:	\$ 100,000

In 1998, City Council approved the preparation of the City's Pavement Management Program (PMP) in an effort to accelerate funding for street maintenance activities to maintain and protect the City's critical asphalt street network. As part of the FY1998/1999 Budget preparation process, Council approved an allocation in the amount of \$200,000 from the amount of FY1997/1998 revenues over expenditures (General Fund) to street maintenance activities, to be allocated to the City's PMP. In FY1998/1999, the PMP was completed and approved by City Council followed by the completion of asphalt street maintenance activities identified for the first year of the PMP. Over the last 20 years, Council has consistently approved the allocation of the first \$200,000 in funding from the previous fiscal year's General Fund balance to the PMP for street maintenance activities.

Over the last several years, a greater percentage of PMP funding has been applied to the local match funding component for bridge and street improvement projects, partially funded by grant funds, to facilitate economic development in the City. With the increase in construction and street maintenance costs over the last 20 years and the additional asphalt streets added to the City's asphalt street network, staff is recommending that this annual allocation be increased by the amount of \$100,000 for a total allocation in the amount of \$300,000 to be allocated to the PMP from the FY2017/2018 net amount of revenues over expenditures. In addition, after the FY2018/2019 Draft PMP was approved by Council, the California Department of Finance informed the City that the FY2018/2019 Gas Tax revenue was being significantly decreased from its original estimate by the amount of approximately \$195,000. This decrease impacts the City's ability to fully implement the level of street maintenance activity required in order to maintain the desired pavement condition index. The proposed Service Level Option allows the City to proceed with the PMP for FY2018/2019 as approved by Council.

Estimated Cost of Service Level Option: **\$ 100,000**

SERVICE LEVEL OPTION

Fund:	General Fund		
Department:	Public Works	Included in Account No.	01-9999-9187-00-5220
Keep Yucaipa Clean Program		Estimated Cost of Service Level Option:	\$ 15,000

Enhance the Keep Yucaipa Clean Program that currently includes an Adopt-A-Park program, an enhanced litter policing program, and a public outreach program by adding maintenance of the I-10/Yucaipa Boulevard Interchange through an agreement with Caltrans. An Adopt-A-Street program was previously established with the goal of keeping the streets and associated rights of way litter and weed free by offering individuals, groups and businesses the opportunity to help support the City's efforts to provide cleaner communities by selecting streets to beautify and maintain. The costs of the program would include advertising, signage, trash bin deliveries and materials such as trash bags and trash pickers. Volunteers would be required to complete indemnification waiver forms. The plan includes using intern assistance for implementation along with support from the Public Works Department staff. In addition, California Department of Corrections crews will be used to provide clean up services at various streets and park locations based upon need and crew availability. The program focuses entirely on arterial and collector streets and parks. However, even though the program has been helpful in keeping the City's parks and streets cleaner, and the City already maintains the Oak Glen Road Interchange through a maintenance agreement, the Yucaipa Boulevard Interchange is not maintained by Caltrans to the standard set for our other streets. Consequently, staff is recommending that the City enter into an agreement for the maintenance of this interchange as well.

Estimated Cost of Service Level Option: \$ 15,000

SERVICE LEVEL OPTION

Fund: Gas Tax Fund
Department: Public Works
Included in Account No. 10-9999-0000-00-5210

Upgrade the City's Traffic Signal Detection Systems Over a 3-Year Period	Estimated Cost of Service Level Option: (Annual)	\$ 50,000

The City's traffic signals are aging. In FY 2015-2016 there were several major repairs required in the first part of the year, utilizing the entire annual budget by December. Some of the items that failed included controller panels, back-up batteries and detection systems, all which created traffic delays for various periods of time. Staff met with the City's traffic signal contractor to evaluate an effective approach in improving the City's traffic signals. Staff believes that all the City's traffic signals should be upgraded to provide better and more dependable detection control over a seven year period. The proposed detection system will allow the traffic signals to be able to utilize the latest detection software, which does a superior job in detecting traffic under sun glare and shadow conditions. It will also allow the video images to be viewed from the control system at City Hall. This will allow staff to be able to evaluate traffic signal operation from the office and allow consultants to help trouble shoot issues via electronic interface. The plan would be to replace those traffic signal detection controllers that are currently having the most issues and those that have the highest traffic volumes first and move down to newer traffic signals with less issues.

Estimated Cost of Service Level Option:	<u>\$ 50,000</u>

SERVICE LEVEL OPTION

Fund: General Fund
Department: Fire

Defer for future consideration

Type I Fire Engine/New ME-553 **Estimated Cost of Service Level Option:** \$ **620,000**

It is recommended that the new fire engine be acquired to replace the current Pierce Saber (ME-553), frontline fire engine (license number E-122345) serving fire station #3, which will be outside the NFPA standards in 2019. This engine was originally slated to be placed into service at the opening of Fire Station #3 in September of 2008, however due to other fire engines that were out of service mechanically, the engine was placed into service early in 2007. This Pierce fire engine has served the City in a front line capacity for the last 11 years and currently has over 130,000 miles. At approximately 12,000 miles per year this fire engine will have roughly 150,000+ miles upon delivery (estimated fall 2019) of its replacement if approved. Staff recommends that the Pierce Fire Engine (ME-553) be utilized as a reserve fire engine for the remainder of the NFPA recommended 20 year cycle. NFPA recommends 12 years frontline service with an additional 8 years of reserve service for a total not to exceed 20 years. Several equipment items will need replacement due to age and degradation from normal wear and tear.

Type I Fire Engine \$580,000

Equipment \$40,000

Estimated Cost of Service Level Option: \$ **620,000**

SERVICE LEVEL OPTION

Fund: General Fund
Department: Fire
Included in Account No. 71-7200-0000-00-5210

Additional Staffing, Communications Operator/Dispatcher **Estimated Cost of Service Level Option:** \$ 70,256

Through City Council approval, Fire and City staff recently hired Citygate to conduct a study of future fire services to meet the needs of the outlined general plan and potential further development. Through this study, recommendation of additional resources were outlined in different options. One position identified was an additional communications operator/dispatcher. CAL FIRE staff recently conducted a 2 week study where they added a second dispatcher to the night shift (current staffing allows for only 1 night dispatcher), this study showed significantly reduced call processing times. The addition of a second night dispatcher would also allow for the current Emergency Medical Dispatching (EMD) to be further developed to include priority level dispatching, ultimately enhancing service to the public as well as increased safety for firefighters and public by reducing the number of Code 3 (lights and sirens) driving incidents.

The annual cost of the additional position is estimated to be approximately \$140,512, including salary and ancillary benefits and taxes, and other indirect costs. The position will be shared and funded equally between the City of Yucaipa and the City of Highland.

Communications Operator/Dispatcher annually to include salary and benefits, indirect costs	\$	124,934
Planned Overtime		15,578
Subtotal of Estimated Cost for Communications Operator/Dispatcher	\$	140,512
Less: 50% share to City of Highland		(70,256)
Net Impact to the City of Yucaipa	\$	70,256

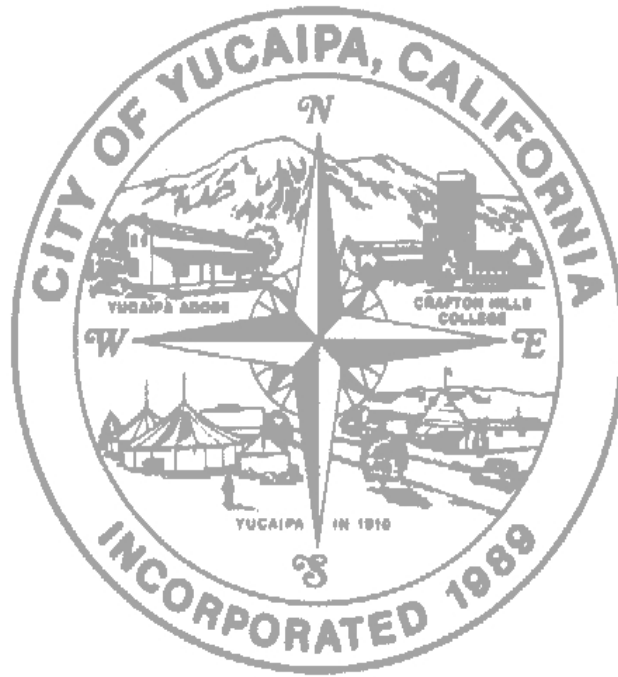
Estimated Cost of Service Level Option: **\$ 70,256**

SERVICE LEVEL OPTION

Fund:	General Fund		
Department:	Fire	Included in Account No.	71-9999-0000-00-9100
Opticom		Estimated Cost of Service Level Option:	\$ 100,000

Through City Council approval, Fire and City staff recently hired Citygate to conduct a study of future fire services to meet the needs of the outlined general plan and potential further City development. Through this study, response times were evaluated and showed potential areas of improvement. One specific area reviewed was travel times of fire apparatus where data showed improvement could be obtained. Fire and City Engineering staff have consulted with Opticom Corp. to discuss specific areas where their product could significantly improve travel times. Through City improvements, Yucaipa Blvd. from 5th St. to 14th St. now has a continuous island installed eliminating the ability for emergency vehicles to maneuver around civilian traffic during emergency response. While fire apparatus are responding (Code 3) to emergency calls for service in this area they are frequently stopped behind traffic at red lights and do not have the ability to request the right of way during Code 3 travel. Opticom is a system that identifies Code 3 travel of emergency vehicles and safely turns signal lights to the green position in the direction of travel of the emergency vehicle responding Code 3, thus eliminating these vehicles becoming blocked by regular traffic at red lights. Staff believes this product will improve travel times of emergency vehicles, resulting in more efficient response times to emergency calls for service.

Estimated Cost of Service Level Option: **\$ 100,000**



GENERAL FUND SUMMARY - REVENUES

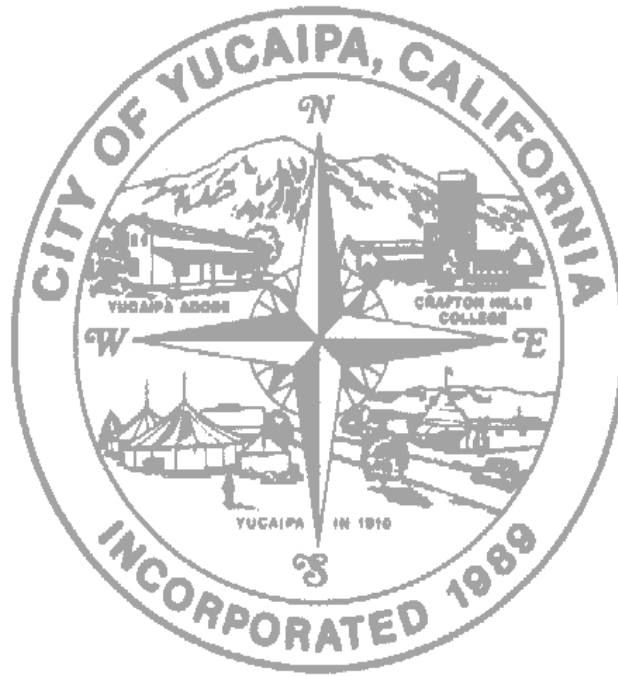
Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
Taxes:					
4101	Property Tax, Secured	\$ 5,955,203	\$ 5,955,203	\$ 5,998,848	\$ 6,298,790
4102	Property Tax, Unsecured	278,547	278,547	372,086	390,690
4103	Property Tax, Mobilehome	72,289	72,289	66,081	69,385
4104	Property Tax, Supplemental	80,248	80,248	62,140	65,247
4105	Property Tax, Unsecured Py	11,009	11,009	6,207	6,517
4106	Property Tax, Secured Py	175,750	175,750	120,561	126,589
4108	Property Tax, Mobilehome Py	15,254	15,254	14,799	15,539
4109	Property Tax, Supplement Py	43,772	43,772	59,278	62,243
	General Property Taxes	\$ 6,632,072	\$ 6,632,072	\$ 6,700,000	\$ 7,035,000
4111	Property Tax, Fire	\$ 3,623,996	\$ 3,623,996	\$ 3,607,692	\$ 3,788,077
4107	Documentary Transfer	165,000	195,000	195,000	175,000
4110	Sales and Use Tax	3,556,000	3,556,000	3,654,662	3,727,365
4119	Franchise Fees	1,291,276	1,291,276	1,276,954	1,270,600
4120	Transient Occupancy	22,100	22,100	22,100	22,100
4810	RDA Residual	195,000	195,000	195,000	225,000
	Other Taxes	\$ 8,853,372	\$ 8,883,372	\$ 8,951,408	\$ 9,208,142
	Total Taxes	\$ 15,485,444	\$ 15,515,444	\$ 15,651,408	\$ 16,243,142
Charges for Services:					
4202	Fire Plan Check	\$ 40,000	\$ 40,000	\$ 36,448	\$ 40,000
4203	Conditional Use Permits	15,000	15,000	15,000	16,000
4204	Planned Dev. App. Fees	10,000	10,000	7,500	10,000
4205	Planning Use Permits	4,000	4,000	1,000	1,000
4206	Tract Map App.	10,000	10,000	2,000	5,000
4207	Parcel Map App.	3,000	3,000	3,000	3,000
4208	General Plan / Zone Chg.	4,000	4,000	1,000	2,000
4209	Misc. Planning App. Proc.	12,000	12,000	7,500	8,500
4215	Pre-Construction Inspection	675	675	500	675
4216	Landscape and Irrigation	14,000	14,000	7,500	8,000
4217	Building Plan Review	130,000	130,000	130,000	130,000
4223	Misc. Revisions	1,000	1,000	-	1,000
4224	Environmental Review Fee	1,000	1,000	-	1,000
4225	Ext. of Approved App. Fees	2,112	2,112	2,112	2,112
4227	Variance App. Fees	3,500	3,500	1,500	2,000
4228	Land Use Compliance	4,500	4,500	10,000	7,500
4232	Temporary Use Permit	3,472	3,472	2,000	2,000
4234	Mobilehome Inspection	300	300	100	300
4235	Administrative Fees	2,000	2,000	2,000	2,000
4237	Lot Line Adjustment	3,000	3,000	1,500	2,000
4239	Inspection Fees	5,000	5,000	7,000	6,000
4242	Misc. Building Fees	2,000	2,000	2,000	2,000
4244	Set Back Fees	10,000	10,000	7,500	8,000
4287	Code Enforcement Fees	25,000	25,000	50,000	40,000
4300	Administration Fees/Deposits	40,000	40,000	50,000	45,000
4305	Engineering Inspection Fees	1,000	1,000	1,300	1,000
4306	Misc. Engineering	7,000	7,000	7,000	7,000
	Subtotal, Charges for Services	\$ 353,559	\$ 353,559	\$ 355,460	\$ 353,087

GENERAL FUND SUMMARY - REVENUES

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
Charges for Services: (cont.)					
4312	Miscellaneous Planning	2,500	2,500	2,000	2,500
4313	Special Use Permit	6,000	6,000	8,000	8,000
4881	Adult Health and Fitness (8100)	8,000	8,000	8,000	9,000
4884	Youth Health and Fitness (8100)	1,000	1,000	-	-
4885	Youth Leisure (8100)	5,236	5,236	5,236	5,760
4880	Adult Education	2,000	2,000	2,000	2,000
4881	Adult Health and Fitness (8200)	13,500	13,500	13,500	12,000
4882	Adult Leisure	1,700	1,700	1,500	1,500
4884	Youth Health and Fitness (8200)	36,500	36,500	35,000	38,000
4885	Youth Leisure (8200)	58,000	58,000	45,000	42,200
4886	Senior Education	1,300	1,300	1,500	1,500
4887	Senior Health and Fitness	9,000	9,000	9,300	9,715
4888	Senior Leisure	2,000	2,000	2,000	3,005
4882	Adult Leisure (8710)	-	-	-	-
4885	Youth Leisure (8710)	-	-	-	-
4888	Senior Leisure (8710)	-	-	-	-
4885	Youth Leisure (8900)	40,300	40,300	40,300	3,500
4900	Swimming Pool Fees	14,000	14,000	18,000	16,150
4901	Racquetball	7,000	7,000	7,000	7,944
4902	Drop-in Fees	20,400	20,400	20,400	28,575
4910	Swimming Instruction Fees	17,700	17,700	17,700	18,262
4920	"S.T.A.R.S." Before and After School Program	540,000	540,000	568,000	709,000
4936	Nutrition For Seniors	8,832	8,832	8,832	8,832
4947	False Alarm Revenues	3,500	3,500	7,625	5,000
4954	Field Enhancement Fee	27,800	27,800	27,800	27,800
4969	Police Reports	10,000	10,000	10,000	10,000
4970	"S.T.A.R.S." Late Fees	1,500	1,500	1,500	2,500
4972	Impound Fees	15,000	15,000	7,500	10,000
4975	Field Lights	20,000	20,000	22,000	20,000
4994	Non-resident fees (8200)	4,000	4,000	2,500	2,500
4994	"S.T.A.R.S." Non-resident fees (8300)	1,000	1,000	3,000	3,000
4997	Rent Control Registration	147,084	147,084	162,854	163,603
4700	Special Events	81,000	-	-	-
Total Charges for Services		\$ 1,459,411	\$ 1,378,411	\$ 1,413,507	\$ 1,524,933
Licenses and Permits					
4201	Business Licenses	\$ 110,000	\$ 110,000	\$ 110,000	\$ 115,000
4210	Erosion Control	7,500	7,500	3,500	4,000
4211	Building Permits	300,000	300,000	175,000	200,000
4212	Plumbing Permits	20,000	20,000	23,000	23,000
4213	Electrical Permits	90,000	90,000	120,000	120,000
4218	Sign Permits	1,500	1,500	1,500	1,500
4219	Dog Licenses	2,000	2,000	2,000	2,000
4222	Grading Permits	5,250	5,250	3,000	5,250
4230	Home Occupation Permits	2,400	2,400	2,400	2,400
4233	Mobilehome Installation	8,000	8,000	10,000	10,000
4238	Set-Down Permits	750	750	-	750
4240	Mechanical Permit	18,000	18,000	12,000	13,000
4241	Pool / Spa Permit	16,000	16,000	18,000	18,000
4243	Demolition Permit	1,000	1,000	100	1,000
4250	MHP Permit-to-Operate (GSD)	36,646	36,646	36,646	36,646
4250	MHP Permit-to-Operate (CDD)	17,522	17,522	17,522	17,522
4403	Yard Sale Permits	250	250	250	250
Total Licenses and Permits		\$ 636,818	\$ 636,818	\$ 534,918	\$ 570,318

GENERAL FUND SUMMARY - REVENUES

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
Fines and Forfeitures					
4281	General Fines	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
4283	Parking Fines	15,000	15,000	2,500	10,000
4285	Repossession Fees	1,000	1,000	1,000	1,000
Total Fines and Forfeitures		\$ 23,000	\$ 23,000	\$ 10,500	\$ 18,000
Use of Resources					
4401	Interest	\$ 265,000	\$ 265,000	\$ 200,000	\$ 200,000
71-4401	Interest-Fire	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
4420	Facilities Rental, Senior Ctr (8600)	27,000	27,000	28,332	42,500
4420	Facilities Rental, YPAC (8710)	-	-	-	-
4958	Community Park/Center Rental	74,000	74,000	74,000	89,813
4952	Aquatics Rental	6,000	6,000	6,000	6,000
Total Use of Resources		\$ 432,000	\$ 432,000	\$ 368,332	\$ 398,313
Other Revenue					
4112	Fire/Oak Glen	\$ 39,634	\$ 39,634	\$ 39,634	\$ 49,000
4605	Sale Maps/Copies/Publications	1,000	1,000	1,000	1,000
4795	Miscellaneous	105,000	105,000	111,580	111,580
4795	Miscellaneous (8500)	-	131,000	131,000	103,500
4795	Miscellaneous (8710)	-	-	-	375,000
71-4795	Miscellaneous-Fire	5,000	5,000	130,000	25,000
4993	Crossing Guard Reimbursement	20,685	20,685	20,685	22,671
Total Other Revenue		\$ 171,319	\$ 302,319	\$ 433,899	\$ 687,751
Due From Other Agencies					
4520	Motor Vehicle In-Lieu	\$ 25,000	\$ 25,000	\$ 28,595	\$ 25,000
01-4520	MVLF--Triple Flip	4,847,613	4,961,077	4,961,077	5,109,909
4521	Off Hwy Motor Vehicle	-	-	-	-
Total Due From Other Agencies		\$ 4,872,613	\$ 4,986,077	\$ 4,989,672	\$ 5,134,909
Interfund Transfers					
4999	Due From:				
	Gas Tax	\$ 57,000	\$ 57,000	\$ 57,000	\$ 81,000
	Successor Agency to the Yucaipa Redevelopment Agency	112,000	112,000	112,000	112,000
	Traffic Safety	24,610	24,610	24,610	24,610
	Paramedic Fund	1,077,500	1,077,500	1,077,500	1,077,500
	Fire/Paramedic/Oak Glen Administrative Costs	35,715	35,715	35,715	35,715
	E.I.P. Interest	85,000	85,000	85,000	65,000
	C.I.P. Admin.	720,000	720,000	650,000	720,000
	C.F.D. Admin.	20,000	20,000	20,000	20,000
	L.L.M.D. Admin.	20,000	20,000	20,000	40,000
	Sheriff's WC Refund	104,286	104,286	104,286	-
Total Interfund Transfers		\$ 2,256,111	\$ 2,256,111	\$ 2,186,111	\$ 2,175,825



ADMINISTRATIVE SERVICES DEPARTMENT

MAJOR FUNCTIONS

The Administrative Services Department is primarily an internal service department providing service to all City operating departments. The department is responsible for finance, budgeting and accounting, risk management and human resources functions. This department manages various grant programs (including Community Development Block Grants and law enforcement grants) and is responsible for coordinating all external financing, the investment of City funds, and the preparation of the annual operations and capital budgets. In addition, the department is responsible for the provision of service to the community in the area of Animal Control, in coordination with the General Services Department. The department has taken the lead role in the dissolution of the former Yucaipa Redevelopment Agency.

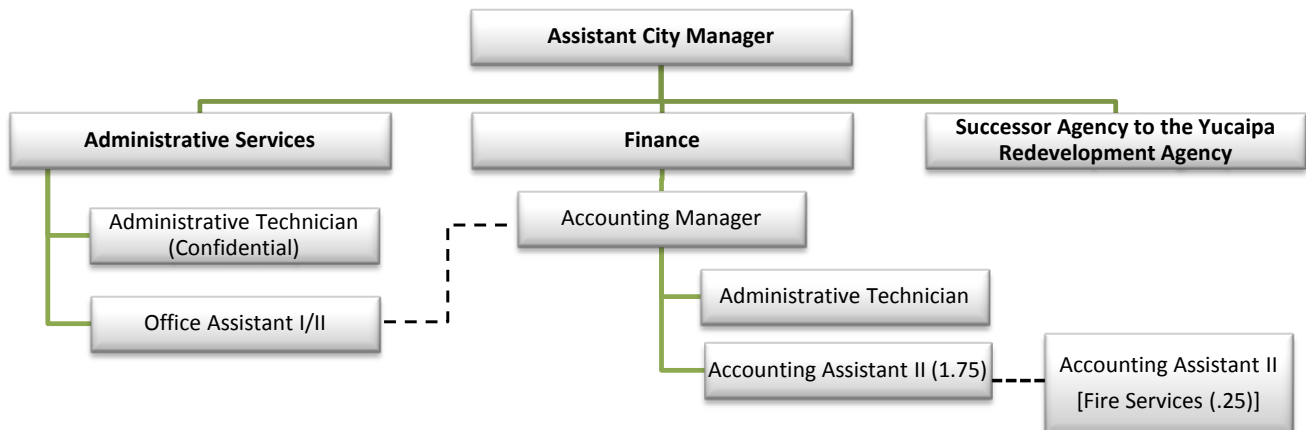
MAJOR ACHIEVEMENTS FOR 2017-2018

- ◆ Was awarded the Distinguished Budget Presentation Award through the Governmental Finance Officers Association (GFOA) and the Operating Budgeting Excellence Award through the California Society of Municipal Finance Officers (CSMFO).
- ◆ As the Finance Officer for the Successor Agency to the Yucaipa Redevelopment Agency (RDA), managed the ongoing process for the continued unwinding of the former RDA, including the facilitation of the Oversight Board.
- ◆ Completed the process associated with the disposition of properties, pursuant to the Long Range Property Management Plan.
- ◆ Coordinated the completion and implementation of the User Fee Study, in conjunction with the Public Works and Community Development Departments.
- ◆ Progressed development efforts relative to the potential Enhanced Infrastructure Financing District for the College Village.

MAJOR GOALS FOR 2018-2019

- ◆ Continue development of the Enhanced Infrastructure Financing District for the College Village, as appropriate.
- ◆ Facilitate additional Enhanced Infrastructure Financing Districts or other Financing alternatives, as directed by City Council.
- ❖ *Facilitate the ongoing organizational efforts associated with the enhanced customer service goals articulated in the 2018/2019 Goals & Objectives process.*
- ❖ *Participate in, or facilitate the development of, a community-wide "Kindness" campaign.*

❖ *Indicates Customer Service-related goal.*



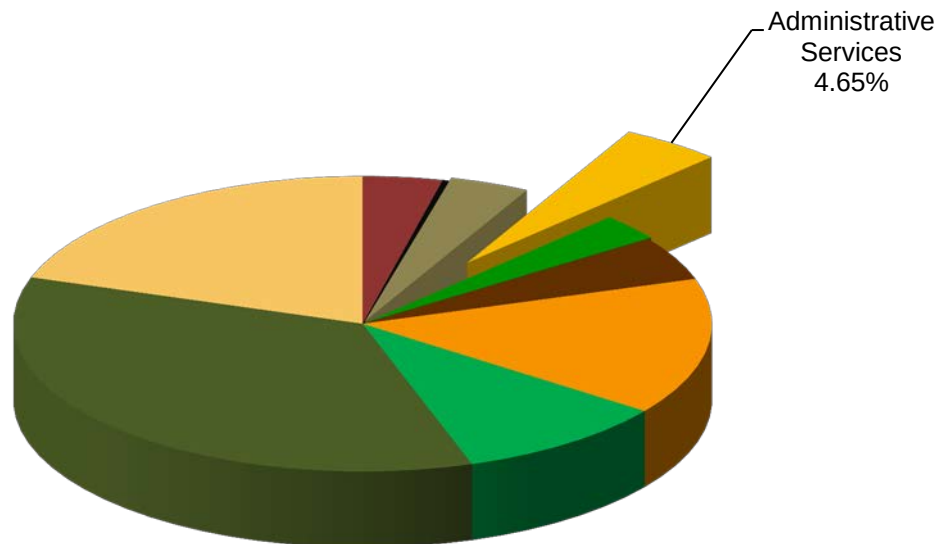
DEPARTMENT BUDGET SUMMARY

Administrative Services

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Administrative Services	\$ 762,239	\$ 762,239	\$ 708,258	\$ 787,856
Finance	455,070	455,070	399,068	469,692
Total Department Expenses	\$ 1,217,308	\$ 1,217,308	\$ 1,107,326	\$ 1,257,548

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Administrative Services	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Finance	110,000	110,000	110,000	115,000
Total Department Revenues	\$ 112,000	\$ 112,000	\$ 112,000	\$ 117,000

GENERAL FUND BUDGET



MAJOR FUNCTIONS

The Administrative Services Division is responsible for providing internal administrative support to all operating departments in the areas of Finance, Personnel and Risk Management. The division is responsible for providing the lead role in front counter customer service at City Hall and is responsible for cashiering and reception services. The division consistently assists other City departments by providing clerical support to other departments and to other administrative staff in a variety of areas, as necessary. In addition, this division is responsible for coordinating the development and production of the City's Annual Budget document. Department Director acts as City's representative on Board of Directors for Public Agency Risk Sharing Authority of California (PARSAC), serving presently as Agency Treasurer. Facilitated the personnel activities, in conjunction with all of the City's departments for the effective recruitment, selection, on-boarding, discipline and training of employees.

MAJOR ACHIEVEMENTS FOR 2017-2018

- ◆ Implemented enhancements to the City's budget document by introducing the use of performance measures as recommended by the GFOA and CSMFO, focusing initially on Customer Service and progressing from there.
- ◆ Facilitated Animal License Canvassing Program to ensure compliance, and also worked with County officials to review renewal program and overall effectiveness of the program.
- ◆ Continued the coordination and implementation of safety inspections for all City facilities, parks, vehicles, and safety-related equipment (i.e. first-aid kits and AEDs) to ensure proper maintenance and operation for the safety of employees and the public, pursuant to the provisions of the Injury and Illness Prevention Program.
- ◆ Completed staffing transitions within the department for three positions, including the re-allocation of one three-quarter full-time employee (FTE) to one FTE in order to provide administrative/clerical support to Fire Chief.
- ◆ Facilitated employee placement through various partnerships including the iSEEK internship program with Crafton Hills College, the Work-Study Program with the University of Redlands, the worker-placement program with People Ready, and Operation M.O.N.E.Y. with the Regional Operational Program (ROP).
- ◆ Continued to conduct the Safety Bingo game to maintain safety awareness and positive morale among City staff.

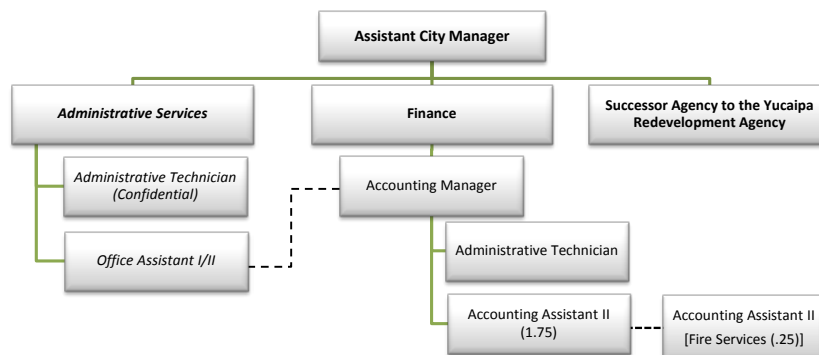
MAJOR GOALS FOR 2018-2019

- ◆ Complete the development and implementation of an employee handbook to enhance organizational consistency.
- ◆ Perpetuate transparency and accountability to the citizens of Yucaipa by implementing performance measures related to Customer Service for inclusion in the annual budget as recommended by the GFOA and CSMFO.
- ◆ Develop and conduct New Employee Welcome and Orientation.
- ◆ Solicit customer/City patron feedback related to service provided during transactions and personal interactions with City employees at the various City facilities.*
- ◆ Develop and implement a Customer Service Information Liaison function in order to satisfy the varying inquiries of the public.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ New employee handbook completed and distributed to employees by January 31, 2019 to provide clarity and consistency for City personnel.
- ◆ Division-level performance measures, specific to customer service, implemented in the FY2018/19 Budget to hold the City accountable to its citizens based on the goals set forth for the fiscal year.
- ◆ Develop an orientation program for full-time and part-time employees, in conjunction with HR and other pertinent staff, by November 1, 2018. Orientation program to be implemented for all new employees by January 1, 2019.
- ◆ Generate a Customer Service survey for community response via paper and interactive digital kiosks located near City facility entrances/exits by December 2018. Include the provision of incentives such as a Yucaipa First gift certificate or other similar type of encouragement by February 2019 if necessary to generate response from the community.*
- ◆ Coordinate and facilitate a weekly informational update report for providing up-to-date information to the public by mid-year FY2018/19.

*Contingent upon approval of Service Level Option (SLO).



DIVISION BUDGET SUMMARY

Administrative Services Department**Administrative Services - 1500**

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ 436,291	\$ 436,291	\$ 382,600	\$ 450,598
Operating Expenses	325,948	325,948	325,658	337,258
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 762,239	\$ 762,239	\$ 708,258	\$ 787,856
	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Dog Licenses	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Total Division Revenues	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000

ADMINISTRATIVE SERVICES DEPARTMENT - ADMINISTRATIVE SERVICES DIVISION - 1500

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 299,283	\$ 299,283	\$ 272,581	\$ 312,751
5112	Temporary	6,500	6,500	6,009	7,500
5118	Allotment	39,420	39,420	35,588	39,420
5140	Auto Allowance	3,000	3,000	3,000	3,000
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	13,760	13,760	5,876	14,411
5131	PERS	55,417	55,417	42,809	53,741
5133	Unemployment	-	-	-	-
5134	Payroll Tax	9,032	9,032	8,281	9,492
5135	Life Insurance	900	900	319	900
5136	Vision	-	-	-	-
5137	Deferred Compensation	8,978	8,978	8,139	9,383
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	1,150	1,650	1,650	1,650
5202	Postage	-	-	-	-
5203	Travel and Meetings	3,100	2,600	2,500	3,900
5205	Utilities	-	-	-	-
5206	Office Supplies	800	800	800	800
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	15,400	15,400	15,400	24,600
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	21,190	21,190	21,000	22,000
5221	Printing and Advertising	8,600	8,600	8,600	8,600
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	275,708	275,708	275,708	275,708
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 762,239	\$ 762,239	\$ 708,258	\$ 787,856

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Administrative Services
Division: Administrative Services - 1500

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate.	\$ 14,307
5203	Travel and Meetings	Additional amount for GFOA conference held in southern California every other year.	1,300
5210	Professional Services	Increase due to new parking citation processing vendor. Previous vendor terminated their agreement with the City as they no longer provide these services. In addition, the Department of Administrative Services aims to increase employee recruiting and onboarding efficiency in the area of Human Resources by implementing online hiring and onboarding software programs through NeoGov, a top provider of public sector HR services.	9,200
5220	Misc./Special Dept. Exp	Increase due to increased cost of drug screening services.	810

MAJOR FUNCTIONS

The Finance Division of the Administrative Services Department is responsible for the administration of financial record keeping and reporting functions for the City and the Successor Agency to the Yucaipa Redevelopment Agency. Other major functions include budget control, cash management, accounts payable and receivable, payroll, grant administration, capital project accounting and the administration of the City's Business License program. The General Fund and all other funds (i.e., Special Revenue, Debt Service, Capital Projects, Internal Service and Trust Funds) are administered by the Finance Division.

MAJOR ACHIEVEMENTS FOR 2017-2018

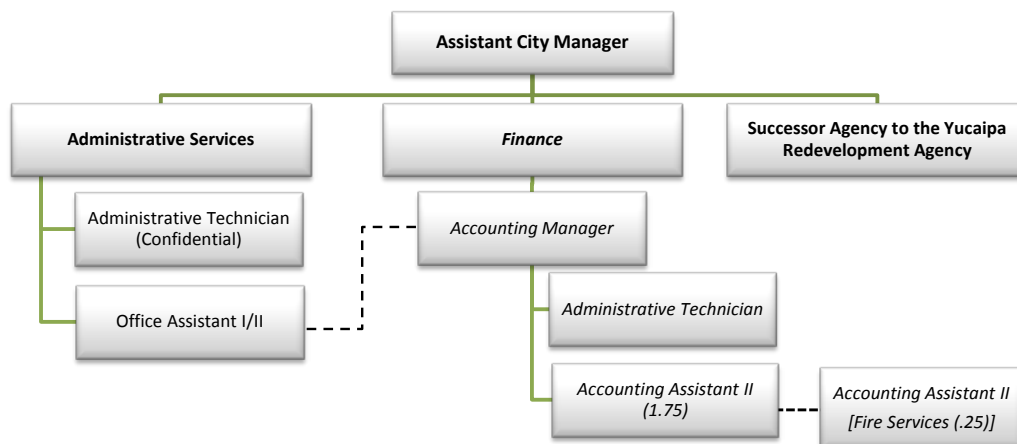
- ◆ Prepared the Comprehensive Annual Financial Report (CAFR) that presents an accurate picture of the City to the public, and received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the FY 2016/17 CAFR.
- ◆ Facilitated the annual independent audit process resulting in an unmodified audit opinion, with no material exceptions.
- ◆ Completed Business License Outreach to improve compliance among City businesses.
- ◆ Effectively and efficiently served both internal and external stakeholders through the production of approximately 2,100 Business Licenses, 3,300 vendor checks, and 3,300 payroll checks and direct deposits to employees, and by receipting approximately 7,000 cashier transactions.

MAJOR GOALS FOR 2018-2019

- ◆ Initiate and implement the transition to an electronic Time & Attendance System which will enhance the accuracy and consistency relative to the application of payroll procedures.
- ◆ Initiate and implement ACH payment processing to vendors.
- ◆ Develop and implement a publicly available business license lookup and mapping function for the City website.
- ◆ Identify critical benchmarks and develop metric tracking methodologies in order to further streamline and enhance purchase order and invoice processing to the most expedient and industry efficient manner, utilizing available software and staff resources to the fullest extent.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Develop policies and procedures relative to ACH setup and maintenance and perform vendor outreach by November 2018. Work with banking and software contacts for anticipated launch of payment processing in January 2019.
- ◆ Establish policy for searchable business licensee data, develop policy for maintenance of website data, and develop the website lookup interface by February 2019. Implement licensee lookup on City's website with assistance from IT/GIS staff by April 2019.



DIVISION BUDGET SUMMARY

Administrative Services Department

Finance - 1400

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ 398,370	\$ 398,370	\$ 342,668	\$ 410,192
Operating Expenses	56,700	56,700	56,400	59,500
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 455,070	\$ 455,070	\$ 399,068	\$ 469,692

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Business License Fees	\$ 110,000	\$ 110,000	\$ 110,000	\$ 115,000
Total Division Revenues	\$ 110,000	\$ 110,000	\$ 110,000	\$ 115,000

ADMINISTRATIVE SERVICES DEPARTMENT - FINANCE DIVISION- 1400

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 272,243	\$ 272,243	\$ 250,422	\$ 284,494
5112	Temporary	-	-	-	-
5118	Allotment	49,275	49,275	38,873	49,275
5120	Overtime	500	500	100	500
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	12,251	12,251	5,232	12,802
5131	PERS	50,410	50,410	37,429	48,886
5133	Unemployment	-	-	-	-
5134	Payroll Tax	3,948	3,948	3,420	4,125
5135	Life Insurance	1,125	1,125	322	1,125
5136	Vision	-	-	-	-
5137	Deferred Compensation	8,167	8,167	6,421	8,535
5140	Auto Allowance	-	-	-	-
5145	Cell Phone Allowance	450	450	450	450
5201	Dues and Publications	1,100	1,100	1,100	1,100
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	1,500	1,500	1,500	1,500
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	51,800	51,800	51,800	54,900
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	2,300	2,300	2,000	2,000
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 455,070	\$ 455,070	\$ 399,068	\$ 469,692

MAJOR DIVISIONAL BUDGET CHANGES

Fund:	General Fund		
Department:	Administrative Services		
Division:	Finance - 1400		
		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate.	\$ 11,455
5210	Professional Services	Reflects increase for payroll processing fees and tax service.	3,100

CITY COUNCIL

MAJOR FUNCTIONS

The City of Yucaipa was incorporated on November 27, 1989. It is a "General Law" city governed by the City Council/City Manager form of government. The City observes State laws and the City Council has the power to make and enforce all laws and regulations with respect to municipal affairs.

The City Council appoints the City Manager and the City Attorney and members of all advisory boards, commissions and committees. The Council is responsible for providing policy direction to staff, approving the annual budget, approving land use decisions and approving capital projects. The City Council also serves as the Board of Directors for the Successor Agency to the Yucaipa Redevelopment Agency.

MAJOR ACHIEVEMENTS FOR 2017-2018

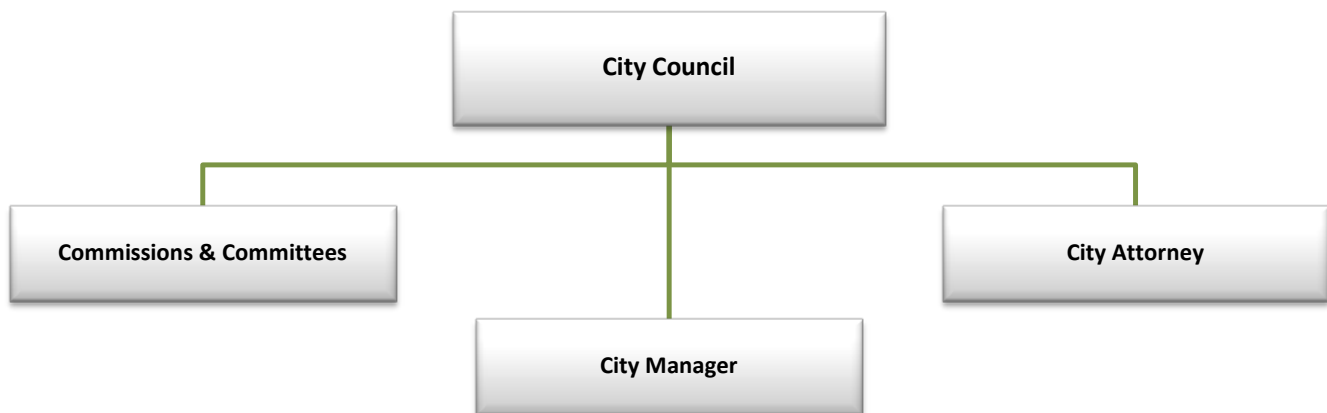
- ◆ Completed conceptual design of Five Winds Ranch facility.
- ◆ Completed design of Dunlap Park.
- ◆ Initiated construction of one additional bridge and a number of street improvement programs.
- ◆ Continued work to complete the construction of the Yucaipa Performing Arts Center to prepare it for opening in the fall of FY2018/19.
- ◆ Continued work to complete the Yucaipa Boulevard Improvements from 18th Street to the I-10 Freeway.
- ◆ Implemented Equestrian Days in collaboration with Equestrian Arena Committee.

MAJOR GOALS FOR 2018-2019

- ◆ Reinvigorate Market Nights (Uptown Friday Nights).
- ◆ Complete the design and construction of the Equestrian Arena cover.
- ◆ Implement Customer Service Enhancement Program.
- ◆ Pursue Innovation Center grants and partnerships.
- ◆ Continue implementing CERT/Community Policing Programs.
- ◆ Start construction of Phase I of Wilson III Basins/Channels.
- ◆ Pursue Five Winds Park grants and partnerships.
- ◆ Start construction of Fremont and Pendleton Basin and Bridge.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Implement Customer Service Enhancement Program.



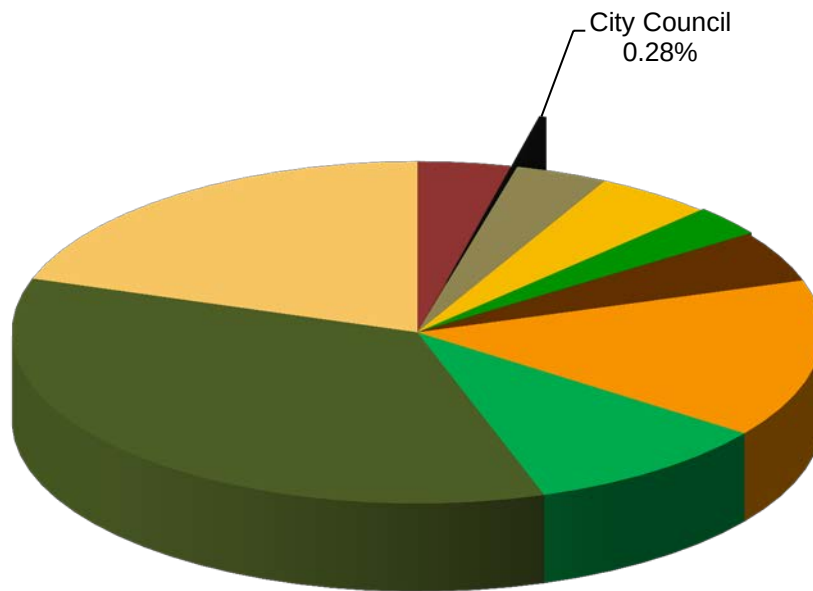
Reference the "Goals" section of the budget for detailed information regarding City Council goals.

DEPARTMENT BUDGET SUMMARY

City Council - 1200

EXPENDITURES	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
Salaries and Benefits	\$ 42,645	\$ 42,645	\$ 42,560	\$ 42,645
Operating Expenses	33,290	33,290	28,690	33,290
Capital Outlay	-	-	-	-
Total Department Expenses	\$ 75,935	\$ 75,935	\$ 71,250	\$ 75,935

GENERAL FUND BUDGET



CITY COUNCIL - 1200

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	30,000	30,000	30,000	30,000
5118	Allotment	-	-	-	-
5140	Auto Allowance	9,000	9,000	9,000	9,000
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	1,350	1,350	577	1,350
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	2,295	2,295	2,984	2,295
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	7,500	7,500	7,500	7,500
5205	Utilities	-	-	-	-
5206	Office Supplies	-	-	-	-
5207	Telephone	6,600	6,600	2,000	6,600
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	-	-	-	-
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	1,690	1,690	1,690	1,690
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	17,500	17,500	17,500	17,500
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 75,935	\$ 75,935	\$ 71,250	\$ 75,935

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: City Council - 1200

Reason for Adjustment	Net Adjustment
Nothing to Report	

CITY MANAGER

MAJOR FUNCTIONS

The City Manager is the Chief Administrative Officer of the City. Under the direction of the City Council, the City Manager is responsible for the efficient and effective operation of all city functions. This department implements Council policies, programs and directives and is responsible for the annual presentation of the City's budget document. The City Manager serves as an advisor to the City Council on matters of finance, administration, resource allocation and future needs of the community. In addition, the City Manager serves as the City Treasurer and Executive Director of the Successor Agency.

MAJOR ACHIEVEMENTS FOR 2017-2018

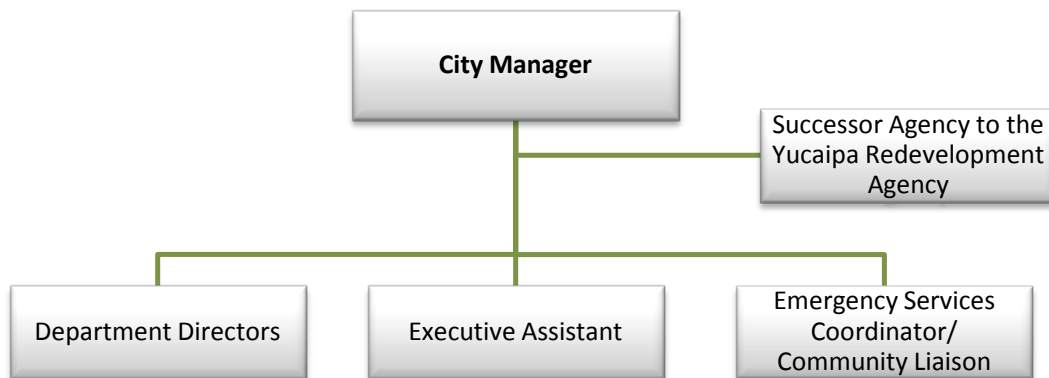
- ◆ Completed Oak Glen Creek Specific Plan, EIR draft Development Agreement, and final design of Wilson III Basins and Channels.
- ◆ Completed reorganization of Public Works/Engineering Departments.
- ◆ Completed proactive economic development efforts after reducing those efforts this past year pursuant to City Council direction.
- ◆ Negotiated Agreement with SBCTA for, and initiated, the Wildwood Interchange PSR.
- ◆ Negotiated Agreement and initiated phased construction of County Line Road improvements.

MAJOR GOALS FOR 2018-2019

- ◆ Fully implement Neighborhood Watch & Crime-Free Multi-family home projects in collaboration with the Police Department.
- ◆ Successfully implement multidisciplinary programming at the Performing Arts Center.
- ◆ Complete Phase 1 construction of Oak Glen Creek Specific Plan.
- ◆ Complete construction of new City Yard.
- ◆ Start residential Phase I construction at Oak Glen Creek Specific Plan.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Implement site visits:
 - a) Community Service Programs
 - b) Facilities Maintenance
- ◆ In collaboration with Administrative Services and other Departments, oversee implementation of customer service oriented performance measure program.
- ◆ Report on Customer Service survey results.

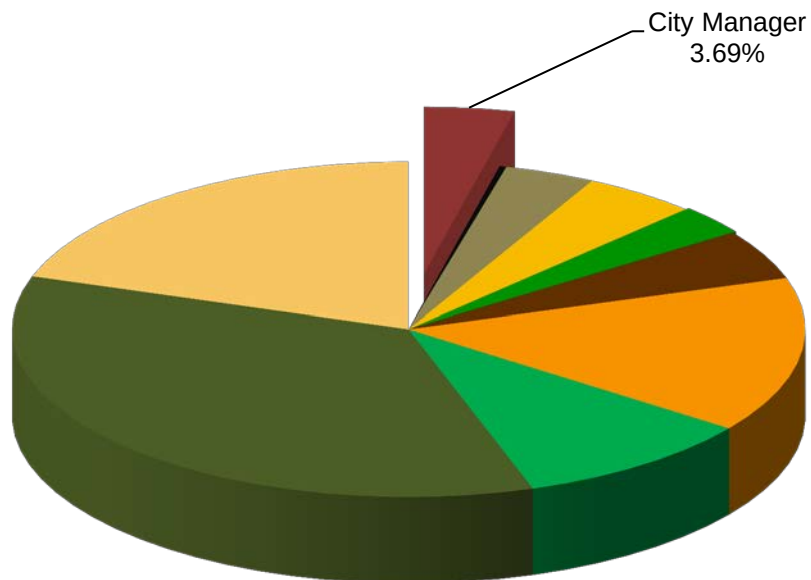


DEPARTMENT BUDGET SUMMARY

City Manager - 1100

EXPENDITURES	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
Salaries and Benefits	\$ 563,197	\$ 569,197	\$ 535,171	\$ 582,386
Operating Expenses	414,970	414,970	266,970	414,970
Capital Outlay	-	-	-	-
Total Department Expenses	\$ 978,167	\$ 984,167	\$ 802,141	\$ 997,356

GENERAL FUND BUDGET



CITY MANAGER - 1100

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 362,637	\$ 375,404	\$ 373,505	\$ 395,023
5112	Temporary	10,000	10,000	9,374	10,000
5118	Allotment	39,420	39,420	39,370	39,420
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	16,769	16,769	7,161	18,226
5131	PERS	67,148	67,148	60,654	67,878
5133	Unemployment	20,000	20,000	5,000	10,000
5134	Payroll Tax	6,023	6,023	6,527	6,493
5135	Life Insurance	1,200	1,200	346	1,200
5136	Vision	5,400	5,400	5,400	5,880
5137	Deferred Compensation	34,600	27,833	27,833	28,266
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	3,530	3,530	3,530	3,530
5202	Postage	-	-	-	-
5203	Travel and Meetings	6,500	6,500	6,500	6,500
5205	Utilities	-	-	-	-
5206	Office Supplies	13,000	13,000	13,000	13,000
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	85,500	85,500	37,500	85,500
5211	Professional Services, Legal	300,000	300,000	200,000	300,000
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	3,690	3,690	3,690	3,690
5221	Printing and Advertising	2,750	2,750	2,750	2,750
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 978,167	\$ 984,167	\$ 802,141	\$ 997,356

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: City Manager - 1100

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate.	\$ 13,189

COMMUNITY DEVELOPMENT DEPARTMENT

MAJOR FUNCTIONS

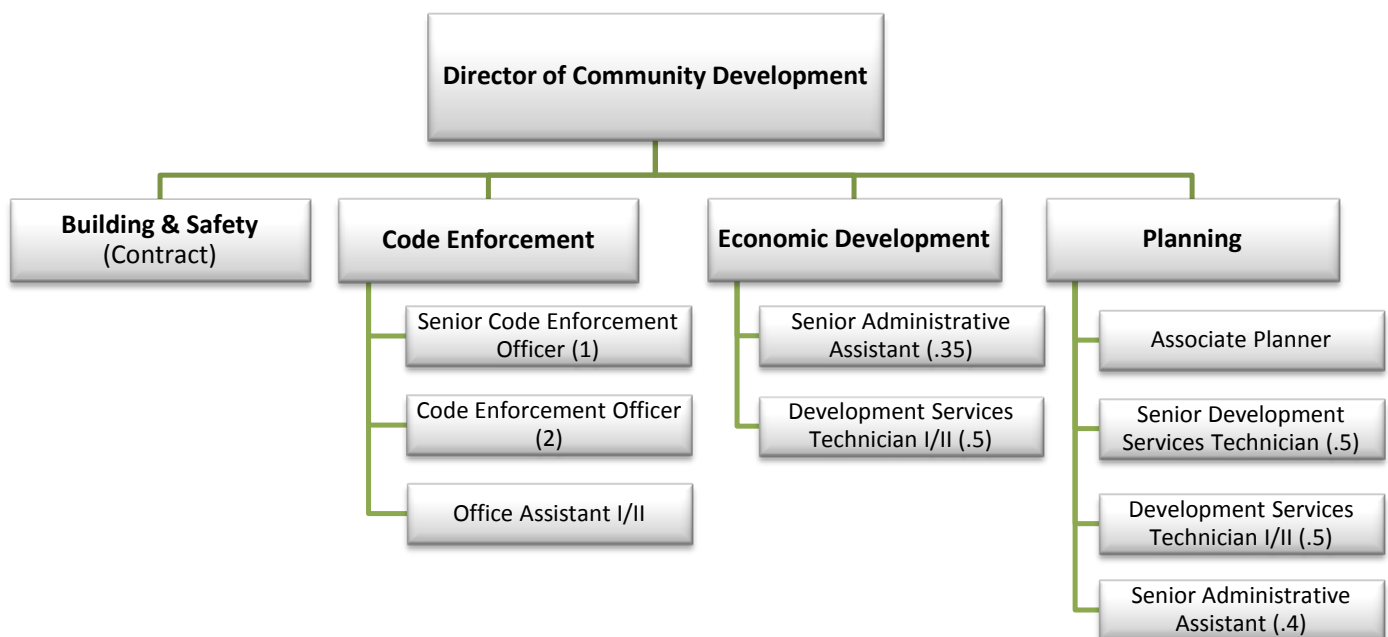
The Community Development Department is primarily responsible for all Economic Development, Housing, and Code Enforcement functions. The Department's mission is to protect and enhance the community's quality of life by ensuring implementation of the City Council's adopted goals, policies and strategies for sustainable economic development and enhancement.

MAJOR ACHIEVEMENTS FOR 2017-2018

- ◆ Facilitated the development and processed subdivision entitlements for several single family and multiple family development projects and commercial projects.
- ◆ Completed/adopted an affordable senior housing agreement for a new 96-unit development.
- ◆ Completed/adopted the Oak Glen Creek Specific Plan and EIR.
- ◆ Continued to partner with various City departments to manage and facilitate the on-going construction of the Yucaipa Performing Arts Center.
- ◆ Partnered with a coalition comprising of City staff, City Police Department, community faith-based groups, business owners and community service providers to establish a voucher-based support program to help address the City's homeless issues.

MAJOR GOALS FOR 2018-2019

- ◆ Ensure information regarding poultry ranch compliance with manure management requirements is available to the public.
- ◆ Facilitate and foster development opportunities citywide.
- ◆ Continue to promote the city's tourism opportunities through the Explore Yucaipa campaign and marketing partners.
- ◆ Increase community employment opportunities through greater coordination between existing and future employment needs, educational curricula and job training programs.



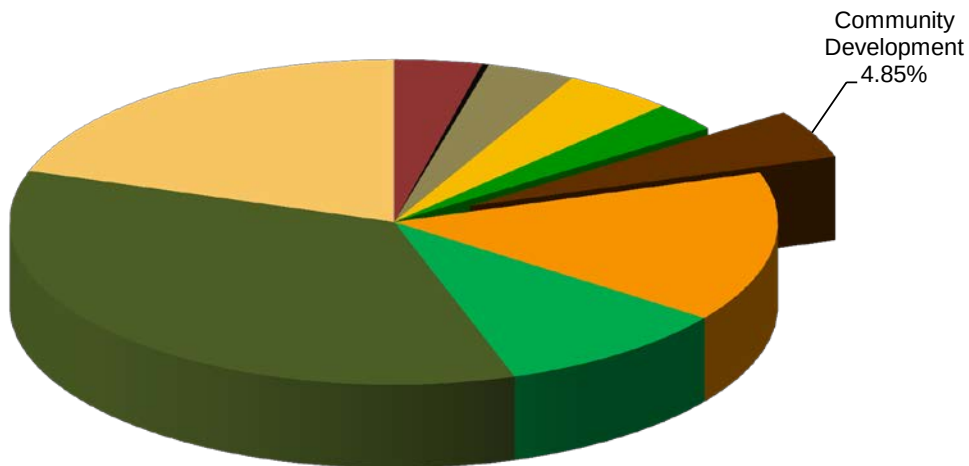
DEPARTMENT BUDGET SUMMARY

Community Development

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Building and Safety	\$ 403,384	\$ 403,384	\$ 351,375	\$ 338,384
Code Enforcement	437,672	437,672	417,668	468,462
Economic Development	175,951	175,951	104,098	169,085
Planning	325,805	325,805	286,237	334,751
*RDA Operations (Successor Agency)	1,020,605	1,020,605	1,020,606	774,183
Housing Authority	149,803	149,803	61,461	60,160
Total Department Expenses	\$ 2,513,221	\$ 2,513,221	\$ 2,241,445	\$ 2,145,024

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Building and Safety	\$ 618,475	\$ 618,475	\$ 511,700	\$ 541,975
Code Enforcement	42,522	42,522	67,522	57,522
Economic Development	-	-	-	-
Planning	98,984	98,984	75,512	85,512
*RDA Operations (Successor Agency)	1,020,605	1,020,605	1,020,606	774,183
Housing Authority	197,928	197,928	47,928	-
Total Department Revenues	\$ 1,978,514	\$ 1,978,514	\$ 1,723,268	\$ 1,459,192

GENERAL FUND BUDGET



*The RDA was dissolved during 2011-2012 and replaced with the Successor Agency to the RDA. Funds allocated to the Successor Agency to the Yucaipa Redevelopment Agency are not included in the General Fund. For detailed Successor Agency budget, see the section of this document designated for the Successor Agency. All financial activities of the Successor Agency are subject to approval by the Successor Agency Oversight Board.

MAJOR FUNCTIONS

Building and Safety services are currently provided by contract with Charles Abbott Associates, Inc. The Building Official and Fire Marshall ensure compliance with all Uniform Building Codes by providing plan checking and construction inspection services for the City.

MAJOR ACHIEVEMENTS FOR 2017-2018

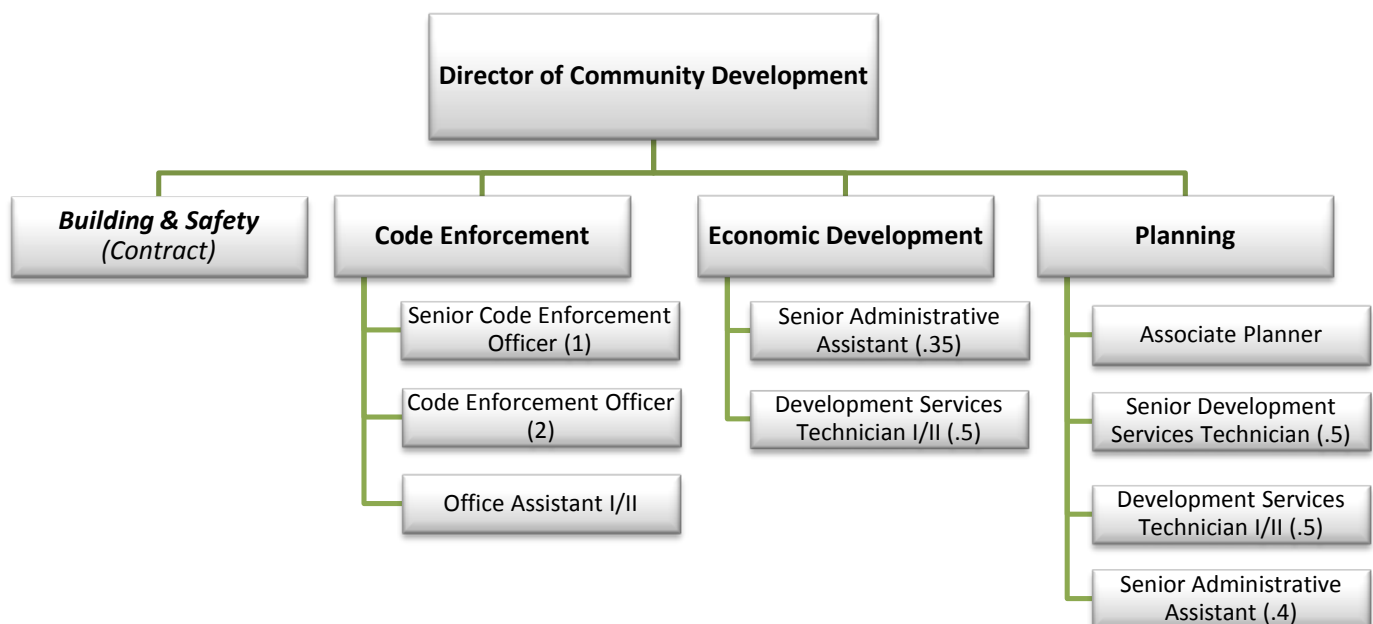
- ◆ Completed the adoption of an updated fee schedule in conjunction with the Administrative Services Department.
- ◆ Maintained organizational and efficiency measures to minimize plan check review times.
- ◆ Continued to monitor individual permit progress and enhanced coordination with applicant where appropriate.
- ◆ Implemented grading plan check procedure to achieve a 10-day turnaround.

MAJOR GOALS FOR 2018-2019

- ◆ Update information regarding building permit procedures to improve customer service.
- ◆ Provide enhanced customer service with regard to building permit time frames.
- ◆ Provide enhanced customer service with regard to landscape architecture permit time frames.
- ◆ Process "reasonable accommodation" and inspection requests, as required by state and local mandates.
- ◆ Complete the implementation of the updated fee schedule in conjunction with the Administrative Services Department.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Prepare new brochures/handouts identifying submittal requirements and plan review and permit processes.
- ◆ Continue to meet 10-day or less turn-around time for plan checks.
- ◆ Establish procedures for an expedient turn-around time for plan checks.



DIVISION BUDGET SUMMARY

Community Development Department

Building and Safety - 3300

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenses	403,384	403,384	351,375	338,384
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 403,384	\$ 403,384	\$ 351,375	\$ 338,384

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Permits and Services	\$ 618,475	\$ 618,475	\$ 511,700	\$ 541,975
Total Division Revenues	\$ 618,475	\$ 618,475	\$ 511,700	\$ 541,975

COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING AND SAFETY DIVISION - 3300

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	-	-	-	-
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	-	-	-	-
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	-
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	125	125	125	125
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	1,250	1,250	1,250	1,250
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	402,009	402,009	350,000	337,009
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 403,384	\$ 403,384	\$ 351,375	\$ 338,384

MAJOR DIVISIONAL BUDGET CHANGES

Fund
Department:
Division:

General Fund
Community Development
Building and Safety - 3300

Reason for Adjustment

Net Adjustment

		Reason for Adjustment	Net Adjustment
5210	Professional Services	Reflects current building related activity. It is \$ intended to reflect activity, but at the same time avoiding a General Fund dependence upon development related activities. As a result, if building related activity increases or decreases, no significant fiscal impact will result to the General Fund. Building and Safety services, including permit and inspection services, are provided by a Contracting agency, and are compensated at rates commensurate with the level of activity. As a result, as revenues increase or decrease, so do corresponding expenses.	(65,000)

MAJOR FUNCTIONS

Code Enforcement seeks to correct violations of the Municipal Code as it applies to the public's health, safety and general welfare. Major programs include public nuisance and abandoned vehicle abatement; building, land use and animal raising violations; enforcement of the business license and solid waste ordinances; graffiti abatement and comprehensive inspection of mobilehome parks.

MAJOR ACHIEVEMENTS FOR 2017-2018

- ◆ Completed over 8,000 code enforcement inspections.
- ◆ Imposed 57 liens to recover civil fines in the amount of \$143,177.22 for code violations.
- ◆ Completed nine (9) comprehensive Mobilehome park inspections.
- ◆ Code Enforcement Officers completed vector control training in poultry ranch operations and fully implemented comprehensive inspections to enforce the Manure Management Ordinance.
- ◆ Continued to participate in a multi-agency coordinated effort to manage the City's homeless population with the Police Department, San Bernardino County Department of Behavioral Health and the community's service and faith-based groups.

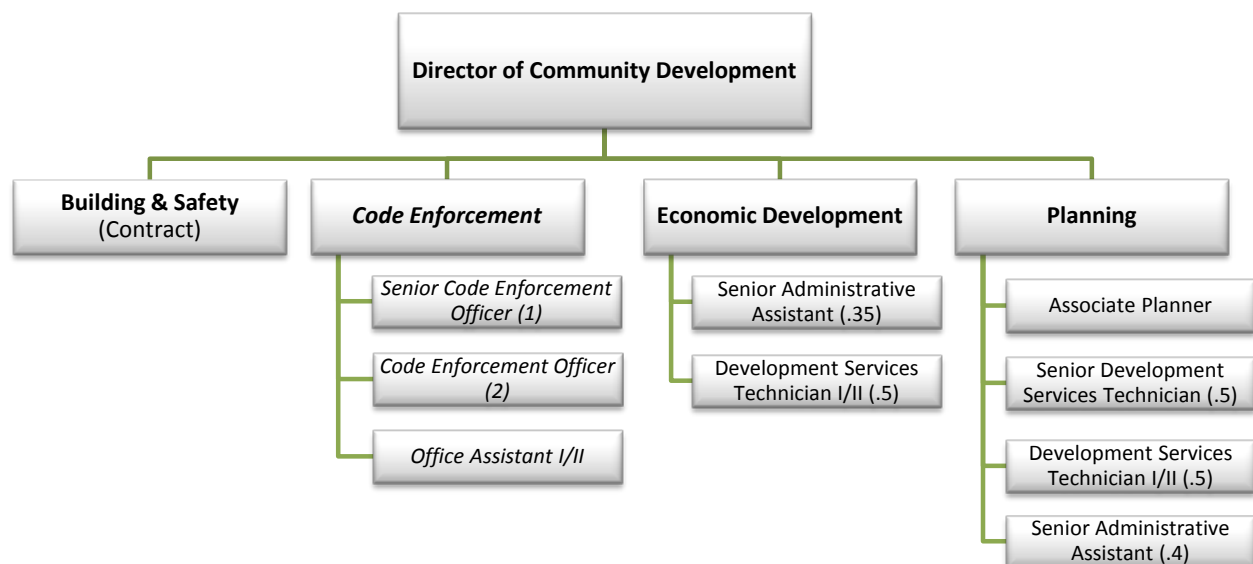
MAJOR GOALS FOR 2018-2019

- ◆ Provide prompt response to public complaints of code violations.
- ◆ Confirm compliance with State regulations regarding Mobilehome park conditions and inspections.
- ◆ Provide a code violation action and status to complainant as requested.
- ◆ Undertake efforts to reduce the time to achieve code violation compliance in lagging cases, including the use of the City Attorney's office.
- ◆ Continue to aggressively abate graffiti vandalism and prosecute perpetrators.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Respond to all code enforcement complaints within one (1) business day.
- ◆ Complete nine (9) comprehensive Mobilehome park inspections.
- ◆ Develop procedure to provide responses to those complainants requesting status of a code violation, as permissible by law.

◆ Maintain poultry ranch inspection reports, Vector Control meeting agendas and action items, and other relevant information on the City's webpage.



DIVISION BUDGET SUMMARY

Community Development Department

Code Enforcement - 3400

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ 431,867	\$ 431,867	\$ 411,863	\$ 444,657
Operating Expenses	5,805	5,805	5,805	23,805
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 437,672	\$ 437,672	\$ 417,668	\$ 468,462

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Code Enforcement Fines	\$ 25,000	\$ 25,000	\$ 50,000	\$ 40,000
Mobilehome Permit to Operate	17,522	17,522	17,522	17,522
Total Division Revenues	\$ 42,522	\$ 42,522	\$ 67,522	\$ 57,522

COMMUNITY DEVELOPMENT DEPARTMENT - CODE ENFORCEMENT DIVISION - 3400

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 292,780	\$ 292,780	\$ 288,624	\$ 305,956
5112	Temporary	-	-	-	-
5118	Allotment	54,662	54,662	54,662	54,662
5140	Auto Allowance	480	480	480	480
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	13,175	13,175	5,626	13,768
5131	PERS	54,213	54,213	47,262	52,573
5133	Unemployment	-	-	-	-
5134	Payroll Tax	5,913	5,913	6,047	6,179
5135	Life Insurance	1,248	1,248	500	1,248
5136	Vision	-	-	-	-
5137	Deferred Compensation	8,783	8,783	8,050	9,179
5145	Cell Phone Allowance	612	612	612	612
5201	Dues and Publications	305	305	305	305
5202	Postage	-	-	-	-
5203	Travel and Meetings	500	500	500	500
5205	Utilities	-	-	-	-
5206	Office Supplies	3,800	3,800	3,800	3,800
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	-	-	-	3,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	15,000
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	1,200	1,200	1,200	1,200
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 437,672	\$ 437,672	\$ 417,668	\$ 468,462

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Development
Division: Code Enforcement - 3400

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate.	\$ 12,790
5210	Professional Services	Reflects increase for Landscape Architect to consult with affected property owners.	3,000
5220	Misc./Special Dept. Exp	Reflects increase in outreach efforts including the Worker Program and bus passes to aid the homeless population.	15,000

MAJOR FUNCTIONS

The City of Yucaipa strives to maintain a close working relationship with the local business community and also with area wide economic development organizations, developers, site location specialists and others involved in business development. The Economic Development division was created to coordinate the City's economic development activities with potential and existing businesses and to implement the City's vision for economic prosperity through its value-added economic development programs, partnerships, and innovative opportunities to create quality jobs for the community.

MAJOR ACHIEVEMENTS FOR 2017-2018

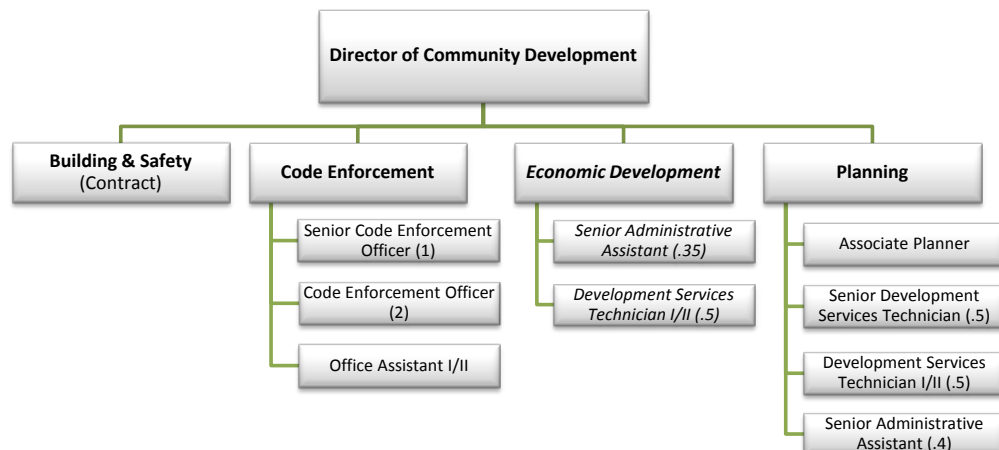
- ◆ Enhanced outreach efforts in marketing specific properties, as well as the City overall, to developers, retailers and restaurants through the use of updated marketing collateral and conference attendance/involvement.
- ◆ Continued to partner with the Community Services Department and the Chamber of Commerce to undertake a series of special events held in Historic Uptown Yucaipa, providing exposure and a measurable economic benefit to Uptown businesses.
- ◆ Continued to provide liaison efforts with other agencies and city departments to assist development project completion and other economic development activities.
- ◆ Managed the operations of the award winning Yucaipa Business Incubator Center with partnerships with the Chamber of Commerce to encourage business and job growth in the City, including a 100% increase in number of added employees since activation.

MAJOR GOALS FOR 2018-2019

- ◆ Attract development activity through increased coordination and cooperation with builders and developers.
- ◆ Promote tourism through the City's leisure activities involving trails, parks, and other diverse recreational amenities available throughout the community through the Explore Yucaipa campaign.
- ◆ Increase community start-up opportunities through coordination between educational curricula and job training programs.
- ◆ Continue to make progress in establishing a Property and Business Owners Improvement District in section of Uptown between 5th Street and 2nd Street on Yucaipa Boulevard as part of the expansion of the Uptown streetscape improvements project.
- ◆ Complete the fabrication/installation of directional and gateway signage throughout the City.
- ◆ Actively engage in fostering a business-friendly environment through outreach, business retention and attraction efforts, and ombudsman support to key projects to provide residents of the City of Yucaipa with ample options for employment, shopping, and dining.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Prepare, maintain, and distribute to builders/developers a current project list/brochure identifying development opportunities.
- ◆ Fully implement the completion of web-based platform with Chamber partner connecting Explore Yucaipa visitors to local businesses.
- ◆ Assist in the implementation of business start-up and entrepreneurial focused courses at the Incubator Center through partnership with Crafton Hill College.
- ◆ Complete in FY2018/2019.



DIVISION BUDGET SUMMARY

Community Development Department

Economic Development - 3500

	Adopted Budget 2017-2018		Revised Budget 2017-2018		Estimated Actuals 2017-2018		Adopted Budget 2018-2019	
EXPENDITURES								
Salaries and Benefits	\$	121,061	\$	121,061	\$	75,548	\$	124,885
Operating Expenses		54,890		54,890		28,550		44,200
Capital Outlay		-		-		-		-
Total Division Expenses	\$	175,951	\$	175,951	\$	104,098	\$	169,085

COMMUNITY DEVELOPMENT DEPARTMENT - ECONOMIC DEVELOPMENT DIVISION - 3500

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 83,104	\$ 83,104	\$ 47,845	\$ 86,844
5112	Temporary	-	-	-	-
5118	Allotment	13,797	13,797	13,797	13,797
5140	Auto Allowance	600	600	600	600
5120	Overtime	-	-	200	200
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	3,740	3,740	1,597	3,908
5131	PERS	15,388	15,388	9,083	14,923
5133	Unemployment	-	-	-	-
5134	Payroll Tax	1,534	1,534	1,572	1,603
5135	Life Insurance	315	315	84	315
5136	Vision	-	-	-	-
5137	Deferred Compensation	2,493	2,493	680	2,605
5145	Cell Phone Allowance	90	90	90	90
5201	Dues and Publications	1,200	1,200	1,200	1,200
5202	Postage	-	-	-	-
5203	Travel and Meetings	3,000	3,000	3,000	3,000
5205	Utilities	-	-	-	-
5206	Office Supplies	500	500	500	500
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	28,000	28,000	13,500	28,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	20,690	20,690	10,000	10,000
5221	Printing and Advertising	1,500	1,500	350	1,500
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
5999	Transfer Out	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 175,951	\$ 175,951	\$ 104,098	\$ 169,085

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Development
Division: Economic Development -3500

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate.	\$ 3,824
5220	Misc./Special Dept. Exp	Reflects decrease in fiscal impact to Economic Development division associated with Uptown security services. Reallocated resources to other divisions within Community Development.	(10,690)

MAJOR FUNCTIONS

Planning staff assists the City Council, Planning Commission, other staff members and the general public with all aspects of land use entitlements. Major programs include the General Plan, Development Code, Development Impact Fees, contract administration, environmental review and records maintenance and inter-governmental coordination.

MAJOR ACHIEVEMENTS FOR 2017-2018

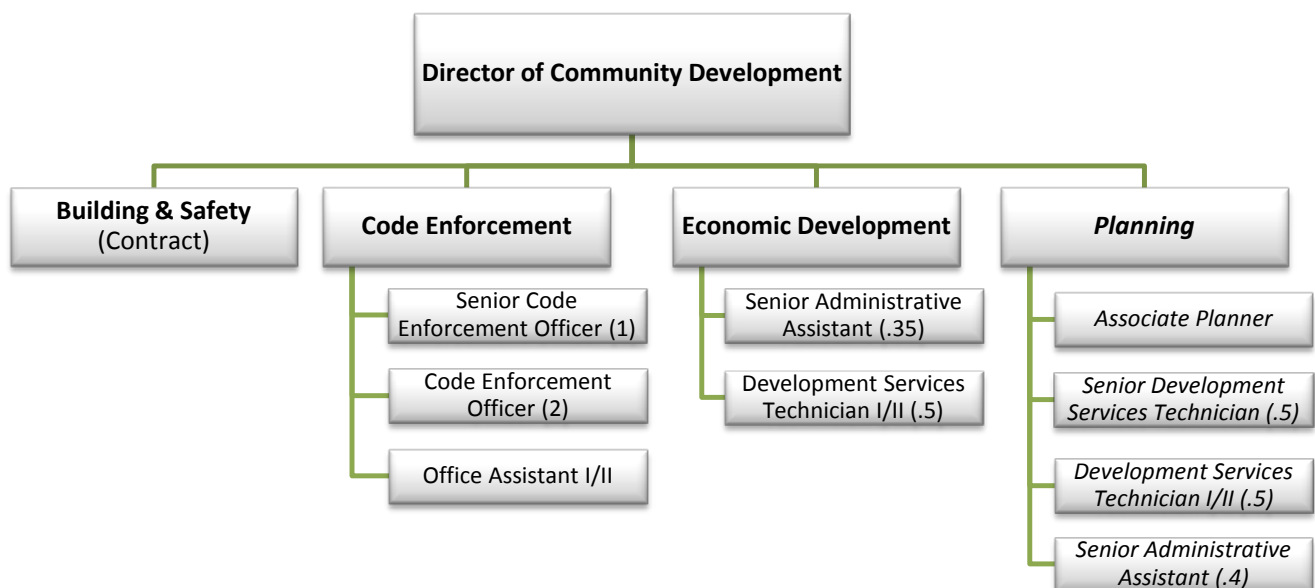
- ◆ Processed entitlements for all development projects in a timely manner, as development activity increased.
- ◆ Facilitated the development and processed subdivision entitlements for several single family and multiple family development projects and commercial projects.
- ◆ Initiated the preparation of City-wide Design Review Guidelines.
- ◆ Filled a full-time position of Development Services Technician I/II to increase productivity and efficiency.

MAJOR GOALS & CHALLENGES FOR 2018-2019

- ◆ Establish City-wide Design Review Guidelines.
- ◆ Update information regarding building permit procedures to improve customer service.
- ◆ Continue to process entitlements for all development projects in a timely manner, as activity increases.
- ◆ Complete an update to the City Development Code with regard to freeway signage.
- ◆ Complete an update to the City Development Code with regard to massage therapy establishments.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Complete the preparation of City-wide Design Review Guideline, public review process, and adoption.
- ◆ Prepare new brochures/handouts identifying entitlement review process and procedures for project completion.



DIVISION BUDGET SUMMARY

Community Development Department

Planning - 3100

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ 314,855	\$ 314,855	\$ 275,487	\$ 323,801
Operating Expenses	10,950	10,950	10,750	10,950
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 325,805	\$ 325,805	\$ 286,237	\$ 334,751

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Fees	\$ 98,984	\$ 98,984	\$ 75,512	\$ 85,512
Total Division Revenues	\$ 98,984	\$ 98,984	\$ 75,512	\$ 85,512

COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION - 3100

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 207,579	\$ 207,579	\$ 195,506	\$ 216,920
5112	Temporary	12,000	12,000	2,280	11,000
5118	Allotment	34,164	34,164	34,164	34,164
5140	Auto Allowance	600	600	600	600
5120	Overtime	-	-	1,000	1,000
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	9,881	9,881	4,220	10,256
5131	PERS	38,437	38,437	28,293	37,274
5133	Unemployment	-	-	-	-
5134	Payroll Tax	5,097	5,097	4,129	5,209
5135	Life Insurance	780	780	249	780
5136	Vision	-	-	-	-
5137	Deferred Compensation	6,227	6,227	4,956	6,508
5145	Cell Phone Allowance	90	90	90	90
5201	Dues and Publications	1,450	1,450	1,250	1,450
5202	Postage	-	-	-	-
5203	Travel and Meetings	7,500	7,500	7,500	7,500
5205	Utilities	-	-	-	-
5206	Office Supplies	1,500	1,500	1,500	1,500
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	500	500	500	500
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 325,805	\$ 325,805	\$ 286,237	\$ 334,751

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Development
Division: Planning - 3100

Reason for Adjustment

Net Adjustment

5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS \$ contribution rate.	8,946

COMMUNITY SERVICES DEPARTMENT

MAJOR FUNCTIONS

The Community Services Department is responsible for the administration of the City's Recreation Sports, Classes, Special Events, "S.T.A.R.S." Before and After School Program, Teen Programs, Aquatics, Senior Services, Shelters, Special Event Permits Administration and Facility Management of the City of Yucaipa Scherer Center, Community Center and Park. In addition, the Department is responsible for the supervision and allocation of City and shared School District Sports facilities. The Community Services Department is dedicated to meeting the educational, recreation and leisure needs of our community and increasing community involvement by providing quality services and programs; while enhancing the quality of life for Yucaipa residents.

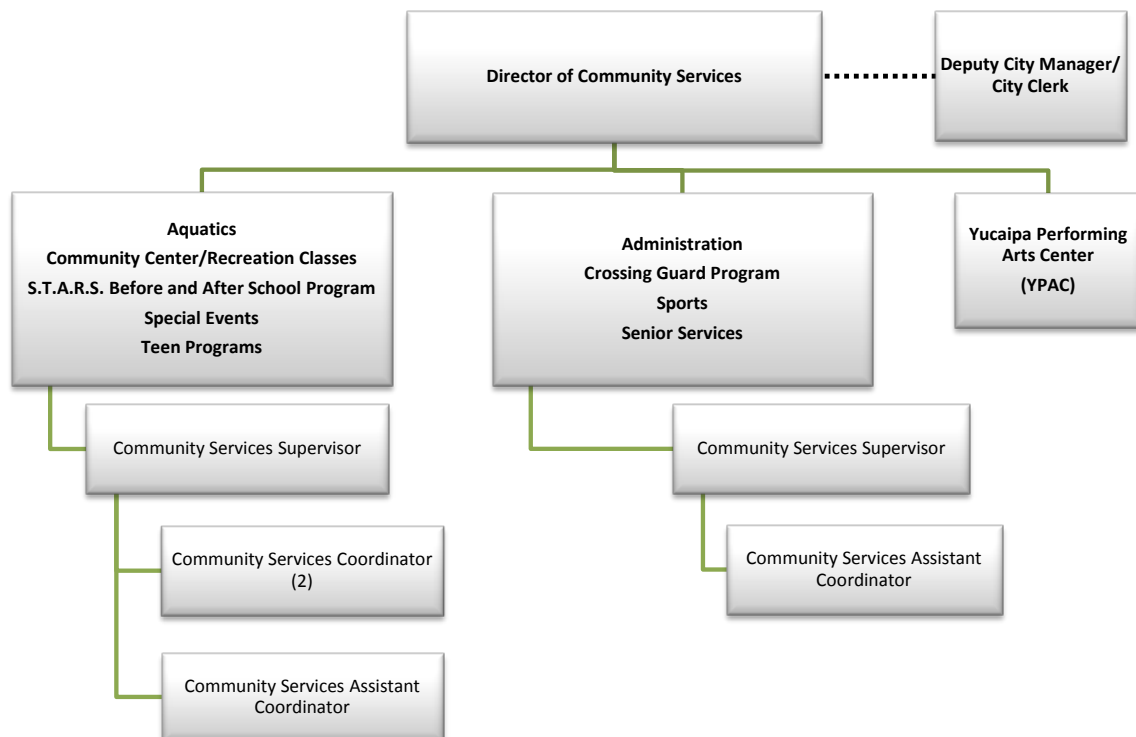
MAJOR ACHIEVEMENTS FOR 2017-2018

- ◆ Implemented credit card refund processing system.
- ◆ Completed a cost recovery analysis and presented for City Council adoption Resolution No. 2017-29 - Exhibit A - User Fee Schedule for various community services programs provided by the City.
- ◆ Enhanced the Community Garden with the assistance of the Healthy Yucaipa Committee during MADD and increased Community Garden participation by 30% (9 plots to 12 plots).
- ◆ Completed the annual review and implementation of facility use agreements with the various youth sports organizations and the Yucaipa Equestrian Arena Committee.
- ◆ Produced the first annual Raise the Roof Rodeo in cooperation with the Yucaipa Equestrian Arena Committee. Over 3,000 people enjoyed the Bulls and Barrels Rodeo and helped raise funds for the Dottie Potter Arena Cover.

MAJOR GOALS FOR 2018-2019

- ❖ *Maximize marketing outreach to the community regarding Community Services programs and events through various social media platforms.*
- ❖ *Provide multi-generational recreational opportunities for the community.*
- ❖ *Provide quality outdoor leisure activities with emphasis on health and wellness.*
- ❖ *Identify and develop community events with cultural, recreational and/or economic benefit to the City.*
- ❖ *Continue to build and foster collaborations with community partners to provide events, programs and services that enrich the lives of our residents.*

❖ *Indicates Customer Service-related goal.*



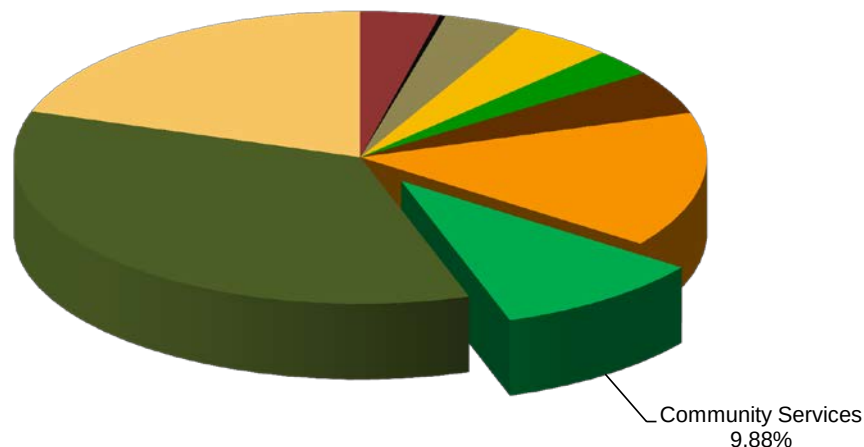
DEPARTMENT BUDGET SUMMARY

Community Services

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Administration	\$ 292,717	\$ 292,717	\$ 201,967	\$ 303,331
Aquatics	128,577	128,577	124,534	132,985
Community Center/Gymnasium	135,815	135,815	130,106	155,624
Crossing Guard Program	35,329	35,329	34,585	36,459
Performing Arts Center (YPAC)	-	-	-	525,187
Recreation Classes	184,578	184,578	177,908	178,326
Senior Services	189,022	189,022	182,778	205,995
Special Events	297,418	432,418	423,316	327,336
Sports	28,388	28,388	27,103	29,586
S.T.A.R.S. Before and After School Program	533,721	534,871	541,969	719,392
Teen Programs	90,134	88,984	76,739	58,721
Total Department Expenses	\$ 1,915,699	\$ 2,050,699	\$ 1,921,005	\$ 2,672,940

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Administration	\$ -	\$ -	\$ -	\$ -
Aquatics	37,700	37,700	41,700	40,412
Community Center/Gymnasium	101,400	101,400	101,400	126,332
Crossing Guard Program	20,685	20,685	20,685	22,671
Performing Arts Center (YPAC)	-	-	-	375,000
Recreation Classes	111,700	115,700	99,500	98,200
Senior Services	48,132	48,132	49,964	65,552
Special Events	81,000	131,000	131,000	103,500
Sports	18,236	14,236	13,236	14,760
S.T.A.R.S. Before and After School Program	542,500	542,500	572,500	714,500
Teen Programs	40,300	40,300	40,300	3,500
Total Department Revenues	\$ 1,001,653	\$ 1,051,653	\$ 1,070,285	\$ 1,564,427

GENERAL FUND BUDGET

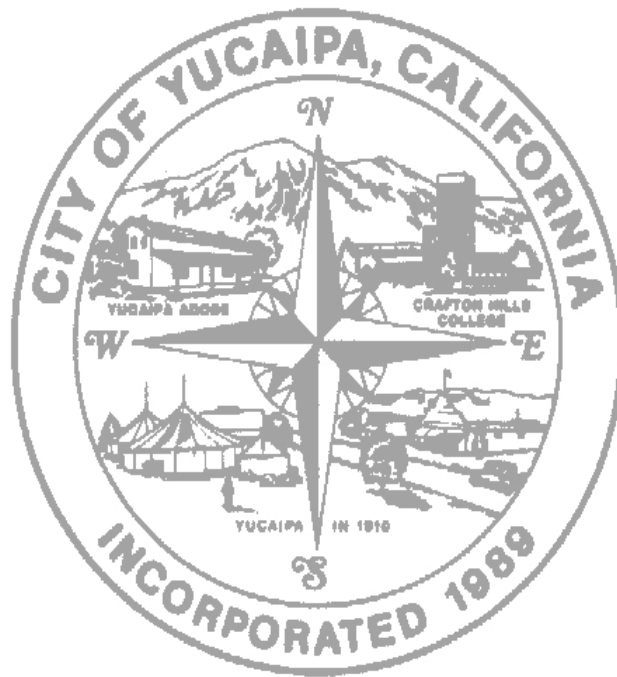


DIVISION BUDGET SUMMARY

Community Services Department

Administration - 8800

	Adopted Budget 2017-2018		Revised Budget 2017-2018		Estimated Actuals 2017-2018		Adopted Budget 2018-2019	
EXPENDITURES								
Salaries and Benefits	\$	221,852	\$	221,852	\$	131,202	\$	228,764
Operating Expenses		70,865		70,865		70,765		74,567
Capital Outlay		-		-		-		-
Total Division Expenses	\$	292,717	\$	292,717	\$	201,967	\$	303,331



COMMUNITY SERVICES DEPARTMENT - ADMINISTRATION DIVISION - 8800

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 159,162	\$ 159,162	\$ 90,887	\$ 166,324
5112	Temporary	-	-	-	-
5118	Allotment	15,111	15,111	9,636	15,111
5140	Auto Allowance	3,000	3,000	3,000	3,000
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	7,162	7,162	3,059	7,485
5131	PERS	29,471	29,471	22,871	28,580
5133	Unemployment	-	-	-	-
5134	Payroll Tax	2,308	2,308	1,287	2,412
5135	Life Insurance	345	345	133	345
5136	Vision	-	-	-	-
5137	Deferred Compensation	4,775	4,775	-	4,990
5145	Cell Phone Allowance	518	518	330	518
5201	Dues and Publications	43,525	43,525	43,525	46,767
5202	Postage	-	-	-	-
5203	Travel and Meetings	2,040	2,040	2,040	2,600
5205	Utilities	-	-	-	-
5206	Office Supplies	500	500	500	500
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	21,000	21,000	21,000	21,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	1,000	1,000	1,000	1,000
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	2,700	2,700	2,700	2,700
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	100	100	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 292,717	\$ 292,717	\$ 201,967	\$ 303,331

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Administration - 8800

Reason for Adjustment

Net Adjustment

5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS \$ contribution rate.	6,912
5201	Dues and Publications	Reflects increase for Yucaipa Now Activity Guide.	3,242

MAJOR FUNCTIONS

The Aquatics Division is responsible for the operations of the 7th Street Park Municipal Pool and joint use programming at the Crafton Hills College Aquatics Complex. This division provides seasonal recreation swim, swim lessons and various aquatic activities.

MAJOR ACHIEVEMENTS FOR 2017-2018

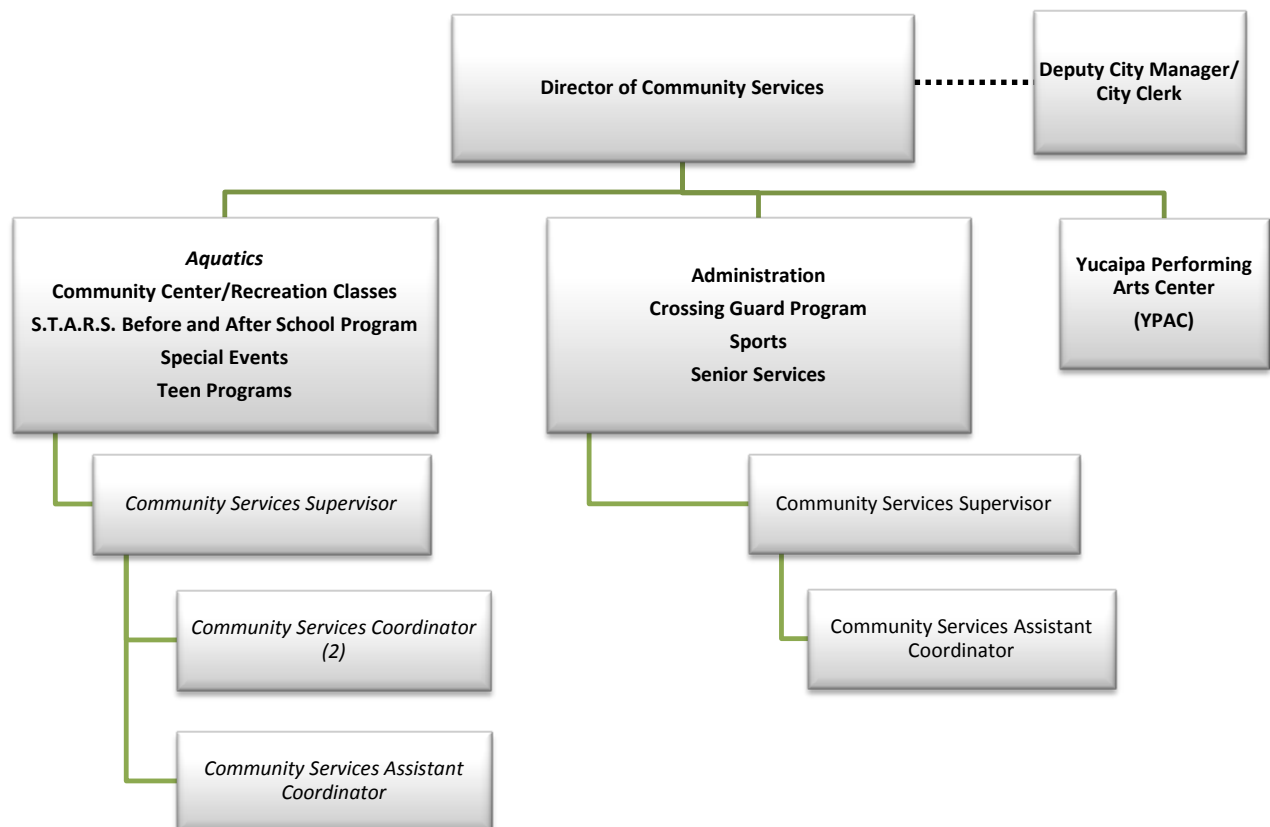
- ◆ Implemented the new Junior Lifeguard program which eight participants completed.
- ◆ Implemented the new Saturday Learn to Swim program which 28 people participated in.
- ◆ Increased the number of Aqua Aerobics participants by 26% from 227 participants to 285.
- ◆ Used the \$7,000 Kaiser Regional H.E.A.L. Community Benefit Grant to provide affordable Swim Lessons for low income families.

MAJOR GOALS FOR 2018-2019

- ◆ Double the number of Junior Guard participants.
- ◆ Increase the number of participants in the Saturday Learn to Swim program to 50.
- ◆ Increase participation for Aqua Aerobics, Junior Lifeguard and Swim Lessons.
- ◆ Offer a Safety Day free to the public.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Increase the number of participants from 8 to 16.
- ◆ Increase marketing via social media and interactive camp presentations.
- ◆ Generate and display window clings and banners to complete by July 31, 2018.
- ◆ Collaborate with local Police and Fire Departments.



DIVISION BUDGET SUMMARY

Community Services Department

Aquatics - 8400

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ 71,716	\$ 71,716	\$ 68,623	\$ 76,980
Operating Expenses	51,861	51,861	50,911	51,005
Capital Outlay	5,000	5,000	5,000	5,000
Total Division Expenses	\$ 128,577	\$ 128,577	\$ 124,534	\$ 132,985

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Fees for Services	\$ 31,700	\$ 31,700	\$ 35,700	\$ 34,412
Facility Rental	6,000	6,000	6,000	6,000
Total Division Revenues	\$ 37,700	\$ 37,700	\$ 41,700	\$ 40,412

COMMUNITY SERVICES DEPARTMENT - AQUATICS DIVISION - 8400

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 16,617	\$ 16,617	\$ 15,537	\$ 17,365
5112	Temporary	42,000	42,000	42,000	46,050
5118	Allotment	3,285	3,285	3,284	3,285
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	2,638	2,638	1,126	2,854
5131	PERS	3,077	3,077	2,297	2,984
5133	Unemployment	-	-	-	-
5134	Payroll Tax	3,454	3,454	3,818	3,775
5135	Life Insurance	75	75	29	75
5136	Vision	-	-	-	-
5137	Deferred Compensation	499	499	460	521
5145	Cell Phone Allowance	72	72	72	72
5201	Dues and Publications	1,361	1,467	1,467	1,560
5202	Postage	-	-	-	-
5203	Travel and Meetings	1,300	1,300	350	1,040
5205	Utilities	25,000	25,000	25,000	25,775
5206	Office Supplies	550	550	550	550
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	1,310	1,310	1,310	1,390
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	900	900	900	1,060
5213	General Supplies	17,600	17,494	17,494	15,700
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	1,650	1,650	1,650	1,650
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	2,190	2,190	2,190	2,280
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	4,000	4,000	4,000	4,000
9200	Capital Projects	-	-	-	-
9900	Contingency	1,000	1,000	1,000	1,000
Total		\$ 128,577	\$ 128,577	\$ 124,534	\$ 132,985

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Aquatics - 8400

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2018 and continuing through this fiscal year.	\$ 5,264
5205	Utilities	Reflects increase in current level of utility costs.	775
5213	General Supplies	Reflects amount of chlorine necessary for pool maintenance.	(1,794)

MAJOR FUNCTIONS

The City of Yucaipa Community Center is a 24,462 square foot facility comprised of a gymnasium, two racquetball courts, dance/fitness room, banquet room, community meeting, warming kitchen and an activity room. The Center houses the Community Services Department's Special Events, Recreation, S.T.A.R.S. Before and After School Program and Aquatics administrative staff. The Center provides opportunities for both structured and non-structured recreation for all ages. Community Center facilities are also available to rent for private and public events.

MAJOR ACHIEVEMENTS FOR 2017-2018

- ◆ Implemented a new drop-in Pickleball program at the request of the community.
- ◆ Hosted the City's first annual official Racquetball tournament.
- ◆ Created a paperless sign-in process for drop-in programs to improve ease of accessibility to participants.
- ◆ Purchased and installed bench seating with storage in the Dance Room.
- ◆ Increased rental revenue by 7%.
- ◆ Created a central marketing display area in the lobby which provided information and increased interest in contract classes and Community Center programming.

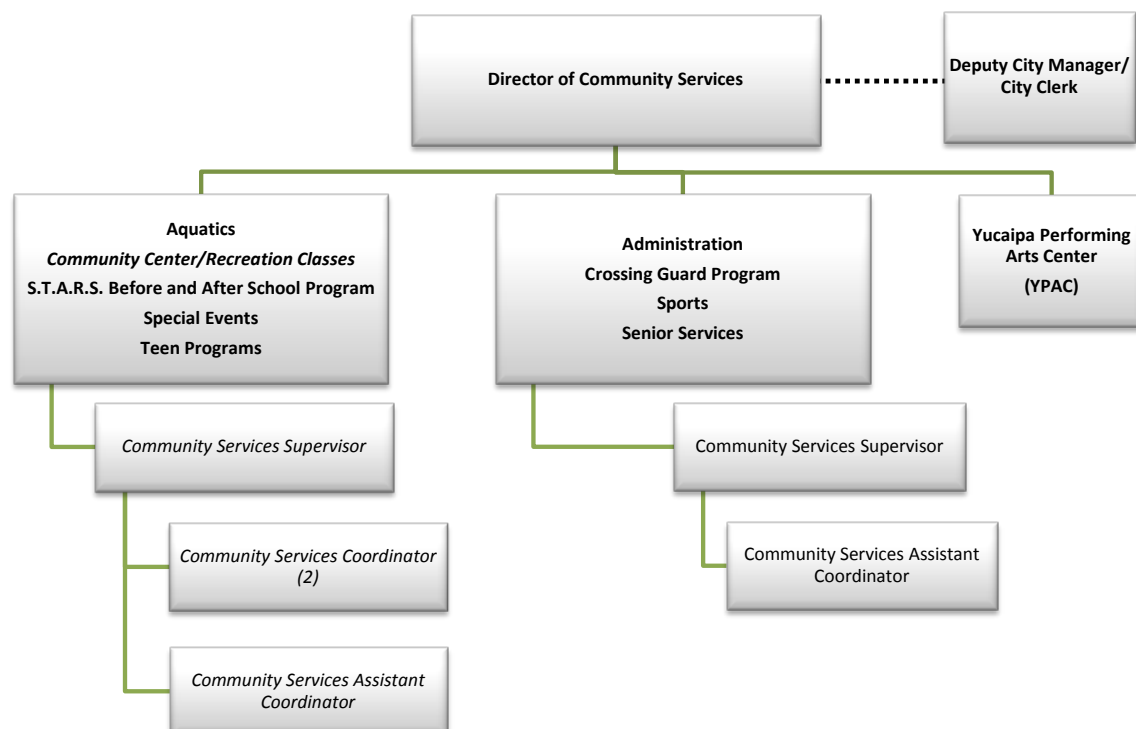
MAJOR GOALS FOR 2018-2019

- ◆ Enhance facility rentals by generating relevant and eye catching marketing materials.
- ◆ Acquire a gym court divider to provide a safety barrier and a means to divide the gym space into a multi-use court area.*
- ◆ Continue to provide increased drop-in sessions for growing popularity related to Pickleball and the Yucaipa Pickleball club.

*Contingent upon inclusion of gym court divider as adopted Service Level Option (SLO).

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Utilize graphic design software to generate and distribute marketing materials at three local churches and two hotels in the surrounding area.
- ◆ Purchase and install, for the benefit of Community Center patrons, by December 2018.*



DIVISION BUDGET SUMMARY

Community Services Department

Community Center-Gymnasium - 8700

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ 123,815	\$ 123,815	\$ 118,106	\$ 142,569
Operating Expenses	12,000	12,000	12,000	13,055
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 135,815	\$ 135,815	\$ 130,106	\$ 155,624

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Fees for Services	\$ 27,400	\$ 27,400	\$ 27,400	\$ 36,519
* Facility Rental	74,000	74,000	74,000	89,813
Total Division Revenues	\$ 101,400	\$ 101,400	\$ 101,400	\$ 126,332

* Rental of Community Center/Gymnasium and Community Park

COMMUNITY SERVICES DEPARTMENT - COMMUNITY CENTER-GYMNASIUM - 8700

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 32,452	\$ 32,452	\$ 30,099	\$ 33,912
5112	Temporary	62,950	62,950	63,741	78,416
5118	Allotment	6,570	6,570	6,570	6,570
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	5,000	5,000	5,000	5,000
5130	Worker's Compensation	4,293	4,293	1,833	5,055
5131	PERS	6,009	6,009	4,353	5,827
5133	Unemployment	-	-	-	-
5134	Payroll Tax	5,286	5,286	5,429	6,491
5135	Life Insurance	150	150	58	150
5136	Vision	-	-	-	-
5137	Deferred Compensation	974	974	894	1,017
5145	Cell Phone Allowance	131	131	131	131
5201	Dues and Publications	-	-	-	165
5202	Postage	-	-	-	-
5203	Travel and Meetings	1,260	1,260	1,260	250
5205	Utilities	-	-	-	-
5206	Office Supplies	1,200	1,200	1,200	1,200
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	-	-	-	-
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	3,800	3,800	3,800	3,600
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	4,650	4,650	4,650	6,930
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	250	250	250	250
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	840	840	840	660
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 135,815	\$ 135,815	\$ 130,106	\$ 155,624

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Community Center-Gymnasium - 8700

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS \$ contribution rate, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2018 and continuing through this fiscal year.	18,754
5203	Travel and Meetings	Decrease due to reduction in travel and attendance expenses for CPRS Conference.	(1,010)
5217	Building Repair and Maintenance	Reflects increased cost of new fire detection and emergency response system.	2,280

MAJOR FUNCTIONS

The Community Services Department is responsible for the administration of seven school site Crossing Guard locations in conjunction with the Yucaipa-Calimesa Joint Unified School District and the City of Calimesa.

MAJOR ACHIEVEMENTS FOR 2017-2018

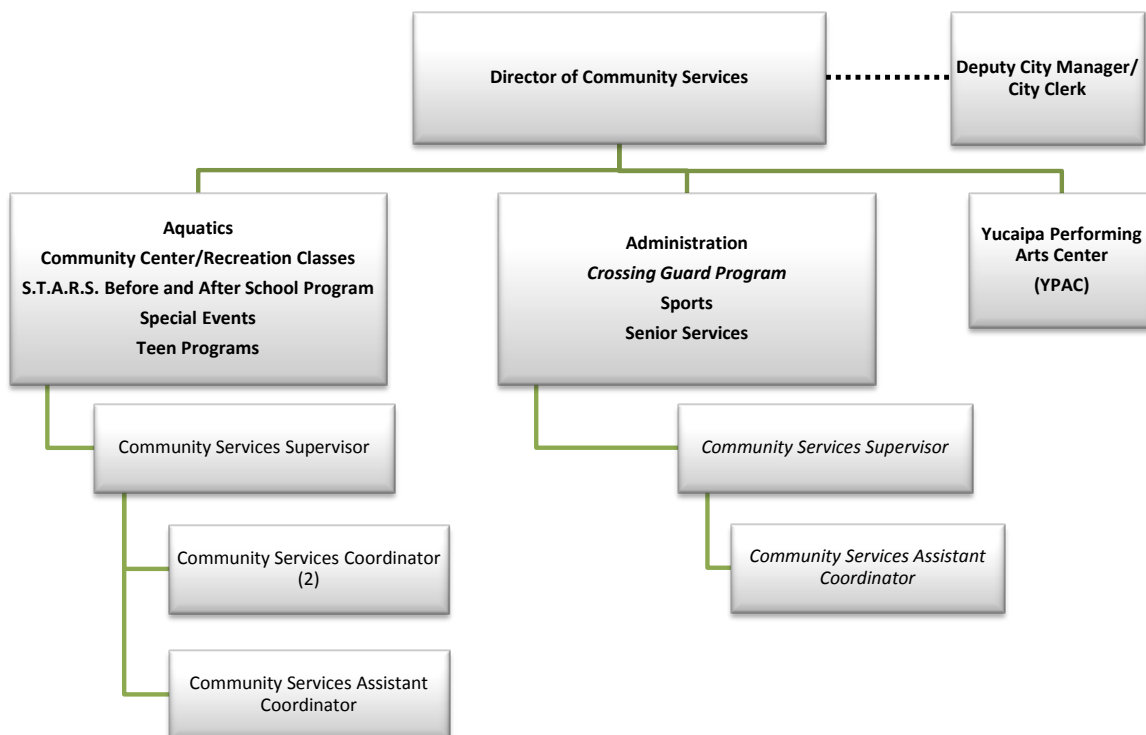
- ◆ Provided annual training for Crossing Guards.
- ◆ Collaborated with YCJSUD and the Yucaipa Police Department to make school site crossing guard locations safer, while improving school traffic flow.
- ◆ Provided crossing guards at seven school site locations throughout the 17/18 school year and incurred zero accidents/incidents.

MAJOR GOALS FOR 2018-2019

- ◆ Secure staffing to fill fourteen crossing guard locations, plus three guards for substitutes. Promote Crossing Guard position with YCJUSD, AARP, local paper, City web site, and social media sites.
- ◆ Conduct an annual Crossing Guard training that includes topics on public safety, safe crossing and street behavior, reporting hazardous conditions, creating safe crossing conditions, and positive interaction with motorists and pedestrians. Work with the Yucaipa Police Department to enhance training program with real-life situations and Question & Answer session.
- ◆ Work with the YCJUSD to create Safe Crossing Guidelines for Parents/Drivers and distribute to parents in start of school packets and on City and District websites and social media pages.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Conduct training with the Yucaipa Police Department to enhance the situational knowledge of the crossing guards in August 2018.
- ◆ Receive feedback from Crossing Guards on the frequency of "traffic issues" they experience at the school sites to measure the impact of the Guidelines. (Refer to Safe Crossing Guidelines distributed to Parents/Drivers of YCJUSD.)



DIVISION BUDGET SUMMARY

Community Services Department

Crossing Guard Program - 8000

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ 31,749	\$ 31,749	\$ 31,005	\$ 33,946
Operating Expenses	3,580	3,580	3,580	2,513
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 35,329	\$ 35,329	\$ 34,585	\$ 36,459

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Reimbursement	\$ 20,685	\$ 20,685	\$ 20,685	\$ 22,671
Total Division Revenues	\$ 20,685	\$ 20,685	\$ 20,685	\$ 22,671

COMMUNITY SERVICES DEPARTMENT - CROSSING GUARD PROGRAM - 8000

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	28,309	28,309	28,309	30,268
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	1,274	1,274	544	1,362
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	2,166	2,166	2,152	2,316
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	-	-	-	-
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	500	500	500	500
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	1,580	1,580	1,580	1,638
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	1,500	1,500	1,500	375
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 35,329	\$ 35,329	\$ 34,585	\$ 36,459

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Crossing Guard Program - 8000

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Result of the statutory minimum wage increase \$ affecting temporary wages beginning in January 2018 and continuing through this fiscal year.	2,197
5223	Uniform Expense	Reflects decrease in number of reflective jackets required for purchase this fiscal year.	(1,125)

MAJOR FUNCTIONS

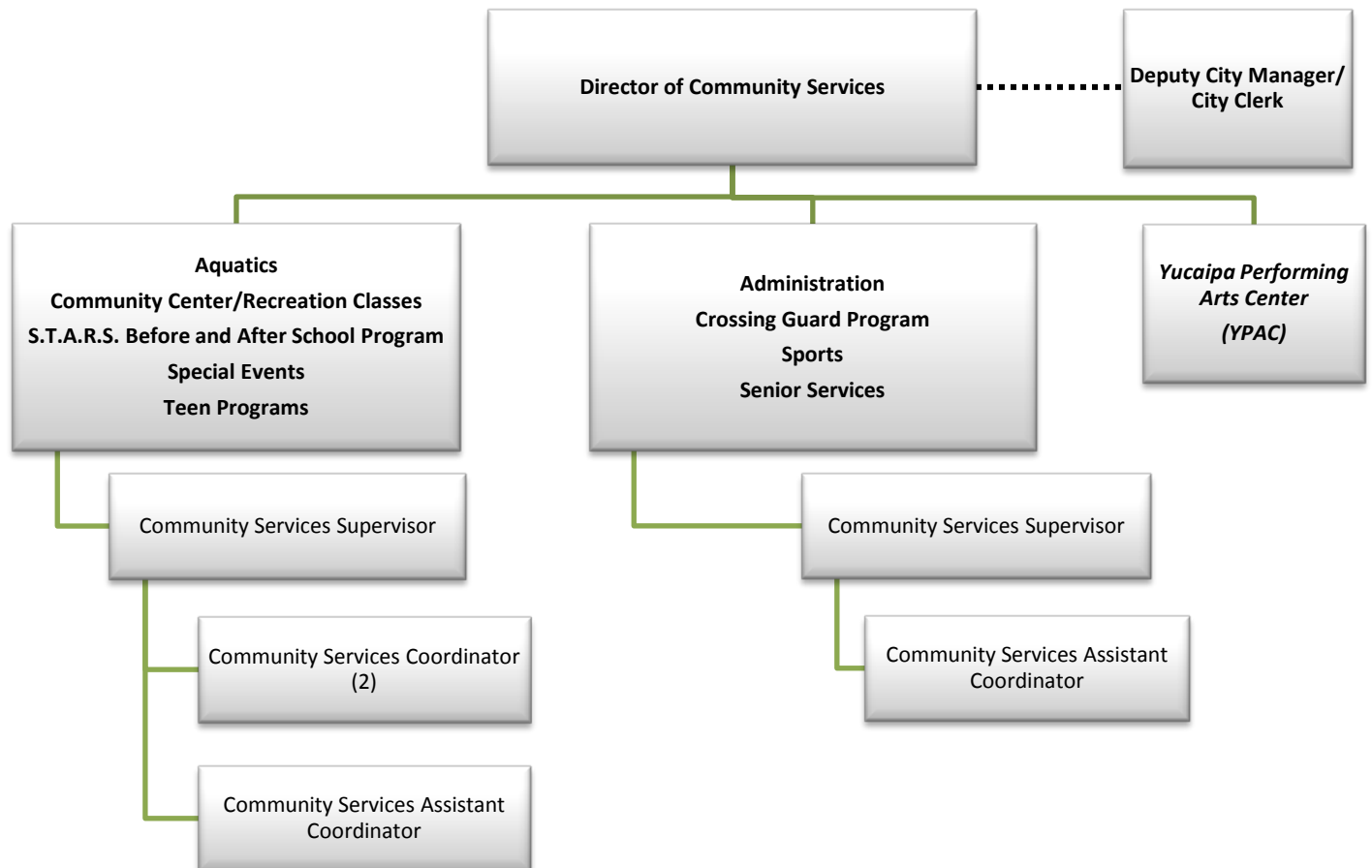
To provide unique opportunities for the community to experience and enjoy professional music and theatrical performances, young audience productions, cultural and enrichment programs, festivals and other types of social events.

MAJOR GOALS FOR 2018-2019

- ◆ Plan and coordinate the YPAC Grand Opening.
- ◆ To celebrate the arts as an opportunity to enjoy and enrich community life.
- ◆ To collaborate with local organizations, community partners, and businesses to facilitate and support artistic and cultural experiences for the community.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Encourage and promote arts and cultural programming year-round for the residents of Yucaipa.
- ◆ Provide post-show workshops with the artists.



DIVISION BUDGET SUMMARY

Community Services Department

Performing Arts Center (YPAC) - 8710

	Adopted Budget 2017-2018		Revised Budget 2017-2018		Estimated Actuals 2017-2018		Adopted Budget 2018-2019
EXPENDITURES							
Salaries and Benefits	\$	-	\$	-	\$	-	\$ 20,187
Operating Expenses		-		-		-	505,000
Capital Outlay		-		-		-	-
Total Division Expenses	\$	-	\$	-	\$	-	\$ 525,187

	Adopted Budget 2017-2018		Revised Budget 2017-2018		Estimated Actuals 2017-2018		Adopted Budget 2018-2019
REVENUES							
Fees for Services	\$	-	\$	-	\$	-	\$ 375,000
* Facility Rental		-		-		-	-
Total Division Revenues	\$	-	\$	-	\$	-	\$ 375,000

* Rental of YPAC and Uptown Park.

COMMUNITY SERVICES DEPARTMENT - PERFORMING ARTS CENTER (YPAC) - 8710

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	-	-	-	18,000
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	-	-	-	810
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	1,377
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	50,000
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	-	-	-	40,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	10,000
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	10,000
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	385,000
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	10,000
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ -	\$ -	\$ -	\$ 525,187

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Performing Arts Center (YPAC)

Reason for Adjustment Net Adjustment

5110-5145	Anticipated Wages and Related Expenses	\$	20,187
5205	Utilities		50,000
5210	Professional Services		40,000
5213	General Supplies	Anticipated expenses for first year of YPAC maintenance-related costs.	10,000
5217	Building Repair and Maintenance		10,000
5220	Misc./Special Dept. Exp		385,000
5222	Equipment Maintenance		10,000

COMMUNITY SERVICES DEPARTMENT - RECREATION CLASSES- 8200

MAJOR FUNCTIONS

The Recreation Classes Division of the Community Services Department is responsible for organizing and coordinating fee based contract classes, activities and special interest excursions for people of all age groups.

MAJOR ACHIEVEMENTS FOR 2017-2018

- ◆ Provided additional Jazzercise fitness contract classes to satisfy the increasing demand of the community.
- ◆ Implemented vigorous marketing strategies via Facebook and the Explore Yucaipa Now Guide which resulted in five new contract classes.
- ◆ Partnered with Inspire Charter School to provide recreational classes which meets the students' physical education requirements.

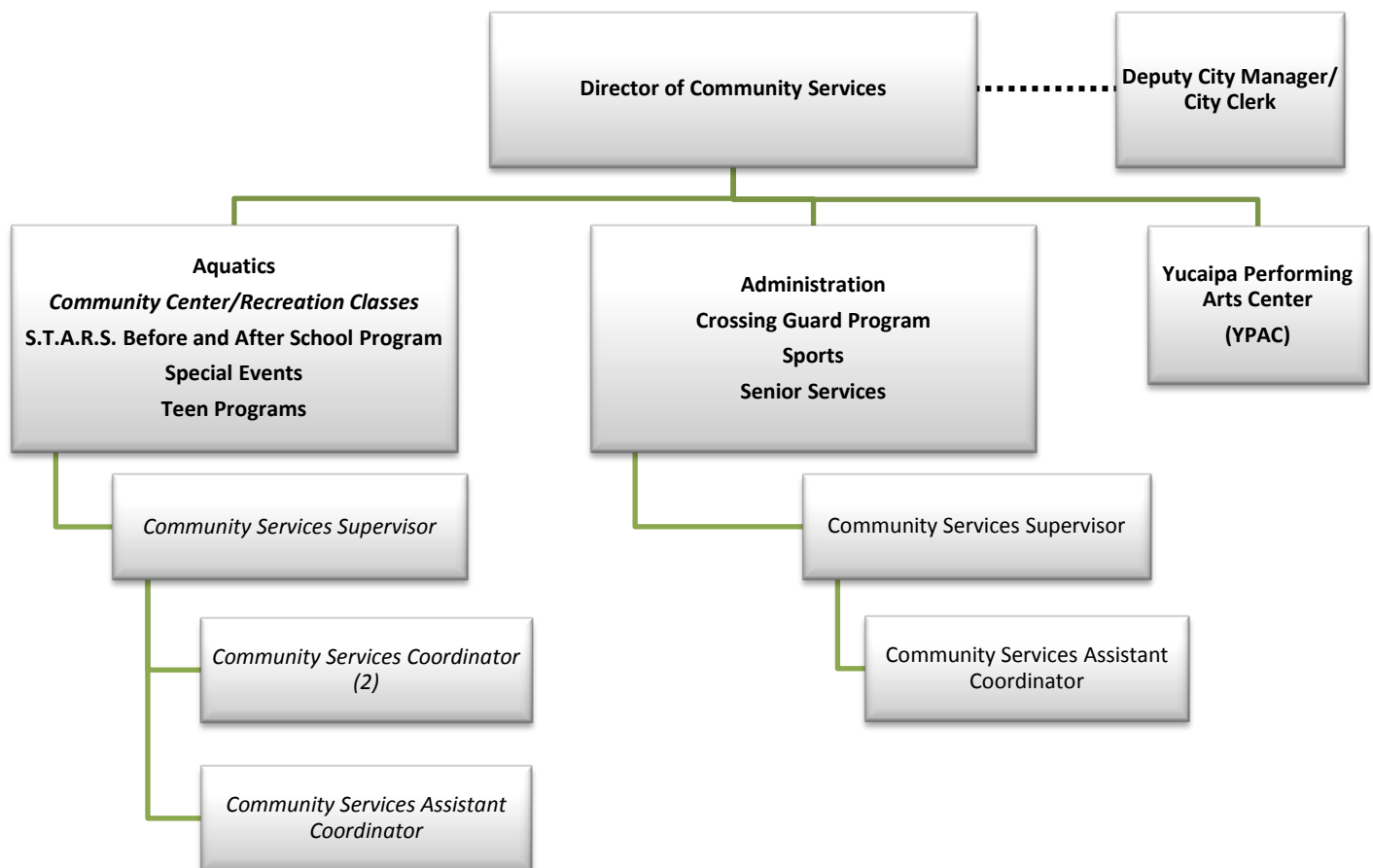
MAJOR GOALS FOR 2018-2019

- ◆ Extend services to the community by offering contract classes during the hours of 10:00 a.m. and 3:00 p.m.
- ◆ Secure a dance and ballet instructor for children ages 3 to 17.

PERFORMANCE MEASURES

Focus on Customer Service

- ◆ Provide two new classes/sessions per weekday to meet demand of Community members.



DIVISION BUDGET SUMMARY

Community Services Department

Recreation Classes - 8200

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ 109,088	\$ 109,088	\$ 101,718	\$ 113,126
Operating Expenses	75,490	75,490	76,190	65,200
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 184,578	\$ 184,578	\$ 177,908	\$ 178,326

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Fees for Services	\$ 111,700	\$ 115,700	\$ 99,500	\$ 98,200
Total Division Revenues	\$ 111,700	\$ 115,700	\$ 99,500	\$ 98,200

COMMUNITY SERVICES DEPARTMENT - RECREATION CLASSES - 8200

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 63,284	\$ 63,284	\$ 62,900	\$ 66,132
5112	Temporary	11,500	11,500	8,365	12,650
5118	Allotment	15,111	15,111	15,111	15,111
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	3,365	3,365	1,437	3,545
5131	PERS	11,718	11,718	10,039	11,364
5133	Unemployment	-	-	-	-
5134	Payroll Tax	1,797	1,797	1,786	1,927
5135	Life Insurance	345	345	133	345
5136	Vision	-	-	-	-
5137	Deferred Compensation	1,899	1,899	1,880	1,984
5145	Cell Phone Allowance	68	68	68	68
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	600	600	600	600
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	74,690	74,690	75,390	64,400
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	200	200	200	200
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 184,578	\$ 184,578	\$ 177,908	\$ 178,326

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Recreation Classes - 8200

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS \$ contribution rate, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2018 and continuing through this fiscal year.	4,038
5210	Professional Services	Net result of turnover in contract class instructors and the amount and variety of contract classes offered.	(10,290)

MAJOR FUNCTIONS

The Scherer Community Center serves the needs of the seniors of the community by offering a variety of classes, activities and special events. In addition to social and fitness programs, the center acts as a referral agency to assist seniors with legal, medical, and financial issues and provides informational lectures on a variety of important topics. Assistance is provided by way of counseling and a food distribution program. The Senior Services Division operates primarily from the Scherer Community Center. In addition to the office space, the Scherer Community Center has a large assembly room, which may be divided into three smaller rooms, so that multiple activities may occur simultaneously. The kitchen facility is host to the County of San Bernardino's Senior Nutrition Program, which provides a hot meal for seniors Monday through Friday.

MAJOR ACHIEVEMENTS FOR 2017-2018

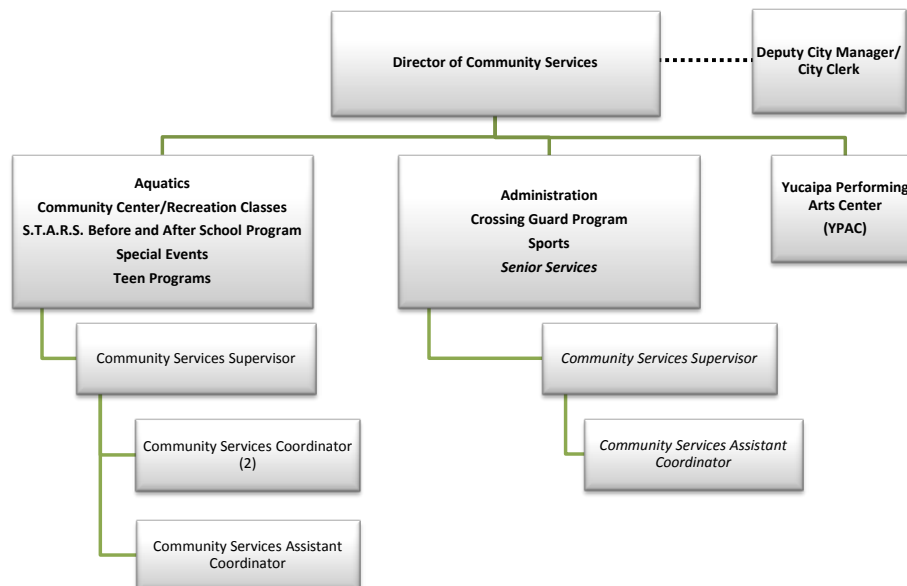
- ◆ Improved and restructured the monthly "Senior Kaleidoscope" newsletter.
- ◆ Increased program marketing on city-wide social media platforms.
- ◆ In conjunction with the Public Works Department, provided enhancements and improvements to the Scherer Community Center.
- ◆ Increased senior class program revenue by 7% (\$12,300 to \$13,161).
- ◆ Increased the number of days Bingo is played from 2x per month to 4x per month.
- ◆ Partnered with the City of Yucaipa Youth Advisory Committee to conduct a multi-generational Senior Prom.
- ◆ Collaborated with Community Action Partnership of San Bernardino County to introduce fresh fruits and vegetables to the monthly USDA food distribution program.

MAJOR GOALS FOR 2018-2019

- ◆ Increase division overall cost recovery from 19% to 23%.
- ◆ Research and apply for grant funding for the Senior Companion program.
- ◆ Research senior transportation options to provide increased access to destinations such as medical offices, shopping centers, pharmacies, and recreational facilities.
- ◆ Collaborate with FSA (Moreno Valley) to secure additional funding for the Senior Nutrition program.
- ◆ Purchase and replace tile flooring (CDBG funding) in the Senior Nutrition Center kitchen.
- ◆ Implement multi-generational programming.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Increase division revenue by \$15,000.
- ◆ Implement Senior Companion Program upon award of grant funding. Implementation will be determined by grant funding timeline which may extend into FY19/20.
- ◆ Complete research and applying for grant funding by December 2018. Implement Senior Transportation Program upon award of grant funding. Implementation will be determined by grant funding timeline which may extend into FY19/20.
- ◆ Conduct one quarterly multi-generational program at the Scherer Community Center.



DIVISION BUDGET SUMMARY

Community Services Department

Senior Services - 8600

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ 170,002	\$ 170,002	\$ 162,772	\$ 181,974
Operating Expenses	19,020	19,020	20,006	24,021
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 189,022	\$ 189,022	\$ 182,778	\$ 205,995

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Fees for Services	\$ 48,132	\$ 48,132	\$ 49,964	\$ 65,552
Total Division Revenues	\$ 48,132	\$ 48,132	\$ 49,964	\$ 65,552

COMMUNITY SERVICES DEPARTMENT - SENIOR SERVICES DIVISION - 8600

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 89,835	\$ 89,835	\$ 89,160	\$ 93,877
5112	Temporary	31,304	31,304	31,812	38,500
5118	Allotment	19,710	19,710	19,710	19,710
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	5,451	5,451	2,328	5,957
5131	PERS	16,634	16,634	14,103	16,131
5133	Unemployment	-	-	-	-
5134	Payroll Tax	3,697	3,697	3,753	4,306
5135	Life Insurance	450	450	170	450
5136	Vision	-	-	-	-
5137	Deferred Compensation	2,695	2,695	1,512	2,816
5145	Cell Phone Allowance	225	225	225	225
5201	Dues and Publications	541	541	541	496
5202	Postage	-	-	-	-
5203	Travel and Meetings	2,325	2,325	2,325	2,325
5205	Utilities	-	-	-	-
5206	Office Supplies	1,850	1,850	1,850	1,850
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	7,014	7,014	8,000	8,050
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	1,500	1,500	1,500	1,500
5213	General Supplies	2,000	2,000	2,000	6,000
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	3,000	3,000	3,000	3,000
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	500	500	500	500
5223	Uniform Expense	290	290	290	300
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5404	Space Rental Assistance	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 189,022	\$ 189,022	\$ 182,778	\$ 205,995

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Senior Services - 8600

		Reason for Adjustment	Net Adjustment
5110-5140	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS \$ contribution rate.	11,972
5210	Professional Services	Reflects net adjustment for programming changes.	1,036
5213	General Supplies	Increase to reduce dependence on funding from the Senior Center liability account (revenue collected from monthly party sponsors, Bingo, Granny's Corner, etc.).	4,000

MAJOR FUNCTIONS

The Special Events Division of the Community Services Department is responsible for providing special events and cultural activities for people of all ages. Unique events coordinated through this Division include the Festival Series (Yucaipa Music and Arts Festival, Autumnfest and Winterfest), "Concerts in the Park", Movies in the Park, and Eggstravaganza.

MAJOR ACHIEVEMENTS FOR 2017-2018

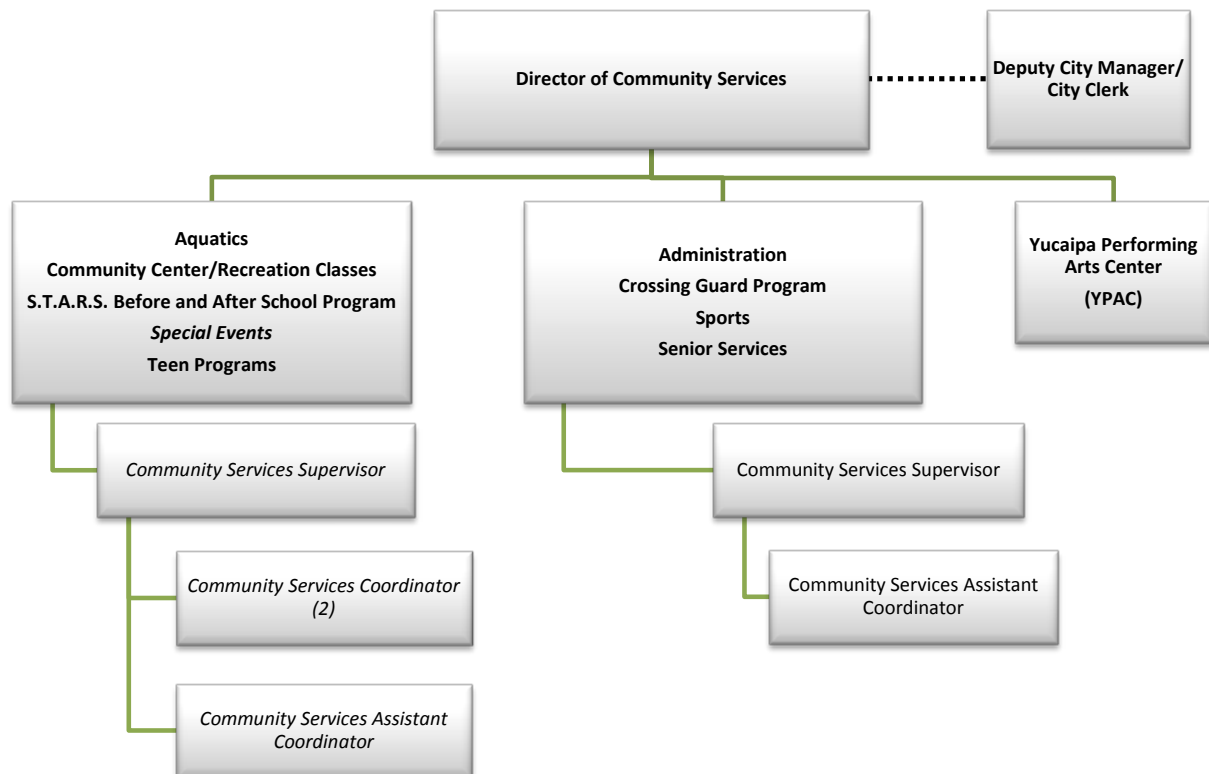
- ◆ Collaborated with Yucaipa Equestrian Arena Committee to conduct the first Raise the Roof Rodeo.
- ◆ Successfully applied for and received grant funding from San Manuel Band of Mission Indians for City-wide special events.
- ◆ Implemented research strategies to receive feedback from the community to improve future Special Events.
- ◆ Successfully planned and implemented the 2017 Autumnfest, 2017 Winterfest, 2018 Eggstravaganza and the 2018 Yucaipa Music and Arts Festival.

MAJOR GOALS FOR 2018-2019

- ◆ Obtain and implement interactive outreach strategies such as a tablet kiosk to generate public opinion on events and activities.
- ◆ Integrate Concerts in the Park and vendors to provide a more family friendly and inclusive social event.
- ◆ Produce an event in Yucaipa's Historic Uptown on eight consecutive Friday evenings to generate an atmosphere which promotes shopping, socializing, and relaxing.
- ◆ Utilize the new Performing Arts Center to offer additional services at the Music and Arts Festival, such as a VIP area.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Utilize public input to enhance Fall 2018 YPAC Grand Opening.
- ◆ Research trends in events and be prepared to fully execute new trends by first night of 'Uptown'.
- ◆ Present the Music and Arts Festival Committee with the YPAC ideas at the first meeting in November.



DIVISION BUDGET SUMMARY

Community Services Department

Special Events - 8500

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ 113,933	\$ 113,933	\$ 104,884	\$ 117,325
Operating Expenses	183,485	318,485	318,432	210,011
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 297,418	\$ 432,418	\$ 423,316	\$ 327,336

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Fees for Services	\$ 81,000	\$ 131,000	\$ 131,000	\$ 103,500
Total Division Revenues	\$ 81,000	\$ 131,000	\$ 131,000	\$ 103,500

COMMUNITY SERVICES DEPARTMENT - SPECIAL EVENTS DIVISION - 8500

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 68,034	\$ 68,034	\$ 64,600	\$ 71,095
5112	Temporary	12,000	12,000	12,000	12,390
5118	Allotment	13,140	13,140	13,140	13,140
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	3,602	3,602	1,538	3,757
5131	PERS	12,598	12,598	9,701	12,217
5133	Unemployment	-	-	-	-
5134	Payroll Tax	1,904	1,904	1,904	1,979
5135	Life Insurance	300	300	115	300
5136	Vision	-	-	-	-
5137	Deferred Compensation	2,041	2,041	1,571	2,133
5145	Cell Phone Allowance	315	315	315	315
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	1,000	1,000	1,000	1,000
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	-	-	-	-
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	1,450	1,450	1,397	1,450
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	179,850	314,850	314,850	205,526
5221	Printing and Advertising	400	400	400	1,400
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	785	785	785	635
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5404	Space Rental Assistance	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 297,418	\$ 432,418	\$ 423,316	\$ 327,336

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Special Events - 8500

		Reason for Adjustment	Net Adjustment
5110 - 5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2018 and continuing through this fiscal year.	\$ 3,392
5220	Miscellaneous/Special Department Expense	Reflects one-time expense for the YPAC Grand Opening Event (to occur in Fall 2018) which was encumbered in FY2017/2018. In addition, Equestrian Days will have net fiscal impact of \$0 for fiscal year.	(109,324)
5221	Printing and Advertising	Reflects increase due to promotional items for all special events and summer events.	1,000

MAJOR FUNCTIONS

The Sports Division of the Community Services Department is responsible for providing recreational sport programs and special health related activities for people of all ages. Unique activities coordinated through this Division include: Futsal, Youth and Adult Basketball, and Adult Softball.

MAJOR ACHIEVEMENTS FOR 2017-2018

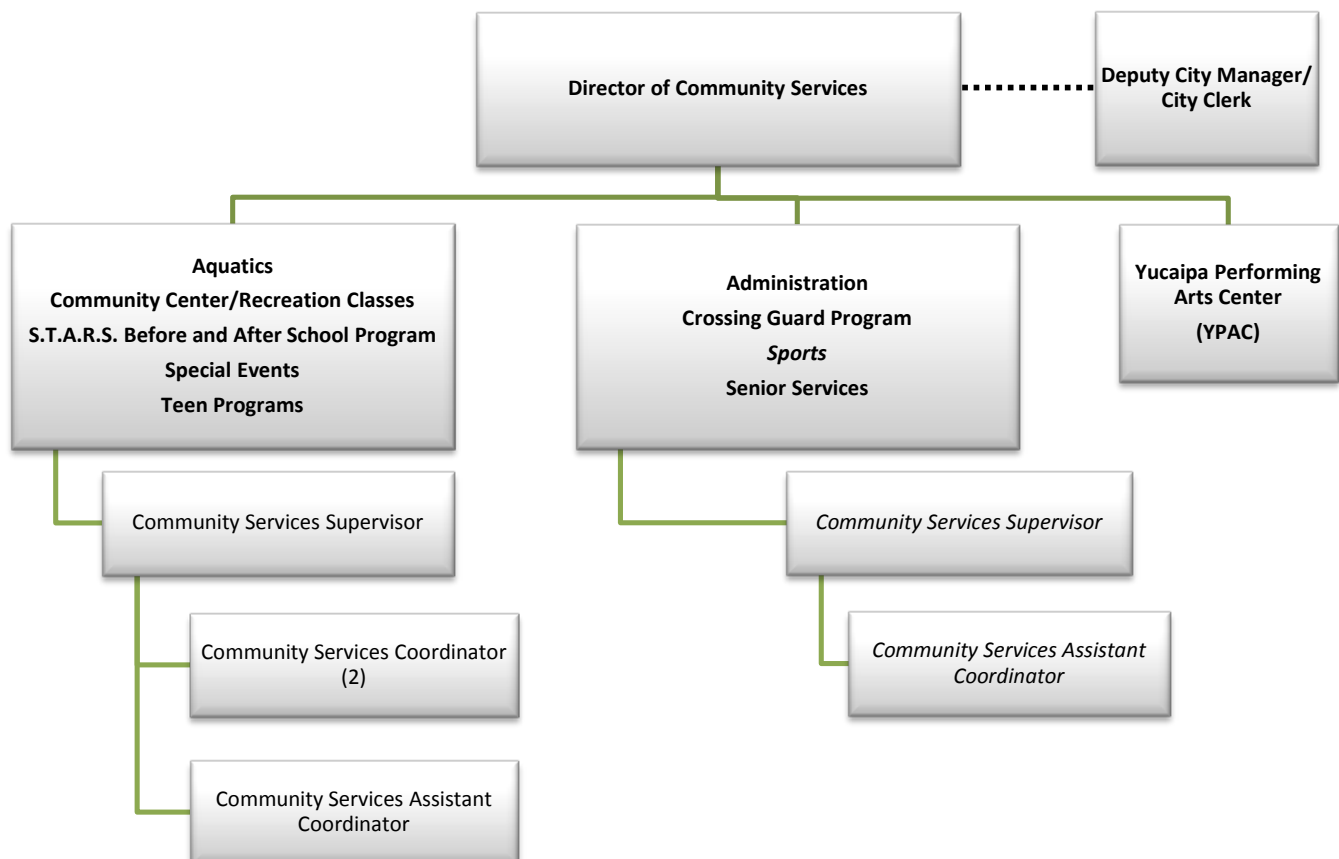
- ◆ Worked with youth sports organizations to increase a Facility Enhancement Fee in accordance with the Council approved User Fee Schedule.
- ◆ Worked with Yucaipa BMX to implement additional facility operating hours.
- ◆ Conducted bi-annual Sports Council meetings.
- ◆ Worked with Yucaipa Valley Youth Soccer Organization (YVYSO/Spartans) to expand the current futsal league at the Community Center and the 7th Street basketball courts.

MAJOR GOALS FOR 2018-2019

- ◆ Organize two regional youth baseball/softball tournaments.
- ◆ Expand the current adult softball program to include league games on Thursdays and Sundays.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Meet with current adult softball program leagues to facilitate league growth. Program implementation will occur by the Fall 2018 season.



DIVISION BUDGET SUMMARY

Community Services Department

Sports - 8100

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ 28,038	\$ 28,038	\$ 26,753	\$ 29,236
Operating Expenses	350	350	350	350
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 28,388	\$ 28,388	\$ 27,103	\$ 29,586

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Fees for Services	\$ 18,236	\$ 14,236	\$ 13,236	\$ 14,760
Total Division Revenues	\$ 18,236	\$ 14,236	\$ 13,236	\$ 14,760

COMMUNITY SERVICES DEPARTMENT - SPORTS - 8100

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 15,172	\$ 15,172	\$ 15,440	\$ 15,854
5112	Temporary	5,280	5,280	4,934	5,760
5118	Allotment	2,628	2,628	2,628	2,628
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	920	920	393	973
5131	PERS	2,809	2,809	2,398	2,724
5133	Unemployment	-	-	-	-
5134	Payroll Tax	624	624	847	671
5135	Life Insurance	60	60	23	60
5136	Vision	-	-	-	-
5137	Deferred Compensation	455	455	-	476
5145	Cell Phone Allowance	90	90	90	90
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	150	150	150	150
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	-	-	-	-
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	200	200	200	200
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 28,388	\$ 28,388	\$ 27,103	\$ 29,586

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Sports - 8100

Reason for Adjustment

Net Adjustment

5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS \$ contribution rate, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2018 and continuing through this fiscal year.	1,197

MAJOR FUNCTIONS

The "S.T.A.R.S." Division of the Community Services Department provides a before and after school program at eight school sites. This program is a recreation, educational enrichment based program for students in grades TK-8. This program provides a quality, safe, affordable, before and after school program, which strives to assist students to achieve higher grades and to improve school attendance and behavior with an emphasis on creating lifelong experiences.

MAJOR ACHIEVEMENTS FOR 2017-2018

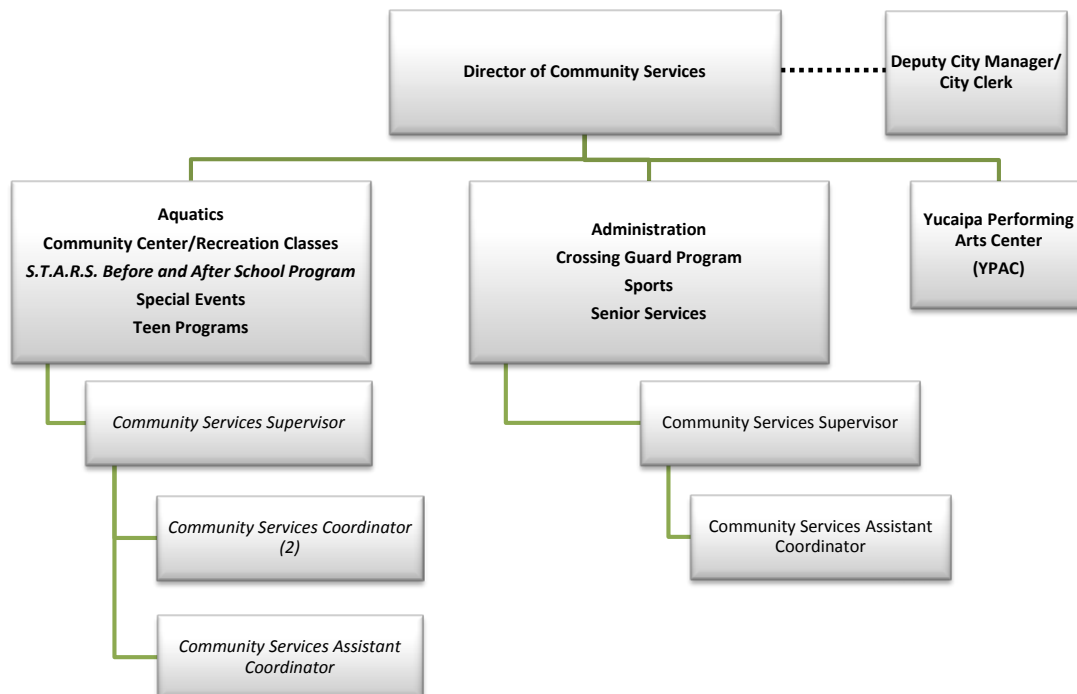
- ◆ Incorporated the YCJUSD snack program at five qualifying S.T.A.R.S. school sites.
- ◆ Utilized Facebook to market the S.T.A.R.S. program on a weekly basis.
- ◆ All Summer Camp and S.T.A.R.S. Recreational Leaders were certified in American Red Cross First Aid and CPR.
- ◆ Collaborated with Valley Elementary School to provide reading and math computer software programs for S.T.A.R.S. participants to utilize during program hours.
- ◆ Successfully applied and received a grant from the Elk's Lodge. Grant funds were used to purchase 16 Chromebooks for the S.T.A.R.S. program.
- ◆ Increased participant level from 345 to 426.

MAJOR GOALS FOR 2018-2019

- ◆ Develop and maintain a highly trained and motivated staff who are responsive to the needs of the children participating in the program.
- ◆ Provide engineering-based activities during program hours.
- ◆ Collaborate with YCJUSD to provide onsite staff training on behavior guidance and emergency procedures.
- ◆ Provide 10 Chromebooks per site to help with homework completion.
- ◆ Collaborate with school principals to provide tutoring and additional educational assistance to S.T.A.R.S. participants.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Communicate with professionals in the afterschool program industry for information and techniques used by their organizations.
- ◆ Purchase specialized supplies and implement activities by December 2018.
- ◆ Setup trainings with YCJUSD to create a training plan.
- ◆ Seek grant opportunities for Chromebooks by Fall 2018.
- ◆ Meet with school principals quarterly.



DIVISION BUDGET SUMMARY

Community Services Department

S.T.A.R.S. Before and After School Program - 8300

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ 490,346	\$ 490,346	\$ 499,294	\$ 677,027
Operating Expenses	43,375	44,525	42,675	42,365
Capital Outlay	-	-	-	-
Contingency/Admin Overhead	-	-	-	-
Total Division Expenses	\$ 533,721	\$ 534,871	\$ 541,969	\$ 719,392

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Fees for Services	\$ 542,500	\$ 542,500	\$ 572,500	\$ 714,500
Total Division Revenues	\$ 542,500	\$ 542,500	\$ 572,500	\$ 714,500

COMMUNITY SERVICES DEPARTMENT - S.T.A.R.S. BEFORE AND AFTER SCHOOL PROGRAM - 8300

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 56,535	\$ 56,535	\$ 53,397	\$ 59,079
5112	Temporary	362,000	362,000	385,000	526,000
5118	Allotment	11,826	11,826	11,826	11,826
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	303	300
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	18,834	18,834	8,043	26,329
5131	PERS	10,468	10,468	8,661	10,152
5133	Unemployment	-	-	-	-
5134	Payroll Tax	28,513	28,513	30,245	41,096
5135	Life Insurance	270	270	104	270
5136	Vision	-	-	-	-
5137	Deferred Compensation	1,696	1,696	1,513	1,772
5145	Cell Phone Allowance	203	203	203	203
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	1,800	1,800	1,800	1,325
5205	Utilities	-	-	-	-
5206	Office Supplies	11,200	11,200	11,200	9,000
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	9,500	9,500	9,500	9,500
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	14,000	14,000	14,000	15,250
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	3,400	3,400	2,700	2,700
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	3,475	4,625	3,475	4,590
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency/Admin Overhead	-	-	-	-
Total		\$ 533,721	\$ 534,871	\$ 541,969	\$ 719,392

Fund: General Fund
Department: Community Services
Division: S.T.A.R.S. Before and After School Program - 8300

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2018 and continuing through this fiscal year. In addition, temporary wages moved from Teen Programs division (8900) to S.T.A.R.S. Program in a coordinated effort by Community Services to provide enhanced Before and After School programming.	\$ 186,681
5206	Office Supplies	Decrease due to one-time expenses incurred in FY2017/2018.	(2,200)
5213	General Supplies	Reflects anticipated costs of supplies and additional programming.	1,250
5221	Printing and Advertising	Reflects decrease in necessary marketing outreach materials.	(700)

MAJOR FUNCTIONS

The Teen Programs Division of the Community Services Department is responsible for the Youth Advisory Committee and teen activities at City-sponsored special events.

MAJOR ACHIEVEMENTS FOR 2017-2018

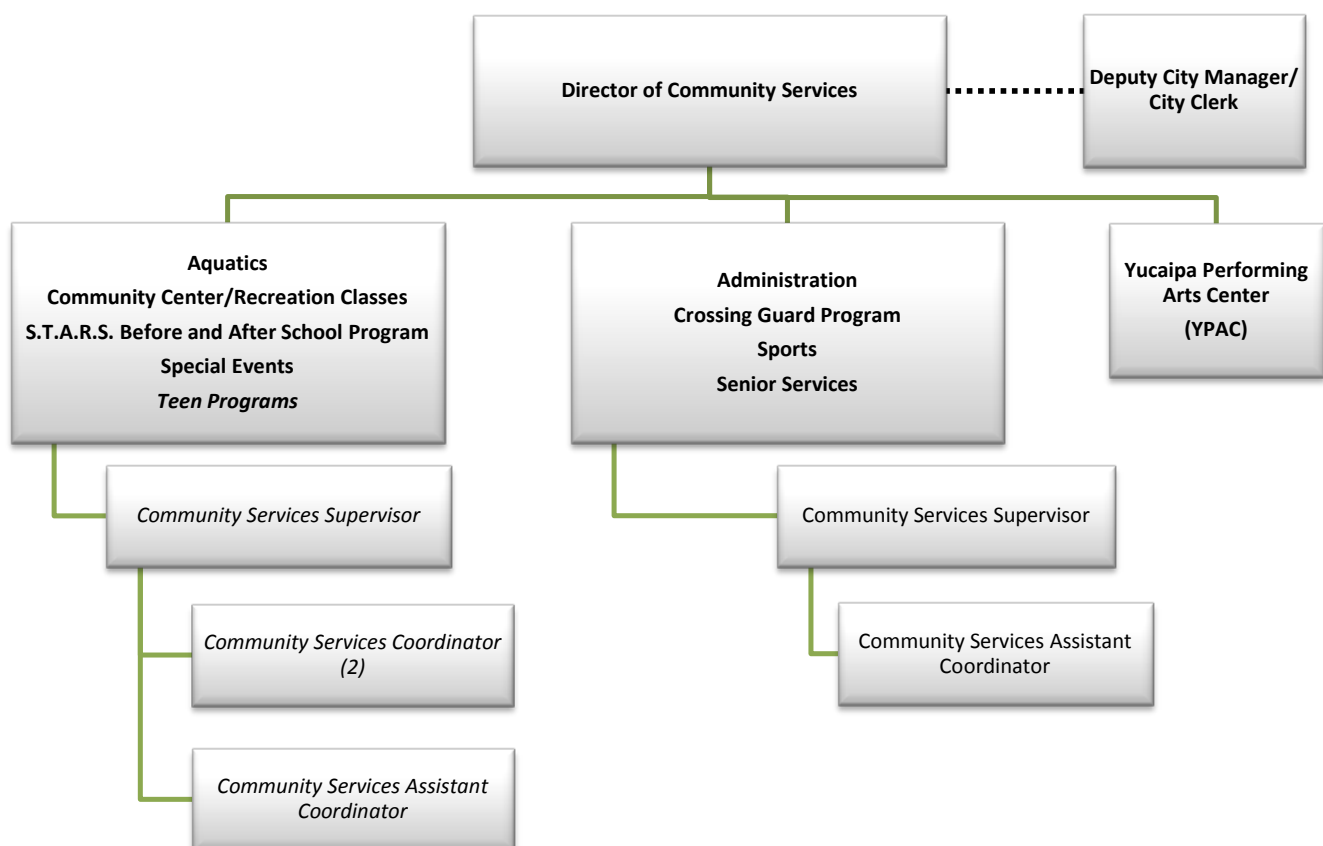
- ◆ The Youth Advisory Committee (YAC) planned and conducted the second annual Color Me Miles Color Run.
- ◆ High School Senior YAC members planned and participated in the first "Golden Prom" for Senior citizens.
- ◆ Improved Y-District activities by researching trends and collaborating with YAC members.

MAJOR GOALS FOR 2018-2019

- ◆ Increase awareness and participation in YAC to further engage, educate, and develop youth as future leaders.
- ◆ Plan a trip to the California State Capital of Sacramento.
- ◆ Plan and implement a new special event that engages teens in the Community.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Fill the 13-member YAC roster by June 30, 2019.
- ◆ Research costs associated with travel, lodging, etc. for all YAC members by mid-year FY2018-2019 for possible inclusion in FY2019-2020 budget.



DIVISION BUDGET SUMMARY

Community Services Department

Teen Programs - 8900

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ 66,734	\$ 66,734	\$ 54,489	\$ 37,055
Operating Expenses	23,400	22,250	22,250	21,666
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 90,134	\$ 88,984	\$ 76,739	\$ 58,721

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Teen Program Fees/Contributions	\$ 40,300	\$ 40,300	\$ 40,300	\$ 3,500
Total Division Revenues	\$ 40,300	\$ 40,300	\$ 40,300	\$ 3,500

COMMUNITY SERVICES DEPARTMENT - TEEN PROGRAMS DIVISION - 8900

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 22,638	\$ 22,638	\$ 20,775	\$ 23,657
5112	Temporary	29,500	29,500	21,546	2,070
5118	Allotment	4,599	4,599	4,599	4,599
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	101	100
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	2,346	2,346	1,002	1,158
5131	PERS	4,192	4,192	3,395	4,065
5133	Unemployment	-	-	-	-
5134	Payroll Tax	2,585	2,585	2,328	501
5135	Life Insurance	105	105	40	105
5136	Vision	-	-	-	-
5137	Deferred Compensation	679	679	613	710
5145	Cell Phone Allowance	90	90	90	90
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	3,000	3,000	3,000	3,000
5205	Utilities	-	-	-	-
5206	Office Supplies	550	550	550	100
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	-	-	-	-
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	550	550	550	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	18,000	18,000	18,000	18,000
5221	Printing and Advertising	150	150	150	150
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	1,150	-	-	416
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 90,134	\$ 88,984	\$ 76,739	\$ 58,721

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Teen Programs - 8900

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2018 and continuing through this fiscal year. Temporary wages moved to S.T.A.R.S. division for Before and After School Program staffing to reflect program revenues and expenses specifically related to the S.T.A.R.S. Program held at Park View Middle School.	\$ (29,680)

FIRE SERVICES DEPARTMENT

MAJOR FUNCTIONS

The City assumed responsibility for fire protection and paramedic services on July 1, 1999. Fire protection and paramedic services have been provided to the City through a contractual agreement with the California Department of Forestry and Fire Protection (CALFIRE). The City and the County Fire Department developed an agreement to provide similar services to Oak Glen and the unincorporated regions along the eastern boundaries of the City. The agreement with CAL FIRE was renewed in June 2015 for a five-year period. The agreement with County Fire is continuous until cancelled by either party. The administration of fire and paramedic services for Oak Glen is included in the agreement between the City and CAL FIRE. The fire protection services are funded through an allocation of property taxes. The paramedic services are funded through a special assessment approved by the voters in 1987 and increased in 2004. Fire Protection and Paramedic services for Oak Glen are funded through the contract with the County of San Bernardino.

MAJOR ACCOMPLISHMENTS FOR 2017-2018

- ◆ New Type III Fire Engine approved by City Council and city staff, currently in build phase.
- ◆ Completed draft of Citygate study of City Fire and Paramedic services.
- ◆ Awarded 2017 Homeland Security Grant and purchased handheld (HT) radios to replace aging radios.
- ◆ Awarded 2017 Homeland Security Grant and purchased Toughbook computers to replace aging Toughbooks.
- ◆ Purchased new heart monitors to replace aging equipment.
- ◆ Revised standard response plan providing safer, more efficient response to significant incidents.
- ◆ Maintained adequate response times through challenging call volumes.
- ◆ Continued an outstanding partnership with Police, Schools, and City, further developing CERT and YHS LPS programs.
- ◆ Further enhanced partnership with YCJUSD in development of LPS and STEM programs.

MAJOR GOALS FOR 2018-2019

- ◆ Review and propose potential additional fire staffing.
- ◆ Enhancement of EMD to priority level dispatching.
- ◆ Application for AFG Grant multi-agency Interoperable radios and Medic squad equipment and staff.
- ◆ Apply for SAFER Grant for Paramedic Squad staffing.
- ◆ Update contract for fire and paramedic services for Oak Glen.

PERFORMANCE MEASURES

Focus on Customer Service

- ◆ Implement Phase I of a 5 year plan to address findings articulated in the Draft Fire and Paramedic Master Plan. Phase I to include the deployment of additional dispatch personnel, in conjunction with the City of Highland.
- ◆ Seek opportunities for Grant workshops.
- ◆ Response time improvements (Opticom).*

*Contingent upon approval of Service Level Option (SLO).



DEPARTMENT BUDGET SUMMARY

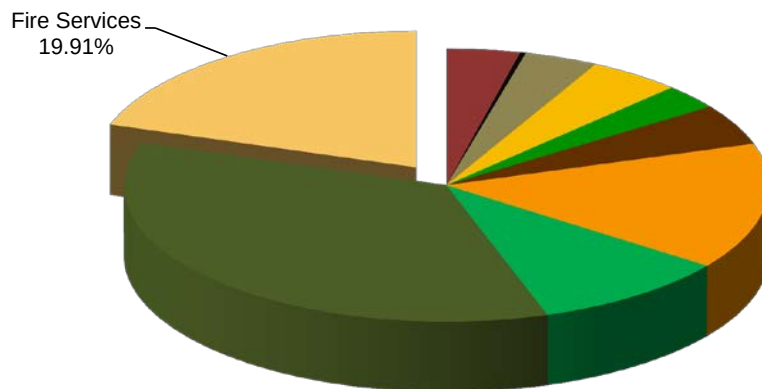
Fire Services

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Fire Protection Services	\$ 3,636,929	\$ 3,644,429	\$ 3,297,500	\$ 3,909,730
Paramedic Services	1,391,331	1,391,331	1,391,331	1,427,335
Oak Glen	39,634	39,634	39,634	49,000
Total Department Expenses	\$ 5,067,894	\$ 5,075,394	\$ 4,728,465	\$ 5,386,065

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Property Taxes, Fire	\$ 3,623,996	\$ 3,623,996	\$ 3,607,692	\$ 3,788,077
Paramedic Special Assessments	1,077,500	1,077,500	1,077,500	1,077,500
Transfer from Paramedic Fund Balance	250,000 ²	250,000 ²	250,000	350,000 ²
Fire Plan Check	40,000	40,000	36,448	40,000
Interest	60,000	60,000	60,000	60,000
Misc. Revenue	5,000	5,000	130,000	25,000
Fire/Oak Glen	39,634	39,634	39,634	49,000
Total Department Revenues	\$ 5,096,130	\$ 5,096,130	\$ 5,201,274	\$ 5,389,577

	Fire	Paramedic	Total
Estimated Fund Balance as of June 30, 2018 ²	\$ 12,347,720	\$ 761,824	\$ 13,109,544
Amount of Outstanding Loan for Fire Station No. 3	(2,356,014)	-	(2,356,014)
Net Fund Balance	\$ 9,991,706	\$ 761,824	\$ 10,753,530
2018-2019 Revenues over (under) Expenses	3,347	165	3,512
Estimated Net Fund Balance as of June 30, 2019 ²	\$ 9,995,053¹	\$ 761,989²	\$ 10,757,042

GENERAL FUND SUMMARY



¹ Fund Balance reduced to reflect General Fund loan to Fire DIF Fund for construction of Fire Station No. 3.

² Includes reservation of Fund Balance for a loan in the amount of \$350,000 to cover the projected shortfall in the Paramedic Fund.

DIVISION BUDGET SUMMARY

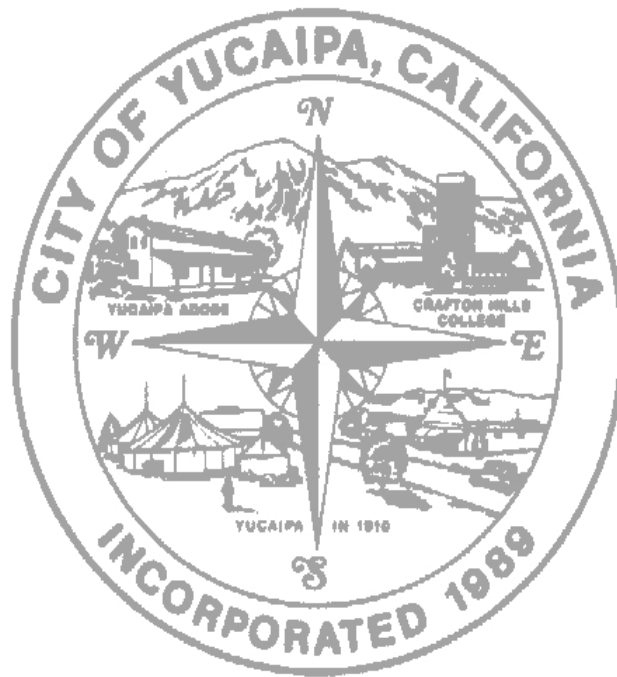
Fire Services Department

Fire Services - 7200

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ -	\$ 7,500	\$ 7,500	\$ 21,782
Operating Expenses	3,597,929	3,597,929	3,251,500	3,748,948
Capital Outlay/Overhead/Contingency	39,000	39,000	38,500	139,000
Total Division Expenses	\$ 3,636,929	\$ 3,644,429	\$ 3,297,500	\$ 3,909,730

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Property Taxes--Fire	\$ 3,623,996	\$ 3,623,996	\$ 3,607,692	\$ 3,788,077
Fire Plan Check	40,000	40,000	36,448	40,000
Other (Grants and Misc.)	65,000	65,000	190,000	85,000
Total Division Revenues	\$ 3,728,996	\$ 3,728,996	\$ 3,834,140	\$ 3,913,077
*Net Revenues over Expenses	\$ 92,067	\$ 84,567	\$ 536,640	\$ 3,347

* Any amount of actual revenues over expenses are set aside for future fire services obligations.



FIRE SERVICES DEPARTMENT - FIRE SERVICES DIVISION - 7200

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ -	\$ 7,500	\$ 7,500	\$ 14,605
5112	Temporary	-	-	-	-
5118	Allotment	-	-	-	3,285
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	-	-	-	657
5131	PERS	-	-	-	2,510
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	212
5135	Life Insurance	-	-	-	75
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	438
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	18,000	18,000	18,000	18,000
5206	Office Supplies	3,000	3,000	3,000	3,000
5207	Telephone	6,500	6,500	6,500	8,000
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	3,340,929	3,340,929	3,000,000	3,479,948
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	40,000	40,000	40,000	50,000
5213	General Supplies	3,500	3,500	3,500	4,000
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	20,000	20,000	20,000	20,000
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	10,000	10,000	9,500	10,000
5221	Printing and Advertising	1,000	1,000	1,000	1,000
5222	Equipment Maintenance	155,000	155,000	150,000	155,000
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
9500	Admin. Overhead	24,000	24,000	24,000	24,000
9100	Capital Outlay	5,000	5,000	4,500	105,000
9200	Capital Projects	-	-	-	-
9900	Contingency	10,000	10,000	10,000	10,000
Total		\$ 3,636,929	\$ 3,644,429	\$ 3,297,500	\$ 3,909,730

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Fire Services
Division: Fire Services - 7200

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Reflects FY2017/2018 mid-year budget review \$ allocation of 1/4 FTE Accounting Assistant to Fire Services.	14,282
5207	Telephone	Reflects actual expenses.	1,500
5210	Professional Services	Reflects Schedule A costs, including anticipated salary adjustments at top step personnel allocation. Also includes FY 2018/2019 SLO for an additional Communications Operator/Dispatcher. Actual expenditures are anticipated to remain below budget estimate.	139,019
5212	Special Supplies	Reflects increase in need to maintain or replace fire protection and basic life support supplies such as personal protective equipment (PPE), which has a "useful life" term, after which it must be retired from use in the field.	10,000
9100	Capital Outlay	Reflects adjustment to balance Capital Outlay to CIP Fire Capital.	100,000

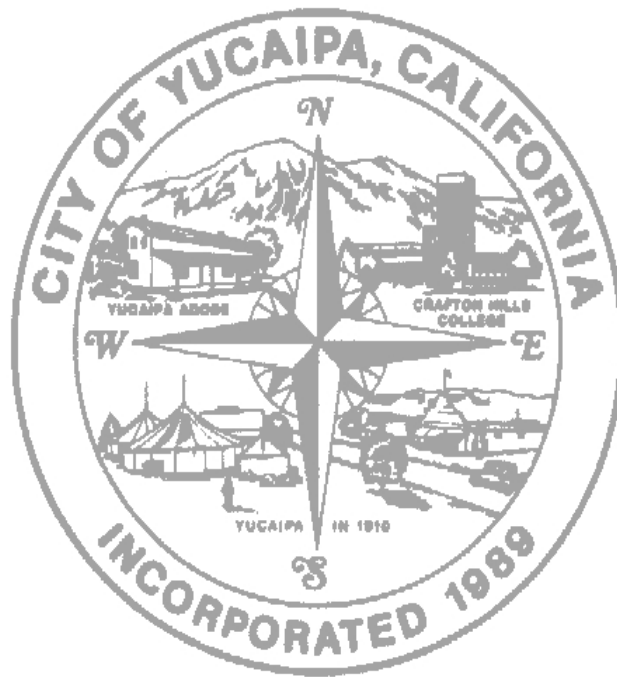
DIVISION BUDGET SUMMARY

Fire Services Department

Oak Glen - 7220

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenses	37,919	37,919	37,919	47,285
Capital Outlay/Overhead	1,715	1,715	1,715	1,715
Total Division Expenses	\$ 39,634	\$ 39,634	\$ 39,634	\$ 49,000

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Contract with San Bernardino County	\$ 39,634	\$ 39,634	\$ 39,634	\$ 49,000
Total Division Revenues	\$ 39,634	\$ 39,634	\$ 39,634	\$ 49,000



FIRE SERVICES DEPARTMENT - OAK GLEN DIVISION - 7220

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	-	-	-	-
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	-	-	-	-
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	-
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	3,280	3,280	3,280	3,280
5206	Office Supplies	350	350	350	350
5207	Telephone	2,500	2,500	2,500	2,500
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	13,089	13,089	13,089	22,455
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	2,000	2,000	2,000	2,000
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	2,500	2,500	2,500	2,500
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	9,200	9,200	9,200	9,200
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	5,000	5,000	5,000	5,000
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
9500	Administrative Overhead	1,715	1,715	1,715	1,715
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 39,634	\$ 39,634	\$ 39,634	\$ 49,000

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Fire Services
Division: Oak Glen - 7220

Reason for Adjustment

Net Adjustment

5210	Professional Services	Reflects review of contract services for this fiscal year.	\$ 9,366

DIVISION BUDGET SUMMARY

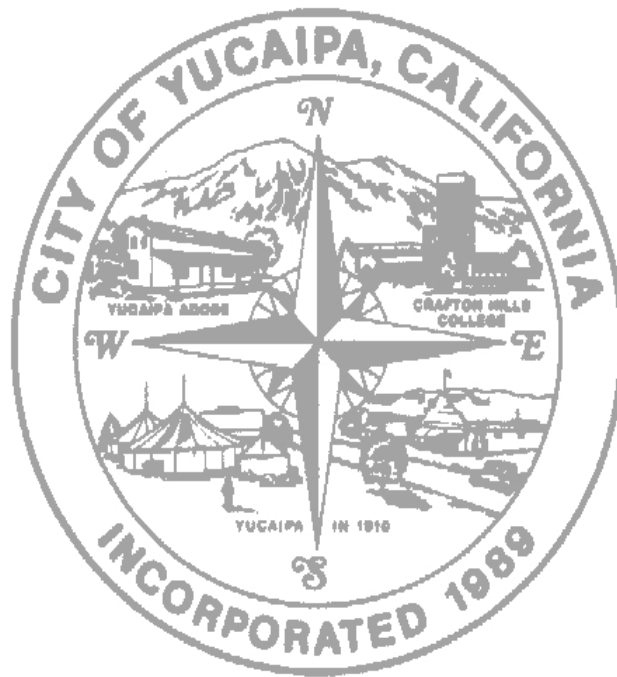
Fire Services Department

Paramedic Services - 7210

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ -	\$ -	\$ -	-
Operating Expenses	1,376,331	1,376,331	1,376,331	1,412,335
Capital Outlay/Overhead	15,000	15,000	15,000	15,000
Total Division Expenses	\$ 1,391,331	\$ 1,391,331	\$ 1,391,331	\$ 1,427,335
	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Special Assessments	\$ 1,077,500	\$ 1,077,500	\$ 1,077,500	\$ 1,077,500
Transfer from 2016-2017 Fund Balance**	250,000	250,000	250,000	350,000
Total Division Revenues	\$ 1,327,500	\$ 1,327,500	\$ 1,327,500	\$ 1,427,500
*Net revenues over expenses	\$ (63,831)	\$ (63,831)	\$ (63,831)	\$ 165

* Any amount of actual revenues over expenses are set aside for future paramedic obligations.

** Includes transfer from 2016-2017 Paramedic Fund Balance.



FIRE SERVICES DEPARTMENT - PARAMEDIC SERVICES DIVISION - 7210

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	-	-	-	-
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	-	-	-	-
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	-
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	500	500	500	500
5205	Utilities	-	-	-	-
5206	Office Supplies	-	-	-	-
5207	Telephone	6,000	6,000	6,000	6,000
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	1,348,831	1,348,831	1,348,831	1,384,835
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	20,000	20,000	20,000	20,000
5221	Printing and Advertising	1,000	1,000	1,000	1,000
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
9500	Admin. Overhead	10,000	10,000	10,000	10,000
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	5,000	5,000	5,000	5,000
Total		\$ 1,391,331	\$ 1,391,331	\$ 1,391,331	\$ 1,427,335

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Fire Services
Division: Paramedic Services - 7210

Reason for Adjustment

Net Adjustment

5210	Professional Services	Reflects Schedule A costs, including anticipated \$ salary adjustments at top step personnel allocation. Actual expenditures are anticipated to remain below budget estimate. As a result, expenditure estimates were reduced to balance to available resources.	36,004

MAJOR FUNCTIONS

The Department of General Services is responsible for the administration of franchise agreements, solid waste and recycling, project management for the construction of City facilities, Information Systems, Community Activity Grants, City emergency preparedness and response, special projects (as assigned) and the communication, marketing and promotion of City projects, programs and services through digital media outlets. The Department Director also provides oversight to the Community Services Department and administrative supervision to the Director of that department.

Other Department functions include the implementation of all statutory City Clerk functions (including the preparation of City Council agendas and legislative proceedings, FPPC Filing Officer, City Municipal Elections Official, records management, maintaining and publishing the City's Municipal/Development Code and ensuring compliance with federal, state and local statutes and regulations), and duties associated with the administration of the City's Mobilehome Rent Stabilization Program and the Annual Mobilehome Permit to Operate.

The Department strives for excellence in customer service, providing services, programs and opportunities that improve the quality of life for Yucaipa residents.

MAJOR ACHIEVEMENTS FOR 2017-2018

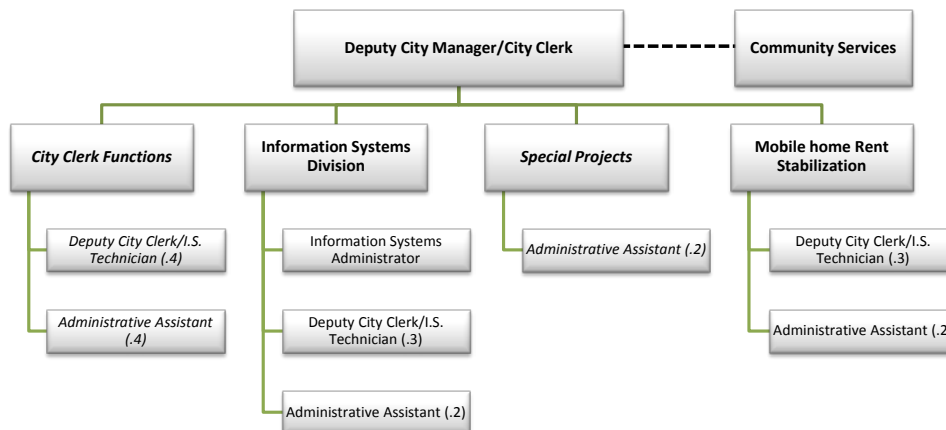
- ◆ Completed the Mobilehome Rent Stabilization Program Biennial Review, Carriage Trade Manor Capital Improvement Rent Adjustment Application, Carriage Trade Manor Maintenance of Net Operating Income (MNOI) Rent Adjustment Application and the Northview Voluntary Meet and Confer Special Rent Adjustment.
- ◆ Assisted in the implementation of the Affiliated CERT Program and on-going HAM Radio and CERT trainings.
- ◆ In collaboration with community partners, County and local franchising agencies provided two Shred-It events, six blood drives, a Household Hazardous and E-Waste event and provided on-going coordination of the Military Banner Program.
- ◆ Administered the Fiscal Year 2017/18 Community Activity Grant Program that provided 19 in-kind and 6 financial awards to local non-profit organizations.
- ◆ Completed the design, bid and award of the Uptown Park (in coordination with other City Departments).
- ◆ Completed the selection and recommendation of the YPAC Operator for City Council consideration (in coordination with other City Departments).
- ◆ Implemented a web-based community calendar to enhance promotion of City-wide public events and activities and improved online access to City Council, Committee and Commission agendas and notices by consolidating information within one click from the homepage.
- ◆ Completed the destruction of City records (73 boxes) pursuant to the Council adopted Records Retention Schedule.

MAJOR GOALS FOR 2018-2019

- ◆ Complete the construction of the Yucaipa Performing Arts Center and Uptown Park (in coordination with other City Departments).
- ◆ Update the City Council Candidate Handbook and plan, coordinate and conduct the November 2018 District municipal election in accordance with federal and state laws.
- ◆ Secure and oversee management of Emergency Management, Homeland Security and CalRecycle grants.
- ◆ Implement Mandatory Commercial Organics Recycling (MORe) to meet State Requirements.
- ◆ Implement an automated Public Records Request program to streamline recording, tracking and responding to public records requests.
- ◆ Application for AFG Grant multi-agency Interoperable radios and Medic squad equipment and staff.
- ◆ Continue to improve existing services and develop policies to meet the expected as well as anticipated needs of the community.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Complete Candidate Handbooks by July 16, 2018
Conduct Nomination Period: July 16 - August 10, 2018
Election Day - November 6, 2018
- ◆ January 2019
- ◆ Conduct monthly training and quarterly scenario trainings for Affiliated CERT team; develop a team of HAM operators through our Affiliated CERT program and expand community outreach efforts through presentations to various organizations.



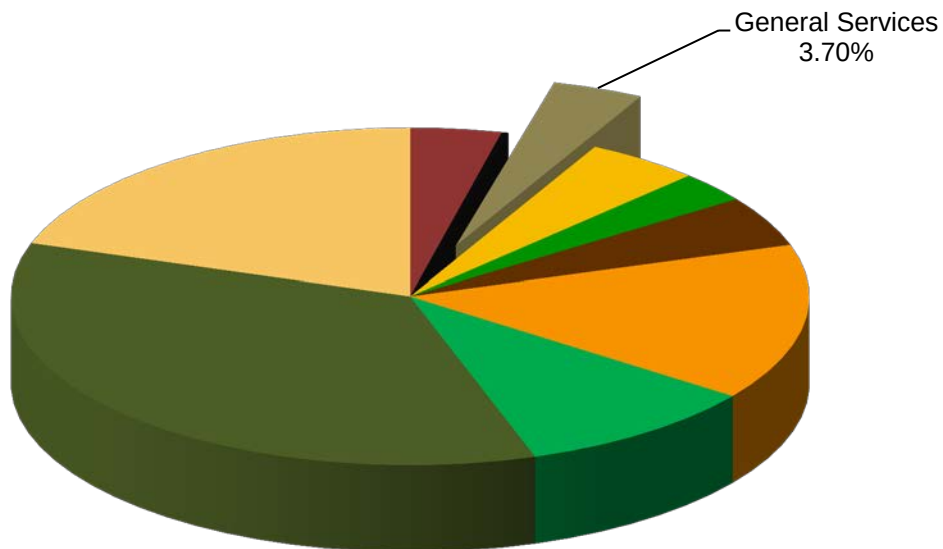
DEPARTMENT BUDGET SUMMARY

General Services

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
General Services	\$ 277,262	\$ 277,262	\$ 251,713	\$ 280,400
Mobilehome Rent Stabilization	213,709	213,709	196,184	218,090
Information Systems	630,918	675,918	641,529	501,725
Total Department Expenses	\$ 1,121,889	\$ 1,166,889	\$ 1,089,426	\$ 1,000,215

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Rent Control Registration	\$ 147,084	\$ 147,084	\$ 162,854	\$ 163,603
Mobilehome Permit to Operate	36,646	36,646	36,646	36,646
Total Department Revenues	\$ 183,730	\$ 183,730	\$ 199,500	\$ 200,249

GENERAL FUND BUDGET



GENERAL SERVICES - 1300

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 157,077	\$ 157,077	\$ 154,004	\$ 164,146
5112	Temporary	8,300	8,300	8,208	8,300
5118	Allotment	20,367	20,367	20,367	20,367
5140	Auto Allowance	1,650	1,650	1,650	1,650
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	7,442	7,442	3,178	7,760
5131	PERS	29,085	29,085	23,416	28,206
5133	Unemployment	-	-	-	-
5134	Payroll Tax	3,620	3,620	3,707	3,754
5135	Life Insurance	465	465	179	465
5136	Vision	-	-	-	-
5137	Deferred Compensation	4,712	4,712	4,566	4,924
5145	Cell Phone Allowance	248	248	248	248
5201	Dues and Publications	320	320	265	420
5202	Postage	-	-	-	-
5203	Travel and Meetings	5,050	5,050	2,500	3,500
5205	Utilities	-	-	-	-
5206	Office Supplies	1,700	1,700	1,700	1,700
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	5,500	5,500	2,000	3,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	15,000	15,000	15,000	15,000
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	12,000	12,000	6,000	12,000
5221	Printing and Advertising	4,725	4,725	4,725	4,960
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 277,262	\$ 277,262	\$ 251,713	\$ 280,400

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: General Services/City Clerk
Division: General Services - 1300

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate.	\$ 6,853
5203	Travel and Meetings	Reflects actual expenses for staff training and conference attendance.	(1,550)
5210	Professional Services	Reflects actual expenses for codifications.	(2,500)

GENERAL SERVICES DEPARTMENT - MOBILEHOME RENT STABILIZATION DIVISION

Within the budget for the Department of General Services/City Clerk are costs for professional services and personnel costs associated with the administration of the City's Rent Stabilization Ordinance and Administrative Rules and Procedures. To address the costs associated with the administration of the program, annual registration fees are collected for all spaces under rent control on an annual basis.

On September 10, 2007, the City Council took action to approve a formula that addressed the cumulative deficit and the ongoing annual costs associated with the program. The approved formula is based on a three-year rolling cost average and includes a plan to eliminate any accumulated deficit over a three-year period.

On an annual basis, city staff calculates the revenues and expenses using the approved formula and returns to Council each September to propose the registration fee to be implemented January 1st of each year.

Calculation of Monthly Registration Fees for the 2019 Annual Park Registrations*

		Monthly Cost per space
Average three year annual cost used in September 2017 (includes actual expenditures for fiscal years 2015-16, 2016-17 plus projected expenditures for fiscal year 2017-18.)	209,685	5.745
Subsequent year projected deficit for fiscal year 2017-18**	5,174	0.145
Reconciliation of previous years' actual balance/deficit		(1.28)
Amount necessary to collect for each rent control space for fiscal year 2018-19.		\$ 4.62

* Registrations due by January 31 of each year.

** Estimated as of September 2017.

MOBILEHOME RENT CONTROL SPACE HISTORY

Fiscal Year	No. of Spaces Subject to Rent Control		Registration Fees Collected
2012-2013	3,124	1	200,901
2013-2014	3,091	2	161,223
2014-2015	3,043	3	134,924
2015-2016	3,000	4	124,088
2016-2017	3,000	5	146,889
2017-2018	2,975	6	162,854
2018-2019*	2,951	7	163,603
Revenues (Estimated revenue to be Collected during F/Y 2018-2019 is for 2019 Annual Registration)			\$ 163,603
Expenditures:			
Personnel:			
Deputy City Manager/Rent Administrator, 40%		\$	92,572
Deputy City Clerk/Information Systems Technician, 30%			34,583
Administrative Assistant, 20%			18,956
Overhead			36,253
Office Supplies			800
Legal/Professional Services Expenses			71,000
Processing PTO			(36,646)
Total Budgeted Expenses for 2018-2019		\$	217,518
FY 2017-2018 Revenues over Expenses			\$ (53,915)
(Deficit will be factored into Council approved annual rent control model)			
Mobilehome permit to operate revenue		\$	36,646
Estimated costs to process permits to operate			(36,646)
Net revenues over expenses		\$	-

1 Decrease in Registration Fees from \$5.90 to \$5.28 per month, per rent control space using 3-year rolling average formula (Resolution No. 2012-58).

2 Decrease in Registration Fees from \$5.28 to \$4.38 per month, per rent control space using 3-year rolling average formula (Resolution No. 2013-50).

3 Decrease in Registration Fees from \$4.38 to \$3.72 per month, per rent control space using 3-year rolling average formula (Resolution No. 2014-55).

4 Decrease in Registration Fees from \$3.72 to \$3.48 per month, per rent control space using 3-year rolling average formula (Resolution No. 2015-52).

5 Increase in Registration Fees from \$3.48 to \$4.12 per month, per rent control space using a 3-year rolling average formula (Resolution No. 2016-45).

6 Revenue for 2017-2018 Registration Fees was calculated at an estimated rate of \$4.56 per month for a total of \$162,854.

7 Revenue for 2018-2019 Registration Fees is calculated at an estimated rate of \$4.62 per month for a total of \$163,603.

*Estimated revenue being collected during F/Y 2018-2019 for the 2019 Annual Registration

GENERAL SERVICES DEPARTMENT - MOBILEHOME RENT STABILIZATION DIVISION - 1310

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 100,342	\$ 100,342	\$ 99,822	\$ 104,857
5112	Temporary	-	-	-	-
5118	Allotment	11,826	11,826	11,826	11,826
5140	Auto Allowance	1,200	1,200	1,200	1,200
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	4,515	4,515	1,928	4,719
5131	PERS	18,580	18,580	15,356	18,018
5133	Unemployment	-	-	-	-
5134	Payroll Tax	1,985	1,985	2,011	2,075
5135	Life Insurance	270	270	104	270
5136	Vision	-	-	-	-
5137	Deferred Compensation	3,010	3,010	2,956	3,146
5145	Cell Phone Allowance	180	180	180	180
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	800	800	800	800
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	71,000	71,000	60,000	71,000
5210	Professional Services	-	-	-	-
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 213,709	\$ 213,709	\$ 196,184	\$ 218,090

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: General Services/City Clerk
Division: Mobilehome Rent Stabilization - 1310

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate.	\$ 4,381

MAJOR FUNCTIONS

The Information Systems Division is responsible for ensuring the City's information technology resources are effectively managed and used as key organizational tools in improving productivity, customer service, and public access to City information. This division is also responsible for developing and implementing long-range goals, policies, and standards for acquiring, maintaining, and achieving full use of information technology resources; and to provide ongoing support, maintenance, and training for computers and related peripherals. The goal of the division is to facilitate innovative and creative technological solutions, enabling City staff to perform more efficiently and timely, and provide the citizens and businesses access to information and City services anyplace, anytime, anywhere, to achieve better access to information, programming and services.

MAJOR ACHIEVEMENTS FOR 2017-2018

- ◆ Installed redundant Palo Alto firewalls with "High Availability".
- ◆ Developed and deployed City mobile phone application.
- ◆ Redesigned Code Enforcement CityView workflow increasing efficiencies in Code Enforcement compliance and resolution of violations.
- ◆ Added several GIS maps for public works increasing efficiencies in the maintenance/repair of City facilities, streets, and parks.
- ◆ Implemented Citywide Video Surveillance System Phase VI (Equestrian Center, Soccer Complex, 12th Street & Yucaipa Blvd. intersection).
- ◆ Implemented ITIL based help desk.
- ◆ Implemented GEO fence Phase II (ingress at Oak Glen Rd. and 14th Street and Yucaipa Blvd. and Hampton Road; added one mobile unit to PD vehicle).

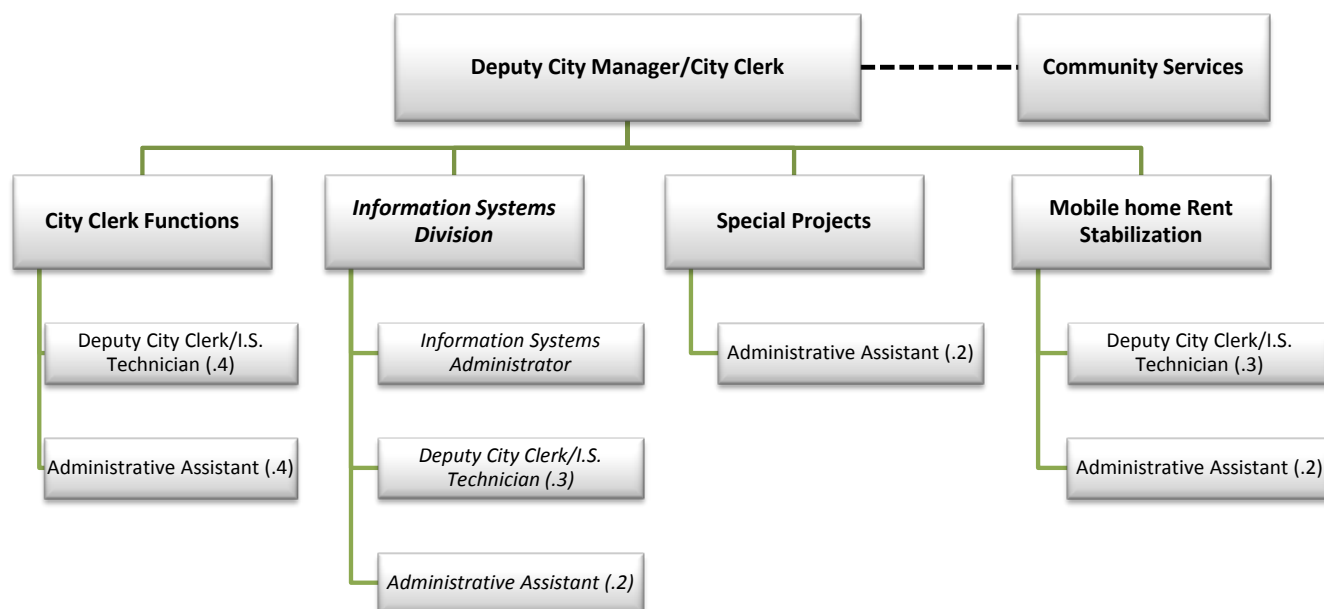
MAJOR GOALS FOR 2018-2019

- ◆ Implement CityWide Surveillance System Phase VII.*
- ◆ Implement GEO Fence Phase IV.*
- ◆ Implement Office 365 for all users.*
- ◆ Deploy Windows 10 to all workstations.*
- ◆ Move file servers to SharePoint in the cloud.*
- ◆ Continue to implement ITIL best practices (policies and processes).
- ◆ Implement the Information Systems Strategic Plan.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Complete by May 1, 2019
- ◆ Complete by January 1, 2019
- ◆ Complete by June 1, 2019
- ◆ Complete by June 1 2019
- ◆ Complete by May 1, 2019
- ◆ Complete by January 1, 2019

*Contingent upon approval of Service Level Option (SLO).



DIVISION BUDGET SUMMARY

General Services Department

Information Systems Division - 1320

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ 220,759	\$ 220,759	\$ 207,543	\$ 227,051
Operating Expenses	283,686	283,686	262,986	274,674
Capital Outlay	126,000	171,000	171,000	-
Total Division Expenses	\$ 630,445	\$ 675,445	\$ 641,529	\$ 501,725

GENERAL SERVICES DEPARTMENT - INFORMATION SYSTEMS DIVISION - 1320

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 133,437	\$ 133,437	\$ 131,416	\$ 139,442
5112	Temporary	26,000	26,000	23,346	26,000
5118	Allotment	20,367	20,367	20,367	20,367
5140	Auto Allowance	150	150	150	150
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	7,175	7,175	3,064	7,445
5131	PERS	24,708	24,708	20,980	23,961
5133	Unemployment	-	-	-	-
5134	Payroll Tax	4,454	4,454	4,097	4,565
5135	Life Insurance	465	465	179	465
5136	Vision	-	-	-	-
5137	Deferred Compensation	4,003	4,003	3,473	4,183
5145	Cell Phone Allowance	473	473	472	473
5201	Dues and Publications	3,995	3,995	3,995	4,150
5202	Postage	-	-	-	-
5203	Travel and Meetings	9,300	9,300	9,300	9,550
5205	Utilities	-	-	-	-
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	49,700	49,700	30,000	30,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	6,000	6,000	5,000	6,000
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	214,691	214,691	214,691	224,974
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	126,000	171,000	171,000	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 630,918	\$ 675,918	\$ 641,529	\$ 501,725

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: General Services/City Clerk
Division: Information Systems - 1320

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS \$ contribution rate.	5,819
5210	Professional Services	Net result of additional allocation for network and infrastructure support from various vendors and a decrease in expenses for continued GIS and CityView consulting services, as well as technology consulting services and support for Tyler Tech (Eden).	(19,700)
5222	Equipment Maintenance	Reflects increases in a variety of annual information technology related services.	10,283
9100	Capital Outlay	Result of one-time Service Level Options approved in FY 2017/2018 for Network Upgrades, Virtual Server Host, GIS Software "FME", Mobile Phone Application and DELL KACE.	(171,000)

NON-DEPARTMENT

MAJOR FUNCTIONS

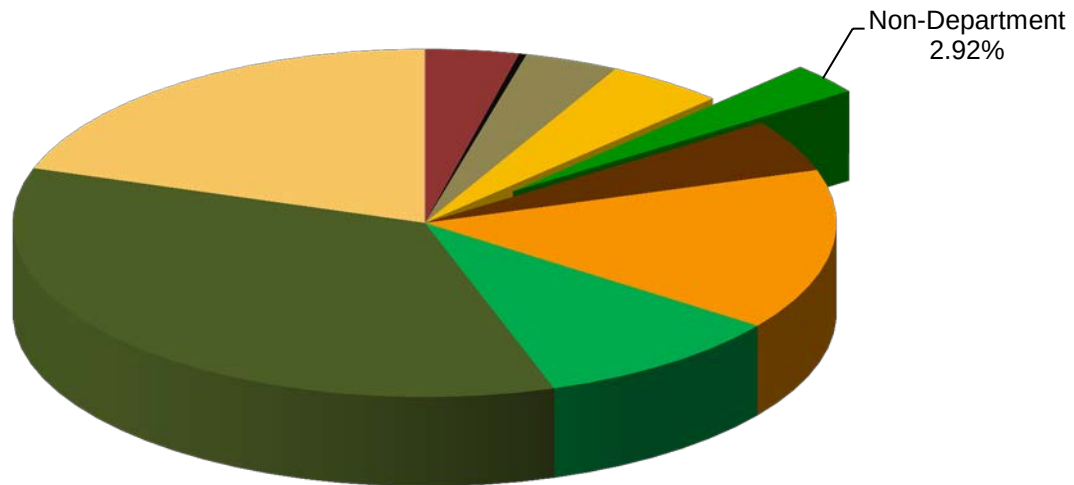
This section of the budget was created to account for those items that are not directly associated with any specific department. These are items such as lease payments, City Hall maintenance, Citywide dues and publications, postage, etc. Also included in this section is the amount set-aside annually for new equipment and equipment replacement.

DEPARTMENT BUDGET SUMMARY

Non-Department - 1900

EXPENDITURES	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
Salaries and Benefits	\$ 50,000	\$ 44,000	\$ 50,000	\$ 50,000
Self Insurance	210,000	210,000	210,000	210,000
Operating Expenses	354,317	354,317	354,317	359,766
Contingency	100,000	100,000	100,000	100,000
Capital Outlay	70,000	70,000	70,000	70,000
Capital Projects	-	-	-	-
Total Department Expenses	\$ 784,317	\$ 778,317	\$ 784,317	\$ 789,766

GENERAL FUND BUDGET



NON-DEPARTMENT - 1900

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 50,000	\$ 44,000	\$ 50,000	\$ 50,000
5112	Temporary	-	-	-	-
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	210,000	210,000	210,000	210,000
5130	Worker's Compensation	-	-	-	-
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	-
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	37,539	37,539	37,539	37,699
5202	Postage	20,000	20,000	20,000	20,000
5203	Travel and Meetings	7,500	7,500	7,500	7,500
5205	Utilities	71,070	71,070	71,070	71,070
5206	Office Supplies	-	-	-	-
5207	Telephone	7,500	7,500	7,500	7,500
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	36,500	36,500	36,500	36,500
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	3,400	3,400	3,400	3,400
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	63,108	63,108	63,108	63,397
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	8,000	8,000	8,000	8,000
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	7,700	7,700	7,700	7,700
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	92,000	92,000	92,000	97,000
9100	Capital Outlay	70,000	70,000	70,000	70,000
9200	Capital Projects	-	-	-	-
9900	Contingency	100,000	100,000	100,000	100,000
Total		\$ 784,317	\$ 778,317	\$ 784,317	\$ 789,766

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Non-Department - 1900

		Reason for Adjustment	Net Adjustment
5110	Salaries and Related Expenses	Reflects restoration of resources for \$ organizational enhancements, as may become necessary.	6,000
5401	Not-For-Profit Funding	Reflects Council approved increase for the inclusion of Family Services Association-Yucaipa Outreach Not-for-Profit Funding previously allocated through Community Activity Grants in the City Council budget.	5,000

POLICE SERVICES DEPARTMENT

MAJOR FUNCTIONS

Address crime and improve quality of life through the delivery of constitutional and effective law enforcement services, and to do so in a way that reflects the values of the community we serve. Law enforcement services are provided to the City of Yucaipa by the San Bernardino County Sheriff's Department through contractual agreement.

MAJOR ACHIEVEMENTS FOR 2017-2018

- ◆ In support of the 2017-2018 goal of implementing a beat-based policing system, the city added two deputy sheriff positions to the contract. Additionally, the police department reassigned two deputy sheriffs from specialized positions to patrol in support of this goal.
- ◆ The Police Department worked with Code Enforcement and the Sheriff's Human Trafficking Detail to conduct massage parlor compliance checks. The operation was successful in ensuring the businesses and employees were in compliance and two businesses were closed for operating illegally.
- ◆ The City added inbound Automated License Plate Reader camera systems at Live Oak and Calimesa and Yucaipa Boulevard and Avenue E. In addition, a mobile system was added to a patrol vehicle. We found this technology to be very beneficial in identifying stolen vehicles and as an investigative tool to identify crime suspects.
- ◆ Used Homeland Security grant funds to purchase a trailer-mounted diesel generator and a system to create informational videos. Both of these pieces of equipment will be beneficial to the Police Department, Fire Department and City staff.
- ◆ Obtained \$26,500 in California Office of Traffic Safety grant funding. These funds were used for driving under the influence and pedestrian safety enforcement operations throughout the year.
- ◆ Installed the MedReturn drug box in the police station lobby. This receptacle for unneeded prescription drugs receives approximately 25 pounds of deposits every two weeks.

MAJOR GOALS & CHALLENGES FOR 2018-2019

- ◆ Focus on customer service provided to the citizens of Yucaipa by taking the lead in Neighborhood Watch, Business Watch, Crime Free Multi-Housing, Uptown Crime Prevention Task Force, Senior Safety and Bicycle Rodeo events. Conduct targeted massage parlor enforcement sweeps in coordination with City Code Enforcement Officers when needed. Participate in Yucaipa Citizen's Emergency Response Team training and town hall meetings as necessary.
- ◆ Enhance customer service provided to Yucaipa businesses and community organizations by welcoming partnerships with local news media, Homeless Coalition, Chamber of Commerce, Ministerial Association (Faith based groups) and service groups. Provide an increased police presence and visibility in our uptown business district.
- ◆ Improve customer service to the Yucaipa city government by sharing with city staff and council, quarterly reports of the activity of deputies in specialized assignments and submitting a strategic plan that includes implementation of the beat system, plans for collaboration with park rangers, uptown security, code enforcement officers, as well as community involvement and enhanced traffic enforcement.

PERFORMANCE MEASURES***Focus on Customer Service***

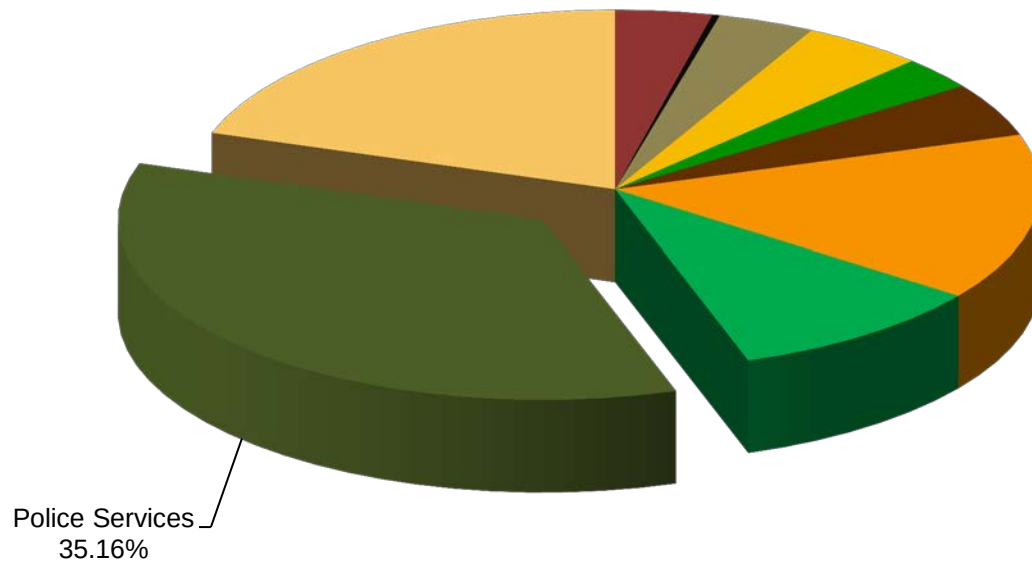
- ◆ In support of this goal the police department will attend six Neighborhood Watch meetings, evaluate all apartment complexes in the city for compliance with the Crime Free Multi-Housing program, attend all Uptown Crime Prevention Task Force meetings, conduct Senior Safety presentations as requested and organize two Bicycle Rodeos.
- ◆ In support of this goal the police department will attend all Homeless Coalition meetings, attend all Chamber of Commerce government relations meetings and Ministerial Association meetings as requested.

DEPARTMENT BUDGET SUMMARY

Police Services - 7100

EXPENDITURES	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenses	9,109,600	9,109,600	9,090,000	9,510,030
Capital Outlay	-	-	-	-
Total Department Expenses	\$ 9,109,600	\$ 9,109,600	\$ 9,090,000	\$ 9,510,030

GENERAL FUND SUMMARY



POLICE SERVICES - 7100

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	-	-	-	-
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	-	-	-	-
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	-
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	35,000	35,000	35,000	35,000
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	8,956,638	8,956,638	8,950,000	9,357,827
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	48,116	48,116	40,000	46,870
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	69,846	69,846	65,000	70,333
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 9,109,600	\$ 9,109,600	\$ 9,090,000	\$ 9,510,030

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Police Services - 7100

		Reason for Adjustment	Net Adjustment
5210	Professional Services	Reflects net change in Schedule A costs.	401,189
5217	Building Repair and Maintenance	Reflects actual expenses for building repair and maintenance.	(1,246)

MAJOR FUNCTIONS

The Public Works Department consists of two divisions: Street Maintenance and Parks and Facilities Maintenance. The Street Maintenance Division is responsible for the maintenance of all roadway and drainage infrastructure within public rights-of-way. The Parks and Facilities Maintenance Division is responsible for maintaining the City's parks, buildings and municipal pool.

MAJOR ACHIEVEMENTS FOR 2017-2018

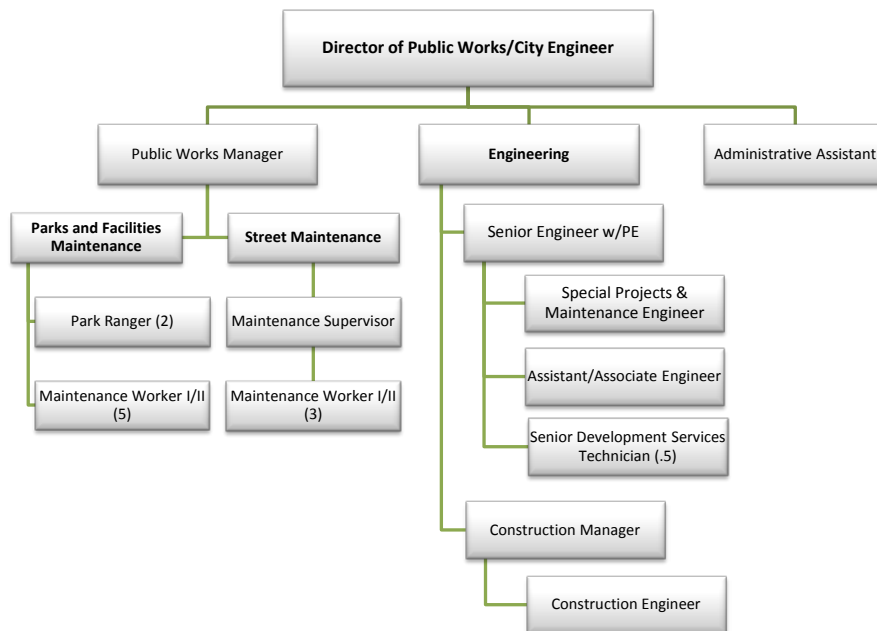
- ◆ Completed Phase II of the program to replace lighting with energy efficient lighting in City-owned street lights and at City parks and facilities.
- ◆ Applied for and obtained grant funding for several park and trail improvement projects.
- ◆ Provided enhanced support to other departments for special events and special projects, as required.
- ◆ Completed the implementation of an internal GIS based tracking program citizen reported concerns and work orders related to street and park maintenance.
- ◆ Completed improvements to the Yucaipa Equestrian Arena in preparation for the YEAC Rodeo event.
- ◆ Completed Phase II of the building improvements to the Incubator Center.
- ◆ Enhanced the maintenance of landscaped areas in LLMD zones by implementing supplemental monthly inspections.
- ◆ Completed the 5-year update to the City's Pavement Management Analysis to calibrate the condition of asphalt streets in the City's Pavement Management Program.
- ◆ Completed the preparation for and coordinated the City sponsored 2017 Make a Difference Day projects.
- ◆ Initiated phase I of the City's traffic signal equipment replacement and enhancement program.
- ◆ Completed the implementation of the GIS based NPDES public storm drain maintenance program.
- ◆ Completed five (5) ADA barrier removal projects consistent with the adopted ADA Transitional Plan.

MAJOR GOALS FOR 2018-2019

- ◆ Prepare a Citywide long-term maintenance schedule with costs for public buildings and facilities.
- ◆ Reduce the response time to address citizen reported concerns related to street and park maintenance.
- ◆ Increase participation in City's Keep Yucaipa Clean Program
- ◆ Continue the level of support provided to assist with special events and special projects.
- ◆ Apply for grant funding to replace/purchase low-emission heavy equipment.
- ◆ Complete enhancements to public sports facilities associated with the Facility Enhancement Fee Program.
- ◆ Initiate a proactive approach to addressing potholes on City streets by utilizing the internal GIS based maintenance system.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Completion of maintenance to facilities identified for year 1 of schedule.
- ◆ Use of the GIS tracking system to respond within 2-3 days vs 3-5 days.
- ◆ Increase of the number of streets, parks and multi-use trails adopted.
- ◆ Filling the additional positions being proposed to support festivals and special projects and maintaining the level of customer service provided to day to day operations.
- ◆ Preparation and submittal of a competitive application requesting funding from the Carl Moyer AQMD Grant Program.
- ◆ Completion of the projects identified in the Facility Enhancement Fee Program for FY18/19.
- ◆ Reducing the number of pothole related concerns received from the public in FY2018/2019.



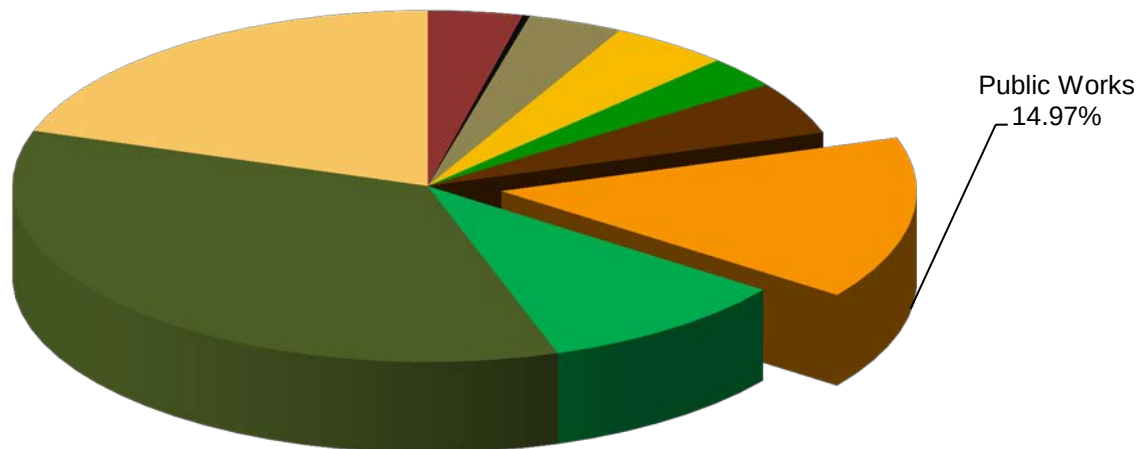
DEPARTMENT BUDGET SUMMARY

Public Works

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Engineering	\$ 1,408,133	\$ 1,408,133	\$ 1,135,858	\$ 1,447,804
Street Maintenance	3,015,917	2,704,488	2,768,657	2,898,696
Parks and Facilities Maintenance	1,931,405	1,931,405	1,808,213	1,998,469
Total Department Expenses	\$ 6,355,454	\$ 6,044,025	\$ 5,712,728	\$ 6,344,970

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Engineering	\$ 624,050	\$ 624,050	\$ 564,350	\$ 629,050
Street Maintenance	2,992,850	2,682,121	2,831,535	2,896,460
Parks and Facilities Maintenance	47,800	47,800	49,800	47,800
Total Department Revenues	\$ 3,664,700	\$ 3,353,971	\$ 3,445,685	\$ 3,573,310

GENERAL FUND BUDGET



MAJOR FUNCTIONS

The Engineering Department is responsible for reviewing all private and public land development activities and administering all private and public rights-of-way, attend in technical advisory SANBAG Meetings and administrating the City's Capital Improvement Program. The activities include civil engineering design, preparation and review of construction plans and specifications and construction contract management and inspection of all private and public infrastructure improvements within the public right-of-way. The Engineering Department serves as the City's flood plain administrator and also develops and administers the Annual Pavement Rehabilitation.

MAJOR ACHIEVEMENTS FOR 2017-2018

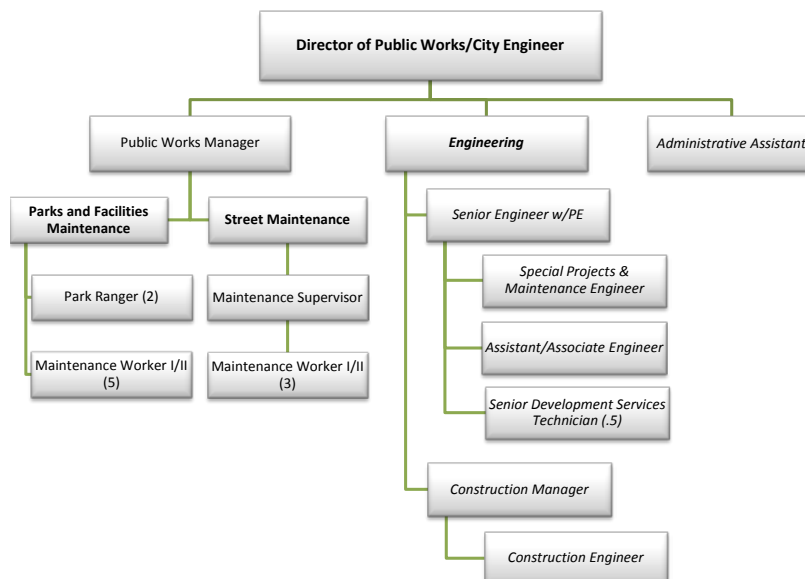
- ◆ Implemented the Habitat Monitoring and Management Program (HMMP) for the conservation easement at El Dorado Ranch Park for mitigation of construction impacts caused by various Capital Improvement Program drainage projects.
- ◆ Obtained approval of several grant applications requesting Federal/State funding for Capital Improvement Projects.
- ◆ Completed the design of the Avenue E intersections roundabout project and completed the acquisition of right-of-way process for properties at two intersections (2nd Street and 3rd Street).
- ◆ Initiated the construction of the Yucaipa Boulevard Widening Project, Phases I and II and the SCE Utility Underground.
- ◆ Completed the National Pollutant Discharge Elimination System (NPDES) Program inspection of over 100 industrial sites throughout the City, consistent with the County-wide NPDES permit requirements.
- ◆ Completed a draft of the City-wide Mitigation and Water Resources Plan to be used to obtain permits from environmental resource agencies for the construction of various Capital Improvement Program drainage projects.
- ◆ Initiated the construction of the County Line Road and Avenue H Active Transportation Program (ATP) Sidewalk Improvement Project.
- ◆ Completed the environmental review and initiated the construction of the 6th Place at Wilson Creek Bridge.
- ◆ Assisted the Development Services Department with the completion of the Environmental Impact Report for the Oak Glen Creek Specific Plan/Wilson III Basin Project.
- ◆ Completed the Citywide Engineering Survey for Speeds required to enforce speed limits on public streets.
- ◆ Initiated the design and property acquisition process for the relocation of the City Yard.

MAJOR GOALS FOR 2018-2019

- ◆ Complete the implementation of traffic safety measures for Phase 11 of the City's Neighborhood Traffic Calming Program to address citizen traffic related concerns.
- ◆ Continue to work with environmental resource agencies to use habitat mitigation areas for open space, trails and passive recreational areas for us by the public.
- ◆ Start the construction of the Fremont Street at Wilson Creek Bridge Project to improve safety and emergency vehicles access at all times.
- ◆ Continue to coordinate the Safe Routes to School Public Outreach Program to improve safety of students walking or bicycling to elementary schools.
- ◆ Implement the revisions to speed limits throughout the City as a result of the Engineering Survey for Speeds and assist police with enforcement.
- ◆ Reduce the time required for plan checking of land development related plans and reports.

PERFORMANCE MEASURES**Focus on Customer Service**

- ◆ Receive positive feedback from neighbors where mitigation measures are implemented.
- ◆ Expand the set-aside open space areas and multi-use trail systems throughout the City.
- ◆ Eliminate the need to close Fremont Street to traffic during significant rain events due to storm flows in Wilson Creek.
- ◆ Engage with students, parents, staff and administrators of local schools to promote walking/bicycling to school in a safer manner through various community meetings/events.
- ◆ Reduce the number of speed related accidents through continued speed limit enforcement and Coordination with police department on a monthly basis (Traffic Safety Meetings).
- ◆ Reduce the average plan check period from 10-12 days to 7-10 days depending on the document being reviewed.



DIVISION BUDGET SUMMARY

Public Works Department**Engineering - 5200**

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ 1,143,433	\$ 1,143,433	\$ 871,158	\$ 1,178,104
Operating Expenses	189,700	189,700	189,700	194,700
Capital Outlay	-	-	-	-
Capital Projects	75,000	75,000	75,000	75,000
Total Division Expenses	\$ 1,408,133	\$ 1,408,133	\$ 1,135,858	\$ 1,447,804

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Fees for Service	\$ 50,000	\$ 50,000	\$ 60,300	\$ 55,000
Interfund Transfers-- (CIP, PMP)	574,050	574,050	504,050	574,050
Total Division Revenues	\$ 624,050	\$ 624,050	\$ 564,350	\$ 629,050

PUBLIC WORKS DEPARTMENT - ENGINEERING DIVISION - 5200

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 797,559	\$ 797,559	\$ 623,810	\$ 833,449
5112	Temporary	25,000	25,000	25,000	25,000
5118	Allotment	91,980	91,980	71,723	91,980
5140	Auto Allowance	3,000	3,000	3,000	3,000
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	37,015	37,015	15,807	38,630
5131	PERS	147,681	147,681	99,733	143,214
5133	Unemployment	-	-	-	-
5134	Payroll Tax	14,270	14,270	11,994	14,827
5135	Life Insurance	2,100	2,100	683	2,100
5136	Vision	-	-	-	-
5137	Deferred Compensation	23,927	23,927	18,508	25,003
5145	Cell Phone Allowance	900	900	900	900
5201	Dues and Publications	1,300	1,300	1,300	1,300
5202	Postage	-	-	-	-
5203	Travel and Meetings	3,300	3,300	3,300	3,300
5205	Utilities	-	-	-	-
5206	Office Supplies	3,800	3,800	3,800	3,800
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	165,000	165,000	165,000	170,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	16,300	16,300	16,300	16,300
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	75,000	75,000	75,000	75,000
9900	Contingency	-	-	-	-
Total		\$ 1,408,133	\$ 1,408,133	\$ 1,135,858	\$ 1,447,804

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Public Works
Division: Engineering - 5200

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS \$ contribution rate.	34,671
5210	Professional Services	Increase in National Pollutant Discharge Elimination System (NPDES) permit fee: prorata share paid to San Bernardino County.	5,000

MAJOR FUNCTIONS

The Parks and Facilities Maintenance Division is responsible for maintaining developed park land and the daily maintenance of all City facilities. The Division maintains approximately 532 acres of developed park land and open space. This Division is also responsible for the City's motor pool operations, maintenance and upkeep of the municipal pool, and ballfield preparation.

MAJOR ACHIEVEMENTS FOR 2017-2018

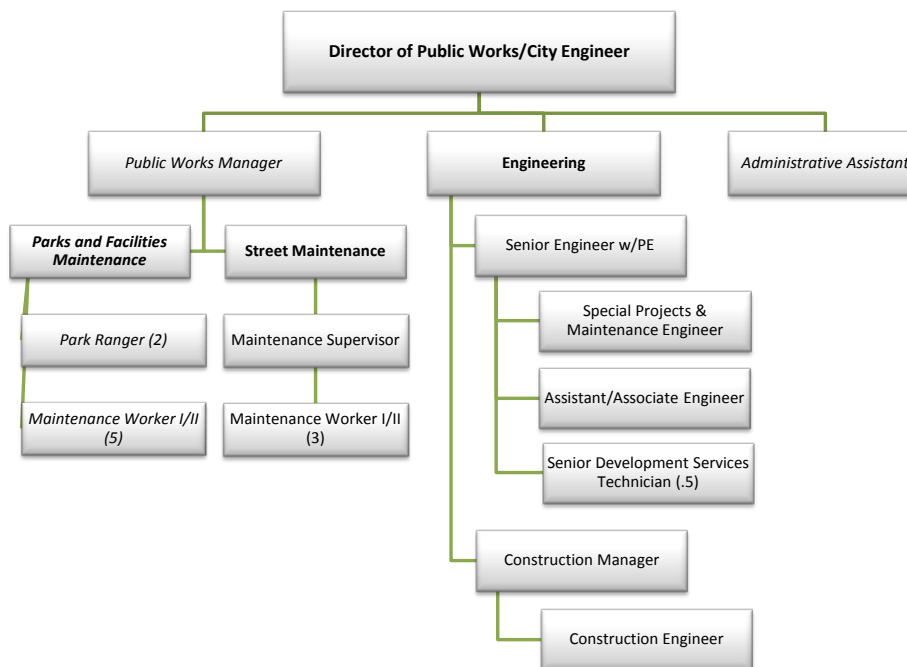
- ◆ Contracted for and completed maintenance and repairs for Phase II of the Yucaipa Business Incubator Center facility.
- ◆ Installed new weather-based controllers for several LLMD Zones.
- ◆ Implemented quality control measures to improve the quality of park and LLMD landscape maintenance completed by contractors.
- ◆ Provided Enhanced maintenance of the Uptown Yucaipa streetscape landscape and irrigation system.
- ◆ Completed enhancements to several play fields, parks and facilities as part of the Facility Enhancement Fee Program.
- ◆ Completed the replacement of the ADA pool lift chair at the 7th Street Pool.
- ◆ Completed landscape and fencing improvements at the Yucaipa Equestrian Facility in preparation for the 2017 Rodeo event.
- ◆ Completed the refinishing of the wood floor at the Scherer Senior Center.
- ◆ Provided enhanced support to other departments for special events and special projects, as required.

MAJOR GOALS FOR 2018-2019

- ◆ Increase the level of maintenance/replacement of trail fencing throughout the City to enhance the use of the multi-use trails.
- ◆ Continue the level of support provided to assist with special events and special projects.
- ◆ Coordinate with various youth sports groups to complete enhancements to facilities during non-use periods or sport off-season.
- ◆ Complete the replacement of aging playground equipment at various parks.
- ◆ Continue the enhanced maintenance and replacement of irrigation equipment with more efficient water saving equipment.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Reduce the number of concerns received from the public related to deteriorated/broken trail fencing throughout the City.
- ◆ Filling the additional positions being proposed to support festivals and special projects and maintaining the level of customer service provided to day to day operations.
- ◆ Reduce impacts to youth sports programming/schedules and increase the number of days the facilities are available for use by the public.
- ◆ Improving the safety of public playgrounds and allowing playground equipment to remain open to the public.
- ◆ Reduce water usage in parks throughout the City in FY2018/2019.



DIVISION BUDGET SUMMARY

Public Works Department

Parks and Facilities Maintenance - 5700

EXPENDITURES	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
Salaries and Benefits	\$ 775,806	\$ 775,806	\$ 652,614	\$ 807,394
Operating Expenses	905,599	905,599	905,599	941,075
Transfer Out	-	-	-	-
Capital Outlay	5,000	5,000	5,000	5,000
Capital Projects	245,000	245,000	245,000	245,000
Contingency	-	-	-	-
Total Division Expenses	\$ 1,931,405	\$ 1,931,405	\$ 1,808,213	\$ 1,998,469

REVENUES	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
Field Lights	\$ 47,800	\$ 47,800	\$ 49,800	\$ 47,800
Miscellaneous	-	-	-	-
Total Division Revenues	\$ 47,800	\$ 47,800	\$ 49,800	\$ 47,800

PUBLIC WORKS DEPARTMENT - PARKS AND FACILITIES MAINTENANCE DIVISION - 5700

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 483,990	\$ 483,990	\$ 422,207	\$ 523,560
5112	Temporary	40,000	40,000	23,390	24,050
5118	Allotment	105,120	105,120	105,120	108,405
5140	Auto Allowance	-	-	-	-
5120	Overtime	6,500	6,500	6,500	6,500
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	23,580	23,580	10,069	25,360
5131	PERS	89,619	89,619	62,005	89,965
5133	Unemployment	-	-	-	-
5134	Payroll Tax	10,078	10,078	9,171	10,652
5135	Life Insurance	2,400	2,400	837	2,475
5136	Vision	-	-	-	-
5137	Deferred Compensation	14,520	14,520	12,609	15,707
5145	Cell Phone Allowance	-	-	705	720
5201	Dues and Publications	400	400	400	400
5202	Postage	-	-	-	-
5203	Travel and Meetings	4,500	4,500	4,500	4,500
5205	Utilities	303,325	303,325	303,325	303,325
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	3,500	3,500	3,500	3,500
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	410,374	407,374	407,374	445,700
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	4,000	4,000	4,000	4,000
5213	General Supplies	97,500	100,500	100,500	99,500
5214	Vandalism	4,000	4,000	4,000	4,000
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Facility Maintenance	27,800	27,800	27,800	27,800
5218	Hazardous Waste Expense	1,000	1,000	1,000	1,000
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	1,500	1,500	1,500	1,500
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	44,000	44,000	44,000	42,000
5223	Uniform Expense	3,700	3,700	3,700	3,850
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
5999	Transfer Out	-	-	-	-
9100	LLMD Capital Replacement Reserve	5,000	5,000	5,000	5,000
9200	Capital Projects	245,000	245,000	245,000	245,000
9900	Contingency	-	-	-	-
Total		\$ 1,931,405	\$ 1,931,405	\$ 1,808,213	\$ 1,998,469

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Public Works
Division: Parks and Facilities Maintenance - 5700

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS \$ contribution rate. Includes additional allocation for FY 2018/2019 SLO for Public Works Ranger position as part of a Public Works Department reorganization.	31,588
5210	Professional Services	Reflects net increase due to landscaping and other contractual obligations to reflect actual expenses. Also includes increase for Prevailing Wage requirements and increased professional service needs of new and developing City parks and facilities.	38,326
5213	General Supplies	Reflects decrease in allocation for playground area fiber material due to current inventory.	(1,000)

MAJOR FUNCTIONS

The Street Maintenance Division is responsible for the maintenance for all street and drainage facilities located within public rights-of-way. The Division is funded by gas tax receipts, solid waste franchise fees, and Measure I revenues.

MAJOR ACHIEVEMENTS FOR 2017-2018

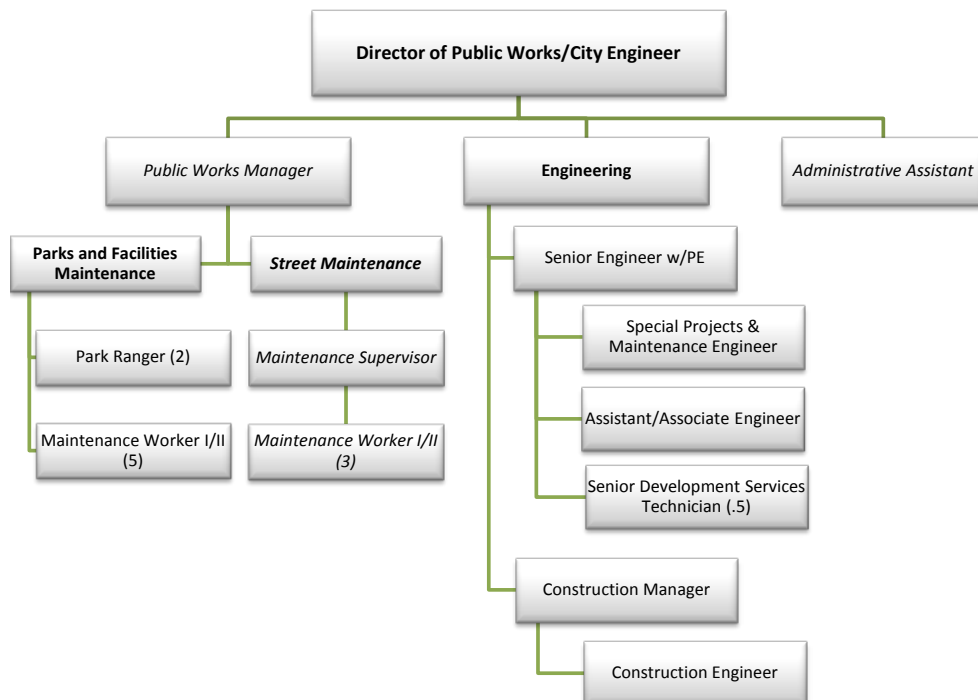
- ◆ Implemented the use of new hot-mix polymer asphalt materials to repair potholes throughout the City resulting in a more durable and cost effective solution.
- ◆ Implemented the traffic calming measures approved by City Council as part of Phase-10 of the City's Neighborhood Traffic Calming Program.
- ◆ Assisted with addressing several at risk homeless encampments in the public right-of-way.
- ◆ Initiated the replacement of aged street signs with new signs meeting the State's new reflectivity standard to improve safety on public roads.
- ◆ Provided additional training to staff to be able to provide maintenance, investigating faults/failures and restoring normal operation of traffic signals, reducing the number callouts to the City's traffic signal maintenance contractor.
- ◆ Provided enhanced support to other departments for special events and special projects, as required.
- ◆ Increased the quality control for the Citywide Street .
- ◆ Completed the implementation of the GIS based NPDES public storm drain maintenance program, including implementing a reporting process to the Regional Water Quality Control Board, when applicable.

MAJOR GOALS FOR 2018-2019

- ◆ Continue the level of support provided to assist with special events and special projects.
- ◆ Reduce the response time to address citizen reported concerns related to street and park maintenance.
- ◆ Initiate a proactive approach to addressing potholes on City streets by utilizing the internal GIS based maintenance system.
- ◆ Replacing aged and outdated school zone related street signage near public schools to support the City's Safe Routes to School Outreach Program.

PERFORMANCE MEASURES***Focus on Customer Service***

- ◆ Filling the additional positions being proposed to support festivals and special projects and maintaining the level of customer service provided to day to day operations.
- ◆ Use of the GIS tracking system to respond within 2-3 days vs 3-5 days.
- ◆ Reducing the number of pothole related concerns received from the public in FY2018/2019.
- ◆ Updating all signage along designated safe routes to school to enhance student safety.



DIVISION BUDGET SUMMARY

Public Works Department**Streets and Highways - 5100**

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Salaries and Benefits	\$ 435,257	\$ 435,257	\$ 368,201	\$ 524,893
Operating Expenses	521,860	520,560	501,785	534,910
Capital Outlay	525,000	214,871	214,871	131,093
Pavement Management Program	1,476,800	1,476,800	1,626,800	1,626,800
Administrative Overhead	57,000	57,000	57,000	81,000
Contingency	-	-	-	-
Total Division Expenses	\$3,015,917	\$2,704,488	\$2,768,657	\$2,898,696

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
REVENUES				
Gas Tax Fund - Operations	\$ 1,516,050	\$ 1,205,321	\$ 1,204,735	\$ 1,269,660
Solid Waste Franchise Fee	400,000	400,000	410,000	410,000
Measure I - PMP	700,000	700,000	850,000	850,000
General Fund Sidewalk Contribution	10,000	10,000	10,000	10,000
General Fund Contribution PMP	166,800	166,800	156,800	156,800
General Fund Balance	200,000	200,000	200,000	200,000
Total Division Revenues	\$2,992,850	\$2,682,121	\$2,831,535	\$2,896,460

During 1998-1999, Measure I revenue was split 56% for Street Maintenance, 44% for Capital Projects. Beginning 1999-2000, all Measure I revenues were allocated to the PMP. Beginning 2010-2011, the Measure I revenue reverted to the previous 56%/44% allocation. Beginning in 2014-2015, City Council allocated 100% of Measure I revenues to maintenance activities. For more detailed information, see the Pavement Management Program located in CIP.

PUBLIC WORKS DEPARTMENT - STREET MAINTENANCE DIVISION - 5100

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	-	-	-	-
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	-	-	-	-
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	-
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	21,455	21,455	21,455	21,455
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	5,000	5,000	5,000	5,000
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Sidewalk Transfer	10,000	10,000	10,000	10,000
9200	Capital Projects	566,800	566,800	566,800	566,800
9900	Contingency	-	-	-	-
Total		\$ 603,255	\$ 603,255	\$ 603,255	\$ 603,255

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Public Works
Division: Streets Maintenance - 5100

Reason for Adjustment Net Adjustment

Nothing to Report

PUBLIC WORKS DEPARTMENT - STREET DIVISION GAS TAX - 5100

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 271,282	\$ 271,282	\$ 214,924	\$ 336,862
5112	Temporary	19,000	19,000	47,545	19,000
5118	Allotment	59,130	59,130	45,990	68,985
5140	Auto Allowance	-	-	-	-
5120	Overtime	7,500	7,500	2,000	7,500
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	13,063	13,063	5,578	16,014
5131	PERS	50,232	50,232	36,292	57,884
5133	Unemployment	-	-	-	-
5134	Payroll Tax	5,112	5,112	7,379	6,338
5135	Life Insurance	1,350	1,350	408	1,575
5136	Vision	-	-	-	-
5137	Deferred Compensation	8,138	8,138	7,470	10,106
5145	Cell Phone Allowance	450	450	615	630
5201	Dues and Publications	1,000	1,000	750	1,050
5202	Postage	-	-	-	-
5203	Travel and Meetings	2,325	2,325	1,500	2,325
5205	Utilities	188,000	188,000	185,000	188,000
5206	Office Supplies	-	-	-	-
5207	Telephone	3,000	3,000	3,000	3,000
5208	Equipment Rental	4,500	4,500	4,500	4,500
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	191,000	189,700	175,000	204,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	17,000	17,000	17,000	17,000
5213	General Supplies	58,680	58,680	58,680	58,680
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	1,500	1,500	1,500	1,500
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	1,500	1,500	1,500	1,500
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	25,000	25,000	25,000	25,000
5223	Uniform Expense	1,900	1,900	1,900	1,900
5225	Animal Control	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	25,000	25,000	25,000	25,000
9200	Capital Projects	500,000	189,871	189,871	106,093
9500	Administrative Overhead	57,000	57,000	57,000	81,000
9900	Contingency	-	-	-	-
Total		\$ 1,512,662	\$ 1,201,233	\$ 1,115,402	\$ 1,245,441

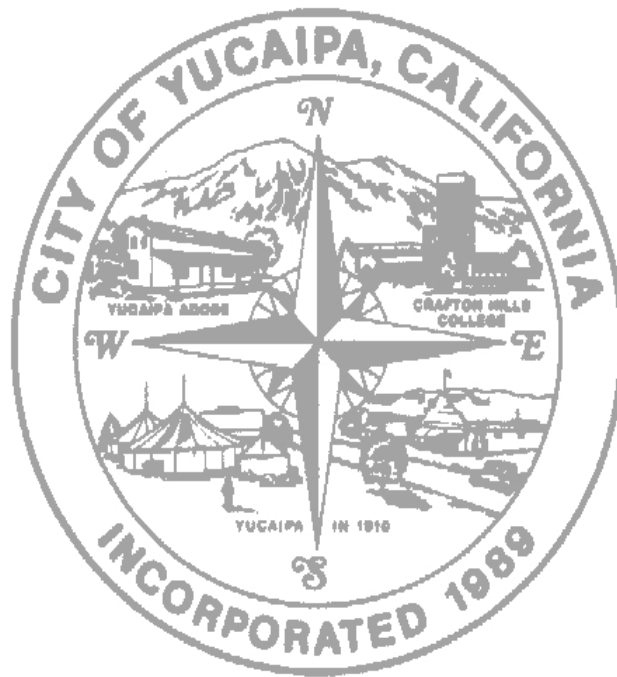
MAJOR DIVISIONAL BUDGET CHANGES

Fund: Gas Tax Fund
Department: Public Works
Division: Gas Tax - 5100

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate. Includes additional allocation for FY 2018/2019 SLO for Public Works Ranger position as part of a Public Works Department reorganization.	\$ 89,637
5210	Professional Services	Reflects net result of increase due to Prevailing Wage requirements and Consumer Price Index (CPI) increase for professional services.	14,300
9500	Administrative Overhead	Reflects increase to indirect cost for General Fund services per User Fee Study, adopted in 2018.	24,000

SPECIAL REVENUE FUND SUMMARY

FUND	Estimated Fund Balance 6/30/2018	Adopted Revenues 2018-2019	Adopted Expenditures 2018-2019	Projected Fund Balance 6/30/2019
Special Revenue Funds:				
Asset Forfeiture	\$ 29,741	\$ 1,500	\$ 5,000	\$ 26,241
Business Improvement District	28,000	36,620	36,620	28,000
Energy Independence Program	-	65,000	65,000	-
Gas Tax Fund	89,333	1,269,660	1,245,441	113,552
Household Hazardous Waste	25,167	67,500	66,920	25,747
Landscape and Lighting Maintenance	2,100,884	788,094	788,094	2,100,884
Law Enforcement Grant	-	175,000	175,000	-
Lease Fund	40,000	38,000	66,000	12,000
Measure I	157,000	850,100	850,000	157,100
Paramedic Zone	761,824	1,427,500	1,427,335	761,989
Used Oil Grant	10,000	14,000	14,000	10,000
Vehicle Fines	986,440	60,000	16,500	1,029,940
Total	\$ 4,228,389	\$ 4,792,974	\$ 4,755,910	\$ 4,265,453

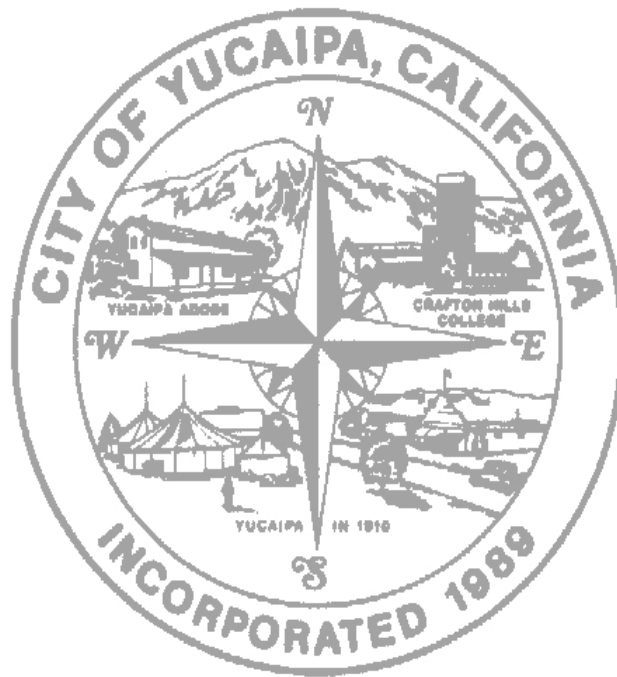


SPECIAL REVENUE FUNDS - ASSET FORFEITURE

The Asset Forfeiture Fund is a special revenue fund established for the purpose of accounting for funds received as proceeds from the sale of assets seized during drug raids. Expenditures are restricted to use for "programs relating to drug enforcement activity".

2018-2019 BUDGET SUMMARY

Projected Fund Balance 6/30/2018	Adopted Revenue 2018-2019	Adopted Expenditures 2018-2019	Projected Fund Balance 6/30/2019
\$ 29,741	\$ 1,500	\$ 5,000	\$ 26,241



SPECIAL REVENUE FUNDS - BUSINESS IMPROVEMENT DISTRICT

On March 25, 1996, Council entered into a Memorandum of Understanding (MOU) with the Yucaipa Uptown Business Association to facilitate the formation of a Property and Business Improvement District (PBID) (District #1) whereby business and/or property owners would assume responsibility for the operation and maintenance costs associated with Phase I of the Uptown Improvements. District #1 provides a funding mechanism to collect assessments and secure funding for the maintenance costs within District #1. Pursuant to District #1 Engineer's Report, 27 property owners receive direct benefits from the improvements and they are each assessed an amount pursuant to a formula which includes a flat rate, linear frontage, square feet of land and square feet of building. The average property owner within the BID pays approximately \$100 per year. The amount may escalate annually depending upon the change in the CPI, not to exceed three percent per year, upon the approval of the Association's Board of Directors.

District #1 was originally approved for five years through June 30, 2002. District #1 can be extended pursuant to such conditions as they exist at the time of extension. District #1 was extended on July 22, 2002 effective July 1, 2002 through June 30, 2012. District #1 was extended again on August 27, 2012 effective July 1, 2012 through June 30, 2022. The annual budget for District #1 is expected to be \$6,806 for FY 2018-2019.

On July 13, 2009, the City Council adopted Resolution No. 2009-16 establishing Yucaipa Village Square Management District #2, effective with 2009-2010. Assessments were levied for the first time in FY 2011-2012 in anticipation of the completion of the Uptown Streetscape improvements. The District includes 83 properties fronting the four blocks of Yucaipa Boulevard between 2nd Street and Bryant Street. The annual assessments may be increased by an amount not to exceed five percent per year, as approved annually by the Association's Board of Directors. The revenues will be used to pay the costs associated with lighting and irrigation utilities in conjunction with the streetscape project. District #2 was renewed by a successful vote of the affected property owners on August 11, 2014, effective July 1, 2014 through June 30, 2024. The annual budget for District #2 is proposed to be \$29,814 for FY 2018-2019.

On February 18, 2016, the Board of Directors voted unanimously to participate in the City's LED Light Conversion program to replace lights in the Uptown. This resulted in a decrease in the Fund Balance by the amount of \$13,137. In FY 2016-2017, the Business Improvement District Plan was amended to include costs of security services, to be shared by the City.

2018-2019 BUDGET SUMMARY

Projected Fund Balance 6/30/2018	Adopted Revenue 2018-2019	Adopted Expenditures 2018-2019	Projected Fund Balance 6/30/2019
\$ 28,000	\$ 36,620	\$ 36,620	\$ 28,000



SPECIAL REVENUE FUNDS - ENERGY INDEPENDENCE PROGRAM

During FY 2010-2011, the City Council approved the Energy Independence Program (EIP). The purpose of the EIP was to provide a financing mechanism for property owners who desire to install efficiency improvements and/or renewable energy sources to their property. The EIP funded up to the amount of \$35,000 for residential properties and \$100,000 for commercial installations. The amount of \$2,500,000 was authorized as a transfer from the General Fund Undesignated Fund Balance to provide the resources for the EIP.

The funds were loaned to the property owners upon the completion of the installation of eligible improvements with the principal amount of the loan placed as a lien against the property. The loans are repaid as assessments through the normal procedures associated with the payment of property taxes. The loans are financed at the annual interest rate of 7%. Interest earnings are deposited into a Special Revenue Fund and transferred to the General Fund on an annual basis.

As of June 30, 2011, 18 loan applications were approved and funded from Phase I and Phase II. As a result of those 18 loans, the amount of approximately \$420,000 was loaned. The EIP was temporarily suspended during 2010-2011 due to restrictions placed on Property Assessed Clean Energy (PACE) programs by the Federal Housing Financing Administration (FHFA). The program resumed in 2011-2012 with amended guidelines.

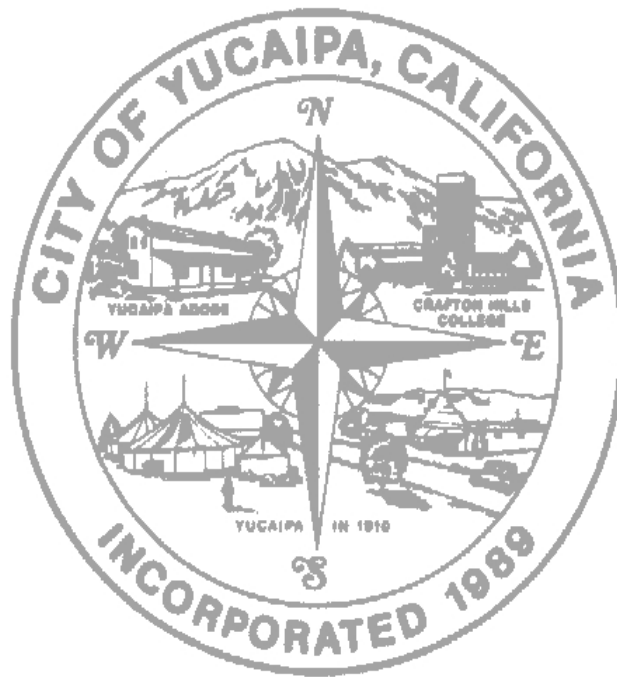
In total for Phase III of the EIP, 109 applications were received. Of the 109, 73 contracts were finalized and recorded, 15 were denied, and 21 withdrawn. During Phase III, on November 26, 2012, City Council approved the reallocation of funds previously set aside for Commercial applicants to both Residential and Commercial applicants. This reallocation allowed those residential applications previously placed on a waiting list to be processed and funded.

On October 14, 2013, the EIP was concluded with the launching of the SANBAG Home Energy Renovation Opportunity (HERO) Program. In total, the City loaned \$2,080,504.12 for eligible improvements to Yucaipa residents. The EIP received a total of 161 applications for all phases. Of those 161 applications, 52 applications were cancelled, 18 were denied, and 91 were completed. Presently there are 52 outstanding loans remaining in the amount of \$964,222.

2018-2019 BUDGET SUMMARY

Projected Fund Balance 6/30/2018	Adopted * Revenue 2018-2019	Adopted * Expenditures 2018-2019	Projected Fund Balance 6/30/2019
\$ -	\$ 65,000	\$ 65,000	\$ -

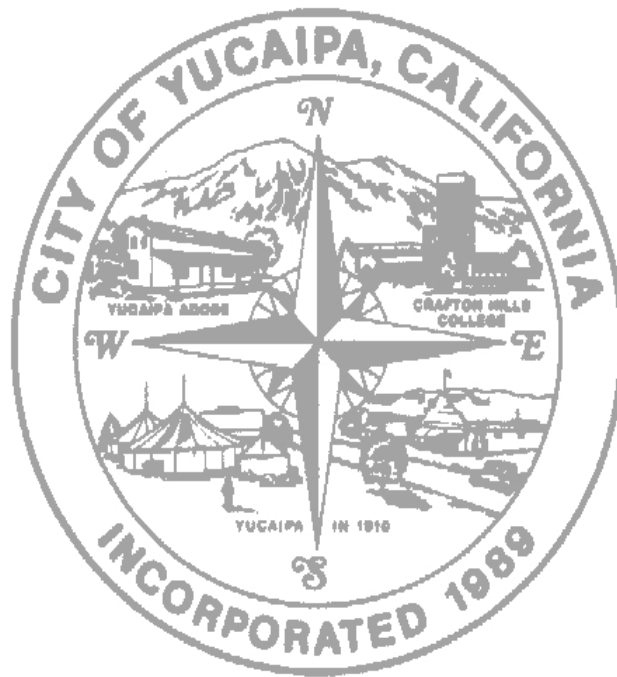
* Annual revenue reflect interest earnings on outstanding loans at the rate of 7%. All interest earnings are transferred to the General Fund on an annual basis and returned to the General Fund One-Time Capital Projects Account.



SPECIAL REVENUE FUNDS - GAS TAX SUMMARY

REVENUES	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
Use of Resources				
4401 - Interest	\$ 1,600	\$ 1,000	\$ 1,000	\$ 1,600
Sub Total	\$ 1,600	\$ 1,000	\$ 1,000	\$ 1,600
Other Agencies				
4801 - Section 2107	\$ 403,804	\$ 403,804	\$ 393,766	\$ 394,595
4802 - Section 2107.5	7,500	7,500	7,500	7,500
4803 - Section 2106	193,587	193,587	192,433	192,822
4804 - Section 2105	312,577	312,577	317,221	317,867
Prop. 42 Replacement, Section 2103	215,320	215,320	221,058	207,900
Loan Repayment	61,533	61,533	61,757	61,757
Road Maintenance Rehab Acct	310,129	-	-	-
Sub Total	\$ 1,504,450	\$ 1,194,321	\$ 1,193,735	\$ 1,182,441
Other Revenue				
4795 - Knockdown Reimbursement	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Sub Total	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
4999 - Billable Inspection Services	-	-	-	75,619
Sub Total	\$ -	\$ -	\$ -	\$ 75,619
Total Revenues	\$ 1,516,050	\$ 1,205,321	\$ 1,204,735	\$ 1,269,660
EXPENDITURES				
Expenditures				
Salaries and Benefits	\$ 435,257	\$ 435,257	\$ 368,201	\$ 524,893
Operating Expenses	495,405	494,105	475,330	508,455
Capital Outlay	25,000	25,000	25,000	25,000
Maintenance Projects	500,000	189,871	189,871	106,093
Contingency	-	-	-	-
Administrative Overhead	57,000	57,000	57,000	81,000
Total Expenditures	\$ 1,512,662	\$ 1,201,233	\$ 1,115,402	\$ 1,245,441
Revenue Over (Under) Expenses	\$ 3,389	\$ 4,088	\$ 89,333	\$ 24,220

This section of the budget reflects Gas Tax Funds only. For Line Item detail, see the Public Works section of the Budget. For complete Street Maintenance Budget, see Public Works.

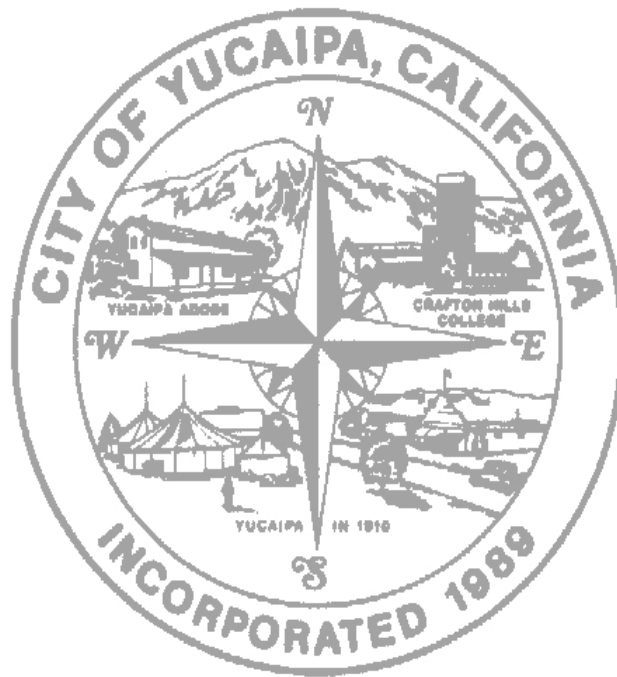


SPECIAL REVENUE FUNDS - HOUSEHOLD HAZARDOUS WASTE

The Household Hazardous Waste Fund is a special revenue fund established for the purpose of accounting for funds collected by the Solid Waste Hauler, and is collected under a franchise agreement. The amount collected is the amount assessed for each parcel for the collection and disposal of household hazardous waste. The funds are transmitted to the City from the franchisee and are then transmitted to the County on a quarterly basis.

2018-2019 BUDGET SUMMARY

Projected Fund Balance 6/30/2018	Adopted Revenue 2018-2019	Adopted Expenditures 2018-2019	Projected Fund Balance 6/30/2019
\$ 25,167	\$ 67,500	\$ 66,920	\$ 25,747



SPECIAL REVENUE FUNDS - LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT

To ensure a flow of funds for the ongoing maintenance and servicing of specified improvements within the public right-of-way and dedicated easements within the City of Yucaipa, the City Council formed the City of Yucaipa Landscaping and Lighting Maintenance District No. 1 (LLMD No.1). To ensure that the maintenance of those improvements of appurtenant facilities, required as a condition of development, does not become a financial burden to existing property owners within the City, the District provides a mechanism to assess those property owners that directly benefit from the maintenance of those required improvements. Improvements that may be maintained by the District utilizing the direct benefit assessments include:

Landscaping within public right-of-ways, parkways and designated easements; and

Public lighting facilities to provide street lighting and traffic signals in public rights-of-way.

Since the establishment of LLMD No.1, the District has annexed 56 separate maintenance zones. Each zone represents a separate development (tract) located within the District's boundary. The construction, maintenance and operation of facilities within the District's boundaries is consistent with the Landscaping and Lighting Act of 1972, and the requirements of Proposition 218, and will be administered pursuant to the City of Yucaipa ordinances and regulations.

In FY 2015-2016, the District completed the annexation of certain neighborhoods within the City's Uptown vicinity, which will be identified as Zones CCC and DDD. Beginning in FY 2016-2017, those properties located within these new zones will be assessed for utility charges for mid-block streetlights, as approved by the affected property owners.

2018-2019 BUDGET SUMMARY

Projected Fund Balance 6/30/2018	Adopted Revenue 2018-2019	Adopted Expenditures 2018-2019	Projected Fund Balance 6/30/2019
\$ 2,100,884	\$ 788,094	\$ 788,094	\$ 2,100,884

SPECIAL REVENUE FUNDS - LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT

Payments of the assessment for each parcel are made in the same manner and at the same time as payments are made for property taxes for each property. The following is a list of the zones within the District outlining the amount of the assessment and the corresponding expenses.

Zone	Tract	Developer	Project	Location	Assessment	Expenses	Administration and Reserves	Total Expenses
² A95	13521	Whisper Ranch	Wildwood Canyon		\$ 43,357	\$ 39,022	\$ 4,336	\$ 43,357
B95	12222	Keshtlar	The Reserve- Crafton Hills		284,964	256,468	28,496	284,964
¹ C96	15306	Simmons	Amberwood		222	200	22	222
² D96	14294	Centex	Summerwood		11,285	10,156	1,128	11,284
¹ E96	13851	Shedd	Jefferson		225	203	25	228
² F97	15661	Inland West	Glen Brook		10,479	9,431	1,048	10,479
¹ G98	15182	Simmons	View Point		478	431	48	478
² H98	14852	Simmons	Whisper Ranch		31,840	28,656	3,184	31,840
¹ I98	14592	Nielson	Oak Tree Lane		318	287	32	318
¹ J98	14100	Yunis	Yunis Court		535	482	54	535
² K98	14693	Kevari	Kevari Court		1,478	1,331	148	1,478
¹ L98	15765	Crestwood	Victoria Meadows		346	311	35	346
¹ M98	14287	Moore	Walnut Tree Lane		159	143	16	159
¹ N98	15848	Centex	Sunrise Hills		753	678	75	753
² O98	13799	Concordia	Bryant Park		8,904	8,014	890	8,904
³ P99	15468	Bel Air Dev.	5th/Bella Vista		1,171	1,054	117	1,171
¹ Q99	14502	Windstorm Dev.	Estacia/Plum Vw.		165	149	17	165
¹ R99	15758	Crestwood	Summit Ridge		347	312	35	347
² S	13589	Dickinson	Morningside/WW Canyon		35,439	31,895	3,544	35,439
² T	15548	D. Miller	Holmes/Bella Vista		43,131	38,818	4,313	43,131
² U	10130-1	AMH Prestige, Inc.	Douglas/Lynfall		4,845	4,360	484	4,845
² V	16088-1	Simmons	County Ln./Fremont		11,235	10,112	1,124	11,235
² W	15967-1	Barton Properties	Fir/Fremont		24,382	21,944	2,438	24,382
² X	16031-1	Centex	Oak Glen/2nd St.		35,846	32,261	3,585	35,846
² Y	16060	Brandstetter	Fremont/Holly		2,524	2,272	252	2,524
² Z	15854	Storm Western	Oak Glen/Fremont		6,618	5,956	662	6,618
² AA	15933	Finucan	Date Ave		1,683	1,514	168	1,683
² BB	16538	Wills Development	4th/Ave E		6,678	6,010	668	6,678
² CC	16152	Creekside Ptnrs.	3rd/Ave E		5,994	5,394	599	5,994
³ DD	16293	Nasre	Lynfall/Lantana		535	482	54	535
² FF	16453	Far West Industries	Far West- 7th n/o Ave E		9,206	8,286	921	9,206
² GG	14625	Century Vintage	Wildwood Canyon		92,038	82,834	9,204	92,038

¹ Zone includes street lighting and administrative costs only

² Zone includes street lighting, maintenance and administrative costs

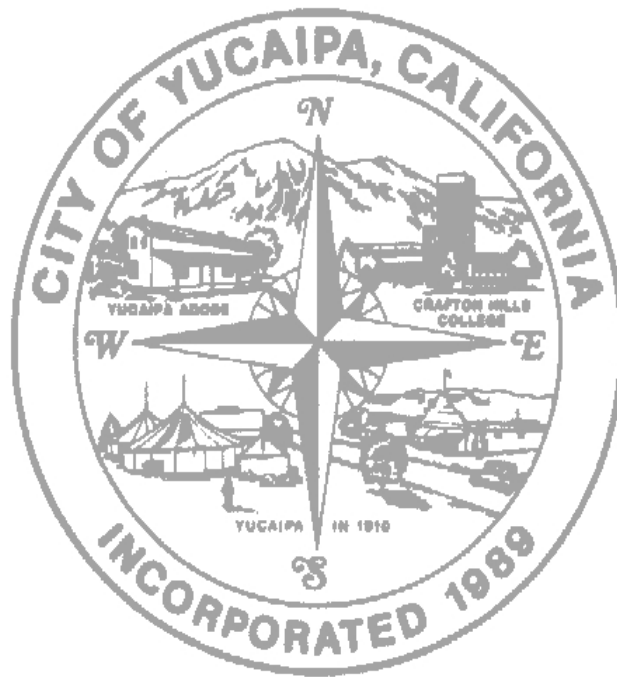
³ Zone includes street lighting, fencing and administrative costs

Zones A and F through R include an escalator clause and may be adjusted annually based upon the change in the Consumer Price Index for the Los Angeles-Long Beach-Anaheim Area for all urban consumers (April 2018 - 4.0%). Zones C through E have no escalator clause. Zones S through DD include an escalator clause and may be adjusted annually up to the rate of 5%.

Zone	Tract	Developer	Project	Location	Assessment	Expenses	Administration and Reserves	Total Expenses
² HH	16355	RCandR Development	8th/Ave. E		14,739	13,265	1,474	14,739
² II	16531	Western Brass	Fir/Fremont		16,426	14,784	1,643	16,426
² JJ	16405	Yucaipa 10 Partners	East Bryant St		6,284	5,656	628	6,284
² NN	16801	T and K, LLC	West Douglas St		8,434	7,590	843	8,434
¹ OO	16802		West Douglas St		511	460	51	511
² PP	16694	Storm Western	East 6th St		15,916	14,324	1,592	15,916
		Michelle Jackson, Aladdin						
² QQ	16055	Entertainment Group, Pacific West Coast Development	North Highland Ave		15,292	13,763	1,529	15,292
² RR	16633		N side County Line Rd		2,630	2,367	263	2,630
² TT	17056	RLG Const, Inc.	NS Oak Glen Rd		8,855	7,969	885	8,855
² VV	16555	Irvine Assets, Inc.	S Eureka Ave		4,686	4,218	469	4,686
² WW	17145		Davenport		4,089	3,680	409	4,089
¹ YY	17901	T and K, LLC	10th St and Cobb Ct		470	423	47	470
² ZZ	15195	Storm Western	Rebecca Road		6,228	5,606	623	6,228
² BBB	14806		Holmes/North of Wildwood		4,347	3,912	435	4,347
² CCC		Existing	Avenue D between 3rd and Poplar St		435	391	43	435
² DDD		Existing	Avenue C / 1st Street / Adams Street / Avenue A		1,568	1,411	157	1,568
Total					\$ 788,094	\$ 709,283	\$ 78,811	\$ 788,094

¹ Zone includes street lighting and administrative costs only² Zone includes street lighting, maintenance and administrative costs³ Zone includes street lighting, fencing and administrative costs

Zones A and F through R include an escalator clause and may be adjusted annually based upon the change in the Consumer Price Index for the Los Angeles-Long Beach-Anaheim Area for all urban consumers (April 2018 - 4.0%). Zones C through E have no escalator clause. Zones S through BBB include an escalator clause and may be adjusted annually up to the rate of 5%.



SPECIAL REVENUE FUNDS - LAW ENFORCEMENT GRANTS

The City of Yucaipa has obtained several Law Enforcement related grants to supplement the activities of the Police Department. This page provides a placeholder for the allocation of future law enforcement related grants. To date, the City has received a Federal Local Law Enforcement Block Grant, which has been primarily designated to fund overtime of sworn personnel for special enforcement activities. The City has also received a State of California Supplemental Law Enforcement Program grant. The Federal Grant has long been discontinued, but the State Grant is renewed annually. Historically, this annual State Grant, in the amount of \$100,000, has been used to fund overtime primarily for the Problem Oriented Policing projects and the costs associated with the Traffic Division's motorcycle efforts.

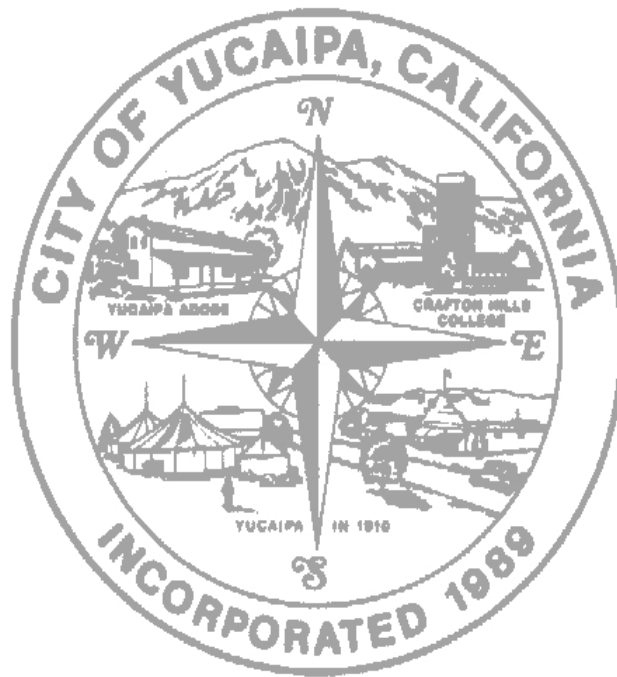
A third law enforcement grant was received during FY 1998-1999 to fund a portion of a new Traffic Enforcement Officer. This grant was worth \$75,000 and was funded by the U.S. Department of Justice as a part of the Universal Hiring Program. During 2000-2001, the City was successful in receiving a COPS in Schools grant in the amount of \$125,000 over three years. This grant was used to hire a School Resource Officer. The funding for this position is split evenly between the City and the Yucaipa/Calimesa Joint Unified School District. A second full-time School Resource Officer was added at approximately the mid-part of the 2000-2001 school year to provide additional coverage at the middle school and high school levels. In FY 2003-2004, the District ceased to fund the position. The position has been retained by the City as an additional traffic officer.

In FY 2004-2005, the city was successful in obtaining an additional grant which resulted in the creation of a new police officer position to be funded entirely in the first year, with half of the position being funded in the second year. This grant targeted motorists stopped for driving under the influence of alcohol. One additional grant was awarded in 2005-2006 for targeting seatbelt compliance. The purpose of the grant is to provide for seatbelt checkpoints in connection with the State's Click It or Ticket program. In 2009-2010, the City received a Byrne-Jag grant in the amount of \$32,370 to be used for Problem Oriented Policing and ongoing maintenance of GRIP and trip wire system.

It is anticipated that in fiscal year 2018-2019, the City anticipates it will continue to receive the annual allocation of \$100,000 from the State Supplemental Law Enforcement Grant Program. Other law enforcement grants received throughout the fiscal year will be accounted for in this fund.

2018-2019 BUDGET SUMMARY

REVENUES	Projected Fund Balance 6/30/2018	Adopted Revenue 2018-2019	Adopted Expenditures 2018-2019	Projected Fund Balance 6/30/2019
State SSLEP	\$ -	\$ 100,000	\$ 100,000	\$ -
Misc. DUI/Traffic Grants	-	75,000	75,000	-
Total	\$ -	\$ 175,000	\$ 175,000	\$ -



SPECIAL REVENUE FUNDS - LEASE FUND

In the past couple of years, the City has acquired certain properties that have tenant relationships. These include the former Police Station facility, now known as the Yucaipa Business Incubator Center, leased partially to Congressman Paul Cook and the property located at the northwest corner of Yucaipa Boulevard and California Street, the site of the future Yucaipa Performing Arts Center. This location presently has one building, currently being leased to a local brewery business. Because of the need to separate this type of revenue stream, and maintenance obligations, from the general operations of the City, a Special Revenue Fund has been established in order to account for the rental activity. This fund reflects a liability for the repayment of resources as a contribution to the acquisition of property that will be repaid upon the sale of the property located at 35058 Yucaipa Boulevard, anticipated to be within the next 12 months.

2018-2019 BUDGET SUMMARY

Projected Fund Balance 6/30/2018	Adopted Revenue 2018-2019	Adopted Expenditures 2018-2019	Projected Fund Balance 6/30/2019
\$ 40,000	\$ 38,000	\$ 66,000	\$ 12,000

Yucaipa Business Incubator Center

Revenues

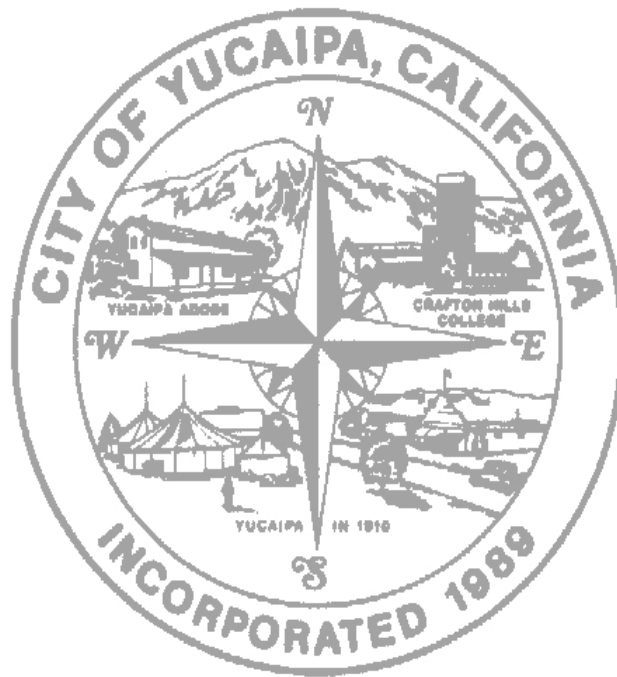
Estimated Rents	32,000
Other Revenue	-
Revenues Total	32,000

Expenditures

	\$ 60,000
Yucaipa Business Incubator Center Revenues over Expenditures:	\$ (28,000)

Other Leased Properties

Lease Payments	\$ 6,000
Expenditures	6,000
Other Rental Properties Revenues over Expenditures:	\$ -



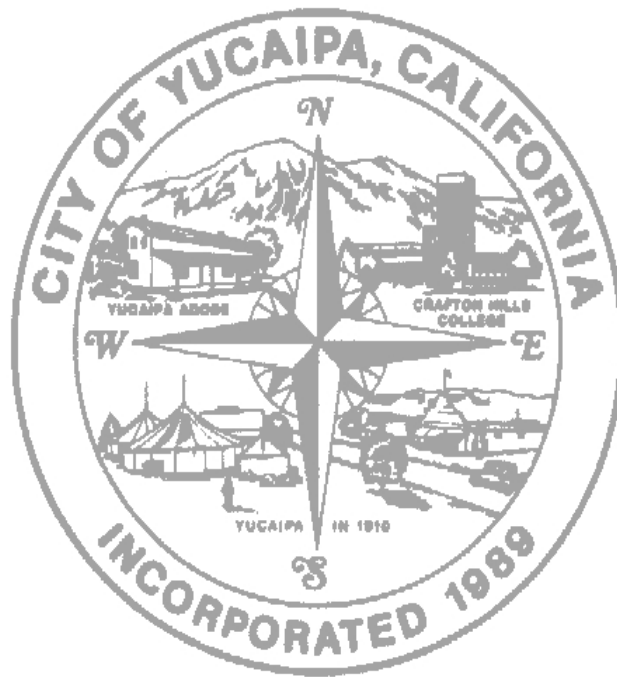
SPECIAL REVENUE FUNDS - MEASURE I

The Measure I Fund is used to account for the ½% sales tax that is required to be used for the maintenance and improvement of City streets. Prior to FY 1999-2000, 56% of the amount received was to be used for maintenance and 44% for Capital Projects. Beginning in 1999-2000, all Measure I revenues were allocated for street maintenance. Beginning in 2010-2011, the revenues will be allocated using the original formula, which is 56% for maintenance and 44% for capital projects. For more information, see the Pavement Management Program in the CIP. Beginning in 2014-2015, City Council allocated 100% of Measure I revenues to maintenance activities.

REVENUES	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
Sales Tax	\$ 700,000	\$ 700,000	\$ 850,000	\$ 850,000
4401 - Interest	100	100	7,000	100
Total Revenues	\$ 700,100	\$ 700,100	\$ 857,000	\$ 850,100

EXPENDITURES	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
Contribution to PMP	\$ 700,000	\$ 700,000	\$ 700,000	\$ 850,000
Total Expenditures	\$ 700,000	\$ 700,000	\$ 700,000	\$ 850,000

Revenue Over (Under) Expenses	\$ 100	\$ 100	\$ 157,000	\$ 100



SPECIAL REVENUE FUNDS - PARAMEDIC ZONE

On June 2, 1987, the electors of County Service Area 38, Improvement Zone M, duly authorized a special tax levy for financing paramedic services. The amount of such tax was set initially at the rate of \$24 per individual dwelling unit and \$35 per commercial unit, per year. Effective July 1, 1999, the City of Yucaipa assumed responsibility for Paramedic services.

The collection of special taxes shall be in accordance with all other taxes and assessments collected by the property tax division of the County of San Bernardino. All revenues collected by this assessment shall be deposited in a Special Revenue Fund created for the sole purpose of funding Paramedic Services. Expenses for these services are budgeted in the Fire Services Department Budget.

During 2002-2003, the City entered into a professional services agreement with The Davis Company for the purposes of evaluating the overall paramedic program and determining strategic options for addressing the projected annual funding deficit. In April 2003, the City Council Fire Ad-hoc Committee conducted the first of a series of meetings with leaders in the community to review the strategic options and develop a long range financing plan.

On March 2, 2004, the voters in the City of Yucaipa approved Measure Y, which resulted in an increase in the annual residential assessment from the rate of \$24 to \$52. This resulted initially in an increase in annual revenues by the amount of approximately \$493,500. At the time Measure Y was passed by the voters, it was anticipated that the increase would be sufficient to sustain the desired level of services for approximately 10 years. The costs associated with the provision of these services have increased at a rate consistent with that which was anticipated in the original forecasts utilized in adopting the measure language. As a result, budgeted expenses exceed revenue projections for FY 2017-2018 by the amount of \$313,831. However, the fund has accumulated a balance sufficient to offset this budgeted deficit. At the current level of service, this may result in a fund deficit in approximately three to five years. It is anticipated that, in the event actual expenses exceed the paramedic related revenues, the shortfall will be covered by fire services revenues. At the 2013-2014 Mid-Year Budget report, the City Council allocated the amount of \$30,000 to analyze the costs of the program. This analysis was initiated in FY 2016-2017 and was completed in 2018. An additional Service Level Option was approved in the 2017-2018 Budget to engage a consulting firm to assist with preparing for a ballot measure in order to increase the annual assessment. It is anticipated that this process will be initiated in FY 2018-2019.

2018-2019 BUDGET SUMMARY

Projected Fund Balance 6/30/2018	Adopted Revenue 2018-2019	Adopted Expenditures 2018-2019	Projected Fund Balance 6/30/2019
\$ 761,824	\$ 1,427,500*	\$ 1,427,335	\$ 761,989

* Includes \$350,000 allocation from Paramedic Fund Balance. See Fire Services Department Budget.



SPECIAL REVENUE FUNDS - USED OIL GRANTS

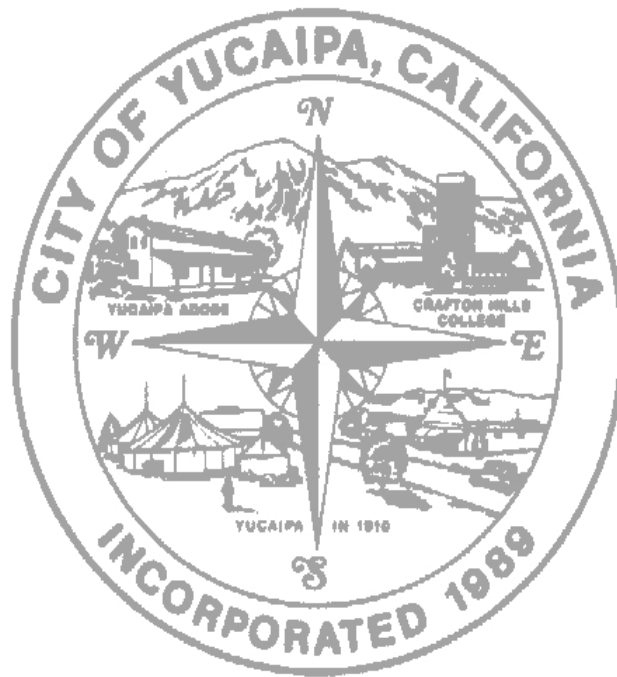
The City of Yucaipa receives block grant funds from the California Integrated Waste Management Board (CIWMB) for costs associated with local used oil collection programs. Examples of the collection programs for which these are used:

Educational Materials	Drainage Stencils
Used Oils Containers, funnels and floor mats	Advertising
Curbside Collection Program	

Additional funding cycles will be used to continue the Curbside Collection Program, educational materials and program advertising.

2018-2019 BUDGET SUMMARY

Projected Fund Balance 6/30/2018	Adopted Revenue 2018-2019	Adopted Expenditures 2018-2019	Projected Fund Balance 6/30/2019
\$ 10,000	\$ 14,000	\$ 14,000	\$ 10,000



SPECIAL REVENUE FUNDS - VEHICLE FINES/TRAFFIC SAFETY

The Traffic Safety Fund is a special revenue fund established for the purpose of accounting for funds collected from any person charged with a misdemeanor and assessed for traffic violations pursuant to the Vehicle Code. These funds are to be used exclusively for official traffic control devices, the maintenance thereof, equipment and supplies for traffic law enforcement and traffic accident prevention, and for the maintenance, improvement, or construction of public streets, bridges, and culverts within the City. The fund shall not be used to pay for traffic or other police officers. The fund may be used to pay for the compensation of school crossing guards who are not regular full-time members of the Police Department.

In fiscal year 2009-2010, the YCJUSD ceased the funding for the provision of crossing guards. Previously, funds had been allocated annually to assist with the City's obligation to the crossing guard program. In fiscal year 2016-2017, the crossing guard program was reinstated.

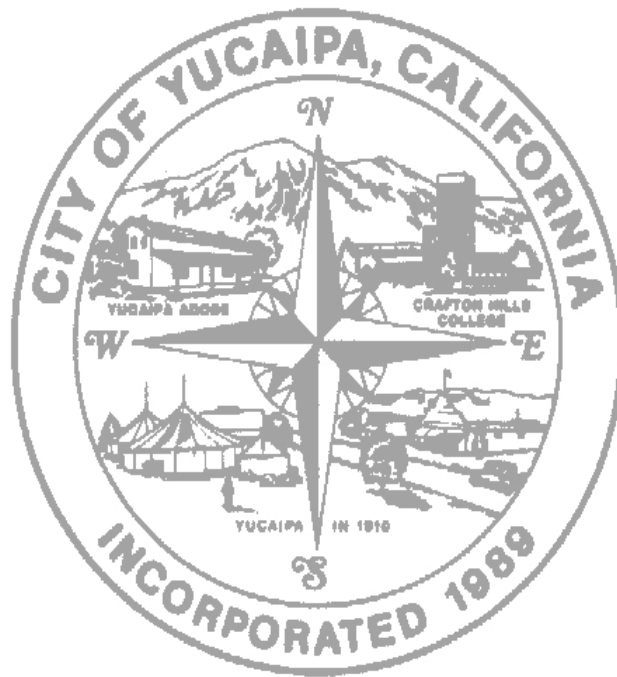
The estimated expenses for this fiscal year represent a transfer to the General Fund, representing the City's portion, for expenses related to funding the Sidewalk Program. The amount of \$250,000 has been allocated to fund sidewalk construction. A specific project has not yet been identified. The amount of \$250,000 was transferred in fiscal year 2016-2017 for this encumbrance.

2018-2019 BUDGET SUMMARY

Projected Fund Balance 6/30/2018	Adopted Revenue 2018-2019	Adopted Expenditures 2018-2019	Projected Fund Balance 6/30/2018
\$ 986,440	\$ 60,000	\$ 16,500	\$ 1,029,940

Expenditures include transfers to the General Fund and CIP for the following:

Sidewalk Construction	\$ 10,000
Safe Routes to Schools	6,500
Total Net Cost	\$ 16,500

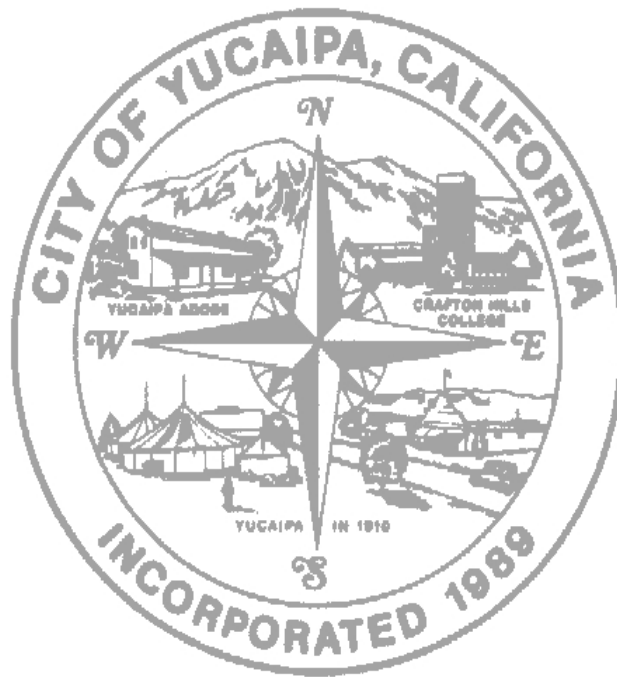


CAPITAL PROJECTS FUND SUMMARY

FUND	Estimated Fund Balance 6/30/2018	Adopted Revenues 2018-2019	Adopted Expenditures 2018-2019	Projected Fund Balance 6/30/2019
Capital Projects Funds:				
Air Quality Management	\$ 39,409	\$ 60,000	\$ 99,000	\$ 409
*Community Development Block Grant	-	285,343	285,343	-
Federal Emergency Management Agency	-	25,000	25,000	-
*Drainage Facilities ¹	3,286	59,069	62,000	355
*Fire Facilities	2,427	16,754	19,000	181
*Park Facilities ¹	21,923	59,069	80,500	492
*Public Facilities ¹	7,496	40,151	47,500	147
*Traffic Facilities ¹	93,529	172,836	266,000	365
Total	\$ 168,070	\$ 718,222	\$ 884,343	\$ 1,949

* Reference the Capital Improvement Program. Budget revenues may include General Fund Contributions/Loans. In some instances, budgeted expenses may exceed budgeted revenues, but only to the extent carryover encumbrances exist to cover those specific project expenses.

¹ May include grants and transfers for General Fund contributions for one-time capital Service Level Option items.



CAPITAL PROJECTS FUNDS - AIR QUALITY MANAGEMENT

The City of Yucaipa receives funds, collected through the State's motor vehicle registration fees, for use in the reduction of vehicle emissions. (AB2766)

Examples of the programs for which these funds may be used are as follows:

- The adoption of transportation demand management ordinances and air quality elements;
- Development of trip reduction strategies;
- Purchase of alternative fuel vehicles;
- Operation of shuttle services; and,
- Street Improvements and traffic mobility enhancements.

City Council has allocated these funds for the completion of the Bryant Street / Oak Glen Road Sidewalk Project and the sidewalk project on Avenue "H" from Holmes Street to Fremont Street. Similar sidewalk projects include 13th St. from Yucaipa Blvd. to the Skate Park and as a local matching contribution along with the Safe Route to Schools Grant for the completed project on Avenue E from 8th St. to 12th St. The amount of \$75,000 was allocated within 2006-2007 for bike lanes. AQMD funds have since been allocated for sidewalk projects along 6th Street, 13th Street, 12th Street, Avenue E from 18th Street to Yucaipa Boulevard, 4th Street from Yucaipa Boulevard to Avenue E, Avenue E from 13th Street to Dunlap Channel Trail and School Zone Pedestrian Improvements.

The 2017-2018 Capital Improvement Program includes projects from previous years' AQMD allocations for sidewalks along 12th and 13th Street, south of Avenue E, Yucaipa Boulevard ADA Improvements/Bike Lanes from 3rd to 5th Street, Avenue E from 15th Street to Dunlap Channel and Adams Street from Avenue B to Yucaipa Boulevard. The 2017-2018 CIP includes additional funding for the Yucaipa Boulevard ADA project and a sidewalk project on California Street and Acacia Avenue in the vicinity of the site of the future Yucaipa Performing Arts Center. The 2018-2019 CIP includes funding for the 12th and 13th Street Sidewalk and Acacia Avenue Sidewalk projects.

2018-2019 BUDGET SUMMARY

Projected Fund Balance 6/30/2018	Adopted Revenue 2018-2019	Adopted Expenditures 2018-2019	Projected Fund Balance 6/30/2019
\$ 39,409	\$ 60,000	\$ 99,000	\$ 409



CAPITAL PROJECTS FUNDS - COMMUNITY DEVELOPMENT BLOCK GRANT

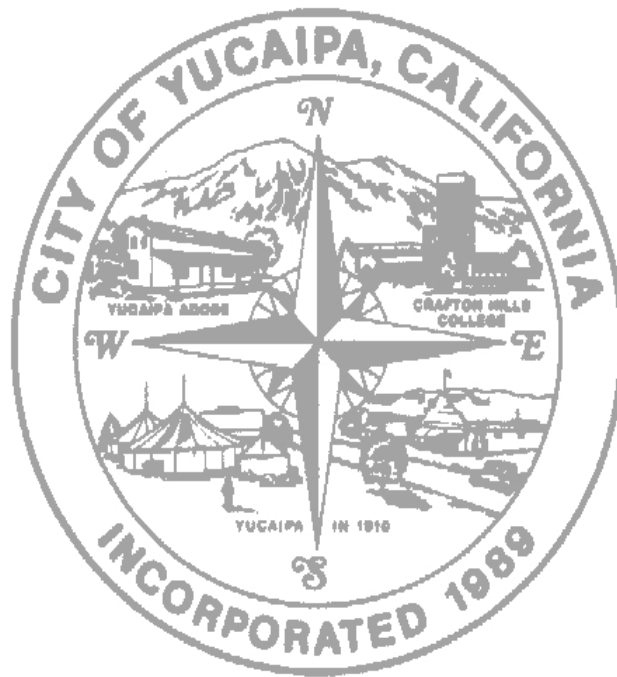
The Community Development Block Grant (CDBG) program was designed by the Department of Housing and Urban Development (HUD) to revitalize low and moderate income areas within a city. The CDBG monies are restricted by specific provisions. There are primarily two major categories for CDBG funding requests. The first, public service programs, are those programs that provide some type of service to eligible participants. The second, capital projects, are those projects that are for new construction or for the repair of facilities that fall within the eligibility requirements.

For 2018-2019, the City anticipates an allocation in the amount of approximately \$285,343 for eligible projects or programs. In February 2018, the City Council prioritized a list of recommended projects and programs or future funding. City Council directed staff to allocate the amount of \$285,343 for fiscal year 2018-2019 to the programs and projects as listed below.

An additional allocation in the amount of \$131,000 is proposed for the completion of the curb, gutter and sidewalk project along 5th Street, between Yucaipa Boulevard and Avenue E. In addition, the amount of \$110,832 is being recommended for allocation for the removal of ADA barriers in the Uptown.

Project / Program	Approved Allocation
1. Senior Center Floor Rehabilitation	\$ 24,842
2. Design and installation of curb ramps, gutter, and sidewalk along Avenue A, between Adams Street and 1st Street.	188,000
3. Removal of existing ADA barriers and installation of ADA-compliant curb ramps citywide.	29,700
4. *San Bernardino County Library--Literacy Program	7,250
5. *San Bernardino County Sexual Assault Services	7,250
6. *City of Yucaipa--Recreation Scholarship Program	15,176
7. Family Service Association-Meals to Seniors	7,250
8. Family Services Association of Redlands	5,875
Total Approved Allocations:	\$ 285,343
*2018-2019 Allocation:	\$ 285,343
Amount Available from Unprogrammed Funds:	-
Total Sources Available:	\$ 285,343
Amount Remaining in Unprogrammed Funds:	\$ -

* Denotes Public Service Program--In the event funding is not realized in the actual amount anticipated, these public service programs will be funded pursuant to the priority schedule as listed above.



CAPITAL PROJECTS FUND - FEDERAL EMERGENCY MANAGEMENT AGENCY

The Federal Emergency Management Agency Fund (FEMA) is a capital projects fund established for the purpose of accounting for expenditures associated with projects that are the result of a recognized disaster or emergency. FEMA reimburses the City at a rate of 75% of authorized expenditures. The State of California Office of Emergency Services reimburses 75% of the remaining 25%. During some years there are no FEMA projects. Therefore, it is possible that no FEMA resources would be necessary in 2012-2013. However, in the event that an emergency warrants FEMA assistance, staff may need the ability to procure certain expenditures timely. In the event of an actual emergency, the City may need to advance funds before reimbursement is realized from FEMA. This was the case in fiscal year 2009-2010 and 2010-2011 during the fire and storm events. Specific Council authorization was obtained to appropriate additional funding sources.

2018-2019 BUDGET SUMMARY

Projected Fund Balance 6/30/2018	Adopted Revenue 2018-2019	Adopted Expenditures 2018-2019	Projected Fund Balance 6/30/2019
\$ -	\$ 25,000	\$ 25,000	\$ -



INTERNAL SERVICE FUND - SELF-INSURANCE

The Internal Service Fund was created in recognition of the City's desire to be self-insured. The purpose of this fund is to account for the risk related exposures of the City. The City of Yucaipa is a member of the Public Agency Risk Sharing Authority of California (PARSAC). PARSAC is a joint powers authority, consisting of 37 California public entities, created to provide "pooled" liability, worker's compensation and property insurance programs for its members.

The PARSAC Worker's Compensation program is funded by premiums paid by each participating entity. Actual claims and related expenses are funded entirely by those premiums, with a self-insured retention equal to \$5,000 per claim.

The City also pays a premium for general liability coverage. However, unlike Worker's Compensation, the City maintains a self insured retention in the amount of \$50,000. This means that, in addition to the premium paid, the City is also responsible for the first \$50,000 in expenses incurred for each claim, somewhat similar to an insurance deductible. However, it is dissimilar from the standpoint that the City, because it is self-insured, is able to manage the claims.

The Self-Insurance program is funded by the General Fund. Each year an amount is budgeted and transferred to this fund to cover the costs of premiums, consulting, claims management, and the settlement of claims. Historically, the annual transfer amount was consistently \$180,000. In 2010-2011 the annual transfer was increased by the amount of \$25,000 for a total allocation of \$205,000. Worker's Compensation premiums are appropriated in the respective Operating Budgets and are transferred to the Self-Insurance Fund as an interfund transfer. The actual payment of the annual Worker's Compensation premium is made directly through the Self-Insurance Fund.

In Fiscal Year 2013-2014, the Sheriff's Department returned the amount of \$312,857 to the City as a credit for a Worker's Compensation Retrospective Premium Adjustment. This credit will be used to offset Sheriff's Department contract increases over a period of three years beginning with Fiscal Year 2015-2016. Fiscal Year 2017-2018 represents the third and final year of this transfer.

2018-2019 BUDGET SUMMARY

Projected Fund Balance 6/30/2018	Adopted Revenue 2018-2019	Adopted Expenditures 2018-2019	Projected Fund Balance 6/30/2019
\$ 558,465	\$ 365,000	\$ 376,400	\$ <u>547,065</u>

SELF-INSURANCE FUND BALANCE SHEET

	As of 6/30/2014	As of 6/30/2015	As of 6/30/2016	As of 6/30/2017	Estimated As of 6/30/2018	Projected As of 6/30/2019
Cash	\$ 1,050,534	\$ 1,019,933	\$ 825,712	\$ 716,196	\$ 606,365	\$ 606,365
Due from other funds	-	-	-	-	-	-
Accounts Receivable	147	11,180	10,266	10,440	500	500
Total Assets	\$ 1,050,681	\$ 1,031,113	\$ 835,978	\$ 726,636	\$ 606,865	\$ 606,865
Accounts Payable	\$ 5,939	\$ 21,413	\$ 2,339	\$ 1,718	\$ 500	\$ 500
Due to Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Claims	75,000	75,000	75,000	75,000	75,000	75,000
Total Liabilities	\$ 80,939	\$ 96,413	\$ 77,339	\$ 76,718	\$ 75,500	\$ 75,500
Fund Balance (Deficit)	\$ 969,742	\$ 934,700	\$ 758,639	\$ 649,918	\$ 531,365	\$ 531,365
Liabilities and Fund Balance	\$ 1,050,681	\$ 1,031,113	\$ 835,978	\$ 726,636	\$ 606,865	\$ 606,865

STATEMENT OF REVENUES AND EXPENSES

	As of 6/30/2014	As of 6/30/2015	As of 6/30/2016	As of 6/30/2017	Estimated As of 6/30/2018	Projected As of 6/30/2019
Interfund Transfers	\$ 622,763	\$ 303,859	\$ 302,658	\$ 251,489	\$ 307,777	\$ 350,000
Other	1,832	52,248	25,910	12,918	15,000	15,000
Total Revenues	\$ 624,595	\$ 356,107	\$ 328,568	\$ 264,407	\$ 322,777	\$ 365,000
Claims Expense	\$ 55,392	\$ 160,691	\$ 37,068	\$ 1,959	\$ 8,000	\$ 25,000
Insurance Premiums	257,137	223,819	322,972	248,343	279,453	324,000
Professional Services	6,502	6,638	17,560	7,881	11,500	16,400
Miscellaneous Expense	-	-	-	800	1,000	1,000
Interfund Transfers	-	-	117,029 *	104,286 *	104,286 *	-
Capital Outlay	-	-	10,000	9,850	10,000	10,000
Total Expenses	\$ 319,031	\$ 391,149	\$ 504,629	\$ 373,119	\$ 414,239	\$ 376,400
Increase to Balance (Deficit)	\$ 305,564	\$ (35,042)	\$ (176,061)	\$ (108,712)	\$ (91,462)	\$ (11,400)
Beginning Fund Balance (Deficit)	\$ 664,178	\$ 969,742	\$ 934,700	\$ 758,639	\$ 649,927	\$ 558,465
Ending Fund Balance (Deficit)	\$ 969,742	\$ 934,700	\$ 758,639	\$ 649,927	\$ 558,465	\$ 547,065

* Includes approximately \$104,000 to be transferred to the General Fund for Sheriff's W/C credit received in fiscal year 2013-14.

SELF-INSURANCE FUND

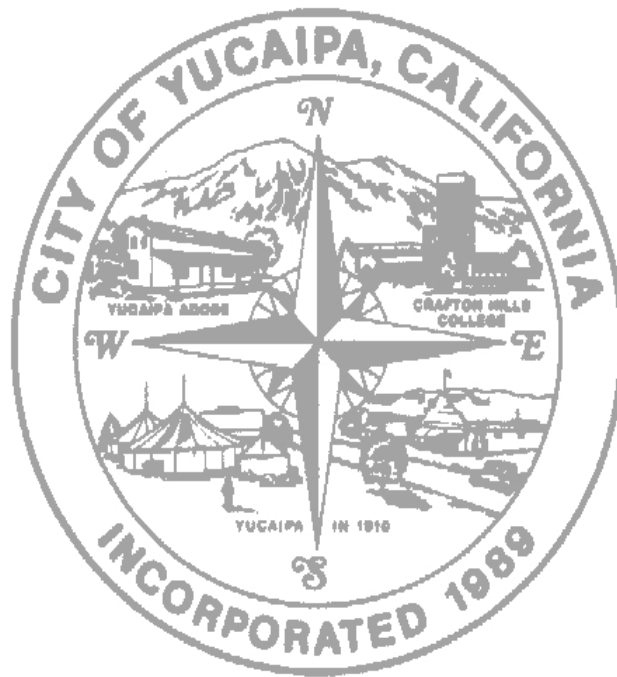
Description			Fund Balance (Deficit)
2007-2008	Interfund Transfers for Charges/Other	387,111	
	Current Year Expenses and/or Claims	<u>(349,181)</u>	
	Revenue Over/(Under) Expenses	37,930	Fund Balance as of 6/30/2008 <u>852,031</u>
2008-2009	Interfund Transfers for Charges/Other	352,968	
	Current Year Expenses and/or Claims	<u>(368,338)</u>	
	Revenue Over/(Under) Expenses	(15,370)	Fund Balance as of 6/30/2009 <u>836,662</u>
2009-2010	Interfund Transfers for Charges/Other	325,181	
	Current Year Expenses and/or Claims	<u>(361,548)</u>	
	Revenue Over/(Under) Expenses	(36,367)	Fund Balance as of 6/30/2010 <u>800,295</u>
2010-2011	Interfund Transfers for Charges/Other	356,572	
	Current Year Expenses and/or Claims	<u>(369,676)</u>	
	Revenue Over/(Under) Expenses	(13,104)	Fund Balance as of 6/30/2011 <u>787,191</u>
2011-2012	Interfund Transfers for Charges/Other	310,667	
	Current Year Expenses and/or Claims	<u>(323,027)</u>	
	Revenue Over/(Under) Expenses	(12,361)	Fund Balance as of 6/30/2012 <u>774,830</u>
2012-2013	Interfund Transfers for Charges/Other	301,678	
	Current Year Expenses and/or Claims	<u>(412,329)</u>	
	Revenue Over/(Under) Expenses	(110,652)	Fund Balance as of 6/30/2013 <u>664,178</u>
2013-2014	Interfund Transfers for Charges/Other	624,595	
	Current Year Expenses and/or Claims	<u>(319,031)</u>	
	Revenue Over/(Under) Expenses	305,564	Fund Balance as of 6/30/2014 <u>969,742</u>
2014-2015	Interfund Transfers for Charges/Other	356,107	
	Current Year Expenses and/or Claims	<u>(391,149)</u>	
	Revenue Over/(Under) Expenses	(35,042)	Fund Balance as of 6/30/2015 <u>934,700</u>
2015-2016	Interfund Transfers for Charges/Other	328,568	
	Current Year Expenses and/or Claims*	<u>(504,629)</u>	
	Revenue Over/(Under) Expenses	(176,061)	Fund Balance as of 6/30/2016 <u>758,639</u>
2016-2017	Interfund Transfers for Charges/Other	264,407	
	Current Year Expenses and/or Claims*	<u>(373,119)</u>	
	Revenue Over/(Under) Expenses	(108,712)	Fund Balance as of 6/30/2017 <u>649,927</u>
2017-2018 Estimated	Interfund Transfers for Charges/Other	322,777	
	Current Year Expenses and/or Claims*	<u>(414,239)</u>	
	Revenue Over/(Under) Expenses	(91,462)	Fund Balance as of 6/30/2018 <u>558,465</u>
2018-2019 Budget Projected	Interfund Transfers for Charges/Other	365,000	
	Current Year Expenses and/or Claims*	<u>(376,400)</u>	
	Revenue Over/(Under) Expenses	(11,400)	Fund Balance as of 6/30/2019 <u>547,065</u>

* Includes approximately \$104,000 to be transferred to the General Fund for Sheriff's W/C credit received in fiscal year 2013-14.



SELF-INSURANCE

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	-	-	-	-
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	104,286	104,286	104,286	-
5130	Worker's Compensation	-	-	-	-
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	-
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	29,000	29,000	11,500	16,400
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Miscellaneous/Special Department Expense	1,000	1,000	1,000	1,000
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5300	Insurance Premiums	302,000	302,000	280,000	324,000
5400	Claims Expense	61,000	61,000	10,000	25,000
5302	Principal Payment, Capital Lease	-	-	-	-
9100	Capital Outlay	10,000	10,000	10,000	10,000
9200	Capital Projects	-	-	-	-
9500	Administrative Overhead	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 507,286	\$ 507,286	\$ 416,786	\$ 376,400



SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY

MAJOR FUNCTIONS

The Agency has been involved in community revitalization at all levels, from relatively simple rehabilitation programs to complex strategies to preserve and enhance the City's job base by retaining existing businesses. The Agency is also vested with the responsibility of increasing, preserving, and improving the number of housing units for very low, low, and moderate-income individuals and families. During FY 2012-2013, the legislature of the State of California enacted AB X1 26, effectively eliminating every redevelopment agency in the State. In order to effectively wind down any active project at the time of dissolution, the Successor Agency to the Yucaipa Redevelopment Agency was formed. The purpose of the Successor Agency is to monitor those activities to completion and eliminate any and all assets maintained by the former RDA. The Successor Agency has adopted Recognized Obligation Payment Schedules (ROPS) for the purpose of identifying enforceable obligations to be paid from future tax increment proceeds. The ROPS is a budget document, adopted for each six month period, and reflects only those anticipated expenses that have been approved by the State Department of Finance in its effort to unwind all redevelopment activities. Ultimately, the only expenses to be funded by the remaining revenue source will be debt service payments. Beginning in FY 2016-2017, all ROPS will be adopted to cover a full fiscal year.

In FY 2017-2018, the Successor Agency will be responsible to continue paying for debt service on the outstanding Tax Allocation Bonds. In addition, the Agency will monitor the ongoing financial reporting covenants and activities associated with the senior housing project, located within the former Agency. Staff will continue to prepare Recognized Obligation Payment Schedules and facilitate the activities and actions of the Oversight Board.

MAJOR ACHIEVEMENTS FOR 2017-2018

- ◆ Concluded the process associated with adopting and implementing the Long Range Property Management Plan, including the disposition of property, pursuant to executed Compensation Agreements.

MAJOR GOALS FOR 2018-2019

- ◆ Prepare for Last and Final Recognized Obligation Payment Schedule.



SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY BUDGET SUMMARY

Successor Agency to the Yucaipa Redevelopment Agency

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Redevelopment Property Tax Trust Fund	\$ 1,020,605	\$ 1,020,605	\$ 1,020,606	\$ 774,183
Total Department Expenses	\$ 1,020,605	\$ 1,020,605	\$ 1,020,606	\$ 774,183

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
FUNDING				
Redevelopment Property Tax Trust Fund	\$ 1,020,605	\$ 1,020,605	\$ 1,020,606	\$ 774,183
Total Department Revenues	\$ 1,020,605	\$ 1,020,605	\$ 1,020,606	\$ 774,183

SUCCESSOR AGENCY - REDEVELOPMENT PROPERTY TAX TRUST FUND

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 61,593	\$ 61,593	\$ 61,593	\$ 64,365
5112	Temporary	-	-	-	-
5118	Allotment	6,767	6,767	6,767	6,767
5140	Auto Allowance	1,020	1,020	1,020	1,020
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	2,772	2,772	2,772	2,896
5131	PERS	11,405	11,405	11,405	11,060
5133	Unemployment	-	-	-	-
5134	Payroll Tax	1,058	1,058	1,058	1,105
5135	Life Insurance	155	155	155	155
5136	Vision	-	-	-	-
5137	Deferred Compensation	1,848	1,848	1,848	1,931
5145	Cell Phone Allowance	153	153	153	153
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	28,000	28,000	28,000	21,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	793,779	793,779	793,779	551,675
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Not-For-Profit Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9500	Administrative Overhead	112,056	112,056	112,056	112,056
9900	Contingency	-	-	-	-
Total		\$ 1,020,605	\$ 1,020,605	\$ 1,020,606	\$ 774,183

MAJOR DIVISIONAL BUDGET CHANGES

Fund: Successor Agency to the Yucaipa Redevelopment Agency
Department: Successor Agency to the Yucaipa Redevelopment Agency
Division: Redevelopment Property Tax Trust Fund (RPTTF)

		Reason for Adjustment	Net Adjustment
5110-5140	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate.	\$ 2,682
5210	Professional Services	Net result of decrease in costs of bond trustee and disclosure services and increase in allocation for legal services.	(7,000)
5220	Misc./Special Dept. Expense	Reflects debt service repayment schedule.	(242,104)

**SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY
RESOLUTION NO. 2018-19**

**A RESOLUTION OF THE SUCCESSOR AGENCY TO THE YUCAIPA
REDEVELOPMENT AGENCY, ADOPTING A BUDGET FOR FISCAL
YEAR 2018-2019**

WHEREAS, the former Yucaipa Redevelopment Agency was required to adopt an annual fiscal year budget; and

WHEREAS, the legislature of the State of California enacted AB X1 26 and AB 1484, effectively eliminating every redevelopment agency (RDA) in the State; and

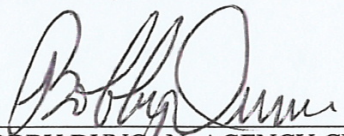
WHEREAS, in order to effectively wind down any active projects/programs at the time of dissolution, the Successor Agency to the Yucaipa Redevelopment Agency was formed, the purpose of which is to monitor those remaining activities to completion and exhaust or transfer any and all assets maintained by the former RDA; and

WHEREAS, the Successor Agency has approved a Recognized Obligation Payment Schedule, as prescribed in the legislation, for the purpose of identifying remaining enforceable obligations to be paid from future tax increment revenue, as a budget document.

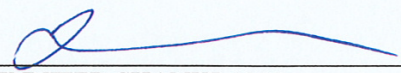
NOW, THEREFORE, THE SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

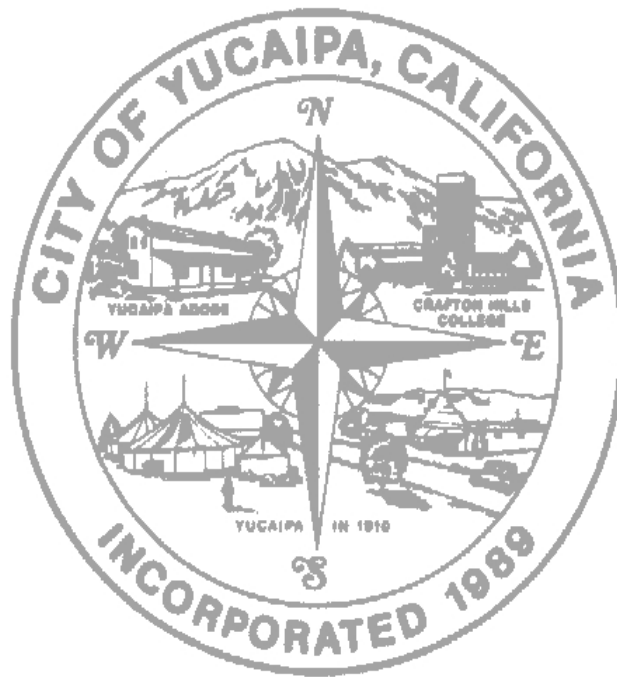
Section 1. That a Budget for Fiscal Year 2018-2019, a copy of which is attached as Exhibit D and made part of hereof, is hereby adopted with total estimated revenues of \$774,183 and total estimated expenditures of \$774,183.

PASSED, APPROVED AND ADOPTED this 25th day of June 2018.


BOBBY DUNCAN, AGENCY CHAIRPERSON

ATTEST:

for 
JENNIFER SHANKLAND
AGENCY SECRETARY



YUCAIPA HOUSING AUTHORITY

MAJOR FUNCTIONS

The Redevelopment Dissolution Law provides that upon dissolution of the redevelopment agency (RDA), the city, county, or city and county that authorized the creation of the RDA may elect whether to retain the housing assets and functions previously performed by the RDA. If the city/county elects to retain the authority, then all rights, powers, duties, obligations, and housing assets, are transferred from the former RDA to the city/county. If the city/county does not elect to retain the authority for performing the housing functions, the rights, powers, assets, duties, and obligations are transferred either to the local housing authority, if one exists, or to the Department of Housing and Community Development. If there is more than one local housing authority in the jurisdiction, the city/county may select which local housing authority will serve as the housing successor.

The City of Yucaipa elected to not retain the housing functions of the former RDA, and the housing assets and functions were then transferred to the Yucaipa Housing Authority. As a result, the Yucaipa Housing Authority became the “housing successor” under Health and Safety Code section 34176(b)(3) and, therefore, the Housing Authority is eligible for a housing entity administrative cost allowance. With the dissolution of RDAs, up until fiscal year 2015-2016, there were no revenue sources available to fund housing obligations. As a result, all costs associated with administering housing related issues have been borne by the City’s General Fund.

This changed in fiscal year 2015-2016 with the approval of the repayment of General Fund advances. Formulaically, the amount of 20% of the calculated loan repayment is set aside for housing related obligations. This amount provides resources to cover some of the costs over the next couple of years. Once the General Fund advances are fully paid, the housing set-aside allocations revert back to zero. This ended in FY 2017-2018. The Housing Entity Administrative Allowance relieves the General Fund of those costs and affords the Housing Authority the ability to incur costs and more fully implement programs, as prioritized by the Authority. Unfortunately, the State of California, Department of Finance (DOF), has interpreted the law unfavorably to the City in that, the DOF claims that the allowance does not apply to public entities that actually created the Housing Authority so long as the creating entity “controls” the Housing Authority. As a result, the DOF has denied an allowance to the Yucaipa Housing Authority. Staff believes the DOF has grossly misinterpreted the law and the matter has been litigated. Even though there were competing opinions within the courts on this matter, the Appellate court has concluded the matter and in FY 2017-2018, rendered an opinion in favor of the DOJ and against the agencies like Yucaipa.

On October 26, 2015 and in fiscal year 2016-2017 and 2017-2018, the City Council adopted an annual budget for the Housing Authority in anticipation of a favorable resolution by the DOF regarding the housing administrative allowance. In light of the ruling on the housing administration allowance, and the conclusion of the prepayment of General Fund advances, the only revenue source remaining is the residual payments anticipated from the current senior housing projects. It is anticipated that these residual receipts will offset a portion of the administrative costs identified on the budget summary.

MAJOR ACHIEVEMENTS FOR 2017-2018

- ◆ Executed Affordable Housing Agreement and Development and Disposition Agreement with Eagle LLC for the development of a 96-unit senior affordable housing project.

MAJOR GOALS FOR 2018-2019

- ◆ Evaluate potential funding source for offsetting costs of maintaining the Housing Authority.

YUCAIPA HOUSING AUTHORITY BUDGET SUMMARY

Yucaipa Housing Authority

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
EXPENDITURES				
Yucaipa Housing Authority	\$ 149,803	\$ 149,803	\$ 61,461	\$ 60,160
Total Department Expenses	\$ 149,803	\$ 149,803	\$ 61,461	\$ 60,160

	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
FUNDING				
Housing Administrative Allowance	\$ 150,000	\$ 150,000	\$ -	\$ -
20% Housing Set Aside from ROPS	\$ 47,928	\$ 47,928	\$ 47,928	\$ -
Total Department Revenues	\$ 197,928	\$ 197,928	\$ 47,928	\$ -

YUCAIPA HOUSING AUTHORITY

Acct. No.	Account Name	Adopted Budget 2017-2018	Revised Budget 2017-2018	Estimated Actuals 2017-2018	Adopted Budget 2018-2019
5110	Salaries	\$ 19,641	\$ 19,641	\$ 19,641	\$ 20,525
5112	Temporary	-	-	-	-
5118	Allotment	2,300	2,300	2,300	2,300
5140	Auto Allowance	300	300	300	300
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	884	884	380	924
5131	PERS	3,637	3,637	3,637	3,527
5133	Unemployment	-	-	-	-
5134	Payroll Tax	355	355	355	371
5135	Life Insurance	53	53	53	53
5136	Vision	-	-	-	-
5137	Deferred Compensation	589	589	250	616
5145	Cell Phone Allowance	45	45	45	45
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	98,000	98,000	15,000	10,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	4,500	4,500	-	2,000
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Not-For-Profit Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9500	Administrative Overhead	19,500	19,500	19,500	19,500
9900	Contingency	-	-	-	-
Total		\$ 149,803	\$ 149,803	\$ 61,461	\$ 60,160

MAJOR DIVISIONAL BUDGET CHANGES

Fund: Yucaipa Housing Authority

		Reason for Adjustment	Net Adjustment
5110-5140	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate.	\$ 856
5210	Professional Services	Reflects decrease in professional services needs.	(88,000)
5220	Misc./Special Dept. Expense	Reflects decrease in miscellaneous other expenses.	(2,500)

**YUCAIPA HOUSING AUTHORITY
RESOLUTION NO. 2018-20**

**A RESOLUTION OF THE YUCAIPA HOUSING AUTHORITY,
ADOPTING A BUDGET FOR FISCAL YEAR 2018-2019**

WHEREAS, on February 28, 2011, the City Council adopted Resolution No. 2011-08, declaring the need for a Housing Authority and establishing the City Council as the Commissioners of the Authority; and

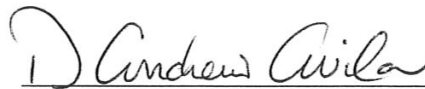
WHEREAS, on March 28, 2011 the Authority adopted Resolution No. 2011-09, designating officers, adopting Personnel Rules and a Conflict of Interest Code and adopted Resolution No. 2011-10, adopting bylaws of the Housing Authority and elected the Chairperson and Vice Chairperson of the Yucaipa Housing Authority; and

WHEREAS, the Yucaipa Housing Authority is required to adopt an annual fiscal year budget.

NOW, THEREFORE, THE YUCAIPA HOUSING AUTHORITY, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That a Budget for Fiscal Year 2018-2019, a copy of which is attached as Exhibit E and made part of hereof, is hereby adopted with total estimated revenues of \$0 and total estimated expenditures of \$60,160.

PASSED, APPROVED AND ADOPTED this 25th day of June 2018.

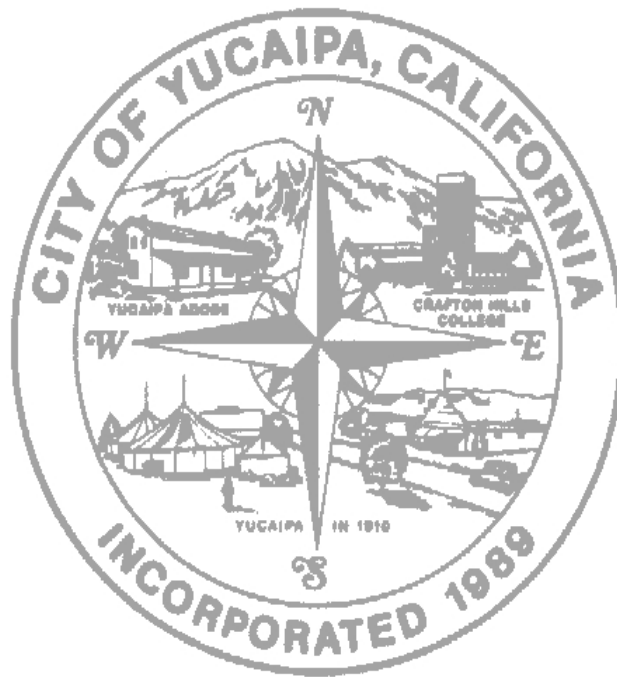


DAVID AVILA, AUTHORITY CHAIRPERSON

ATTEST:



JENNIFER SHANKLAND
AUTHORITY SECRETARY



AUTHORIZED FULL-TIME POSITIONS

DEPARTMENTS AND DIVISIONS	Revised 2013-2014	Revised 2014-2015	Revised 2015-2016	Revised 2016-2017	Revised 2017-2018	2018-2019
ADMINISTRATIVE SERVICES DEPARTMENT						
Assistant City Manager 7/13/15	-	-	1.00	1.00	1.00	1.00
Director of Administrative Services	1.00	1.00	-	-	-	-
Administrative Services Division						
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Technician*	1.00	1.00	1.00	1.00	1.00	1.00
Finance Division						
Accounting Manager	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Technician	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Assistant	1.75	1.75	1.75	1.75	1.75	1.75
GENERAL SERVICES DEPARTMENT						
MOBILEHOME SERVICES						
Deputy City Manager/City Clerk 7/13/15	-	-	1.00	1.00	1.00	1.00
Director of General Services/City Clerk	1.00	1.00	-	-	-	-
Information Systems/GIS Administrator/Information Systems/GIS Manager 2/27/17	-	-	-	1.00	1.00	1.00
Information Systems Administrator	1.00	1.00	1.00	-	-	-
Deputy City Clerk/Information Systems Technician	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant 3/28/16	-	-	1.00	1.00	1.00	1.00
Office Assistant I/II	1.00	1.00	-	-	-	-
CITY MANAGER						
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant/ Public Affairs Officer*	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Coordinator 2/27/17	-	-	-	1.00	-	-
Emergency Services Coordinator/Community Liason 3/12/18	-	-	-	-	1.00	1.00
COMMUNITY DEVELOPMENT DEPARTMENT						
Economic Development Division						
Director of Community Development	0.33	0.33	0.33	0.20	0.20	0.20
Senior Administrative Assistant 2/27/17	-	-	-	0.37	0.35	0.35
Administrative Assistant	0.40	0.40	0.40	-	-	-
Development Services Technician I/II 2/27/17	-	-	-	-	0.50	0.50
Planning Division 8/22/16						
Director of Community Development	-	-	-	0.20	0.20	0.20
Senior Administrative Assistant	-	-	-	0.37	0.40	0.40
Associate Planner	-	-	-	1.00	1.00	1.00
Senior Development Services Technician	-	-	-	0.50	0.50	0.50
Development Services Technician I/II 2/27/17	-	-	-	1.00	0.50	0.50
Code Enforcement Division						
Director of Community Development	-	-	0.33	0.20	0.16	0.16
Senior Code Enforcement Officer 7/13/15	-	-	1.00	1.00	1.00	1.00
Code Enforcement Officer	3.00	3.00	2.00	2.00	2.00	2.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00	1.00
COMMUNITY SERVICES DEPARTMENT						
Director of Community Services	1.00	1.00	1.00	1.00	1.00	1.00
Community Services Supervisor	2.00	2.00	2.00	2.00	2.00	2.00
Community Services Coordinator	2.00	2.00	2.00	2.00	2.00	2.00
Assistant Coordinator	2.00	2.00	2.00	2.00	2.00	2.00
DEVELOPMENT SERVICES DEPARTMENT						
Director of Development Services	1.00	1.00	1.00	-	-	-
Planning Division						
Administrative Assistant	0.40	0.40	0.40	-	-	-
Assistant Planner	1.00	1.00	1.00	-	-	-
Senior Development Services Technician 7/13/15	-	-	0.50	-	-	-

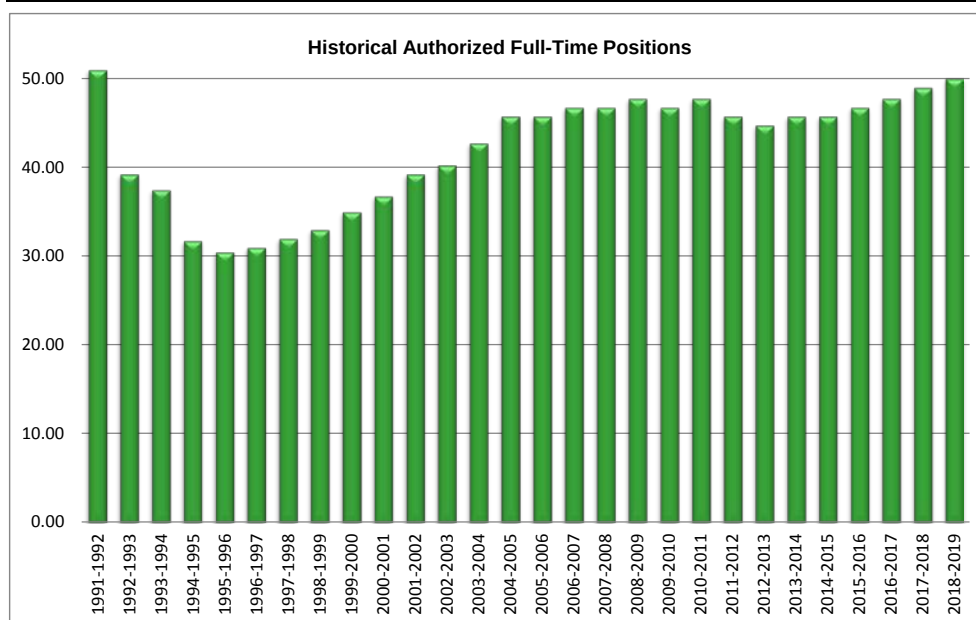
* Confidential

AUTHORIZED FULL-TIME POSITIONS

DEPARTMENTS AND DIVISIONS	Revised 2013-2014	Revised 2014-2015	Revised 2015-2016	Revised 2016-2017	Revised 2017-2018	2018-2019
ENGINEERING DEPARTMENT						
City Engineer 11/10/14	-	1.00	1.00	1.00	-	-
Engineering Division						
Deputy City Engineer 11/10/14	1.00	-	-	-	-	-
Special Projects and Maintenance Engineer 3/28/16	-	-	1.00	1.00	-	-
Associate Engineer	0.30	1.00	-	-	-	-
Construction Engineer	-	1.00	1.00	1.00	-	-
Construction Manager 11/10/14	1.00	1.00	1.00	1.00	-	-
Senior Development Services Technician 7/13/15	-	-	0.50	0.50	-	-
Development Services Technician	1.00	1.00	-	-	-	-
Administrative Assistant	1.00	0.50	0.50	0.50	-	-
FIRE SERVICES DEPARTMENT						
Accounting Assistant 2/26/18	-	-	-	-	0.25	0.25
PUBLIC WORKS DEPARTMENT						
Director of Public Works/City Engineer FY 2017-2018	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	-	0.50	0.50	0.50	-	-
Engineering Division						
Senior Engineer w/PE FY 2017-2018	-	-	-	-	1.00	1.00
Special Projects and Maintenance Engineer	-	-	-	-	1.00	1.00
Assistant/Associate Engineer FY 2017-2018	-	-	-	-	1.00	1.00
Construction Engineer	-	-	-	-	1.00	1.00
Construction Manager	-	-	-	-	1.00	1.00
Senior Development Services Technician	-	-	-	-	0.50	0.50
Administrative Assistant	-	-	-	-	0.50	0.50
Street Maintenance Division						
Associate Engineer	0.70	-	-	-	-	-
Maintenance Manager 11/10/14	0.30	-	-	-	-	-
Public Works Manager FY 2017-2018	-	-	-	-	0.25	0.25
Street Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II (Temporarily Unfund Position)*	4.00	4.00	4.00	3.00	3.00	3.00
Administrative Assistant	-	-	-	-	0.25	0.25
Parks/Facilities Maintenance Division						
Maintenance Manager 11/10/14	0.70	-	-	-	-	-
Public Works Manager FY 2017-2018	-	-	-	-	0.75	0.75
Park Maintenance Supervisor FY 2017-2018	1.00	1.00	1.00	1.00	-	-
Park Ranger SLO 2015-2016/SLO 2016-2017	-	-	1.00	2.00	2.00	2.00
Public Works Ranger SLO 2018-2019	-	-	-	-	-	1.00
Maintenance Worker II	5.00	5.00	5.00	5.00	5.00	5.00
Administrative Assistant	-	-	-	-	0.25	0.25
SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY						
Director of Community Development	0.67	0.67	0.34	0.20	0.34	0.34
Senior Administrative Assistant 2/27/17	-	-	-	0.185	0.175	0.175
Administrative Assistant	0.20	0.20	0.20	-	-	-
YUCAIPA HOUSING AUTHORITY						
Director of Community Development	-	-	-	0.20	0.10	0.10
Senior Administrative Assistant 2/27/17	-	-	-	0.075	0.075	0.075
Total Authorized Full-Time Positions:						
	45.75	45.75	46.75	47.75	49.00	50.00

*Temporarily vacate/unfund position based on reduction in Gas Tax and with the expectation that the state will restore Gas Tax funding.

AUTHORIZED FULL-TIME POSITIONS

**Description of Significant Staffing Changes:****FY 2015-2016**

FY 2015-2016-A Service Level Option was approved that created a Parks Ranger position in the Public Works Department.

July 13, 2015-Citywide Department Reorganization. The Director of Administrative Services was reclassified to the Assistant City Manager (Administrative Services), the Director of General Services/City Clerk was reclassified to the Deputy City Manager/City Clerk (General Services), the Development Services Technician was reclassified to Senior Development Services Technician (Engineering/Development Services) and one Code Enforcement Officer was reclassified to Senior Code Enforcement Officer (Community Development).

March 28, 2016-Citywide Department Reorganization. The Associate Engineer was reclassified to the Special Projects and Maintenance Engineer (Engineering) and one position of Office Assistant was reclassified to Administrative Assistant (General Services).

FY 2016-2017

FY 2016-2017-Temporarily vacate/unfund one Gas Tax position based on reduction in Gas Tax funding with the expectation that the state will restore funding in future years.

FY 2016-2017-A Service Level Option was approved that created a second Parks Ranger position in the Public Works Department.

August 22, 2016-Community Development/Development Services Department Reorganizations. The Director of Development Services position was eliminated, resulting in the Director of Community Development becoming the Department Director for the Planning and Building and Safety Divisions. The Assistant Planner was reclassified to the Associate Planner.

February 27, 2017-Citywide Department Reorganization. The Information Systems Administrator was reclassified to the Information Systems Administrator/GIS Administrator and flexible staffing was created by creating an additional classification of Information Systems/GIS Manager (General Services). The Administrative Assistant was reclassified to Senior Administrative Assistant (Community Development), the Development Services Technician I/II was re-established (Community Development) and a new position was created for an Assistant Coordinator (City Manager).

FY 2017-2018

FY 2017-2018-Public Works Department Reorganization. Eliminate the Director of Public Works position and reclassify the City Engineer as the Director of Public Works/City Engineer. Create a new position of Senior Engineer with PE, reestablish flexible staffing with the Assistant/Associate Engineer position and reclassify the Park Maintenance Supervisor to Public Works Manager.

FY 2018-2019

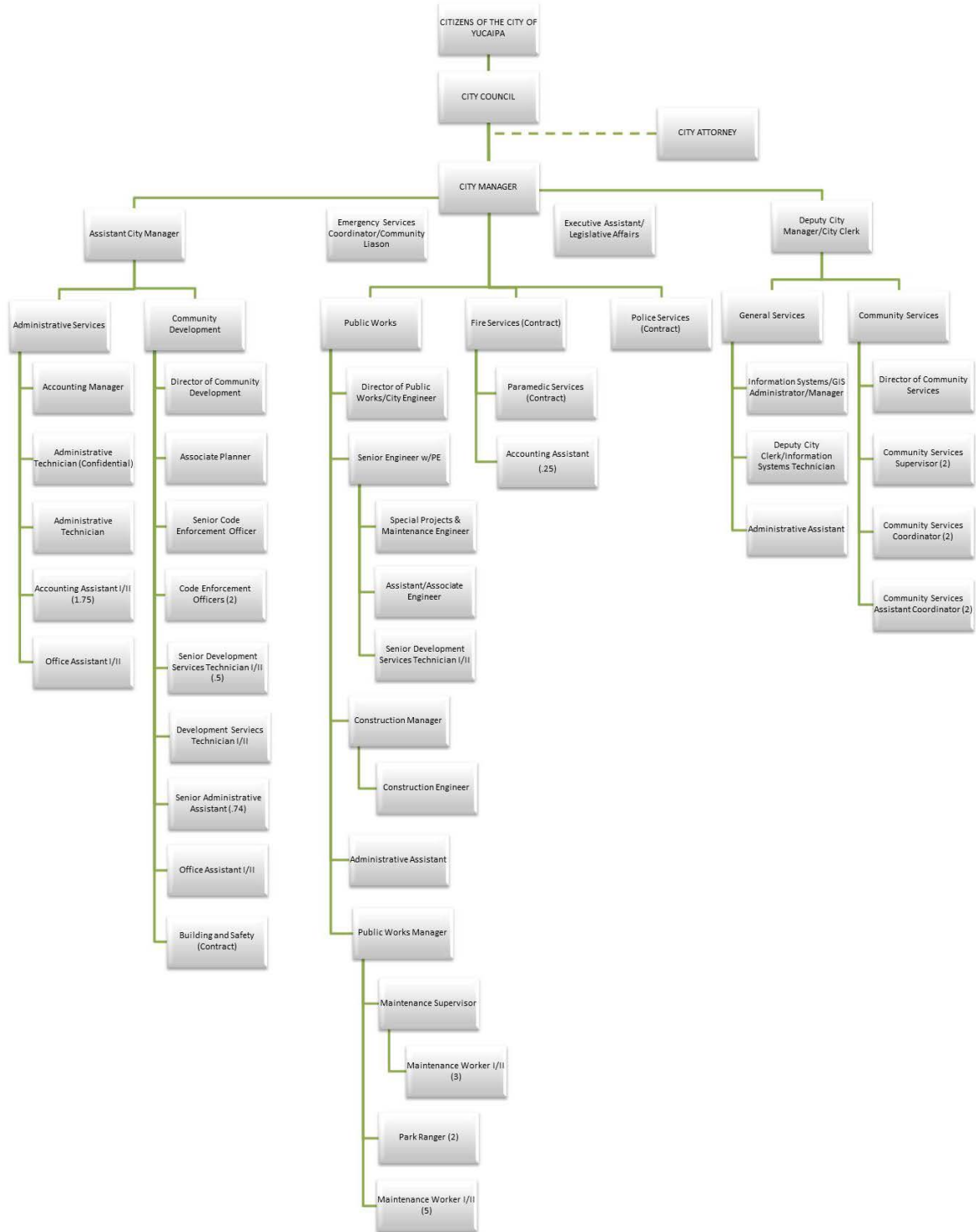
February 26, 2018-Reallocation of one Accounting Assistant (3/4 FTE-Finance Division) to one FTE Accounting Assistant (3/4 FTE-Finance Division and 1/4 FTE-Fire Services Department).

March 12, 2018-Reallocation of Assistant Coordinator in the City Manager's Department to Emergency Services Coordinator/Community Liaison.

June 25, 2018-A Service Level Option was approved that created a third Ranger position in the Public Works Department.

CITY OF YUCAIPA

Organizational Services by Position



SUMMARY OF PROPOSITION 4 APPROPRIATIONS LIMIT

The Appropriations Limitation imposed by Proposition 4 (Article XIIB) was approved by the voters in November 1979. It was modified by Proposition 111 and approved by the voters in June, 1990. Commonly referred to as the Gann Limit, it creates a restriction on the amount of revenues classified as tax proceeds which can be appropriated for expenditures in any fiscal year. The Limit is based on an estimated limit established by LAFCO during FY 1988-1989, the base year, and is increased each year using the change in population and the change in California per capita personal income. Examples of tax proceeds include property, sales and transient occupancy taxes as well as motor vehicle license fees. The Limit does not apply to other revenues classified as non-tax proceeds such as fines and State subventions restricted to specific uses such as gasoline taxes and fees intended to recover the cost of providing services.

During any fiscal year, cities may not appropriate any proceeds of taxes they receive in excess of their Limit. If excess funds are received in any one year, they are carried into the subsequent year to be used if the City is below the Appropriation Limit for that year. Any excess funds remaining after the second year have to be returned to the taxpayers by reducing tax rates or fees. As an alternative, a majority of the voters may approve an "override" to increase the Limit. The law only allows such an override to last for a maximum of four years.

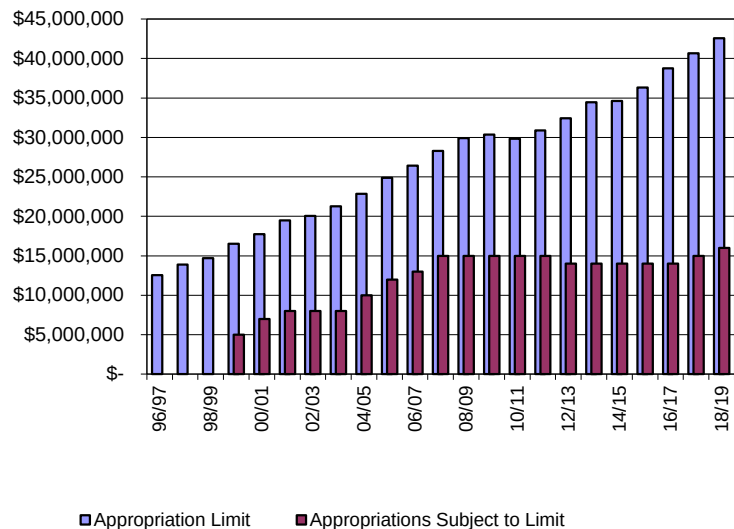
The Appropriations Limit for the City of Yucaipa for FY 2018-2019 is estimated to be \$42,562,047, an increase of approximately 4.65% from the Appropriations Limit for FY 2017-2018. Estimated tax proceeds subject to the Limit based upon the FY 2018-2019 Budget are not expected to exceed \$16 million, an amount approximately \$25 million less than the Limit for FY 2018-2019.

For purposes of calculating the annual Limit, either the change in population of the City of Yucaipa (0.61% from January 2017) or San Bernardino County (0.95% increase during the same time) is to be adopted by the City Council.

The larger of the two population changes may be selected and combined with the change in Statewide per capita personal income (3.67%) to calculate the annual adjustment. Below is the calculation used in determining the FY 2018-2019 Appropriations Limit.

Calculation of 2018-2019 Appropriations Limit

Appropriations Limit as of 6/30/2017	\$	40,668,962
x Annual Adjustment Factors:		
Population Increase (County)	0.95%	1.0095
Inflation Change (CPI)	3.67%	1.0367
Total Adjustment Factor %:		1.0465
 Annual Adjustment:	\$	1,893,085
Appropriations Limit as of 6/30/2018	\$	42,562,047
 Proceeds of Taxes Subject to Limit:	\$	16,000,000



RESOLUTION NO. 2018-17

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUCAIPA,
STATE OF CALIFORNIA, SETTING THE ANNUAL APPROPRIATIONS
LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2019.**

WHEREAS, Article XIII B of the California Constitution requires the Legislative Body to establish its appropriations limit at a regularly scheduled meeting for the upcoming fiscal year ending June 30, 2019, and

WHEREAS, Section 7910 of the Government Code requires the governing body of each local jurisdiction to make such determinations and establish its appropriations limit by resolution; and

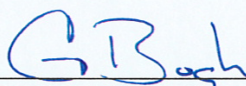
WHEREAS, the appropriations limit documentation has been available for public inspection for the required fifteen days, per Section 7910 of the Government Code, prior to the approval of the limit by Legislative Body; and

WHEREAS, for the fiscal year ending June 30, 2019, the appropriations limit has been computed using the change in population for the County of San Bernardino (rather than for the City of Yucaipa) and the change in California per capita personal income.

NOW, THEREFORE, the City Council of the City of Yucaipa, State of California, does hereby RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The appropriations limit for the fiscal year ending June 30, 2019 is established at \$42,562,047, as referenced in Exhibit B.

PASSED APPROVED AND ADOPTED this 25th day of June 2018.



GREG BOGH, MAYOR

ATTEST:



for JENNIFER SHANKLAND,
CITY CLERK

SUMMARY OF THE BUDGET PROCESS

Budget Adoption

The City of Yucaipa's annual operating and capital improvement budgets are adopted by resolution of the City Council for implementation at the beginning of each fiscal year. The City's fiscal year is July 1 through June 30. The budget for the Successor Agency to the Yucaipa Redevelopment Agency is approved by its Board of Directors through the adoption of a Recognized Obligation Payment Schedule (ROPS) subject to the approval of the Oversight Board.

Basis of Accounting

The individual governmental fund budgets are developed on a modified accrual basis of accounting in accordance with generally accepted accounting principles. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related current liability is incurred.

The exception to the above basis includes General Fund advances to other funds of the City. General Fund advances to other funds are budgeted as expenditures in the General Fund and as revenue in the funds receiving the advances. Repayment of advances is budgeted as revenue in the General Fund and as expenditures in the funds repaying the advance.

The City of Yucaipa is a member of the Public Agency Risk Sharing Authority of California. This is a Joint Powers Authority for Liability and Worker's Compensation Insurance. Fund budgets are not adopted at the City level for the Authority. Effective budgetary control is alternatively achieved through the Authority's Board of Directors, of which the City has staff representation.

Budget Process

The annual budget process begins in late February of each year. The Administrative Services Department distributes various budget instructions to each department. Requested departmental budgets are then submitted to the Administrative Services Department by early April. During the month of April, the Assistant City Manager and City Manager review the Draft Preliminary Budget, including revenue assumptions and expenditure requests, and meet with each department head to determine the appropriate level of funding for each service provided. During this time, all capital projects are considered to determine the funding priorities.

Upon completion of the preliminary budget, the City Manager and Assistant City Manager meet with the Finance Committee to review the document prior to presenting the Adopted Budget to the City Council. Subsequent to distribution of the preliminary budget, the budget is discussed with the City Council at one or more public meetings. The operating and capital portions of the budget are adopted by resolution typically in June of each year.

The seven year Capital Improvement Program (CIP) budget is prepared and presented separately to the City Council. The projects identified for years two through seven of the CIP are tentative and subject to future change. Appropriations are only formally adopted for the first year of the seven-year CIP.

SUMMARY OF THE BUDGET PROCESS

Budget Adjustments

During the fiscal year, the City Council/Board of Directors may, at their discretion, authorize amendments to budgeted revenues and expenditures and the amendments are input to the automated budget accounting system. In February, staff presents a mid-year budget analysis to the Council to review the budget status. In addition, staff may present items that may potentially impact the various funds that may have been unforeseen at the time of the original budget adoption process. This provides the opportunity for adjustments, if needed, to budgeted revenues and expenditures based on actual results during the first half of the fiscal year.

In addition to Council adjustments as identified above, the Purchasing Policies and Procedures allow for each department head to make operational adjustments within his or her respective budgets so long as the adjustments do not increase the total amount of divisional appropriations authorized by the City Council. In addition, department heads are only allowed to adjust their budgets within major object classifications. These include Salaries and Benefits, Operating Expenses and Capital Outlay. As a result, appropriations for Salaries and Benefits may not be adjusted by transferring these funds to Operating Expenses.

The City Manager is authorized to make adjustments, as necessary, between major object classifications so long as the total budget, as authorized by the City Council, is not exceeded. The City Council /Board of Directors approves all other charges.

Budget Schedule/Calendar

DATE	TASK	ASSIGNED TO
January 19	Budget Instruction Packets with due dates distributed to Department Heads	ACM
February 28	CIP Requests due to Public Works, Administrative Services	ALL
February 28	Final requests/packets/figures from Department Heads for General Fund due to Administrative Services	ALL
May 14	Draft CIP to City Council	ACM, CE
May 30	Draft Budget before City Council	CM
June 11	Budget Adoption and CIP/PMP	ACM

SUMMARY OF THE BUDGET PROCESS

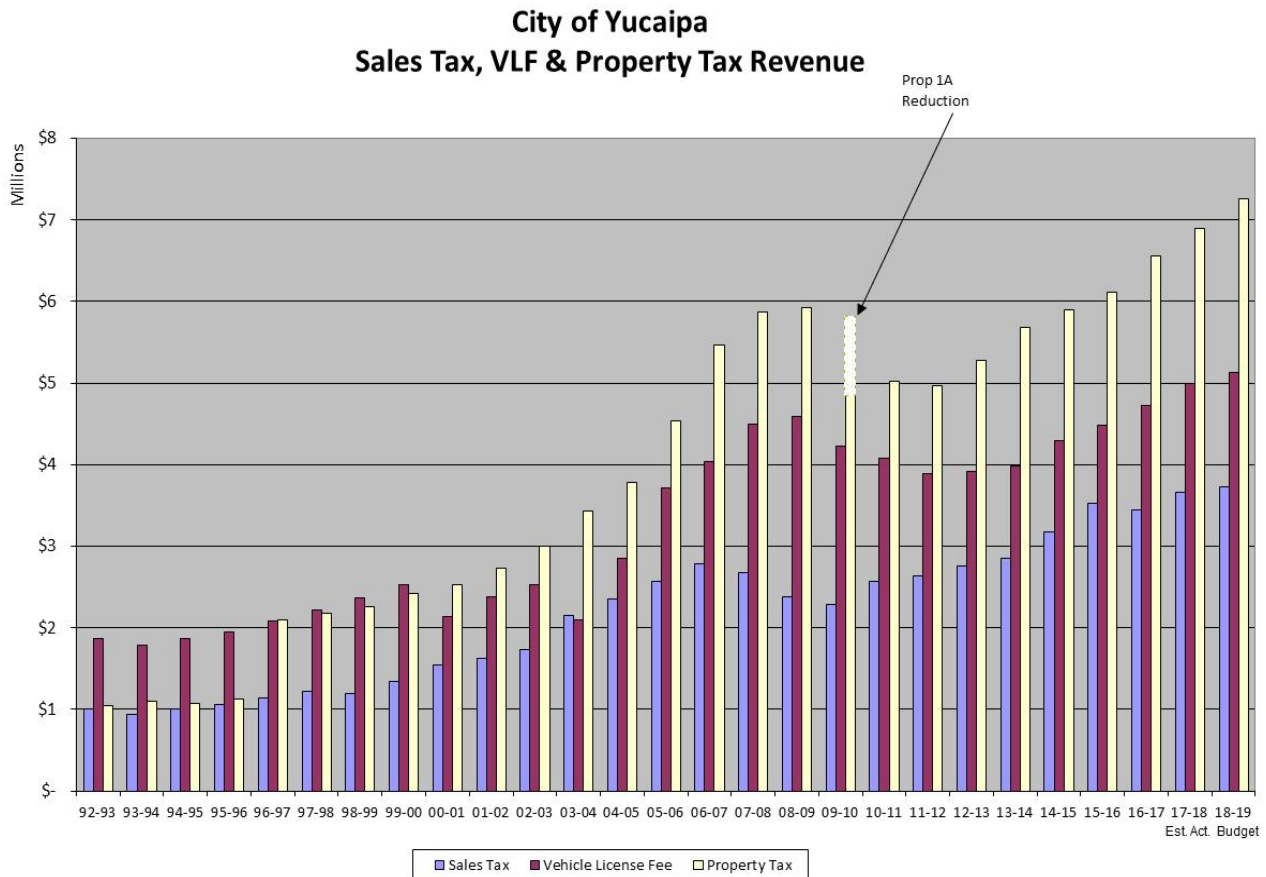
Summary of Key Revenue Assumptions

One of the key analytical tools used during the budget process is a comprehensive seven-year financial forecast for the General Fund. This forecast considers key revenue and expenditure projection factors such as population, increases in the consumer price index (CPI) and other growth factors. The trending of these key factors and their effect on revenues and expenditures for the past ten years provides a historical basis for the seven-year financial forecast.

As part of the annual mid-year budget review process, the revenue assumptions included in the forecast are comprehensively reexamined based on actuals for the previous fiscal year, as well as emerging trends at the mid-point of the year. Moderate changes were made as a result of this process during fiscal year 2016-2017. Accordingly, with a few notable exceptions, the revenue projections reflected in the Budget rely heavily on the projections made as part of the seven-year forecast.

Sources used in developing these revised projections include economic trends as reported in the national media, forecast data for San Bernardino County, economic and fiscal information developed by the State Legislative Analyst and the State Department of Finance, and materials prepared by the League of California Cities and State Controller's Office. Ultimately, however, the 2017-2018 revenue projections reflect staff's best judgment about the performance of the local economy over the next two years and how it will effect City revenues.

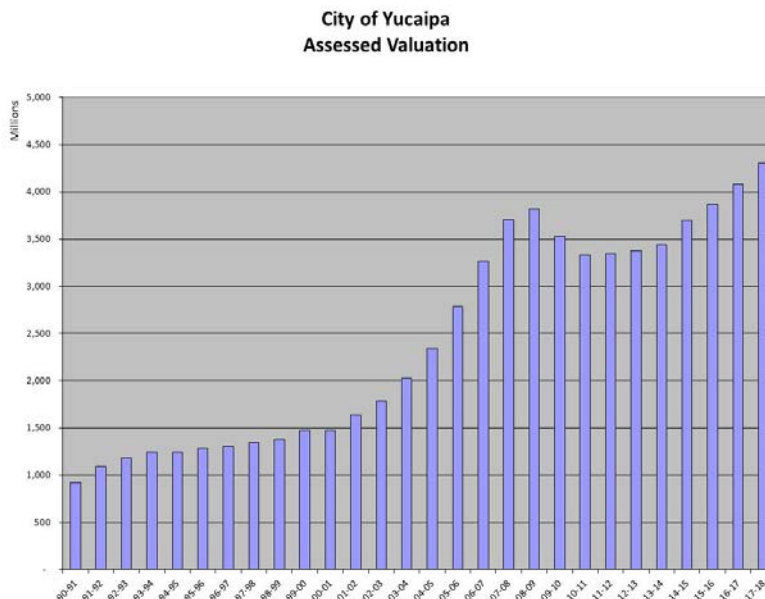
The following provides a brief description of the City's top general revenue sources along with the general assumptions used in preparing revenue projections for the 2018-2019 Budget. These sources account for over 80% of total general revenues.



SUMMARY OF THE BUDGET PROCESS

General Property Taxes

Under Proposition 13 (adopted in June of 1978) property taxes for general purposes may not exceed 1% of market value. Property tax assessment, collection and apportionment are performed by the County. The City receives approximately 20%-25% of the levy within its limits varying by tax rate area. Assessment increases to reflect current market value are allowed when property ownership changes or when improvements are made; otherwise, increases in assessed value are limited to 2% annually. The 2018-2019 estimates are projected to be slightly higher than the amount of estimated actuals anticipated for fiscal year 2017-2018, based upon trends for the past five years. Property taxes are the largest source of revenue the city receives.

**Sales and Use Tax**

The City receives 1.00% from all taxable retail sales transactions in its limits. This is collected for the City by the State of California, along with their component of the sales tax (6% for the State General Fund, 0.25% for San Bernardino County and 0.5% for local transportation and public safety purposes (Measure I), for a total sales tax rate in San Bernardino County of 7.75%). Historically, Sales Tax revenues have fluctuated from a decrease of 7% in one year to an increase of 12% in another year. For fiscal year 2018-2019, the revenue estimate reflects an increase to the amount actually anticipated during 2017-2018 by the amount of 2.0% as calculated by the City's sales tax consultants.

Franchise Fees

Franchise Fees are levied by the City on a variety of utilities at various rates. The State sets franchise fees for utilities regulated by them (most notably gas and electricity): 1% of gross sales or 2% of revenues attributable to their investment in infrastructure, whichever is greater. The City sets rates on a gross receipts basis for the following utilities: cable television (5%), and solid waste collections (10%). Revenues from this source are projected to slightly increase annually based on historical trends during the past 5 years and the estimates have been adjusted accordingly.

Motor Vehicle In-Lieu

The State Revenue and Taxation code imposes an annual license fee of 2% of the market value of motor vehicles in lieu of a local motor vehicle property tax. Cities and counties equally share 81.25% of the total tax collected statewide; the State then distributes this revenue to cities and counties on a per capita basis. Motor Vehicle In-Lieu taxes have increased over the last several years, but were reduced during 2000-2001 due to the calculation method imposed by the State to utilize actual population estimates. During 2003-2004 the City experienced a decrease in VLF by the State as a bailout measure employed by the State in the amount of approximately \$550,000. An additional bailout contribution occurred in both 2004-2005 and 2005-2006 in the amount of approximately \$330,000 per year.

In Fiscal Year 2004-2005 as a fiscal bailout measure, the State enacted legislation which swapped out revenue generated from Vehicle License Fees and sales taxes for property taxes in an effort to ensure sufficient funds to match the state's obligation to education. The VLF residual has reduced to approximately \$120,000 per year for the City of Yucaipa. In FY 2011-2012, the State eliminated any contribution remaining in VLF revenue to local agencies.

Development Related Fees

Development related fees recover costs for planning, building and safety, engineering, and fire plan check services. Cost recovery for these services is generally intended to be set at the rate of 100% of total costs. The key exceptions are fees for planning and engineering services, which have typically been recovered at the rate of 40%-45%.

DEBT OBLIGATIONS

City of Yucaipa

As of July 1, 2018, the City of Yucaipa has no outstanding debt obligations.

Successor Agency to the Yucaipa Redevelopment Agency

The Yucaipa Redevelopment Agency was created in 1992 for the purpose of providing a financing mechanism to fund Redevelopment related activities within the project area boundaries. During the life of the Agency, Tax Allocation Bonds were issued to finance various infrastructure projects in support of community development improvements and the elimination of blight. The Agency was dissolved in 2012 pursuant to the dissolution legislation enacted by the State of California. As of July 1, 2018, the Successor Agency has outstanding debt obligations from the issuance of Tax Allocation Bonds as follows:

Tax Allocation Bond	Outstanding Principal
1998 Tax Allocation Bond	\$ 370,000
2004 Tax Allocation Bond	\$ 1,635,000
2010 Tax Allocation Bond	\$ 5,315,000

*For a detailed budget for the Successor Agency, refer to the Successor Agency section of the budget document.

Below is the annual debt service for the 2010 Bonds, the 2004 Bonds and the 1998 Bonds. The annual debt service is paid from the tax increment generated by property taxes collected within the boundaries of the former Redevelopment Agency (RDA). Within the tax increment, a portion is authorized by the Department of Finance for the payment of enforceable obligations, including debt service payments.

Bond Year Ending September 1	Principal on the 2010 Bonds	Interest on the 2010 Bonds	Total for the 2010 Bonds	Principal and Interest on the 2004 Bonds	Principal and Interest on the 1998 Bonds	Total for the 2010, the 2004 and the 1998 Bonds
2011	\$145,000	\$241,355	\$386,355	\$130,120	\$42,313	\$558,788
2012	85,000	299,070	384,070	128,800	41,517	554,388
2013	90,000	295,670	385,670	127,400	45,715	558,785
2014	95,000	292,070	387,070	125,960	44,645	557,675
2015	95,000	288,270	383,270	129,460	43,565	556,295
2016	100,000	284,470	384,470	127,728	42,485	554,683
2017	105,000	280,470	385,470	130,927	41,405	557,803
2018	110,000	276,270	386,270	123,878	45,325	555,473
2019	115,000	271,870	386,870	127,032	43,975	557,878
2020	120,000	267,270	387,270	124,908	42,600	554,778
2021	125,000	262,470	387,470	122,733	46,225	556,428
2022	135,000	257,345	392,345	120,532	44,575	557,453
2023	140,000	251,540	391,540	123,282	42,925	557,748
2024	145,000	245,240	390,240	125,739	41,275	557,254
2025	125,000	238,425	363,425	147,919	44,625	555,969
2026	125,000	232,331	357,331	143,881	52,700	553,913
2027	135,000	226,081	361,081	144,843	50,225	556,150
2028	145,000	219,163	364,163	140,456	52,750	557,369
2029	155,000	211,731	366,731	191,068	---	557,800
2030	165,000	203,788	368,788	189,000	---	557,788
2031	175,000	195,125	370,125	186,500	---	556,625
2032	185,000	185,719	370,719	183,750	---	554,469
2033	195,000	175,775	370,775	185,750	---	556,525
2034	240,000	165,294	405,294	152,250	---	557,544
2035	405,000	152,394	557,394	---	---	557,394
2036	425,000	130,625	555,625	---	---	555,625
2037	450,000	107,250	557,250	---	---	557,250
2038	475,000	82,500	557,500	---	---	557,500
2039	500,000	56,375	556,375	---	---	556,375
2040	525,000	28,875	553,875	---	---	553,875
TOTALS	\$6,030,000	\$6,424,830	\$12,454,830	\$3,433,916	\$808,845	\$16,697,593

DEBT OBLIGATIONS

Community Facilities District No. 98-1 of the City of Yucaipa-Chapman Heights

The Community Facilities District No. 98-1 of the City of Yucaipa, Chapman Heights, was created in 1998 as a financing mechanism in order to fund certain public infrastructure improvements within the development. During the life of the District, three series of Special Tax Bonds were issued in order to reimburse the Developer for the costs of eligible discrete component improvements. Refunding bonds were issued in 2011 to take advantage of favorable interest rates, the savings for which were credited to the existing property owners over a three year period ending in fiscal year 2014-2015. The debt service schedule has been included in this section of the budget document for the benefit of the reader.

Special Tax Bond	Outstanding Principal
2011 Special Tax Refunding Bond	\$ 20,760,000

Below is the annual debt service for the CFD No. 98-1 2011 Special Tax Bonds. The annual debt service is paid for by a special tax assessed on each property located within the district.

Debt Service Schedule			
<u>Year Ending (September 1)</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Debt Service</u>
2012	\$1,430,000.00	\$ 791,267.36	\$ 2,221,267.36
2013	\$ 510,000.00	\$ 1,110,825.00	\$ 1,620,825.00
2014	\$ 525,000.00	\$ 1,095,525.00	\$ 1,620,525.00
2015	\$ 545,000.00	\$ 1,079,775.00	\$ 1,624,775.00
2016	\$1,150,000.00	\$ 1,063,425.00	\$ 2,213,425.00
2017	\$1,185,000.00	\$ 1,028,925.00	\$ 2,213,925.00
2018	\$1,225,000.00	\$ 990,412.50	\$ 2,215,412.50
2019	\$1,265,000.00	\$ 947,537.50	\$ 2,212,537.50
2020	\$1,315,000.00	\$ 900,100.00	\$ 2,215,100.00
2021	\$1,365,000.00	\$ 847,500.00	\$ 2,212,500.00
2022	\$1,425,000.00	\$ 789,487.50	\$ 2,214,487.50
2023	\$1,490,000.00	\$ 727,143.76	\$ 2,217,143.76
2024	\$1,555,000.00	\$ 660,093.76	\$ 2,215,093.76
2025	\$1,630,000.00	\$ 586,231.26	\$ 2,216,231.26
2026	\$1,715,000.00	\$ 504,731.26	\$ 2,219,731.26
2027	\$1,800,000.00	\$ 418,981.26	\$ 2,218,981.26
2028	\$1,895,000.00	\$ 322,231.26	\$ 2,217,231.26
2029	\$1,995,000.00	\$ 220,375.00	\$ 2,215,375.00
2030	\$2,105,000.00	\$ 113,143.76	\$ 2,218,143.76
TOTAL	\$26,125,000.00	\$14,197,711.18	\$40,322,711.18

FUND DESCRIPTIONS

The resources of the City of Yucaipa are allocated to and accounted for in individual funds based upon the purposes for which the funds are to be spent and the means by which spending activities are controlled.

Governmental fund types are used to account for the financing of most of the City's governmental functions. The City uses primarily six types of governmental funds:

◆ General Fund ◆ Special Revenue Funds ◆ Capital Projects Funds	◆ Debt Service Funds ◆ Internal Service Funds ◆ Successor Agency to the Yucaipa RDA ◆ Yucaipa Housing Authority
-

GENERAL FUND

The **GENERAL FUND** is the operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

SPECIAL REVENUE FUNDS

SPECIAL REVENUE FUNDS are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures of specified purposes.

The **Asset Forfeiture Fund** is a special revenue fund established for the purpose of accounting for funds received as proceeds from the sale of assets seized during drug raids.

The **Business Improvement District Fund** is a special revenue fund created for the purpose of accounting for special assessments levied against properties located within the Uptown Business Improvement District for lighting and maintenance.

The **Energy Independence Program Fund** is a special revenue fund created to provide financing for property owners who desire to install efficiency improvements and/or renewable energy sources to their property.

The **Gas Tax Fund** is used to account for the state gasoline tax revenues, which are used for the maintenance and improvement of the City's streets.

The **Household Hazardous Waste Fund** is a special revenue fund established for the purpose of accounting for funds collected by the Solid Waste Hauler, and is collected under a franchise agreement. The amount collected is the amount assessed for each parcel for the collection and disposal of household hazardous waste.

The **Landscape and Lighting Maintenance District Fund** is used to account for the revenues and expenditures associated with the maintenance of landscaped streets and medians and the City's Landscape and Lighting Maintenance District Zones.

The **Law Enforcement Grant Funds** are special revenue funds created to account for the three Federal and State grants obtained to supplement the activities of the Police Department.

The **Lease Fund** is a special revenue fund created to account for the rental activity for properties that the City has acquired that currently have tenant relationships.

The **Measure I Fund** is used to account for the ½% sales tax that is required to be used for the maintenance and improvement of City streets. Per Council action, 56% is used for maintenance and 44% is used for Capital Projects. Beginning in 1999-2000, all Measure I revenues will be used for street maintenance.

The **Paramedic Zone Fund** is a special revenue fund created to account for special taxes collected for financing paramedic services.

The **Used Oil Grant Fund** is a special revenue fund established to account for the costs associated with local used oil collection programs. Examples of the collection programs for which these funds are used include educational materials, used oil containers and funnels, and the Curbside Collection Program.

The **Traffic Safety Fund** is a special revenue fund established for the purpose of accounting for funds provided by fines collected as violations to the Vehicle Code.

FUND DESCRIPTIONS

CAPITAL PROJECTS FUNDS

CAPITAL PROJECTS FUNDS are used to account for resources used for acquisition of construction of major capital facilities.

The **Air Quality Management Fund** is collected through the State's motor vehicle registration fees, for use in the reduction of vehicle emissions. (AB2766)

The **Community Development Block Grant Fund** (CDBG) is a capital projects fund created to account for capital projects funded by CDBG for the revitalization of low-to-moderate income areas within the City.

The **Development Impact Fee Funds** are used to account for revenues from fees applied to new construction and used to construct public facilities needed as a result of the impact of growth.

The **Federal Emergency Management Assistance** (FEMA) Fund is a capital projects fund established for the purpose of accounting for expenditures associated with projects that are the result of a recognized disaster or emergency. FEMA reimburses the City at a rate of 75% of authorized expenditures. The State of California Office of Emergency Services reimburses 75% of the remaining 25%. During some years there are no FEMA projects.

INTERNAL SERVICE FUNDS

The **INTERNAL SERVICE FUND** was created to account for the risk management needs of the City. Annually, an amount is transferred from the General Fund to the Internal Service Fund to cover the costs of premiums, consulting, claims management and claim settlement.

YUCAIPA HOUSING AUTHORITY FUND

The **YUCAIPA HOUSING AUTHORITY** was created to provide safe and sanitary housing to persons of low income at rentals they can afford or otherwise assist them in obtaining such housing within the City. The Yucaipa Housing Authority Fund was created to account for revenues and expenses associated with managing the fiscal needs of the Authority.

SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY

The **REDEVELOPMENT AGENCY** (RDA) was created to fund community revitalization within defined project areas. In 2011-2012 RDA's were eliminated by the State of California.

The **RDA Low-to-Moderate Income Housing Fund** was used to account for the twenty percent (20%) portion of RDA revenue that is designated for increasing, preserving and improving the number of low income housing units of California. With the dissolution of the RDA, the activities of the Housing Fund will remain inactive until the Housing Authority is fully implemented.

All fiscal activities remaining within RDA's are subject to the approval of the Successor Agency to the Yucaipa RDA, and further approval by the Oversight Board.

DEBT SERVICE FUNDS

DEBT SERVICE FUNDS are used to account for the accumulation of resources and the payment of principal, interest, and related costs of general long-term debt.

GLOSSARY

The following list of terms is commonly used financial terms:

ALLOCATE – To divide a lump-sum appropriation, which is designated for expenditure by specific organization units and/or for specific purposes, activities or objects.

APPROPRIATION – An authorization made by the City Council or Boards of Directors which permits expenditures of cash resources to occur.

ASSESSED VALUATION – A dollar value placed on real estate or other property by San Bernardino County as a basis for levying property taxes.

ASSET – Anything having commercial or exchange value that is owned by a business, institution or individual.

AUDIT – Conducted by an independent Certified Public Accounting (CPA) firm; the primary objective of an audit is to determine if the City's financial statements present the City's financial position and results of operations in conformity with generally accepted accounting principals.

BALANCED BUDGET – A budget in which planned expenditures do not exceed projected funds available.

BALANCE SHEET – A financial statement reporting the organization's assets, liabilities and equity activities.

BUDGET – The document created by staff and approved by the City Council which establishes the broad policy guidance concerning the utilization of the City's financial resources.

BUDGET CALENDAR – A schedule of dates, which is followed in the preparation, adoption and administration of the budget.

BUDGET MESSAGE – Included in the opening section of the budget, the Message provides the City Council and the public with a general summary of the most important aspects of the document, changes from the previous fiscal years, and the views and recommendations of the City Manager.

CONSUMER PRICE INDEX (CPI) – A measure used to reflect the change in the price of goods and services.

CONTINGENCY – An appropriation of funds to cover unforeseen events that occur during the fiscal year such as flood emergencies, federal mandates, shortfalls, in revenue and similar potential occurrences.

CONTINUING APPROPRIATION – Funds committed for a previous fiscal year expenditure, which were not spent in the year of appropriation but are intended to be used in the succeeding year. The most common example is an appropriation for a capital project.

CONTRACTUAL SERVICES – Services rendered to City activities by private firms, individuals or other governmental agencies. Examples of services include building and safety, law enforcement and fire protection.

DEPARTMENT – A major organizational unit of the City's General Fund, which has been assigned overall management responsibility for an operation, or a group of related operations within a functional area.

GLOSSARY

DESIGNATED FUND BALANCE – A portion of unreserved fund balance designated by City policy for specific future use.

ENCUMBRANCE – The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

EXPENDITURE – The outflow of funds paid for goods or services obtained.

FEES FOR SERVICES – Charges paid to the City by users of a service to help support the costs of providing that service.

FISCAL YEAR (FY) – The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

FIXED ASSETS – Assets of long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$500.

FRANCHISE FEE – A franchise fee is charged for the privilege of using public right-of-way and property within the City for public or private purposes. The City currently assesses franchise fees on cable television, utilities and trash contractors.

FUND - An accounting entity that records all financial transactions for specific activities or government functions. The generic fund types used by the City are: General, Special Revenue, Debt Service, and Capital Project.

FUND BALANCE - The excess of current assets over current liabilities and represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses.

NONSPENDABLE FUND BALANCE – Amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the principal portion of an endowment fund). Previously this category was reported as a “reserved” fund, or a reservation of fund balance.

RESTRICTED FUND BALANCE – Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation. Previously this category was also reported as a “reserved” fund, or a reservation of fund balance.

COMMITTED FUND BALANCE – Amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint. Previously this category was reported as a “designated” fund, or a designation of fund balance.

FUND BALANCE (CONTINUED)

ASSIGNED FUND BALANCE – Amounts a government *intends* to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. Previously this category was also reported as a “designated” fund, or a designation of fund balance.

UNASSIGNED FUND BALANCE – Amounts that are available for any purpose; these amounts are reported only in the General Fund. Residual classification for the General Fund and includes amount not contained in other classifications. Previously this category was reported as an “undesignated” fund, or the undesignated fund balance.

GENERAL FUND - The primary operating fund of the City; all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

GOAL - A statement of broad, direction, purpose, or intent.

GRANT - Contributions of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity, or facility.

INFRASTRUCTURE - The City's basic facilities, (e.g., streets, water, sewer, public buildings and parks).

INVESTMENT REVENUE - Revenue received as interest from the investment of funds.

JOINT POWERS AUTHORITY (J.P.A.) - A joint venture comprised of two or more governmental entities sharing the cost of providing a public service.

LIABILITY - A claim on the assets of an entity.

LINE-ITEMS BUDGET - A budget that lists detailed expenditures categories (salary, materials, telephone service, travel, etc.) separately, along with the amount budgeted for each specified category.

MISCELLANEOUS FUND BALANCE - Consists of the General Fund Emergency Contingency, established at 30% of the annual operating budget, and the General Fund Economic Stabilization Contingency, established in the amount of \$1,000,000. The specific uses of the General Fund Emergency Contingency are listed as the declaration of a state or federal state of emergency or a local emergency as defined in the Yucaipa Municipal Code Section 8.36.030. The specific uses of the General Fund Economic Stabilization Contingency are listed as any fiscal year in which actual General Fund revenue is at least 30% less than budgeted General Fund revenue. The City Council may amend either of the amounts of these commitments and/or specific uses of these monies.

OPERATING BUDGET - The portion of the budget that pertains to daily operations providing governmental services.

PERSONNEL SERVICES - Costs associated with providing the staff necessary to provide the desired levels of services. Included are both salary and benefit costs.

GLOSSARY

POLICY - A direction that must be followed to advance toward a goal. The direction can be a course of action or a guiding principal.

PROGRAM - A grouping of activities organized to accomplish basic goals and objectives.

PROGRAM BUDGET - A budget that focuses upon the goals and objectives of an agency or jurisdiction.

RESERVE - A portion of fund balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

REVENUE - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, grants, shared revenues, and interest income.

RISK MANAGEMENT - An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

SALES TAX - A tax on the purchase of goods and services that is distributed by the State based on point of sale.

SERVICE LEVEL OPTION (SLO) - Options for new, enhanced, increases or decreases in the level of services provided by the City. SLOs require City Council approval for inclusion in the Adopted Budget.

SPECIAL ASSESSMENT - A levy made against certain properties to defray part or all of the costs of a specific improvement or service deemed to primarily benefit those parties.

SPECIAL REVENUE FUNDS - Funds used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. For specific information, see description on each Special Revenue Fund narrative.

SUPPLIES AND SERVICES - A general category used for clarifying expenditures for various supplies and services which are normally used within a fiscal year.

TAX INCREMENT - Property tax revenue received by the Redevelopment Agency.

TRUST AND AGENCY FUNDS - Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations, or other governmental agencies.

UNASSIGNED FUND BALANCE - Amounts that are available for any purpose; these amounts are reported only in the General Fund. Residual classification for the General Fund and includes amount not contained in other classifications. Prior to FY 2010-2011, this category was reported as an "undesignated" fund, or the Undesignated Fund Balance.

UNDESIGNATED FUND BALANCE - A portion of fund balance that is not reserved for specific purposes or obligated in any manner. Undesignated fund balance is a key indicator of financial health.

USER FEES - The payment of a fee for direct receipt of a service by the party benefiting from the service.

ACRONYMS

ADA	- Americans with Disabilities Act of 1990
AF	- Autumnfest
AFG	- Assistance to Firefighters Grant
ALPR	- Automated License Plate Recognition
AQMD	- Air Quality Management District
ATP	- Active Transportation Program
CAFR	- Comprehensive Annual Financial Report
CALFIRE	- California Department of Forestry and Fire Protection
CDBG	- Community Development Block Grant
CERT	- Certified Emergency Response Team
CFD	- Community Facilities District
CHP	- California Highway Patrol
CIP	- Capital Improvement Program
COLA	- Cost of Living Adjustment
CLOMR	- Conditional Letter of Map Revision
CPI	- Consumer Price Index
CSI	- California Solar Initiative
CSMFO	- California Society of Municipal Finance Officers
EDA	- Economic Development Administration
EIP	- Energy Independence Program
EIR	- Environmental Impact Report
EMD	- Emergency Medical Dispatching
EMS	- Emergency Medical Services
FEMA	- Federal Emergency Management Agency
FHFA	- Federal Housing Financing Administration
FME	- Feature Manipulation Engine
FSA	- Family Services Assistance
FY	- Fiscal Year
GF	- General Fund
GFOA	- Governmental Finance Officers Association
GIS	- Geographical Information System
HERO	- Home Energy Renovation Opportunity
HUD	- Housing and Urban Development
Kaiser Regional H.E.A.L. Community Benefit Grant Program	- Healthy Eating, Active Living
HOPE Program	- Homeless Outreach Proactive Enforcement
HSG	- Homeland Security Grant
ISSP	- Information Systems Strategic Plan
IT	- Information Technology
ITIL	- Information Technology Infrastructure Library

ACRONYMS

JPA - Joint Powers Authority
LAFCO - Local Agency Formation Commission
LLMD - Landscape and Lighting Maintenance District
LPS - Law and Public Safety
LOMR - Letter of Map Revision
MADD - Make a Difference Day
MOU - Memorandum of Understanding
NFPA - National Fire Protection Association
NPDES - National Pollutant Discharge Elimination System
OCR - Optical Character Recognition
PACE - Property Assessed Clean Energy
PARSAC - Public Agency Risk Sharing Authority of California
PBID - Property and Business Improvement District
PE - Professional Engineering
PMP - Pavement Management Program
POP - Problem Oriented Policing
PTZ Camera - Pan-Tilt-Zoom Camera
RDA - Redevelopment Agency
REGIS - Rancho Enterprise Geographical Information System
ROPS - Recognized Obligation Payment Schedule
SAN - Storage Area Network
SANBAG - San Bernardino Associated Governments
SARWQCB - Santa Ana Regional Water Quality Control Board
SCE - Southern California Edison
SLO - Service Level Option
SQL - Structured Query Language
SSS - Sheriff's Services Specialist
S.T.A.R.S - Science, Technology, Arts, Recreation for Success
S.T.E.M. - Science, Technology, Engineering and Math
TDA - Transportation Development Act
TFF - Traffic Facilities Fee
USDA - United States Department of Agriculture
VLf - Vehicle License Fee
VLAN - Virtual Local Area Network
VOIP - Voice Over Internet Protocol
WF - Winterfest
YAC - Youth Advisory Committee
YCJUSD - Yucaipa-Calimesa Joint Unified School District
YMAF - Yucaipa Music and Arts Festival
YPAC - Yucaipa Performing Arts Center

CITY OF YUCAIPA
California

ADOPTED

SEVEN YEAR

CAPITAL IMPROVEMENT PROGRAM

FOR FISCAL YEARS
2018/2019 THROUGH 2024/2025

ANNUAL BUDGET 2018-2019

CITY OF



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Fire Facilities Funding Level Assumptions	30		
Fire Facilities, Capital	31		
Park Facilities Funding Level Assumptions	32		
Public Facilities Funding Level Assumptions	33		
Public Facilities, Projects	34		
Traffic Facilities Funding Level Assumptions	35		
Traffic Facilities, Projects	36		

CITY OF YUCAIPA

CAPITAL IMPROVEMENT PROGRAM

The City of Yucaipa places great value on the City's Capital Improvement Program (CIP). The CIP is a budget forecasting model used to plan for and identify resources that can be invested in capital facilities and public infrastructure within the City. It is primarily focused on enhancing the quality of life for residents, in addition to facilitating economic development opportunities through the development and construction of new public facilities and infrastructure projects.

The CIP is intended to not only allocate funds for the next fiscal year for major capital projects, but also to plan for allocations for future years. The projection of future allocations is important, especially for projects that take several years or longer to fund. The City is able to complete these projects through revenues collected from a variety of sources which include, but may not be limited to, Development Impact Fees (DIF), Federal, State and other grant funding opportunities, General Fund One-Time Capital Project funding and on occasion, funding from the General Fund Unassigned Fund Balance. The City's CIP includes the Pavement Management Program (PMP), which is funded with resources from the General Fund, Solid Waste Franchise Fees, Gas Taxes, Measure I sales taxes and the State's Traffic Congestion Relief Program. For the fiscal year 2018-2019, the City Council has added only a few new capital projects, determining to focus resources mainly on currently approved project completion. The separate capital projects funds, identified in the CIP, that are utilized to provide for the development and construction of capital facilities and infrastructure for enhanced resident quality of life and economic development are described as follows:

GENERAL FUND ONE TIME CAPITAL PROJECTS ACCOUNT

Available resources in the General Fund are used periodically to fund, or advance funding, for the completion of certain capital projects, as approved by the City Council.

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Development Block Grant (CDBG) program was designed by the United States Department of Housing and Urban Development. This program is further explained in the CDBG section of the City of Yucaipa Adopted Budget. The capital portion of the CDBG allocation is articulated in the CIP.

DEVELOPMENT IMPACT FEES

A development impact fee is a monetary exaction other than a tax or special assessment that is charged by a local governmental agency to an applicant in connection with approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project. The legal requirements for enactment of a development impact fee program are set forth in Government Code §§ 66000-66025 (the "Mitigation Fee Act"). A development impact fee is not a tax or special assessment, by its definition, a fee is voluntary and must be reasonably related to the cost of the service provided by the local agency. The City of Yucaipa has adopted five development related fees, as listed below. The estimated revenues for fiscal year 2017-2018 for each program are identified in the CIP.

DRAINAGE FACILITIES FEES

Drainage Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to drainage concerns. Drainage related projects provide an enhanced quality of life through the construction of drainage channels and low water crossing replacements (bridges) to reduce flooding and provide for all weather vehicular crossing. The costs associated with the impacts of community wide drainage concerns are funded partially by new development and partially by existing developed properties at the rate of 43.87%/56.13%, respectively. The CIP includes several drainage related projects to which funds have been allocated in previous years.

CITY OF YUCAIPA

CAPITAL IMPROVEMENT PROGRAM

FIRE FACILITIES FEES

Fire Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to fire protection concerns. Fire Facilities Fees are intended to cover the costs of new stations and fire engines, and ancillary equipment, required to provide sufficient fire protection services for all residents through the point of community buildout.

PARK DEVELOPMENT FEES

Parks Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to the provision of adequate parks and amenities and the dedication of sufficient open space. The CIP includes several park related projects to which funds have been allocated in previous years.

PUBLIC FACILITIES FEES

Public Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to the provision of public facilities. The CIP includes several public facility related projects to which funds have been allocated in previous years. The costs associated with the construction of new public facilities, including the Civic Center (Police Station), City Maintenance Yard, and Swimming Pool, are funded partially by new development and partially by existing developed properties at the average rate of 50.09%/49.91%, respectively.

TRAFFIC FACILITIES FEES

Traffic Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to the provision of adequate circulation and vehicular traffic. The CIP includes several traffic related projects to which funds have been allocated in previous years.

PAVEMENT MANAGEMENT PROGRAM (PMP)

The PMP allocates funds to improve and maintain the quality of streets within the City. It continues to place emphasis on residential streets without significantly reducing expenditures set aside for arterial and collector streets, since the maintenance of arterial and collector streets has the greatest impact on the overall community's perception.

SIDEWALKS

Sidewalks play an important role in transportation particularly in the form of "safe routes to schools" for our children, as they provide a safe path for pedestrians to travel that is typically separated from the motorized traffic. They aid road safety by minimizing interaction between pedestrians and any motorized traffic. Often, in rural roads, like many located in older sections of the City, sidewalks may not be present as the amount of traffic (pedestrian or motorized) may not have been sufficient to justify separating the two in the developing years of the community. The CIP includes several traffic related projects to which funds have been allocated in previous years.

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM
2018/2019
PROJECTED REVENUE

Revenue estimates are based upon 20 SFRU for FY2018/19, with 50 projected for FY2019/20 through FY 2024/25.

	Revised Budget 17/18	Estimated Actual 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
<i>No. of SFRU's:</i>	<i>50</i>	<i>5</i>	<i>20</i>	<i>50</i>	<i>50</i>	<i>50</i>	<i>50</i>	<i>50</i>	<i>50</i>
Facility									
Drainage	\$ 133,681	\$ 114,000	\$ 59,069	\$ 147,673	\$ 147,673	\$ 147,673	\$ 147,673	\$ 147,673	\$ 147,673
Fire	39,293	69,000	16,754	41,886	41,886	41,886	41,886	41,886	41,886
Parks	175,881	61,900	59,069	147,673	147,673	147,673	147,673	147,673	147,673
Public	103,012	46,750	40,151	100,378	100,378	100,378	100,378	100,378	100,378
Traffic	394,285	166,900	172,836	432,089	432,089	432,089	432,089	432,089	432,089
Total	\$ 846,150	\$ 458,550	\$ 347,879	\$ 869,699	\$ 869,699	\$ 869,699	\$ 869,699	\$ 869,699	\$ 869,699

* Number of SFRU's paid may vary from those pulling permits

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

GENERAL FUND ONE-TIME CAPITAL (in thousands of dollars) ¹

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Regional Detention Basin 4 Wildwood Creek	Wildwood - Loan from 1X Capital to be paid from DFF (Pending reimbursement from Stater's/Chaug)	98	-	-	-	-	-	-	-
Dunlap Drain Phase II	GF 1X Capital Project Fund (loan to PD)	260	-	-	-	-	-	-	-
	GF 1X Capital Loan to DFF	561	-	-	-	-	-	-	-
	(From GF 1-10 Measure I Reimbursement)	500	-	-	-	-	-	-	-
	Subtotal	1,321							
Wildwood Creek Park	GF 1X Capital Project Fund (loan to PD)	25	-	-	-	-	-	-	-
Oak Glen Neighborhood Park	GF 1X Capital Project Fund (loan to PD)	25	-	-	-	-	-	-	-
13th Street Sports Complex	GF 1X Capital (Loan)	129	-	-	-	-	-	-	-
	GF 14/15 Revenues over Expenses	216	-	-	-	-	-	-	-
	Subtotal	345	-	-	-	-	-	-	-
El Dorado Ranch Park	GF 1X Capital	130	-	-	-	-	-	-	-
Oak Hills Parkway & East Road Improvements	GF 1X Capital	400	-	-	-	-	-	-	-
	YPAC	(400)	-	-	-	-	-	-	-
	Subtotal	-	-	-	-	-	-	-	-
Library and Education/Cultural Center	GF 1X Capital	135	-	-	-	-	-	-	-
	GF 14/15 Revenues over Expenses	450	-	-	-	-	-	-	-
	YPAC	(515)	-	-	-	-	-	-	-
	Subtotal	70	-	-	-	-	-	-	-
Vision Quest Building Upgrades	GF 1X Capital	48	-	-	-	-	-	-	-
7th Street Pool Slide & Shade	GF 1X Capital	136	-	-	-	-	-	-	-
Bond Funding Agreement-Façade	RDA Bonds	61	-	-	-	-	-	-	-
Wilson Creek CLOMR/LOMR FEMA Application	GF 1X Capital (Loan to DFF)	50	-	-	-	-	-	-	-
Wildwood Creek Basins Site Evaluation	GF 1X Capital (Loan to DFF)	40	-	-	-	-	-	-	-
Master Plan of Drainage	GF 1X Capital (Loan to DFF)	7	-	-	-	-	-	-	-
CityView Application/Development	GF 14/15 Revenues over Expenses	22	-	-	-	-	-	-	-
Phase IV-Citywide Video Surveillance System	GF 14/15 Revenues over Expenses	175	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

GENERAL FUND ONE-TIME CAPITAL (in thousands of dollars) ¹

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
	GF 1X Cap Carryover	2,546	-	-	-	-	-	-	-
	GF 1X Capital (Loan to PFF)	5,716	-	-	-	-	-	-	-
	GF Unassigned Fund Balance (Loan to PFF)	2,420	-	-	-	-	-	-	-
	GF 1X Capital from loan repayments and/or funds previously allocated as follows:								
	Utility Pole Relocation	650	-	-	-	-	-	-	-
	I-10 Landscaping Loan Repayment	74	-	-	-	-	-	-	-
	16/17 EIP Principal	60	-	-	-	-	-	-	-
	16/17 Solar Savings	24	-	-	-	-	-	-	-
	16/17 CSI Rebate	20	-	-	-	-	-	-	-
	Public Facilities Fee Repayment to GF	81	-	-	-	-	-	-	-
	Park Development Loan Repayment to GF	177	-	-	-	-	-	-	-
	Drainage Fees Loan Repayment to GF	146	-	-	-	-	-	-	-
	2013 HCD Grant Urban Park	96	-	-	-	-	-	-	-
	2015 HCD Grant Urban Park	139	-	-	-	-	-	-	-
	PFF	507	-	-	-	-	-	-	-
	Waste Disposal Agreement	734	-	-	-	-	-	-	-
Performing Arts Center (Includes \$1,150,000 for land acquisition)	GF 15/16 Revenues over Expenses	293	-	-	-	-	-	-	-
	GF 1X Capital from Five Winds Park Design SLO	150	-	-	-	-	-	-	-
	GF 1X Capital from Geofence/ALPR Program (Phase II) SLO	100	-	-	-	-	-	-	-
	GF 1X Capital from City Cameras Phase V SLO	100	-	-	-	-	-	-	-
	GF 1X Capital Private Security SLO - GF	10	-	-	-	-	-	-	-
	GF 1X (Oak Hills Arterial)	400	-	-	-	-	-	-	-
	GF 1X (Yucaipa Blvd, 2nd to 5th Street Improvements)	450	-	-	-	-	-	-	-
	Cultural Arts Design-GF 1X Capital, 14/15 Revenues over Expense	515	-	-	-	-	-	-	-
	RDA Residual	151	-	-	-	-	-	-	-
	Equestrian Center / Neighborhood Park-GF 14/15 Revenues over Expenses	100	-	-	-	-	-	-	-
	RDA Loan Repayment	537	-	-	-	-	-	-	-
	Public Education Government Access Channel Program	250	-	-	-	-	-	-	-
	Subtotal	16,445	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

GENERAL FUND ONE-TIME CAPITAL (in thousands of dollars) ¹

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Equestrian Center/Neighborhood Park	GF 14/15 Revenues over Expenses	100	-	-	-	-	-	-	-
	YPAC	(100)	-	-	-	-	-	-	-
	GF excess revenue 16-17 Mid-Year	100	-	-	-	-	-	-	-
	Subtotal	100	-	-	-	-	-	-	-
Construction of the 13th Street Detention Basin Improvements	GF 1X Capital (Loan to proposed College Village District or DFF)	150	-	-	-	-	-	-	-
Dunlap Park Property Land Acquisition Project	GF 1X Capital (Loan to DFF)	51	-	-	-	-	-	-	-
Annexation	GF 15/16 Revenues over Expenses	6	-	-	-	-	-	-	-
Incubator Center/Plan for Innovation Center	GF 15/16 Revenues over Expenses	75	-	-	-	-	-	-	-
Incubator/Innovation Center Feasibility Study (Phase I and II)	Economic Development Initiative Account	9	-	-	-	-	-	-	-
	GF 1X Capital	30	-	-	-	-	-	-	-
	Subtotal	39	-	-	-	-	-	-	-
Indoor Wall Wrap at Yucaipa Community Center	GF 15/16 Revenues over Expenses	3	-	-	-	-	-	-	-
Comprehensive Design Guidelines	GF 15/16 Revenues over Expenses	30	-	-	-	-	-	-	-
	Merged Development Code Update	65	-	-	-	-	-	-	-
	GF 16/17 Revenues over Expenses	30	-	-	-	-	-	-	-
	Subtotal	125	-	-	-	-	-	-	-
Five Winds Ranch Planning, Design, Implementation	GF 15/16 Revenues over Expenses	300	-	-	-	-	-	-	-
	YPAC	(150)	-	-	-	-	-	-	-
	Subtotal	150	-	-	-	-	-	-	-
CityView Cashiering and Mobile Apps	GF 15/16 Revenues over Expenses	60	-	-	-	-	-	-	-
Expand GeoFence/ALPR Program (Phase II)	GF 15/16 Revenues over Expenses	100	-	-	-	-	-	-	-
	YPAC	(100)	-	-	-	-	-	-	-
	GF excess revenue 16-17 Mid-Year	50	-	-	-	-	-	-	-
	State COPS Grant	50	-	-	-	-	-	-	-
	Carryover Fund								
	Subtotal	100	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

GENERAL FUND ONE-TIME CAPITAL (in thousands of dollars) ¹

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
City Cameras Phase V	GF 15/16 Revenues over Expenses	100	-	-	-	-	-	-	-
	YPAC	(100)	-	-	-	-	-	-	-
	GF excess revenue 16-17 Mid-Year	100	-	-	-	-	-	-	-
	Subtotal	100	-	-	-	-	-	-	-
CityView Development	GF 15/16 Revenues over Expenses	22	-	-	-	-	-	-	-
Directional Signage	Economic Development Initiative Account	92	-	-	-	-	-	-	-
Yucaipa Boulevard 2nd to 5th Street	Economic Development Initiative Account	100	-	-	-	-	-	-	-
	YPAC	(100)	-	-	-	-	-	-	-
	Subtotal	-	-	-	-	-	-	-	-
Dunlap Park (Estimated Total Cost \$7,000,000)	GF 1X Capital Loan to PFF	402	-	-	-	-	-	-	-
	GF 1X Capital	204	-	-	-	-	-	-	-
	Subtotal	606	-	-	-	-	-	-	-
5th and Countyline Property Acquisition (Balance from TF)	GF 1X Capital	40	-	-	-	-	-	-	-
Performing Arts Center-Operational Costs	GF 16/17 Revenues over Expenses	200	-	-	-	-	-	-	-
Yucaipa Boulevard Utility Relocation and Enhancements	GF 1X Capital	110	-	-	-	-	-	-	-
Uptown Audio & Public Address System	GF 1X Capital	150	-	-	-	-	-	-	-
Yucaipa Boulevard, 15th Street to I-10 Freeway	GF 1X Capital Loan to TFF	465	-	-	-	-	-	-	-
Dottie Potter Arena Cover	GF 1X Capital		300						

GENERAL FUND ONE-TIME CAPITAL SUMMARY

	Estimated Balance July 1, 2018	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 23/25
Allocations:	-	300	-	-	-	-	-	-
Revenues:								
Reimbursements ²	-	60	60	60	60	60	60	60
GF 17/18 Revenues over Expenses	-	-	-	-	-	-	-	-
GF Utility Savings	-	24	24	24	24	24	24	24
Balance	-	-	-	-	-	-	-	-
GF Loans	-	-	-	-	-	-	-	-
Economic Initiative	-	-	-	-	-	-	-	-
Miscellaneous		200						
Balance	47	31	116	200	284	369	453	538

¹ Represents amounts included in other sections of the Capital Improvement Program.

² Includes reimbursements from SANBAG for Interchange Project Advancement Agreement, CSI for Solar Canopy Carport, and may include other reimbursements.

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

CDBG CAPITAL PROJECTS (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
5th St Sidewalk - Ave E - Yucaipa Blvd. (Total Project is estimated to be \$635,000, with \$154,000 from the Traffic Fund, \$325,174 - TDA and \$55,000 Measure I Arterial CPNA)	CDBG	871	-	-	-	-	-	-	-
	Subtotal	871	-	-	-	-	-	-	-
Avenue A Sidewalk - Adams Street to 1st Street (Total Project is estimated to be \$125,000)	PMP	60	-	-	-	-	-	-	-
	CDBG	105	188	-	-	-	-	-	-
	Subtotal	165	353	-	-	-	-	-	-
ADA Accessibility Improvements	CDBG	71	-	-	-	-	-	-	-
	Subtotal	71							
Removal of ADA Barriers	CDBG	-	30	-	-	-	-	-	-
Curb, Gutter, Sidewalk, ADA Ramps on Avenue G, Calimesa Blvd. to 6th Place	CDBG	102	-	-	-	-	-	-	-
Senior Center Kitchen Floor	CDBG	-	25	-	-	-	-	-	-
ADA Barrier Removal and Uptown Parking Improvements	CDBG	111	-	-	-	-	-	-	-

CDBG CAPITAL PROJECTS SUMMARY

	Estimated Balance July 1, 2018	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Amt. Available, Unprogrammed Funds	-							
Revenues		285	248	248	248	248	248	248
Other Funds								
18/19 Allocation :	-							
Public Service Programs	-	43	-	-	-	-	-	-
Capital Projects-City	-	243	-	-	-	-	-	-
Balance	-	(0)	248	496	744	992	1,240	1,488

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

DRAINAGE FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Wilson I									
Ecosystem Restoration (Estimated Cost \$2,000,000)	DFP	522	-	-	-	-	-	-	-
(Project separated to Wilson 3 in 2010-2011)	GF	-	-	-	-	-	-	-	-
	ARMY CORPS	1,045	-	-	-	-	-	-	-
	SBCFCD	523	-	-	-	-	-	-	-
	Subtotal	2,090	-	-	-	-	-	-	-
Wilson III Basin / Oak Glen Creek Specific Plan	DFP	1,258	49	90	90	90	100	100	100
¹ Regional Detention Basin 2&3	GF	200	-	-	-	-	-	-	-
Wilson Creek (Phase I Estimated Cost - \$11,000,000, Phase II Estimated Cost - \$3,000,000)	Prop 84 OWOW	750	-	-	-	-	-	-	-
	State Revolving Loan	2,000	-	-	-	-	-	-	-
	SBCFCD Spreading Basins	300	-	-	-	-	-	-	-
	Watersmart Grant	290	-	-	-	-	-	-	-
	SBCFCD (Excess Property)	3,950	2,203	-	-	-	-	-	-
	Subtotal	8,748	11,000	11,090	11,180	11,270	11,370	11,470	11,570
Regional Detention Basin Wildwood Creek (Pending reimbursement from Stater Bros.--\$541,000 and from Chuang -- \$550,000)	DFP	1,611	-	-	-	-	-	-	-
	Donation	60	-	-	-	-	-	-	-
	FEMA	2,572	-	-	-	-	-	-	-
	SBMWD	589	-	-	-	-	-	-	-
	Measure I Stimulus	172	-	-	-	-	-	-	-
	GF 1X Capital Loan	98	-	-	-	-	-	-	-
	SBCFCD	1,457	-	-	-	-	-	-	-
	Subtotal	6,559	-	-	-	-	-	-	-
Santa Ana and Tributary Ecosystem Restoration Project (Project scope to be redefined with possibility of reallocating DFP and SBCFCD funding)	SBCFCD	300	-	-	-	-	-	-	-
	DFP	300	-	-	-	-	-	-	-
	Army Corps	561	-	-	-	-	-	-	-
	Subtotal	1,161	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

DRAINAGE FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Avenue E Storm Drain/Dunlap Drain Phase II	2010 RDA TAB (Loan through GF to DFF)	199	-	-	-	-	-	-	-
	2010 TAB (Ave E Storm Drain) Includes Sorenson OPA	752	-	-	-	-	-	-	-
	Prop. 1A (Loan to DFF)	501	-	-	-	-	-	-	-
	FEDA	829	-	-	-	-	-	-	-
	GF 1X Capital Loan to DFF	561	-	-	-	-	-	-	-
	DFE	68	-	-	-	-	-	-	-
	PMP	203	-	-	-	-	-	-	-
	GF 1X Capital Loan to DFF	260	-	-	-	-	-	-	-
	Subtotal	3,373	-	-	-	-	-	-	-
Dunlap Channel Recreational Trail	DFE	21	-	-	-	-	-	-	-
	PMP	20	-	-	-	-	-	-	-
	RTP Grant (Trails)	131	-	-	-	-	-	-	-
	Subtotal	172	-	-	-	-	-	-	-
Wilson Creek Channel/Bridge Improvements, 14th Street to I-10 Fwy (Estimated Cost \$850,000)	Prop. 1A (Loan to DFF)	307	-	-	-	-	-	-	-
	1X Capital Loan to DFF	500	-	-	-	-	-	-	-
	DFE	43	-	-	-	-	-	-	-
	Subtotal	850	-	-	-	-	-	-	-
Flood Corridor Program (Property Acquisition near Pendleton)	DWR	490	-	-	-	-	-	-	-
	DFE	49	-	-	-	-	-	-	-
	Subtotal	539	-	-	-	-	-	-	-
LOW WATER CROSSINGS									
Wilson Creek at Ave. "D" (Estimated Cost- \$2,271,000)	PMP	217	-	-	-	-	-	-	-
	HBP	1,866	-	-	-	-	-	-	-
	DFE	188	-	-	-	-	-	-	-
	Subtotal	2,271	-	-	-	-	-	-	-
Wilson Creek at 13th St. (Estimated Cost- \$2,585,000)	PMP	349	-	-	-	-	-	-	-
	HBP	2,076	-	-	-	-	-	-	-
	DFE	160	-	-	-	-	-	-	-
	Subtotal	2,585	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

DRAINAGE FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Wildwood Creek at 6th Pl. (Estimated Cost-\$3,100,000)	DFF	70	-	-	-	-	-	-	-
	HBP	1,500	1,235	-	-	-	-	-	-
	PMP	286	-	-	-	-	-	-	-
	Subtotal	1,856	3,091	-	-	-	-	-	-
Wilson Creek at Fremont St. (Estimated Cost- \$2,900,000)	DFF	200	-	-	-	-	-	-	-
	HBP	1,500	936	-	-	-	-	-	-
	PMP	164	100	-	-	-	-	-	-
	Subtotal	1,864	2,900	-	-	-	-	-	-
Pendleton Drive (Estimated Cost-\$2,846,000) (\$49k to Flood Corridor)	DFF	137	-	-	-	-	-	-	-
	HBP	1,584	400	-	-	-	-	-	-
	PMP	625	100	-	-	-	-	-	-
	Subtotal	2,346	2,846	-	-	-	-	-	-
Wildwood Creek at Live Oak Canyon Road (Estimated Cost-\$3,534,000) (HBRR-\$2,995,855, Match \$405,350)	DFF	-	-	25	25	25	25	25	25
	HBP	133	17	-	-	-	-	-	-
	PMP	-	18	-	-	-	-	-	-
	Subtotal	133	168	193	218	243	268	293	318
El Dorado Ranch Park Project (Drainage Project Mitigation)	DFF	116	-	-	-	-	-	-	-
Wildwood Creek Basin 4 Groundwater Recharge and Water Management Project--WaterSMART Grant Program	DFF	277	-	-	-	-	-	-	-
	Watersmart Grant	227	-	-	-	-	-	-	-
	Subtotal	504	-	-	-	-	-	-	-
Wildwood Creek Restoration Project	DFF	107	-	-	-	-	-	-	-
	PMP	128	-	-	-	-	-	-	-
	Subtotal	235	-	-	-	-	-	-	-
Chicken Springs Wash at 5th Street	DFF	32	-	-	-	-	-	-	-
Master Plan of Drainage	GF 1X Capital (Loan to DFF)	7	-	-	-	-	-	-	-
Wildwood Creek Basins Site Evaluation	GF 1X Capital (Loan to DFF)	40	-	-	-	-	-	-	-
Dunlap Park Property Land Acquisition Project (South of Oak Glen Road)	DFF	40	-	-	-	-	-	-	-
	GF 1X Capital (Loan to DFF)	51	-	-	-	-	-	-	-
	Subtotal	91	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

DRAINAGE FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Non-DIF Eligible Projects	GF	50	50	50	50	50	50	50	50
	PMP	120	30	30	30	30	30	30	30
	Subtotal	170	250	330	410	490	570	650	730
² Reimbursement Expenses	DFF	90	6	6	15	15	15	15	15
Indirect Cost Allocation	DFF	8	2	2	2	2	2	2	2
Repay General Fund Loan (Total Outstanding Debt-\$3,018,100 @ 6-30-18)	DFF	151	5	25	15	16	5	5	5

DRAINAGE FACILITIES SUMMARY

	Estimated Balance July 1, 2018	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Allocations: Local	-	62	148	147	148	147	147	147
Other	-	5,089	80	80	80	80	80	80
Revenues:								
Local	-	59	148	148	148	148	148	148
Other	-	5,089	80	80	80	80	80	80
Balance	3	0	0	0	0	0	1	2

DFF - Drainage Facilities Fees - See Drainage Facilities Funding Level Assumption

GF - General Fund allocation for drainage projects not eligible for DIF funding.

PD Park Development revenues based on fees of \$1,766.44 per SFRU

PCRF Park Capital Replacement Fund

¹ Includes one-time allocation by City Council of \$400,000 (GF) FY97/98.

² Ten Percent (10%) of the total funds collected in prior year are set aside for developer reimbursement

Drainage fees are calculated on a per acre basis in the amount of \$10,442.60 per acre.

General Fund Loan/Advance Amount Outstanding as of 6-30-2018

Project Description	Amount
Dunlap Drain--DFF (Wilson Creek Channel/Bridge)	\$ 349,000
Dunlap Drain--DFF	561,000
Master Plan of Drainage--DFF	6,500
Wildwood Creek Basins Site Evaluation--DFF	40,000
CLOMR/LOMR Application--DFF	50,000
13th St. Basin Improvements-DFF/EIFD/College Village	150,000
Dunlap Park Acquisition--DFF	50,900
Dunlap Drain Phase II (transferred 2013)	260,000
Wildwood Creek Regional Detention Basin 4* (transferred 2013)	98,000
Avenue E Storm Drain/Dunlap Drain Phase II (transferred 2012)	199,000
Avenue E Storm Drain/Dunlap Drain Phase II (transferred 2017)	501,000
Dunlap Drain	752,700
Total Loan Amount Outstanding	\$3,018,100

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

FIRE CAPITAL REPLACEMENT (in thousands of dollars)

Project Description	Funding Source	Previous Allocations	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
<u>Fire Capital Replacement</u>									
Fire Marshal Vehicle	GF-F		-	-	-	-	-	-	-
Fire Engine (w/equip.)	GF-F	1,129	500	100	100	100	100	100	100
Computer	GF-F		-	-	-	-	-	-	-
Radio, Fire Vehicle	GF-F		-	-	-	-	-	-	-
Radio, Fire (Hand-Held)	GF-F		-	-	-	-	-	-	-
Radio, Fire (Fixed)	GF-F		-	-	-	-	-	-	-
Smoke Ejector	GF-F		-	-	-	-	-	-	-
Large Nozzles	GF-F		-	-	-	-	-	-	-
Rescue Tool (Jaws)	GF-F		-	-	-	-	-	-	-
Self-Cont. Breath App.	GF-F		-	-	-	-	-	-	-
Personal Protective Clothing	GF-F		-	-	-	-	-	-	-
Concrete Driveway	GF-F		-	-	-	-	-	-	-
Radio, Medic	GF-F		-	-	-	-	-	-	-
Heart Monitor Defib. Unit	GF-F		-	-	-	-	-	-	-
Fire Station 2 Seismic Retrofit and additional improvements	GF-F	287	-	-	-	-	-	-	-
	FEMA - PDM	214	-	-	-	-	-	-	-
	Subtotal	502	-	-	-	-	-	-	-

FIRE CAPITAL REPLACEMENT FUND SUMMARY

	Estimated Balance July 1, 2018	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Allocations:	1,028	500	100	100	100	100	100	100
Property Tax - Fire	1,129	100	100	100	100	100	100	101
Balance	101	(299)	(299)	(299)	(299)	(299)	(299)	(298)
Est. Operational Fund Balance:	9,223	8,723	8,723	8,723	8,723	8,723	8,723	8,723

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

FIRE FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Station No. 4 (Total estimated cost including land and equipment \$4,609,771)	FFF	143	10	10	10	10	7	8	8
	FFF	(29)	-	-	-	-	-	-	-
	GF Loan	-	-	-	-	-	-	-	-
	Subtotal	114	124	134	144	154	161	169	177
Fire Protection and Paramedic Services Strategic Plan	FFF	29	-	-	-	-	-	-	-
Indirect Cost Allocation	FFF	5	3	3	3	3	3	3	3
Repay Fire Fund Loan (Total Outstanding Debt - \$2,316,014 @ 6-30-18)	FFF	756	6	29	29	29	32	31	31

FIRE FACILITIES SUMMARY

	Estimated Balance July 1, 2018	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Allocations:	-	19	42	42	42	42	42	42
Revenue*	-	17	42	42	42	42	42	42
GF Loan	-	-	-	-	-	-	-	-
Balance	2	0	0	0	0	0	0	0

Fire Fund Loan/Advance Amount Outstanding as of 6-30-2018

Project Description	Amount
Fire Station No. 3	\$ 2,316,014
Total Loan Amount Outstanding	\$ 2,316,014

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PARK FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
<u>New Facilities</u>									
13th Street Sports Complex (Total Estimated Cost \$3.5 million, includes amount from agreement with Yucaipa Valley National Little League) (Items remaining to be completed by City: trash enclosure, monument sign. Est. Cost \$45,000)	GF (Park Settlement Funds)	430	-	-	-	-	-	-	-
	GF 1X Capital (Loan)*	129	-	-	-	-	-	-	-
	GF 1X Capital	216	-	-	-	-	-	-	-
	PCRF	630	-	-	-	-	-	-	-
	PCRF Loan to RDA Pass Through	-	-	-	-	-	-	-	-
	IERCD Mitigation Grant	105	-	-	-	-	-	-	-
	Prior Yr Fund Alloc Loan to RDA Pass Through	-	-	-	-	-	-	-	-
	Pass Thru RDA	800	-	-	-	-	-	-	-
	PD	84	-	-	-	-	-	-	-
	YVNLL	117	-	-	-	-	-	-	-
Subtotal		2,511	-	-	-	-	-	-	-
El Dorado Ranch Park (Total Estimated Cost excluding mitigation costs--\$605,000) There is an estimated 17 acres that may be used for mitigation for loss of habitat related to drainage-improvement projects. The estimated cost is \$120,000 per acre for permanent impacts and \$30,000 for temporary impacts. Standard in-lieu fee program credits are \$275,000 per acre for both.	PCRF	-	-	-	-	-	-	-	-
	GF (1X Capital)	130	-	-	-	-	-	-	-
	Ave D LWC Mitigation	69	-	-	-	-	-	-	-
	13th St LWC Mitigation	69	-	-	-	-	-	-	-
	Pendleton LWC Mitigation	138	-	-	-	-	-	-	-
	6th Pl LWC Mitigation	35	-	-	-	-	-	-	-
	Fremont St LWC Mitigation	69	-	-	-	-	-	-	-
	Transit Center PII Mitigation	52	-	-	-	-	-	-	-
	Wildwood Basin	50	-	-	-	-	-	-	-
	EEMP Grant	121	-	-	-	-	-	-	-
	Drainage Project Mitigation (DFF Funds-3rd St LWC, WW Basin, Transit Center Storm Drain)	116	-	-	-	-	-	-	-
Subtotal		850	-	-	-	-	-	-	-
BMX Park	PCRF	69	-	-	-	-	-	-	-
	PD	25	-	-	-	-	-	-	-
	Subtotal	94	-	-	-	-	-	-	-
Dunlap Park (Estimated Cost \$7,000,000)	GF 1X Capital Loan to PD	402	-	-	-	-	-	-	-
	GF 1X Capital	204	-	-	-	-	-	-	-
	Subtotal	606	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PARK FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
<u>Existing Facilities</u>									
Equestrian Center/ Neighborhood Park (Estimated Cost-\$875,000) Funds reallocated in 2010-11 to reflect available resources	PD	431	-	-	-	-	-	-	-
	GF 1X Capital	95	-	-	-	-	-	-	-
	GF 14/15 Rev's over Exp.	100	-	-	-	-	-	-	-
	PCRF	249	-	-	-	-	-	-	-
	YPAC	(100)	-	-	-	-	-	-	-
	GF Excess Revenues 16-17 Mid-Year	100	-	-	-	-	-	-	-
Subtotal		875	-	-	-	-	-	-	-
Oak Glen Neighborhood Park (Estimated Cost-\$920,000)	Developer	259	-	-	-	-	-	-	-
	PCRF	275	45	-	-	-	-	-	-
	(GF 1X Capital Project Fund (loan to PD))	25	-	-	-	-	-	-	-
	TDA - Article 3 SB County	89	-	-	-	-	-	-	-
		40	-	-	-	-	-	-	-
Subtotal		688	733	-	-	-	-	-	-
Dottie Potter Equestrian Center Arena Cover (Estimated Cost-\$950,000)	PD	362	-	-	-	-	-	-	-
	GF 1X Capital	-	300	(8)	(10)	(10)	(10)	(9)	-
	YEAC Contribution	31	20	10	10	10	10	9	-
	PCRF	235	-	-	-	-	-	-	-
Subtotal		628	948	950	950	950	950	950	-
Annual Misc. Park Replacement/Facility & Heavy Maintenance	PCRF	500	185	215	215	215	215	215	215
Maxicom Irrigation System	PCRF	100	-	-	-	-	-	-	-
Pool Capital Replacement	GF/Pool	44	4	4	4	4	4	4	4
Misc. Park Non-Potable Conversion	PCRF	89	-	-	-	-	-	-	-
	GF 1X Capital	50	-	-	-	-	-	-	-
Subtotal		139	-	-	-	-	-	-	-
Parks Playground Maintenance	PCRF	45	19	30	30	30	30	30	30
Repay Loan to General Fund - (Total debt - \$3,804,450 [Park Development], \$25,000 [Park Capital Replacement Fund] Balance remaining @ 6-30-18)	PD	966	-	70	100	100	100	100	100

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PARK FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Wildwood Creek Park (Estimated Cost \$600,000)	PCRF	10	-	-	-	-	-	-	-
	(GF 1X Capital Project Fund (loan to PD))	25	-	-	-	-	-	-	-
	PD	-	-	-	-	-	-	-	-
	Subtotal	35	-	-	-	-	-	-	-
Vision Quest Gallery-35157 Yucaipa Blvd. Modification	Annual Misc. PCRF Carryover	18	-	-	-	-	-	-	-
Five Winds Ranch Park	PD	-	69	66	36	36	36	36	36
Indirect Cost Allocation	PD	36	12	12	12	12	12	12	12

PARK FACILITIES SUMMARY

		Estimated Balance July 1, 2018	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Allocations:	PD		81	148	148	148	148	148	148
Revenues			59	148	148	148	148	148	148
PD Balance:		22	0	0	0	0	0	0	0
Allocations:	PCRF		249	245	245	245	245	245	245
Revenues			245	245	245	245	245	245	245
PCRF Balance: (1)		4	0	0	0	0	0	0	0

Other Allocations

GF General Fund

PD Park Development revenues based on fees of \$1,999.78 per SFRU

PCRF Park Capital Replacement Fund

⁽¹⁾ Beginning balance includes project expenses encumbered to be paid in subsequent fiscal year(s).

General Fund Loan/Advance Amount Outstanding as of 6-30-2018

Project Description	Amount
Community Park--(Facility)--Parks DIF	\$ 2,332,050
California St./Wildwood Creek Basin	25,000
13th Street Sports Complex (net transfer over period of years)	129,400
Dunlap Park (to be transferred, pending sale of 10th St property)	402,000
Five Winds Property Acquisition	600,000
13th Street Sports Complex	216,000
Equestrian Center	100,000
Oak Glen Neighborhood Park	25,000
Total Loan Amount Outstanding--PD	\$ 3,829,450

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PAVEMENT MANAGEMENT PROGRAM (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
<i>Routine Maintenance Projects</i>									
Residential Programs									
Overlay	PMP	-	367	392	400	408	416	416	416
Surface Treatment (<i>Microsurfacing</i>)	PMP	-	43	43	44	45	46	46	46
Patching	PMP	-	60	60	61	62	64	64	64
Crack Sealing	PMP	-	30	30	31	31	32	33	34
Arterial/Collector Streets									
Overlay	PMP	-	676	701	715	729	744	744	744
	YVWD	-	50	50	50	50	50	51	52
	Subtotal	-	726	751	765	779	794	795	796
Surface Treatment (<i>Microsurfacing</i>)	PMP	-	38	38	39	40	40	40	40
Patching	PMP	-	57	57	58	59	60	60	60
Crack Sealing	PMP	-	30	30	31	31	32	32	32
Remaining Programs									
Citywide Striping/Pavement Markings/(Bikelane Striping)	PMP	-	40	40	40	40	40	40	40
AC Berm Curb Program	PMP	-	-	40	-	40	-	40	-
Concrete (from \$100,000 GF)	PMP	-	70	70	70	70	70	70	70
Avenue A Sidewalk, Adams Street to 1st Street	PMP	60	-	-	-	-	-	-	-
Acacia Ave, California St. 1st St. & Alley Improvements	PMP	100	-	-	-	-	-	-	-
New Curb, Gutter, Sidewalk Project	PMP	-	-	-	-	-	-	-	-
Uptown Alley Improvement Program	PMP	440	40	40	40	40	40	40	40
Adams Street Sidewalk, Avenue B to Yucaipa Blvd., Avenue B, Adams Street to 2nd Street (to Sidewalk Fund)	PMP	70	-	-	-	-	-	-	-
	TDA	50	-	-	-	-	-	-	-
	Subtotal	120	-	-	-	-	-	-	-
Neighborhood Traffic Calming Program	PMP	105	25	25	25	25	25	25	25
Preserve Survey Monumentation	PMP	-	30	30	30	30	30	30	30
Under Street Drain Pipe Repair/Replacement	PMP	30	30	30	30	30	30	30	30
Indirect Cost Allocation	PMP	14	14	14	14	14	14	14	14
Retesting of all Streets (<i>Previously 17/18</i>)	PMP	60	3	3	3	3	60	60	60
Match for EDA Grant--Dunlap Blvd.	PMP	132	-	-	-	-	-	-	-
Local Match -- State/Federal Grants	PMP	72	25	40	40	40	40	40	40
Land Acquisition Grant (Total project amount is \$850,000. LWCF grant-\$300,000) Dunlap Park	PMP	550	-	-	-	-	-	-	-
	LWCF	300	-	-	-	-	-	-	-
	Subtotal	850	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PAVEMENT MANAGEMENT PROGRAM (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Pendleton LWC	PMP	625	100	-	-	-	-	-	-
Yucaipa Boulevard at Bryant Street Intersection Roundabout Improvement	PMP	67	-	-	-	-	-	-	-
13th Street at Wilson Creek LWC	PMP	350	-	-	-	-	-	-	-
Avenue D at Wilson Creek LWC	PMP	217	-	-	-	-	-	-	-
Wildwood Creek at 6th Place LWC	PMP	286	-	-	-	-	-	-	-
Wilson Creek at Fremont Street LWC	PMP	164	100	-	-	-	-	-	-
Wildwood Creek at Live Oak Canyon LWC	PMP	-	18	-	-	-	-	-	-
SR2S 2nd Street, Avenue H to County Line Road	PMP	81	-	-	-	-	-	-	-
Wildwood Creek Restoration Project	PMP	128	-	-	-	-	-	-	-
Avenue E Storm Drain/Dunlap Drain Phase II	PMP	205	-	-	-	-	-	-	-
Dunlap Channel Recreational Trail	PMP	20	-	-	-	-	-	-	-
Yucaipa Boulevard, ADA Improvements Bike Lanes 2nd St. to 5th St.	PMP	60	-	-	-	-	-	-	-
7 Citywide Bus Stop Improvements	PMP	5	-	-	-	-	-	-	-
Yucaipa Boulevard, 15th St to I-10 Fwy	PMP	902	-	-	-	-	-	-	-
County Line Road and Avenue H ATP Street Improvement	PMP	260	-	-	-	-	-	-	-
Engineering and Traffic Survey	PMP	42	-	-	-	-	50	-	-

PAVEMENT MANAGEMENT PROGRAM SUMMARY

	Estimated Balance July 1, 2018	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Allocations: Local	-	1,846	1,733	1,720	1,788	1,883	1,875	1,837
Other	-	-	-	-	-	-	-	-
Revenues:	-	-	-	-	-	-	-	-
General Fund	-	777	777	777	777	777	777	777
Local (Measure I)	-	850	880	880	880	880	880	880
Interagency Agreement	-	50	50	50	50	50	50	50
Other (Gas Tax/Road Repair & Acct Act of 2017/RMRA Section 2030)	-	129	130	130	130	130	131	132
Balance	73	32	136	253	302	256	219	222

PMP--Pavement Management Program is funded by contributions from General Fund, Gas Tax, Measure I Sales Tax, the Solid Waste Franchise Fees and the State's Traffic Congestion Relief Program.

CIWMB--California Integrated Waste Management Board

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PUBLIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Pool Complex (\$542,000 to be reimbursed from federal grant, \$100,000 per year to be paid for operations for 15 years, with final pmt adjusted if necessary to total \$2,000,000)	^{1,2,3} LOAN	1,838	-	-	-	-	-	-	-
	³ GF CONT (Undesignated Fund Balance)	162	-	-	-	-	-	-	-
	Subtotal	2,000	-	-	-	-	-	-	-
Library and Education/Cultural Center	PFF	110	-	-	-	-	-	-	-
	GF 14/15 Revenues over Expenses	450	-	-	-	-	-	-	-
	GF 1X Capital	135	-	-	-	-	-	-	-
	YPAC	(515)	-	-	-	-	-	-	-
	Subtotal	180	-	-	-	-	-	-	-
Vision Quest Building Upgrades	GF 1X Capital	48	-	-	-	-	-	-	-
Performing Arts Center	GF 1X Capital Carryover	2,546	-	-	-	-	-	-	-
	GF Loan	5,716	-	-	-	-	-	-	-
	GF Unassigned Fund Balance (Loan to PFF)	2,420	-	-	-	-	-	-	-
	GF 1X Capital from loan repayments and/or funds previously allocated as follows:								
	Utility Pole Relocation	650	-	-	-	-	-	-	-
	I-10 Landscaping Repayment	74	-	-	-	-	-	-	-
	16/17 EIP Principal	60	-	-	-	-	-	-	-
	16/17 Solar Savings	24	-	-	-	-	-	-	-
	16/17 CSI Rebate	20	-	-	-	-	-	-	-
	Public Facilities Fee Repayment to GF	81	-	-	-	-	-	-	-
	Park Development Loan Repayment to GF	177	-	-	-	-	-	-	-
	Drainage Facilities Loan Repayment to GF	146	-	-	-	-	-	-	-
	2013 HCD Grant Urban Park	96	-	-	-	-	-	-	-
	2015 HCD Grant Urban Park	139	-	-	-	-	-	-	-
	PFF	507	-	-	-	-	-	-	-
	Waste Disposal Agreement	734	-	-	-	-	-	-	-
	GF 15/16 Revenues over Expenses	293	-	-	-	-	-	-	-
	GF 1X Capital from Five Winds Park Design SLO	150	-	-	-	-	-	-	-
	GF 1X Capital from Geofence/ALPR Program (Phase II) SLO	100	-	-	-	-	-	-	-
	GF 1X Capital from City Cameras Phase V SLO	100	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PUBLIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
	GF 1X Capital Private Security SLO	10	-	-	-	-	-	-	-
	GF 1X (Oak Hills Arterial)	400	-	-	-	-	-	-	-
	GF 1X (Yucaipa Blvd, 2nd to 5th Street Improvements)	450	-	-	-	-	-	-	-
	Cultural Arts Design-GF 1X Capital, 14/15 Revenues over Expenses	515	-	-	-	-	-	-	-
	RDA Residual	151	-	-	-	-	-	-	-
	Equestrian Center / Neighborhood Park-GF 14/15 Revenues over Expenses	100	-	-	-	-	-	-	-
	RDA Loan Repayment	537	-	-	-	-	-	-	-
	Public Education Government Access Channel Program	250	-	-	-	-	-	-	-
	Subtotal	16,445	-	-	-	-	-	-	-
City Yard Relocation	Proceeds from Sale of City Yard Property	750	-	-	-	-	-	-	-
Indirect Cost Allocation	PFF	24	8	8	8	8	8	8	8
Repay General Fund Loan	PFF	2,242	40	93	92	93	93	93	92
(Total Outstanding Debt - \$16,298,954 @ 6-30-18)									

PUBLIC FACILITIES SUMMARY

	Estimated Balance July 1, 2018	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
PFF Allocations:	-	48	101	100	101	101	101	100
GF Allocations⁴:	-	-	-	-	-	-	-	-
Revenues:								
Local	-	40	100	100	100	100	100	100
GF Contribution	-	-	-	-	-	-	-	-
Balance	7	0	0	0	0	0	0	0

PFF Public Facilities Fees - Revenues based on fees of \$1,666.97 per SFRU

GF General Fund

¹ Includes initial one time allocation by City Council of \$1,500,000 for Civic Center and \$750,000 for Pool Complex.

² Includes one time allocation by City Council of \$250,000 for Pool Complex on May 11, 1998.

³ Includes additional one time allocations by City Council of \$2,480,000 for Civic Center and \$1,000,000 for Pool Complex on May 14, 2001.

⁴ includes General Fund allocations from loan repayments and other funds previously allocated to other projects, as identified in the list of sources above.

General Fund Loan/Advance Amount Outstanding as of 6-30-2018

Project Description	Amount
Swimming Pool--Public Facilities DIF	\$ 1,838,000
Swimming Pool--Public Facilities DIF--YCJUSD	83,631
Civic Center--Public Facilities DIF	2,318,766
Police Station--Public Facilities (new in 2012-13)	3,771,998
Performing Arts Center--PFF	8,210,029
Library/Education Center	70,000
Parking Lot, North of Library	6,530
Total Loan Amount Outstanding	\$16,298,954

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

SIDEWALKS (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Ave E-13th St. to Dunlap Ch. Trail	AQMD	22	-	-	-	-	-	-	-
	SR2S State	348	-	-	-	-	-	-	-
	TF	78	-	-	-	-	-	-	-
	Subtotal	448	-	-	-	-	-	-	-
12th and 13th Street (South of Avenue E) <i>Estimated Cost - \$940,000</i>	AQMD	125	39	60	4	-	-	-	-
	Vehicle Fines	-	193	-	-	-	-	-	-
	Traffic Safety	-	10	10	-	-	-	-	-
	CG	-	-	-	-	-	-	-	-
Yucaipa Blvd 15th St to I-10 Fwy	SR2S Fed	509	-	-	-	-	-	-	-
	Subtotal	634	876	946	950	-	-	-	-
Adams Street Sidewalk, Avenue B to Yucaipa Blvd.	AQMD	27	-	-	-	-	-	-	-
	PMP	70	-	-	-	-	-	-	-
	AQMD	25	-	-	-	-	-	-	-
	Subtotal	95	-	-	-	-	-	-	-
Yucaipa Blvd., ADA Improvements Bike Lanes 2nd St. to 5th St. (Total Estimated Project Cost is \$1,500,000) (TDA & MSRC funds only apply to certain street blocks. Not the entire length of 2nd to 5th)	AQMD	280	-	-	-	-	-	-	-
	CG	21	-	-	-	-	-	-	-
	Economic Development	450	-	-	-	-	-	-	-
	YPAC	(450)	-	-	-	-	-	-	-
	PMP	60	-	-	-	-	-	-	-
	TDA (3rd-5th)	150	-	-	-	-	-	-	-
	MSRC Grant (2nd-3rd)	120	-	-	-	-	-	-	-
	TFF (from Countyline Road Improvement Project)	450	-	-	-	-	-	-	-
ATP Sidewalk Project, Avenue E, & 15th Street	Subtotal	1,081	1,081	1,081	1,081	1,081	1,081	1,081	1,081
	ATP	-	402	-	-	-	-	-	-
	PMP Concrete	30	-	-	-	-	-	-	-
	Subtotal	30	432	-	-	-	-	-	-
Acacia Ave., California St., 1st St.	AQMD	28	60	-	-	-	-	-	-
	PMP	100	-	-	-	-	-	-	-
	Subtotal	128	188	-	-	-	-	-	-

SIDEWALKS SUMMARY

	Estimated Balance July 1, 2018	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Allocations:	-	704	70	4	-	-	-	-
Revenues:								
AQMD	-	60	60	60	60	60	61	62
TDA Article 3 /GF/CDBG	-	595	-	-	-	-	-	-
PMP/ATP/Vehicle Fines	-	-	-	-	-	-	-	-
CG	-	10	10	10	10	10	10	11
Total Revenue:	-	665	70	70	70	70	71	73
Balance AQMD	39	0	0	56	116	176	237	299
Balance CG	-	-	-	10	20	30	40	51
Total Available Balance ¹	39	0	0	66	136	206	277	350

AQMD Air Quality Management District - Approximately \$60,000 per year.

LTF Article 3 Curb-Cut allocation from SANBAG - \$4,500 per year, balance of approximately \$10,000.

CG Initial funding from General Fund and included commitment to Crossing Guard Program - \$10,000 per year, est. balance \$10,000 as of 6/30/14.

An additional amount has been made available for future sidewalk projects from the Vehicle Fines/Traffic Safety Fund; Location yet to be determined.

⁽¹⁾ Beginning balance includes project expenses encumbered to be paid in subsequent fiscal year(s).

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

TRAFFIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Road Widening:									
Wildwood Canyon Interchange PSR/PR (Phased Project) (City Share \$12,500,000)	TF	1,098	100	100	100	100	100	100	100
	SBCTA	250	-	-	-	-	-	-	-
	Subtotal	1,348	1,448	-	-	-	-	-	-
Interchange PSR/PR County Line Road	TF	-	94	100	100	100	100	100	100
	Prop 1B	219	-	-	-	-	-	-	-
	Prop 42	307	-	-	-	-	-	-	-
	HSIP	715	-	-	-	-	-	-	-
	Measure I Arterial CPNA	2,337	231	231	231	-	-	-	-
	Measure I PAA Live Oak Interchange	434	-	-	-	-	-	-	-
	PMP	902	-	-	-	-	-	-	-
Yucaipa Boulevard 15th St. to Interstate 10 (Est. Cost \$9,800,000, includes right-of-way costs) (Measure I reimbursement to be spread over several years, commence date unknown based upon SANBAG update) Includes Traffic Signal at Chinaberry *SCE Distribution Underground cost to be reimbursed by future development of adjacent properties in the estimated amount of \$1,400,000.	AQMD	27	-	-	-	-	-	-	-
	SB1	365	-	-	-	-	-	-	-
	GF One-time Capital (loan to TFF)	135	-	-	-	-	-	-	-
	GF Loan (PFF closeout of Police Station/Civic Center)	330	-	-	-	-	-	-	-
	MSRC	26	-	-	-	-	-	-	-
	Traffic Safety Fund 16/17 (loan)	1,037	-	-	-	-	-	-	-
	TF	3,799	-	106	106	106	106	106	106
	Subtotal	10,633	10,864	11,201	11,538	11,644	11,750	11,856	11,962
Utility Transmission Underground, 18th Street to Avenue E	GF 1X Capital	-	-	-	-	-	-	-	-
	TF	650	-	-	-	-	-	-	-
	Subtotal	650	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

TRAFFIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
Matching funds for Federal Grant (Avenue E Sidewalk, 13th St. to Dunlap Channel)	TF	78	-	-	-	-	-	-	-
Dunlap Corridor Complete Street Plan	TF	15	-	-	-	-	-	-	-
	TF	671	-	-	-	-	-	-	-
	SB1	-	600	-	-	-	-	-	-
	Measure 1	-	262	200	200	-	-	-	-
	Arterial CPNA	-	-	-	-	-	-	-	-
¹ County Line Road Improvements (from Bryant St to I-10)	MSRC	380	-	-	-	-	-	-	-
	TF (to Oak Hills Arterial)	(106)	-	-	-	-	-	-	-
	TF (to Yucaipa Blvd., 2nd to 5th St)	(450)	-	-	-	-	-	-	-
	Subtotal	495	1,357	1,557	1,757	1,757	1,757	1,757	1,757
Yucaipa Blvd., ADA Improvements Bike Lanes 2nd St. to 5th St.	TF	450	-	-	-	-	-	-	-
County Line Road and I-10 Ramps	TF	17	-	-	-	-	-	-	-
5th Street, Yucaipa Blvd to Avenue E	CDBG	871	-	-	-	-	-	-	-
	TDA	325	-	-	-	-	-	-	-
(Grant local match component, TF funds, is included in Intersection at 5th St. and Ave E Project)	TF	248	-	-	-	-	-	-	-
	Arterial CPNA	55	-	-	-	-	-	-	-
	Subtotal	1,499	-	-	-	-	-	-	-
	GF 1X Capital	400	-	-	-	-	-	-	-
	YPAC	(400)	-	-	-	-	-	-	-
	PAA Advance Reimb 15-16	0	-	-	-	-	-	-	-
Oak Hills Parkway & East Road Improvements	TF Unall Est Balance 16-17	20	-	-	-	-	-	-	-
	Excess TF Revs 15-16	(0)	-	-	-	-	-	-	-
	TF (from County Line Rd Imp)	0	-	-	-	-	-	-	-
	TF	-	-	50	50	50	50	50	50
	Subtotal	20	20	70	120	170	220	270	320
5th Street at Wildwood Canyon Road	TF	-	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

TRAFFIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
County Line Road and Ave H ATP Project (ATP Funding - \$460 for County Line and \$412 for Avenue H)	TF	785	-	-	-	-	-	-	-
	Measure I CPNA	270	-	-	-	-	-	-	-
	Toll Revenue Credits - CalTrans	100	-	-	-	-	-	-	-
	ATP	872	-	-	-	-	-	-	-
	PMP	260	-	-	-	-	-	-	-
	Calimesa Fair Share Contribution	344	-	-	-	-	-	-	-
	Subtotal	2,631	-	-	-	-	-	-	-
Intersection at 5th St. and Ave E. (Estimated Cost-- \$580,000)	TF	366	-	-	-	-	-	-	-
	Measure I Arterials	214	-	-	-	-	-	-	-
	Subtotal	580	-	-	-	-	-	-	-
Avenue E Street and Sidewalk Improvements, Bryant Street to 4th Street (includes intersections at Bryant St, 2nd St, 3rd St, and 4th St)	TF	276	2	50	50	-	-	-	-
	Measure I Sales Tax	160	-	-	-	-	-	-	-
	Measure I Arterial CPNA	894	150	150	150	-	-	-	-
	SB1	-	309	-	-	-	-	-	-
	SBCTA Advanced Exp. Agreement (City Council Option)	-	1,500	-	-	-	-	-	-
	Subtotal	1,330	3,290	3,490	3,690	3,690	3,690	3,690	3,690
Avenue E, 12th to 13th	TF	75	-	-	-	-	-	-	-
Oak Glen Road Widening, Colorado Street to I-10 Freeway	TF	515	-	-	-	-	-	-	-
	Subtotal	515							
<u>Traffic Signals:</u>									
Yucaipa Blvd. Signal Interconnect	TF	50	-	-	-	-	-	-	-
Yucaipa Blvd. Fiber Optic (MSRC Grant) Local Match of \$175,000 is from Yucaipa Blvd, 15th to Fwy Project	MSRC	90	-	-	-	-	-	-	-
² Reimbursement Expenses	TF	236	10	10	10	10	10	10	10
Engineering Design of the Chapman Heights Road and 15th Street Road Extensions and Sand Canyon Road Improvements	TF	155	-	-	-	-	-	-	-
Indirect Cost Allocation	TF	183	61	61	61	61	61	61	61
(Total Outstanding GF Debt - \$556,981 6-30-18) (\$1,037k to Fund 17)	TF	-	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

TRAFFIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
<u>TRAFFIC CIRCULATION SUMMARY</u>									
		Estimated Balance July 1, 2018	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24	Year 24/25
<i>Allocations: Local TF</i>		-	266	427	427	377	377	377	377
<i>Other (Measure I-CPNA, TDA, CDBG, Etc.)</i>			3,052	581	581	-	-	-	-
<u>Revenue:</u>									
<i>Measure I CPNA (Major Streets)</i>		-	643	581	581	-	-	-	-
<i>Other Revenue Sources</i>		-	-	-	-	-	-	-	-
<i>*Local</i>		-	173	432	432	432	432	432	432
<i>Other</i>		-	2,409	-	-	-	-	-	-
<i>TF Balance</i>		94	0	5	10	65	120	175	230

TF Transportation Funds revenues based on SFRU permits and share of Measure I funds. See the projected revenues table for fund amount criteria.

TF Traffic Fees - Revenues based on \$9,409.20 per SFRU.

SLTPP State/Local Transportation Partnership Program ¹City of Calimesa will participate in this project.

SWFF Solid Waste Franchise Fee ² Ten Percent (10%) of the total funds collected in prior year are set aside for developer reimbursement expenses.

TEA Transportation Enhancement Act

HBP Highway Bridge Program

PMP Pavement Management Program

AQMD Air Quality Management District

TDA Transportation Demand Act *See Funding Level Assumptions

General Fund Loan/Advance Amount Outstanding as of 6-30-2018

Project Description	Amount
Yucaipa Blvd. 15th to I-10 Freeway	\$ 135,000
Yucaipa Blvd. 15th to I-10 Freeway	103,306
Yucaipa Blvd. 15th to I-10 Freeway	226,211
Interchange Landscaping (no longer in DIF Calculation)	92,464
Subtotal Loan Amount Outstanding (General Fund)	\$ 556,981
Yucaipa Blvd. 15th to I-10 Freeway (to Fund 17--Traffic Safety)	1,037,430
Total Loan Amount Outstanding--Traffic Facilities Fund	\$ 1,594,411

APPENDIX "A"

This document summarizes the various capital improvement projects and their budgets for Traffic Circulation Facilities, Drainage Facilities, Sidewalks/Trails, Public Facilities, Fire Facilities and Parks Facilities proposed for the next seven years. The following pages list all projects for which funding is needed.

Sources utilized historically to compile the information herein include:

1. City of Yucaipa, California, "Six Year Capital Improvement Program", prepared by BSI Consultants, Inc., March, 1991.
2. City of Yucaipa, California, "Capital Improvement Program 1990/91 to Buildout", prepared by Kadie-Jensen, Johnson & Bodnar, October, 1990.
3. City of Yucaipa, California, "Development Impact Fee Study", prepared by Kadie-Jensen, Johnson & Bodnar, October, 1990.
4. City of Yucaipa, California, "Drainage Facilities", prepared by CM Engineering Associates, Inc., for Kadie-Jensen, Johnson & Bodnar, October, 1990.
5. City of Yucaipa, California, "Interim Road Fee Program Traffic Assessment", prepared by Robert Kahn & Associates, Inc. for Kadie-Jensen, Johnson & Bodnar, October, 1990.
6. City of Yucaipa, California, "Update to CSDP-5, Master Plan of Drainage Facilities", prepared by Boyle Engineering Corporation, June, 1993.
7. City of Yucaipa, California, "Final Report, City Wide Traffic Analysis and Mitigation Study", prepared by Wilbur Smith Associates, April, 1993.
8. City of Yucaipa "Drainage and Traffic Impact Fee Assessment Update and Evaluation", prepared by RBF Consulting July 2010, revised August 2011.
9. City of Yucaipa, California, "Annual Adjustment of Development Impact Fees", prepared by Paul Toomey, Community Development Director, November 13, 2017.
10. Master Plan of Drainage Update dated January 9, 2012.
11. City of Yucaipa, Seven Year Capital Improvement Program for Fiscal Years 2018-19 through 2024-25.

APPENDIX "A"

DRAINAGE FUNDING LEVEL ASSUMPTIONS

Funding levels for years FY2018-19 to FY 2024-25 have been determined based upon the following assumptions and historical data:

1. Drainage Facilities Fees (DFF) are adjusted annually by the City Council pursuant to the change in the Consumer Price Index. This adjustment typically occurs in October of each year and any fee adjustment becomes effective in December. Fees effective January 2018 equal \$12,865.26 per acre for residential, commercial and industrial developments. This represents an increase of 10.5% from the previous year. The fees collected average approximately \$2,953.46 for a 10,000 square foot lot. Fees for the prior three years were adopted at the rate of \$11,646.22, \$11,474.40, and \$11,032.66. For the purpose of this document, revenues for fiscal year 2018-19 are estimated at approximately \$2,953.46 per SFRU. The revenue estimates for FY2018-19 may include certain developer fee credits, as appropriate.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on November 13, 2017. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. Previous Drainage Facilities Fees (DFF) of \$7,380.90 per acre were collected and averaged \$3,690.50 for a 20,000 square foot lot. These fees were based upon "Drainage Facilities", prepared by CM Engineering Associates, Inc., for Kadie-Jensen, Johnson & Bodnar, October, 1990, adopted February, 1991, and are part of the Conditions of Approval for all Tracts and Parcels begun at the City after February, 1991. This fee has been replaced by the above, DFF93, on any building permits issued after adoption of DFF93.
4. Projects that were conditioned prior to March 1991 were not conditioned to fund drainage facilities.
5. 100% of the projects currently under construction contribute to Drainage Facilities by the payment of fees or through the construction of drainage improvements.
6. Revenue assumptions are based on a development density of approximately four (4) SFRU per acre.
7. It is anticipated that fees for approximately 5 units will be collected in fiscal year 2017-18 with a projected revenue estimate for 2018-19 based upon 20 SFRU.

APPENDIX "A"

DRAINAGE FACILITIES

	<u>Estimated Cost</u>
<u>Drainage Facilities:</u>	
Wilson Creek (Includes regional detention basins)	\$ 102,919,133
Yucaipa Creek	13,184,999
Oak Glen Creek	14,318,229
Wildwood Creek (Includes regional detention basins)	86,761,913
Dunlap Channel	9,666,207
¹ Chicken Springs Wash	22,488,444
County Line Drain	3,906,694
Development Fee Update	225,464
CLOMR/LOMR (Wildwood and Wilson Creeks)	52,700
Subtotal	\$ 253,523,783
 <u>Erosion Repairs:</u>	
Fremont Street at Wilson Creek	\$ 14,972
Oak Glen Road at Wilson Creek	459,675
¹ Chicken Springs Wash at Wilson Creek	612,025
¹ Chicken Springs Wash at Grandview Drive	387,441
¹ Yucaipa Creek at 5th Street	17,730
¹ Yucaipa Creek at 6th Street	17,730
¹ Yucaipa Creek at Wildwood Canyon Road	262,672
¹ Yucaipa Creek at 8th Street	512,210
¹ Chicken Springs Wash at 6th Street	428,155
¹ Chicken Springs Wash at 8th Street	428,155
¹ Chicken Springs Wash at 9th Street	428,155
¹ Wildwood Creek at Oak Mesa Drive	383,501
¹ Wildwood Creek at Wildwood Canyon Road	139,216
¹ Wildwood Creek at Live Oak Canyon Road	551,611
Subtotal	\$ 4,643,247
Total	\$ 258,167,030

¹ Indicates either interim or ultimate improvements which are within the seven (7) year scope of this document.

² Represents Non-DIF Eligible Drainage Projects

APPENDIX "A"

FIRE FACILITIES FUNDING LEVEL ASSUMPTIONS

1. Fire Facilities Fees (FFF) are adjusted annually by the City Council pursuant to the change in the Consumer Price Index. This adjustment typically occurs in October of each year and any fee adjustment becomes effective by January 1 of the following year. Fees effective in January 2018 equal \$837.72 per residential unit and \$0.4874 per square foot of new commercial and industrial developments. Fees for the prior three years were adopted at the rates of , \$785.85, \$859.14, and \$839.66.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on November 13, 2017. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. Fire Facilities Fees 1997 (FFF97) of \$215.21 per dwelling unit and \$0.1254 per structural square foot for industrial and commercial development were adopted in the summer of 1993, and are based upon the "Development Impact Fee Summary", prepared by John McMains, Community Development Director, in August of 1993.
4. Previous Fire Facilities Fees (FFF) of \$372.38 per dwelling unit were collected from all new construction conditioned after February 1991. This fee has been replaced by the above, FFF93, for any building permits issued after adoption of FFF93.
5. It is anticipated that fees for approximately 5 units will be collected in fiscal year 2017-18 with a projected revenue estimate for 2018-19 based upon 20 SFRU.

APPENDIX "A"

FIRE FACILITIES

<u>Fire Facilities</u>	<u>Estimated Cost</u>
Land Acquisition and Site Improvements (Two acres)	\$ 468,829
Fire Engine and Equipment (Two)	2,055,063
Facilities Construction (Two Stations)	10,349,940
Furnishings	-
Communications Equipment	-
	<i>Subtotal</i>
	\$ 12,873,832
Contingency	794,457
	<i>Total</i>
	<u><u>\$ 13,668,289</u></u>

APPENDIX "A"

PARK FACILITIES FUNDING LEVEL ASSUMPTIONS

1. The Park Development Fee (PDF) is a requirement placed on residential developers to provide the City with 3.5 acres of park land per thousand people. An example of this is: a development provides new housing for 2,000 new people in the City. The developer is required to dedicate to the City 7-acres for park uses, or contribute in cash to the City the fair market value of the land. The current value of the cash contribution is \$2,346.62 per SFRU, and it can be used to fund expansion of park facilities.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on November 13, 2017. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. In August of 1993, Council adopted a Resolution to recover park fees (RPF) for those projects which were not previously required to mitigate impacts to park facilities. The fee currently equals \$2,346.62 per SFRU.
4. It is anticipated that fees for approximately 5 units will be collected in fiscal year 2017-18 with a projected revenue estimate for 2018-19 based upon 20 SFRU.

APPENDIX "A"

PUBLIC FACILITIES FUNDING LEVEL ASSUMPTIONS

1. Public Facilities Fees (PFF) are adjusted annually by the City Council pursuant to the change in the Consumer Price Index. This adjustment typically occurs in October of each year and any fee adjustment becomes effective by the following January 1. Fees adopted for November 2017 equal \$2,007.55 per residential unit, \$10,840.75 per acre per commercial and industrial developments. This represents a decrease of approximately 3% from the previous year. Residential fees for the prior three years were adopted at the rate of \$2,060.23, \$1,871.40, and \$1,770.55, respectively. Commercial and Industrial fees were adopted at the rate of \$11,125.23, \$10,105.53, and \$9,673.69 per acre for 2016-17, 2015-16, and 2014-15, respectively. For the purpose of this document, revenues for fiscal year 2018-19 are estimated at \$2,007.55 per SFRU. The revenue estimates for 2018-19 may include certain developer fee credits as appropriate.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on November 13, 2017. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. Previous Public Facilities Fees (PFF) of \$572.99 per SFRU were adopted in February of 1991, and are part of the deferral agreements for a small number of units that have not yet received Certificates of Occupancy. This fee has been replaced by the above (PFF93).
4. 100% of the projects currently under construction contribute to PFF.
5. This source is used only to fund the following facilities: Civic Center Complex, Maintenance Facility, Community Aquatics Complex, Police Station, Library/Education Center and Performing Arts Center.
6. It is anticipated that fees for approximately 5 units will be collected in fiscal year 2017-18 with a projected revenue estimate for 2018-19 based upon 20 SFRU.

APPENDIX "A"

PUBLIC FACILITIES

	<u>Estimated Cost</u>
<u>Public Facilities</u>	
Civic Center	\$ 8,399,106
Recreation Facility, Pool	2,544,240
Maintenance Facility	2,290,588
Police Station Expansion	10,746,125
Library and Education Center	11,146,606
Performing Arts Center	15,023,983
Total	<u>\$ 50,150,648</u>

¹ Indicates either interim or ultimate improvements which are within the seven (7) year scope of this document.

APPENDIX "A"

TRAFFIC FACILITIES FUNDING LEVEL ASSUMPTIONS

Funding levels for years FY2018-2019 to FY2024-2024 have been determined based on the following assumptions:

1. Traffic Facilities Fees (TFF) are adjusted annually by the City Council pursuant to the change in the Consumer Price Index. This adjustment typically occurs in October of each year and any fee adjustment becomes effective by the following January 1. Fees effective in January 2018 equal \$8,641.78 per Single Family Residential Unit (SFRU), \$13,997.11 and \$13,981.17 per acre for commercial and industrial developments, respectively. This represents an increase of approximately 9.59% from the previous year. For the purpose of this document, revenues for fiscal year 2018-19 are estimated at \$8,641.78 per SFRU. The revenue estimates for 2018-19 may include certain developer fee credits as appropriate. This may result in a lower fee collected per project.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on November 13, 2017. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. Previous Traffic Facilities Fees (TFF) of \$5,286.50 per Single Family Residential Unit (SFRU) were based upon the "Interim Road Fee Program Traffic Assessment", prepared by Robert Kahn, John Kain & Associates, Inc., for Kadie-Jensen, Johnson & Bodnar, October, 1990, adopted February, 1991, and are part of the Conditions of Approval of all Tracts and Parcels begun at the City after February, 1991. This fee has been replaced by TFF93 on any building permits issued after adoption of TFF93.
4. Previous Transportation Facilities Fees (TrFF) were \$949 per SFRU. These fees were adopted by the County of San Bernardino in March 1987, and applied to projects conditioned after that date and before July 1991.
5. Currently, the ratio of fees collected is 100% TFF and 0% TrFF.
6. Measure I funds of approximately \$127,600 (44% of 290,000) for FY1997-98 increased at 3% per year for subsequent years, and included in the totals for Traffic Circulation (Measure I is a 20-year program ending in the year 2009). Beginning in 1999-2000, 100% of the Measure I revenues were applied for maintenance and were no longer included in the Traffic Circulation calculation. Beginning in 2010-11, the distribution of Measure I revenues has returned to its original allocation of 56%/44% to maintenance and capital projects. For 2018-19, the City Council has allocated 100% of the funds to maintenance projects.
7. It is anticipated that fees for approximately 5 units will be collected in fiscal year 2017-18 with a projected revenue estimate for 2018-19 based upon 20 SFRU.

APPENDIX "A"

TRAFFIC FACILITIES

	<u>Estimated Cost</u>
<u>Major Six-Lane Divided:</u>	
Yucaipa Blvd. From Freeway Entrance to 5th Street	\$ 41,631,567
<i>Subtotal</i>	<i>\$ 41,631,567</i>
 <u>Major Four-Lane Divided:</u>	
County Line Road from I-10 On-Ramp to Calimesa Blvd.	563,696
Oak Glen Road from Outer Hwy. 10 South to Colorado St.	21,334,552
Wildwood Canyon Rd. from Outer Hwy. 10 South to Calimesa Blvd.	26,104,862
Yucaipa Blvd. From 5th St. to 2nd St.	2,207,988
<i>Subtotal</i>	<i>\$ 50,211,098</i>
 <u>Secondary Four-Lane Divided:</u>	
Avenue "E" from 14th St. to Bryant St.	\$ 23,401,657
Wildwood Canyon Rd. from Colorado St. to Mesa Grande Dr.	10,006,170
Bryant St. from North City Limit to County Line Road	14,997,830
California St. from Yucaipa Blvd. to County Line Road	3,962,796
Calimesa Blvd. From Oak Glen Road to County Line Road	4,210,536
¹ County Line Road from Calimesa Blvd. To Bryant St.	2,428,441
5th St. from Oak Glen Road to County Line Road	10,315,341
¹ 14th St. from Yucaipa Blvd. To Oak Glen Road	7,086,652
Wildwood Canyon Rd. from Calimesa Blvd. to Colorado St. (interim improvements completed in FY95/96)	2,778,511
¹ Oak Glen Road from Casa Blanca Ave. to Colorado St. (interim improvements completed FY97/98, FY98/99)	18,921,556
Yucaipa Blvd. From 2nd St. to Bryant St.	248,947
College Village Collector Yucaipa Blvd. to San Canyon Rd.	833,911
Oak Hills Parkway	9,523,870
<i>Subtotal</i>	<i>\$ 108,716,218</i>
 <u>Drainage Culverts:</u>	
¹ Jefferson South of Ivy	\$ 22,472
<i>Subtotal</i>	<i>\$ 22,472</i>
<i>Total</i>	<i>\$ 200,581,355</i>

¹ Indicates either interim or ultimate improvements which are within the seven (7) year scope of this document.

APPENDIX "A"

TRAFFIC FACILITIES (continued)**Estimated Cost*****Traffic Signals:**

¹ Live Oak at I-10 Off-Ramps (2 signals)	\$ 432,000
¹ Bryant St. at Fir (<i>Completed</i>)	216,000
¹ Wildwood Canyon Rd. at 5th St.	216,000
¹ County Line Road at 3rd St.	216,000
¹ Oak Glen Road at Colorado St.	216,000
Oak Glen Rd. at 5th St. (<i>Completed</i>)	216,000
County Line Road at Bryant St.	216,000
Yucaipa Blvd. At 13th St.	216,000
Yucaipa Blvd. At 6th St.	216,000
Yucaipa Blvd. At 16th St.	216,000
Wildwood Canyon Rd. at Bryant St.	216,000
Avenue "E" at 14th St.	216,000
Avenue "E" at 5th St.	216,000
Avenue "E" at Bryant St.	216,000
Calimesa Blvd. at Wildwood Canyon Rd.	216,000
Citywide Signal Control System (interim completed on Yucaipa Blvd. FY97/98)	3,975,912
Signal Modification for Existing Facilities, Fourteen (14) Locations	403,200
Yucaipa Blvd. at 17th St.	230,000
Total	\$ 8,065,112

***Bridge/Box Culverts:**

¹ Oak Glen Road East of Sunnyside Drive (<i>Completed FY98/99</i>)	431,760
14th Street between 14th Street and Wildwood Canyon Rd.	2,160,000
¹ Bryant at Wildwood (<i>Completed FY03/04</i>)	1,440,000
¹ Oak Glen Road through Chapman Ranch (<i>Completed FY99/2000</i>)	1,340,000
¹ Avenue "E" at Wilson Creek (<i>Completed FY03/04</i>)	1,728,000
² 5th Street at Wildwood (widen)	82,080
¹ Oak Glen at Chicken Springs Wash (<i>Completed FY97/98</i>)	359,800
Avenue "E" at Chicken Springs Wash (<i>Completed</i>)	925,200
Wildwood Canyon Road W/O Canyon Drive	12,336
California Street at County Line Road	12,336
5th Street at Oak Glen Road (<i>Completed</i>)	308,736
5th Street at Chicken Springs Wash	27,336
Yucaipa Blvd. At 17th Street	14,392
Yucaipa Blvd. At Dunlap Channel (<i>Completed</i>)	87,380
² Yucaipa Blvd. At Wilson Creek (widen) (<i>Completed</i>)	530,842
13th St. at Wilson Creek	1,800,000
Wildwood Creek @ Live Oak Canyon	1,800,000
Ave. D @ Wilson Creek	1,800,000
6th Place @ Wildwood Creek	1,800,000
Fremont @ Wilson Creek	1,800,000
Pendleton @ Oak Glen Creek	2,145,000
Total	\$ 20,605,198

² Projects which are also financed through the drainage facilities fees. Capacities need to be increased to convey projected storm discharge.

* These costs are included in the project totals listed for the Streets.

APPENDIX "B"

PAVEMENT MANAGEMENT PROGRAM

ALLOCATIONS TO STREET FUND

Funding Sources	2012-2013 Actual Revenue	2013-2014 Actual Revenue	2014-2015 Actual Revenue	2015-2016 Actual Revenue	2016-2017 Actual Revenue	2017-2018 Estimated Revenue	2018-2019 Projected Revenue
Solid Waste Franchise	\$ 367,992	\$ 403,330	\$ 387,290	\$ 401,407	\$ 401,821	\$ 410,000	\$ 410,000
*Gas Tax	*** -	*** -	*** -	*** -	*** -	*** -	*** -
**Measure I (Maintenance)	461,230	423,356	837,666	805,160	266,578	850,000	850,000
1 st \$200,000 from P/Y Fund Balance (General Fund)	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Advance for Offset of Subvention Loss (General Fund)	100,000	63,470	79,510	65,393	64,979	56,800	56,800
Concrete Program (GF)	100,000	100,000	100,000	100,000	100,000	100,000	100,000
General Fund for Residential Pavement Rehabilitation Program	-	-	-	-	-	-	-
AB2928 - Traffic Congestion Relief (Prop. 42)	-	500,000	500,000	-	-	189,871	190,000
Total	\$ 1,229,222	\$ 1,690,156	\$ 2,104,466	\$ 1,571,960	\$ 1,033,378	\$ 1,806,671	\$ 1,806,800

*Gas Tax portion does not include amounts available for typical street maintenance operations. However, in the event operational savings exist at year end, those savings have been transferred by the City Council to the Pavement Management Program in a subsequent fiscal year.

** Per Council authorization, beginning in Fiscal Year 2010-2011, Measure I revenue is to be allocated in an amount equal to 56% for maintenance activities and 44% to capital projects. Per Council authorization, Measure I revenue is to be allocated in an amount equal to 100% for maintenance projects beginning in 2014-2015.

*** Loss of approximately \$250,000 due to subvention revenues being calculated on actual population.

APPENDIX "B"

PAVEMENT MANAGEMENT PROGRAM

FUNDING LEVEL ASSUMPTIONS

SOURCES OF REVENUES:

1. The Public Works Department installed an automated Pavement Management Program (PMP) during fiscal year 1998-99 to reflect completed roadway improvements and to provide pavement rehabilitation recommendations. The PMP will identify future year budget resource requirements through the rehabilitation recommendations.
2. Gas Tax Subventions from the State of California to the City of Yucaipa amount to approximately \$805,000 per year. A small amount of growth is anticipated each year, as street miles and population increase. A large portion of the annual Gas Tax revenues is allocated for typical street related operational expenses. The balance of the funds received, if any, are allocated to capital projects in the PMP. The amount allocated to the PMP for fiscal year 1999-2000 was \$275,060. Fiscal Year 2000-01 realized a decrease of approximately \$250,000 as a result of legislation that requires State subvention revenues to be distributed on a per capita basis. Previously, subventions were calculated and distributed based upon a factor associated with the number of registered voters. It is anticipated that funds will be available from Gas Tax subventions for the 2018-19 Pavement Management Program due to an anticipated increase in the State Gas Tax imposed by the State legislature. However, in the event that operational savings are realized in each fiscal year, those savings have typically been allocated to the PMP in the subsequent fiscal year.
3. At the City Council meeting in May 1993, Council directed that revenues from the Solid Waste Franchise Fees be utilized for the annual Pavement Maintenance Program. The revenues have increased each year as the Franchise Fee grew from 7% in fiscal year 1996-97 to 10% in fiscal year 1999-2000. However, beginning in fiscal year 2010-11, the amount experienced a decrease to an annual amount of approximately \$617,000.
4. At a City Council meeting of February 1996, City Council directed that 56% of the Measure I revenues be utilized for the annual Pavement Maintenance Program. A small amount of growth is anticipated each year as sales tax generated within the City increases. Beginning in fiscal year 1999-2000, 100% of Measure I revenues are being allocated to the PMP. Beginning in fiscal year 2010-11, Council has reallocated Measure I revenue to the original 56%/44% split for maintenance and capital projects, respectively. The amount of estimated revenue for fiscal year 2013-14 is \$617,000, of which approximately \$345,520 will be allocated to maintenance activities. Beginning in 2014-15, 100% is being allocated to maintenance activities.
5. Any year-end balances in the Gas Tax and Measure I accounts are typically restricted to use for the annual Pavement Management Program, and are rolled into the Beginning Fund Balance.
6. As a result of the change in the method of calculation described in Item 2, above, the earlier decrease in State Subventions has been offset by resources allocated from the General Fund. As a result, the overall funding of the Pavement Management Program has remained intact. This has equaled the consistent amount of \$250,000 per year. An additional amount of \$50,000 was allocated beginning in 2006-07 to reflect an increase in direct project costs and a cost of living adjustment for a total annual allocation of \$300,000. A Service Level Option was included in the 2010-11 General Fund Budget to reduce the General Fund contribution to the 2010-11 PMP to reflect the results of the PQI exceeding the standard adopted by City Council, and the overall decrease in operational revenues available. The amount was subsequently decreased by \$200,000.
7. In fiscal year 2000-01, the City received funds from the State's Traffic Congestion Relief Program (TCRP) in the amount of approximately \$283,000. In fiscal year 2001-02 the amount received was approximately \$95,000. In fiscal year 2002-03 the amount received was approximately \$122,000. This funding has been allocated to the PMP. This program temporarily ceased, but was resumed in 2005-06, with reimbursements for fiscal years 2003-04 and 2004-05. No funding is anticipated for 2006-07 through 2007-08. TCRP revenues resumed in fiscal year 2008-09 and 2009-10 and Proposition 42 Highway Users' Tax continued the allocation through 2012-13.
8. Beginning in fiscal year 2015-2016, Proposition 42 funds, used as an augmentation for subvention revenues, were reduced by an amount equal to approximately \$350,000 from the average annual amount received in the previous five years. An additional reduction in the estimated amount of approximately \$125,000 was reflected in fiscal year 2016-2017.

RESOLUTION NO. 2018-18

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUCAIPA ADOPTING
THE MEASURE I FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR
FY2018/2019 THROUGH FY2022/2023**

WHEREAS, San Bernardino County voters approved passage of Measure I in November 2004, authorizing the San Bernardino County Transportation Authority to impose a one-half of one percent retail transactions and use tax applicable in the incorporated and unincorporated territory of the County of San Bernardino; and

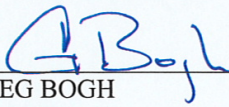
WHEREAS, revenue from the tax can only be used for transportation improvement and traffic management programs authorized in the Expenditure Plans set forth in Ordinance No. 04-1 of the Authority; and

WHEREAS, the Strategic Plan requires each local jurisdiction applying for revenue from the Local Street Program to annually adopt and update a Five-Year Capital Improvement Plan; and

WHEREAS, California Public Utilities Code 190300 and Ordinance No. 04-1 require each local jurisdiction to maintain General Fund expenditures for transportation-related construction and maintenance activities at the required Maintenance of Effort base year level in each fiscal year of the adopted Five-Year Capital Improvement Plan, which for the City of Yucaipa is \$175,764; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF YUCAIPA HEREBY FINDS, DETERMINES, ORDERS, AND RESOLVES AS FOLLOWS: that the Measure I Five-Year Capital Improvement Plan, attached to this resolution as Exhibit C is hereby adopted.

PASSED, APPROVED AND ADOPTED, by the City Council of the City of Yucaipa this 25th day of June 2018.



GREG BOGH
MAYOR

ATTEST:



JENNIFER SHANKLAND
DEPUTY CITY MANAGER/CITY CLERK

MEASURE I LOCAL PASS-THROUGH FUNDS FIVE YEAR CAPITAL IMPROVEMENT PLAN

RESOLUTION NUMBER:	2018-18
RESOLUTION APPROVAL DATE:	
CONTACT PERSON & TITLE:	Fermin Preciado
CONTACT PHONE:	909-797-2489 ext. 240
CONTACT EMAIL:	fpreciado@yucaipa.org

											Total Available (Carryover + Estimate)					
JURISDICTION	City of Yucaipa			MEASURE I ESTIMATE:	\$ 850,000.00	\$ 880,000.00	\$ 880,000.00	\$ 880,000.00	\$ 880,000.00	\$ 4,370,000.00						
CARRYOVER BALANCE:	\$0.00	In NMTP Plan?	ATP Component?													
Named Projects:		Yes/No	Type	Estimated Total Project Cost	Nexus Project?	FY2018/2019		FY2019/2020		FY2020/2021		FY2021/2022		FY2022/2023		Total Local Street Measure I Programmed
					Yes/No		Carryover Funds	Current Estimate	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate		
						Public Share (%)	DIF Share (%)									
10th Street - Ave E to Colorado St	No			\$ 106,172.00			\$ 106,172.00								\$106,172.00	
4th Street - Pavement Change to Wildwood Canyon Road	No			\$ 19,094.00			\$ 19,094.00								\$19,094.00	
8th Street - Washington Dr to Reedy Woods Ln	No			\$ 94,788.00			\$ 94,788.00								\$94,788.00	
Avenue B - Douglas St to Fremont St	Yes			\$ 48,173.00			\$ 48,173.00								\$48,173.00	
Bryant Street - Yucaipa Blvd to Ave E	No			\$ 45,977.00			\$ 45,977.00								\$45,977.00	
County Line Road - Calimesa Blvd to County Line Road	Yes			\$ 246,576.00			\$ 246,576.00								\$246,576.00	
County Line Road - 4th Street to City Limits	Yes	SR2S		\$ 117,954.00			\$ 117,954.00								\$117,954.00	
County Line Road - California St to Bryant St	Yes			\$ 91,539.00			\$ 91,539.00								\$91,539.00	
County Line Road - Holmes St to City Limits E	Yes			\$ 13,811.00			\$ 13,811.00								\$13,811.00	
Fremont Street - Estacia Wy to Oak Glen Road	Yes			\$ 122,426.00			\$ 122,426.00								\$122,426.00	
Grant Street - Ave E to Ramada Ln	Yes			\$ 83,080.00			\$ 83,080.00								\$83,080.00	
Holmes Street - Date Ave to Cornell Dr	No			\$ 43,115.00			\$ 43,115.00								\$43,115.00	
7th Place - Nebraska St to 7th Pl	No			\$ 69,027.00			\$ 69,027.00								\$69,027.00	
Alta Drive - West End to Bryant Street	No			\$ 33,366.00			\$ 33,366.00								\$33,366.00	
Applewood Lane - Fire Ave to South End	No			\$ 7,475.00			\$ 7,475.00								\$7,475.00	
Avocado Street - Fremont St to East End	No			\$ 35,745.00			\$ 35,745.00								\$35,745.00	
Bayhill Circle - Bayhill Rd to Southwest end	No			\$ 2,408.00			\$ 2,408.00								\$2,408.00	
Berkeley Drive - Ne end to Crestwv Dr	No			\$ 7,657.00			\$ 7,657.00								\$7,657.00	
Cornell Lane - Rancho Rd to South End	No			\$ 6,693.00			\$ 6,693.00								\$6,693.00	
Fremont Court - Fremont St to East End	No			\$ 39,363.00			\$ 39,363.00								\$39,363.00	
Germwood Lane - Sunwood Pl to Sandilewood Wy	No			\$ 16,499.00			\$ 16,499.00								\$16,499.00	
Jefferson Avenue - North End to Ave G	No			\$ 10,971.00			\$ 10,971.00								\$10,971.00	
Julie Lane - Oak Ridge Dr to Woodbriar Dr	No			\$ 3,377.00			\$ 3,377.00								\$3,377.00	
Madison Street - Panorama Dr to Date Ave	No			\$ 12,165.00			\$ 12,165.00								\$12,165.00	
Mariposa Street - Nido Ave to 6th St	No			\$ 44,890.00			\$ 44,890.00								\$44,890.00	
Mountain View Street - Bryant St to Linn st	No			\$ 50,317.00			\$ 50,317.00								\$50,317.00	
Rachel Road - Sarah St to Village Rd	No			\$ 8,056.00			\$ 8,056.00								\$8,056.00	
Rancho Road - Douglas St to Sutter Ave	No			\$ 42,930.00			\$ 42,930.00								\$42,930.00	
Rimview Court - North End to Ave H	No			\$ 5,002.00			\$ 5,002.00								\$5,002.00	
Santa Maria Street - Suncrest Ct to Holmes St	No			\$ 20,251.00			\$ 20,251.00								\$20,251.00	
Santa Rosa Drive - Bryant St to Douglas St	No			\$ 24,615.00			\$ 24,615.00								\$24,615.00	
Simi Drive - Tivoli Wy to Holly Ave	No			\$ 23,308.00			\$ 23,308.00								\$23,308.00	
11th Street - Yucaipa Blvd to Ave D	No			\$ 23,394.00					\$ 23,394.00						\$23,394.00	
17th Street - Yucaipa Blvd to Dunlap Blvd	No			\$ 139,679.00					\$ 139,679.00						\$139,679.00	
1st Street - Cedar Ave to Beech Ave	No			\$ 6,517.00					\$ 6,517.00						\$6,517.00	
2nd Street - Persimmon Ave to Date Ave	No			\$ 15,360.00					\$ 15,360.00						\$15,360.00	
2nd Street - Cedar Ave to Acacia Ave	No			\$ 41,004.00					\$ 41,004.00						\$41,004.00	
Avenue D - 16th St to 14th St	No			\$ 143,640.00					\$ 143,640.00						\$143,640.00	
Avenue E - W End to 8th St	No			\$ 20,804.00	37.0%	63.0%			\$ 20,804.00						\$20,804.00	
Cedar Avenue - N End to Cedar Ave	Yes			\$ 2,361.00					\$ 2,361.00						\$2,361.00	
Custer Street - N End to Mountain View St	No			\$ 5,796.00					\$ 5,796.00						\$5,796.00	
Date Ave - Adams st W to Bryant St	No			\$ 2,803.00					\$ 2,803.00						\$2,803.00	
Mesa Grande Dr - Beverly Ct to City Limits	No			\$ 32,457.00					\$ 32,457.00						\$32,457.00	
Pendleton Road - Oak Glen Rd to Fremont St	Yes			\$ 270,898.00					\$ 270,898.00						\$270,898.00	
Tennessee Street - Tennessee St to City Limits E	No			\$ 36,800.00					\$ 36,800.00						\$36,800.00	
Wildwood Canyon Road - Oak Mesa Dr to Morningside Dr	No			\$ 260,600.00					\$ 260,600.00						\$260,600.00	
Yucaipa Blvd - 16th St to 14th St	Yes			\$ 90,949.00					\$ 90,949.00						\$90,949.00	
Eureka Avenue - 6th St to End	Yes			\$ 40,518.00					\$ 40,518.00						\$40,518.00	
Golden Gate Drive - West End to Highland Ave	No			\$ 149,159.00					\$ 149,159.00						\$149,159.00	
Holly Avenue - Simi Dr to East End	No			\$ 136,881.00					\$ 136,881.00						\$136,881.00	
Nebraska Street - West End to Nebraska Wy	No			\$ 56,800.00					\$ 56,800.00						\$56,800.00	
Sharon Way - Village Rd to Mesa Grand Dr	No			\$ 13,224.00					\$ 13,224.00						\$13,224.00	
9th Street - Bodie St to 9th St	No			\$ 56,130.00							\$ 56,130.00				\$56,130.00	
Adams Street - Cedar Ave to Beech Ave	No			\$ 24,874.00							\$ 24,874.00				\$24,874.00	
Avenue G - 7th Pl to 5th St	No			\$ 218,672.00							\$ 218,672.00				\$218,672.00	
Bryant Street - Kadota Ave to Ivy St	No			\$ 87,343.00							\$ 87,343.00				\$87,343.00	
California Street - Ave C to Ave E	No			\$ 49,505.00							\$ 49,505.00				\$49,505.00	
Alta Vista Drive - Outer Hwy 10 S to Old Pvmnt	Yes			\$ 10,152.00							\$ 10,152.00				\$10,152.00	
Birch Street - Birch Ct to Ave E	No			\$ 54,069.00							\$ 54,069.00				\$54,069.00	
Cedarwood Lane - California St to Addison St	No			\$ 24,170.00							\$ 24,170.00				\$24,170.00	
Cherrywood Drive - Redwood Ln to East End	No			\$ 25,674.00							\$ 25,674.00				\$25,674.00	
Comberton Street - Bryant St to Date Ave	No			\$ 57,855.00							\$ 57,855.00				\$57,855.00	
Cornell Drive - West End to Holmes St	No			\$ 32,998.00							\$ 32,998.00				\$32,998.00	
Deborah Court - Leah Ln to Mesa Grande Dr	No			\$ 29,061.00							\$ 29,061.00				\$29,061.00	
Diamond Point Drive - Woodbriar Dr to SE End	No			\$ 2,898.00							\$ 2,898.00				\$2,898.00	
Diamond Street - Goldstone St to Onyx St	No			\$ 78,792.00							\$ 78,792.00				\$78,792.00	
Fawn Way - Oak Glen Rd to Deer Brook Rd	No			\$ 2,769.00							\$ 2,769.00				\$2,769.00	
La Flora Dr - West End to Bryant St	No			\$ 33,400.00							\$ 33,400.00				\$33,400.00	
Leith Way - Bella Vista Dr AE to Bella Vista Dr w	No			\$ 92,980.00							\$ 92,980.00				\$92,980.00	
Liberty Road - 8th St to East End	No			\$ 51,590.00							\$ 51,590.00				\$51,590.00	
Lincoln Drive - West End to 7th Street	No			\$ 26,448.00							\$ 26,448.00				\$26,448.00	
Linda Lane - Sutter Ave to East end	No			\$ 11,172.00							\$ 11,172.00				\$11,172.00	
Linn Street - Mountain View St to Sunlight Dr	No			\$ 36,917.00							\$ 36,917.00				\$36,917.00	
Manzanita Street - Acropolis Dr to East End	No			\$ 28,291.00							\$ 28,291.00				\$28,291.00	
Nicoya Court - North End to Ave E	No			\$ 26,013.00							\$ 26,013.00				\$26,013.00	

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Oak Mountain Dive - Wildwood View Dr to Oak Meas Dr	No		\$ 92,108.00							\$ 92,108.00					\$92,108.00
Pecan Avenue - 3rd St to Cirtch Ct	No		\$ 53,650.00							\$ 53,650.00					\$53,650.00
Pine Mea Court - Oak Mountain Dr to SW End	No		\$ 34,220.00							\$ 34,220.00					\$34,220.00
Poplar Street - North End to Avenue D	No		\$ 8,505.00							\$ 8,505.00					\$8,505.00
Ranier Street - Lantana Ave to Fremont St	No		\$ 32,763.00							\$ 32,763.00					\$32,763.00
San Leandro Avenue - North End to San Carlos St	No		\$ 57,554.00							\$ 57,554.00					\$57,554.00
Sunlight Drive - Bryant Street to Douglas St	No		\$ 88,976.00							\$ 88,976.00					\$88,976.00
18th Street - Outer Hwy 10 S City Limits	No		\$ 25,484.00								\$ 25,484.00				\$25,484.00
Avenue B - 1st St to Bryant St	No		\$ 122,409.00								\$ 122,409.00				\$122,409.00
Avenue D - 12th St o Windsor Dr	No		\$ 120,661.00								\$ 120,661.00				\$120,661.00
Bryant Street - Wildwood Canyon Rd to Ave G	No		\$ 90,366.00								\$ 90,366.00				\$90,366.00
Custer Street - Acacia Ave to Yucaipa Blvd	Yes		\$ 28,542.00								\$ 28,542.00				\$28,542.00
Custer Street - North End to Ave H	No		\$ 35,544.00								\$ 35,544.00				\$35,544.00
Fir Avenue - Bryant St to Ferment St	No		\$ 53,984.00								\$ 53,984.00				\$53,984.00
Grant Street - North End to Wildwood Canyon Rd	No		\$ 24,288.00								\$ 24,288.00				\$24,288.00
Holmes Street - Bella Vista Dr to Wildwood Canyon Rd	No		\$ 26,073.00								\$ 26,073.00				\$26,073.00
Yucaipa Boulevard - 14th St to 12th St	Yes		\$ 86,936.00								\$ 86,936.00				\$86,936.00
Acacia Avenue - 3rd St to 1st St	No		\$ 126,730.00								\$ 126,730.00				\$126,730.00
Adams Street - Acacia Ave to Yucaipa Blvd	No		\$ 28,626.00								\$ 28,626.00				\$28,626.00
Amberwood Place - 4th St to Poplar St	No		\$ 44,103.00								\$ 44,103.00				\$44,103.00
Andes Way - Ramada Ln to East End	No		\$ 60,904.00								\$ 60,904.00				\$60,904.00
Beverly Court - Leah Ln to Mesa Grande Dr	No		\$ 26,164.00								\$ 26,164.00				\$26,164.00
Bodie Avenue - NW End to 9th St	No		\$ 59,463.00								\$ 59,463.00				\$59,463.00
Eureka Avenue - Gant St to Ramada Ln	No		\$ 78,842.00								\$ 78,842.00				\$78,842.00
Eureka Avenue - 8th St to Columbia Ave	No		\$ 52,444.00								\$ 52,444.00				\$52,444.00
Falling Springs Road - East End to Wildwood Canyon Rd	No		\$ 9,112.00								\$ 9,112.00				\$9,112.00
Golden Gate Drive - Golden Gate Dr to South End	No		\$ 10,435.00								\$ 10,435.00				\$10,435.00
Kevari Court - Jefferson St to East end	No		\$ 9,272.00								\$ 9,272.00				\$9,272.00
Lynd Court - North End to Lyrnfal Ct	No		\$ 3,371.00								\$ 3,371.00				\$3,371.00
Medlar St - Vineyard S to Bella Vista Dr	No		\$ 53,366.00								\$ 53,366.00				\$53,366.00
Pleasant Grove Street - 3rd St to East end	No		\$ 53,466.00								\$ 53,466.00				\$53,466.00
Rosemond Street - Tonkin Ave to 9th St	No		\$ 33,132.00								\$ 33,132.00				\$33,132.00
Santa Rosa Drive - San Leandro Ave to East End	No		\$ 29,664.00								\$ 29,664.00				\$29,664.00
Sunwood Place - Fir Ave to Germwood Ln	No		\$ 20,988.00								\$ 20,988.00				\$20,988.00
Sutter Avenue - Linda Ln to Sierra Ln	No		\$ 26,264.00								\$ 26,264.00				\$26,264.00
Verano Way - Colorado St to South End	No		\$ 3,219.00								\$ 3,219.00				\$3,219.00
Vineyard Street - Douglas St to Lantana Ave	No		\$ 50,619.00								\$ 50,619.00				\$50,619.00
12th Street - Ave E to Kentucky St	No		\$ 70,820.00									\$ 70,820.00			\$70,820.00
1st Street - Beech Ave to Yucaipa Blvd	No		\$ 54,890.00									\$ 54,890.00			\$54,890.00
5th Street - Yucaipa Blvd to County Line Rd	No		\$ 237,510.00	37.0%	63.0%							\$ 237,510.00			\$237,510.00
Avenue E - 7th St to 5th St	Yes		\$ 183,708.00	37.0%	63.0%							\$ 183,708.00			\$183,708.00
County Line Road - Bryant St to Holmes St	Yes		\$ 270,262.00									\$ 270,262.00			\$270,262.00
Wildwood Canyon Road - 3rd St to Bryant St	Yes		\$ 77,672.00									\$ 77,672.00			\$77,672.00
7th Place - NW End to SE End	Yes		\$ 67,553.00									\$ 67,553.00			\$67,553.00
Addison Street - North End to South End	No		\$ 60,099.00									\$ 60,099.00			\$60,099.00
Birchwood Street - Bryant St to East End	No		\$ 23,950.00									\$ 23,950.00			\$23,950.00
Highland Avenue - Pendleton Ave to Rodgers Ln	No		\$ 170,080.00									\$ 170,080.00			\$170,080.00
Ironwood Drive - Oak Mesa Dr NW to City Limits	No		\$ 161,654.00									\$ 161,654.00			\$161,654.00
Palomar Avenue - San Carlos St to South End	No		\$ 13,534.00									\$ 13,534.00			\$13,534.00
Ramona Street - Carter St to Sleepy Hollow Dr	No		\$ 26,432.00									\$ 26,432.00			\$26,432.00
Santa Maria Street - San Lucas Dr to Douglas St	No		\$ 16,825.00									\$ 16,825.00			\$16,825.00
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Categorical Projects Total *:

Annual Striping Program		\$200,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 200,000.00
Annual Concrete Program		\$350,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$350,000.00
Annual Alley Rehab Program		\$200,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$200,000.00
Annual Traffic Calming Program		\$125,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$125,000.00
Annual Preserving Monument Program		\$150,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$150,000.00
Annual Under Street Drain Pipe Repair		\$150,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$150,000.00
Annual Patching Program		\$599,228.00	\$ 117,000.00	\$ 117,000.00	\$ 119,340.00	\$ 121,727.00	\$ 124,161.00	\$599,228.00
Annual Crack Seal Program		\$318,096.00	\$ 60,000.00	\$ 60,000.00	\$ 72,000.00	\$ 63,672.00	\$ 63,672.00	\$318,096.00
Annual Local Matching Projects		\$185,000.00	\$ 25,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$185,000.00
								\$0.00
Categorical Projects Total:			\$ 437,000.00	\$ 452,000.00	\$ 466,340.00	\$ 459,151.00	\$ 462,833.00	\$2,277,324.00
(% Categorical Projects - cannot exceed 50%):			51%	51%	53%	52%	53%	

Total Programmed:	\$	9,591,824.00
Total Carryover Programmed:	\$	-

In Accordance with Measure I Strategic Plan Policy 40003/40012/40016:

1. If Measure I allocated to project is $\geq \$100,000$, then list individually in Named Projects section.
2. There is a 50% limit on total categorical projects.
3. There is a 150% constraint on total planned expenditures to Measure I estimated revenue.

Total Estimated Programmed:	\$	9,591,824.00
Check:	\$	9,591,824.00
150% of Estimated Measure I plus carryover:	\$	6,555,000.00
Does programing amount exceed 150% limit:		Yes