

ANNUAL

BUDGET

Fiscal Year 2017-2018



CITY OF YUCAIPA

California

CITY COUNCIL

Mayor

Dick Riddell

Mayor Pro Tem

Greg Bogh

Councilmember

Denise Allen

Councilmember

David Avila

Councilmember

Bobby Duncan

CITY OFFICIALS

City Manager

Raymond Casey

City Attorney

David Snow

Assistant City Manager

Gregory A. Franklin

Deputy City Manager/City Clerk

Jennifer Shankland

Director of Community Development

Paul Toomey

Director of Public Works/City Engineer

Fermin Preciado

Director of Community Services

Frances Hernandez

ANNUAL BUDGET 2017-2018

CITY OF





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

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California**

For the Fiscal Year Beginning

July 1, 2016

Jeffrey R. Emer

Executive Director

California Society of Municipal Finance Officers

Certificate of Award

Operating Budget Excellence Award Fiscal Year 2016-2017

Presented to the

City of Yucaipa

For meeting the criteria established to achieve the Operating Budget Excellence Award.

January 31, 2017



A handwritten signature in blue ink, appearing to read "John Adams".

*John Adams
CSMFO President*

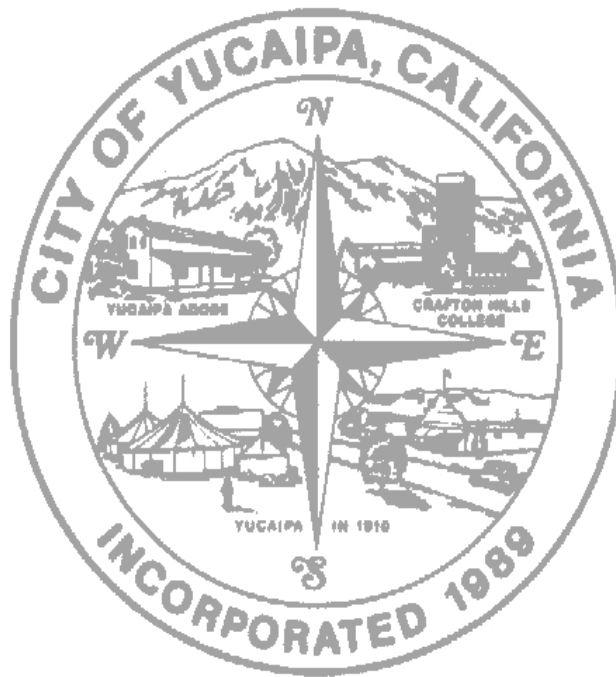
A handwritten signature in blue ink, appearing to read "Craig Boyer".

*Craig Boyer, Chair
Professional Standards and
Recognition Committee*

Dedicated Excellence in Municipal Financial Reporting

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CITY OF YUCAIPA
2017/2018
BUDGET MESSAGE
(amended)

DATE: June 26, 2017

TO: Honorable Mayor and City Council and
Honorable Chairman and Successor Agency Members

FROM:  Raymond A. Casey, City Manager

Attached for Council review and consideration is the fiscal year 2017/2018 Proposed Budget. The City continues to maintain its strong financial condition despite the still modest recovery from the worldwide economic downturn, which has had an acute impact on the State of California in particular.

As you are aware, like many cities, Yucaipa experienced a very real reduction in total operating revenues over the period beginning eight years ago, including the loss of the Redevelopment funding. Last year, for the first time, revenues exceeded 2008 levels. With respect to the General Fund Operating Budget, sales tax revenues are up again this year, and according to the County Assessor's office, property tax revenues are predicted to be ahead of last year by an estimated 4%.

Despite the recent difficult economic times, as a result of a long-term fiscally conservative approach to budgeting, and the expedient reallocation of resources to meet the needs of the community, the City is once again adding to its Undesignated (Unassigned) General Fund Balance for fiscal year 2016/2017, in the estimated amount of approximately \$920,598 (excluding the Fire Fund). However, given the level of Unallocated and total Fund Balance, staff recommended some of the "net" revenues projected at mid-year be allocated in a series of Service Level Options, primarily focused on Public Safety with additional Service Level Options prioritized in the Goals and Objectives process included in the proposed 2017/2018 Budget. The fiscal year 2017/2018 Proposed Budget being presented indicates operating revenues will exceed expenditures again, and all departments did a good job of "holding the line" on budget increases, despite implementing a number of special events, public programming, infrastructure, public safety and information systems enhancements.

In order to mitigate these economic impacts, this budget has once again been developed with the following, very conservative strategies:

1. The budget has been developed on a conservative/worst case scenario as it relates to General Fund expenditures.
2. The budget has been developed so that current levels of service are maintained and that only the highest priority, or "required" service level options, (over and above those approved with the 2016/2017 mid-year Budget Update) have been included for Council consideration.

3. That the historical practice of using Undesignated (Unassigned) General Fund Balance for priority capital improvements, particularly where it represents a long term “receivable” to the General Fund, is a sound strategy that has served the City well and should be continued where appropriate. The use of fund balance to fund operational costs is not a preferred budget strategy and should only be employed where absolutely necessary.
4. The Paramedic Assessment Program, as approved in 2004, was projected to cover expenses for a period of 10 years. Lacking an escalator clause (CPI), and with ever increasing costs in the program, it was understood that revenues would likely exceed expenses in the earlier years and expenses would start to exceed revenues later on in the program. Understanding that the budget reflects salaries at top step and the City’s CalFIRE agreement is based on actual costs, and based on that conservative approach to budgeting, expenses only exceeded revenues in the program for the first time last year. It was initially projected this may happen during fiscal year 2015/2016, but some year-end savings resulted in it being delayed for one year. At Council direction, staff is proceeding with further analysis of projected expenses in the program as part of an overall Fire Strategic Plan and will return to City Council over the next several months with the preliminary results of that study.
5. The Capital Improvement Program Budget (CIP) has been based on conservative assumptions and despite the “uptic” in development activity this past year, Development Impact Fees are still being estimated at lower than historic levels.
6. The 2017/2018 Proposed Capital Improvement Program Budget (CIP), does not project a significant number of new capital improvement projects, but rather continues to emphasize the completion of projects that had been on the list previously. Even without many new capital improvement projects, the City has a substantial number of capital improvement projects to be constructed over the next several years, funded largely with grants and partnerships, which are in some stage of design, development and implementation. As a result, this will continue to remain a very active area for City staff.
7. In order to clearly articulate and track City Council’s direction to fund several large scale projects from the One-Time Capital Projects Account, funded through transfers from the General Fund Unassigned Fund Balance, energy savings, CSI reimbursements, etc., staff is once again including a One-Time Capital Projects Account Page in the Capital Improvement Program.

MAJOR ACCOMPLISHMENTS FOR FY 2016-2017

1. Fully funded and started construction of the Yucaipa Performing Arts Center and the Uptown Park.
2. Completed two bridge projects in the Dunlap Neighborhood.
3. Once again managed several successful Festivals and enhanced recreational programming for the community.
4. Completed and opened the 13th Street Sports Complex.

5. Completed and opened the BMX facility.
6. Completed and opened the Brewcaipa building.
7. Completed the Uptown Art Gallery (VisionQuest).
8. Completed Phase I of the Oak Glen Road Neighborhood Park/Soccer Complex Improvement Project.
9. Completed the Wildwood Dog Park (rated #1 in County).
10. Once again received several budget awards this past year.
11. Opened the Yucaipa Business Incubator Center in early 2016 and received several regional and state-wide awards.
12. Enhanced condition of playing fields throughout the community through the use of Facility Enhancement Fees.
13. Began design of Dunlap Park and Five Winds Ranch Park.
14. Implemented Phase II of the ALPR Program.

MAJOR OBJECTIVES:

This budget has been structured to focus on major objectives that remain of paramount importance to the City, and are consistent with the prioritized “Goals and Objectives” once again reviewed and approved by Council earlier this year. Some of these major objectives include the following:

1. The City is adding four “front line” deputies based on a Service Level Option approved at mid-year (two new deputies, one now and one at first quarter per the contract, and two traffic officers converted to front line deputies).
2. Complete the Yucaipa Boulevard Widening between 18th Street and the I-10 Freeway.
3. Complete the Yucaipa Boulevard Widening between 15th and 16th Streets.
4. Complete the next phase of the “Uptown Crawl” (Yucaipa Boulevard between 2nd and 5th).
5. Complete the construction of the Yucaipa Performing Arts Center (late summer 2018).
6. Initiate construction of the Wilson III Multipurpose Basins Project.
7. Initiate construction of Phase I of the Wilson Creek Channel Improvements (14th St. to I-10).

8. Initiate construction of the Phase I County Line Road improvements.
9. Secure funding for and initiate construction of Phase I of the Five Winds Ranch Park Improvements.
10. Complete Comprehensive Design Guidelines for the community.
11. Partner with Crafton Hills College/Yucaipa-Calimesa Joint Unified School District to initiate Workforce Training Programs.
12. The FY 2017/2018 Proposed Budget includes the Phase I Reorganization of the Public Works/Engineering Departments, including the addition of a Senior Engineer and an Assistant/Associate Engineer position, as well as a reallocation of the Parks Maintenance Supervisor position to the Public Works Manager position, **the elimination of the Public Works Director position and reallocation of the City Engineer position to Director of Public Works/City Engineer**, at no net cost to the General Fund.

AVAILABLE RESOURCES/SERVICE LEVEL OPTIONS:

The status quo General Fund budget for fiscal year 2017/2018 projects General Fund revenues over expenses in the amount of approximately \$138,065.

As a result of prudent planning, long term fiscal responsibility, and on-going budget adjustments where appropriate, the City has successfully “weathered the economic storm” while still making progress on its highest priority projects/programs. Toward that end, staff has developed a limited number of Service Level Options for consideration to add to the status quo budget (in addition to those previously approved at mid-year). The following list of Service Level Options developed by staff is further detailed in that section of the budget. Other Service Level Options have been included in the 2017/2018 Proposed Budget, but are being recommended for consideration with the 2017/2018 Mid-Year Budget review, or beyond.

Staff is already in the process of implementing a number of Service Level Options this year that have been approved by the City Council over the past six to seven years. A number of projects prioritized by the City Council during the Goals and Objectives process are also included in the proposed CIP recently reviewed by the Council. In addition, staff believes that the attached additional Service Level Options should be considered as being included as part of the budget as well:

1. Dog License Canvassing (\$61,910/ net in the amount of \$0, funding source: 2017/2018 available balance).
The Dog License Canvassing Program is one that has been pursued for several years and has proven to be relatively cost effective and is continuing to be an important element of the Animal Control Program.
2. Prepayment of Unfunded Actuarial Liability (\$143,972, funding source: 2016/2017 excess revenues over expenses).
This option represents an accelerated payment schedule for the unfunded liability with CalPERS over a 15 year period created with the recent change in the rate of return used by CalPERS for its investments.

3. Comprehensive Design Guidelines (additional \$30,000, funding source: 2016/2017 excess revenues over expenses).
Based on estimates received from consulting firms, add additional funding to initiate and adopt the City's first Comprehensive Design Guidelines.
4. Equestrian Days (\$30,000/ net cost in the amount of \$10,000, funding source: 2017/2018 available balance).
Collaborative event with the Equestrian Arena Committee to hold a Country Western celebration in the spring, to assist with the funding for the Dottie Potter Arena Cover.
5. Performing Arts Center-Operational Costs (\$200,000, funding source: 2016/2017 excess revenues over expenses).
Initial operational costs associated with the Yucaipa Performing Arts Center.
6. Network Upgrades (\$35,000, funding source: 2017/2018 available balance).
Upgrade of network firewalls and switches.
7. Virtual Server Host (\$31,000, funding source: 2017/2018 available balance).
To purchase additional ESXI hosts in order to upgrade the City's VMware environment, which run all of the City's internal servers.
8. GIS Software "FME" (\$20,000, funding source 2017/2018 available balance).
To purchase FME software that takes emailed data, from calls for service data from police and fire dispatch, and presents the data in a format acceptable for the dashboard to be available to view by Council/Executive staff.
9. Mobile Phone Application (\$15,000, funding source: 2017/2018 available balance).
Develop a City mobile application that features City news and information.
10. DELL KACE (\$25,000, funding source: 2017/2018 available balance).
The KACE system includes tools that streamline the Information Systems Division by providing path management and security, enhancing the Division's ability to manage system updates through automatically. KACE also includes IT asset management, software and mobile device management and an enhanced help desk.
11. New Brush Engine 552 and Equipment (\$430,000, funding source: available balance in the Fire Services Fund).
Purchase new Type III Fire Engine to replace existing Brush Engine 552, a 1995 MACK that is well beyond the NFPA recommended 12 years of frontline service and is now beyond the 20 year reserve engine guidelines. A new Brush Engine would be able to serve the City for another 20 years.
12. Paramedic Assessment (\$35,000, funding source: available balance in the Paramedic Services Fund).
To provide resources to take the information gleaned from the Citygate analysis, facilitate a community committee and develop and implement a process to get an assessment on a future ballot for voter approval.

13. Yucaipa Outreach (\$10,000, defer to mid-year for FY 2017/2018): Provide direction to staff relative to making the City contribution to the Yucaipa Outreach Program a part of the Budget.
14. Upgrade the City's Traffic Signal Detection Systems Over a 3-Year Period (\$50,000, defer to mid-year for FY 2017/2018).
To upgrade aging traffic signals by allowing the traffic signals to utilize the latest detection software, which does a superior job in detecting traffic under sun glare and shadow conditions, as well as allow the video images to be viewed from the control system at City Hall.
15. Trolley System (cost unknown): Consult with Omnitrans regarding funding for and possible administration of a trolley system, linking facilities/amenities in Yucaipa with those in Oak Glen.
16. Uptown Residential Improvement Program (\$200,000, defer to mid-year for FY 2017/2018).
17. Uptown Archway at Bryant Street and Yucaipa Boulevard (\$200,000, defer to mid year for FY 2017/2018).

GENERAL FUND:

With the loss of RDA funding, and increases to the Sheriff's Department and Fire Department contracts this year, the total of all the recommended budget Service Level Options for the General Fund FY 2017/2018 revenues over expenses is \$136,000 (in addition to another \$373,972 in Service Level Options funded from the 2016/2017 net revenues over expenses, \$430,000 funded from the Fire Fund balance and \$35,000 funded from the Paramedic Fund balance), leaving a remaining balance of revenue over expenses in the General Fund equal to \$2,065. In addition to the Service Level Options above, it is recommended that the amount of \$300,000 be allocated from 2016/2017 excess revenues over expenses to the General Fund One-Time Capital Projects Account, to be allocated by the City Council in the future to a high priority project or projects. Pursuant to Council direction in 2016/2017, staff has been successful in receiving approval for grant funding (up to \$120,000) that may be applied to the Incubator Center in partnership with the Community College District, which may help somewhat with operational costs at the Center and/or programming with the Community College. As a result of the proposed allocations from the 2016/2017 net revenues over expenses to General Fund One-Time Capital Projects Account and Council approved projects, the General Fund Unassigned Fund Balance will increase by the estimated amount of \$246,626. Given that staff's projections are consistently conservative, estimating low with respect to revenues and high with respect to expenses, and the current level of the total General Fund Balance; staff is comfortable recommending the projected ending balance for annual revenues over expenses.

FUND BALANCE:

For the nine year time period of fiscal year 2007/2008 (July 1, 2008) through fiscal year 2015/2016 (June 30, 2016) the City's operating revenues have exceeded its operating expenses by a total of over \$25M.

From that amount, \$8,377,000 was allocated to fund the new Police Station, \$2.5M was set aside to fund the EIP Program and \$14,513,000 has been allocated to the Yucaipa Performing Arts Center. The remainder has either been added to the Unassigned General Fund Balance, the General Fund Emergency Contingency Fund (established by City Council Policy at 20% of General Fund Expenditures), the General Fund Economic Stabilization Contingency (set at \$1,000,000 by City Council Policy), or been made available through the One-Time Capital Projects Fund for priority projects approved by the City Council. In addition, a total of \$4.6M +/- has been received by the City as reimbursement from SANBAG through FY 2012/2013 for their share of the Live Oak/Oak Glen Interchange as well as over \$1.4M +/- in savings on the project, which was allocated to the One-Time Capital Projects Fund in order to fund prioritized projects, including the new Police Station and the \$4.5M +/- previously allocated to the Yucaipa Performing Arts Center.

YUCAIPA PERFORMING ARTS CENTER:

With the completion of the Police Station, staff has turned its focus to the Yucaipa Performing Arts Center as the next public facility prioritized by the community and the City Council. The 2016/2017 CIP, as amended, includes a total of approximately \$16,445,000 in funding for the project. In addition, the City has created a Foundation in order to begin a Public Facilities funding drive for this project and the Cultural Arts Center/Library.

SHERIFF'S DEPARTMENT CONTRACT:

The Sheriff's Department contract for law enforcement services is experiencing another increase this year due to an increased cost of retirement benefits costs passed along to contract cities and additional resources approved at mid-year in 2016-2017. The total increase in the Sheriff's Department Budget over the six year period between fiscal years 2011/2012 and 2017/2018 is \$2,486,828 or approximately 42%. This includes the addition of several deputies two years ago and the additional deputies approved at mid-year.

CONCLUSION:

This fiscal year 2017/2018 Proposed Budget retains current service levels and provides a number of enhancements for the upcoming fiscal year. The Proposed Budget once again projects revenues exceeding expenditures for fiscal year 2017/2018. As a result of the Unallocated Fund Balance and total Fund Balance levels, Development Impact Fee estimates, the "net" revenues from fiscal year 2016/2017 and the direction from Council established in the Goals and Objectives process this year, staff is recommending another set of Service Level Options for funding. Staff believes it is prudent to continue to be cautious during this recovery, however, and the budget as presented will allow the City to make progress with its important Capital Improvement Projects Program, and meet a number of goals previously prioritized by City Council, while continuing to provide current or even somewhat enhanced services.

RESOLUTION NO. 2017-19

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUCAIPA,
STATE OF CALIFORNIA, ADOPTING A BUDGET FOR FISCAL YEAR
2017-2018**

WHEREAS, it is necessary for the efficient operation of the City that the City Council adopt an annual budget, and

WHEREAS, Government Code Section 53901 requires each local agency to file with the County Auditor a copy of its annual budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Yucaipa, State of California, does hereby RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

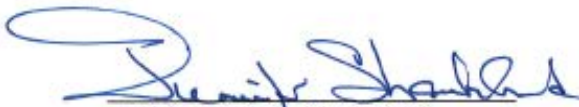
Section 1. That the Budget for Fiscal Year 2017-2018, a condensed copy of which is attached as Exhibit A and made part hereof, is hereby adopted for the City of Yucaipa General Fund, Special Revenue Funds, Capital Projects Funds, as presented in the Capital Improvement Program and Internal Service Fund, with total estimated revenues in the amount of \$31,823,102 and total estimated expenditures in the amount of \$32,377,542. In some instances, budgeted expenses may exceed budgeted revenues, but only to the extent carryover encumbrances exist to cover those specific project expenses. This occurs primarily in the Capital Project Funds whereby projects may be funded in multiple fiscal years.

PASSED APPROVED AND ADOPTED this 26th day of June 2017.

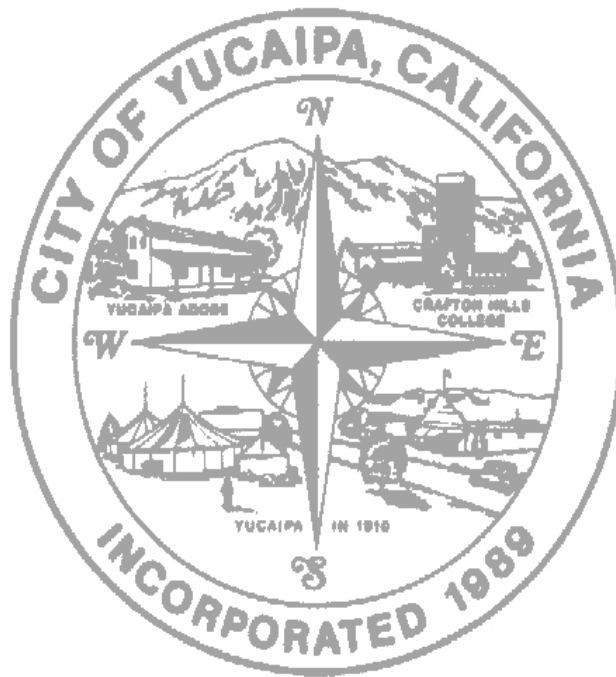


DICK RIDDELL, MAYOR

ATTEST:



JENNIFER SHANKLAND,
CITY CLERK



CITY OF YUCAIPA

Core Values

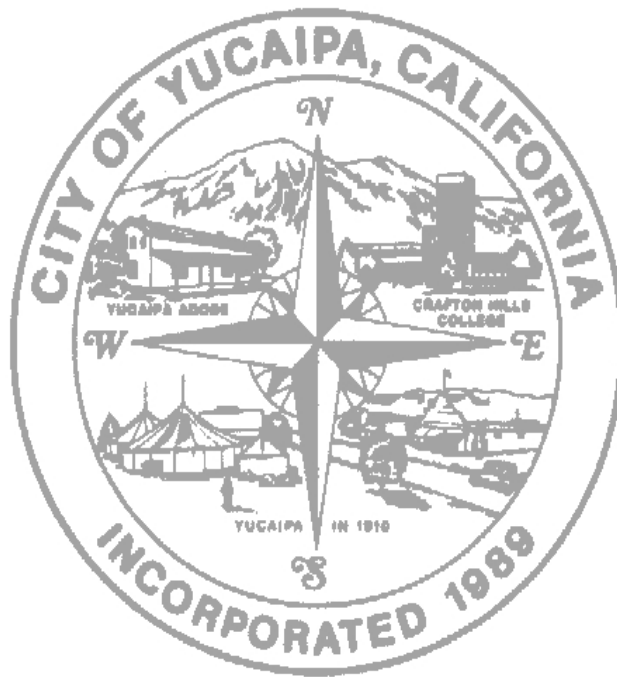
It is the desire of the City of Yucaipa to perform its governmental responsibilities in a manner that fosters public trust and confidence. This is accomplished with the underlying premise that public service is a matter of great public trust and not one to be taken lightly. The citizens of the City of Yucaipa are entitled to responsible, fair and honest local government which has earned the public's full confidence for integrity. The proper operation of democratic government requires a framework in which decision makers are independent, impartial and accountable to the citizens they serve.

The Code of Ethics asserts the following core values as essential to the standards of behavior to which the City of Yucaipa shall aspire:



HONESTY
LAWFULNESS
RESPECTFULNESS
FAIRNESS
TEAMWORK
STEWARDSHIP
ACCOUNTABILITY

Excerpt from the adopted City of Yucaipa Code of Ethics (October, 2011)



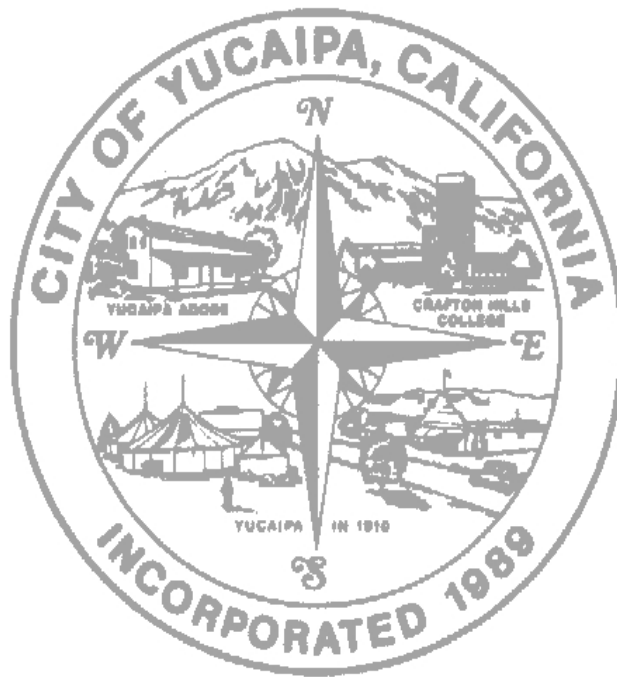
GOALS/OBJECTIVES

On March 27, 2017, City Council conducted a Study Session concerning possible short-term, mid-term and long-term goals/action items. Below is a list of the highest priority goals and objectives for the next three year period. Many of these priority projects are further discussed or outlined in corresponding Service Level Options or are identified in the Capital Improvement Program, as referenced below.

1. Uptown Archway at Bryant Street and Yucaipa Boulevard (*Defer to mid-year*)
2. Add funding to Tennis Facility
3. Extend Aquatics Facility Agreement
4. Add funding to Five Winds Ranch (*Capital Improvement Program-General Fund One-Time Capital*)
5. Uptown Residential Improvement Program (*Defer to mid-year*)
6. North Bench Specific Plan (*Defer to mid-year*)
7. Add funding to the Dunlap Park (*Capital Improvement Program-General Fund One-Time Capital*)
8. Add funding to Rodeo/Dottie Potter Arena Cover (*Capital Improvement Program-Park Facilities, Service Level Option No. 6*)
9. New Brush Engine (*Service Level Option No. 17*)
10. 13th Street Sports Complex-Perimeter Landscape, Monument Sign, Trash Enclosure (*Capital Improvement Program-Park Facilities*)
11. Wildwood Creek Specific Plan (*Defer to mid-year*)
12. Equestrian Day Event (*Service Level Option No. 6*)
13. Wildwood Park Pump Track (*Defer to mid-year*)
14. County Line Intersections (*Capital Improvement Program-Traffic Facilities*)
15. Fund 50% of County Line Interchange PSR with City of Calimesa (*Capital Improvement Program-Traffic Facilities*)
16. Add funding to Yucaipa and Bryant Intersection Improvements (*Capital Improvement Program-Traffic Facilities*)
17. Pursue grant funding for a Deputy
18. Add Private Security/Ambassador Uptown (*Economic Development Division*)
19. Operational Costs-Yucaipa Performing Arts Center (*Service Level Option No. 7*)
20. Develop a City Mobile Application for iPhone, iPad and Android Facebook, Twitter, YouTube, City Calendar, City Info/Stats (*Service Level Option No. 11*)



Photograph courtesy of Greg Franklin, Assistant City Manager.



COMMUNITY PROFILE



Yucaipa is a mature, well-established community nestled in the foothills of the San Bernardino Mountains. Residents enjoy cleaner air and cooler temperatures as a result of the higher elevations, and a comprehensive approach to community safety has produced one of the lowest rates of crime for comparably sized cities anywhere in the State.

Yucaipa's history follows the first settlers to the boom of apple harvesting and ends with a successful balance between small town residential and growing business and commercial opportunities. The early settlers were drawn to the area by the attractive plant and animal life, water resources and terrain. The fertile land and comfortable climate brought ranchers and the agricultural lifestyle grew with the expansion of the Southern Pacific Railroad. The harvesting of fruits and goods is what kept Yucaipa afloat and by the 1950's, the town began to prosper into the developing community it is today. The community incorporated in 1989 and has a current population of approximately 54,000.

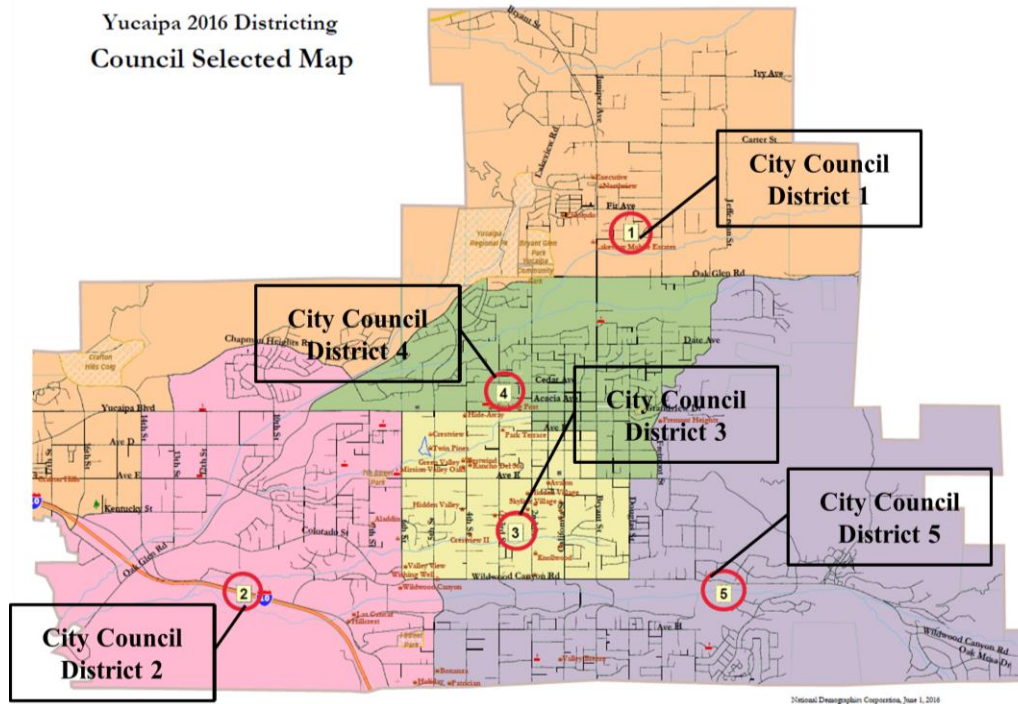
Residents and visitors alike are able to enjoy several types of outdoor amenities, anywhere from cooling off at the municipal pool, riding horses at the equestrian park or enjoying spending time at any of the local parks. The Yucaipa-Calimesa School District has an outstanding reputation, and it ranks at or near the top in every category of educational achievement. In addition, Crafton Hills College offers day and evening programs of continuing education and training opportunities for personal and professional development. Housing to accommodate all lifestyles is readily available, and 3 museums, a library, a Senior Center, 2 theater groups, and over 40 churches and 90 social or business clubs round out the community.



COMMUNITY PROFILE

The City of Yucaipa was incorporated on November 27, 1989. It is a “General Law” City and governed by a City Council/City Manager form of government. The City observes State laws and makes local laws (i.e. speed limits). The City Council has the power to make and enforce all laws and regulations with respect to municipal affairs.

The Yucaipa City Council is comprised of five Councilmembers. Each shares equal voting powers on all items coming before the Council. Councilmembers are elected at-large to four-year terms, with elections held in November of even-numbered years. The Council meets annually to choose one of its members as Mayor and another of its members as Mayor Pro-Tem. Beginning with the November 2016 Election, Councilmembers were elected from geographically defined districts. The City Council appoints the City Manager and City Attorney and members of all advisory boards, commissions and committees. The City Council also serves as the Board of Directors for the Successor Agency to the Yucaipa Redevelopment Agency and the Yucaipa Housing Authority. City Council meetings are held on the 2nd and 4th Monday of each month in the City Hall Council Chambers. Agenda packets, minutes and on-demand audio of the meetings can be accessed online at www.yucaipa.org.



Map of City geographically defined districts.



City Councilmembers
from left: David Avila (District 1), Mayor Pro Tem Greg Bogh (District 2), Denise Allen (District 4), Bobby Duncan (District 3) and Mayor Dick Riddell (District 5).



City Manager: Raymond Casey

COUNCIL LEGISLATION

Ordinance: An Ordinance is a law enacted by the City Council under powers delegated to it by State laws. Ordinances are the laws of a municipality and generally pertain to issues including, but not limited to: land use changes, building guidelines and noise limitations. An ordinance is introduced at one meeting and then considered for passage at a second meeting of the City Council. It becomes effective 30 days after final passage. An ordinance can be repealed or amended by a subsequent ordinance and is subject to referendum by the electorate. It is the most binding form of action taken by the Council.

Resolution: A resolution may be passed expressing the policy of the City Council or directing certain types of procedural or administrative actions. They are generally used for approving agreements, procedures or fund appropriations. It requires only one reading and may be changed by a subsequent resolution.

Motion: A motion requires majority council approval for a procedural or administrative action. Motions are usually used for disposition of business items on the agenda. When the City Council is not prepared to take definite action or when further study or information is needed, the City Council may refer the matter to staff, and advisory body, or a citizens' group for study or report.

CITY ADVISORY BODIES

An important part of the city government policy making process is its various appointed boards and commissions. Serving on a city advisory body provides an opportunity for real public service.

CITY COMMISSIONS AND COMMITTEES

Economic Development Advisory Committee: This is an ad-hoc Committee that meets the 2nd Tuesday quarterly (January, April, July, October) to discuss the Economic Development within the City of Yucaipa and works toward the future of the economic development of the Yucaipa Valley.

Healthy Yucaipa Committee: Acts in an advisory capacity to the City Council in all policy matters pertaining to promoting community health, while reviewing proposals for programs, projects and facilities promoting healthy guidelines and choices for youth.

Mobilehome Rent Review Commission: Reviews, hears and determines rent adjustment applications pursuant to the provisions of the rent stabilization program and to adjust maximum rents or maintain rents upon completion of its hearings and investigations.

Parks and Recreation Commission: Advises the Council on parks development and recreation programs and gives general guidance to the Recreation Department.

Planning Commission: Makes final decisions as well as recommendations to the City Council on most types of development applications. Also advises the Council on long-range planning.

Trails and Open Space Committee: Advises the Council on implementing directives as related to the City's Master Trails Plan and to the acquisition and maintenance of public open space.

Youth Advisory Committee: Serves as an advisory body to the City Council to empower youth, create opportunities for their input into community projects, programs and events, and provides a vehicle by which youth become involved in a process which enables them to have an influence and impact on issues and decisions they care about.

COMMUNITY PROFILE

COMMERCE

Strategically located 75 miles east of Los Angeles, with 4 miles of mostly undeveloped frontage on Interstate 10, Yucaipa offers exceptional development opportunities to new or expanding businesses. The City's immediate market area population currently exceeds 60,000 residents, and with strong growth projected to occur for several more decades, Yucaipa will remain a highly desirable location for new investments. Local government is business friendly and fiscally sound - there are no utility taxes levied on residents or businesses, and recent improvements to waste water treatment and water supply systems provide adequate capacity to meet almost any need. An ambitious program to revitalize the Uptown Business District was completed by the Yucaipa Redevelopment Agency during Fiscal Year 2011-2012. Long known as one of the premier residential communities of the Inland Empire, Yucaipa also provides one of the greatest untapped economic development opportunities in the Southern California region.



Top and far right: Some of the new businesses that opened in Yucaipa in FY 2016-2017.

Above and right: Award winning Yucaipa Business Incubator Center.

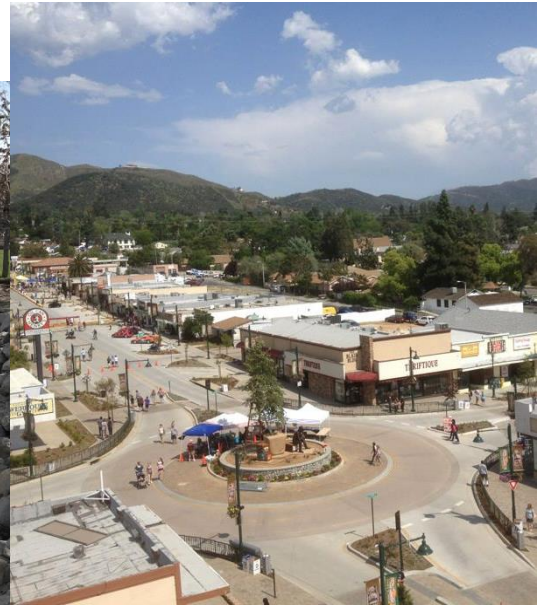
COMMUNITY PROFILE

TRANSPORTATION ACCESS

Yucaipa is strategically located with easy access to both surface and air transportation. A major east-west interstate highway, the I-10 bisects the City with three interchanges in Yucaipa. Since incorporation, nearly \$68,000,000 has been spent widening and improving the interchanges and major streets of the City, and additional improvements are underway.

Transit service is provided through OmniTrans, with regular service connecting with local services provided in Calimesa and the Beaumont/Banning area. Transfers are available to extend travel to major shopping areas in both San Bernardino and Riverside Counties. OmniLink service is available within Yucaipa and to several points in Calimesa. The new OmniGo Service also reaches a large segment of the community with the new Transit Center serving as the transit hub for the community.

Air transportation is currently available from Ontario International Airport, just 34 miles to the west, the Palm Springs Airport 40 miles to the east, and may be available from San Bernardino International Airport.



Above: Dunlap Channel at Kentucky Street (part of the EDA Project). Photograph courtesy of John LaRose.

Top Right: Aerial view of the roundabouts in the Historic Uptown.

Right: Avenue D over Wilson Creek Low Water Crossing Project, completed in FY 2016-2017. Photograph courtesy of John LaRose.



COMMUNITY PROFILE

PARKS AND RECREATION

The City contains 17 neighborhood parks, encompassing approximately 544 acres, including an equestrian arena and a municipal pool, as well as a 200 acre regional park with 3 lakes for swimming, boating, and fishing, plus campgrounds and playgrounds for the entire family.

Park Amenities *Not a City Facility	Sports Field	BBQ	Picnic Shelter	Gymnasium	Museum	Pool/Swimming	Skate Park	Basketball Courts	Sports Field Lights	Community Center	Public Restrooms	Tennis Courts	Concession Stand	Open Turf Area	Playground	Parking Lot	Veterans Memorial	Equestrian	Chess/Checker Tables	BMX Park
13th Street Sports Complex							•				•		•	•	•	•				•
7th Street Park	•	•	•			•	•	•	•		•			•	•	•				•
Ave A Park			•		•															
Ave I Park	•	•	•					•	•		•	•	•	•	•	•				
Bryant Glen Sports Park	•	•	•						•		•		•	•	•	•				
Center Park		•	•					•						•	•					
Crafton Hills Aquatics Center*						•					•					•				
Crafton Hills Park			•					•						•	•					
El Dorado Ranch Park		•	•								•					•				
Flag Hill Veterans Memorial Park			•					•			•			•	•	•	•			
John Tooker Civic Park														•	•	•			•	
Lillian Eaton Park			•																	
Scherer Senior Center										•	•					•				
Wildwood Park		•	•								•			•	•	•		•		
Wildwood State Park*			•								•					•		•		
Yucaipa Community Park/Center	•	•	•	•				•	•	•	•	•		•	•	•				
Yucaipa Equestrian Center											•		•		•	•		•		
Yucaipa Regional Park* (Also includes camping, paddle boats, water slides, fishing, & trails)			•			•			•		•				•	•		•		

**Not a City Facility*



Top: El Dorado Ranch Park.
Above: 13th Street Sports Complex concession stand.
Middle: BMX Park facility.
Right: 7th Street Pool rock wall, installed in FY 2016-2017.

SPECIAL EVENTS

The City of Yucaipa annually hosts or co-sponsors a variety of community-wide special events. In FY 2016-2017, the city sponsored events included the 2016 Autumnfest, 2016 Tree Lighting Ceremony, 2017 Eggstravaganza, 2017 Yucaipa Music and Arts Festival, weekly Farmer's Markets, as well as the July 4th Fireworks display. In addition, the city hosted the weekly Summer Concert Series and Movies in the Park activities and facilitated Make a Difference Day projects throughout the community. In April 2017, the city co-sponsored a leg of the Redlands Bicycle Classic event.



Above: Concerts in the Park.

Right: Movies in the Park.



Top Left: 2017 Music and Arts Festival Flyer.
Top Right: 2017 Music and Arts Festival banners. Photograph courtesy of Fermin Preciado, Director of Public Works/City Engineer.

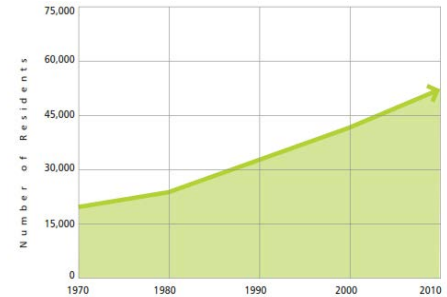
DEMOGRAPHICS

Yucaipa Population	
2017	54,324
Rank	27

* Rankings include all 52 cities in San Bernardino and Riverside Counties

Yucaipa is the 16th most populous of the 24 cities in the San Bernardino County. Shown to the right, the City has had a steady growth in population. The largest population increase is seen between the years 2000 and 2010, when the city saw an increase of almost 25% as a result of the real estate boom and the building of new subdivisions.

Source: Yucaipa General Plan: Community Profile



Source: US Census, 1970-2010.

Growth Trends	1990	2000	% Chg	2010	% Chg	2016	% Chg	2020	% Chg
Population/ County	1,418,380	1,709,434	20.5%	2,035,210	19.1%	2,139,570	5.1%	2,268,000	6.0%
Population/ City	32,824	41,207	25.5%	51,367	24.7%	53,779	4.7%	55,800	3.8%
Households/ City	13,319	15,193	14.1%	18,231	20.0%	19,987	9.6%	20,700	1.4%

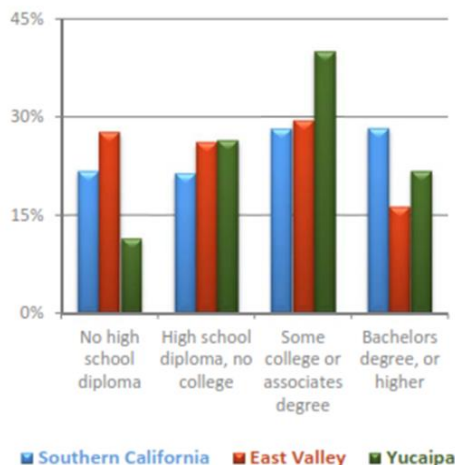
2015 Crimes Per 1,000 People			
Category	Redlands Rate	Yucaipa Rate	Highland Rate
Total Crimes	42.41	19.85	28.73

Household Data	
Median Household Income	\$56,631
Median Home Price	\$319,000
Median Contract Rent	\$1,061
Owner Occupied Units	12,983
Renter Occupied Units	4,670

AGE STATISTICS

Under 5 years	6.3%
5 to 9 years	7.1%
10 to 14 years	7.5%
15 to 19 years	7.7%
20 to 24 years	6.9%
25 to 29 years	6.4%
30 to 34 years	5.7%
35 to 39 years	5.3%
40 to 44 years	7.2%
45 to 49 years	7.1%
50 to 54 years	6.9%
55 to 59 years	7.0%
60 to 64 years	5.2%
65 to 69 years	4.3%
70 to 74 years	3.4%
75 to 79 years	2.3%
80 to 84 years	1.9%
85 years and over	1.7%

Educational Attainment of the Population Age 25 and older



The chart to the left shows the educational attainment of the population, age 25 years and older, comparing the City of Yucaipa to Southern California and East San Bernardino County. This information is from the Yucaipa General Plan Update: Economic Profile.

Source: PlaceWorks, 2012 using data from the US Census Bureau's 2007-2011 American Community Survey 5-Year Estimates.

Year Growth		
2016	2017	
53,773	54,324	1.02%
Rank	County	8
	State	102

CITY OF YUCAIPA BUDGET SUMMARY

FUND	Estimated Fund Balance 6/30/2017	Adopted Revenues 2017-2018	Adopted Expenditures 2017-2018	Projected Fund Balance 6/30/2018
General Fund	\$ 56,575,766	\$ 20,490,586	\$ 20,488,521	\$ 56,577,830
General Fund (Fire Services)	12,412,029	3,768,630	3,676,563	12,504,096
Total General Fund	\$ 68,987,795	\$ 24,259,216	\$ 24,165,084	\$ 69,081,926
Special Revenue Funds:				
Asset Forfeiture	\$ 29,432	\$ 1,500	\$ 5,000	\$ 25,932
Business Improvement District	23,390	28,000	28,000	23,390
Energy Independence Program	-	85,000	85,000	-
Gas Tax Fund	26,304	1,516,050	1,512,662	29,692
Household Hazardous Waste	25,167	67,500	66,920	25,747
Landscape and Lighting Maintenance	2,100,884	752,043	752,043	2,100,884
Law Enforcement Grant	-	175,000	175,000	-
Lease Fund	68,907	38,000	66,000	40,907
Measure I-Maintenance	7,000	700,100	700,000	7,100
Paramedic Zone	1,444,065	1,327,500	1,391,331	1,380,234
Used Oil Grant	1,862	14,000	14,000	1,862
Vehicle Fines	942,940	60,000	16,500	986,440
Total Special Revenue Funds	\$ 4,669,951	\$ 4,764,693	\$ 4,812,455	\$ 4,622,189
Capital Projects Funds:				
Air Quality Management	\$ 45,946	\$ 60,000	\$ 72,000	\$ 33,946
Community Development Block Grant	107,000	284,508	284,508	107,000
Federal Emergency Management Agency	-	25,000	25,000	-
*Drainage Facilities ¹	703	133,681	134,000	384
*Fire Facilities	13,632	39,293	52,900	25
*Park Facilities ¹	118,092	175,881	293,900	73
*Public Facilities ¹	62,430	103,012	165,000	442
*Traffic Facilities ¹	337,260	394,285	695,000	36,545
Total Capital Projects Funds	\$ 685,063	\$ 1,215,660	\$ 1,722,308	\$ 178,415
Internal Service Funds:				
Self-Insurance Fund	\$ 758,639	\$ 365,000	\$ 507,286	\$ 616,353
Total Internal Service Funds	\$ 758,639	\$ 365,000	\$ 507,286	\$ 616,353
Successor Agency to the Yucaipa Redevelopment Agency:				
Redevelopment Property Tax Trust Fund	\$ -	\$ 1,020,605	\$ 1,020,605	\$ -
Total Successor Agency Funds	\$ -	\$ 1,020,605	\$ 1,020,605	\$ -
Yucaipa Housing Authority				
Housing Administrative Allowance**	\$ -	\$ 150,000	\$ 149,803	\$ 197
20% Housing Set Aside from 2016-2017 ROPS	-	47,928	-	47,928
Total Housing Authority Funds	\$ -	\$ 197,928	\$ 149,803	\$ 48,125
Total Fund Balances:	\$ 75,101,448	\$ 31,823,102	\$ 32,377,542	\$ 74,547,008

* Reference the Capital Improvement Program. Budgeted revenues may include General Fund Contributions/Loans. In some instances, budgeted expenses may exceed budgeted revenues, but only to the extent carryover encumbrances exist to cover those specific project expenses.

¹May include grants and transfers for General Fund contributions for one-time capital Service Level Option items.

**Pending judicial appeal

SUMMARY OF REVENUES

FUND	Actual Revenues 2015-2016	Estimated Revenues 2016-2017	Adopted Revenues 2017-2018
General Fund	\$ 19,166,005	\$ 19,613,238	\$ 20,490,586
General Fund (Fire Services)	3,721,932	3,688,399	3,768,630
Total General Fund	\$ 22,887,937	\$ 23,301,637	\$ 24,259,216
Special Revenue Funds:			
Asset Forfeiture	\$ 236	\$ 260	\$ 1,500
Business Improvement District	33,497	27,888	28,000
Energy Independence Program	257,218	245,340	85,000
Gas Tax Fund	1,161,758	1,045,300	1,516,050
Household Hazardous Waste	67,631	67,954	67,500
Landscape and Lighting Maintenance	506,686	560,518	752,043
Law Enforcement Grant	121,402	131,717	175,000
Lease Fund	32,337	33,823	38,000
Measure I-Maintenance	871,210	831,147	700,100
Paramedic Zone	1,086,799	1,316,900	1,327,500
Used Oil Grant	14,784	14,100	14,000
Vehicle Fines	48,148	27,923	60,000
Total Special Revenue Funds	\$ 4,201,706	\$ 4,302,870	\$ 4,764,693
Capital Projects Funds:			
Air Quality Management	\$ 68,381	\$ 66,907	\$ 60,000
Community Development Block Grant	413,899	267,904	284,508
Federal Emergency Management Agency	552	598	25,000
*Drainage Facilities ¹	220,651	167,741	133,681
*Fire Facilities	116,264	39,171	39,293
*Park Facilities ¹	243,446	119,808	175,881
*Public Facilities ¹	252,234	77,705	103,012
*Traffic Facilities ¹	1,054,270	320,484	394,285
Total Capital Projects Funds	\$ 2,369,697	\$ 1,060,318	\$ 1,215,660
Internal Service Funds:			
Self-Insurance Fund	\$ 328,568	\$ 375,805	\$ 365,000
Total Internal Service Funds	\$ 328,568	\$ 375,805	\$ 365,000
Successor Agency to the Yucaipa Redevelopment Agency:			
Redevelopment Property Tax Trust Fund	\$ 1,016,686	\$ 771,699	\$ 1,020,605
Total Successor Agency Funds	\$ 1,016,686	\$ 771,699	\$ 1,020,605
Yucaipa Housing Authority			
Housing Administrative Allowance**	\$ -	\$ -	\$ 150,000
20% Housing Set Aside from 2016-2017 ROPS	-	63,144	47,928
Total Housing Authority Funds	\$ -	\$ 63,144	\$ 197,928
Total	\$ 30,804,594	\$ 29,875,473	\$ 31,823,102

*Reference the Capital Improvement Program. Budget revenues may include General Fund Contributions/Loans and Transfers In. In some instances, budgeted expenses may exceed budgeted revenues, but only to the extent carryover encumbrances exist to cover those specific project expenses.

¹ May include grants and transfers for General Fund contributions for one-time capital Service Level Option items.

Adopted 06/26/2017
**Pending judicial appeal

SUMMARY OF EXPENDITURES

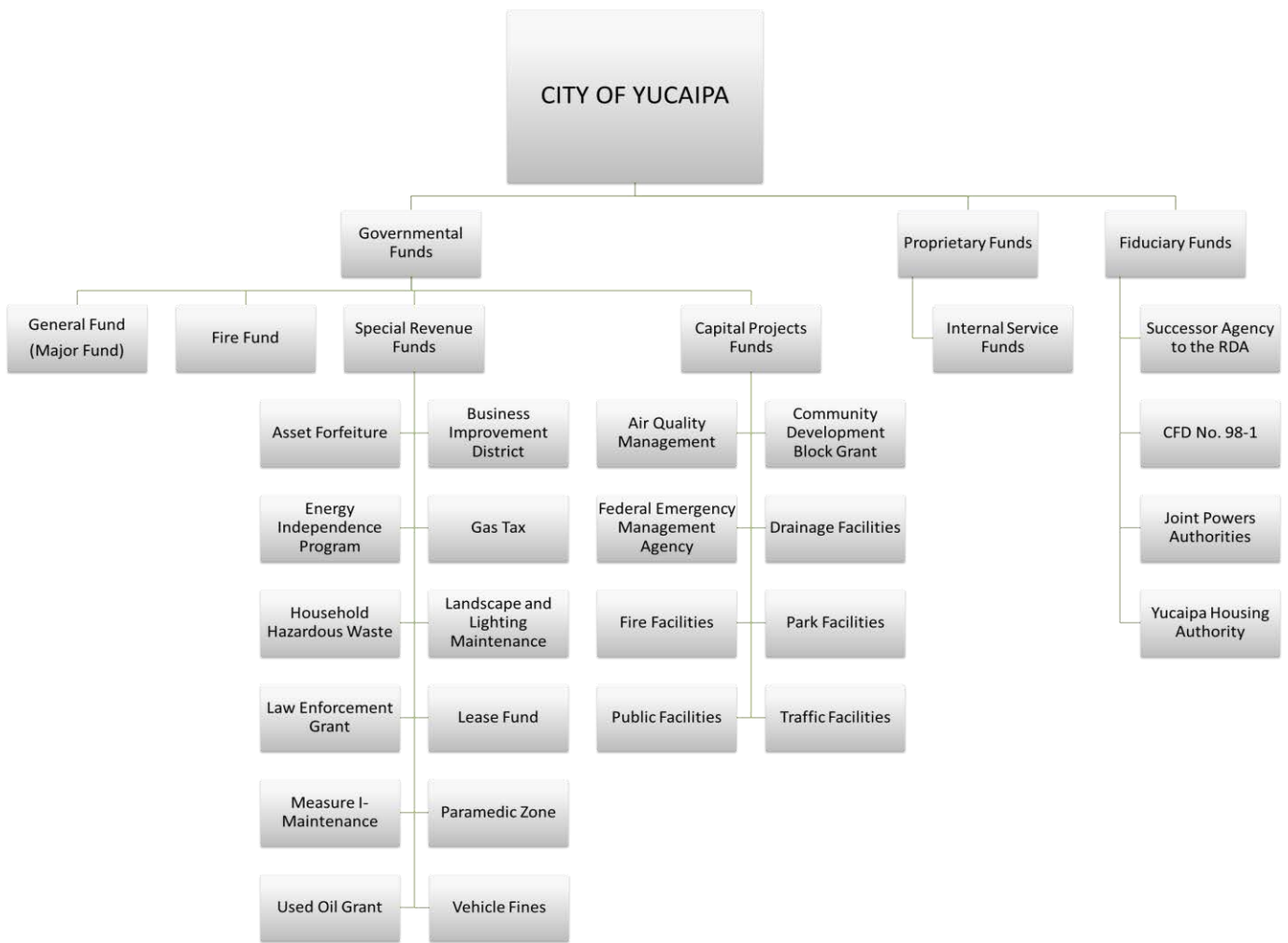
FUND	Actual Expenditures 2015-2016	Estimated Expenditures 2016-2017	Adopted Expenditures 2017-2018
General Fund	\$ 17,456,776	\$ 18,692,640	\$ 20,488,521
General Fund (Fire Services)	3,313,505	3,018,534	3,676,563
Total General Fund	\$ 20,770,281	\$ 21,711,174	\$ 24,165,084
Special Revenue Funds:			
Asset Forfeiture	\$ -	\$ -	\$ 5,000
Business Improvement District	42,248	22,567	28,000
Energy Independence Program	248,631	85,000	85,000
Gas Tax Fund	991,410	1,018,996	1,512,662
Household Hazardous Waste	66,919	66,920	66,920
Landscape and Lighting Maintenance	343,954	400,000	752,043
Law Enforcement Grants	59,331	100,000	175,000
Lease Fund	6,886	59,793	66,000
Measure I-Maintenance	823,426	824,000	700,000
Paramedic Zone	1,170,740	1,140,600	1,391,331
Used Oil Grant	15,107	14,000	14,000
Vehicle Fines	16,500	360,000	16,500
Total Special Revenue Funds	\$ 3,785,152	\$ 4,091,876	\$ 4,812,455
Capital Projects Funds:			
Air Quality Management	\$ 748,167	\$ 242,000	\$ 72,000
Community Development Block Grant	320,016	267,904	284,508
Federal Emergency Management Agency	-	-	25,000
*Drainage Facilities ¹	3,126,441	165,000	134,000
*Fire Facilities	2,685	105,000	52,900
*Park Facilities ¹	1,096,600	214,000	293,900
*Public Facilities ¹	357,783	295,277	165,000
*Traffic Facilities ¹	1,323,797	1,587,000	695,000
Total Capital Projects Funds	\$ 6,975,489	\$ 2,876,181	\$ 1,722,308
Internal Service Funds:			
Self-Insurance Fund	\$ 504,629	\$ 379,000	\$ 507,286
Total Internal Service Funds	\$ 504,629	\$ 379,000	\$ 507,286
Successor Agency to the Yucaipa Redevelopment Agency:			
Redevelopment Property Tax Trust Fund	\$ 914,976	\$ 771,699	\$ 1,020,605
Total Successor Agency Funds	\$ 914,976	\$ 771,699	\$ 1,020,605
Yucaipa Housing Authority			
Yucaipa Housing Authority	\$ 12,428	\$ 84,500	\$ 149,803
Total Housing Authority Funds	\$ 12,428	\$ 84,500	\$ 149,803
Total	\$ 32,962,955	\$ 29,914,430	\$ 32,377,542

*Reference the Capital Improvement Program. Budget revenues may include General Fund Contributions/Loans. In some instances, budgeted expenses may exceed budgeted revenues, but only to the extent carryover encumbrances exist to cover those specific project expenses.

¹ May include grants and transfers for General Fund contributions for one-time capital Service Level Option items.

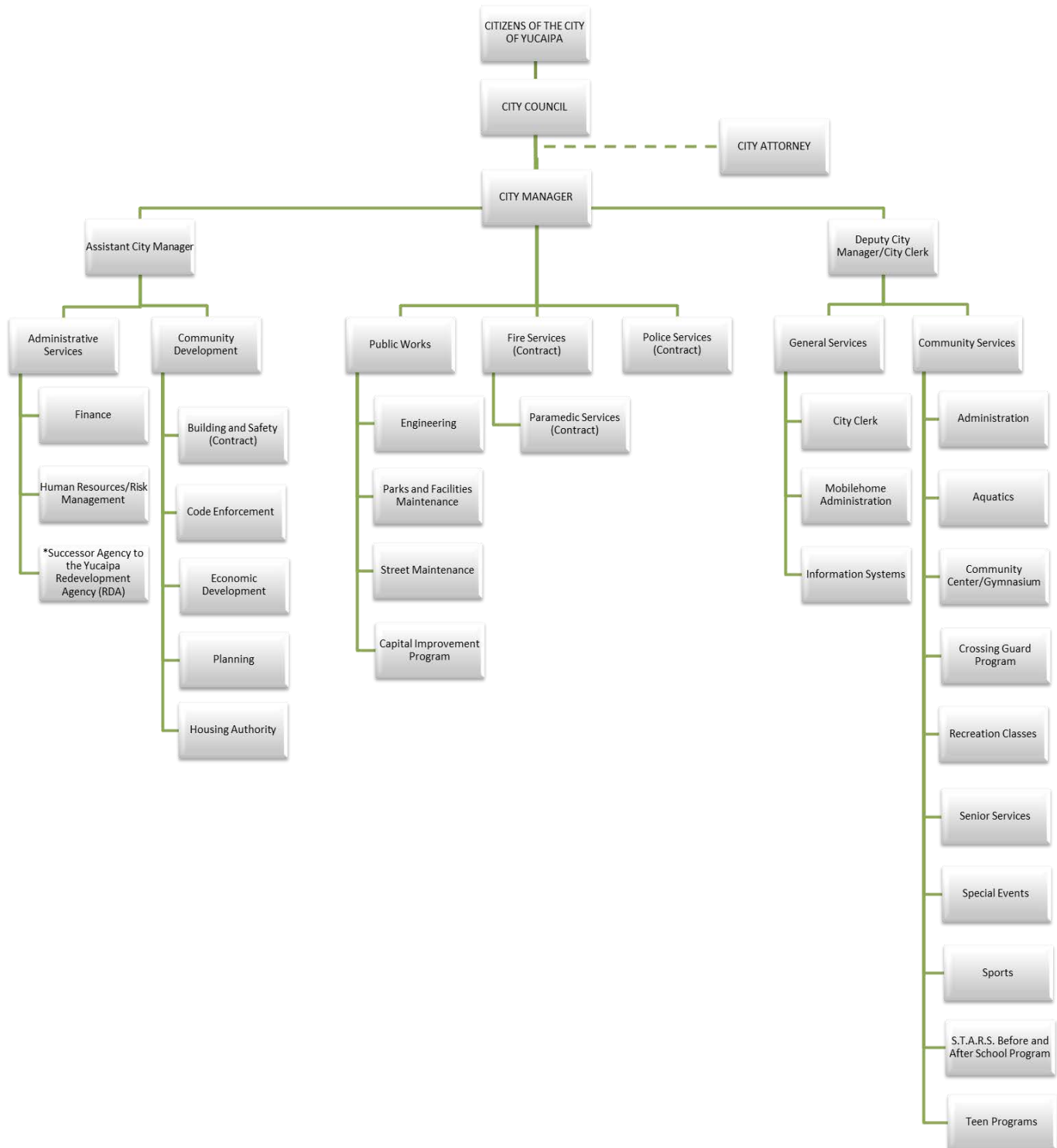
CITY OF YUCAIPA

Fund Structure

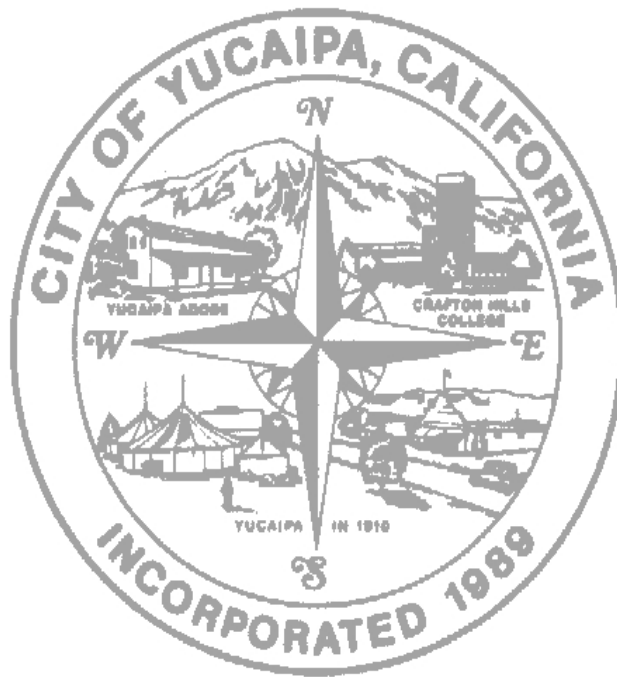


CITY OF YUCAIPA

Organizational Services by Department



* The Assistant City Manager is the Finance Officer of the Oversight Board of the Successor Agency to the Yucaipa Redevelopment Agency.



GENERAL FUND BUDGET SUMMARY

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Taxes (Less Fire)	\$ 11,248,668	\$ 11,518,668	\$ 11,435,464	\$ 11,861,448
Charges for Services (Less Fire)	1,288,979	1,397,867	1,377,462	1,427,411
Licenses and Permits	531,903	629,903	641,818	628,818
Fines and Forfeitures	21,000	21,000	11,000	23,000
Use of Resources (Less Fire)	287,440	332,440	368,440	372,000
Other Revenue (Less Fire)	97,495	97,495	123,250	126,685
Due From Other Agencies	4,479,500	4,726,421	4,730,513	4,872,613
Interfund Transfers (Less Paramedic)	925,291	925,291	925,291	1,178,611
Subtotal General Fund Revenues	\$ 18,880,276	\$ 19,649,085	\$ 19,613,238	\$ 20,490,586
EXPENSES				
Salaries and Benefits	\$ 5,878,793	\$ 6,007,992	\$ 5,432,675	\$ 6,510,906
Operating Expenses	11,923,944	12,156,604	11,923,165	12,774,815
Capital Outlay	89,000	89,000	89,000	215,000
Capital Projects / Interfunds	886,800	886,800	886,800	886,800
Contingency/Admin Overhead	101,000	111,029	101,000	101,000
Subtotal General Fund Expenses	\$ 18,879,537	\$ 19,251,425	\$ 18,432,640	\$ 20,488,521
Net General Fund Revenue over Expenses	\$ 739	\$ 397,660	\$ 1,180,598	\$ 2,065
Less: One-Time Capital Projects/Transfers Out	-	260,000	260,000	-
Subtotal General Fund Revenue over Expenses	\$ 739	\$ 137,660	\$ 920,598^A	\$ 2,065
Fire and Paramedic Revenue	4,417,248	4,417,248	4,755,299	4,846,130
Transfer from Paramedic Fund Balance	250,000	250,000	250,000	250,000
Fire and Paramedic Expenses	4,663,502	4,663,502	4,304,134	5,067,894
Subtotal Fire and Paramedic Revenue over Expenses^B	\$ 3,746	\$ 3,746	\$ 701,165	\$ 28,236
Total Revenue over Expenses	\$ 4,485	\$ 141,406	\$ 1,621,763	\$ 30,301

A- \$300,000 to General Fund One-Time Capital Projects Account and \$373,972 to Service Level Options.

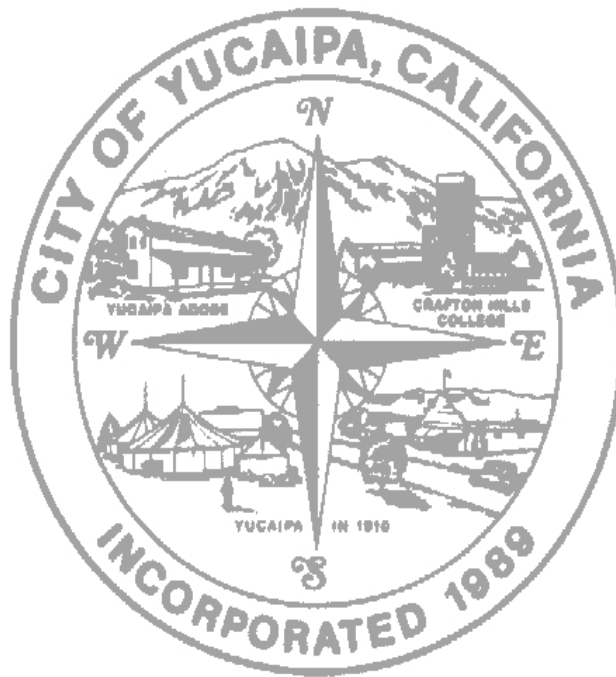
B- Net Fire and Paramedic revenue will be encumbered at year-end for future obligations.

GENERAL FUND EXPENSES BY ACCOUNT DESCRIPTION

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 3,444,468	\$ 3,433,249	\$ 3,254,836	\$ 3,763,762
5112	Temporary	592,139	714,679	664,197	742,643
5118	Allotment	492,764	505,181	468,438	572,378
5140	Auto Allowance	27,000	24,120	24,451	22,680
5120	Overtime	7,000	7,000	9,896	7,000
5125	Self-Insurance Transfer	215,000	215,000	215,000	215,000
5130	Worker's Compensation	179,397	182,064	32,532	200,538
5131	PERS	652,315	653,176	544,100	687,665
5133	Unemployment	20,000	20,000	-	20,000
5134	Payroll Tax	105,908	110,274	103,741	120,583
5135	Life Insurance	12,756	13,068	4,241	13,368
5136	Vision	5,400	5,400	5,400	5,400
5137	Deferred Compensation	119,156	119,291	100,615	135,134
5145	Cell Phone Allowance	5,490	5,490	5,228	4,755
5201	Dues and Publications	97,825	97,825	94,285	97,841
5202	Postage	20,000	20,000	20,000	20,000
5203	Travel and Meetings	62,395	62,395	55,145	69,475
5205	Utilities	425,400	425,400	411,400	434,395
5206	Office Supplies	39,950	41,950	40,450	46,250
5207	Telephone	4,000	7,500	7,500	14,100
5208	Equipment Rental	2,500	2,500	2,500	3,500
5209	Professional Services, M.H.	71,000	71,000	71,000	71,000
5210	Professional Services	9,569,092	9,797,937	9,662,804	10,341,890
5211	Professional Services, Legal	300,000	300,000	300,000	300,000
5212	Special Supplies	9,900	9,900	9,800	9,800
5213	General Supplies	132,122	135,122	136,422	138,800
5214	Vandalism	4,000	4,000	4,000	4,000
5215	Election Expense	15,000	15,000	15,000	15,000
5217	Building Repair and Maintenance	138,688	138,688	125,902	143,674
5218	Hazardous Waste Expense	1,000	1,000	1,000	1,000
5219	City Reimbursable Services	1,371	1,371	1,358	1,580
5220	Misc./Special Dept. Expense	322,484	322,484	299,450	369,706
5221	Printing and Advertising	33,206	28,206	21,350	25,475
5222	Equipment Maintenance	277,312	277,227	271,700	266,891
5223	Uniform Expense	12,199	12,599	12,599	15,230
5225	Animal Control	275,000	275,000	250,000	275,708
5401	Community Funding	109,500	109,500	109,500	109,500
9100	Capital Outlay	89,000	89,000	89,000	215,000
9200	Capital Projects	886,800	886,800	886,800	886,800
9900	Contingency/Admin Overhead	101,000	111,029	101,000	101,000
	Subtotal	\$ 18,879,537	\$ 19,251,425	\$ 18,432,640	\$ 20,488,521
	Fire/Paramedic	4,663,502	4,663,502	4,304,134	5,067,894
	Total General Fund Expenditures	\$ 23,543,039	\$ 23,914,927	\$ 22,736,774	\$ 25,556,415

GENERAL FUND EXPENSES BY DEPARTMENT / DIVISION

DEPARTMENT	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
Administrative Services Department				
Administrative Services	\$ 743,238	\$ 743,238	\$ 683,781	\$ 762,239
Finance	439,011	439,011	365,360	455,070
City Council	68,645	68,645	65,051	75,935
City Manager	871,333	947,233	836,664	978,167
Community Development Department				
Building and Safety	366,375	466,375	415,960	403,384
Code Enforcement	428,552	426,256	371,417	437,672
Economic Development	180,497	171,417	100,270	175,951
Planning	411,271	349,206	319,286	325,805
Community Services Department				
Administration	277,108	277,108	247,237	292,717
Aquatics	115,587	120,587	117,273	128,577
Community Center/Gymnasium	125,704	135,704	127,130	135,815
Crossing Guard Program	32,944	32,944	22,202	35,329
Recreation Classes	167,916	167,916	162,034	184,578
Senior Services	177,329	182,329	170,766	189,022
Special Events	267,315	267,315	239,480	297,418
Sports	27,103	27,103	25,452	28,388
S.T.A.R.S Before and After School Program	425,926	527,814	490,169	533,721
Teen Programs	86,663	86,663	71,914	90,134
General Services/City Clerk	267,108	267,108	240,306	277,262
Mobilehome Rent Stabilization	207,771	207,771	198,653	213,709
Information Systems	466,715	474,606	462,878	630,918
Non-Department	778,451	763,101	778,451	784,317
Police Services	8,382,251	8,532,251	8,451,279	9,109,600
Public Works Department				
Engineering	1,022,746	1,022,746	983,902	1,408,133
Parks and Facilities Maintenance	1,938,723	1,943,723	1,882,470	1,931,405
Streets and Highways	603,255	603,255	603,255	603,255
Subtotal	\$ 18,879,537	\$ 19,251,425	\$ 18,432,640	\$ 20,488,521
Fire Services	\$ 3,297,726	\$ 3,297,726	\$ 2,978,900	\$ 3,636,929
Fire/Oak Glen	39,634	39,634	39,634	39,634
Paramedic Services	1,326,142	1,326,142	1,285,600	1,391,331
Total Fire Services	\$ 4,663,502	\$ 4,663,502	\$ 4,304,134	\$ 5,067,894
Total General Fund Expenditures	\$ 23,543,039	\$ 23,914,927	\$ 22,736,774	\$ 25,556,415

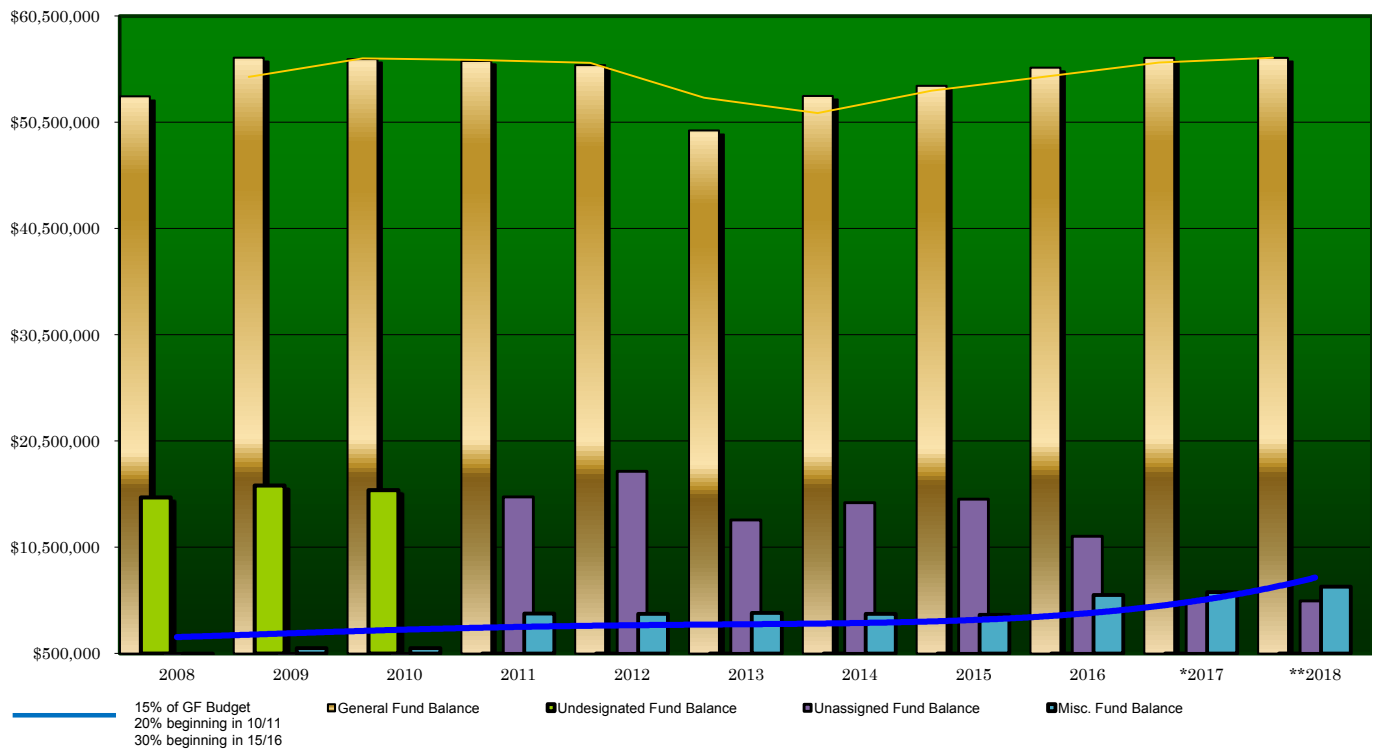


GENERAL FUND BALANCE

June 30, 2008 through June 30, 2018

Year Ended June 30	Revenues	Expenditures	Prior Period Adjustment	Total General Fund Balance	Undesignated Fund Balance	Unassigned Fund Balance	Misc. Fund Balance
2008	18,612,544	14,336,529	(660,896)	52,957,951	15,198,325	-	-
2009	18,385,179	14,749,755	-	56,593,375	16,327,388	-	G 1,000,000
2010	17,391,957	A 17,526,664	-	B 56,458,668	C 15,886,601	-	1,000,000
2011	16,119,451	D 16,291,241	-	56,286,878	-	F 15,241,836	4,258,248
2012	15,802,387	H 16,195,848	-	55,893,417	-	17,644,570	4,239,170
2013	16,528,537	E 22,677,961	-	49,743,993	-	13,074,022	4,311,857
2014	20,065,564	16,816,497	-	I 52,993,060	-	J 14,689,175	4,226,845
2015	17,912,461	16,959,582	-	K 53,945,939	-	15,028,726	4,131,096
2016	19,166,005	17,456,776	-	55,655,168	-	11,528,265	L 5,996,700
*2017	19,613,238	18,692,640	-	56,575,766	-	M 5,438,862	6,284,752
**2018	20,490,586	20,488,521	-	56,577,830	-	5,440,927	6,785,716

General Fund Balance



FY2016-2017 30% of General Fund Budget is estimated to be \$5,476,079.

* Estimated Actuals ** Adopted Budget

A--Includes entire EIP Program expenditure in the amount of \$2,500,000. Approximate amount loaned to date = \$1,200,000.

B--Total Fund Balance reduced by \$2,500,000 at 6-30-10 to reflect transfer of funds for EIP.

C--Reduced by approximately \$1.1 million to reflect encumbrance of Prop. 1A Securitization proceeds.

D--Includes contributions to 1X Capital Projects in the amount of approximately \$2.2 million. (Includes approximately \$1.4 million for Solar Carport Project.)

E--Beginning in 2012-2013 all contributions to 1X Capital Projects are allocated in the CIP.

F--GASB 54 Fund Balance Policy effective.

G--Miscellaneous Fund Balance includes: for FY 2008-2009 through 2009-2010 Reserve for Economic Certainties and for FY 2010-2011 through 2014-2015 Commitments for Economic Contingency and Economic Stabilization Contingency.

H--Includes the amount of \$1,180,210 in payments for Uptown, pending RDA dissolution.

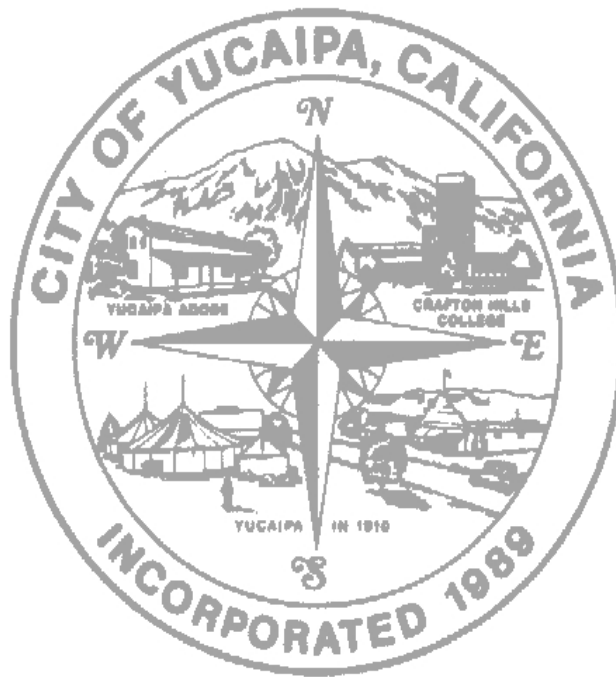
I--Includes contributions to 1X capital in the amounts of \$1,600,000 for the Performing Arts Center and \$262,279 for miscellaneous one-time capital in FY 2013-2014.

J--Includes \$1,800,000 for FY 2014-2015 for General Fund Loan in CIP.

K--Includes contribution to 1X capital in the amount of \$829,000 for the Performing Arts Center in FY 2014-2015.

L--2015-2016 represents a change from 20% of budgeted expenditures to 30% as a Council approved minimum reserve for economic contingencies.

M--Reflects loans to Public Facilities Fund for Yucaipa Performing Arts Center in the total amount of \$6,336,029 during FY 2016-2017 and \$300,000 to General Fund One-Time Capital Projects Account and \$373,972 to Service Level Options from 2016-2017 net revenues over expenditures.

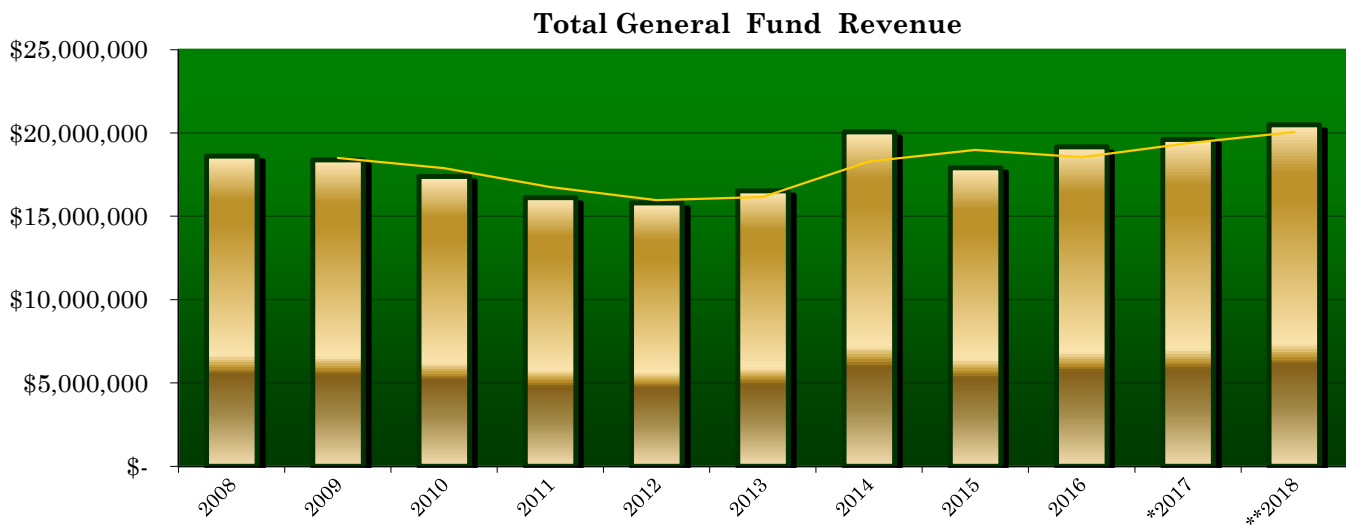


GENERAL FUND REVENUES BY SOURCE

June 30, 2008 through June 30, 2018

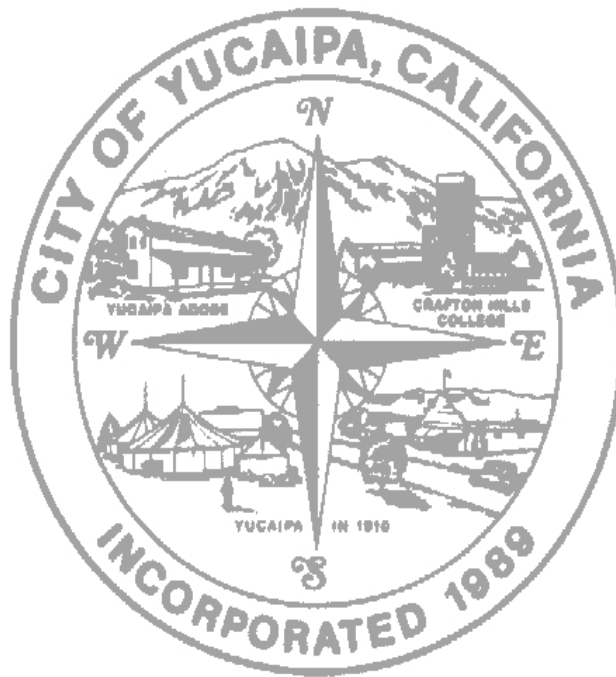
Year Ended June 30	Taxes	Franchise Fees	Fees for Current Services	Fines and Forfeitures	Other Financing Sources
2008	8,693,008	1,195,630	1,558,535	26,916	647,396
2009	8,427,255	1,288,024	1,479,105	23,539	1,108,027
2010	7,039,444	1,183,007	1,512,697	23,147	1,611,890
2011	7,712,176	1,224,664	1,225,241	26,530	934,268
2012	7,818,216	1,246,385	1,072,151	13,504	776,482
2013	8,073,425	1,262,384	976,004	15,292	811,576
2014	8,682,383	1,330,982	1,139,760	10,355	3,717,753
2015	9,264,155	1,343,848	1,426,163	7,669	237,621
2016	9,832,669	1,341,124	1,588,414	8,241	415,660
*2017	10,172,188	1,263,276	1,377,462	11,000	925,291
**2018	10,570,172	1,291,276	1,427,411	23,000	1,178,611

Year Ended June 30	Inter- Governmental	Use of Resources	License and Permits	Other Revenues	Total
2008	4,499,943	918,907	681,267	390,942	18,612,544
2009	4,585,036	521,542	356,243	596,408	18,385,179
2010	4,223,851	197,967	321,321	1,278,633	17,391,957
2011	4,082,936	210,143	456,562	246,931	16,119,451
2012	3,883,523	188,337	352,655	451,134	15,802,387
2013	3,921,921	231,600	432,061	804,274	16,528,537
2014	3,985,957	302,696	443,983	451,695	20,065,564
2015	4,331,128	338,884	644,438	318,555	17,912,461
2016	4,518,083	388,054	741,816	331,944	19,166,005
*2017	4,730,513	368,440	641,818	123,250	19,613,238
**2018	4,872,613	372,000	628,818	126,685	20,490,586



* Estimated Actuals

** Adopted Budget



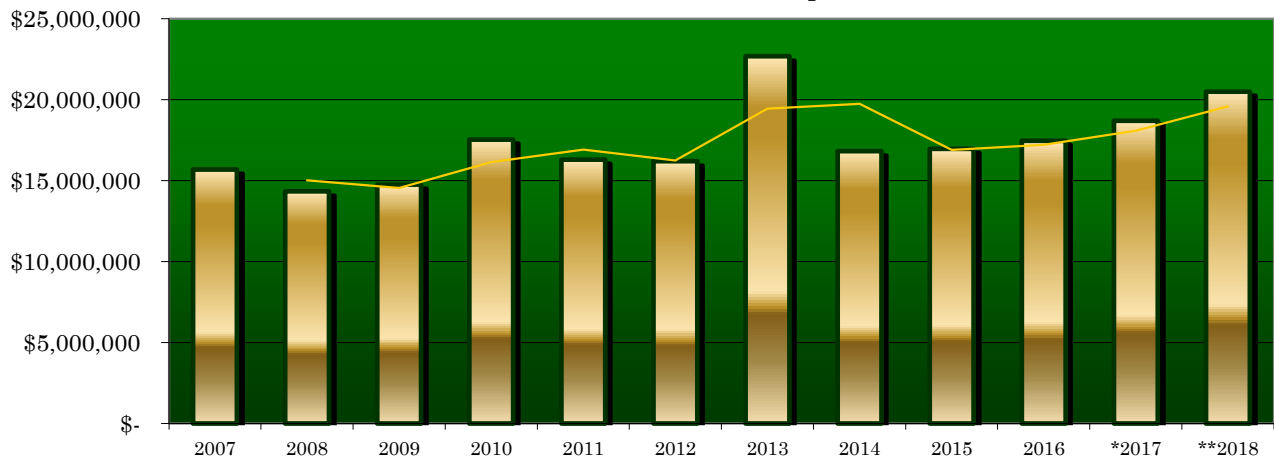
GENERAL FUND EXPENDITURES BY FUNCTION

June 30, 2008 through June 30, 2018

Year Ended June 30	General Government	Community Development	Building and Safety	Public Works	Police Services
2008	2,216,394	652,763	410,221	1,985,265	5,628,253
2009	2,411,567	736,657	228,925	2,305,617	5,740,713
2010	2,634,820	655,870	185,619	2,044,926	5,767,941
2011	2,712,732	653,351	273,870	2,146,688	6,064,435
2012	2,696,493	698,209	188,449	2,082,562	6,295,898
2013	2,713,720	634,694	262,910	2,052,156	6,857,893
2014	2,723,479	680,532	298,010	2,337,845	6,894,364
2015	2,440,120	662,301	470,200	2,168,624	7,554,541
2016	2,667,936	869,132	535,135	2,156,821	7,936,846
*2017	3,461,144	790,973	415,960	2,567,827	8,451,279
**2018	3,881,617	939,429	403,384	3,040,993	9,109,600

Year Ended June 30	Community Services	¹ Capital Outlay, Contingency	Other	Total
2007	1,164,463	1,545,619	2,926,456	15,680,213
2008	1,221,665	237,733	1,984,235	14,336,529
2009	1,246,787	2,079,489	-	C 14,749,755
2010	1,108,654	A 3,713,578	1,415,256	17,526,664
2011	1,037,557	2,685,631	716,977	16,291,241
2012	1,081,931	1,021,087	2,131,219	C 16,195,848
2013	1,190,225	B 6,118,676	2,847,687	22,677,961
2014	1,303,825	682,274	1,896,168	16,816,497
2015	1,328,893	1,304,103	1,030,800	16,959,582
2016	1,464,902	801,110	1,024,894	17,456,776
*2017	1,668,657	1,076,800	260,000	18,692,640
**2018	1,910,699	1,202,800	-	20,488,521

Total General Fund Expenditures

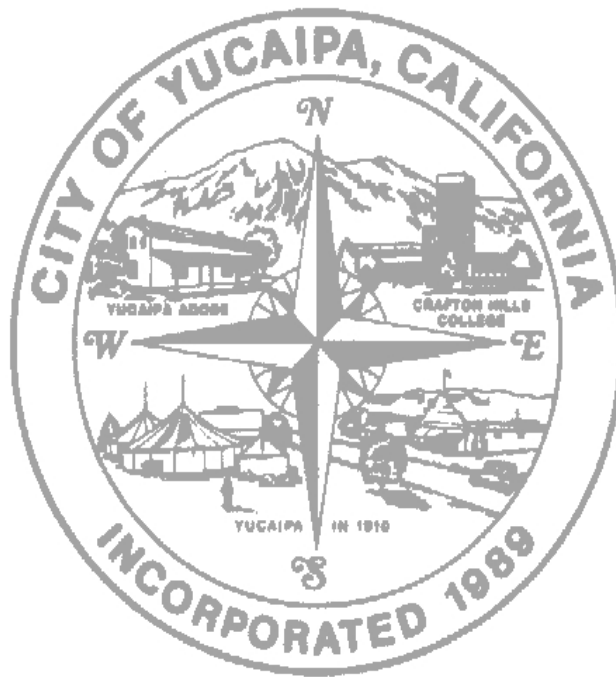


* Estimated Actuals ** Adopted Budget

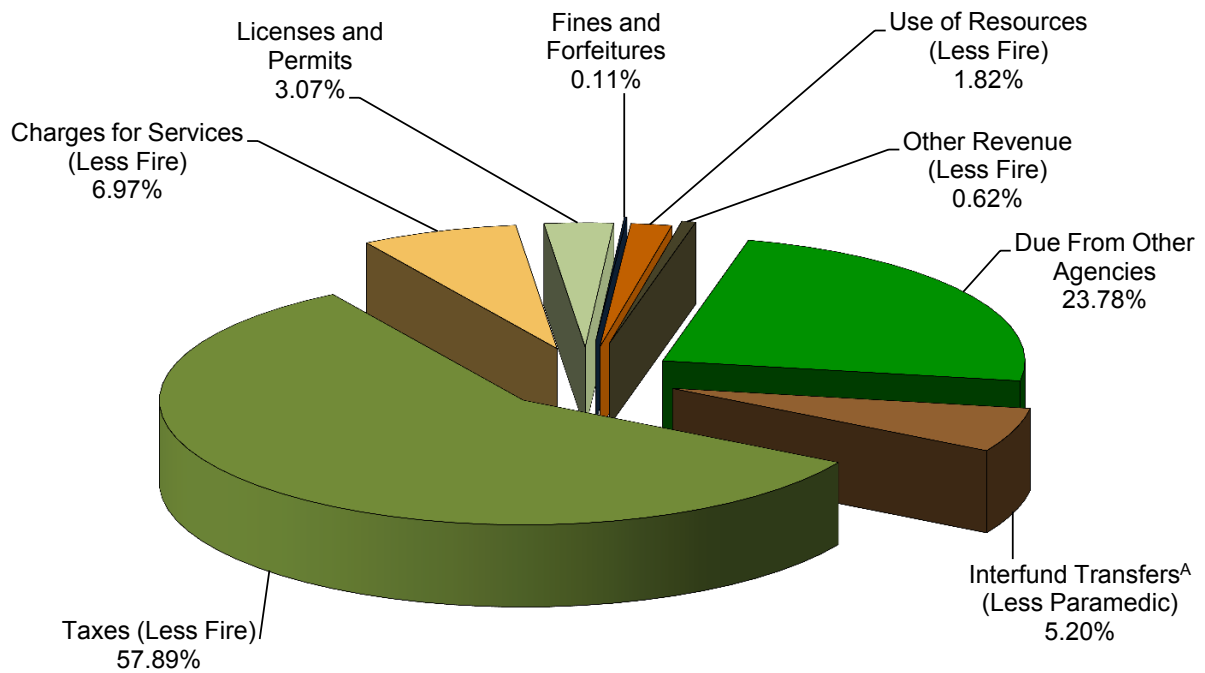
¹ Includes contribution to 1X Capital Projects, such as Pool, Solar Carport, EIP and other miscellaneous capital projects. Beginning in 2012-2013 all contributions to 1X Capital Projects are allocated in the CIP.

A - Includes entire amount of \$2.5 million for transfer to fund EIP. Approximate amount loaned to date = \$1,200,000.

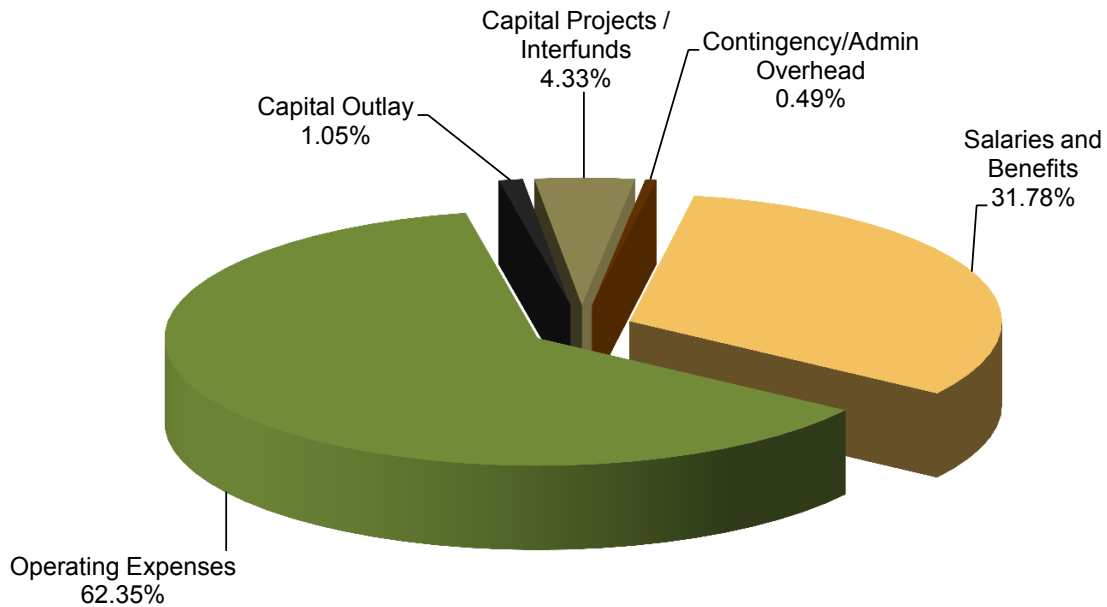
B - Includes the amount of approximately \$5.2 million for the construction of the Police Station.

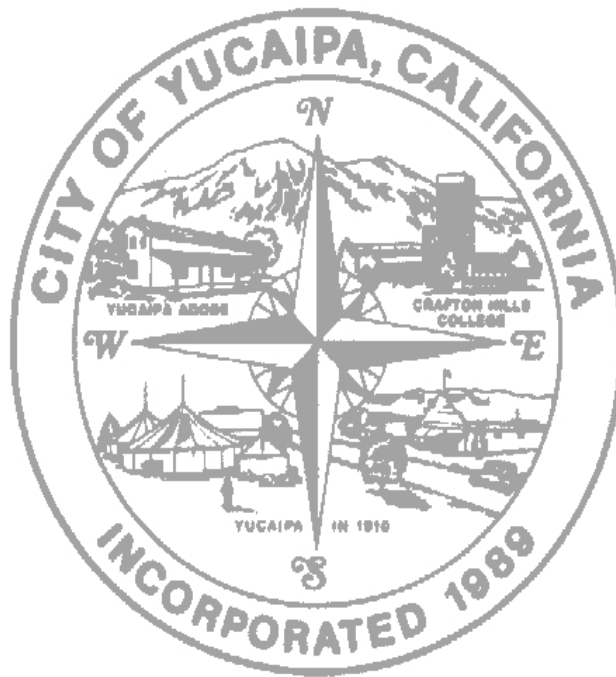


WHERE THE MONEY COMES FROM



WHERE THE MONEY GOES





2017-2018 RECOMMENDED BUDGET SERVICE LEVEL OPTIONS SUMMARY

Department	Page No.	Description	Estimated Cost	Estimated Revenue / Savings	Net Fiscal Impact	Recommended
<u>GENERAL FUND</u>						
1 Administrative Services	32	Animal Control License Canvassing	\$ 61,910	\$ 61,910	-	1 \$ -
2 Finance	33	Prepayment of Unfunded Actuarial Liability	143,972	-	143,972	4 143,972
3 Community Development	34	Comprehensive Design Guidelines	30,000	-	30,000	4 30,000
4 Community Development	35	Development Code Update	200,000	-	200,000	3 -
5 Community Development	36	Uptown Archway at Bryant St and Yucaipa Blvd	200,000	-	200,000	3 -
6 Community Services	37	Equestrian Days	30,000	20,000	10,000	1 10,000
7 Community Services	38	Performing Arts Center	200,000	-	200,000	4 200,000
8 General Services	39	Network Upgrades	35,000	-	35,000	1 35,000
9 General Services	40	Virtual Server Host	31,000	-	31,000	1 31,000
10 General Services	41	GIS Software "FME"	20,000	-	20,000	1 20,000
11 General Services	42	Mobile Phone Application	15,000	-	15,000	1 15,000
12 General Services	43	Information Systems Strategic Plan	50,000	-	50,000	3 -
13 General Services	44	DELL KACE	25,000	-	25,000	1 25,000
14 General Services	45	City Cameras Phase VI	150,000	-	150,000	3 -
15 General Services	46	GeoFence Phase III	125,000	-	125,000	3 -
Subtotal General Fund			<u>\$ 1,316,882</u>	<u>\$ 81,910</u>	<u>\$ 1,234,972</u>	<u>\$ 509,972</u>
<u>GAS TAX FUND</u>						
16 Gas Tax	47	Upgrade the City's Traffic Signal Detection System	50,000	-	50,000	3 \$ -
Subtotal Gas Tax Fund			<u>\$ 50,000</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ -</u>
<u>FIRE FUND</u>						
17 Fire Services	48	New Brush Engine 552 and Equipment	430,000	-	430,000	2 \$ 430,000
Subtotal Fire Fund			<u>\$ 430,000</u>	<u>\$ -</u>	<u>\$ 430,000</u>	<u>\$ 430,000</u>
<u>PARAMEDIC FUND</u>						
18 Paramedic Services	49	Paramedic Assessment	35,000	-	35,000	2 35,000
Subtotal Fire Fund			<u>\$ 35,000</u>	<u>\$ -</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>
Total Service Level Option-All Funds			<u>\$ 1,831,882</u>	<u>\$ 81,910</u>	<u>\$ 1,749,972</u>	<u>\$ 974,972</u>
Less: Amount from excess 2016-2017 revenues over expenses						(373,972)
Less: Amount from Gas Tax Fund						-
Less: Amount from Fire Fund						(430,000)
Less: Amount from Paramedic Fund						(35,000)
Amount recommended from 2017-2018 revenues over expenses						<u>\$ 136,000</u>

Service Level Options are estimates. Actual budgetary figures may vary slightly.

Recommended Service Level Options are included in the Adopted Budget and allocated within the relevant department budgets, as directed by Council.

1--Recommended to be funded from 2017-2018 revenues over expenses

2--Recommended to be funded from Carryover Account

3--Defer to mid-year or later

4--Recommended funding from excess 2016-2017 revenues over expenses

SERVICE LEVEL OPTION

Fund: General Fund
Department: Administrative Services
Division: Administrative Services

Included in Account No. 01-1500-0000-00-5225

Animal Control License Canvassing	Estimated Cost of Service Level Option:	\$	-

Starting in FY 2005-2006, the City Council authorized an annual Animal Control License Canvassing program in the City of Yucaipa to address compliance of unlicensed dogs. Over the past several years, the canvassing program met the objectives set and resulted in increased compliance. With the implementation of the license canvassing program, licensing compliance and revenue has increased as follows:

	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	Estimate FY 2015-2016	Projected FY 2016-2017
Licenses issued:	4,335	4,434	4,873	5,093	4,800	4,923
License revenue:	\$133,486	\$120,933	\$148,433	\$139,503	\$140,000	\$150,000

After several years of a successful seven week annual canvassing program, where license revenues have peaked and started to decline, it was determined that the program could be scaled back somewhat during FY 2013-2014 with a more targeted approach to seeking compliance. To continue with compliance efforts, staff recommended a similar 3.5 week canvassing program for FY 2014-2015, that targeted approximately 13% to 15% of the City; an estimated 2,400 housing units. The 2015-2016 program was combined with the 2016-2017 program to again provide for a full seven week canvassing effort. The current seven week program will target approximately 4,800 residential units. The program will continue to target residents that have not complied with the interim receipt and pocket areas in the community that appear to have higher delinquency rates than elsewhere. The 2015-2016 and 2016-2017 canvassing program will be completed in June 2017.

The total cost for the 2015-2016 and 2016-2017 combined Canvassing Program is estimated to be approximately \$60,107. This will provide for 3 Animal License Checkers for a period of approximately seven weeks. There will likely be additional revenues to offset approximately 100% of the total costs of canvassing. All revenues generated as a result of licensing are used to offset the overall costs of providing animal control services. It is recommended that a similar seven week program be approved for FY 2017/2018.

2017-2018 Service Level Option:	\$ 61,910
Estimated Revenue:	<u>(61,910)</u>
Estimated Net Cost of Service Level Option:	<u><u>\$ -</u></u>

SERVICE LEVEL OPTION

Fund: General Fund
Department: Finance

Included in Account No. 01-9999-9005-00-9100

Prepayment of Unfunded Actuarial Liability **Estimated Cost of Service Level Option:** \$ **143,972**

The California Public Employee Retirement System (CalPERS) administers the City's defined benefit retirement plan. The CalPERS annual employer contribution is made up of two components, the Normal Cost (NC), which is calculated as a percentage of payrolls, and the Unfunded Actuarial Liability (UAL) payment, which is a calculated amount per fiscal year of the total UAL. The NC rate is calculated as a percent of each payroll dollar of pensionable compensation and is paid to CalPERS on a per pay period basis. The UAL payment is calculated and paid to CalPERS a once a year.

An estimation tool has been developed by CalPERS staff to help agencies project their increased NC and UAL payment due to recent discount rate assumption changes made by the CalPERS board. In the City's case, the projection calculates a 5-year increase in the NC from 9.599% to approximately 11.6% and a 5-year increase in the UAL payment from \$187,565 to approximately \$521,000. This increases the effective rate (NC + UAL payment) from 15.9% to 26.9%, an increase of approximately 11% or \$449,000.

CalPERS amortizes the UAL repayment over future 30 years, but publishes prepayment options for either 20 or 15 years or a 'Fresh Start', where the entire UAL is paid in one payment.

The value of the UAL, as calculated by CalPERS is \$3,616,652 as of August 2016. Following the payment schedule, a total of \$7,977,818 will be paid over those future 30 years to completely pay off the UAL.

Utilizing the 15 year alternative option and making additional payments as directed by CalPERS, \$143,972 in 2017, would result in a net savings to the City over the same span in the amount of approximately \$1,811,593.

	Current Amortization Schedule	Alternative Schedules		
		20 Year	15 Year	Fresh Start
Balance	\$ 3,616,652	\$ 3,616,652	\$ 3,616,652	\$ 3,616,652
Total Payments	\$ 7,977,818	\$ 7,337,678	\$ 6,166,225	\$ 3,616,652
Payoff Year	2046	2036	2031	2017
Savings \$		\$ 640,140	\$ 1,811,593	\$ 4,361,166
Savings %		8.02%	22.71%	54.67%
Five Year PMT Info:				
FY 2017 PMT	\$ 187,565	\$ 273,077	\$ 331,537	\$ 3,616,652
FY 2018 PMT	\$ 229,856	\$ 281,269	\$ 341,483	
FY 2019 PMT	\$ 274,516	\$ 289,707	\$ 351,727	
FY 2020 PMT	\$ 292,405	\$ 298,398	\$ 362,279	
FY 2021 PMT	\$ 314,801	\$ 307,350	\$ 373,148	
Increase of 15 Yr Alternative over Current Amortization:		\$ 143,972		

Estimated Cost of Service Level Option: \$ **143,972**

SERVICE LEVEL OPTION

Fund: General Fund
Department: Community Development
Division: Planning

Included in Account No. 01-9999-9005-00-5210

Comprehensive Design Guidelines

Estimated Cost of Service Level Option: \$ 30,000

Initiate and adopt the City's first Comprehensive Design Guidelines. Although Planning Commission reviews architectural design for tracts and new commercial/industrial development, the City has no written guidelines or standards regarding design. Except for projects in the RM-24 zone (High Density Residential) and Custom Home Overlay District, the City currently has no basis to review the architecture of individual residential projects or small commercial/industrial projects. Although the Planning Commission reviews tract Architecture and the Architecture of new commercial/industrial buildings, there is little to nothing in the Development Code relating to Architecture regarding minimum standards of design. If the City's policing of architectural review is challenged, it may be difficult to defend without some form of Architectural Design Guidelines. Guidelines can also provide cohesive neighborhood architectural design where desired. Staff does not envision creating a Design Review Board or a complicated review process, but rather guidelines to provide a baseline for projects citywide to strive toward. If a project were deemed to be incompatible, then ultimately Planning Commission review would be required.

City Council reviewed and approved the Comprehensive Design Guidelines FY 2016-2017 Service Level Option for the amount of \$30,000. The cost to complete the preparation of Comprehensive Design Guidelines is estimated to be \$125,000. Therefore, including the Service Level Option, approved in the FY 2016-2017 budget in the amount of \$30,000, and the re-allocation of the FY 2016-2017 Development Code Update Service Level Option amount of \$65,000, an additional \$30,000 will be required to complete the Design Guidelines.

Total Cost:	\$	125,000
Less: 16/17 SLO		(30,000)
Less: 16/17 Development Code SLO		<u>(65,000)</u>
Estimated Cost of Service Level Option:	\$	<u><u>30,000</u></u>

SERVICE LEVEL OPTION

Fund: General Fund
Department: Community Development
Division: Planning

Defer to FY 2018-2019

Development Code Update

Estimated Cost of Service Level Option: \$ 200,000

Initiate comprehensive Development Code Update, to modernize the Development Code and prepare updates consistent with the updated General Plan (including State required Housing Element) implementation measures. Included in the Development Code Update would be revised sign guidelines. At a public hearing in late 2014 regarding sign height variance appeal, City Council directed staff to study freeway oriented sign regulations. It is imperative that the City's sign regulations do not conflict with recent U.S. Supreme Court decisions.

The cost to prepare a Development Code Update is estimated to range between \$50,000 for a format cleanup and basic update to \$200,000 for comprehensive format change and update, including community outreach procedures. It is recommended that the Development Code Update Service Level Option, approved in the FY 2016-2017 budget in the amount of \$65,000, be re-allocated to the Design Guidelines Service Level Option and that the Development Code Update be deferred to the FY 2018-2019 budget review for Council consideration.

Estimated Cost of Service Level Option: \$ 200,000

SERVICE LEVEL OPTION

Fund: General Fund
Department: Community Development **Defer to mid-year**

Uptown Archway at Bryant Street and Yucaipa Boulevard	Estimated Cost of Service Level Option:	\$	200,000

Design and construct an entryway archway on Yucaipa Boulevard near Bryant Street. This Archway will be very similar to the entryway archway located near 2nd Street.

Estimated Cost of Service Level Option:	\$	<u>200,000</u>

SERVICE LEVEL OPTION

Fund: General Fund
Department: Community Services

Included in Account No. 01-8500-0000-00-5220

	Estimated Cost of Service Level Option:	\$ 30,000
Equestrian Days	Estimated Revenue	(20,000)
	Net Cost	\$ 10,000

Collaborate with Equestrian Arena Committee on a country western celebration to be held at the Equestrian Center in the Spring. The event would include a concert held in the main arena, rodeo-type events, equestrian classes, and vendors, all held in and around the Equestrian Center. There would be a cost to attend the event and half of all proceeds would go to the Committee in an effort to help fund the Dottie Potter Arena Cover.

Estimated Cost of Service Level Option: **\$ 10,000**

SERVICE LEVEL OPTION

Fund: General Fund
Department: Community Services
Division: Administration

Included in Account No. 01-9999-9005-00-5210

Performing Arts Center Estimated Cost of Service Level Option: \$ 200,000

On February 24, 2014, the City Council approved a Mid-Year FY 2013-2014 Service Level Option, authorizing the preparation of Architectural and Engineering/Design Construction for the Performing Arts Center. In March of the same year, Council approved the contract with JSFA for the Architectural and Engineering/Design Construction of the Performing Arts Center. In September and October 2016, Council awarded the majority of the construction contracts and the project has since broken ground and is well underway. It is anticipated that the facility will be completed and ready to open by late summer, 2018.

In anticipation of the opening of the Performing Arts Center, an operational budget has been developed to assure all costs associated with the operation and programming of the Performing Arts Center is accurately accounted. This budget Service Level Option was deferred from the previous year. The anticipated budget for the operation of the Performing Arts Center is as follows:

Expenditures:

Salary/Benefits:

Full Time Supervisor	\$	51,645	(Fully burdened rate \$103,291)
Temporary Staff		12,000	(Fully burdened rate \$36,000)

Operational Costs:

Professional Services	\$	44,500	
Utilities		47,728	
Maintenance		6,302	
Other (Marketing / Equipment/Supplies)		49,000	
Uniform		545	
Travel and Meetings		800	
Dues and Publications		410	
Total Budget	\$	212,930	(Total per year \$422,654)

As an alternative to the program budget identified above, staff has prepared a Request for Proposals (RFP) for obtaining the services of a qualified firm to manage and program the facility, particularly in the first year of operations. This may be helpful relative to garnering expertise from professional service providers in the facility's infancy. The total cost of this alternative is presently unknown, but it is recommended that the amount of \$200,000 be encumbered from 2016-2017 revenues over expenses to provide seed money for the facility. The RFP will be distributed in the fall of 2017. It is recommended that an operator commence no later than six months prior to opening the facility to initiate sufficient programming. Therefore, it is anticipated that an operator be employed by the spring of 2018.

Estimated Cost of Service Level Option: \$ 200,000

SERVICE LEVEL OPTION

Fund: General Fund
Department: General Services/Information Systems
Included in Account No. 01-1320-0000-00-9100

Network Upgrades	Estimated Cost of Service Level Option:	\$	35,000

Much of the City network consists of a firewall, a core switch and several edge switches. This equipment is responsible for all data transmissions in the City. The firewall protects the City network from outside sources (intrusion, cyber attacks, malware, etc.). The Core switch is the main hub that all of the edge switches connect to. It holds configurations for VOIP, Routing and Virtual Local Area Networks (VLANs). Edge switches provide the data ports (connections) for all devices (phones, servers, computers, copiers). The City's existing firewall is nearing the end of its lifecycle and is underpowered for the current environment. The City has no backup firewall or switches. A firewall failure would result in no internet access for the City until a replacement arrived and was configured. A core switch failure would take the entire City network down until a replacement arrived and was configured. An edge switch failure at Community Center or Senior Center would take down all phone and network services until a replacement arrived. The proposed firewall solution includes two identical firewalls. Each firewall can support City Hall, Community Center, Senior Center and future sites (Yucaipa Performing Arts Center). Both firewalls will be configured identically, one will be the production firewall and one will serve as a backup. The proposed backup switches would be preconfigured and ready to "plug and play" reducing potential downtime for several hours or even days to minutes.

Estimated Cost of Service Level Option:	\$	35,000

SERVICE LEVEL OPTION

Fund: General Fund
Department: General Services/Information Systems
Included in Account No. 01-1320-0000-00-9100

Virtual Server Host	Estimated Cost of Service Level Option:	\$	31,000

The City's Data Center is currently hosting 18 virtual servers on 2 ESXI hosts (EXSI hosts are Dell servers loaded with several processors and large amounts of RAM that are shared by virtual servers). Resources are nearing maximum capacity on the current servers. In order to spread out computing resources, an additional host is needed. The ESXI hosts operate the City's VMware environment, which run all of the City's internal servers. Price includes Windows Server 2016 upgrade for all 3 hosts and a SQL Server License (to segregate CityView).

Estimated Cost of Service Level Option:	\$	31,000

SERVICE LEVEL OPTION

Fund: General Fund
Department: General Services/Information Systems **Included in Account No.** 01-1320-0000-00-9100

GIS Software "FME"	Estimated Cost of Service Level Option:	\$	20,000

Information Systems/GIS is currently working with REGIS on an executive dashboard that will ingest calls for service data from police and fire dispatch. This data will be presented in a live dashboard that can be viewed by Council/Executive staff. Feature Manipulation Engine (FME) is software that takes that emailed data and presents it in a format acceptable for the dashboard.

Pricing is for the software package that would handle both police and fire data. A police only version would cost roughly \$7,000.

Estimated Cost of Service Level Option:	\$	20,000

SERVICE LEVEL OPTION

Fund: General Fund
Department: General Services/Information Systems
Included in Account No. 01-1320-0000-00-9100

Mobile Phone Application	Estimated Cost of Service Level Option:	\$	15,000

Develop a City mobile application for iPhone, iPad and Android. The app will provide the following features at launch.

- RSS feed from City-any City news/updates can be filtered through a "feed"
- Facebook feed
- Twitter feed
- YouTube
- City calendar
- Easy updating: All updates are instantly seen on the mobile app
- Recreation: Ability to add parks, equestrian trails and other City attractions (GIS integration)
- City Hall: Display City officials, departments, important contact information, City statistics, other information
- Business directory with list and map mode (built from business license data)
- Business profiles containing business address, phone number, website, description and photo

Pricing includes setup, implementation and 1 year of hosting (\$450/month). Additional hosting after the initial year will need to be budgeted.

Estimated Cost of Service Level Option:	\$	15,000

SERVICE LEVEL OPTION

Fund: General Fund
Department: General Services/Information Systems **Defer to mid-year**

Information Systems Strategic Plan	Estimated Cost of Service Level Option:	\$	50,000

Develop a 5 year Information Systems Strategic Plan (ISSP) using a consulting firm. The ISSP will be developed by City staff in unison with a consultant.

An ISSP serves two important roles. One is to act as a long-range technology compass. The City's IT infrastructure, resources, and service delivery technologies are under ever increasing pressure and need to be updated regularly to meet the current and future needs of the City. The plan will chart a course for future City technology investments that are appropriately aligned with departmental goals and objectives. The plan includes a series of achievable projects and initiatives recommended for implementation over the next one to five year time span and beyond.

The other role of the ISSP is that of a financial planning instrument, forecasting major technology investments for the next five years. Similar to the City's annual Capital Improvement Program, estimated expenditures for strategic technology projects will be scheduled over the five-year period. This five-year rolling outlook will be refined each year to adapt to changes in both the economy and the constantly evolving technology industry. The ISSP will be updated and could be presented to the City Council annually, setting the technology funding priorities for the budget process.

Estimated Cost of Service Level Option:	\$	50,000

SERVICE LEVEL OPTION

Fund: General Fund
Department: General Services/Information Systems
Included in Account No. 01-1320-0000-00-9100

DELL KACE **Estimated Cost of Service Level Option:** \$ 25,000

The KACE system includes several tools that will streamline the Information Systems Division. The main and most important tool is patch management and security. The KACE system includes patch management which will provide staff the ability to manage system updates and software deployments from one console. Staff currently has to keep track of on updates for more than 75 computers by physically sitting at them or responding to service calls when something goes wrong. Multiple updates are released every week. KACE automates this process by alerting staff of new updates and enabling staff to globally push those updates to individual workstations from a single console. KACE also includes IT asset management, software management, mobile device management (the City's mobile footprint is growing rapidly) and an enhanced help desk that integrates with the asset management piece.

Estimated Cost of Service Level Option: \$ 25,000

SERVICE LEVEL OPTION

Fund: General Fund
Department: General Services/Information Systems **Defer to mid-year**

City Cameras Phase VI	Estimated Cost of Service Level Option:	\$	150,000

Installation of surveillance cameras at sites including the following:

Yucaipa Performing Arts Center (YPAC) - The area in and around YPAC will need a substantial surveillance presence.

Uptown Area - Replace Mobotix cameras (Mobotix cameras will be repurposed at various City sites).

Various Intersections - Yucaipa Boulevard intersections from Hampton Road to City Hall (once fiber is available).

Five Winds facility - Protective surveillance in and around the Five Winds facility after renovations are made.

Estimated Cost of Service Level Option:	\$	<u>150,000</u>

SERVICE LEVEL OPTION

Fund: General Fund
Department: General Services/Information Systems **Defer to mid-year**

GeoFence Phase III	Estimated Cost of Service Level Option:	\$	125,000

GeoFence Phase III includes installing Automated License Plate Readers (ALPR) devices at various ingress/egress points in the City. Possible locations include Bryant Street/Highway 38, Oak Glen Road/Bryant Street and/or mobile ALPR devices to be mounted on police vehicles.

Estimated Cost of Service Level Option:	\$	<u>125,000</u>

SERVICE LEVEL OPTION

Fund: Gas Tax Fund

Department: Public Works

Defer to mid-year

Upgrade the City's Traffic Signal Detection Systems Over a 3-Year Period	Estimated Cost of Service Level Option: (Annual)	\$	50,000

The City's traffic signals are aging. In FY 2015-2016 there were several major repairs required in the first part of the year, utilizing the entire annual budget by December. Some of the items that failed included controller panels, back-up batteries and detection systems, all which created traffic delays for various periods of time. Staff met with the City's traffic signal contractor to evaluate an effective approach in improving the City's traffic signals. Staff believes that all the City's traffic signals should be upgraded to provide better and more dependable detection control over a seven year period. The proposed detection system will allow the traffic signals to be able to utilize the latest detection software, which does a superior job in detecting traffic under sun glare and shadow conditions. It will also allow the video images to be viewed from the control system at City Hall. This will allow staff to be able to evaluate traffic signal operation from the office and allow consultants to help trouble shoot issues via electronic interface. The plan would be to replace those traffic signal detection controllers that are currently having the most issues and those that have the highest traffic volumes first and move down to newer traffic signals with less issues.

Estimated Cost of Service Level Option:	\$	50,000

SERVICE LEVEL OPTION

Fund: Fire Fund
Department: Fire Services

Included in Account No. 71-9999-0000-00-9100

New Brush Engine 552 and Equipment

Estimated Cost of Service Level Option: \$ 430,000

Purchase new Type III Fire Engine to replace the existing Brush Engine 552, a 1995 MACK, that is well beyond the National Fire Protection Association (NFPA) recommended 12 years of frontline service and is now beyond the 20 year reserve engine guidelines. Parts to maintain the current fire engine are becoming nonexistent due to the motor being from a European manufacturer (Renault). The MACK has served the City for 20+ years and is often called upon as a cover engine behind the State Mission, when the assigned State Type III Fire Engines are committed to fire assignments out of the area. When hired by the State as a cover engine, a State reimbursement occurs. Brush Engine 552 would have the ability to also be hired for out of County fire assignments, if it were reliable mechanically. At this time, we have the Brush Engine restricted to stay within San Bernardino County only, due to the reliability issues, and past maintenance costs from extended distance fire assignments. Over the last 2 fiscal years, the current Brush Engine has brought in revenue of over \$100,000 each year, while being restricted to just our County, when hired as a cover engine behind the State Mission. We believe a new engine, that is reliable mechanically, could potentially surpass the \$100,000 annual mark, since it would have the ability to take out of County fire assignments and not just be hired as a cover engine. A new Brush Engine would be able to serve the City for another 20 years while bringing in revenue to sustain future purchases of new fire engines and equipment.

Estimated Cost of Service Level Option: \$ 430,000

SERVICE LEVEL OPTION

Fund: Paramedic Fund
Department: Paramedic Services

Included in Account No. 72-9999-0000-00-5210

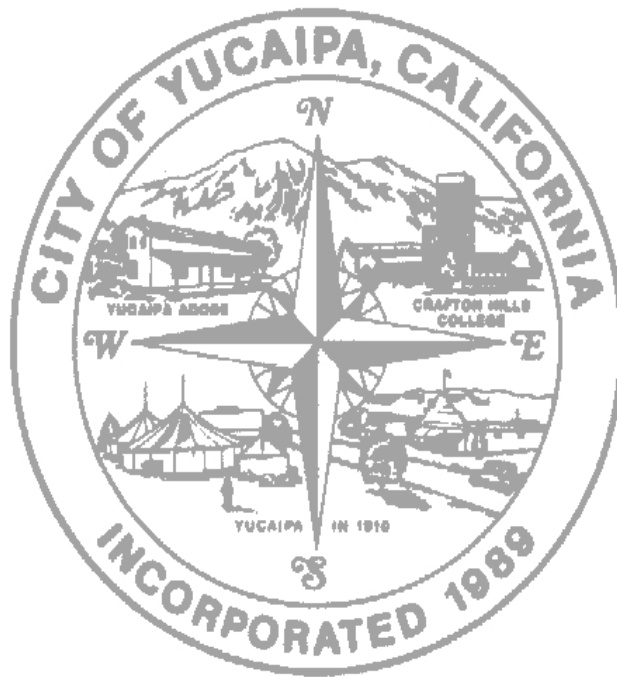
Paramedic Assessment	Estimated Cost of Service Level Option:	\$	35,000

In 1999, the City of Yucaipa assumed responsibility for fire protection and paramedic services. In 2001 and 2002, the City Council established a goal of developing an adequate long-term funding source, specifically for the paramedic program. The paramedic program has historically been funded by a special assessment applied annually to each residential and commercial property located within the City.

In 2002, the City hired a consultant to review the costs of the program and assist the City in establishing a mechanism to address the long-term funding needs. A community ad-hoc committee was formed to give the public the opportunity to provide input into the decision-making process. The process ultimately included a survey of residents and a special election whereby the annual assessment was increased to the current level. There was intentionally no escalator clause built in to the funding model. As a result, it was anticipated that the revised assessment level would be sufficient to cover increases in costs for a period of 10 years. Fiscal year 2014-2015 represents the first year where revenues were not sufficient to cover the annual amount of costs incurred for the program. The funding deficit was covered by reserves accrued in the fund balance.

It is recommended that funds be allocated in the FY 2017-2018 budget to initiate a review of the paramedic assessment similar to the previous analysis identified in this Service Level Option. In 2017, the City Council entered into a Professional Services Agreement with Citygate Associates to evaluate the level of services of the fire and paramedic divisions, including costs and available revenues, a review of coverage standards, staffing, resource needs and resource reliability. This proposed Service Level Option will focus solely on the paramedic program and will provide resources to take the information gleaned from the Citygate analysis, facilitate a community committee and develop and implement a process to get an assessment on a future ballot for voter approval.

Estimated Cost of Service Level Option:	\$	35,000



GENERAL FUND SUMMARY - REVENUES

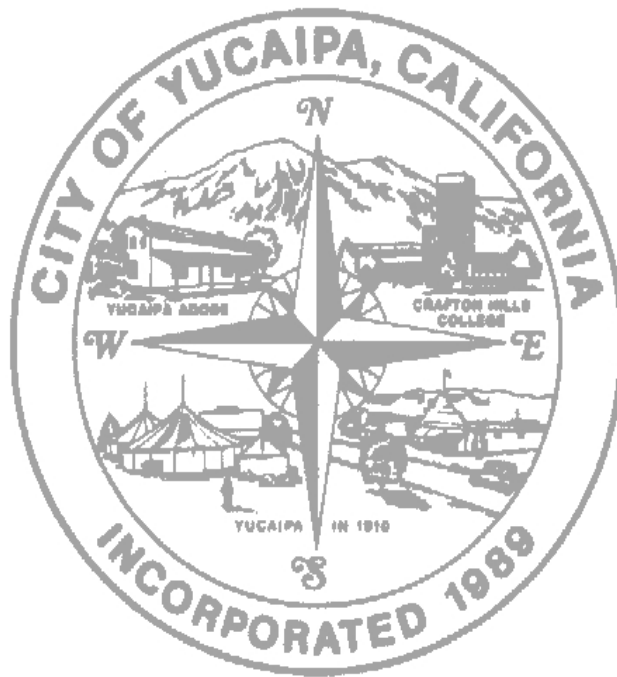
Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
Taxes:					
4101	Property Tax, Secured	\$ 5,551,185	\$ 5,740,185	\$ 5,726,157	\$ 5,955,203
4102	Property Tax, Unsecured	257,500	268,000	267,834	278,547
4103	Property Tax, Mobilehome	70,000	70,000	69,509	72,289
4104	Property Tax, Supplemental	77,250	77,250	77,162	80,248
4105	Property Tax, Unsecured Py	10,609	10,609	10,586	11,009
4106	Property Tax, Secured Py	159,135	169,635	168,990	175,750
4108	Property Tax, Mobilehome Py	14,853	14,853	14,667	15,254
4109	Property Tax, Supplement Py	42,436	42,436	42,088	43,772
	General Property Taxes	\$ 6,182,968	\$ 6,392,968	\$ 6,376,993	\$ 6,632,072
4111	Property Tax, Fire	\$ 3,255,114	\$ 3,255,114	\$ 3,433,765	\$ 3,623,996
4107	Documentary Transfer	140,000	140,000	175,000	165,000
4110	Sales and Use Tax	3,442,000	3,442,000	3,403,000	3,556,000
4119	Franchise Fees	1,330,200	1,330,200	1,263,276	1,291,276
4120	Transient Occupancy	18,500	18,500	22,035	22,100
4810	RDA Residual	135,000	195,000	195,160	195,000
	Other Taxes	\$ 8,320,814	\$ 8,380,814	\$ 8,492,236	\$ 8,853,372
	Total Taxes	\$ 14,503,782	\$ 14,773,782	\$ 14,869,229	\$ 15,485,444
Charges for Services:					
4202	Fire Plan Check	\$ 45,000	\$ 45,000	\$ 40,000	\$ 40,000
4203	Conditional Use Permits	15,000	15,000	28,000	15,000
4204	Planned Dev. App. Fees	10,000	10,000	-	10,000
4205	Planning Use Permits	4,000	4,000	2,600	4,000
4206	Tract Map App.	10,000	10,000	10,000	10,000
4207	Parcel Map App.	3,000	3,000	3,000	3,000
4208	General Plan / Zone Chg.	4,000	4,000	4,000	4,000
4209	Misc. Planning App. Proc.	12,000	12,000	9,000	12,000
4215	Pre-Construction Inspection	1,000	1,000	400	675
4216	Landscape and Irrigation	8,000	8,000	14,000	14,000
4217	Building Plan Review	170,000	170,000	130,000	130,000
4223	Misc. Revisions	1,000	1,000	-	1,000
4224	Environmental Review Fee	1,000	1,000	-	1,000
4225	Ext. of Approved App. Fees	2,640	2,640	2,000	2,112
4227	Variance App. Fees	3,500	3,500	3,500	3,500
4228	Land Use Compliance	4,500	4,500	4,500	4,500
4232	Temporary Use Permit	3,472	3,472	3,472	3,472
4233	Mobilehome Installation	4,000	6,000	8,000	8,000
4234	Mobilehome Inspection	300	300	-	300
4235	Administrative Fees	2,000	2,000	2,000	2,000
4237	Lot Line Adjustment	3,000	3,000	1,000	3,000
4239	Inspection Fees	5,000	5,000	6,000	5,000
4242	Misc. Building Fees	1,000	1,000	2,500	2,000
4244	Set Back Fees	15,000	15,000	9,500	10,000
4287	Code Enforcement Fees	25,000	25,000	25,000	25,000
4300	Administration Fees/Deposits	40,000	40,000	40,000	40,000
4305	Engineering Inspection Fees	1,000	1,000	1,000	1,000
4306	Misc. Engineering	7,000	7,000	7,000	7,000
	Subtotal, Charges for Services	\$ 401,412	\$ 403,412	\$ 356,472	\$ 361,559

GENERAL FUND SUMMARY - REVENUES

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
Charges for Services: (cont.)					
4312	Miscellaneous Planning	4,000	4,000	2,000	2,500
4313	Special Use Permit	6,000	6,000	7,000	6,000
4881	Adult Health and Fitness (8100)	10,000	10,000	10,000	8,000
4884	Youth Health and Fitness (8100)	2,000	2,000	1,000	1,000
4885	Youth Leisure (8100)	5,000	5,000	5,000	5,236
4880	Adult Education	1,600	1,600	2,000	2,000
4881	Adult Health and Fitness (8200)	8,500	8,500	8,500	13,500
4882	Adult Leisure	-	-	-	1,700
4884	Youth Health and Fitness (8200)	26,500	26,500	36,000	36,500
4885	Youth Leisure (8200)	64,000	64,000	55,000	58,000
4886	Senior Education	900	900	1,300	1,300
4887	Senior Health and Fitness	9,500	9,500	8,000	9,000
4888	Senior Leisure	1,500	1,500	1,800	2,000
4885	Youth Leisure (8900)	25,250	25,250	39,500	40,300
4900	Swimming Pool Fees	13,500	13,500	13,500	14,000
4901	Racquetball	7,000	7,000	4,100	7,000
4902	Drop-in Fees	16,400	16,400	20,000	20,400
4910	Swimming Instruction Fees	14,225	19,225	17,700	17,700
4920	"S.T.A.R.S." Before and After School Program	437,000	538,888	538,888	540,000
4936	Nutrition For Seniors	8,832	8,832	8,832	8,832
4947	False Alarm Revenues	2,500	2,500	5,000	3,500
4954	Field Enhancement Fee	25,000	25,000	25,370	27,800
4969	Police Reports	10,000	10,000	10,000	10,000
4970	"S.T.A.R.S." Late Fees	500	500	2,500	1,500
4972	Impound Fees	15,000	15,000	10,000	15,000
4975	Field Lights	20,000	20,000	20,000	20,000
4994	Non-resident fees	2,200	2,200	4,000	4,000
4994	"S.T.A.R.S." Non-resident fees	500	500	1,000	1,000
4997	Rent Control Registration	119,160	119,160	134,000	147,084
4700	Special Events	76,000	76,000	69,000	81,000
Total Charges for Services		\$ 1,333,979	\$ 1,442,867	\$ 1,417,462	\$ 1,467,411
Licenses and Permits					
4201	Business Licenses	\$ 100,000	\$ 100,000	\$ 105,000	\$ 110,000
4210	Erosion Control	7,500	7,500	6,000	7,500
4211	Building Permits	230,000	310,000	310,000	300,000
4212	Plumbing Permits	20,000	20,000	20,000	20,000
4213	Electrical Permits	85,000	90,000	100,000	90,000
4218	Sign Permits	1,500	1,500	1,000	1,500
4219	Dog Licenses	2,000	2,000	2,000	2,000
4222	Grading Permits	3,750	6,750	5,000	5,250
4230	Home Occupation Permits	2,400	2,400	2,400	2,400
4238	Set-Down Permits	750	750	-	750
4240	Mechanical Permit	15,000	20,000	18,000	18,000
4241	Pool / Spa Permit	10,000	15,000	16,000	16,000
4243	Demolition Permit	300	300	2,000	1,000
4250	MHP Permit-to-Operate (GSD)	36,145	36,145	36,646	36,646
4250	MHP Permit-to-Operate (CDD)	17,308	17,308	17,522	17,522
4403	Yard Sale Permits	250	250	250	250
Total Licenses and Permits		\$ 531,903	\$ 629,903	\$ 641,818	\$ 628,818

GENERAL FUND SUMMARY - REVENUES

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
Fines and Forfeitures					
4281	General Fines	\$ 5,000	\$ 5,000	\$ 7,500	\$ 7,000
4283	Parking Fines	15,000	15,000	2,500	15,000
4285	Repossession Fees	1,000	1,000	1,000	1,000
	Total Fines and Forfeitures	\$ 21,000	\$ 21,000	\$ 11,000	\$ 23,000
Use of Resources					
4401	Interest	\$ 200,000	\$ 230,000	\$ 265,000	\$ 265,000
71-4401	Interest-Fire	\$ -	\$ -	\$ 60,000	\$ 60,000
4420	Facilities Rental, Senior Center	21,440	26,440	26,440	27,000
4958	Community Park/Center Rental	60,000	70,000	70,000	74,000
4952	Aquatics Rental	6,000	6,000	7,000	6,000
	Total Use of Resources	\$ 287,440	\$ 332,440	\$ 428,440	\$ 432,000
Other Revenue					
4112	Fire/Oak Glen	\$ 39,634	\$ 39,634	\$ 39,634	\$ 39,634
4605	Sale Maps/Copies/Publications	500	500	1,250	1,000
4795	Miscellaneous	80,000	80,000	110,000	105,000
71-4795	Miscellaneous-Fire	-	-	115,000	5,000
4993	Crossing Guard Reimbursement	16,995	16,995	12,000	20,685
	Total Other Revenue	\$ 137,129	\$ 137,129	\$ 277,884	\$ 171,319
Due From Other Agencies					
4520	Motor Vehicle In-Lieu	\$ 20,000	\$ 20,000	\$ 24,092	\$ 25,000
01-4520	MVLF--Triple Flip	4,459,500	4,706,421	4,706,421	4,847,613
4521	Off Hwy Motor Vehicle	-	-	-	-
	Total Due From Other Agencies	\$ 4,479,500	\$ 4,726,421	\$ 4,730,513	\$ 4,872,613
Interfund Transfers					
4999	Due From:				
	Gas Tax	\$ 57,000	\$ 57,000	\$ 57,000	\$ 57,000
	Successor Agency to the Yucaipa Redevelopment Agency	76,790	76,790	76,790	112,000
	Traffic Safety	16,500	16,500	16,500	24,610
	Paramedic Fund	1,077,500	1,077,500	1,066,900	1,077,500
	Fire/Paramedic/Oak Glen Administrative Costs	35,715	35,715	35,715	35,715
	E.I.P. Interest	95,000	95,000	95,000	85,000
	C.I.P. Admin.	500,000	500,000	500,000	720,000
	C.F.D. Admin.	20,000	20,000	20,000	20,000
	L.L.M.D. Admin.	20,000	20,000	20,000	20,000
	Sheriff's WC Refund	104,286	104,286	104,286	104,286
	Total Interfund Transfers	\$ 2,002,791	\$ 2,002,791	\$ 1,992,191	\$ 2,256,111



ADMINISTRATIVE SERVICES DEPARTMENT

MAJOR FUNCTIONS

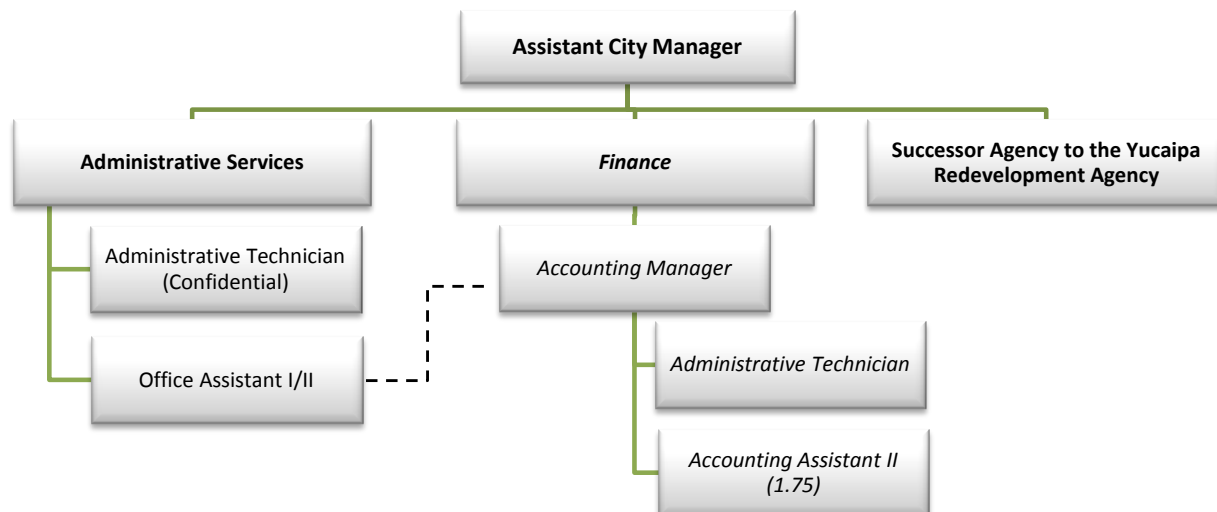
The Administrative Services Department is primarily an internal service department providing service to all City operating departments. The department is responsible for finance, budgeting and accounting, risk management and human resources functions. This department manages various grant programs (including Community Development Block Grants and law enforcement grants) and is responsible for coordinating all external financing, coordinating development and other bond issues, and the preparation of the annual budget. In addition, the department is responsible for service to the community in the area of Animal Control. The department continues to take the lead role in the dissolution of the former Yucaipa Redevelopment Agency.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Continued with the safety related training opportunities and continued routine facility inspection system, pursuant to the provisions articulated in the Injury and Illness Prevention program.
- ◆ Was awarded the Distinguished Budget Presentation Award through the Governmental Finance Officers Association (GFOA) and the Operating Budgeting Excellence Award through the California Society of Municipal Finance Officers (CSMFO).
- ◆ As the Finance Officer for the Successor Agency to the Yucaipa Redevelopment Agency (RDA), managed the ongoing process for the continued unwinding of the former RDA, including the facilitation of the Oversight Board, the review processes with the State Department of Finance and the State Controller's Office, up to and including the approval of enforceable obligations, the repayment of outstanding City loans to the RDA and the Long Range Property Management Plan.
- ◆ Coordinated the initial phases of the Fire and Paramedic Strategic Plan, in cooperation with the Fire Chief.

MAJOR GOALS FOR 2017-2018

- ◆ Continue to improve departmental operations that have resulted in budget and CAFR awards with intentionality by focusing on Council adopted Core Values and the impact those values play on service delivery.
- ◆ Facilitate the activities of the Oversight Board of the Successor Agency to the Yucaipa Redevelopment Agency including the transition to a countywide Oversight Board.
- ◆ Provide financial information that is accurate and timely to all users, both internally and externally, by utilization of electronic means in the most efficient and effective manner possible.
- ◆ Implement changes to City wide Cost Allocation Plan and User Fee Study, as appropriate.
- ◆ Continue development of the Enhanced Infrastructure Financing District for the College Village, as appropriate.
- ◆ Initiate additional Enhanced Infrastructure Financing Districts or other Financing Districts, as directed by City Council.



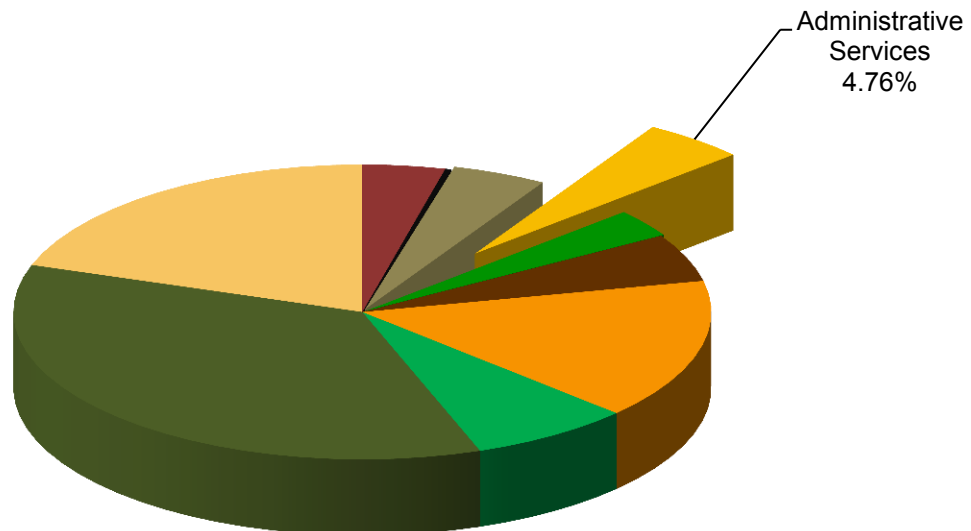
DEPARTMENT BUDGET SUMMARY

Administrative Services

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Administrative Services	\$ 743,238	\$ 743,238	\$ 683,781	\$ 762,239
Finance	439,011	439,011	365,360	455,070
Total Department Expenses	\$ 1,182,249	\$ 1,182,249	\$ 1,049,141	\$ 1,217,308

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Administrative Services	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Finance	100,000	100,000	105,000	110,000
Total Department Revenues	\$ 102,000	\$ 102,000	\$ 107,000	\$ 112,000

GENERAL FUND BUDGET



MAJOR FUNCTIONS

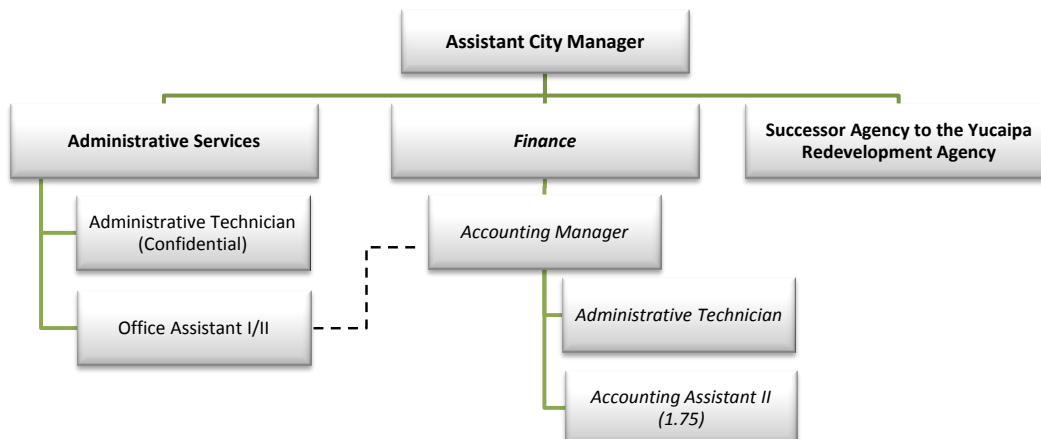
The Administrative Services Division is responsible for providing internal administrative support to all operating departments in the areas of Finance, Personnel and Risk Management. The division is responsible for providing the lead role in front counter customer service at City Hall and is responsible for cashiering and reception duties. The division consistently assists other City departments by providing clerical support to other departments and to other administrative staff in a variety of areas, as necessary. In addition, this division is responsible for coordinating the development and production of the City's Annual Budget document. The Department provides the leadership for the effective use of a Safety Committee. Department Director acts as City's representative on Board of Directors for Public Agency Risk Sharing Authority of California (PARSAC), serving presently as Agency President. Facilitated the personnel activities, in conjunction with all of the City's departments for the effective recruitment, selection, discipline and training of employees.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Facilitated two training events: CPR refresher and Sexual Harassment.
- ◆ Conducted safety inspections for all City buildings and several park facilities to ensure that the City's facilities are properly maintained for the safety of employees and the public, pursuant to the provisions of the Injury and Illness Prevention Program.
- ◆ Continued with the centralization of human resource functions for the recruitment of temporary employees.
- ◆ Created Budget Summary document for public review and understanding.
- ◆ Implemented Safety Bingo game for raising safety awareness.
- ◆ Facilitated the 2015-2016 and 2016-2017 Animal License Canvassing Program.

MAJOR GOALS FOR 2017-2018

- ◆ Continue facilitation of Animal License Canvassing Program to ensure compliance, and also to work with County officials to review renewal program and overall effectiveness of the program.
- ◆ Conduct training opportunities for staff, which may address:
 - o Risk Management
 - o Communication Skills
 - o Department Specific Operations
 - o Fraud Prevention and Detection
 - o Sexual Harassment
- ◆ Complete development of an employee handbook.
- ◆ Conduct payroll/personnel audits of procedures and backup documentation.
- ◆ Implement enhancements to the City's budget document as recommended by the GFOA and CSMFO.
- ◆ Revise and implement Personnel Rules in order to enhance organizational consistency.
- ◆ Coordinate with the Director of General Services/City Clerk to effectively implement policies and procedures related to the Finance and Administrative section of the Emergency Operations Center, working to prepare for potential emergency events and maximize reimbursements through Federal and State aid.
- ◆ Work alongside other departments for the construction of the Performing Arts Center and ongoing operations.



DIVISION BUDGET SUMMARY

Administrative Services Department

Administrative Services - 1500

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 418,088	\$ 418,088	\$ 391,331	\$ 436,291
Operating Expenses	325,150	325,150	292,450	325,948
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 743,238	\$ 743,238	\$ 683,781	\$ 762,239

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Dog Licenses	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Total Division Revenues	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000

ADMINISTRATIVE SERVICES DEPARTMENT - ADMINISTRATIVE SERVICES DIVISION - 1500

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 286,395	\$ 286,395	\$ 283,048	\$ 299,283
5112	Temporary	6,500	6,500	3,988	6,500
5118	Allotment	35,820	35,820	35,820	39,420
5140	Auto Allowance	3,000	3,000	3,000	3,000
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	13,180	13,180	2,501	13,760
5131	PERS	55,037	55,037	46,804	55,417
5133	Unemployment	-	-	-	-
5134	Payroll Tax	8,664	8,664	7,522	9,032
5135	Life Insurance	900	900	322	900
5136	Vision	-	-	-	-
5137	Deferred Compensation	8,592	8,592	8,326	8,978
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	1,150	1,150	1,150	1,150
5202	Postage	-	-	-	-
5203	Travel and Meetings	3,100	3,100	1,500	3,100
5205	Utilities	-	-	-	-
5206	Office Supplies	800	800	800	800
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	15,400	15,400	14,000	15,400
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	21,100	21,100	20,000	21,190
5221	Printing and Advertising	8,600	8,600	5,000	8,600
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	275,000	275,000	250,000	275,708
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 743,238	\$ 743,238	\$ 683,781	\$ 762,239

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Administrative Services
Division: Administrative Services - 1500

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate and increase in allotment.	\$ 18,203

MAJOR FUNCTIONS

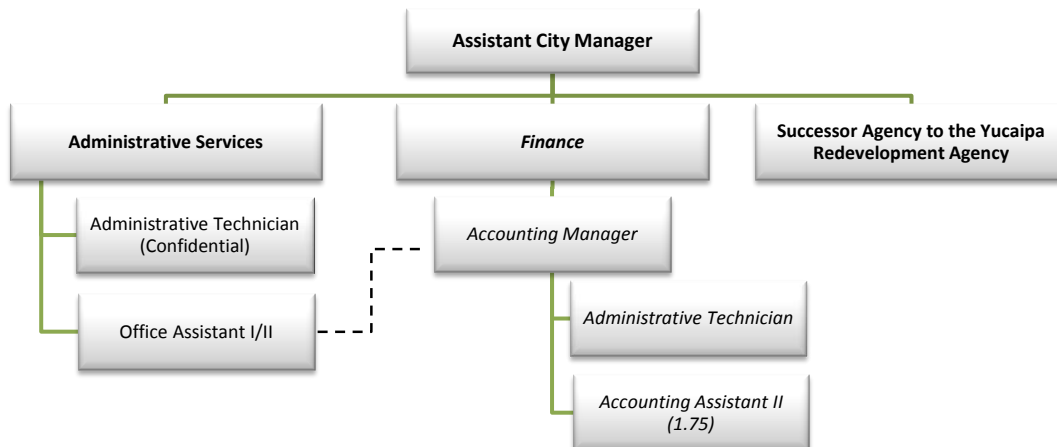
The Finance Division of the Administrative Services Department is responsible for the administration of financial record keeping and reporting functions for the City and the Successor Agency to the Yucaipa Redevelopment Agency. Other major functions include budget control, cash management, accounts payable and receivable, payroll, grant administration, capital project accounting and the administration of the City's Business License program. The General Fund and all other funds (i.e., Special Revenue, Debt Service, Capital Projects, Internal Service and Trust Funds) are administered by the Finance Division.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Prepared the Comprehensive Annual Financial Report (CAFR) that presents an accurate picture of the City to the public, and received the Governmental Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the FY 2015/2016 CAFR.
- ◆ Facilitated the annual independent audit process resulting in an unmodified audit opinion, with no material exceptions.
- ◆ Continued with the implementation of capital project accounting and time tracking mechanisms which lead to better decision making, heightened awareness and substantiates grant reimbursements.
- ◆ Effectively and efficiently served both internal and external stakeholders through the production of approximately 2,200 Business Licenses, the processing of 3,600 vendor checks and 3,600 payroll checks and direct deposits to employees, and by performing approximately 17,000 cashier transactions.
- ◆ Completed documentation of procedures for processing payroll.

MAJOR GOALS FOR 2017-2018

- ◆ Further evaluate processing for efficiency improvements and implementing those improvements which may include payroll, accounts payable, accounts receivable and business licensing.
- ◆ Continue to enhance city-wide efforts relative to the administration of federal, state and local grants, including refinements to the grants clearinghouse model of tracking reporting and reimbursement requirements of grants received by the City.
- ◆ Continue to work with payroll service to fully implement time and attendance system to all City departments in order to increase staff efficiency.
- ◆ Facilitate the implementation of new accounting and auditing standards, as applicable, as issued by the Governmental Accounting Standards Board.
- ◆ Develop department-wide policies and procedures and user's manual and conduct employee training relative to employee orientation of employee handbook.
- ◆ Conduct Business License outreach and enforcement activities.
- ◆ Prepare CAFR that presents an accurate financial picture of the City to the public, and participate in the GFOA award program, including any refinements as directed by GFOA review comments.
- ◆ Work with Information Systems division to fully implement web renewal option for Business Licensing, thereby allowing renewals to be facilitated electronically and increasing compliance among business license renewals.
- ◆ Work with Information Systems division to institute computerized shared space for human resources and payroll documentation and notifications.



DIVISION BUDGET SUMMARY

Administrative Services Department

Finance - 1400

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 381,761	\$ 381,761	\$ 311,160	\$ 398,370
Operating Expenses	57,250	57,250	54,200	56,700
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 439,011	\$ 439,011	\$ 365,360	\$ 455,070

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Business License Fees	\$ 100,000	\$ 100,000	\$ 105,000	\$ 110,000
Total Division Revenues	\$ 100,000	\$ 100,000	\$ 105,000	\$ 110,000

ADMINISTRATIVE SERVICES DEPARTMENT - FINANCE DIVISION- 1400

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 260,520	\$ 260,520	\$ 222,577	\$ 272,243
5112	Temporary	-	-	-	-
5118	Allotment	44,775	44,775	35,820	49,275
5120	Overtime	500	500	-	500
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	11,723	11,723	2,224	12,251
5131	PERS	50,064	50,064	39,834	50,410
5133	Unemployment	-	-	-	-
5134	Payroll Tax	4,712	4,712	3,297	3,948
5135	Life Insurance	1,200	1,200	358	1,125
5136	Vision	-	-	-	-
5137	Deferred Compensation	7,816	7,816	6,600	8,167
5140	Auto Allowance	-	-	-	-
5145	Cell Phone Allowance	450	450	450	450
5201	Dues and Publications	1,100	1,100	1,000	1,100
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	1,500	1,500	1,200	1,500
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	52,350	52,350	50,000	51,800
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	2,300	2,300	2,000	2,300
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 439,011	\$ 439,011	\$ 365,360	\$ 455,070

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Administrative Services
Division: Finance - 1400

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate and increase in allotment.	\$ 16,257

CITY COUNCIL

MAJOR FUNCTIONS

The City of Yucaipa was incorporated on November 27, 1989. It is a "General Law" city governed by the City Council/City Manager form of government. The City observes State laws and the City Council has the power to make and enforce all laws and regulations with respect to municipal affairs.

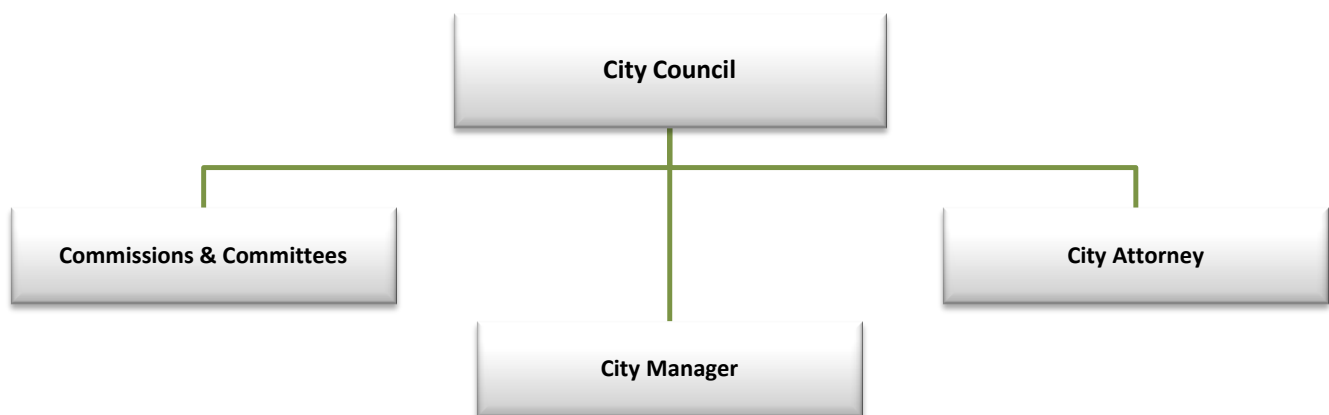
The City Council appoints the City Manager and the City Attorney and members of all advisory boards, commissions and committees. The Council is responsible for providing policy direction to staff, approving the annual budget, approving land use decisions and approving capital projects. The City Council also serves as the Board of Directors for the Successor Agency to the Yucaipa Redevelopment Agency.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Started construction of the Yucaipa Performing Arts Theater.
- ◆ Continued to enhance partnerships with other agencies in order to establish and implement common goals.
- ◆ Continued to enhance community festivals.
- ◆ Received several budget awards.
- ◆ Received several awards for the Yucaipa Business Incubator Center.
- ◆ Created four new "front line" deputy positions (one new, one upgrade from SSS and two converted motor cops).

MAJOR GOALS FOR 2017-2018

- ◆ Complete design of Five Winds Ranch facility.
- ◆ Complete design of Dunlap Park.
- ◆ Construct two additional bridges.
- ◆ Complete Yucaipa Performing Arts Center.
- ◆ Complete Yucaipa Boulevard Improvements - 18th Street to I-10 (carryover).



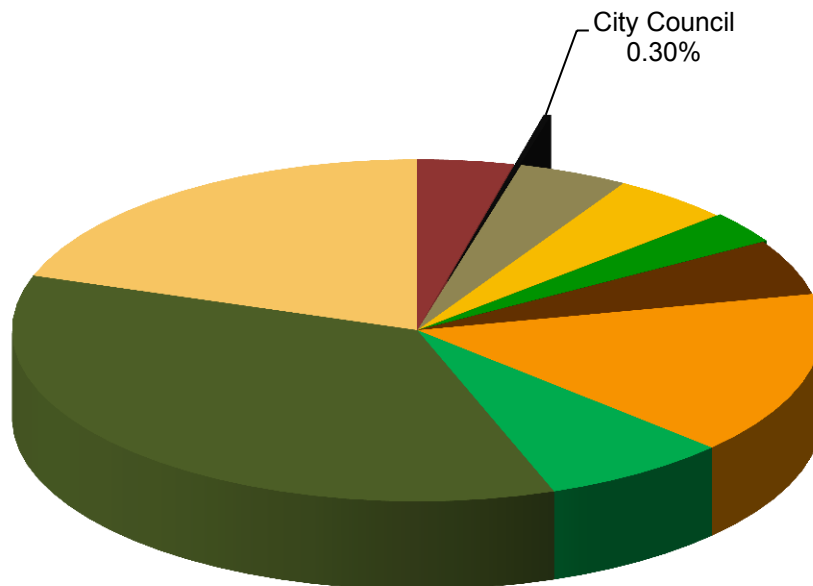
Reference the "Goals" section of the budget for detailed information regarding City Council goals.

DEPARTMENT BUDGET SUMMARY

City Council - 1200

EXPENDITURES	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
Salaries and Benefits	\$ 42,645	\$ 42,645	\$ 41,551	\$ 42,645
Operating Expenses	26,000	26,000	23,500	33,290
Capital Outlay	-	-	-	-
Total Department Expenses	\$ 68,645	\$ 68,645	\$ 65,051	\$ 75,935

GENERAL FUND BUDGET



CITY COUNCIL - 1200

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	30,000	30,000	30,000	30,000
5118	Allotment	-	-	-	-
5140	Auto Allowance	9,000	9,000	9,000	9,000
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	1,350	1,350	256	1,350
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	2,295	2,295	2,295	2,295
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	7,500	7,500	5,000	7,500
5205	Utilities	-	-	-	-
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	6,600
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	-	-	-	-
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	1,000	1,000	1,000	1,690
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	17,500	17,500	17,500	17,500
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 68,645	\$ 68,645	\$ 65,051	\$ 75,935

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: City Council - 1200

		Reason for Adjustment	Net Adjustment
5207	Telephone	Reflects costs of communication devices and services for Councilmembers.	\$ 6,600

CITY MANAGER

MAJOR FUNCTIONS

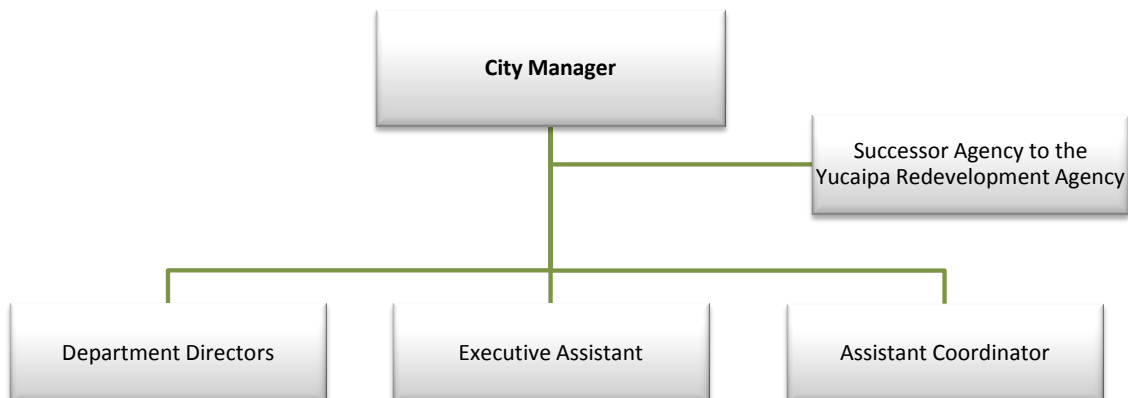
The City Manager is the Chief Administrative Officer of the City. Under the direction of the City Council, the City Manager is responsible for the efficient and effective operation of all city functions. This department implements Council policies, programs and directives and is responsible for the annual presentation of the City's budget document. The City Manager serves as an advisor to the City Council on matters of finance, administration, resource allocation and future needs of the community. In addition, the City Manager serves as the City Treasurer and Executive Director of the Successor Agency.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ All departments operated within General Fund budgets.
- ◆ Continued to work with largest non-public sector employer in community to expand business and create additional jobs.
- ◆ Added a number of Service Level Options to the City's work program funded from net annual revenues despite slow recovery from economic downturn.
- ◆ As Chair of Waste Disposal City Manager Ad Hoc Committee, helped negotiate a reduction in dumping fees with the County.
- ◆ Chair of Interchange Prioritization City Manager Ad Hoc Committee that worked with SANBAG staff to create Interchange Phasing Program including Wildwood Interchange, resulting in approval for 50% funding (design/construction of Phase I) by SANBAG Board in December, 2016.
- ◆ Continued to implement City Council priority Goals and Objectives.
- ◆ Successfully acquired State/Federal/Local funding for priority projects/programs prioritized by Council.
- ◆ Facilitated execution of Capital Improvement Program.
- ◆ Continued to pursue/facilitate appropriate "hi tech" and retail development opportunities in the community.
- ◆ Continued to implement reorganization phases and training in order to continue to improve on organization-wide service delivery, facility maintenance, programming, project delivery, management and supervision, leadership development, communication skills and facilitate succession planning.
- ◆ Started construction of Yucaipa Performing Arts Center.
- ◆ Partnered with community stakeholders in implementing "wrap around"/Homelessness Programs.

MAJOR GOALS FOR 2017-2018

- ◆ Complete reorganization of Public Works/Engineering Departments.
- ◆ Reinitiate proactive economic development efforts after reducing those efforts this past year pursuant to City Council direction.
- ◆ Complete Yucaipa Performing Arts Center.
- ◆ Complete "Uptown Crawl" between 2nd and 5th Streets.

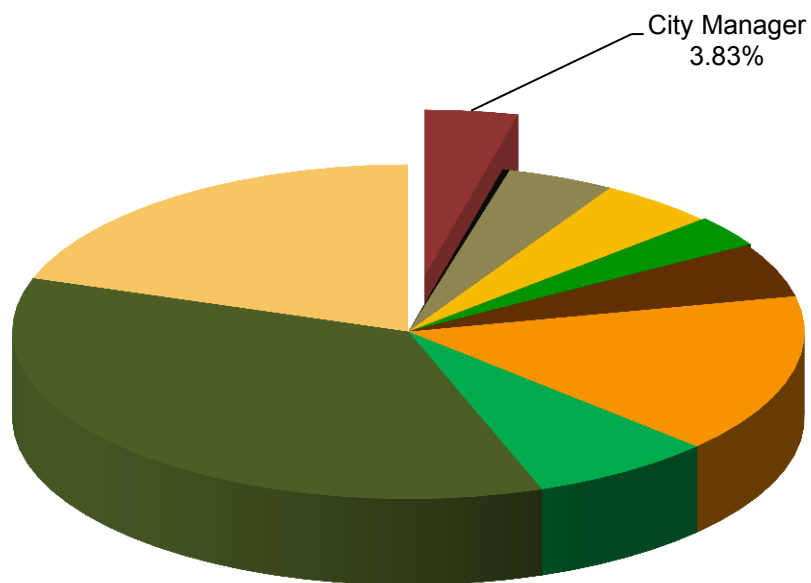


DEPARTMENT BUDGET SUMMARY

City Manager - 1100

EXPENDITURES	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
Salaries and Benefits	\$ 457,053	\$ 532,953	\$ 422,384	\$ 563,197
Operating Expenses	414,280	414,280	414,280	414,970
Capital Outlay	-	-	-	-
Total Department Expenses	\$ 871,333	\$ 947,233	\$ 836,664	\$ 978,167

GENERAL FUND BUDGET



CITY MANAGER - 1100

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 295,189	\$ 344,859	\$ 295,189	\$ 362,637
5112	Temporary	10,000	10,000	7,965	10,000
5118	Allotment	23,880	35,820	23,880	39,420
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	13,734	15,969	2,606	16,769
5131	PERS	56,727	66,272	55,906	67,148
5133	Unemployment	20,000	20,000	-	20,000
5134	Payroll Tax	5,045	5,765	5,045	6,023
5135	Life Insurance	900	1,200	215	1,200
5136	Vision	5,400	5,400	5,400	5,400
5137	Deferred Compensation	26,178	27,668	26,178	34,600
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	3,530	3,530	3,530	3,530
5202	Postage	-	-	-	-
5203	Travel and Meetings	6,500	6,500	6,500	6,500
5205	Utilities	-	-	-	-
5206	Office Supplies	13,000	13,000	13,000	13,000
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	85,500	85,500	85,500	85,500
5211	Professional Services, Legal	300,000	300,000	300,000	300,000
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	3,000	3,000	3,000	3,690
5221	Printing and Advertising	2,750	2,750	2,750	2,750
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 871,333	\$ 947,233	\$ 836,664	\$ 978,167

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: City Manager - 1100

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS \$ contribution rate and increase in allotment.	30,244

COMMUNITY DEVELOPMENT DEPARTMENT

MAJOR FUNCTIONS

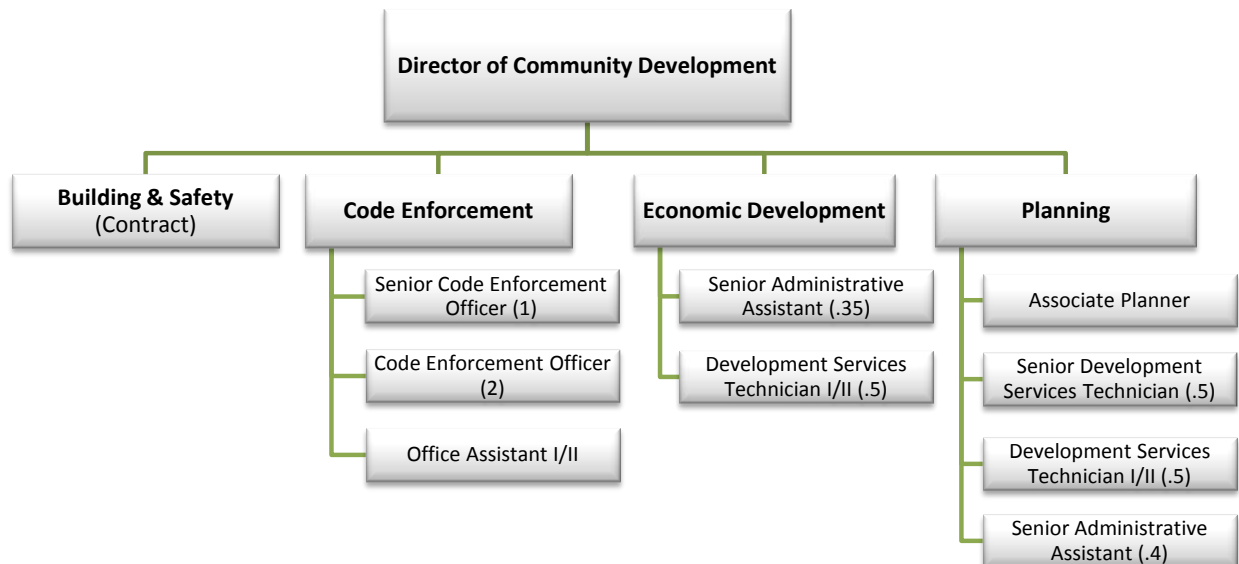
The Community Development Department is primarily responsible for all Planning, Economic Development, Housing, Building and Safety and Code Enforcement functions. The Department's mission is to protect and enhance the community's quality of life by ensuring implementation of the City Council's adopted goals, policies and strategies for sustainable economic development and enhancement.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Continued to provide ombudsman services to help facilitate a streamlined entitlement process for development projects, as well as developer assistance with new project feasibility and start-up inquiries.
- ◆ Partnered with a number of City departments to manage and facilitate the design and construction document preparation process for the Yucaipa Performing Arts Center.
- ◆ Partnered with a coalition comprising of the City Police Department, community faith-based groups, business owners and community service providers to establish a voucher-based support program to help address the City's homeless issues.
- ◆ Managed the operations of the award winning Yucaipa Business Incubator Center with partnerships with the Chamber of Commerce and SCORE to encourage business and job growth in the City, including the occupancy of ten (10) new businesses since activation.
- ◆ Completed the process with the General Services Department to adopt a Mobile Home Park Reuse Ordinance and procedures.
- ◆ Facilitated development opportunities citywide including several subdivision maps for single family and multiple family residential projects.

MAJOR GOALS FOR 2017-2018

- ◆ Adopt the Crafton Hills College Overlay District Guidelines.
- ◆ Adopt the Oak Glen Creek Specific Plan and EIR.
- ◆ Facilitate and foster development opportunities citywide.
- ◆ Actively engage in fostering a business-friendly environment through outreach, business retention and attraction efforts, and ombudsman support to key projects to provide residents of the City of Yucaipa with ample options for employment, shopping and dining.
- ◆ Adopt Design Review Guidelines and adopt a comprehensive Development Code Update.
- ◆ Continue to promote the city's tourism opportunities through the Explore Yucaipa campaign and marketing partners.



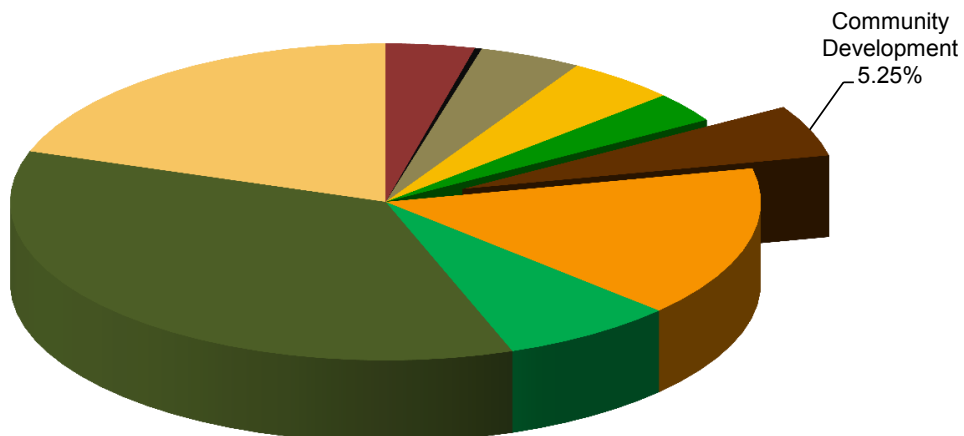
DEPARTMENT BUDGET SUMMARY

Community Development

EXPENDITURES	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
Building and Safety	\$ 366,375	\$ 466,375	\$ 415,960	\$ 403,384
Code Enforcement	428,552	426,256	371,417	437,672
Economic Development	180,497	171,417	100,270	175,951
Planning	411,271	349,206	319,286	325,805
*RDA Operations (Successor Agency)	771,611	771,698	771,699	1,020,605
Housing Authority	149,544	149,144	149,144	149,803
Total Department Expenses	\$ 2,307,850	\$ 2,334,095	\$ 2,127,776	\$ 2,513,221

REVENUES	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
Building and Safety	\$ 561,600	\$ 661,600	\$ 637,900	\$ 618,475
Code Enforcement	42,308	42,308	42,522	42,522
Economic Development	-	-	-	-
Planning	106,012	106,012	92,972	98,984
*RDA Operations (Successor Agency)	771,624	771,698	771,699	1,020,605
Housing Authority	179,466	179,466	63,144	197,928
Total Department Revenues	\$ 1,661,010	\$ 1,761,084	\$ 1,608,237	\$ 1,978,514

GENERAL FUND BUDGET



*The RDA was dissolved during 2011-2012 and replaced with the Successor Agency to the RDA. Funds allocated to the Successor Agency to the Yucaipa Redevelopment Agency are not included in the General Fund. For detailed Successor Agency budget, see the section of this document designated for the Successor Agency. All financial activities of the Successor Agency are subject to approval by the Successor Agency Oversight Board.

MAJOR FUNCTIONS

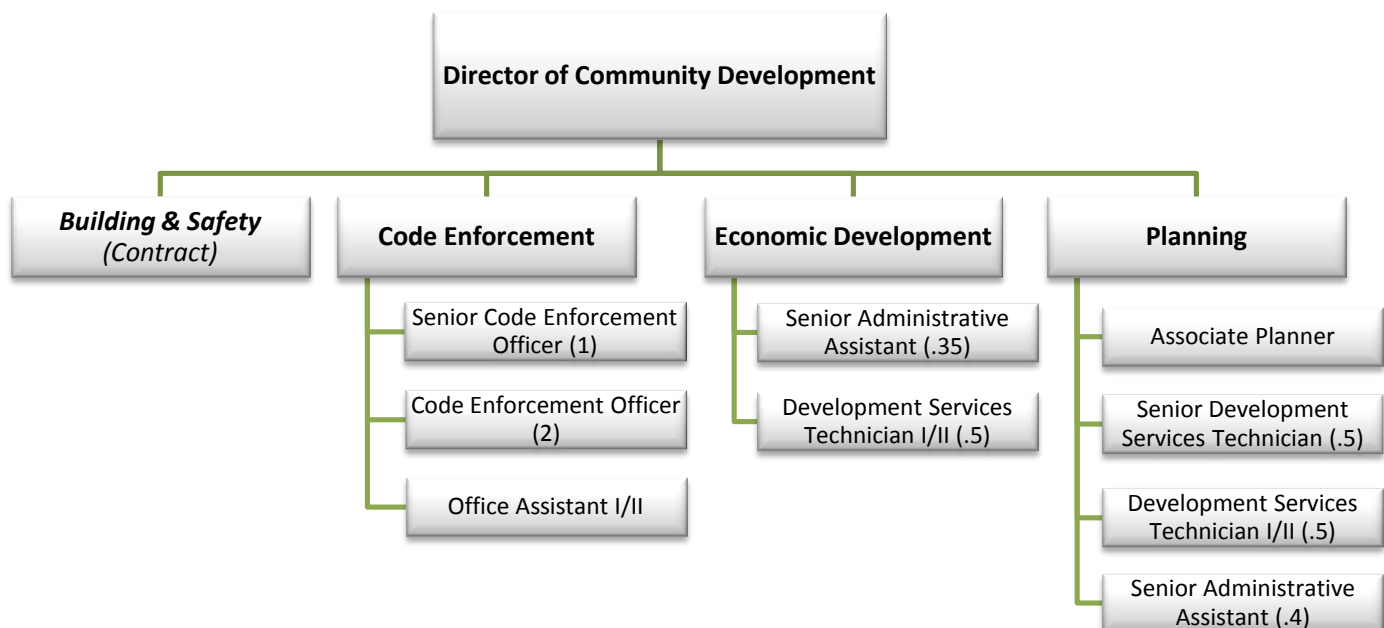
Building and Safety services are currently provided by contract with Charles Abbott Associates, Inc. The Building Official and Fire Marshall ensure compliance with all Uniform Building Codes by providing plan checking and construction inspection services for the City.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Maintained service delivery standards despite reduced staffing.
- ◆ Established additional organizational and efficiency measures to minimize plan check review times.
- ◆ Adopted Building Code Amendments in compliance with State law regarding solar installations.
- ◆ Implemented a process for monitoring individual permit progress and verifying status with applicant.
- ◆ Increased public counter and inspection services as permit activity significantly increased.

MAJOR GOALS FOR 2017-2018

- ◆ Complete the implementation of an updated fee schedule in conjunction with the Administrative Services Department.
- ◆ Continue to meet 10-day turnaround for plan checks as building activity increases.
- ◆ Continue to improve CityView portal, implement online building plan check and permit submission.
- ◆ Continue to adopt efficiencies to streamline operations.
- ◆ Improve landscape and irrigation plan check timeframe to achieve a 10-day turnaround.
- ◆ Process reasonable accommodation and inspection requests, as required by state and local mandates.
- ◆ Improve grading plan check timeframe to achieve a 10-day turnaround.
- ◆ Improve/update building permit process counter handouts.



DIVISION BUDGET SUMMARY

Community Development Department

Building and Safety - 3300

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenses	366,375	466,375	415,960	403,384
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 366,375	\$ 466,375	\$ 415,960	\$ 403,384

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Permits and Services	\$ 561,600	\$ 661,600	\$ 637,900	\$ 618,475
Total Division Revenues	\$ 561,600	\$ 661,600	\$ 637,900	\$ 618,475

COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING AND SAFETY DIVISION - 3300

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	-	-	-	-
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	-	-	-	-
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	-
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	125	125	125	125
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	1,250	1,250	1,200	1,250
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	365,000	465,000	414,635	402,009
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 366,375	\$ 466,375	\$ 415,960	\$ 403,384

MAJOR DIVISIONAL BUDGET CHANGES

Fund General Fund
Department: Community Development
Division: Building and Safety - 3300

		Reason for Adjustment	Net Adjustment
5210	Professional Services	Reflects current building related activity. It is \$ intended to reflect activity, but at the same time avoiding a General Fund dependence upon development related activities. As a result, if building related activity increases or decreases, no significant fiscal impact will result to the General Fund. Building and Safety services, including permit and inspection services, are provided by a Contracting agency, and are compensated at rates commensurate with the level of activity. As a result, as revenues increase or decrease, so do corresponding expenses. FY 2016-2017 reflected a Mid-Year Budget Adjustment to reflect activity. This level of activity may not be consistent in FY 2017-2018.	(62,991)

MAJOR FUNCTIONS

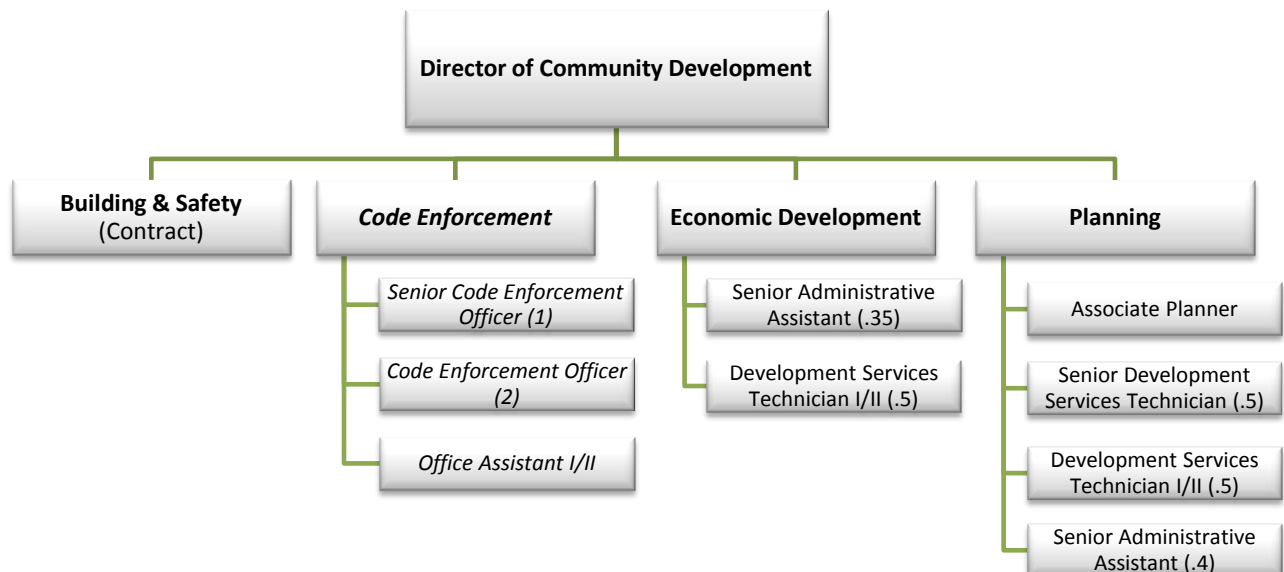
Code Enforcement seeks to correct violations of the Municipal Code as it applies to the public's health, safety and general welfare. Major programs include public nuisance and abandoned vehicle abatement; building, land use and animal raising violations; enforcement of the business license and solid waste ordinances; graffiti abatement and comprehensive inspection of mobilehome parks.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Completed over 8,000 code enforcement inspections, compared with approximately 7,500 for FY 2015-2016.
- ◆ Imposed 53 liens to recover civil fines in the amount of \$141,015 for code violations.
- ◆ Completed nine comprehensive mobile home park inspections.
- ◆ Established the Senior Code Officer position where responsibilities include focus on efforts in reduction of homelessness.
- ◆ Recorded and abated over 400 incidents of graffiti, including the apprehension of 4 violators.
- ◆ Continue to participate in a multi-agency coordinated effort to reduce the City's homeless population with the Police Department, San Bernardino County Department of Behavioral Health and the community's service and faith-based groups.

MAJOR GOALS FOR 2017-2018

- ◆ Respond to all code enforcement complaints within 24 hours.
- ◆ Complete nine comprehensive mobilehome park inspections.
- ◆ Undertake efforts to reduce the time to achieve code violation compliance in lagging cases, including the use of the City Attorney's office.
- ◆ Continue to aggressively abate graffiti vandalism and prosecute perpetrators.
- ◆ Improve field efficiency with the use of mobile technology (tablets) and shared data (Critique-GIS connectivity).
- ◆ Code Enforcement Officers to complete vector control training in poultry ranch operations.
- ◆ Fully implement comprehensive inspections to enforce the Manure Management Ordinance.



DIVISION BUDGET SUMMARY

Community Development Department

Code Enforcement - 3400

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 413,997	\$ 416,701	\$ 366,767	\$ 431,867
Operating Expenses	14,555	9,555	4,650	5,805
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 428,552	\$ 426,256	\$ 371,417	\$ 437,672

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Code Enforcement Fines	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Mobilehome Permit to Operate	17,308	17,308	17,522	17,522
Total Division Revenues	\$ 42,308	\$ 42,308	\$ 42,522	\$ 42,522

COMMUNITY DEVELOPMENT DEPARTMENT - CODE ENFORCEMENT DIVISION - 3400

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 280,119	\$ 283,001	\$ 255,026	\$ 292,780
5112	Temporary	-	-	-	-
5118	Allotment	50,745	49,909	49,909	54,662
5140	Auto Allowance	750	540	540	480
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	12,605	12,734	2,413	13,175
5131	PERS	53,830	54,384	44,977	54,213
5133	Unemployment	-	-	-	-
5134	Payroll Tax	5,580	5,699	5,530	5,913
5135	Life Insurance	1,275	1,254	465	1,248
5136	Vision	-	-	-	-
5137	Deferred Compensation	8,404	8,491	7,218	8,783
5145	Cell Phone Allowance	689	689	689	612
5201	Dues and Publications	255	255	300	305
5202	Postage	-	-	-	-
5203	Travel and Meetings	300	300	250	500
5205	Utilities	-	-	-	-
5206	Office Supplies	3,000	3,000	2,800	3,800
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	-	-	-	-
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	10,000	5,000	300	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	1,000	1,000	1,000	1,200
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 428,552	\$ 426,256	\$ 371,417	\$ 437,672

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Development
Division: Code Enforcement - 3400

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate and increase in allotment.	\$ 15,166
5221	Printing and Advertising	Transfer costs for voucher program for homeless to part-time salaries in Parks and Facilities Maintenance Division for homeless employment program.	(5,000)

MAJOR FUNCTIONS

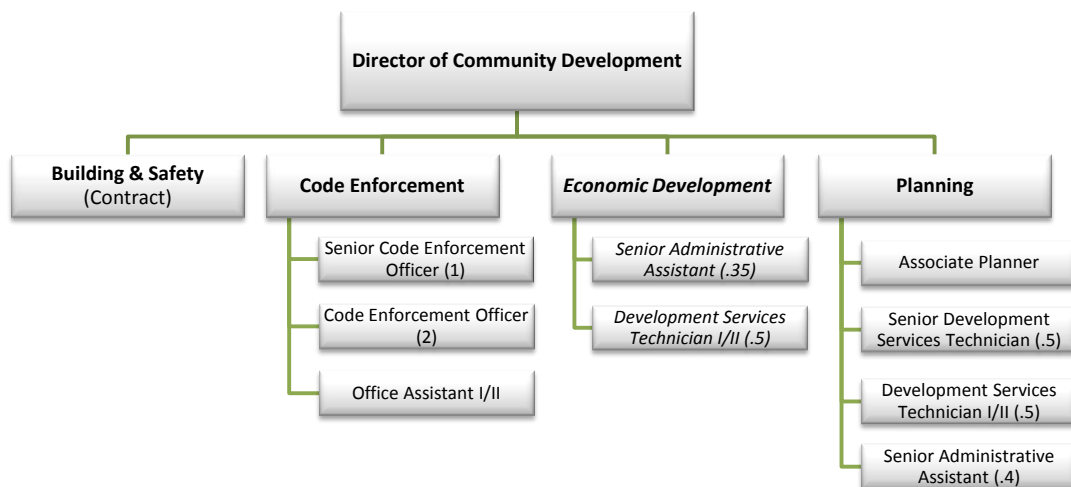
The City of Yucaipa strives to maintain a close working relationship with the local business community and also with area wide economic development organizations, developers, site location specialists and others involved in business development. The Economic Development division was created to coordinate the City's economic development activities with potential and existing businesses and to implement the City's vision for economic prosperity through its value-added economic development programs, partnerships, and innovative opportunities to create quality jobs for the community.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Enhanced outreach efforts in marketing specific properties, as well as the City overall, to developers, retailers and restaurants through the use of updated marketing collateral and conference attendance/involvement.
- ◆ Managed the operations of the award winning Yucaipa Business Incubator Center with partnerships with the Chamber of Commerce and SCORE to encourage business and job growth in the City, including the occupancy of ten (10) new businesses since activation.
- ◆ Assisted the Public Works Departments and the micro-brewery tenant in the City-owned building in Historic Uptown to complete the building rehabilitation construction project and opening in March, 2017.
- ◆ Continued to partner with the Community Services Department and the Chamber of Commerce to undertake a series of special events held in Historic Uptown Yucaipa, providing exposure and a measurable economic benefit to Uptown businesses.
- ◆ Continued to provide liaison efforts with other agencies and city departments to assist development project completion and other economic development activities.

MAJOR GOALS FOR 2017-2018

- ◆ Leverage the Crafton Hills College expansion with economic development opportunities in the vicinity of the campus through the implementation of the College Village.
- ◆ Promote tourism through the City's leisure activities involving trails, parks, and other diverse recreational amenities available throughout the community through the Explore Yucaipa campaign.
- ◆ Enhance the availability of information regarding the buildings and sites available for new businesses and development through the use of GIS and other database platforms.
- ◆ Actively engage in fostering a business-friendly environment through outreach, business retention and attraction efforts, and ombudsman support to key projects to provide residents of the City of Yucaipa with ample options for employment, shopping, and dining.
- ◆ Continue efforts in supporting special events, shop local, and other economic development programming.
- ◆ Continue efforts to enhance the appearance of the Uptown through promotion of the Façade Improvement Program. Provide assistance with building enhancements through the Façade Improvement Program for a minimum of five (5) projects this year.
- ◆ Establish a Property and Business Owners Improvement District in section of Uptown between 5th Street and 2nd Street on Yucaipa Boulevard as part of the expansion of the Uptown streetscape improvements project.
- ◆ Complete the fabrication/installation of directional and gateway signage throughout the City.



DIVISION BUDGET SUMMARY

Community Development Department

Economic Development - 3500

	Adopted Budget 2016-2017		Revised Budget 2016-2017		Estimated Actuals 2016-2017		Adopted Budget 2017-2018
EXPENDITURES							
Salaries and Benefits	\$	90,097	\$	81,017	\$	48,320	\$ 121,061
Operating Expenses		90,400		90,400		51,950	54,890
Capital Outlay		-		-		-	-
Total Division Expenses	\$	180,497	\$	171,417	\$	100,270	\$ 175,951

COMMUNITY DEVELOPMENT DEPARTMENT - ECONOMIC DEVELOPMENT DIVISION - 3500

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 54,677	\$ 48,413	\$ 32,466	\$ 83,104
5112	Temporary	10,000	10,000	-	-
5118	Allotment	7,403	6,567	6,567	13,797
5140	Auto Allowance	750	540	540	600
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	2,910	2,628	536	3,740
5131	PERS	10,507	9,303	6,572	15,388
5133	Unemployment	-	-	-	-
5134	Payroll Tax	1,875	1,800	705	1,534
5135	Life Insurance	186	165	78	315
5136	Vision	-	-	-	-
5137	Deferred Compensation	1,640	1,452	707	2,493
5145	Cell Phone Allowance	149	149	149	90
5201	Dues and Publications	2,400	2,400	1,200	1,200
5202	Postage	-	-	-	-
5203	Travel and Meetings	2,000	2,000	1,800	3,000
5205	Utilities	-	-	-	-
5206	Office Supplies	500	500	500	500
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	74,000	74,000	38,000	28,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	10,000	10,000	10,000	20,690
5221	Printing and Advertising	1,500	1,500	450	1,500
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
5999	Transfer Out	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 180,497	\$ 171,417	\$ 100,270	\$ 175,951

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Development
Division: Economic Development -3500

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate and increase in allotment, as well as reallocation of Development Services Technician position.	\$ 40,044
5203	Travel and Meetings	Increase in costs for Economic Development related training opportunities.	1,000
5210	Professional Services	Net decrease due to the removal of the Economic Development Consultant, as a result of additional full time staff, decrease in costs related to Tourism Brochure and GIS development, and the increase in cost for Professional Services in relation to the PBID III.	(46,000)
5220	Misc./Special Dept. Exp	Reflects an increase in Uptown Security costs.	10,690

MAJOR FUNCTIONS

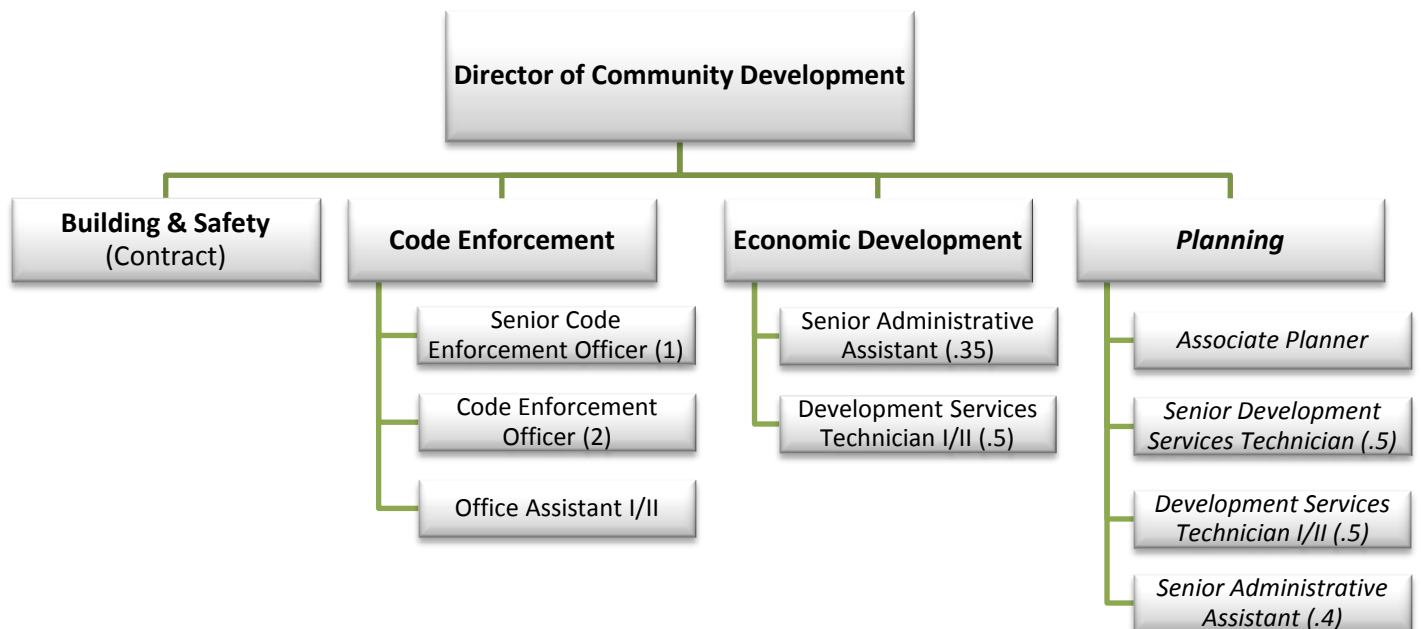
Planning staff assists the City Council, Planning Commission, other staff members and the general public with all aspects of land use entitlements. Major programs include the General Plan, Development Code, Development Impact Fees, contract administration, environmental review and records maintenance and inter-governmental coordination.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Facilitated the development and processed subdivision entitlements for several single family and multiple family development projects and commercial projects.
- ◆ Completed a number of amendments to the Development Code, including Mobile Home Park Conversion and Poultry Ranch Manure Management.
- ◆ Processed entitlements for all development projects in a timely manner, as activity increases, without adding staff.
- ◆ Combined the Community Development and Development Services Departments by adding the Planning and Building and Safety Divisions to Community Development.

MAJOR GOALS FOR 2017-2018

- ◆ Initiate an update of the City's Development Code.
- ◆ Initiate the establishment of Design Review Guidelines.
- ◆ Continue to process entitlements for all development projects in a timely manner, as activity increases.
- ◆ Fill the full-time position of Development Services Technician I/II.



DIVISION BUDGET SUMMARY

Community Development Department

Planning - 3100

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 403,671	\$ 341,606	\$ 313,836	\$ 314,855
Operating Expenses	7,600	7,600	5,450	10,950
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 411,271	\$ 349,206	\$ 319,286	\$ 325,805

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Fees	\$ 106,012	\$ 106,012	\$ 92,972	\$ 98,984
Total Division Revenues	\$ 106,012	\$ 106,012	\$ 92,972	\$ 98,984

COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION - 3100

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 273,210	\$ 224,896	\$ 224,896	\$ 207,579
5112	Temporary	12,000	12,000	9,800	12,000
5118	Allotment	34,626	36,775	26,898	34,164
5140	Auto Allowance	3,000	540	1,058	600
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	12,834	10,676	1,295	9,881
5131	PERS	52,503	43,286	39,890	38,437
5133	Unemployment	-	-	-	-
5134	Payroll Tax	5,981	5,301	5,301	5,097
5135	Life Insurance	870	924	258	780
5136	Vision	-	-	-	-
5137	Deferred Compensation	8,196	6,757	4,281	6,227
5145	Cell Phone Allowance	450	450	159	90
5201	Dues and Publications	1,300	1,300	1,000	1,450
5202	Postage	-	-	-	-
5203	Travel and Meetings	3,800	3,800	1,700	7,500
5205	Utilities	-	-	-	-
5206	Office Supplies	1,500	1,500	550	1,500
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	1,000	1,000	2,200	500
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 411,271	\$ 349,206	\$ 319,286	\$ 325,805

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Development
Division: Planning - 3100

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS \$ contribution rate and increase in allotment, as well as reallocation of Development Services Technician position.	(26,751)
5203	Travel and Meetings	Increase for training/seminars.	3,700

COMMUNITY SERVICES DEPARTMENT

MAJOR FUNCTIONS

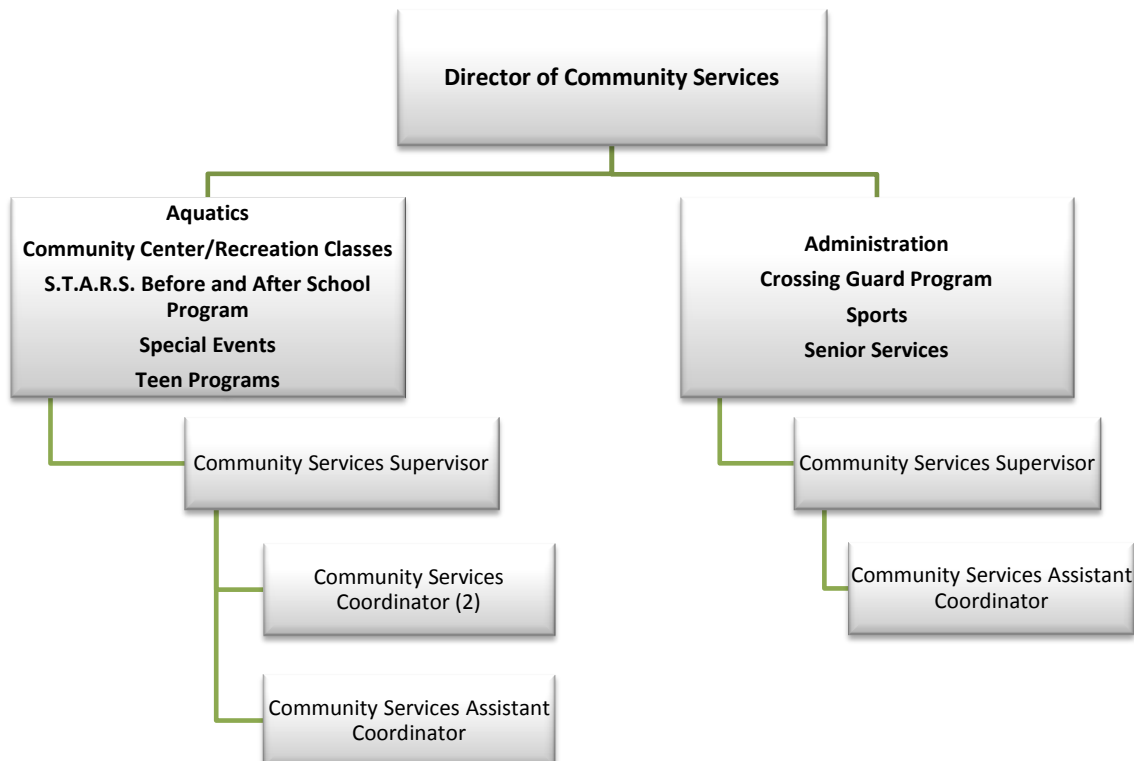
The Community Services Department is responsible for the administration of the City's Recreation Sports, Classes, Special Events, "S.T.A.R.S." Before and After School Program, Teen Programs, Aquatics, Senior Services, Shelters, Special Event Permits Administration and Facility Management of the City of Yucaipa Senior Center, Community Center and Park. In addition, the Department is responsible for the supervision and allocation of City and shared School District sports facilities. The Community Services Department is dedicated to meeting the education, recreation and leisure needs of our community and increasing community involvement by providing quality services and programs; while enhancing the quality of life for Yucaipa residents.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Updated the Parks and Facilities Master Plan Inventory Matrix.
- ◆ Applied and received the following grants: Kaiser Permanente, San Manuel Band of Mission Indians and Whole Foods Garden Grants to enhance programs and activities.
- ◆ Researched and developed a program budget for the Yucaipa Performing Arts Center.
- ◆ In collaboration with Public Works, developed a Public Works Facility Enhancement schedule.
- ◆ Assisted with the Wildwood Dog Park and BMX ribbon cutting ceremonies.
- ◆ Implemented an online staff scheduling system.
- ◆ Collaborated with various departments in the establishment of the Yucaipa Community Foundation.

MAJOR GOALS FOR 2017-2018

- ◆ Develop and implement a comprehensive marketing plan for the Community Services Department.
- ◆ Implement a credit card refund processing system.
- ◆ Continue to support the engagement of the Parks and Recreation, Healthy Yucaipa and the Youth Advisory City Commissions and Committees.



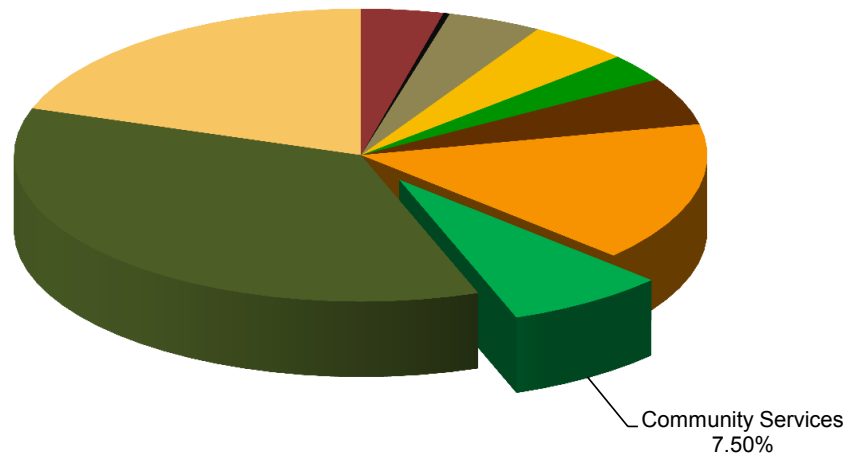
DEPARTMENT BUDGET SUMMARY

Community Services

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Administration	\$ 277,108	\$ 277,108	\$ 247,237	\$ 292,717
Aquatics	115,587	120,587	117,273	128,577
Community Center/Gymnasium	125,704	135,704	127,130	135,815
Crossing Guard Program	32,944	32,944	22,202	35,329
Recreation Classes	167,916	167,916	162,034	184,578
Senior Services	177,329	182,329	170,766	189,022
Special Events	267,315	267,315	239,480	297,418
Sports	27,103	27,103	25,452	28,388
S.T.A.R.S. Before and After School Program	425,926	527,814	490,169	533,721
Teen Programs	86,663	86,663	71,914	90,134
Total Department Expenses	\$ 1,703,595	\$ 1,825,483	\$ 1,673,657	\$ 1,915,699

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Administration	\$ -	\$ -	\$ -	\$ -
Aquatics	33,725	38,725	38,200	37,700
Community Center/Gymnasium	83,400	93,400	94,100	101,400
Crossing Guard Program	16,995	16,995	12,000	20,685
Recreation Classes	100,600	102,800	105,500	115,700
Senior Services	42,172	47,172	46,372	48,132
Special Events	76,000	76,000	69,000	81,000
Sports	19,200	17,000	16,000	14,236
S.T.A.R.S. Before and After School Program	438,000	539,888	542,388	542,500
Teen Programs	25,250	25,250	39,500	40,300
Total Department Revenues	\$ 835,342	\$ 957,230	\$ 963,060	\$ 1,001,653

GENERAL FUND BUDGET



MAJOR FUNCTIONS

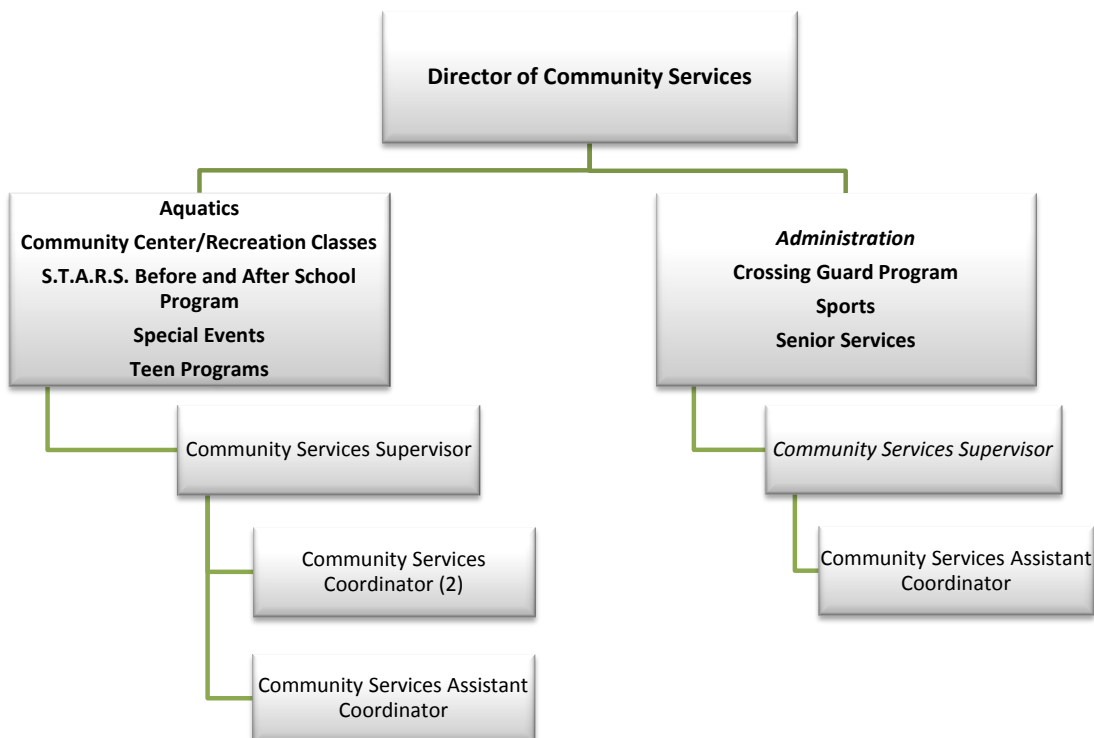
The Administration Division is responsible for managing and directing the associated divisions within the department. This includes overseeing the operations of the Community Center, Sports, Special Events, Recreation Classes, "S.T.A.R.S." Before and After School Programs, Aquatics, Senior Services, Teen Programs, Cultural Awareness, Marketing, Facility Management and Community Outreach. This involves directing staff accordingly to maintain optimum service and efficiency levels, assuring City policies and procedures are adhered to and overseeing the administration and management of the department budget.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Implemented a City-wide school Crossing Guard program at seven, Yucaipa-Calimesa Joint Unified School District (YCJUSD) elementary school sites.
- ◆ Collaborated with the Yucaipa Calimesa Joint Unified School District (YCJUSD) in the development and implementation of a grant funded Summer Food Program at the Community and 7th Street Parks, which serviced an average of 123 participants per day, per site.
- ◆ Planned and implemented participant activities at the Farmer's Market Community Services Nights.
- ◆ Developed a partnership with a new youth aquatic sport organization (Thunderbird Water Polo Team).
- ◆ Assisted with the execution of the Veteran's Day, 4th of July, YCJUSD Pathways to Career Fair and Make a Difference Day events.
- ◆ Implemented a Tree Lighting Ceremony in place of the Winterfest due to inclement weather.

MAJOR GOALS FOR 2017-2018

- ◆ Enhance the Community Garden Program with Healthy Yucaipa Committee members to increase plot rentals by 5%.
- ◆ Create and implement a department wide mission statement.
- ◆ Increase Special Event sponsorships by 5%.
- ◆ Collaborate with YCJUSD to provide snacks for camps and the S.T.A.R.S. Before and After School Program.



DIVISION BUDGET SUMMARY

Community Services Department

Administration - 8800

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 212,803	\$ 212,803	\$ 179,982	\$ 221,852
Operating Expenses	64,305	64,305	67,255	70,865
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 277,108	\$ 277,108	\$ 247,237	\$ 292,717

COMMUNITY SERVICES DEPARTMENT - ADMINISTRATION DIVISION - 8800

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 152,308	\$ 152,308	\$ 135,565	\$ 159,162
5112	Temporary	-	-	-	-
5118	Allotment	13,731	13,731	13,731	15,111
5140	Auto Allowance	3,000	3,000	3,000	3,000
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	6,854	6,854	1,300	7,162
5131	PERS	29,269	29,269	23,812	29,471
5133	Unemployment	-	-	-	-
5134	Payroll Tax	2,208	2,208	1,933	2,308
5135	Life Insurance	345	345	123	345
5136	Vision	-	-	-	-
5137	Deferred Compensation	4,569	4,569	-	4,775
5145	Cell Phone Allowance	518	518	518	518
5201	Dues and Publications	43,405	43,405	42,405	43,525
5202	Postage	-	-	-	-
5203	Travel and Meetings	2,950	2,950	2,950	2,040
5205	Utilities	-	-	-	-
5206	Office Supplies	500	500	500	500
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	16,050	16,050	20,700	21,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	1,300	1,300	600	1,000
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	2,700
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	100	100	100	100
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 277,108	\$ 277,108	\$ 247,237	\$ 292,717

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Administration - 8800

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate and increase in allotment.	\$ 9,050
5210	Professional Services	Reflects increase to ActiveNet Services contract.	4,950
5220	Misc./Special Dept. Exp	Reflects costs of CPR/AED/First Aid certificates for part-time staff.	2,700

MAJOR FUNCTIONS

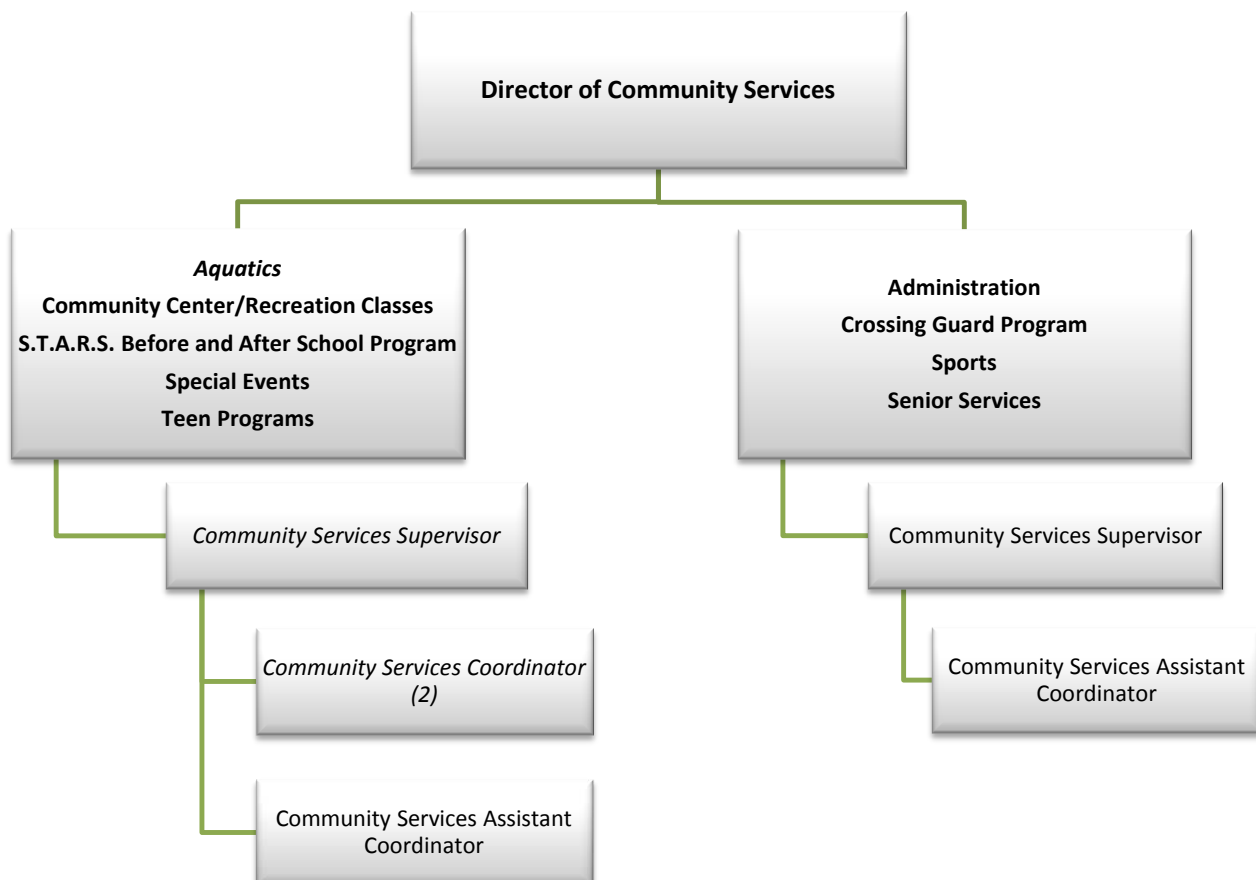
The Aquatics Division is responsible for the operations of the 7th Street Park Municipal Pool and joint use programming at the Crafton Hills College Aquatics Complex. This division provides seasonal recreation swim, swim lessons and various aquatic activities.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Developed and implemented an American Red Cross Junior Lifeguard Program and Saturday Learn-to-Swim Program.
- ◆ Increased marketing and promotional materials for the 7th Street Pool amenities and programs.
- ◆ Received a \$7,500 grant from Kaiser Regional H.E.A.L. Community Benefit Grant Program to support swim lessons and recreational swim opportunities for low income residents.
- ◆ Created a County approved operations manual for the climbing wall and slide.
- ◆ Created and implemented an Aquatics Business Plan for the 7th Street Pool.
- ◆ Increased recreational swim by two hours a day, Monday through Thursday.
- ◆ Added additional Aqua Aerobics classes.

MAJOR GOALS FOR 2017-2018

- ◆ Increase the amount of seniors participating in Aqua Aerobics by 5%.
- ◆ Provide food vendor opportunities at the Dive-in-Movie events.
- ◆ Implement a Junior Guard volunteer program.



DIVISION BUDGET SUMMARY

Community Services Department

Aquatics - 8400

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 62,097	\$ 67,097	\$ 62,883	\$ 71,716
Operating Expenses	48,490	48,490	49,390	51,861
Capital Outlay	5,000	5,000	5,000	5,000
Total Division Expenses	\$ 115,587	\$ 120,587	\$ 117,273	\$ 128,577

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Fees for Services	\$ 27,725	\$ 32,725	\$ 31,200	\$ 31,700
Facility Rental	6,000	6,000	7,000	6,000
Total Division Revenues	\$ 33,725	\$ 38,725	\$ 38,200	\$ 37,700

COMMUNITY SERVICES DEPARTMENT - AQUATICS DIVISION - 8400

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 15,902	\$ 15,902	\$ 14,275	\$ 16,617
5112	Temporary	34,428	39,428	39,428	42,000
5118	Allotment	2,985	2,985	2,984	3,285
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	2,265	2,265	430	2,638
5131	PERS	3,056	3,056	2,407	3,077
5133	Unemployment	-	-	-	-
5134	Payroll Tax	2,864	2,864	2,864	3,454
5135	Life Insurance	75	75	27	75
5136	Vision	-	-	-	-
5137	Deferred Compensation	477	477	413	499
5145	Cell Phone Allowance	45	45	55	72
5201	Dues and Publications	-	-	-	1,361
5202	Postage	-	-	-	-
5203	Travel and Meetings	695	695	695	1,300
5205	Utilities	23,500	23,500	24,500	25,000
5206	Office Supplies	550	550	550	550
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	960	960	960	1,310
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	1,000	1,000	900	900
5213	General Supplies	18,500	18,500	18,500	17,600
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	1,500	1,500	1,500	1,650
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	1,785	1,785	1,785	2,190
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	4,000	4,000	4,000	4,000
9200	Capital Projects	-	-	-	-
9900	Contingency	1,000	1,000	1,000	1,000
Total		\$ 115,587	\$ 120,587	\$ 117,273	\$ 128,577

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Aquatics - 8400

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate and increase in allotment, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2018.	\$ 4,620
5201	Dues and Publications	Result of reallocation of expenses.	1,361
5205	Utilities	Reflects current level of utility costs.	1,500
5213	General Supplies	Result of reallocation of expenses.	(900)

MAJOR FUNCTIONS

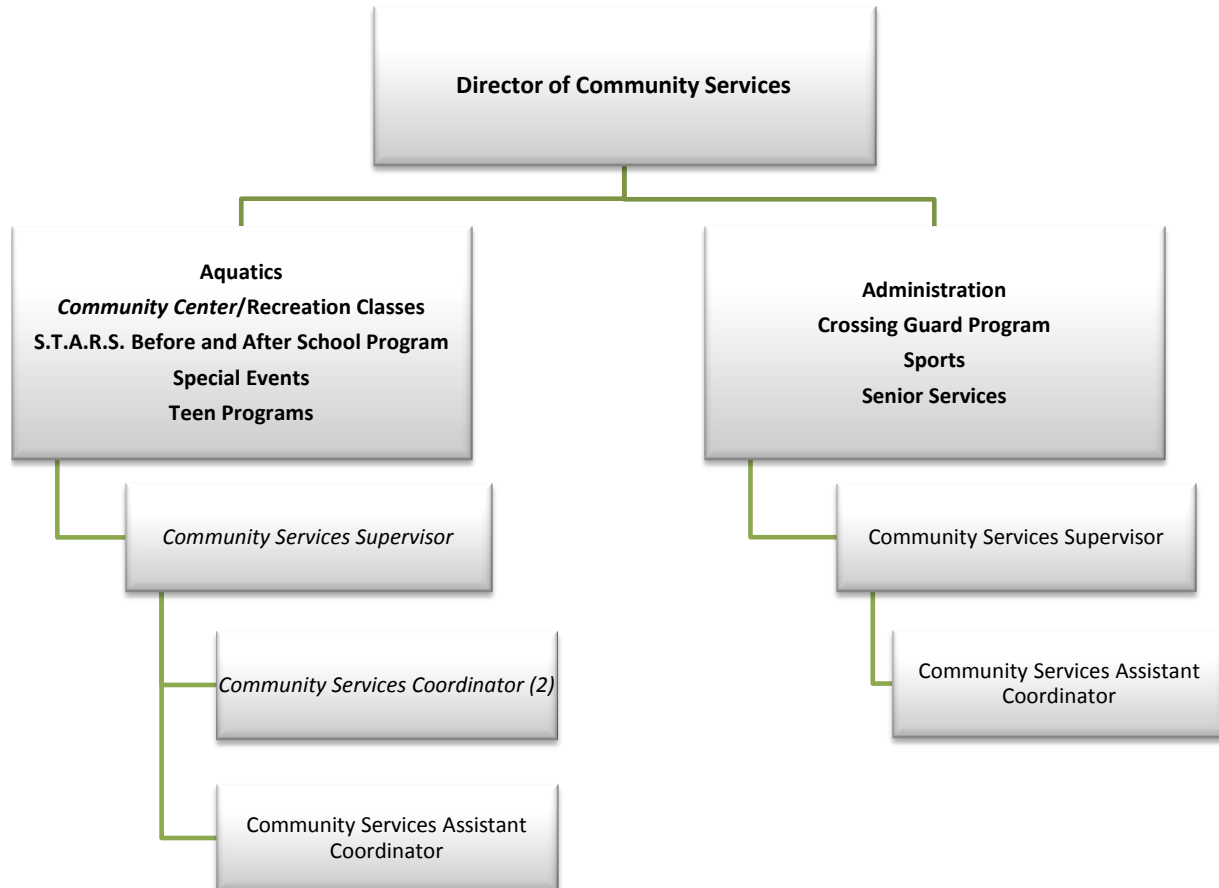
The City of Yucaipa Community Center is a 24,462 square foot facility comprised of a gymnasium, two racquetball courts, dance/fitness room, banquet room, community meeting room, warming kitchen and an activity room. The Center houses the Community Services Department's Sports, Special Events, Recreation, S.T.A.R.S. Before and After School Program and Aquatics administrative staff. The Center provides opportunities for both structured and non-structured recreation for all ages. Community Center facilities are also available to rent for private and public events.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Created a staff training manual.
- ◆ Implemented a staff training program.
- ◆ Increased the number of rentals of the Kid's Club (Activity Room) by 70% (from 17 to 29 rentals).
- ◆ Purchased and installed an activity mural wall wrap for the front lobby of the Community Center.
- ◆ Increased the number of drop-in basketball participants by more than 8.5% (from 9,925 to 10,765).

MAJOR GOALS FOR 2017-2018

- ◆ Implement a new pickle ball drop-in program.
- ◆ Host a Bridal Show at the Community Center.
- ◆ Host a Racquetball tournament.
- ◆ Create a paperless sign-in process for drop-in program participants.
- ◆ Create a marketing display area in the lobby for information on contract classes and Community Center
- ◆ Implement an online shelter reservation program.



DIVISION BUDGET SUMMARY

Community Services Department

Community Center-Gymnasium - 8700

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 115,756	\$ 125,756	\$ 117,182	\$ 123,815
Operating Expenses	9,948	9,948	9,948	12,000
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 125,704	\$ 135,704	\$ 127,130	\$ 135,815

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Fees for Services	\$ 23,400	\$ 23,400	\$ 24,100	\$ 27,400
* Facility Rental	60,000	70,000	70,000	74,000
Total Division Revenues	\$ 83,400	\$ 93,400	\$ 94,100	\$ 101,400

* Rental of Community Center/Gymnasium and Community Park

COMMUNITY SERVICES DEPARTMENT - COMMUNITY CENTER-GYMNASIUM - 8700

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 31,054	\$ 31,054	\$ 27,550	\$ 32,452
5112	Temporary	57,750	67,750	67,750	62,950
5118	Allotment	5,970	5,970	5,970	6,570
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	5,000	5,000	5,000	5,000
5130	Worker's Compensation	3,996	3,996	758	4,293
5131	PERS	5,968	5,968	4,340	6,009
5133	Unemployment	-	-	-	-
5134	Payroll Tax	4,868	4,868	4,868	5,286
5135	Life Insurance	150	150	54	150
5136	Vision	-	-	-	-
5137	Deferred Compensation	932	932	801	974
5145	Cell Phone Allowance	68	68	91	131
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	700	700	700	1,260
5205	Utilities	-	-	-	-
5206	Office Supplies	1,200	1,200	1,200	1,200
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	-	-	-	-
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	3,500	3,500	3,500	3,800
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	3,500	3,500	3,500	4,650
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	250	250	250	250
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	798	798	798	840
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 125,704	\$ 135,704	\$ 127,130	\$ 135,815

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Community Center-Gymnasium - 8700

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate and increase in allotment, as well as a reallocation of temporary wages to Recreation Classes.	\$ (1,941)
5217	Building Repair and Maintenance	Non-routine building repair and maintenance for items not attached to the facility.	1,150

MAJOR FUNCTIONS

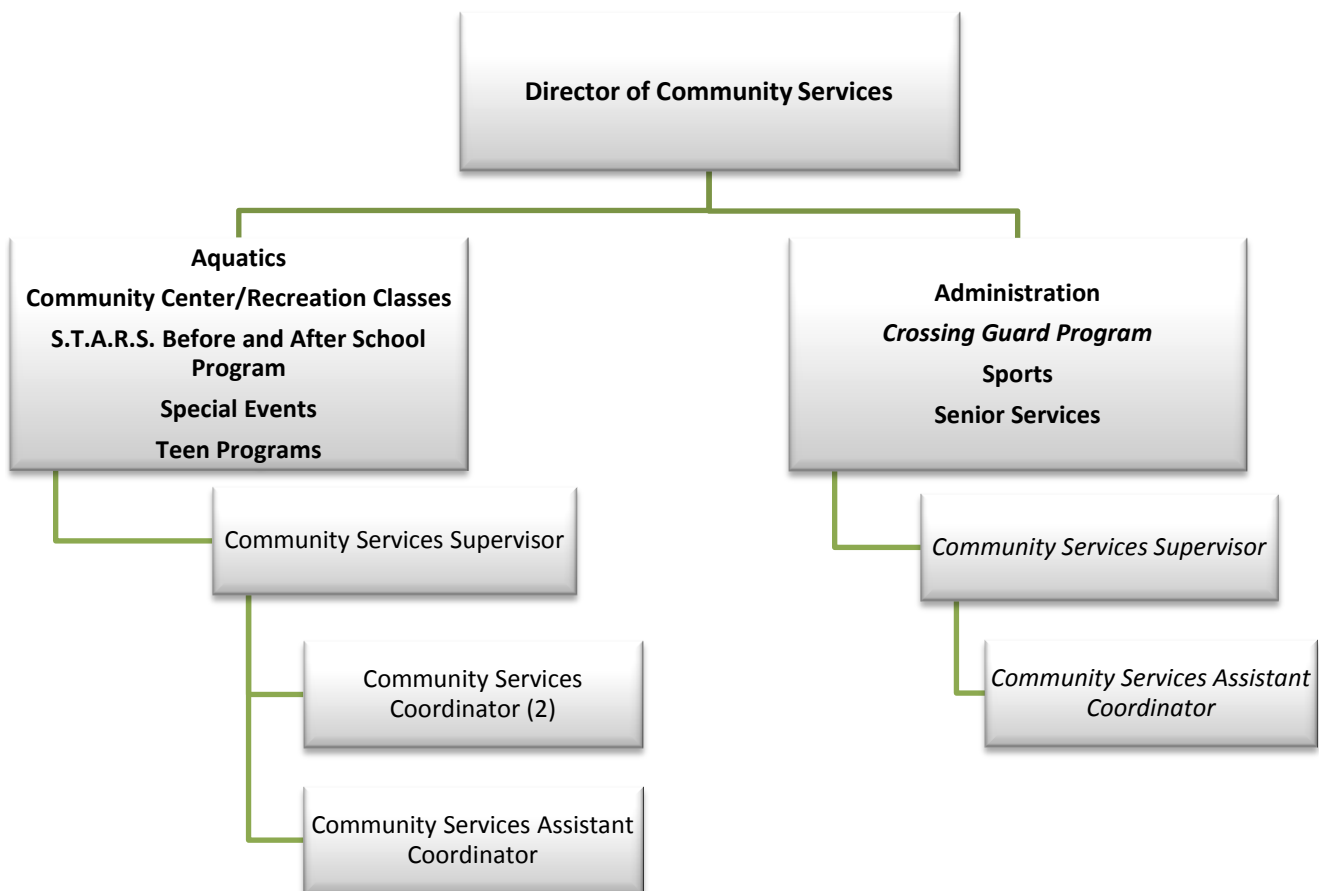
The Community Services Department is responsible for the administration of seven school site Crossing Guard locations in conjunction with the Yucaipa-Calimesa Joint Unified School District and the City of Calimesa.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Developed and implemented a Crossing Guard program at seven Yucaipa Calimesa Joint Unified School District school sites.
- ◆ Created a Crossing Guard employee manual.

MAJOR GOALS FOR 2017-2018

- ◆ Refine Crossing Guard schedule for efficient implementation.
- ◆ Provide a yearly in-service training for Crossing Guard employees.



DIVISION BUDGET SUMMARY

Community Services Department

Crossing Guard Program - 8000

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 29,753	\$ 29,753	\$ 19,024	\$ 31,749
Operating Expenses	3,191	3,191	3,178	3,580
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 32,944	\$ 32,944	\$ 22,202	\$ 35,329

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Reimbursement	\$ 16,995	\$ 16,995	\$ 12,000	\$ 20,685
Total Division Revenues	\$ 16,995	\$ 16,995	\$ 12,000	\$ 20,685

COMMUNITY SERVICES DEPARTMENT - CROSSING GUARD PROGRAM - 8000

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	26,530	26,530	17,461	28,309
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	1,194	1,194	227	1,274
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	2,030	2,030	1,336	2,166
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	-	-	-	-
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	1,022	1,022	1,022	500
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	1,371	1,371	1,358	1,580
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	798	798	798	1,500
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 32,944	\$ 32,944	\$ 22,202	\$ 35,329

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Crossing Guard Program - 8000

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Result of the statutory minimum wage increase \$ affecting temporary wages beginning in January 2018.	1,995
5213	General Supplies	Decrease in equipment costs.	(522)
5223	Uniform Expense	Result of increased costs for staff jackets.	702

MAJOR FUNCTIONS

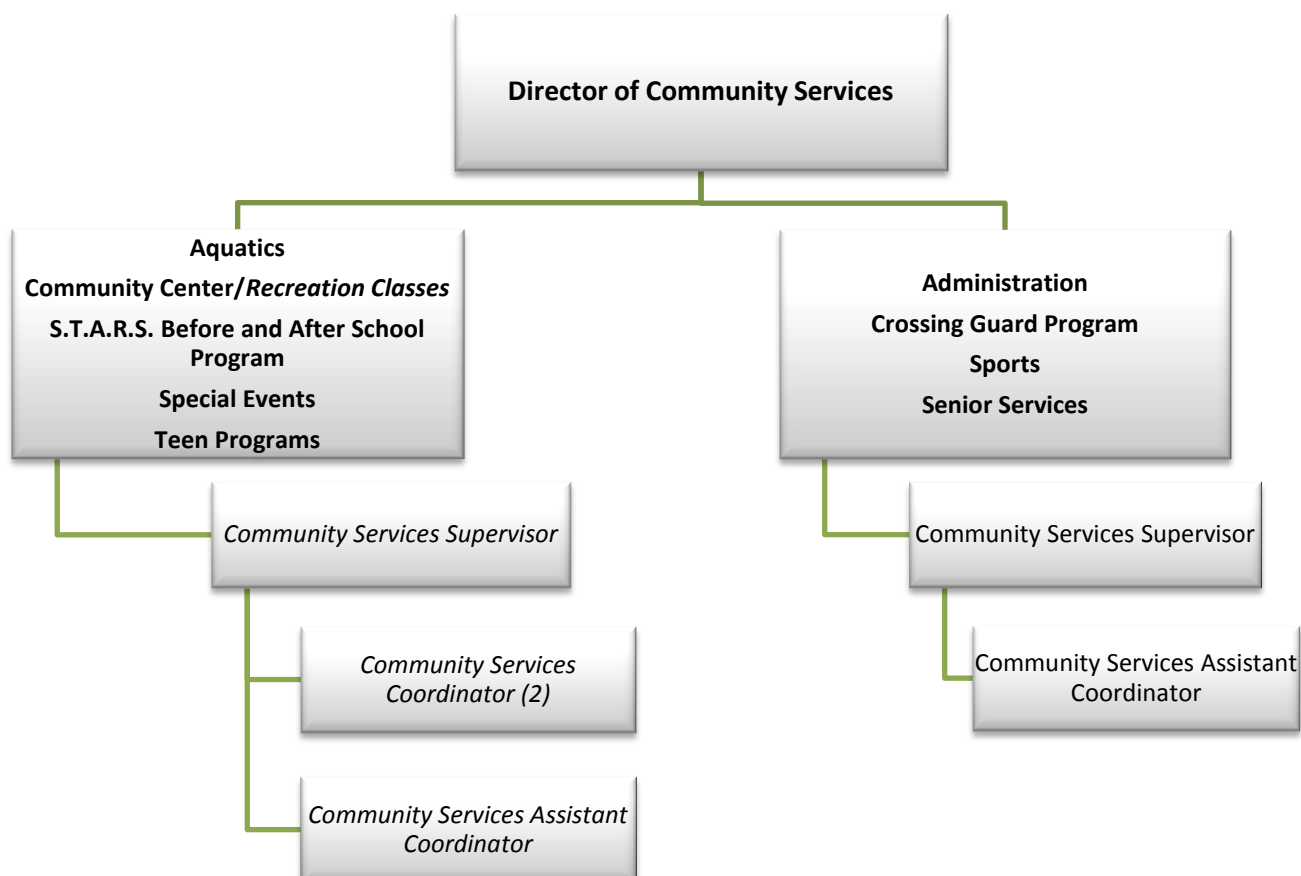
The Recreation Classes Division of the Community Services Department is responsible for organizing and coordinating fee based contract classes, activities and special interest excursions for people of all age groups.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Implemented a Jazzercise contract class.
- ◆ Implemented a weekday morning contract class at the Community Center (Jazzercise, adult/teen beginning ballet and gentle yoga).
- ◆ Increased Community Center class revenues by 10%.
- ◆ Utilized social media to market contract classes offered at the Community Center.
- ◆ Collaborated with Inspire Charter Schools for the implementation of contract class for home school students.

MAJOR GOALS FOR 2017-2018

- ◆ Provide two new contract classes.
- ◆ Research trends in fitness industry to provide additional fitness contract classes.
- ◆ Research the trends in youth programs and create new youth contract classes.



DIVISION BUDGET SUMMARY

Community Services Department

Recreation Classes - 8200

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 91,761	\$ 91,761	\$ 87,479	\$ 109,088
Operating Expenses	76,155	76,155	74,555	75,490
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 167,916	\$ 167,916	\$ 162,034	\$ 184,578

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Fees for Services	\$ 100,600	\$ 102,800	\$ 105,500	\$ 115,700
Total Division Revenues	\$ 100,600	\$ 102,800	\$ 105,500	\$ 115,700

COMMUNITY SERVICES DEPARTMENT - RECREATION CLASSES - 8200

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 60,559	\$ 60,559	\$ 59,953	\$ 63,284
5112	Temporary	-	-	-	11,500
5118	Allotment	13,731	13,731	13,731	15,111
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	2,725	2,725	517	3,365
5131	PERS	11,638	11,638	10,426	11,718
5133	Unemployment	-	-	-	-
5134	Payroll Tax	878	878	878	1,797
5135	Life Insurance	345	345	124	345
5136	Vision	-	-	-	-
5137	Deferred Compensation	1,817	1,817	1,782	1,899
5145	Cell Phone Allowance	68	68	68	68
5201	Dues and Publications	205	205	205	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	300	300	300	600
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	75,450	75,450	73,850	74,690
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	200	200	200	200
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 167,916	\$ 167,916	\$ 162,034	\$ 184,578

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Recreation Classes - 8200

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS \$ contribution rate and increase in allotment, as well as a reallocation of temporary wages from Community Center/Gymnasium.	17,327
5210	Professional Services	Net result of change in contract class instructor percentage.	(760)

MAJOR FUNCTIONS

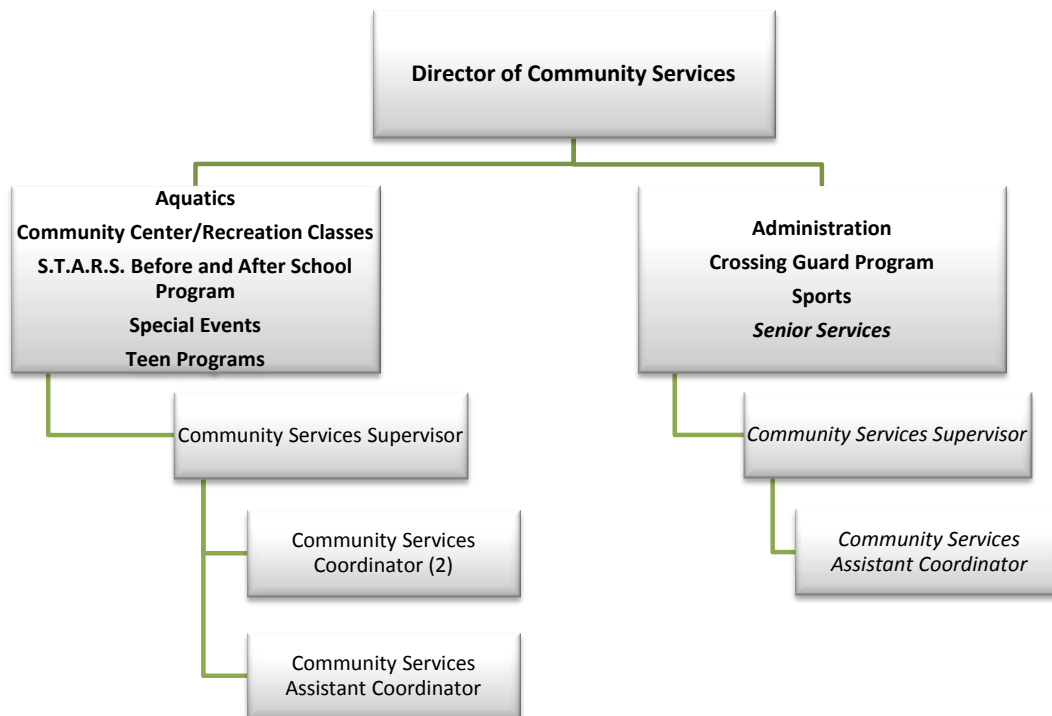
The Yucaipa Senior Center serves the needs of the seniors of the community by offering a variety of classes, activities and special events. In addition to social and fitness programs, the center acts as a referral agency to assist seniors with legal, medical, and financial issues and provides informational lectures on a variety of important topics. Assistance is provided by way of counseling and a food distribution program. The Senior Services Division is under the direction of the Director of Community Services and operates primarily from the Scherer Senior Community Center. In addition to the office space, the Senior Center has a large assembly room, which may be divided into three smaller rooms, so that multiple activities may occur simultaneously. The kitchen facility is host to the County of San Bernardino's Senior Nutrition Program, which provides a hot meal for seniors Monday through Friday.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Utilized the Senior Nutrition Center for increased programming opportunities.
- ◆ Increased Senior Nutrition Center clients by 2% (from 25,991 to 26,393).
- ◆ Enhanced marketing material for the Senior Center in the News Mirror by providing a weekly schedule of events and programs.
- ◆ Increased participation in the new BINGO program by 20%.
- ◆ Increased the number of classes offered at the Senior Center by 20%.
- ◆ Collaborated with Public Works Department to have the interior and exterior of the Senior Center and Nutrition Center buildings painted.
- ◆ Installed drought tolerant landscaping surrounding the Senior Center.
- ◆ Implemented a daytime classic movie film series.

MAJOR GOALS FOR 2017-2018

- ◆ Increase program marketing on social media.
- ◆ Improve and restructure the senior newsletter.
- ◆ Research and implement programming for seniors under 60 years of age.



DIVISION BUDGET SUMMARY

Community Services Department

Senior Services - 8600

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 158,508	\$ 163,508	\$ 153,688	\$ 170,002
Operating Expenses	18,821	18,821	17,078	19,020
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 177,329	\$ 182,329	\$ 170,766	\$ 189,022

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Fees for Services	\$ 42,172	\$ 47,172	\$ 46,372	\$ 48,132
Total Division Revenues	\$ 42,172	\$ 47,172	\$ 46,372	\$ 48,132

COMMUNITY SERVICES DEPARTMENT - SENIOR SERVICES DIVISION - 8600

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 85,966	\$ 85,966	\$ 83,766	\$ 89,835
5112	Temporary	26,520	31,520	31,520	31,304
5118	Allotment	17,910	17,910	17,910	19,710
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	5,062	5,062	960	5,451
5131	PERS	16,520	16,520	14,528	16,634
5133	Unemployment	-	-	-	-
5134	Payroll Tax	3,275	3,275	3,275	3,697
5135	Life Insurance	450	450	161	450
5136	Vision	-	-	-	-
5137	Deferred Compensation	2,579	2,579	1,343	2,695
5145	Cell Phone Allowance	225	225	225	225
5201	Dues and Publications	486	486	486	541
5202	Postage	-	-	-	-
5203	Travel and Meetings	825	825	825	2,325
5205	Utilities	-	-	-	-
5206	Office Supplies	1,850	1,850	1,850	1,850
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	8,330	8,330	6,587	7,014
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	1,500	1,500	1,500	1,500
5213	General Supplies	2,000	2,000	2,000	2,000
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	3,000	3,000	3,000	3,000
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	500	500	500	500
5223	Uniform Expense	330	330	330	290
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5404	Space Rental Assistance	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 177,329	\$ 182,329	\$ 170,766	\$ 189,022

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Senior Services - 8600

		Reason for Adjustment	Net Adjustment
5110-5140	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS \$ contribution rate and increase in allotment.	6,494
5203	Travel and Meetings	Increase due to the attendance of a Leadership Conference.	1,500
5210	Professional Services	Reflects net adjustment for programming changes.	(1,316)

MAJOR FUNCTIONS

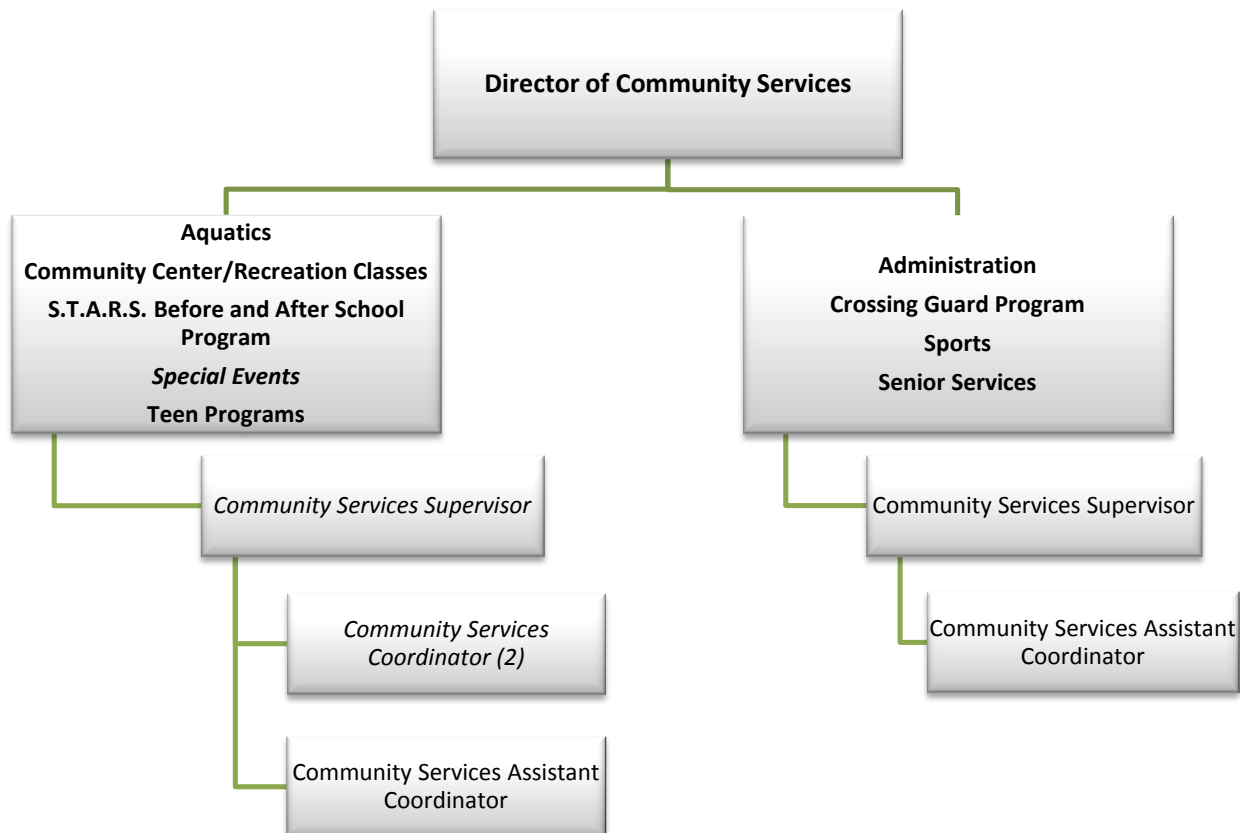
The Special Events Division of the Community Services Department is responsible for providing special events and cultural activities for people of all ages. Unique events coordinated through this Division include the Festival Series (Yucaipa Music and Arts Festival, Autumnfest and Winterfest), Concerts in the Park, Movies in the Park, and the Eggstravaganza.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Provided a Community Services information booth at the Farmer's Market.
- ◆ Collaborated with Yucaipa Community Church to provide the Eggstravaganza event.
- ◆ Created and implemented a survey for special event participants.
- ◆ Provided vendors and activities at the Movies in the Park.
- ◆ Utilized grant funding from San Manuel Band of Mission Indians for City-wide special events.
- ◆ Created a brand for the summer programming.

MAJOR GOALS FOR 2017-2018

- ◆ Plan, coordinate and implement the 2017 Autumnfest, Winterfest and the 2018 Yucaipa Music and Arts Festival.
- ◆ Research different marketing techniques for all special events.
- ◆ Modernize the City "Brand" for each festival and special event.
- ◆ Provide promotional items for participants to remember City events.
- ◆ Assist with the grand opening of the Yucaipa Performing Arts Center (YPAC).



DIVISION BUDGET SUMMARY

Community Services Department

Special Events - 8500

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 103,914	\$ 103,914	\$ 91,307	\$ 113,933
Operating Expenses	163,401	163,401	148,173	183,485
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 267,315	\$ 267,315	\$ 239,480	\$ 297,418

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Fees for Services	\$ 76,000	\$ 76,000	\$ 69,000	\$ 81,000
Total Division Revenues	\$ 76,000	\$ 76,000	\$ 69,000	\$ 81,000

COMMUNITY SERVICES DEPARTMENT - SPECIAL EVENTS DIVISION - 8500

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 65,104	\$ 65,104	\$ 59,926	\$ 68,034
5112	Temporary	7,140	7,140	5,821	12,000
5118	Allotment	11,940	11,940	11,940	13,140
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	3,251	3,251	617	3,602
5131	PERS	12,511	12,511	9,749	12,598
5133	Unemployment	-	-	-	-
5134	Payroll Tax	1,490	1,490	1,490	1,904
5135	Life Insurance	300	300	95	300
5136	Vision	-	-	-	-
5137	Deferred Compensation	1,953	1,953	1,410	2,041
5145	Cell Phone Allowance	225	225	259	315
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	500	500	500	1,000
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	-	-	-	-
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	750	750	750	1,450
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	161,228	161,228	146,000	179,850
5221	Printing and Advertising	-	-	-	400
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	923	923	923	785
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5404	Space Rental Assistance	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 267,315	\$ 267,315	\$ 239,480	\$ 297,418

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Special Events - 8500

		Reason for Adjustment	Net Adjustment
5110 - 5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate and increase in allotment, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2018.	\$ 9,929
5220	Miscellaneous/Special Department Expense	Reflects cost increases due to the expansion of the Yucaipa Music and Arts Festival, Autumnfest, Winterfest and Movies in the Park and the approval of Service Level Option No. 6 for the Equestrian Days.	18,622

MAJOR FUNCTIONS

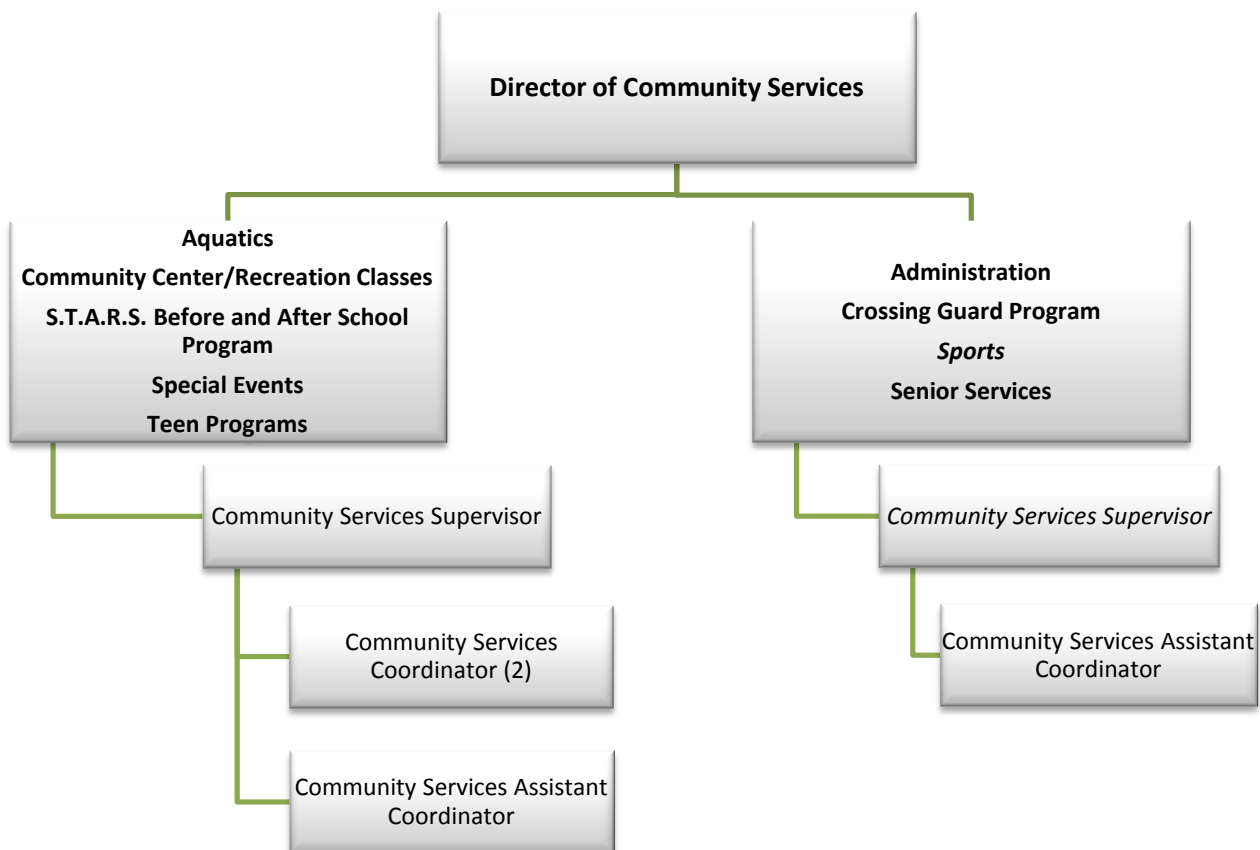
The Sports Division of the Community Services Department is responsible for providing recreational sport programs and special health related activities for people of all ages. Unique activities coordinated through this Division include: Special Needs Basketball, Biddy Ball, Youth and Adult Basketball, Volleyball and Adult Softball.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Implemented the Facility Enhancement Fee program for youth sports organizations.
- ◆ Collaborated with Public Works to create a five year field/facility renovation schedule for infrastructure enhancement.
- ◆ Collaborated with Yucaipa BMX on the grand opening of the BMX facility.
- ◆ Completed and implemented annual Youth Sports agreements with recreational sports organizations.
- ◆ Conducted biennial Sports Council meetings.

MAJOR GOALS FOR 2017-2018

- ◆ Increase the expansion of contractual adult sport organizations by 5%.
- ◆ Work with Yucaipa Junior All American Football and Cheer (YJAAFC) to introduce youth flag football league City-wide.
- ◆ Work with Yucaipa Valley Youth Soccer Organization (YVYSO)/Spartans on reimplementation of youth futsal league at Yucaipa Community Center.



DIVISION BUDGET SUMMARY

Community Services Department

Sports - 8100

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 26,753	\$ 26,753	\$ 25,102	\$ 28,038
Operating Expenses	350	350	350	350
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 27,103	\$ 27,103	\$ 25,452	\$ 28,388

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Fees for Services	\$ 19,200	\$ 17,000	\$ 16,000	\$ 14,236
Total Division Revenues	\$ 19,200	\$ 17,000	\$ 16,000	\$ 14,236

COMMUNITY SERVICES DEPARTMENT - SPORTS - 8100

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 14,518	\$ 14,518	\$ 14,518	\$ 15,172
5112	Temporary	5,000	5,000	5,000	5,280
5118	Allotment	2,388	2,388	2,388	2,628
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	878	878	167	920
5131	PERS	2,790	2,790	2,397	2,809
5133	Unemployment	-	-	-	-
5134	Payroll Tax	593	593	521	624
5135	Life Insurance	60	60	21	60
5136	Vision	-	-	-	-
5137	Deferred Compensation	436	436	-	455
5145	Cell Phone Allowance	90	90	90	90
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	150	150	150	150
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	-	-	-	-
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	200	200	200	200
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 27,103	\$ 27,103	\$ 25,452	\$ 28,388

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Sports - 8100

Reason for Adjustment

Net Adjustment

5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS \$ contribution rate and increase in allotment, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2018.	1,285

MAJOR FUNCTIONS

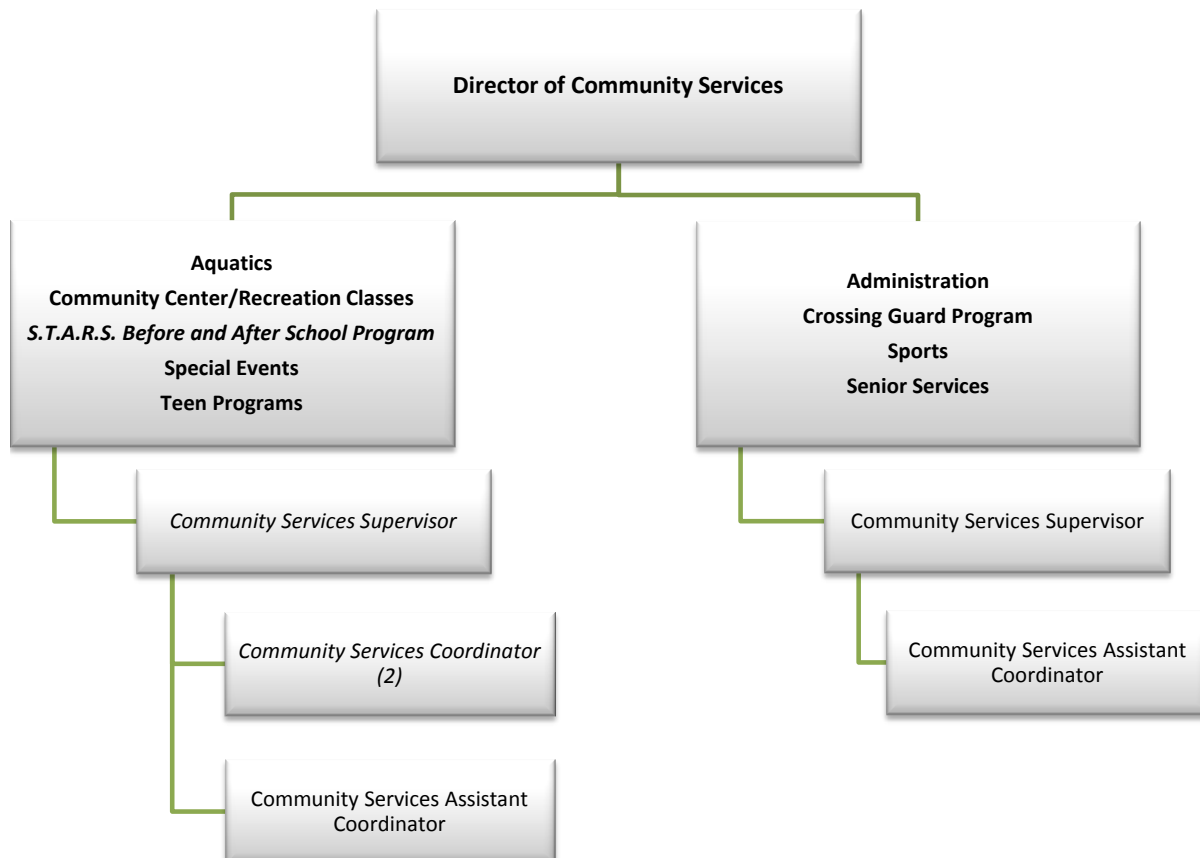
The "S.T.A.R.S." Division of the Community Services Department provides a before and after school program. This program is a recreation, education enrichment based program for students in grades K-8. This program provides a quality, safe and affordable before and after school program, which strives to assist students in achieving higher grades and improving school attendance and behavior, with an emphasis on creating lifelong experiences.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Expanded the in-service trainings for Site Supervisors and support staff to improve staff performance standards.
- ◆ Implemented a science element into the S.T.A.R.S. Program.
- ◆ Incorporated the District Summer Food Program into Splash and Sports Camps.
- ◆ Implemented special event days that coincided with each school's special event.
- ◆ Utilized Facebook to market the S.T.A.R.S. Program on a monthly basis.
- ◆ Implemented the S.T.A.R.S. Program at Inland Leaders Charter School (ILCS) California Street Campus.
- ◆ Implemented a Transitional Kindergarten and Kindergarten Program at Valley Elementary School.

MAJOR GOALS FOR 2017-2018

- ◆ Certify all Recreation Leaders in First Aid and CPR.
- ◆ Implement the math, engineering and technology aspects of STEM (science, technology, engineering, math) into the S.T.A.R.S. Program.
- ◆ Research and implement an automatic payment registration system.
- ◆ Collaborate with Yucaipa Calimesa Joint Unified School District (YCJUSD) to provide reading and math program software.



DIVISION BUDGET SUMMARY

Community Services Department

S.T.A.R.S. Before and After School Program - 8300

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 393,048	\$ 479,507	\$ 451,891	\$ 490,346
Operating Expenses	32,878	38,278	38,278	43,375
Capital Outlay	-	-	-	-
Contingency/Admin Overhead	-	10,029	-	-
Total Division Expenses	\$ 425,926	\$ 527,814	\$ 490,169	\$ 533,721

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Fees for Services	\$ 438,000	\$ 539,888	\$ 542,388	\$ 542,500
Total Division Revenues	\$ 438,000	\$ 539,888	\$ 542,388	\$ 542,500

COMMUNITY SERVICES DEPARTMENT - S.T.A.R.S. BEFORE AND AFTER SCHOOL PROGRAM - 8300

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 54,101	\$ 54,101	\$ 43,381	\$ 56,535
5112	Temporary	278,756	358,556	358,556	362,000
5118	Allotment	10,746	10,746	10,746	11,826
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	14,979	17,445	2,842	18,834
5131	PERS	10,397	10,397	8,605	10,468
5133	Unemployment	-	-	-	-
5134	Payroll Tax	22,109	26,302	26,302	28,513
5135	Life Insurance	270	270	97	270
5136	Vision	-	-	-	-
5137	Deferred Compensation	1,623	1,623	1,244	1,696
5145	Cell Phone Allowance	68	68	118	203
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	2,000	2,000	2,000	1,800
5205	Utilities	-	-	-	-
5206	Office Supplies	6,750	8,750	8,750	11,200
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	9,113	9,113	9,113	9,500
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	9,000	12,000	12,000	14,000
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	2,700	2,700	2,700	3,400
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	3,315	3,715	3,715	3,475
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency/Admin Overhead	-	10,029	-	-
Total		\$ 425,926	\$ 527,814	\$ 490,169	\$ 533,721

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: S.T.A.R.S. Before and After School Program - 8300

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate and increase in allotment, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2018.	\$ 10,838
5206	Office Supplies	Increase for one-time expenses for additional activities at each site.	2,450
5213	General Supplies	Reflects anticipated costs of supplies and additional programming.	2,000
5221	Printing and Advertising	Reflects increase for marketing outreach efforts.	700
9500	Administrative Overhead	Result of administrative overhead costs for the addition of Inland Leader Charter Schools.	(10,029)

MAJOR FUNCTIONS

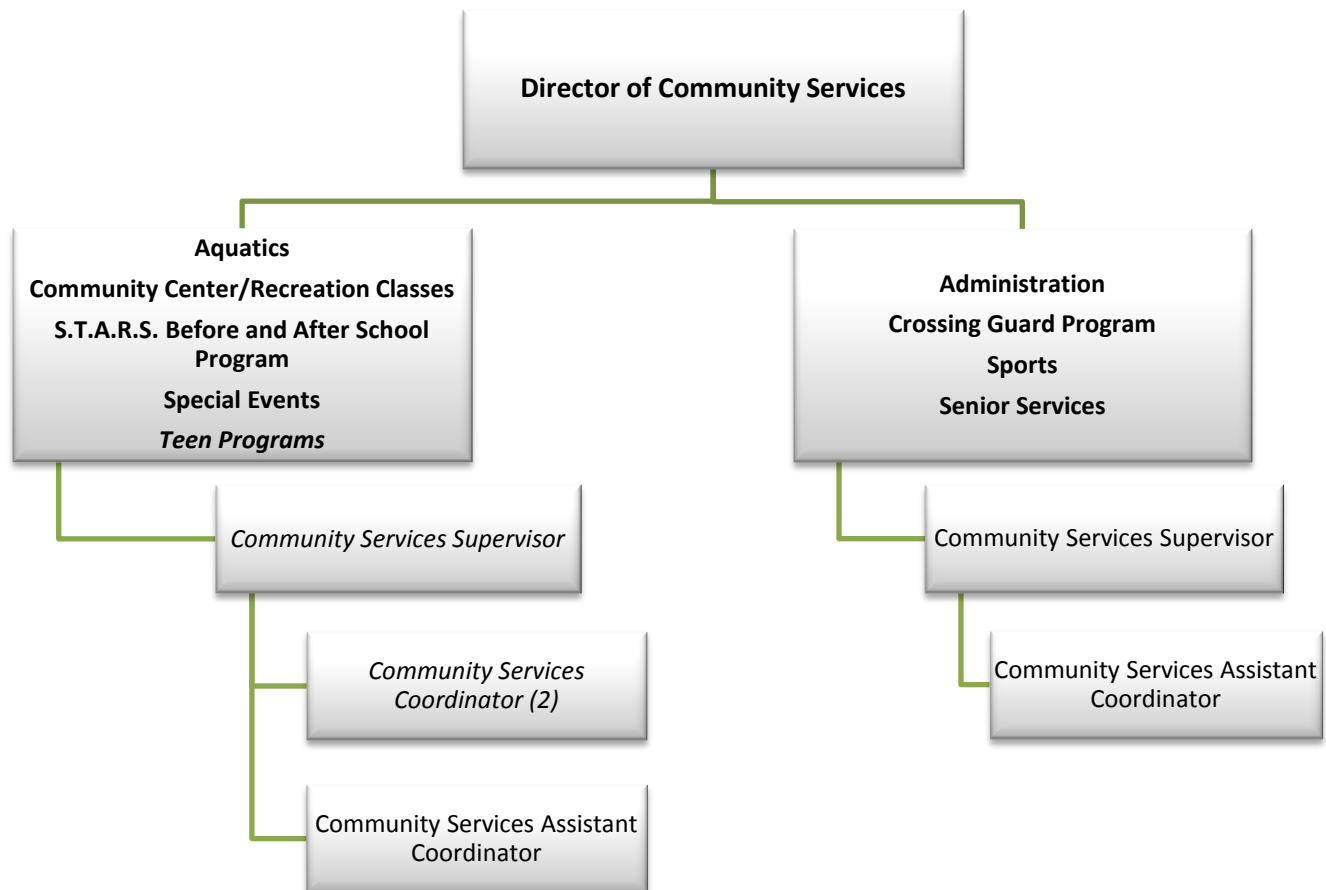
The Teen Programs Division of the Community Services Department is responsible for the Youth Advisory Committee, Teen Programs and special events.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Increased revenue by 20% at the Park View Middle School S.T.A.R.S. site.
- ◆ Increased Y-District revenue by 10%.
- ◆ Provided a positive peer mentoring experience for the Youth Advisory Committee (YAC) members.
- ◆ Provided education and leadership training opportunities for YAC members.
- ◆ Administrated and provided oversight to YAC members in the planning and implementation of the Color Run.

MAJOR GOALS FOR 2017-2018

- ◆ Continue to refine the YAC peer mentorship program.
- ◆ Research and develop a Youth/Teen Excursion Program.
- ◆ Research the trends in youth activities to improve the Y-District.
- ◆ Network with local service groups to encourage volunteer opportunities for teens.



DIVISION BUDGET SUMMARY

Community Services Department

Teen Programs - 8900

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 63,513	\$ 63,513	\$ 48,964	\$ 66,734
Operating Expenses	23,150	23,150	22,950	23,400
Capital Outlay	-	-	-	-
Total Division Expenses	\$ 86,663	\$ 86,663	\$ 71,914	\$ 90,134

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Teen Program Fees/Contributions	\$ 25,250	\$ 25,250	\$ 39,500	\$ 40,300
Total Division Revenues	\$ 25,250	\$ 25,250	\$ 39,500	\$ 40,300

COMMUNITY SERVICES DEPARTMENT - TEEN PROGRAMS DIVISION - 8900

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 21,663	\$ 21,663	\$ 19,582	\$ 22,638
5112	Temporary	28,015	28,015	18,919	29,500
5118	Allotment	4,179	4,179	4,179	4,599
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	2,236	2,236	424	2,346
5131	PERS	4,163	4,163	3,454	4,192
5133	Unemployment	-	-	-	-
5134	Payroll Tax	2,457	2,457	1,794	2,585
5135	Life Insurance	105	105	37	105
5136	Vision	-	-	-	-
5137	Deferred Compensation	650	650	513	679
5145	Cell Phone Allowance	45	45	62	90
5201	Dues and Publications	150	150	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	3,250	3,250	3,200	3,000
5205	Utilities	-	-	-	-
5206	Office Supplies	300	300	300	550
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	-	-	-	-
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	150	150	150	550
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	18,000	18,000	18,000	18,000
5221	Printing and Advertising	150	150	150	150
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	1,150	1,150	1,150	1,150
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 86,663	\$ 86,663	\$ 71,914	\$ 90,134

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Community Services
Division: Teen Programs - 8900

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate and increase in allotment, as well as the statutory minimum wage increase affecting temporary wages beginning in January 2018.	\$ 3,221

FIRE SERVICES DEPARTMENT

MAJOR FUNCTIONS

The City assumed responsibility for fire protection and paramedic services on July 1, 1999. Fire protection and paramedic services have been provided to the City through a contractual agreement with the California Department of Forestry and Fire Protection (CalFIRE). The City and the County Fire Department developed an agreement to provide similar services to Oak Glen and the unincorporated regions along the eastern boundaries of the City. The agreement with CalFIRE was renewed in June 2015 for a five-year period. The agreement with County Fire is continuous until cancelled by either party. The administration of fire and paramedic services for Oak Glen is included in the agreement between the City and CalFIRE.

The fire protection services are funded through an allocation of property taxes. The paramedic services are funded through a special assessment approved by the voters in 1987 and increased in 2004. The services for Oak Glen are funded through the contract with the County.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Completed purchase of new Fire Engine 551 and related equipment, and engine was placed into service.
- ◆ Placed new U-551 quick response vehicle in service.
- ◆ Awarded 2016 Homeland Security Grant and the purchase of structure fire Personal Protective Equipment (PPE) was started.
- ◆ Heart Monitor Grant in peer review process.
- ◆ Toughbook Grant in peer review process.
- ◆ Continued partnership with Police and City, teaching and certifying CERT program.
- ◆ Awarded Fire Department and Paramedic Services study.
- ◆ Continued to maintain adequate response times while call volume rose.
- ◆ City approved purchase of water rescue safety gear.
- ◆ Enhanced water rescue training.

MAJOR GOALS FOR 2017-2018

- ◆ Purchase new Type III Brush Fire Engine 552 to replace aging current Fire Engine.
- ◆ Complete Citygate study of City Fire and Paramedic Services.
- ◆ Complete Department Standard Operating Procedures for response to incidents with violence.
- ◆ Continue seeking any and all grant opportunities.



DEPARTMENT BUDGET SUMMARY

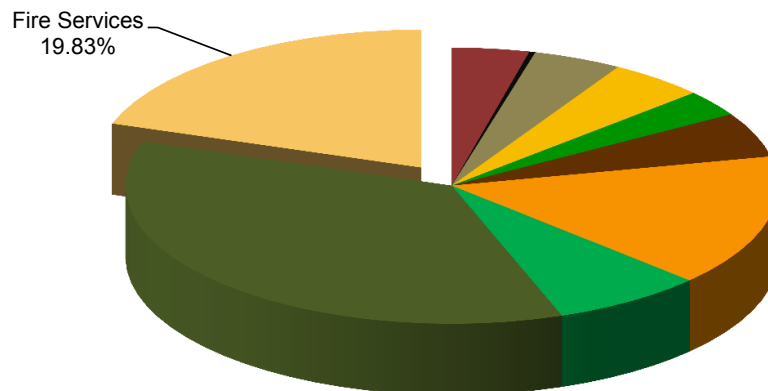
Fire Services

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Fire Protection Services	\$ 3,297,726	\$ 3,297,726	\$ 2,978,900	\$ 3,636,929
Paramedic Services	1,326,142	1,326,142	1,285,600	1,391,331
Oak Glen	39,634	39,634	39,634	39,634
Total Department Expenses	\$ 4,663,502	\$ 4,663,502	\$ 4,304,134	\$ 5,067,894

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Property Taxes, Fire	\$ 3,255,114	\$ 3,255,114	\$ 3,433,765	\$ 3,623,996
Paramedic Special Assessments	1,077,500	1,077,500	1,066,900	1,077,500
Transfer from Paramedic Fund Balance	250,000 ²	250,000 ²	250,000	250,000 ²
Fire Plan Check	45,000	45,000	40,000	40,000
Interest	-	-	60,000	60,000
Misc. Revenue	-	-	115,000	5,000
Fire/Oak Glen	39,634	39,634	39,634	39,634
Total Department Revenues	\$ 4,667,248	\$ 4,667,248	\$ 5,005,299	\$ 5,096,130

	Fire	Paramedic	Total
Estimated Fund Balance as of June 30, 2017 ²	\$ 12,412,029	\$ 1,299,065	\$ 13,711,094
2017-2018 Revenues over (under) Expenses	92,067	(63,831)	28,236
Estimated Fund Balance as of June 30, 2018 ²	\$ 12,504,096¹	\$ 1,235,234²	\$ 13,739,330

GENERAL FUND SUMMARY



¹ Fund Balance reduced to reflect General Fund loan to Fire DIF Fund for construction of Fire Station No. 3.

² Includes reservation of Fund Balance for a loan in the amount of \$250,000 to cover the projected shortfall in the Paramedic Fund.

DIVISION BUDGET SUMMARY

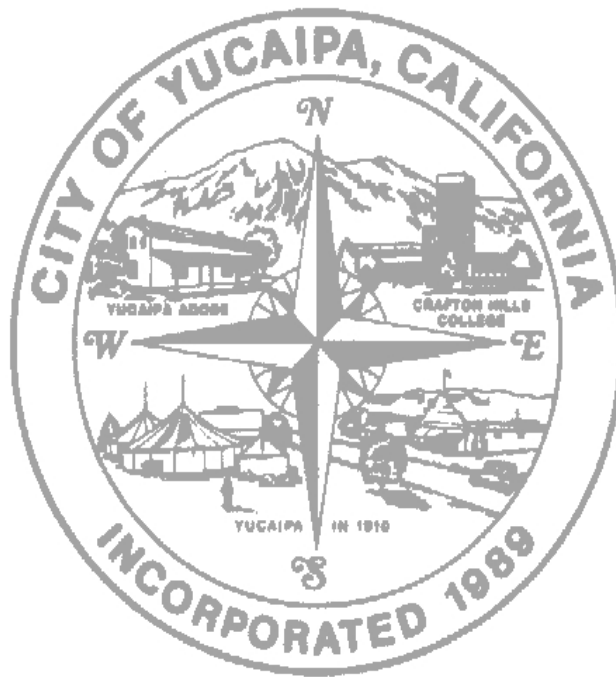
Fire Services Department

Fire Services - 7200

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenses	3,259,726	3,259,726	2,950,900	3,597,929
Capital Outlay/Overhead	38,000	38,000	28,000	39,000
Total Division Expenses	\$ 3,297,726	\$ 3,297,726	\$ 2,978,900	\$ 3,636,929

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Property Taxes--Fire	\$ 3,255,114	\$ 3,255,114	\$ 3,433,765	\$ 3,623,996
Fire Plan Check	45,000	45,000	40,000	40,000
Other (Grants and Misc.)	-	-	175,000	65,000
Total Division Revenues	\$ 3,300,114	\$ 3,300,114	\$ 3,648,765	\$ 3,728,996
*Net Revenues over Expenses	\$ 2,388	\$ 2,388	\$ 669,865	\$ 92,067

* Any amount of actual revenues over expenses are set aside for future fire services obligations.



FIRE SERVICES DEPARTMENT - FIRE SERVICES DIVISION - 7200

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	-	-	-	-
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	-	-	-	-
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	-
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	18,000	18,000	16,000	18,000
5206	Office Supplies	4,000	3,000	3,000	3,000
5207	Telephone	3,500	6,500	7,500	6,500
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	3,007,726	3,007,726	2,700,000	3,340,929
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	40,000	40,000	40,000	40,000
5213	General Supplies	3,000	4,000	4,000	3,500
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	18,000	20,000	20,000	20,000
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	9,500	9,500	9,500	10,000
5221	Printing and Advertising	1,000	1,000	900	1,000
5222	Equipment Maintenance	155,000	150,000	150,000	155,000
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
9500	Admin. Overhead	24,000	24,000	24,000	24,000
9100	Capital Outlay	4,000	4,000	4,000	5,000
9200	Capital Projects	-	-	-	-
9900	Contingency	10,000	10,000	-	10,000
Total		\$ 3,297,726	\$ 3,297,726	\$ 2,978,900	\$ 3,636,929

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Fire Services
Division: Fire Services - 7200

		Reason for Adjustment	Net Adjustment
5210	Professional Services	Reflects Schedule A costs, including anticipated \$ salary adjustments at top step personnel allocation. Actual expenditures are anticipated to remain below budget estimate.	333,203
5222	Equipment Maintenance	Reflects actual expenses.	5,000

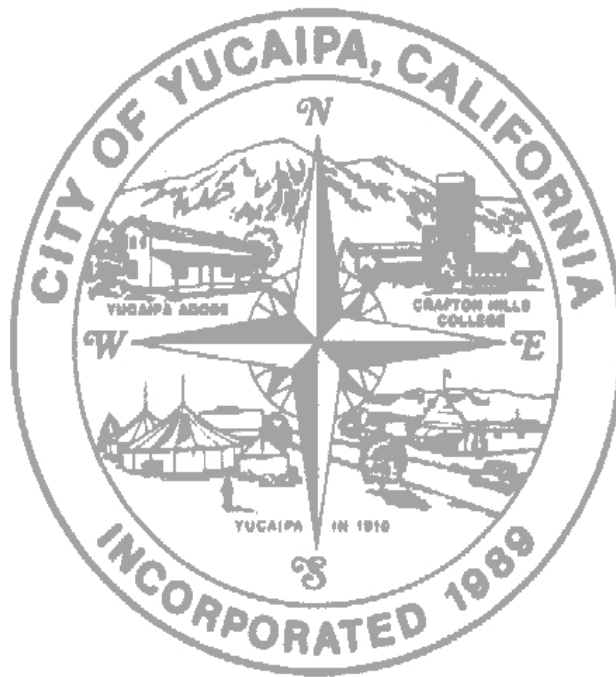
DIVISION BUDGET SUMMARY

Fire Services Department

Oak Glen - 7220

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenses	37,919	37,919	37,919	37,919
Capital Outlay/Overhead	1,715	1,715	1,715	1,715
Total Division Expenses	\$ 39,634	\$ 39,634	\$ 39,634	\$ 39,634

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Contract with San Bernardino County	\$ 39,634	\$ 39,634	\$ 39,634	\$ 39,634
Total Division Revenues	\$ 39,634	\$ 39,634	\$ 39,634	\$ 39,634



FIRE SERVICES DEPARTMENT - OAK GLEN DIVISION - 7220

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	-	-	-	-
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	-	-	-	-
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	-
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	3,280	3,280	3,280	3,280
5206	Office Supplies	350	350	350	350
5207	Telephone	2,500	2,500	2,500	2,500
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	13,089	13,089	13,089	13,089
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	2,000	2,000	2,000	2,000
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	2,500	2,500	2,500	2,500
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	9,200	9,200	9,200	9,200
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	5,000	5,000	5,000	5,000
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
9500	Administrative Overhead	1,715	1,715	1,715	1,715
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 39,634	\$ 39,634	\$ 39,634	\$ 39,634

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Fire Services
Division: Oak Glen - 7220

Reason for Adjustment

Net Adjustment

Nothing to Report

DIVISION BUDGET SUMMARY

Fire Services Department

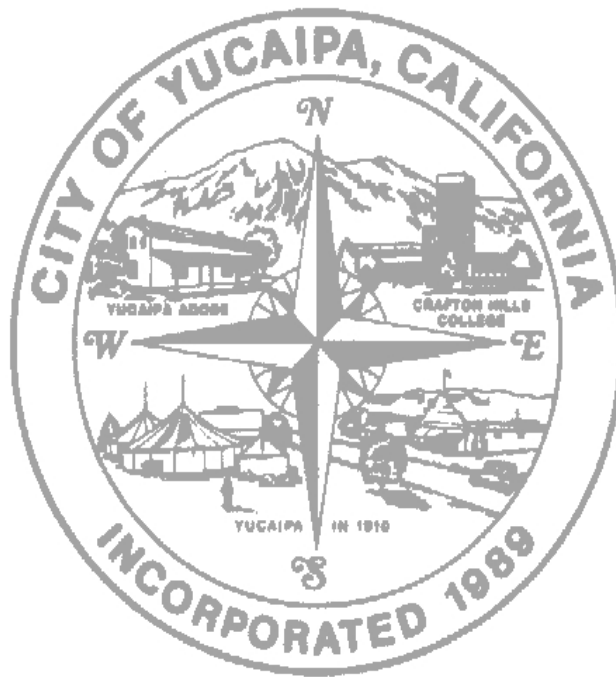
Paramedic Services - 7210

EXPENDITURES	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenses	1,311,142	1,311,142	1,275,600	1,376,331
Capital Outlay/Overhead	15,000	15,000	10,000	15,000
Total Division Expenses	\$ 1,326,142	\$ 1,326,142	\$ 1,285,600	\$ 1,391,331

REVENUES	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
Special Assessments	\$ 1,077,500	\$ 1,077,500	\$ 1,066,900	\$ 1,077,500
Transfer from 2016-2017 Fund Balance**	250,000	250,000	250,000	250,000
Total Division Revenues	\$ 1,327,500	\$ 1,327,500	\$ 1,316,900	\$ 1,327,500
*Net revenues over expenses	\$ 1,358	\$ 1,358	\$ 31,300	\$ (63,831)

* Any amount of actual revenues over expenses are set aside for future paramedic obligations.

** Includes transfer from 2016-2017 Paramedic Fund Balance.



FIRE SERVICES DEPARTMENT - PARAMEDIC SERVICES DIVISION - 7210

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	-	-	-	-
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	-	-	-	-
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	-
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	1,000	1,000	600	500
5205	Utilities	-	-	-	-
5206	Office Supplies	-	-	-	-
5207	Telephone	6,000	6,000	6,000	6,000
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	1,283,142	1,283,142	1,250,000	1,348,831
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	20,000	20,000	18,000	20,000
5221	Printing and Advertising	1,000	1,000	1,000	1,000
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
9500	Admin. Overhead	10,000	10,000	10,000	10,000
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	5,000	5,000	-	5,000
Total		\$ 1,326,142	\$ 1,326,142	\$ 1,285,600	\$ 1,391,331

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Fire Services
Division: Paramedic Services - 7210

		Reason for Adjustment	Net Adjustment
5210	Professional Services	Reflects Schedule A costs, including anticipated salary adjustments at top step personnel allocation. Actual expenditures are anticipated to remain below budget estimate. As a result, expenditure estimates were reduced to balance to available resources.	\$ 65,689

MAJOR FUNCTIONS

The Department of General Services is responsible for the administration of franchise agreements, solid waste and recycling, project management for the construction of City facilities, Information Systems, Community Activity Grants, City emergency preparedness and response, special projects (as assigned) and the communication, marketing and promotion of City projects, programs and services through digital media outlets. The Department Director also provides oversight to the Community Services Department and administrative supervision to the Director of that department.

Other Department functions include the implementation of all statutory City Clerk functions (including the preparation of City Council agendas and legislative proceedings, FPPC Filing Officer, City Municipal Elections Official, records management, maintaining and publishing the City's Municipal/Development Code and ensuring compliance with federal, state and local statutes and regulations), and duties associated with the administration of the City's Mobilehome Rent Stabilization Program and the Annual Mobilehome Permit to Operate.

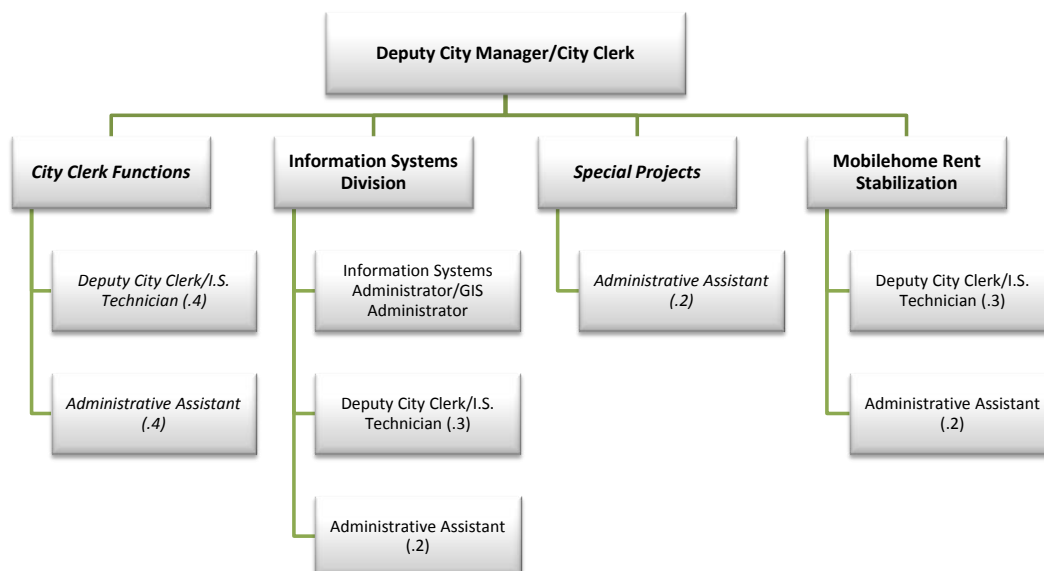
The Department strives for excellence in customer service, providing services, programs and opportunities that improve the quality of life for Yucaipa residents.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Conducted 2 CERT trainings, 3 Neighborhood Watch presentations and coordinated 1 HAM Radio course for Yucaipa residents.
- ◆ Successfully administered the implementation of the City Council Districts and conducted the 2016 General Election for Districts 3, 4 and 5.
- ◆ Coordinated the 2017 Yucaipa Circuit Race.
- ◆ Launched the Explore Yucaipa website (in coordination with the Community Development Department and the Chamber of Commerce).
- ◆ Coordinated the Amendment No. 6 to the Waste Disposal Agreement for City Council review and approval (in collaboration with the City Manager).
- ◆ Completed the fiscal year 2016-2017 Community Activity Grant Program.
- ◆ Successfully completed the bid, product selection and installation of office systems furniture at Fire Station No. 2 and City Council office.
- ◆ Administered the Emergency Management Performance and the Police and Fire Departments Homeland Security Grants.
- ◆ Provided regulatory oversight to the City's 41 mobilehome parks, which included processing annual registrations, annual CPI rent increase applications, permits to operate applications and processed the Carriage Trade Manor Capital Improvement and the MNOI/Fair Return applications.
- ◆ Administered the installation of HAM radio equipment at Yucaipa City Hall and Police Department.

MAJOR GOALS FOR 2017-2018

- ◆ Complete the construction of the Yucaipa Performing Arts Center and Uptown Park (in coordination with other City departments).
- ◆ Develop an Affiliated CERT Program and continue on-going CERT and HAM Radio trainings and Neighborhood Watch presentations.
- ◆ Maximize opportunities for public participation and civic engagement through the City's website and social media outlets.
- ◆ Complete destruction of City records pursuant to the Council adopted Records Management Schedule.
- ◆ Continue on-going coordination and collaboration with community partnerships, county agencies and local franchising agencies to provide Shred-It events, a Household Hazardous and E-Waste event, LifeStream Blood Drives, Military Banner Program and the free mulch/compost program.



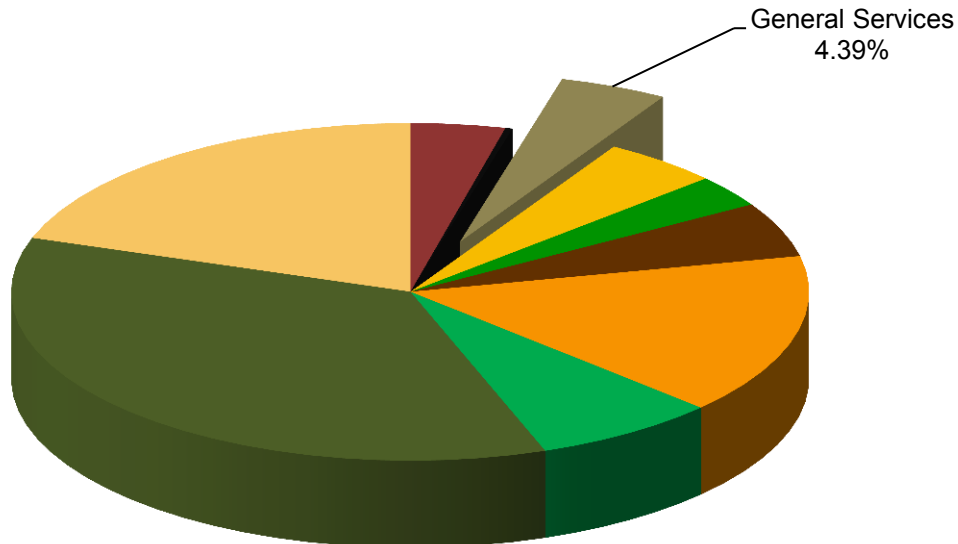
DEPARTMENT BUDGET SUMMARY

General Services

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
General Services	\$ 267,108	\$ 267,108	\$ 240,306	\$ 277,262
Mobilehome Rent Stabilization	207,771	207,771	198,653	213,709
Information Systems	466,715	474,606	462,878	630,918
Total Department Expenses	\$ 941,594	\$ 949,485	\$ 901,837	\$ 1,121,889

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Rent Control Registration	\$ 119,160	\$ 119,160	\$ 134,000	\$ 147,084
Mobilehome Permit to Operate	36,145	36,145	36,646	36,646
Total Department Revenues	\$ 155,305	\$ 155,305	\$ 170,646	\$ 183,730

GENERAL FUND BUDGET



GENERAL SERVICES - 1300

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 150,313	\$ 150,313	\$ 143,581	\$ 157,077
5112	Temporary	8,300	8,300	6,400	8,300
5118	Allotment	18,507	18,507	18,507	20,367
5140	Auto Allowance	1,650	1,650	1,650	1,650
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	7,138	7,138	1,354	7,442
5131	PERS	28,886	28,886	24,079	29,085
5133	Unemployment	-	-	-	-
5134	Payroll Tax	3,491	3,491	3,342	3,620
5135	Life Insurance	465	465	167	465
5136	Vision	-	-	-	-
5137	Deferred Compensation	4,509	4,509	4,228	4,712
5145	Cell Phone Allowance	248	248	248	248
5201	Dues and Publications	645	645	50	320
5202	Postage	-	-	-	-
5203	Travel and Meetings	5,050	5,050	4,500	5,050
5205	Utilities	-	-	-	-
5206	Office Supplies	1,700	1,700	1,700	1,700
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	5,500	5,500	5,500	5,500
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	15,000	15,000	15,000	15,000
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	12,000	12,000	3,500	12,000
5221	Printing and Advertising	3,706	3,706	6,500	4,725
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 267,108	\$ 267,108	\$ 240,306	\$ 277,262

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: General Services/City Clerk
Division: General Services - 1300

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate and increase in allotment.	\$ 9,460
5221	Printing and Advertising	Reflects increase in advertising costs associated with adoption of ordinances and legal notices.	1,019

GENERAL SERVICES DEPARTMENT - MOBILEHOME RENT STABILIZATION DIVISION

Within the budget for the Department of General Services/City Clerk are costs for professional services and personnel costs associated with the administration of the City's Rent Stabilization Ordinance and Administrative Rules and Procedures. To address the costs associated with the administration of the program, annual registration fees are collected for all spaces under rent control on an annual basis.

On September 10, 2007, the City Council took action to approve a formula that addressed the cumulative deficit and the ongoing annual costs associated with the program. The approved formula is based on a three-year rolling cost average and includes a plan to eliminate any accumulated deficit over a three-year period.

On an annual basis, city staff calculates the revenues and expenses using the approved formula and returns to Council each September to propose the registration fee to be implemented January 1st of each year.

Calculation of Monthly Registration Fees for the 2018 Annual Park Registrations*

		Monthly Cost per space
Average three year annual cost used in September 2016 (includes actual expenditures for fiscal years 2014-15, 2015-16 plus projected expenditures for fiscal year 2016-17.)	183,360	5.02
Subsequent year projected deficit for fiscal year 2016-17**	28,043	0.77
Reconciliation of previous years' actual balance/deficit		(1.67)
Amount necessary to collect for each rent control space for fiscal year 2017-18.		<u>\$ 4.12</u>

* Registrations due by January 31 of each year.

** Estimated as of September 2016.

MOBILEHOME RENT CONTROL SPACE HISTORY

Fiscal Year	No. of Spaces Subject to Rent Control		Registration Fees Collected
2011-2012	3,082	1	216,713
2012-2013	3,124	2	200,901
2013-2014	3,091	3	161,155
2014-2015	3,043	4	135,048
2015-2016	3,000	5	124,285
2016-2017	3,000	6	146,889
2017-2017*	3,000	7	147,084
Revenues (Estimated revenue to be Collected during F/Y 2017-2018 is for 2018 Annual Registration)			\$ 147,084
Expenditures:			
Personnel:			
Deputy City Manager/Rent Administrator, 40%		\$	89,919
Deputy City Clerk/Information Systems Technician, 30%			33,571
Administrative Assistant, 20%			18,420
Overhead			35,413
Office Supplies			800
Legal/Professional Services Expenses			71,000
Processing PTO			(36,646)
Total Budgeted Expenses for 2017-2018		\$	212,477
FY 2017-2018 Revenues over Expenses			
(Deficit will be factored into Council approved annual rent control model)		\$	(65,393)
Mobilehome permit to operate revenue		\$	36,646
Estimated costs to process permits to operate			(36,646)
Net revenues over expenses		\$	-

1 Increase in Registration Fees from \$5.54 to \$5.90 per month, per rent control space using 3-year rolling average formula (Resolution No. 2011-60).

2 Decrease in Registration Fees from \$5.90 to \$5.28 per month, per rent control space using 3-year rolling average formula (Resolution No. 2012-58).

3 Decrease in Registration Fees from \$5.28 to \$4.38 per month, per rent control space using 3-year rolling average formula (Resolution No. 2013-50).

4 Decrease in Registration Fees from \$4.38 to \$3.72 per month, per rent control space using 3-year rolling average formula (Resolution No. 2014-55).

5 Decrease in Registration Fees from \$3.72 to \$3.48 per month, per rent control space using 3-year rolling average formula (Resolution No. 2015-52).

6 Increase in Registration Fees from \$3.48 to \$4.12 per month, per rent control space using a 3-year rolling average formula (Resolution No. 2016-45).

7 Revenue for 2017-2018 Registration Fees is calculated at an estimated rate of \$4.12 per month for a total of \$147,084.

*Estimated revenue being collected during F/Y 2017-2018 for the 2018 Annual Registration

GENERAL SERVICES DEPARTMENT - MOBILEHOME RENT STABILIZATION DIVISION - 1310

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 96,021	\$ 96,021	\$ 93,361	\$ 100,342
5112	Temporary	-	-	-	-
5118	Allotment	10,746	10,746	10,746	11,826
5140	Auto Allowance	1,200	1,200	1,200	1,200
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	4,321	4,321	820	4,515
5131	PERS	18,452	18,452	15,819	18,580
5133	Unemployment	-	-	-	-
5134	Payroll Tax	1,900	1,900	1,887	1,985
5135	Life Insurance	270	270	97	270
5136	Vision	-	-	-	-
5137	Deferred Compensation	2,881	2,881	2,743	3,010
5145	Cell Phone Allowance	180	180	180	180
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	800	800	800	800
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	71,000	71,000	71,000	71,000
5210	Professional Services	-	-	-	-
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	-	-	-	-
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 207,771	\$ 207,771	\$ 198,653	\$ 213,709

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: General Services/City Clerk
Division: Mobilehome Rent Stabilization - 1310

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate and increase in allotment.	\$ 5,938

MAJOR FUNCTIONS

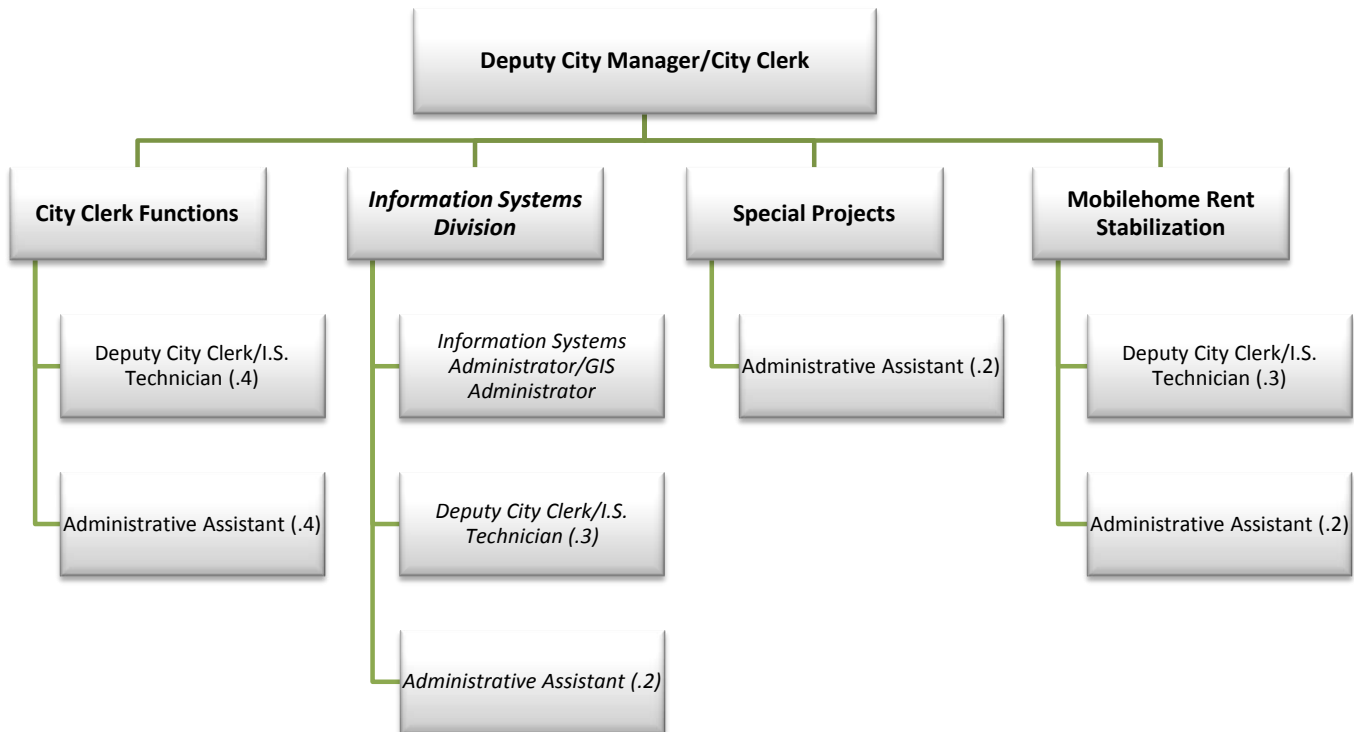
The Information Systems Division is responsible for ensuring the City's information technology resources are effectively managed and used as key organizational tools in improving productivity, customer service, and public access to City information. This division is also responsible for developing and implementing long-range goals, policies, and standards for acquiring, maintaining, and achieving full use of information technology resources; and to provide ongoing support, maintenance, and training for computers and related peripherals. The goal of the division is to facilitate innovative and creative technological solutions, enabling City staff to perform more efficiently and timely, and provide the citizens and businesses access to information and City services anyplace, anytime, anywhere, to achieve better access to information, programming and services.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Installed fiber internet and provided information technology support for 12 businesses at the Yucaipa Business Incubator Center.
- ◆ Implemented CityView Mobile enabling Code Enforcement and Building and Safety staff to work from the field.
- ◆ Increased efficiencies by redesigning CityView workflows for Code Enforcement.
- ◆ Upgraded SAN with 48 terabytes of storage.
- ◆ Implemented Citywide Video Surveillance System Phase V.
- ◆ Developed and launched 8 GIS maps for public use and 10 GIS maps for internal use.
- ◆ Completed guest Wi-Fi installations at City Hall, Community Center and Senior Center.

MAJOR GOALS FOR 2017-2018

- ◆ Network Upgrades-Upgrade Firewall and implement a "high availability environment" with backup Firewall and 3 backup switches for City Hall, Community Center and Senior Center to ensure redundancy for the City's network and VOIP operations.
- ◆ Purchase an additional ESXI host and SQL Server License to move CityView onto a stand alone server.
- ◆ Increase GIS initiatives for Public Works and public safety.
- ◆ Develop a City mobile application for iPhone, iPad and Android that will provide information and resources to the public.
- ◆ Implement Citywide Video Surveillance System Phase VI.
- ◆ Begin implementing Information Technology Infrastructure Library (ITIL) framework and best practices.
- ◆ Implement GeoFence Phase III (in coordination with the Police Department).



DIVISION BUDGET SUMMARY

General Services Department

Information Systems Division - 1320

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 186,836	\$ 207,467	\$ 190,523	\$ 221,232
Operating Expenses	279,407	266,667	272,355	283,686
Capital Outlay	-	-	-	126,000
Total Division Expenses	\$ 466,243	\$ 474,134	\$ 462,878	\$ 630,918

GENERAL SERVICES DEPARTMENT - INFORMATION SYSTEMS DIVISION - 1320

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 121,534	\$ 127,691	\$ 120,862	\$ 133,437
5112	Temporary	10,200	22,940	22,189	26,000
5118	Allotment	18,507	18,507	18,507	20,367
5140	Auto Allowance	150	150	150	150
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	5,928	6,205	1,125	7,175
5131	PERS	23,355	24,538	20,518	24,708
5133	Unemployment	-	-	-	-
5134	Payroll Tax	3,050	3,139	3,139	4,454
5135	Life Insurance	465	465	166	465
5136	Vision	-	-	-	-
5137	Deferred Compensation	3,646	3,831	3,395	4,003
5145	Cell Phone Allowance	472	472	472	473
5201	Dues and Publications	3,995	3,995	3,755	3,995
5202	Postage	-	-	-	-
5203	Travel and Meetings	8,600	8,600	8,600	9,300
5205	Utilities	-	-	-	-
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	26,100	8,445	15,000	49,700
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	6,000	6,000	6,000	6,000
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	234,712	239,627	239,000	214,691
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	126,000
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 466,715	\$ 474,606	\$ 462,878	\$ 630,918

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: General Services/City Clerk
Division: Information Systems - 1320

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS \$ contribution rate and increase in allotment.	13,294
5203	Travel and Meetings	Reflects increase in conference costs.	700
5210	Professional Services	Reflects reallocation of expenses for GIS consulting services and increase for continued consulting services for CityView.	41,255
5222	Equipment Maintenance	Reflects reallocation of expenses for GIS consulting services and increases in a variety of annual information technology related services.	(24,936)
9100	Capital Outlay	Result of Service Level Options approved for Network Upgrades, Virtual Server Host, GIS Software "FME", Mobile Phone Application and DELL KACE.	126,000

NON-DEPARTMENT

MAJOR FUNCTIONS

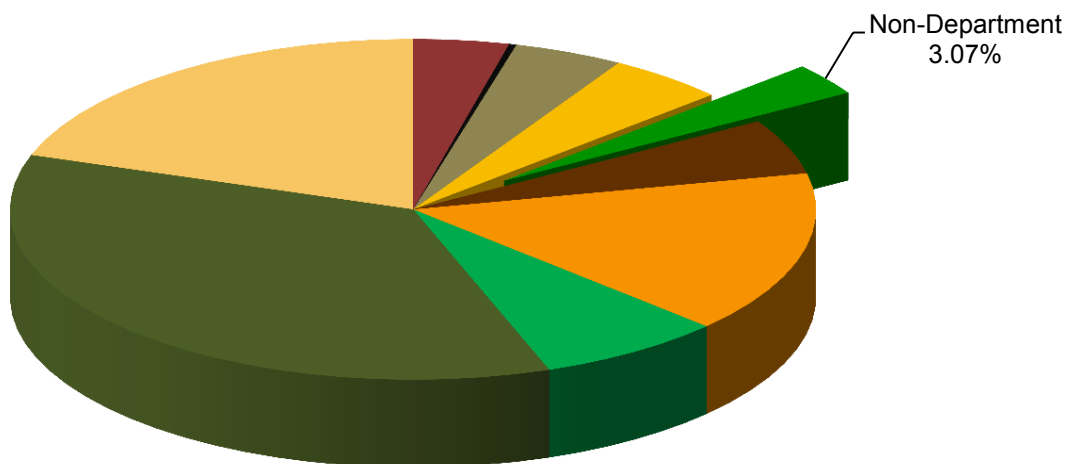
This section of the budget was created to account for those items that are not directly associated with any specific department. These are items such as lease payments, City Hall maintenance, Citywide dues and publications, postage, etc. Also included in this section is the amount set-aside annually for new equipment and equipment replacement.

DEPARTMENT BUDGET SUMMARY

Non-Department - 1900

EXPENDITURES	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
Salaries and Benefits	\$ 50,000	\$ 34,650	\$ 50,000	\$ 50,000
Self Insurance	210,000	210,000	210,000	210,000
Operating Expenses	348,451	348,451	348,451	354,317
Contingency	100,000	100,000	100,000	100,000
Capital Outlay	70,000	70,000	70,000	70,000
Capital Projects	-	-	-	-
Total Department Expenses	\$ 778,451	\$ 763,101	\$ 778,451	\$ 784,317

GENERAL FUND BUDGET



NON-DEPARTMENT - 1900

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 50,000	\$ 34,650	\$ 50,000	\$ 50,000
5112	Temporary	-	-	-	-
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	210,000	210,000	210,000	210,000
5130	Worker's Compensation	-	-	-	-
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	-
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	37,379	37,379	37,379	37,539
5202	Postage	20,000	20,000	20,000	20,000
5203	Travel and Meetings	7,500	7,500	7,500	7,500
5205	Utilities	71,070	71,070	71,070	71,070
5206	Office Supplies	-	-	-	-
5207	Telephone	4,000	7,500	7,500	7,500
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	40,000	36,500	36,500	36,500
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	3,400	3,400	3,400	3,400
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	57,402	57,402	57,402	63,108
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	8,000	8,000	8,000	8,000
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	7,700	7,700	7,700	7,700
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	92,000	92,000	92,000	92,000
9100	Capital Outlay	70,000	70,000	70,000	70,000
9200	Capital Projects	-	-	-	-
9900	Contingency	100,000	100,000	100,000	100,000
Total		\$ 778,451	\$ 763,101	\$ 778,451	\$ 784,317

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Non-Department - 1900

		Reason for Adjustment	Net Adjustment
5110	Salaries and Related Expenses	Reflects restoration of resources for \$ organizational enhancements, as may become necessary.	15,350
5217	Building Repair and Maintenance	Reflects actual costs for Building Maintenance for City Hall.	5,706

POLICE SERVICES DEPARTMENT

MAJOR FUNCTIONS

Address crime and improve quality of life through the delivery of constitutional and effective law enforcement services, and to do so in a way that reflects the values of the community we serve. Law enforcement services are provided to the City of Yucaipa by the San Bernardino County Sheriff's Department through contractual agreement.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ The Quality of Life Deputy made over 268 homeless contacts. Station personnel have been diligently working with representatives from the Sheriff Department's Homeless Outreach and Proactive Enforcement Team (H.O.P.E.) to connect those in need with available resources. This has been an ongoing effort including working closely with Code Enforcement personnel to find assistance and solutions for the transient population in our City.
- ◆ Conducted the following Problem Oriented Policing (POP) projects: Contractor's License Board investigation sting, DUI Saturation patrols, ABC minor-decoy stings, sex offender registration compliance operations and Special Community Events.
- ◆ Part I Crime decreased overall by 5% compared to last year (1,599 to 1,518).
Part II Crime decreased overall by 20% compared to last year (1,789 to 1,433).

MAJOR GOALS FOR 2017-2018

- ◆ Constructing the foundation for a highly visible enforcement initiative (Data Driven Approaches to Crime and Traffic Safety or DDACTS) that has proven to be an effective countermeasure in addressing crime issue. It provides a scientifically based method for law enforcement to plan its efforts.



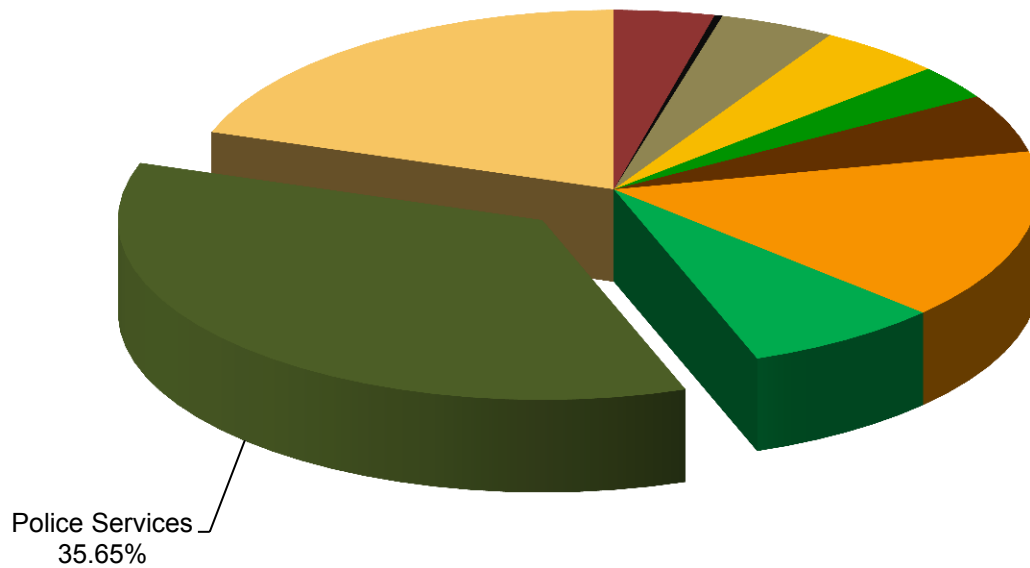
New Police Station facility, opened in FY 2014-2015. Photograph courtesy of Nancy Aguilar.

DEPARTMENT BUDGET SUMMARY

Police Services - 7100

EXPENDITURES	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenses	8,382,251	8,532,251	8,451,279	9,109,600
Capital Outlay	-	-	-	-
Total Department Expenses	\$ 8,382,251	\$ 8,532,251	\$ 8,451,279	\$ 9,109,600

GENERAL FUND SUMMARY



POLICE SERVICES - 7100

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	-	-	-	-
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	-	-	-	-
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	-
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	35,000	35,000	20,000	35,000
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	8,225,359	8,375,359	8,325,279	8,956,638
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	52,786	52,786	40,000	48,116
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	64,206	64,206	66,000	69,846
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	4,900	4,900	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 8,382,251	\$ 8,532,251	\$ 8,451,279	\$ 9,109,600

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Police Services - 7100

		Reason for Adjustment	Net Adjustment
5210	Professional Services	Reflects net change in Schedule A costs, resulting from personnel reorganization approved by City Council at mid-year 2016-2017.	581,279
5217	Building Repair and Maintenance	Reflects actual expenses for building repair and maintenance.	(4,670)
5220	Misc./Special Dept. Exp	Reflects increase for Cal ID costs and other miscellaneous expenses.	5,640
5222	Equipment Maintenance	Reflects reallocation of equipment maintenance expenses.	(4,900)

PUBLIC WORKS DEPARTMENT

MAJOR FUNCTIONS

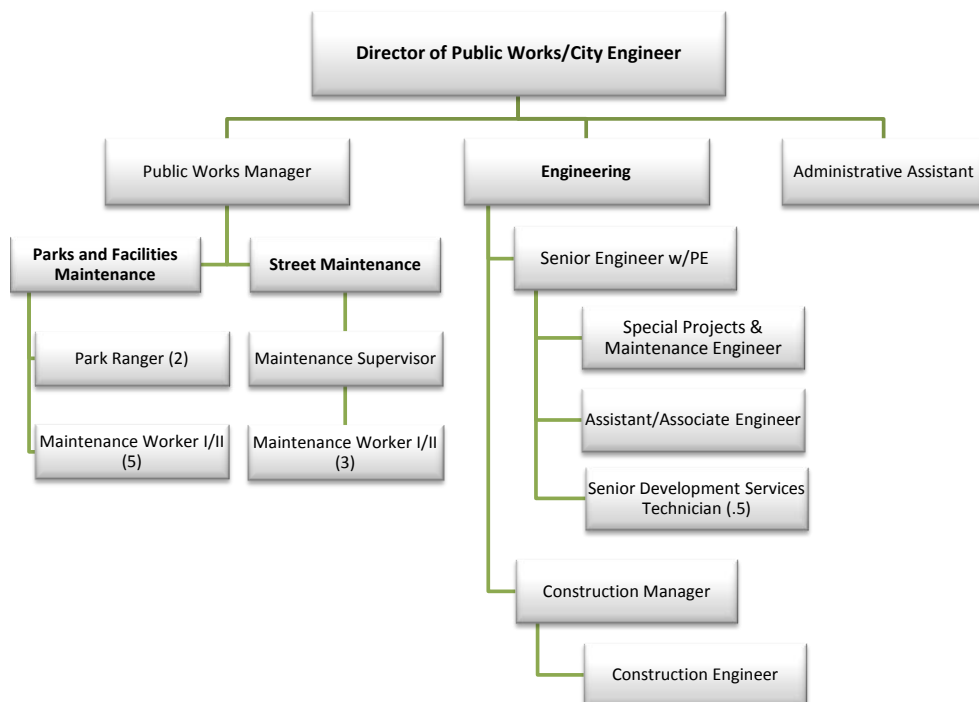
The Public Works Department consists of three divisions: Engineering, Street Maintenance and Parks and Facilities Maintenance. The Engineering Division is responsible for administering all private and public activities within public right-of-way and administering the City's Capital Improvement Program. The Street Maintenance Division is responsible for the maintenance of all roadway and drainage infrastructure within public rights-of-way. The Parks and Facilities Maintenance Division is responsible for maintaining the City's parks, buildings and municipal pool.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Completed Phase I of the program to replace lighting with energy efficient lighting in City-owned street lights and at City parks and facilities.
- ◆ Applied for and obtained grant funding for several park improvement projects.
- ◆ Provided support to other departments for special events and special projects, as required.
- ◆ Implemented an internal GIS based tracking program for street and public right-of-way related repairs/issues.
- ◆ Completed the installation of street lights for Zone CCC and DDD in the Uptown area.
- ◆ Completed Fire Station No. 2 Seismic Retrofit and Tenant Improvement Project.
- ◆ Completed the implementation of the Turf Removal and Replacement Project at several parks and facilities.
- ◆ Completed the Yucaipa PBID Street Light LED Conversion.
- ◆ Completed the preparation for and coordinated the City sponsored 2016 Make a Difference Day projects.

MAJOR GOALS FOR 2017-2018

- ◆ Continue to implement the Keep Yucaipa Clean Program, including the Adopt-a-Park and Adopt-a-Street programs.
- ◆ Continue to apply for grant funding to improve and/or maintain public parks, facilities and streets.
- ◆ Provide support for special events and special projects, as required.
- ◆ Implement enhancements to play fields, parks and facilities as part of the Facility Enhancement Fee Program.
- ◆ Implement the internal GIS based tracking system for annual maintenance of public storm drain facilities consistent with the NPDES Program requirements.
- ◆ Implement several ADA barrier removal projects at public facilities, parks and streets per the approved ADA Transition Plan.
- ◆ Assist with the coordination of the 2017 Make a Difference Day Projects.
- ◆ Improve quality of work with LLMD maintenance contracts and coordinate the inspection of the maintenance work and the repairs of eligible items for the LLMD areas.
- ◆ Procure and manage contracts for various facility enhancement through the City.



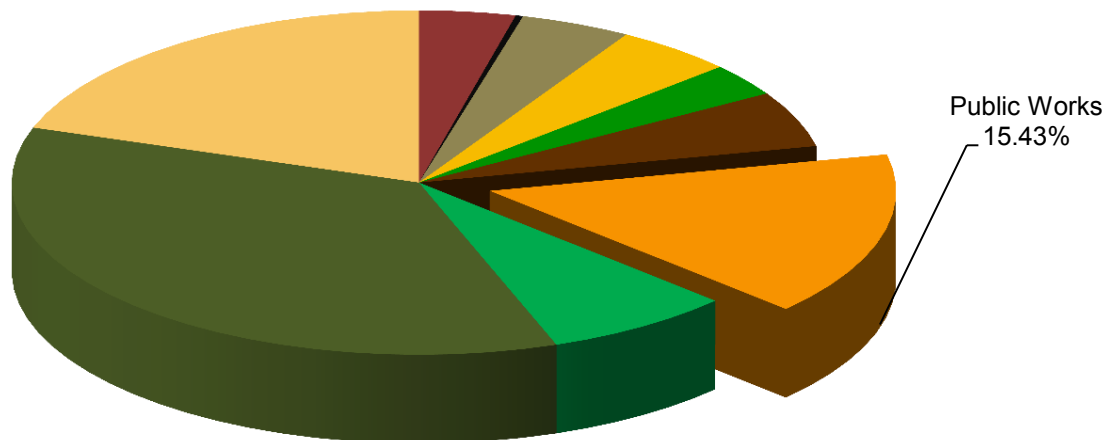
DEPARTMENT BUDGET SUMMARY

Public Works

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Engineering	\$ 1,022,746	\$ 1,022,746	\$ 983,902	\$ 1,408,133
Street Maintenance	3,166,477	3,166,477	3,259,051	3,592,717
Parks and Facilities Maintenance	1,938,723	1,943,723	1,882,470	1,931,405
Total Department Expenses	\$ 6,127,947	\$ 6,132,947	\$ 6,125,423	\$ 6,932,254

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Engineering	\$ 404,050	\$ 404,050	\$ 404,050	\$ 624,050
Street Maintenance	2,576,196	2,576,196	2,682,100	2,992,850
Parks and Facilities Maintenance	45,000	45,000	45,370	47,800
Total Department Revenues	\$ 3,025,246	\$ 3,025,246	\$ 3,131,520	\$ 3,664,700

GENERAL FUND BUDGET



MAJOR FUNCTIONS

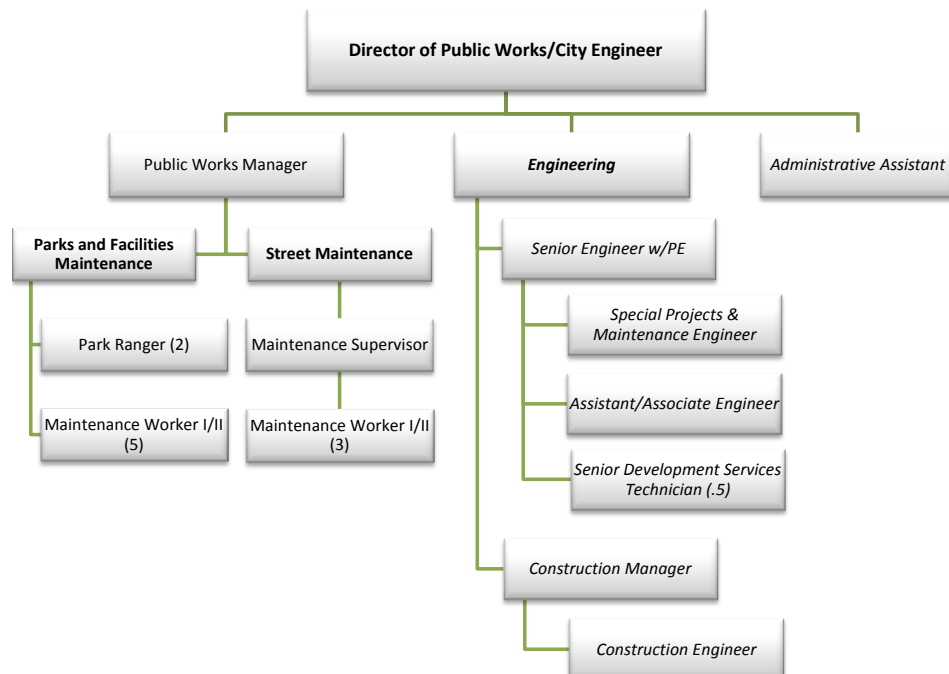
The Engineering Division is responsible for reviewing all private and public land development activities and administering all private and public rights-of-way, attend in technical advisory SANBAG Meetings and administering the City's Capital Improvement Program. The activities include civil engineering design, preparation and review of construction plans and specifications and construction contract management and inspection of all private and public infrastructure improvements within the public right-of-way. The Engineering Department serves as the City's flood plain administrator and also develops and administers the Annual Pavement Rehabilitation.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Began the Habitat Monitoring and Management Program (HMMP) for the conservation easement at El Dorado Ranch Park for mitigation of construction impacts caused by various Capital Improvement Program drainage projects.
- ◆ Obtained approval of several grant applications requesting Federal/State funding for Capital Improvement Projects.
- ◆ Completed the design of the Avenue E intersections roundabout project and started the acquisition of right-of-way process for properties at five intersections.
- ◆ Acquired several properties using grant funding from the Flood Corridor Grant Program along the Oak Glen Creek Corridor.
- ◆ Completed the National Pollutant Discharge Elimination System (NPDES) Program inspection of over 100 industrial sites throughout the City, consistent with the County-wide NPDES permit requirements.
- ◆ Initiated the preparation of the City-wide Mitigation and Water Resources Plan to be used to obtain permits from environmental resource agencies for the construction of various Capital Improvement Program drainage projects.
- ◆ Completed the design and environmental review for federal funded County Line Road and Avenue H Active Transportation Program (ATP) Sidewalk Improvement Project.

MAJOR GOALS FOR 2017-2018

- ◆ Complete the design of the Dunlap Boulevard Bridge replacement and Channel Project and complete the Letter of Map Revision process for Wilson Creek.
- ◆ Complete the construction of Phases 1 and 2 of the Yucaipa Boulevard Widening Project, 15th Street to I-10 Freeway.
- ◆ Continue to work with the resource agencies to utilize the El Dorado Ranch Park area and other areas as mitigation for construction impacts caused by various CIP drainage projects, as identified in the City-wide Mitigation and Water Resources Plans.
- ◆ Begin the construction of the Fremont Street at Wilson Creek Low Water Crossing Replacement Bridge Project.
- ◆ Complete the right-of-way acquisition process and the construction of roundabouts at various intersections along Avenue E.
- ◆ Complete the design, environmental review and resource agency permitting process for the Wilson III Basin Project.
- ◆ Continue to apply for federal and state grant funding for various CIP projects, as appropriate.
- ◆ Coordinate the design of the phased Wildwood Canyon Road/I-10 Freeway Interchange Project with Caltrans.



DIVISION BUDGET SUMMARY**Public Works Department****Engineering - 5200**

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 778,146	\$ 778,146	\$ 743,502	\$ 1,143,433
Operating Expenses	169,600	169,600	165,400	189,700
Capital Outlay	-	-	-	-
Capital Projects	75,000	75,000	75,000	75,000
Total Division Expenses	\$ 1,022,746	\$ 1,022,746	\$ 983,902	\$ 1,408,133

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Fees for Service	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Interfund Transfers-- (CIP, PMP)	354,050	354,050	354,050	574,050
Total Division Revenues	\$ 404,050	\$ 404,050	\$ 404,050	\$ 624,050

PUBLIC WORKS DEPARTMENT - ENGINEERING DIVISION - 5200

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 533,874	\$ 533,874	\$ 533,874	\$ 797,559
5112	Temporary	25,000	25,000	23,000	25,000
5118	Allotment	59,700	59,700	59,700	91,980
5140	Auto Allowance	3,000	3,000	3,000	3,000
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	25,149	25,149	4,771	37,015
5131	PERS	102,594	102,594	91,538	147,681
5133	Unemployment	-	-	-	-
5134	Payroll Tax	10,413	10,413	10,413	14,270
5135	Life Insurance	1,500	1,500	591	2,100
5136	Vision	-	-	-	-
5137	Deferred Compensation	16,016	16,016	15,715	23,927
5145	Cell Phone Allowance	900	900	900	900
5201	Dues and Publications	1,300	1,300	1,300	1,300
5202	Postage	-	-	-	-
5203	Travel and Meetings	3,300	3,300	3,100	3,300
5205	Utilities	-	-	-	-
5206	Office Supplies	2,300	2,300	2,300	3,800
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	154,000	154,000	150,000	165,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	8,700	8,700	8,700	16,300
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	75,000	75,000	75,000	75,000
9900	Contingency	-	-	-	-
Total		\$ 1,022,746	\$ 1,022,746	\$ 983,902	\$ 1,408,133

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Public Works
Division: Engineering - 5200

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate and increase in allotment, as well as Public Works/Engineering Reorganization in FY 2017-2018.	\$ 365,286
5206	Office Supplies	Increase due to combining the allocation from the Parks and Facilities Maintenance Division as a result of the Public Works/Engineering Reorganization in FY 2017-2018.	1,500
5210	Professional Services	Increase in Santa Ana Regional Water Quality Control Board (SARWQCB) fees.	11,000
5220	Misc./Special Dept. Exp	Reflects increase in aerial imaging and murals.	7,600

MAJOR FUNCTIONS

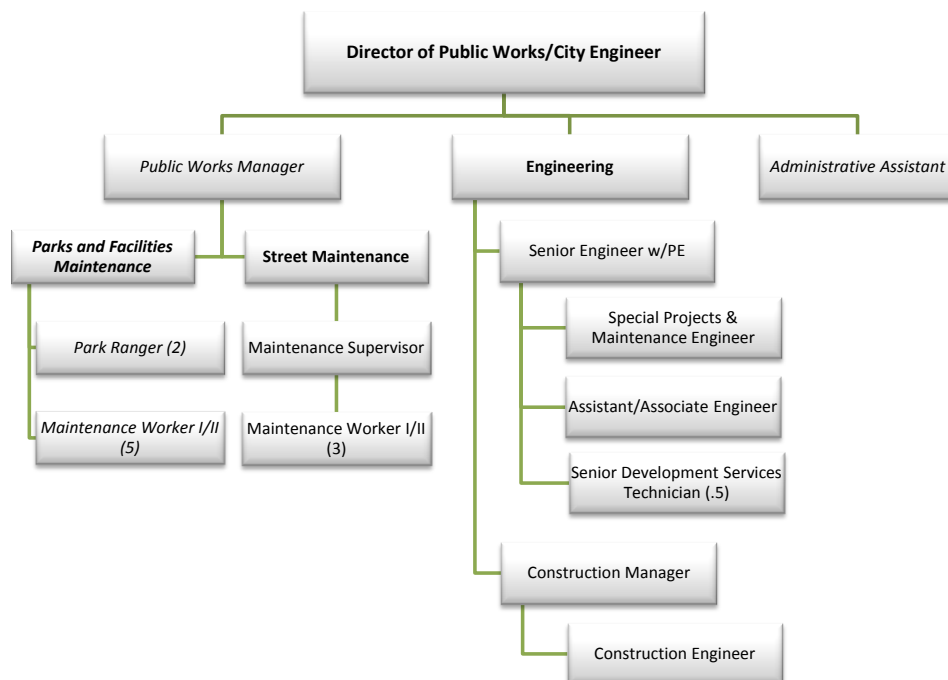
The Parks and Facilities Maintenance Division is responsible for maintaining developed park land and the daily maintenance of all City facilities. The Division maintains approximately 532 acres of developed park land and open space (up from 195 acres just four years ago). This Division is also responsible for the City's motor pool operations, maintenance and upkeep of the municipal pool, and ballfield preparation.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Contracted for and completed maintenance and repairs as required for the Yucaipa Business Incubator Center facility.
- ◆ Assisted the Yucaipa Valley National and American Little League organizations to complete the required concession building improvements required by the County Department of Public Health at the 13th Street Sports Complex and Bryant Glen Complex.
- ◆ Installed new weather-based controllers for water conversion at Parks and LLMDs.
- ◆ Implemented quality control measures to improve the quality of park landscape maintenance completed by contractors.
- ◆ Installed energy efficient (LED) lights at Community Park and Bryant Glen Parking Lot Park and Wildwood Park.
- ◆ Continued to provide maintenance of the Uptown Yucaipa streetscape landscape and irrigation system.
- ◆ Began the implementation of the field enhancement program using the Facility Enhancement Fee Program.
- ◆ Prepared for and resurfaced tennis courts at Community Park.
- ◆ Completed enhancements to some play fields, parks and facilities as part of the Facility Enhancement Fee Program.
- ◆ Modified pool deck and installed climbing rock wall at 7th Street Pool.

MAJOR GOALS FOR 2017-2018

- ◆ Complete the conversion of park and facilities lighting to LED.
- ◆ Continue to increase the quality of the maintenance of City parks and facilities using internal quality control measures, including reporting as part of the Adopt-a-Park Program.
- ◆ Improve 13th Street Skate Park appearance by developing and implementing a plan.
- ◆ Continue to provide enhanced training for full time staff.
- ◆ Assist with the preparation and completion of the 2017 Make a Difference Day projects.
- ◆ Contract for and manage contracts for ongoing specialized maintenance services (i.e. electrical, HVAC, plumbing, etc.)
- ◆ Administer the contract for the maintenance of the LLMD areas and procure contracts for repairs/equipment in the LLMD areas.



DIVISION BUDGET SUMMARY

Public Works Department

Parks and Facilities Maintenance - 5700

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 828,643	\$ 838,643	\$ 775,390	\$ 775,806
Operating Expenses	860,080	855,080	857,080	905,599
Transfer Out	-	-	-	-
Capital Outlay	5,000	5,000	5,000	5,000
Capital Projects	245,000	245,000	245,000	245,000
Contingency	-	-	-	-
Total Division Expenses	\$ 1,938,723	\$ 1,943,723	\$ 1,882,470	\$ 1,931,405

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Field Lights	\$ 45,000	\$ 45,000	\$ 45,370	\$ 47,800
Miscellaneous	-	-	-	-
Total Division Revenues	\$ 45,000	\$ 45,000	\$ 45,370	\$ 47,800

PUBLIC WORKS DEPARTMENT - PARKS AND FACILITIES MAINTENANCE DIVISION - 5700

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 541,440	\$ 541,440	\$ 541,440	\$ 483,990
5112	Temporary	16,000	26,000	16,400	40,000
5118	Allotment	104,475	104,475	98,505	105,120
5140	Auto Allowance	1,500	1,500	1,313	-
5120	Overtime	6,500	6,500	9,896	6,500
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	25,085	25,085	4,389	23,580
5131	PERS	104,048	104,048	78,445	89,619
5133	Unemployment	-	-	-	-
5134	Payroll Tax	10,127	10,127	10,004	10,078
5135	Life Insurance	2,625	2,625	785	2,400
5136	Vision	-	-	-	-
5137	Deferred Compensation	16,243	16,243	13,718	14,520
5145	Cell Phone Allowance	600	600	495	-
5201	Dues and Publications	400	400	400	400
5202	Postage	-	-	-	-
5203	Travel and Meetings	4,325	4,325	4,325	4,500
5205	Utilities	295,830	295,830	295,830	303,325
5206	Office Supplies	1,500	1,500	1,500	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	2,500	2,500	2,500	3,500
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	393,525	393,525	393,525	410,374
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	4,000	4,000	4,000	4,000
5213	General Supplies	95,500	95,500	97,500	97,500
5214	Vandalism	4,000	4,000	4,000	4,000
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Facility Maintenance	25,000	25,000	25,000	27,800
5218	Hazardous Waste Expense	1,000	1,000	1,000	1,000
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	1,000	1,000	1,000	1,500
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	29,500	24,500	24,500	44,000
5223	Uniform Expense	2,000	2,000	2,000	3,700
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
5999	Transfer Out	-	-	-	-
9100	LLMD Capital Replacement Reserve	5,000	5,000	5,000	5,000
9200	Capital Projects	245,000	245,000	245,000	245,000
9900	Contingency	-	-	-	-
Total		\$ 1,938,723	\$ 1,943,723	\$ 1,882,470	\$ 1,931,405

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Public Works
Division: Parks and Facilities Maintenance - 5700

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS \$ contribution rate and increase in allotment, as well as Public Works/Engineering Reorganization in FY 2017-2018.	(62,837)
5205	Utilities	Reflects anticipated increase in utility costs.	7,495
5206	Office Supplies	Decrease due to reallocation of office supplies as a result of the reorganization of the Public Works/Engineering Department in FY 2017-2018.	(1,500)
5208	Equipment Rental	Reflects actual anticipated costs.	1,000
5210	Professional Services	Reflects net increase due to landscaping and other contractual obligations to reflect actual expenses.	16,849
5213	General Supplies	Increase in costs for irrigation supplies.	2,000
5217	Building Repair and Maintenance	Reflects an increase in the Facility Enhancement Fee Program, which is directly offset by fees contributed by the various sports leagues.	2,800

MAJOR FUNCTIONS

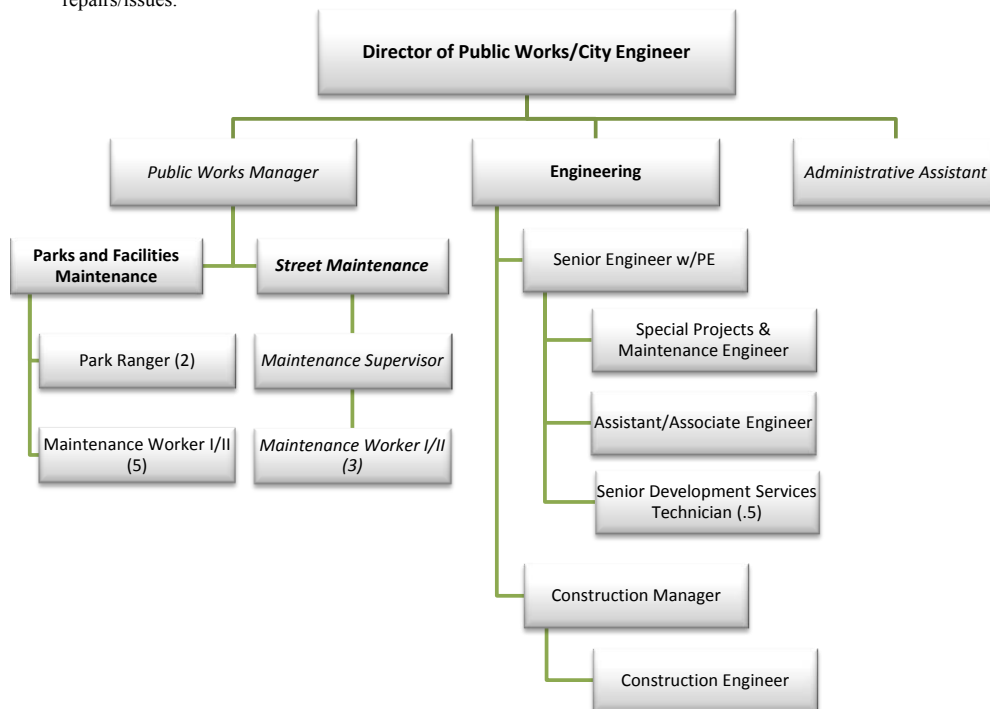
The Street Maintenance Division is responsible for the maintenance for all street and drainage facilities located within public rights-of-way. The Division is funded by gas tax receipts, solid waste franchise fees, and Measure I revenues.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Repaired many potholes as part of the maintenance of streets throughout the City (both hotmix and coldmix repairs).
- ◆ Implemented the traffic calming measures approved by City Council as part of Phase-9 of the City's Neighborhood Traffic Calming Program.
- ◆ Assisted with addressing several at risk homeless encampments in the public right-of-way (drainage courses and understreet storm drain culverts).
- ◆ Modified many existing curb ramps throughout the City, including installing truncated domes, to meet ADA accessibility requirements.
- ◆ Assisted with several City CIP projects, such as moving K-rail, removing excess dirt from the public right-of-way, transporting City furnished items to contractors to use on City projects, etc.
- ◆ Assisted with the maintenance of traffic signal equipment by investigating faults/failures and re-setting traffic signals when needed.
- ◆ Administered various contracts for repairs within the public right-of-way, i.e. fencing, drainage systems, utilities, etc.

MAJOR GOALS FOR 2017-2018

- ◆ Reduce the number of reports from the public regarding potholes and weeds in the public right-of-way.
- ◆ Implemented the traffic calming measures approved by City Council for Phase-10 of the City's Neighborhood Traffic Calming Program.
- ◆ Implement the internal GIS based tracking system for annual maintenance of public storm drain facilities consistent with the NPDES Program requirements and complete the inspection and maintenance of the City's public storm drain system for FY 2017-2018 using the new system.
- ◆ Replace damaged or deteriorated guard-rail along various streets, as needed throughout the City.
- ◆ Continue to modify curb ramps as needed throughout the City to meet ADA accessibility requirements.
- ◆ Continue to work diligently to make the City a safe and clean place to live and work.
- ◆ Continue to replace damaged/deteriorated street signs, as needed.
- ◆ Continue to manage street sweeping contract.
- ◆ Provide support for special events and special projects, as required.
- ◆ Use the internal GIS based tracking program for street and public right-of-way related work orders for repairs/issues.



DIVISION BUDGET SUMMARY

Public Works Department

Streets and Highways - 5100

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Salaries and Benefits	\$ 487,097	\$ 487,097	\$ 427,671	\$ 435,257
Operating Expenses	543,780	543,780	535,780	521,860
Capital Outlay	601,800	601,800	601,800	1,101,800
Pavement Management Program	1,476,800	1,476,800	1,636,800	1,476,800
Administrative Overhead	57,000	57,000	57,000	57,000
Contingency	-	-	-	-
Total Division Expenses	\$3,166,477	\$3,166,477	\$3,259,051	\$3,592,717

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Gas Tax Fund - Operations	\$ 974,526	\$ 974,526	\$ 917,403	\$ 1,300,730
Solid Waste Franchise Fee	390,000	390,000	400,000	400,000
Measure I - PMP	700,000	700,000	860,000	700,000
General Fund Sidewalk Contribution	10,000	10,000	10,000	10,000
General Fund Contribution PMP	176,800	176,800	166,800	166,800
General Fund Balance	200,000	200,000	200,000	200,000
TCRP	124,870	124,870	127,897	215,320
Total Division Revenues	\$2,576,196	\$2,576,196	\$2,682,100	\$2,992,850

During 1998-1999, Measure I revenue was split 56% for Street Maintenance, 44% for Capital Projects. Beginning 1999-2000, all Measure I revenues were allocated to the PMP. Beginning 2010-2011, the Measure I revenue reverted to the previous 56%/44% allocation. Beginning in 2014-2015, City Council allocated 100% of Measure I revenues to maintenance activities. For more detailed information, see the Pavement Management Program located in CIP.

PUBLIC WORKS DEPARTMENT - STREET MAINTENANCE DIVISION - 5100

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	-	-	-	-
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	-	-	-	-
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	-
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5145	Cell Phone Allowance	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	21,455	21,455	21,455	21,455
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	5,000	5,000	5,000	5,000
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Sidewalk Transfer	10,000	10,000	10,000	10,000
9200	Capital Projects	566,800	566,800	566,800	566,800
9900	Contingency	-	-	-	-
Total		\$ 603,255	\$ 603,255	\$ 603,255	\$ 603,255

MAJOR DIVISIONAL BUDGET CHANGES

Fund: General Fund
Department: Public Works
Division: Streets Maintenance - 5100

Reason for Adjustment

Net Adjustment

Nothing to Report

PUBLIC WORKS DEPARTMENT - STREET DIVISION GAS TAX - 5100

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 311,766	\$ 311,766	\$ 256,560	\$ 271,282
5112	Temporary	18,000	18,000	49,900	19,000
5118	Allotment	56,715	56,715	47,760	59,130
5140	Auto Allowance	1,500	1,500	1,313	-
5120	Overtime	7,500	7,500	5,996	7,500
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	14,839	14,839	2,815	13,063
5131	PERS	59,912	59,912	46,728	50,232
5133	Unemployment	-	-	-	-
5134	Payroll Tax	5,637	5,637	8,012	5,112
5135	Life Insurance	1,425	1,425	510	1,350
5136	Vision	-	-	-	-
5137	Deferred Compensation	9,353	9,353	7,627	8,138
5145	Cell Phone Allowance	450	450	450	450
5201	Dues and Publications	1,000	1,000	1,000	1,000
5202	Postage	-	-	-	-
5203	Travel and Meetings	2,325	2,325	2,325	2,325
5205	Utilities	188,000	188,000	180,000	188,000
5206	Office Supplies	-	-	-	-
5207	Telephone	3,000	3,000	3,000	3,000
5208	Equipment Rental	700	2,320	2,320	4,500
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	226,400	225,100	225,100	191,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	15,000	15,000	15,000	17,000
5213	General Supplies	56,000	55,680	55,680	58,680
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	1,500	1,500	1,500	1,500
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	1,500	1,500	1,500	1,500
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	20,000	20,000	20,000	25,000
5223	Uniform Expense	1,900	1,900	1,900	1,900
5225	Animal Control	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Community Funding	-	-	-	-
9100	Capital Outlay	25,000	25,000	25,000	25,000
9200	Capital Projects	-	-	-	500,000
9500	Administrative Overhead	57,000	57,000	57,000	57,000
9900	Contingency	-	-	-	-
Total		\$ 1,086,422	\$ 1,086,422	\$ 1,018,996	\$ 1,512,662

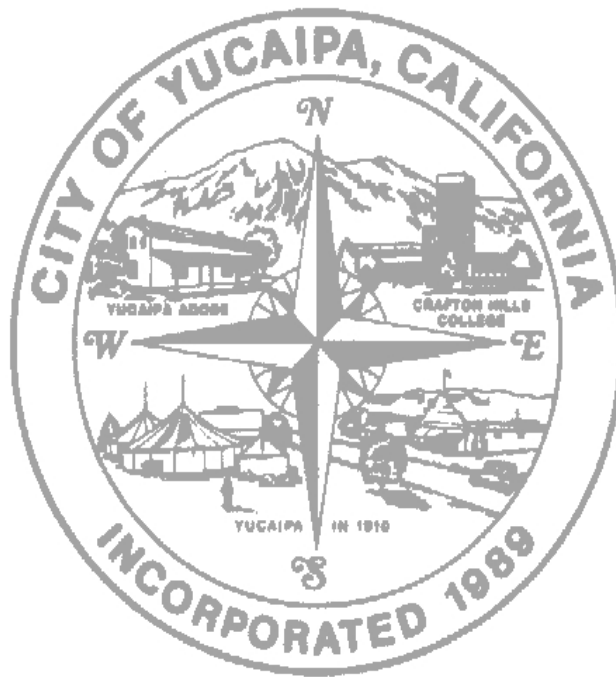
MAJOR DIVISIONAL BUDGET CHANGES

Fund: Gas Tax Fund
Department: Public Works
Division: Gas Tax - 5100

		Reason for Adjustment	Net Adjustment
5110-5145	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate and increase in allotment, as well as Public Works/Engineering Reorganization in FY 2017-2018.	\$ (51,841)
5208	Equipment Rental	Increase due to the cost associated with rental of equipment for a variety of projects and events.	2,180
5210	Professional Services	Result of one time Service Level Option for Upgrade to the City's Traffic Signal Detection System that was approved in FY 2016-2017.	(34,100)
5212	Special Supplies	Reflects an increase due to new reflectivity standard for street signs.	2,000
5213	General Supplies	Reflects actual expenses.	3,000
5222	Equipment Maintenance	Reflects increase in anticipated maintenance on vehicle fleet.	5,000
9200	Capital Projects	Reflects increase in anticipated resources in Gas Tax Fund, amount was reallocated to the PMP.	500,000

SPECIAL REVENUE FUND SUMMARY

FUND	Estimated Fund Balance 6/30/2017	Adopted Revenues 2017-2018	Adopted Expenditures 2017-2018	Projected Fund Balance 6/30/2018
Special Revenue Funds:				
Asset Forfeiture	\$ 29,432	\$ 1,500	\$ 5,000	\$ 25,932
Business Improvement District	23,390	28,000	28,000	23,390
Energy Independence Program	-	85,000	85,000	-
Gas Tax Fund	26,304	1,516,050	1,512,662	29,692
Household Hazardous Waste	25,167	67,500	66,920	25,747
Landscape and Lighting Maintenance	2,100,884	752,043	752,043	2,100,884
Law Enforcement Grant	-	175,000	175,000	-
Lease Fund	68,907	38,000	66,000	40,907
Measure I	7,000	700,100	700,000	7,100
Paramedic Zone	1,444,065	1,327,500	1,391,331	1,380,234
Used Oil Grant	1,862	14,000	14,000	1,862
Vehicle Fines	942,940	60,000	16,500	986,440
Total	\$ 4,669,951	\$ 4,764,693	\$ 4,812,455	\$ 4,622,189

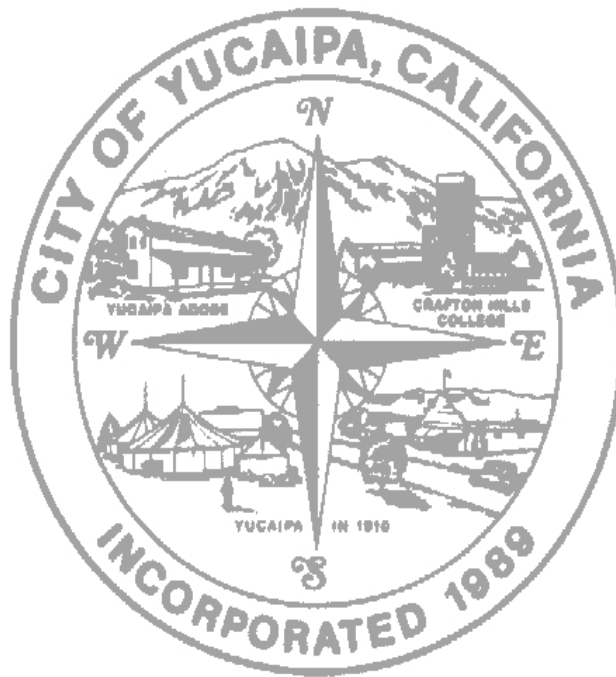


SPECIAL REVENUE FUNDS - ASSET FORFEITURE

The Asset Forfeiture Fund is a special revenue fund established for the purpose of accounting for funds received as proceeds from the sale of assets seized during drug raids. Expenditures are restricted to use for "programs relating to drug enforcement activity".

2017-2018 BUDGET SUMMARY

Projected Fund Balance 6/30/2017	Adopted Revenue 2017-2018	Adopted Expenditures 2017-2018	Projected Fund Balance 6/30/2018
<u>\$ 29,432</u>	<u>\$ 1,500</u>	<u>\$ 5,000</u>	<u>\$ 25,932</u>



SPECIAL REVENUE FUNDS - BUSINESS IMPROVEMENT DISTRICT

On March 25, 1996, Council entered into a Memorandum of Understanding (MOU) with the Yucaipa Uptown Business Association to facilitate the formation of a Property and Business Improvement District (PBID) (District #1) whereby business and/or property owners would assume responsibility for the operation and maintenance costs associated with Phase I of the Uptown Improvements. District #1 provides a funding mechanism to collect assessments and secure funding for the maintenance costs within District #1. Pursuant to District #1 documents, 27 property owners receive direct benefits from the improvements and they are each assessed an amount pursuant to a formula which includes a flat rate, linear frontage, square feet of land and square feet of building. The average property owner within the BID pays approximately \$100 per year. The amount may escalate annually depending upon the change in the CIP, not to exceed three percent per year, upon the approval of the Association's Board of Directors.

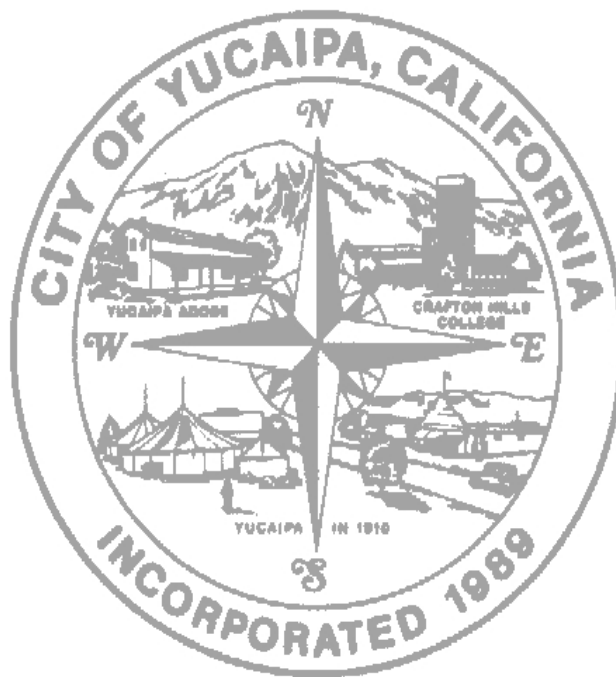
District #1 was originally approved for five years through June 30, 2002. District #1 can be extended pursuant to such conditions as they exist at the time of extension. District #1 was extended on July 22, 2002 effective July 1, 2002 through June 30, 2012. District #1 was extended again on August 27, 2012 effective July 1, 2012 through June 30, 2022. The annual budget for District #1 is expected to be \$6,608 for FY 2016-2017.

On July 13, 2009, the City Council adopted Resolution No. 2009-16 establishing Yucaipa Village Square Management District #2, effective with the fiscal year 2009-10. Assessments were levied for the first time in FY 2011-2012 in anticipation of the completion of the Uptown Streetscape improvements. The District includes 83 properties fronting the four blocks of Yucaipa Boulevard between 2nd Street and Bryant Street. The annual assessments may be increased by an amount not to exceed five percent per year, as approved by the Association's Board of Directors. The revenues will be used to pay the costs associated with lighting and irrigation utilities in conjunction with the streetscape project. District #2 was renewed by a successful vote of the affected property owners on August 11, 2014, effective July 1, 2014 through June 30, 2024. The annual budget for District #2 is proposed to be \$28,394 for FY 2016-2017.

On February 18, 2016, the Board of Directors voted unanimously to participate in the City's LED Light Conversion program to replace lights in the Uptown. This resulted in a decrease in the Fund Balance by the amount of \$13,137. In FY 2016-2017, the Business Improvement District Plan was amended to include costs of security services, to be shared by the City.

2017-2018 BUDGET SUMMARY

Projected Fund Balance 6/30/2017	Adopted Revenue 2017-2018	Adopted Expenditures 2017-2018	Projected Fund Balance 6/30/2018
<u>\$ 23,390</u>	<u>\$ 28,000</u>	<u>\$ 28,000</u>	<u>\$ 23,390</u>



SPECIAL REVENUE FUNDS - ENERGY INDEPENDENCE PROGRAM

During FY 2010-2011, the City Council approved the Energy Independence Program (EIP). The purpose of the EIP was to provide a financing mechanism for property owners who desire to install efficiency improvements and/or renewable energy sources to their property. The EIP funded up to the amount of \$35,000 for residential properties and \$100,000 for commercial installations. The amount of \$2,500,000 was authorized as a transfer from the General Fund Undesignated Fund Balance to provide the resources for the EIP.

The funds were loaned to the property owners upon the completion of the installation of eligible improvements with the principal amount of the loan placed as a lien against the property. The loans are repaid as assessments through the normal procedures associated with the payment of property taxes. The loans are financed at the annual interest rate of 7%. Interest earnings are deposited into a Special Revenue Fund and transferred to the General Fund on an annual basis.

As of June 30, 2011, 18 loan applications were approved and funded from Phase I and Phase II. As a result of those 18 loans, the amount of approximately \$420,000 was loaned. The EIP was temporarily suspended during 2010-2011 due to restrictions placed on Property Assessed Clean Energy (PACE) programs by the Federal Housing Financing Administration (FHFA). The program resumed in 2011-2012 with amended guidelines.

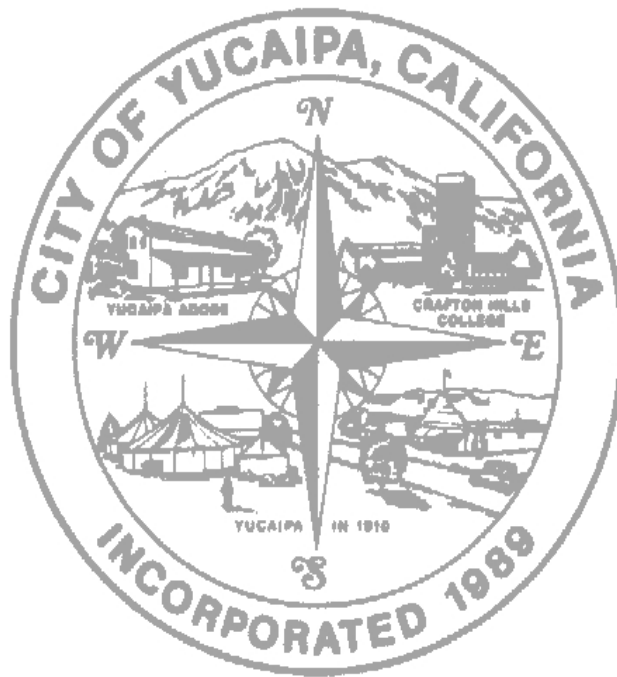
In total for Phase III of the EIP, 109 applications were received. Of the 109, 73 contracts were finalized and recorded, 15 were denied, and 21 withdrawn. During Phase III, on November 26, 2012, City Council approved the reallocation of funds previously set aside for Commercial applicants to both Residential and Commercial applicants. This reallocation allowed those residential applications previously placed on a waiting list to be processed and funded.

On October 14, 2013, the EIP was concluded with the launching of the SANBAG Home Energy Renovation Opportunity (HERO) Program. In total, the City loaned \$2,080,504.12 for eligible improvements to Yucaipa residents. The EIP received a total of 161 applications for all phases. Of those 161 applications, 52 applications were cancelled, 18 were denied, and 91 were completed. Presently there are 66 outstanding loans remaining in the amount of \$1,234,861. The City of Yucaipa residents are now encouraged to apply for the HERO Program for energy improvement financing.

2017-2018 BUDGET SUMMARY

Projected Fund Balance 6/30/2017	Adopted * Revenue 2017-2018	Adopted * Expenditures 2017-2018	Projected Fund Balance 6/30/2018
\$ -	\$ 85,000	\$ 85,000	\$ -

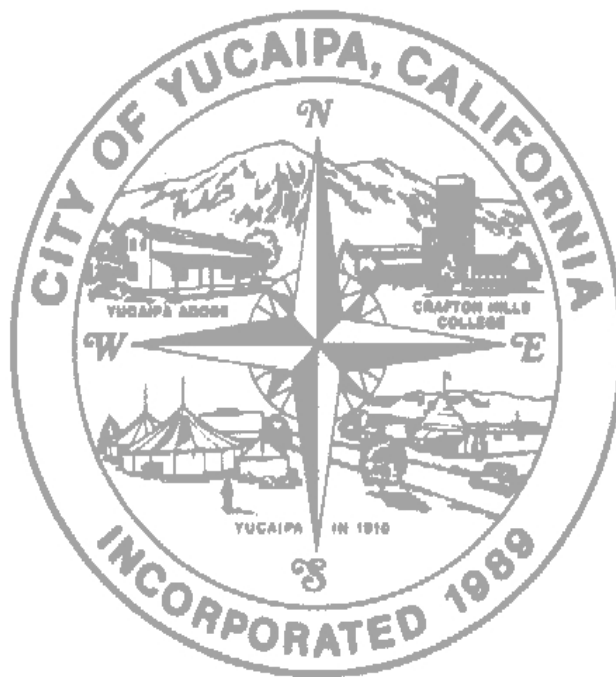
* Annual revenue reflect interest earnings on outstanding loans at the rate of 7%. All interest earnings are transferred to the General Fund on an annual basis and returned to the General Fund One-Time Capital Projects Account.



SPECIAL REVENUE FUNDS - GAS TAX SUMMARY

REVENUES	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
Use of Resources				
4401 - Interest	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,600
Sub Total	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,600
Other Agencies				
4801 - Section 2107	\$ 459,171	\$ 459,171	\$ 402,419	\$ 403,804
4802 - Section 2107.5	7,500	7,500	7,500	7,500
4803 - Section 2106	166,197	166,197	192,947	193,587
4804 - Section 2105	330,658	330,658	311,537	312,577
Prop. 42 Replacement, Section 2013	124,870	124,870	127,897	215,320
Loan Repayment	-	-	-	61,533
Road Maintenance Rehab Acct	-	-	-	310,129
Sub Total	\$ 1,088,396	\$ 1,088,396	\$ 1,042,300	\$ 1,504,450
Other Revenue				
4795 - Knockdown Reimbursement	\$ 10,000	\$ 10,000	\$ 2,000	\$ 10,000
Sub Total	\$ 10,000	\$ 10,000	\$ 2,000	\$ 10,000
Prior Year Carryover	-	-	-	-
Sub Total	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 1,099,396	\$ 1,099,396	\$ 1,045,300	\$ 1,516,050
EXPENDITURES	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
Expenditures				
Salaries and Benefits	\$ 487,097	\$ 487,097	\$ 427,671	\$ 435,257
Operating Expenses	517,325	517,325	509,325	495,405
Capital Outlay	25,000	25,000	25,000	25,000
Maintenance Projects	-	-	-	500,000
Contingency	-	-	-	-
Administrative Overhead	57,000	57,000	57,000	57,000
Total Expenditures	\$ 1,086,422	\$ 1,086,422	\$ 1,018,996	\$ 1,512,662
Revenue Over (Under) Expenses	\$ 12,974	\$ 12,974	\$ 26,304	\$ 3,389

This section of the budget reflects Gas Tax Funds only. For Line Item detail, see the Public Works section of the Budget. For complete Street Maintenance Budget, see Public Works.

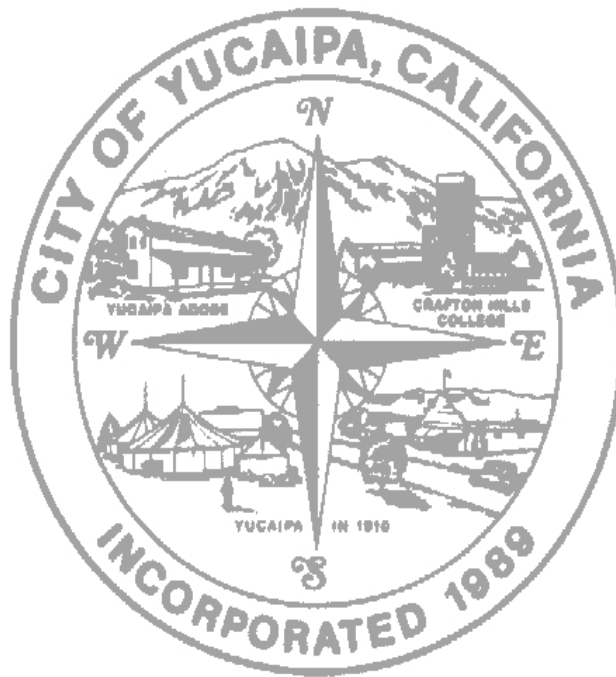


SPECIAL REVENUE FUNDS - HOUSEHOLD HAZARDOUS WASTE

The Household Hazardous Waste Fund is a special revenue fund established for the purpose of accounting for funds collected by the Solid Waste Hauler, and is collected under a franchise agreement. The amount collected is the amount assessed for each parcel for the collection and disposal of household hazardous waste. The funds are transmitted to the City from the franchisee and are then transmitted to the County on a quarterly basis.

2017-2018 BUDGET SUMMARY

Projected Fund Balance 6/30/2017	Adopted Revenue 2017-2018	Adopted Expenditures 2017-2018	Projected Fund Balance 6/30/2018
\$ 25,167	\$ 67,500	\$ 66,920	\$ 25,747



SPECIAL REVENUE FUNDS - LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT

To ensure a flow of funds for the ongoing maintenance and servicing of specified improvements within the public right-of-way and dedicated easements within the City of Yucaipa, the City Council formed the City of Yucaipa Landscaping and Lighting Maintenance District No. 1 (LLMD No.1). To ensure that the maintenance of those improvements of appurtenant facilities, required as a condition of development, does not become a financial burden to existing property owners within the City, the District provides a mechanism to assess those property owners that directly benefit from the maintenance of those required improvements. Improvements that may be maintained by the District utilizing the direct benefit assessments include:

Landscaping within public right-of-ways, parkways and designated easements; and

Public lighting facilities to provide street lighting and traffic signals in public rights-of-way.

Since the establishment of LLMD No.1, the District has annexed 56 separate maintenance zones. Each zone represents a separate development (tract) located within the District's boundary. The construction, maintenance and operation of facilities within the District's boundaries is consistent with the Landscaping and Lighting Act of 1972, and the requirements of Proposition 218, and will be administered pursuant to the City of Yucaipa ordinances and regulations.

In FY 2015-2016, the District completed the annexation of certain neighborhoods within the City's Uptown vicinity, which will be identified as Zones CCC and DDD. Beginning in FY 2016-2017, those properties located within these new zones will be assessed for utility charges for mid-block streetlights, as approved by the affected property owners.

2017-2018 BUDGET SUMMARY

Projected Fund Balance 6/30/2017	Adopted Revenue 2017-2018	Adopted Expenditures 2017-2018	Projected Fund Balance 6/30/2018
\$ 2,100,884	\$ 752,043	\$ 752,043	\$ 2,100,884

SPECIAL REVENUE FUNDS - LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT

Payments of the assessment for each parcel are made in the same manner and at the same time as payments are made for property taxes for each property. The following is a list of the zones within the District outlining the amount of the assessment and the corresponding expenses.

Zone	Tract	Developer	Project	Location	Assessment	Expenses	Administration and Reserves	Total Expenses
² A95	13521	Whisper Ranch	Wildwood Canyon		\$ 41,690	\$ 37,521	\$ 4,169	\$ 41,690
B95	12222	Keshtlar	The Reserve- Crafton Hills		271,395	244,255	27,139	271,395
¹ C96	15306	Simmons	Amberwood		222	200	22	222
² D96	14294	Centex	Summerwood		11,285	10,156	1,128	11,284
¹ E96	13851	Shedd	Jefferson		225	203	25	228
² F97	15661	Inland West	Glen Brook		10,076	9,068	1,008	10,076
¹ G98	15182	Simmons	View Point		460	414	46	460
² H98	14852	Simmons	Whisper Ranch		30,615	27,553	3,061	30,615
¹ I98	14592	Nielson	Oak Tree Lane		306	276	31	306
¹ J98	14100	Yunis	Yunis Court		515	463	51	515
² K98	14693	Kevari	Kevari Court		1,422	1,279	142	1,422
¹ L98	15765	Crestwood	Victoria Meadows		333	299	33	333
¹ M98	14287	Moore	Walnut Tree Lane		153	138	15	153
¹ N98	15848	Centex	Sunrise Hills		724	652	72	724
² O98	13799	Concordia	Bryant Park		8,562	7,705	856	8,562
³ P99	15468	Bel Air Dev.	5th/Bella Vista		1,126	1,013	113	1,126
¹ Q99	14502	Windstorm Dev.	Estacia/Plum Vw.		159	143	16	159
¹ R99	15758	Crestwood	Summit Ridge		334	300	33	334
² S	13589	Dickinson	Morningside/WW Canyon		33,751	30,376	3,375	33,751
² T	15548	D. Miller	Holmes/Bella Vista		41,077	36,970	4,108	41,077
² U	10130-1	AMH Prestige, Inc.	Douglas/Lynfall		4,614	4,152	461	4,614
² V	16088-1	Simmons	County Ln./Fremont		10,700	9,630	1,070	10,700
² W	15967-1	Barton Properties	Fir/Fremont		23,221	20,899	2,322	23,221
² X	16031-1	Centex	Oak Glen/2nd St.		34,139	30,725	3,414	34,139
² Y	16060	Brandstetter	Fremont/Holly		2,404	2,163	240	2,404
² Z	15854	Storm Western	Oak Glen/Fremont		6,303	5,673	630	6,303
² AA	15933	Finucan	Date Ave		1,602	1,442	160	1,602
² BB	16538	Wills Development	4th/Ave E		6,360	5,724	636	6,360
² CC	16152	Creekside Ptnrs.	3rd/Ave E		5,708	5,138	571	5,708
³ DD	16293	Nasre	Lynfall/Lantana		510	459	51	510
² FF	16453	Far West Industries	Far West- 7th n/o Ave E		8,768	7,891	877	8,768
² GG	14625	Century Vintage	Wildwood Canyon		87,655	78,890	8,766	87,655

¹ Zone includes street lighting and administrative costs only

² Zone includes street lighting, maintenance and administrative costs

³ Zone includes street lighting, fencing and administrative costs

Zones A and F through R include an escalator clause and may be adjusted annually based upon the change in the Consumer Price Index for the Los Angeles-Anaheim-Riverside Area for all urban consumers. Zones C through E have no escalator clause. Zones S through BBB include an escalator clause and may be adjusted annually up to the rate of 5%.

SPECIAL REVENUE FUNDS - LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT (Continued)

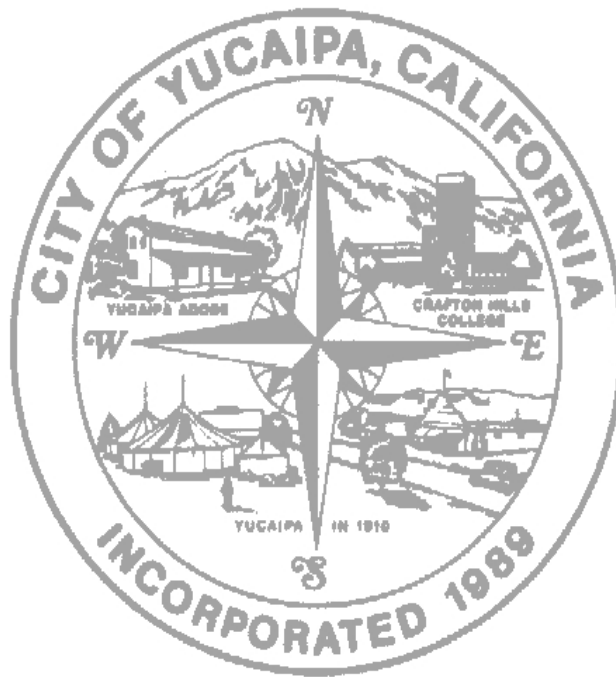
Zone	Tract	Developer	Project	Location	Assessment	Expenses	Administration and Reserves	Total Expenses
² HH	16355	RCandR Development	8th/Ave. E		14,037	12,633	1,404	14,037
² II	16531	Western Brass	Fir/Fremont		15,644	14,080	1,564	15,644
² JJ	16405	Yucaipa 10 Partners	East Bryant St		5,985	5,386	598	5,985
² NN	16801	T and K, LLC	West Douglas St		8,032	7,229	803	8,032
¹ OO	16802		West Douglas St		487	438	49	487
² PP	16694	Storm Western	East 6th St		15,158	13,642	1,516	15,158
² QQ	16055	Michelle Jackson, Aladdin Entertainment Group, Pacific West Coast Development	North Highland Ave		14,564	13,108	1,456	14,564
² RR	16633		N side County Line Rd		2,504	2,254	250	2,504
² TT	17056	RLG Const, Inc.	NS Oak Glen Rd		8,433	7,590	843	8,433
² VV	16555	Irvine Assets, Inc.	S Eureka Ave		4,463	4,017	446	4,463
² WW	17145		Davenport		3,895	3,505	389	3,895
¹ YY	17901	T and K, LLC	10th St and Cobb Ct		448	403	45	448
² ZZ	15195	Storm Western	Rebecca Road		5,932	5,339	593	5,932
² BBB	14806		Holmes/North of Wildwood		4,140	3,726	414	4,140
² CCC		Existing	Avenue D between 3rd and Poplar St		414	373	41	414
² DDD		Existing	Avenue C / 1st Street / Adams Street / Avenue A		1,493	1,344	149	1,493
Total					\$ 752,043	\$ 676,837	\$ 75,206	\$ 752,043

¹ Zone includes street lighting and administrative costs only

² Zone includes street lighting, maintenance and administrative costs

³ Zone includes street lighting, fencing and administrative costs

Zones A and F through R include an escalator clause and may be adjusted annually based upon the change in the Consumer Price Index for the Los Angeles-Anaheim-Riverside Area for all urban consumers. Zones C through E have no escalator clause. Zones S through BBB include an escalator clause and may be adjusted annually up to the rate of 5%.



SPECIAL REVENUE FUNDS - LAW ENFORCEMENT GRANTS

The City of Yucaipa has obtained several Law Enforcement related grants to supplement the activities of the Police Department. This page provides a placeholder for the allocation of future law enforcement related grants. To date, the City has received a Federal Local Law Enforcement Block Grant, which has been primarily designated to fund overtime of sworn personnel for special enforcement activities. The City has also received a State of California Supplemental Law Enforcement Program grant. The Federal Grant has long been discontinued, but the State Grant is renewed annually. Historically, this annual State Grant, in the amount of \$100,000, has been used to fund overtime primarily for the Problem Oriented Policing projects and the costs associated with the Traffic Division's motorcycle efforts.

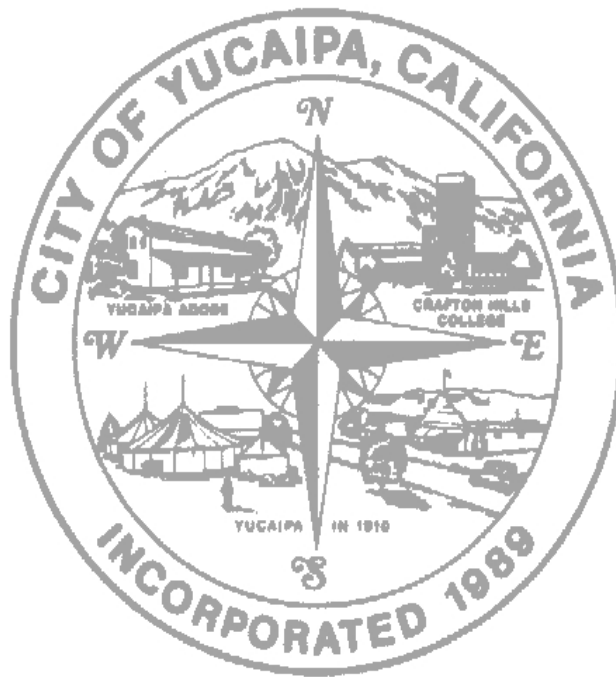
A third law enforcement grant was received during FY 1998-1999 to fund a portion of a new Traffic Enforcement Officer. This grant was worth \$75,000 and was funded by the U.S. Department of Justice as a part of the Universal Hiring Program. During 2000-2001, the City was successful in receiving a COPS in Schools grant in the amount of \$125,000 over three years. This grant was used to hire a School Resource Officer. The funding for this position is split evenly between the City and the Yucaipa/Calimesa Joint Unified School District. A second full-time School Resource Officer was added at approximately the mid-part of the 2000-2001 school year to provide additional coverage at the middle school and high school levels. In FY 2003-2004, the District ceased to fund the position. The position has been retained by the City as an additional traffic officer.

In FY 2004-2005, the city was successful in obtaining an additional grant which resulted in the creation of a new police officer position to be funded entirely in the first year, with half of the position being funded in the second year. This grant targeted motorists stopped for driving under the influence of alcohol. One additional grant was awarded in 2005-2006 for targeting seatbelt compliance. The purpose of the grant is to provide for seatbelt checkpoints in connection with the State's Click It or Ticket program. In 2009-2010, the City received a Byrne-Jag grant in the amount of \$32,370 to be used for Problem Oriented Policing and ongoing maintenance of GRIP and trip wire system.

It is anticipated that in fiscal year 2017-2018, the City will continue to receive the annual allocation of \$100,000 from the State Supplemental Law Enforcement Grant Program. Other law enforcement grants received throughout the fiscal year will be accounted for in this fund.

2017-2018 BUDGET SUMMARY

	Projected Fund Balance 6/30/2017	Adopted Revenue 2017-2018	Adopted Expenditures 2017-2018	Projected Fund Balance 6/30/2018
REVENUES				
State SSLEP	\$ -	\$ 100,000	\$ 100,000	\$ -
Misc. DUI/Traffic Grants	-	75,000	75,000	-
Total	\$ -	\$ 175,000	\$ 175,000	\$ -



SPECIAL REVENUE FUNDS - LEASE FUND

In the past couple of years, the City has acquired certain properties that have tenant relationships. These include the former Police Station facility, now known as the Yucaipa Business Incubator Center, leased partially to Congressman Paul Cook and the property located at the northwest corner of Yucaipa Boulevard and California Street, the site of the future Yucaipa Performing Arts Center. This location presently has one building, currently being leased to a local brewery business. Because of the need to separate this type of revenue stream, and maintenance obligations, from the general operations of the City, a Special Revenue Fund has been established in order to account for the rental activity.

2017-2018 BUDGET SUMMARY

Projected Fund Balance 6/30/2017	Adopted Revenue 2017-2018	Adopted Expenditures 2017-2018	Projected Fund Balance 6/30/2018
<u>\$ 68,907</u>	<u>\$ 38,000</u>	<u>\$ 66,000</u>	<u>\$ 40,907</u>

Yucaipa Business Incubator Center

Revenues

Estimated Rents	32,000
Other Revenue	-
<i>Revenues Total</i>	<u>32,000</u>

Expenditures

\$ 60,000

Yucaipa Business Incubator Center Revenues over Expenditures:

\$ (28,000)

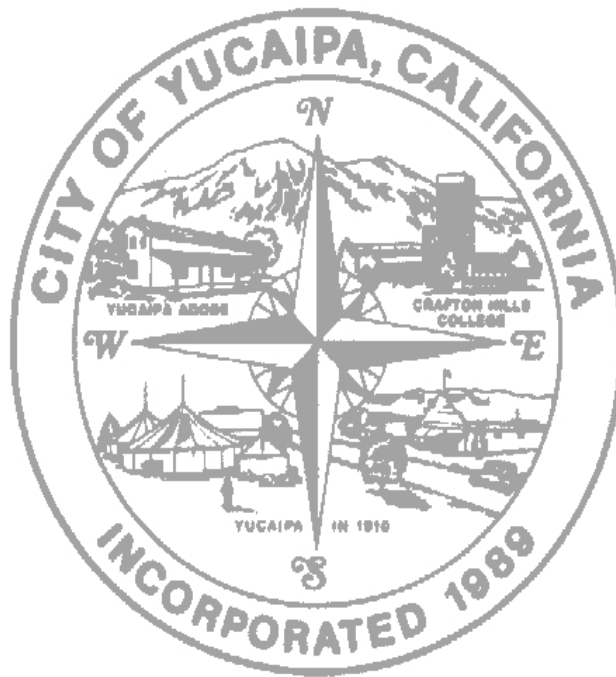
Other Leased Properties

Lease Payments	\$ 6,000

Expenditures	<u>6,000</u>

Other Rental Properties Revenues over Expenditures:

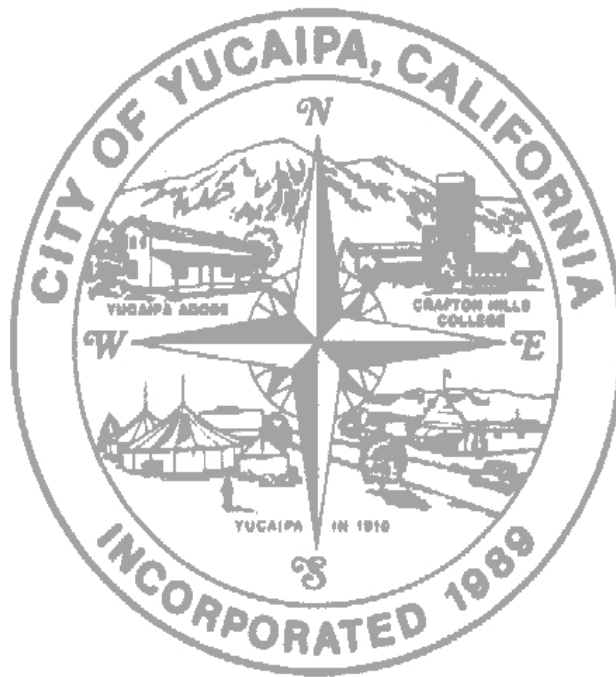
\$ -



SPECIAL REVENUE FUNDS - MEASURE I

The Measure I Fund is used to account for the ½% sales tax that is required to be used for the maintenance and improvement of City streets. Prior to FY 1999-2000, 56% of the amount received was to be used for maintenance and 44% for Capital Projects. Beginning in 1999-2000, all Measure I revenues were allocated for street maintenance. Beginning in 2010-2011, the revenues will be allocated using the original formula, which is 56% for maintenance and 44% for capital projects. For more information, see the Pavement Management Program in the CIP. Beginning in 2014-2015, City Council allocated 100% of Measure I revenues to maintenance activities.

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
REVENUES				
Sales Tax	\$ 700,000	\$ 700,000	\$ 860,000	\$ 700,000
4401 - Interest	100	100	7,000	100
Total Revenues	\$ 700,100	\$ 700,100	\$ 867,000	\$ 700,100
	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Contribution to PMP	\$ 700,000	\$ 700,000	\$ 860,000	\$ 700,000
Total Expenditures	\$ 700,000	\$ 700,000	\$ 860,000	\$ 700,000
Revenue Over (Under) Expenses	\$ 100	\$ 100	\$ 7,000	\$ 100



SPECIAL REVENUE FUNDS - PARAMEDIC ZONE

On June 2, 1987, the electors of County Service Area 38, Improvement Zone M, duly authorized a special tax levy for financing paramedic services. The amount of such tax was set initially at the rate of \$24 per individual dwelling unit and \$35 per commercial unit, per year. Effective July 1, 1999, the City of Yucaipa assumed responsibility for Paramedic services.

The collection of special taxes shall be in accordance with all other taxes and assessments collected by the property tax division of the County of San Bernardino. All revenues collected by this assessment shall be deposited in a Special Revenue Fund created for the sole purpose of funding Paramedic Services. Expenses for these services are budgeted in the Fire Services Department Budget.

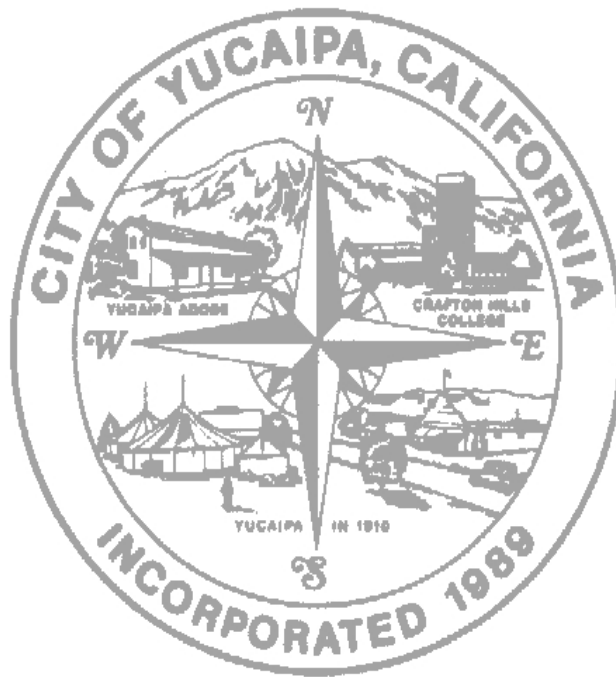
During 2002-2003, the City entered into a professional services agreement with The Davis Company for the purposes of evaluating the overall paramedic program and determining strategic options for addressing the projected annual funding deficit. In April 2003, the City Council Fire Ad-hoc Committee conducted the first of a series of meetings with leaders in the community to review the strategic options and develop a long range financing plan.

On March 2, 2004, the voters in the City of Yucaipa approved Measure Y, which resulted in an increase in the annual residential assessment from the rate of \$24 to \$52. This resulted initially in an increase in annual revenues by the amount of approximately \$493,500. At the time Measure Y was passed by the voters, it was anticipated that the increase would be sufficient to sustain the desired level of services for approximately 10 years. The costs associated with the provision of these services have increased at a rate consistent with that which was anticipated in the original forecasts utilized in adopting the measure language. As a result, budgeted expenses exceed revenue projections for FY 2017-2018 by the amount of \$313,831. However, the fund has accumulated a balance sufficient to offset this budgeted deficit. At the current level of service, this may result in a fund deficit in approximately three to five years. It is anticipated that, in the event actual expenses exceed the paramedic related revenues, the shortfall will be covered by fire services revenues. At the 2013-2014 Mid-Year Budget report, the City Council allocated the amount of \$30,000 to analyze the costs of the program. This analysis was initiated in FY 2016-2017 and will be completed in the fall of 2017. An additional Service Level Option is included in the 2017-2018 Budget to engage a consulting firm to assist with preparing for a ballot measure in order to increase the annual assessment.

2017-2018 BUDGET SUMMARY

Projected Fund Balance 6/30/2017	Adopted Revenue 2017-2018	Adopted Expenditures 2017-2018	Projected Fund Balance 6/30/2018
\$ 1,444,065	\$ 1,327,500*	\$ 1,391,331	\$ 1,380,234

* Includes \$250,000 allocation from Fire Fund Balance. See Fire Services Department Budget.



SPECIAL REVENUE FUNDS - USED OIL GRANTS

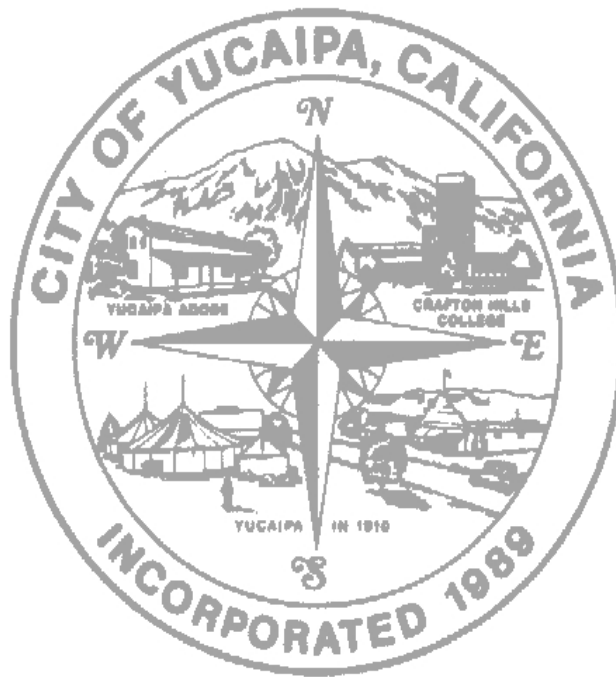
The City of Yucaipa receives block grant funds from the California Integrated Waste Management Board (CIWMB) for costs associated with local used oil collection programs. Examples of the collection programs for which these are used:

Educational Materials	Drainage Stencils
Used Oils Containers, funnels and floor mats	Advertising
Curbside Collection Program	

Additional funding cycles will be used to continue the Curbside Collection Program, educational materials and program advertising.

2017-2018 BUDGET SUMMARY

Projected Fund Balance 6/30/2017	Adopted Revenue 2017-2018	Adopted Expenditures 2017-2018	Projected Fund Balance 6/30/2018
\$ 1,862	\$ 14,000	\$ 14,000	\$ 1,862



SPECIAL REVENUE FUNDS - VEHICLE FINES/TRAFFIC SAFETY

The Traffic Safety Fund is a special revenue fund established for the purpose of accounting for funds collected from any person charged with a misdemeanor and assessed for traffic violations pursuant to the Vehicle Code. These funds are to be used exclusively for official traffic control devices, the maintenance thereof, equipment and supplies for traffic law enforcement and traffic accident prevention, and for the maintenance, improvement, or construction of public streets, bridges, and culverts within the City. The fund shall not be used to pay for traffic or other police officers. The fund may be used to pay for the compensation of school crossing guards who are not regular full-time members of the Police Department.

In fiscal year 2009-2010, the YCJUSD ceased the funding for the provision of crossing guards. Previously, funds had been allocated annually to assist with the City's obligation to the crossing guard program. In fiscal year 2016-2017, the crossing guard program was reinstated.

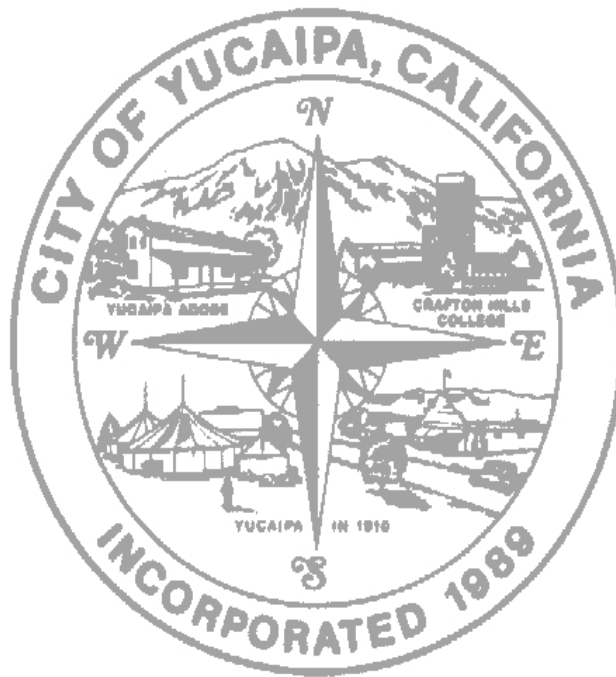
The estimated expenses for this fiscal year represent a transfer to the General Fund, representing the City's portion, for expenses related to funding the Sidewalk Program. The amount of \$250,000 has been allocated to fund sidewalk construction. A specific project has not yet been identified. The amount of \$250,000 was transferred in fiscal year 2016-2017 for this encumbrance.

2017-2018 BUDGET SUMMARY

Projected Fund Balance 6/30/2017	Adopted Revenue 2017-2018	Adopted Expenditures 2017-2018	Projected Fund Balance 6/30/2018
\$ 942,940	\$ 60,000	\$ 16,500	\$ 986,440

Expenditures include transfers to the General Fund and CIP for the following:

Sidewalk Construction	\$ 10,000
Safe Routes to Schools	6,500
Total Net Cost	<u>\$ 16,500</u>

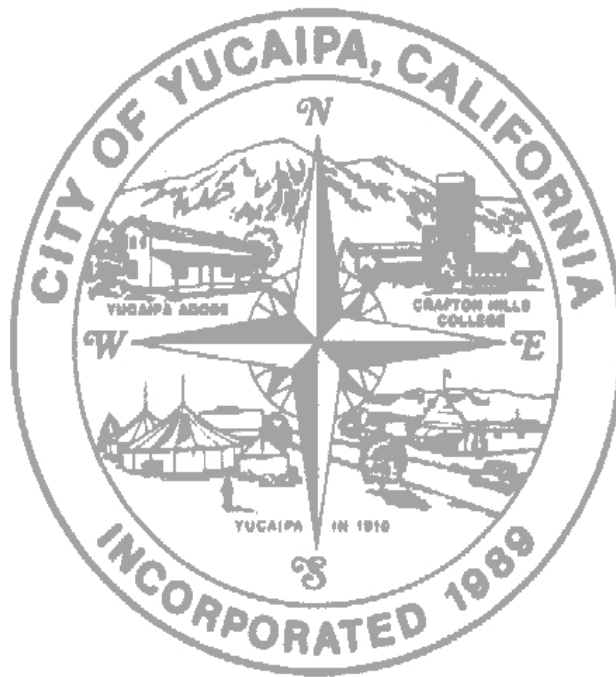


CAPITAL PROJECTS FUND SUMMARY

FUND	Estimated Fund Balance 6/30/2017	Adopted Revenues 2017-2018	Adopted Expenditures 2017-2018	Projected Fund Balance 6/30/2018
Capital Projects Funds:				
Air Quality Management	\$ 45,946	\$ 60,000	\$ 72,000	\$ 33,946
*Community Development Block Grant	107,000	284,508	284,508	107,000
Federal Emergency Management Agency	-	25,000	25,000	-
*Drainage Facilities ¹	703	133,681	134,000	384
*Fire Facilities	13,632	39,293	52,900	25
*Park Facilities ¹	118,092	175,881	293,900	73
*Public Facilities ¹	62,430	103,012	165,000	442
*Traffic Facilities ¹	337,260	394,285	695,000	36,545
Total	\$ 685,063	\$ 1,215,660	\$ 1,722,308	\$ 178,415

* Reference the Capital Improvement Program. Budget revenues may include General Fund Contributions/Loans. In some instances, budgeted expenses may exceed budgeted revenues, but only to the extent carryover encumbrances exist to cover those specific project expenses.

¹ May include grants and transfers for General Fund contributions for one-time capital Service Level Option items.



CAPITAL PROJECTS FUNDS - AIR QUALITY MANAGEMENT

The City of Yucaipa receives funds, collected through the State's motor vehicle registration fees, for use in the reduction of vehicle emissions. (AB2766)

Examples of the programs for which these funds may be used are as follows:

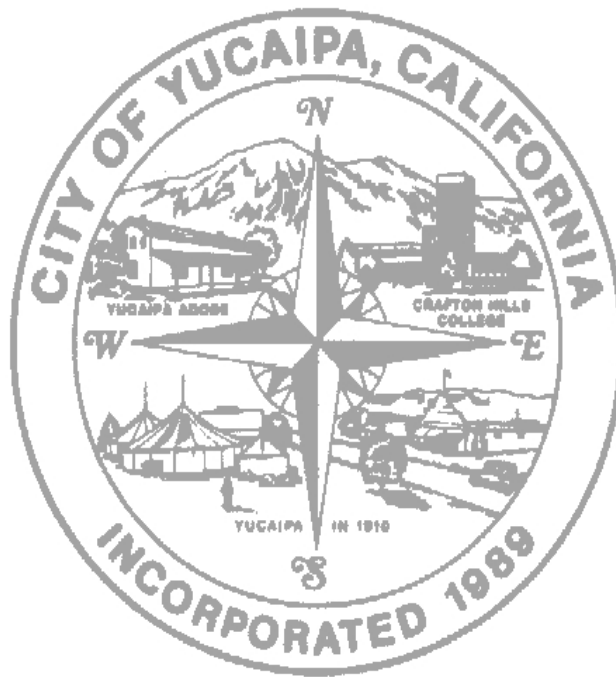
- The adoption of transportation demand management ordinances and air quality elements;
- Development of trip reduction strategies;
- Purchase of alternative fuel vehicles;
- Operation of shuttle services; and,
- Street Improvements and traffic mobility enhancements.

City Council has allocated these funds for the completion of the Bryant Street / Oak Glen Road Sidewalk Project and the sidewalk project on Avenue "H" from Holmes Street to Fremont Street. Similar sidewalk projects include 13th St. from Yucaipa Blvd. to the Skate Park and as a local matching contribution along with the Safe Route to Schools Grant for the completed project on Avenue E from 8th St. to 12th St. The amount of \$75,000 was allocated within 2006-2007 for bike lanes. AQMD funds have since been allocated for sidewalk projects along 6th Street, 13th Street, 12th Street, Avenue E from 18th Street to Yucaipa Boulevard, 4th Street from Yucaipa Boulevard to Avenue E, Avenue E from 13th Street to Dunlap Channel Trail and School Zone Pedestrian Improvements.

The 2017-2018 Capital Improvement Program includes projects from previous years' AQMD allocations for sidewalks along 12th and 13th Street, south of Avenue E, Yucaipa Boulevard ADA Improvements/Bike Lanes from 3rd to 5th Street, Avenue E from 15th Street to Dunlap Channel and Adams Street from Avenue B to Yucaipa Boulevard. The 2017-2018 CIP includes additional funding for the Yucaipa Boulevard ADA project and a sidewalk project on California Street and Acacia Avenue in the vicinity of the site of the future Yucaipa Performing Arts Center.

2017-2018 BUDGET SUMMARY

Projected Fund Balance 6/30/2017	Adopted Revenue 2017-2018	Adopted Expenditures 2017-2018	Projected Fund Balance 6/30/2018
\$ 45,946	\$ 60,000	\$ 72,000	\$ 33,946



CAPITAL PROJECTS FUNDS - COMMUNITY DEVELOPMENT BLOCK GRANT

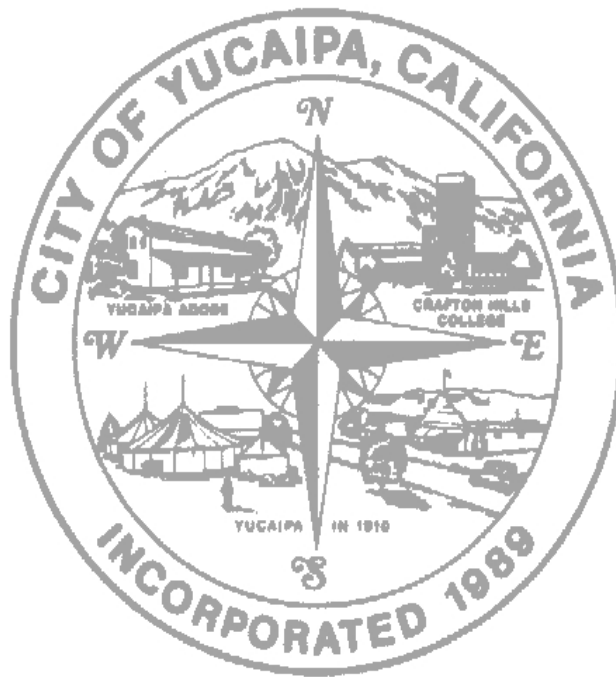
The Community Development Block Grant (CDBG) program was designed by the Department of Housing and Urban Development (HUD) to revitalize low and moderate income areas within a city. The CDBG monies are restricted by specific provisions. There are primarily two major categories for CDBG funding requests. The first, public service programs, are those programs that provide some type of service to eligible participants. The second, capital projects, are those projects that are for new construction or for the repair of facilities that fall within the eligibility requirements.

For 2017-2018, the City anticipates an allocation in the amount of approximately \$284,508 for eligible projects or programs. In February 2017, the City Council prioritized a list of recommended projects and programs or future funding. City Council directed staff to allocate the amount of \$284,508 for fiscal year 2017-2018 to the programs and projects as listed below.

An additional allocation in the amount of \$131,000 is proposed for the completion of the curb, gutter and sidewalk project along 5th Street, between Yucaipa Boulevard and Avenue E. In addition, the amount of \$110,832 is being recommended for allocation for the removal of ADA barriers in the Uptown.

Project / Program		Approved Allocation
1.	Drainage crossing under 5th Street, between Yucaipa Boulevard and Avenue E	\$ 131,000
2.	Removal of existing ADA barriers and design and installation of ADA compliant access and parking improvements in the Uptown area	110,832
3.	*San Bernardino County Library--Literacy Program	7,500
4.	*San Bernardino County Sexual Assault Services	7,500
5.	*City of Yucaipa--Recreation Scholarship Program	15,176
6.	Family Service Association-Meals to Seniors	7,500
7.	Family Services Association of Redlands	5,000
Total Approved Allocations:		<u>\$ 284,508</u>
*2017-2018 Allocation:		\$ 284,508
Amount Available from Unprogrammed Funds:		<u>107,000</u>
Total Sources Available:		<u>\$ 391,508</u>
Amount Remaining in Unprogrammed Funds:		<u><u>\$ 107,000</u></u>

* Denotes Public Service Program--In the event funding is not realized in the actual amount anticipated, these public service programs will be funded pursuant to the priority schedule as listed above.

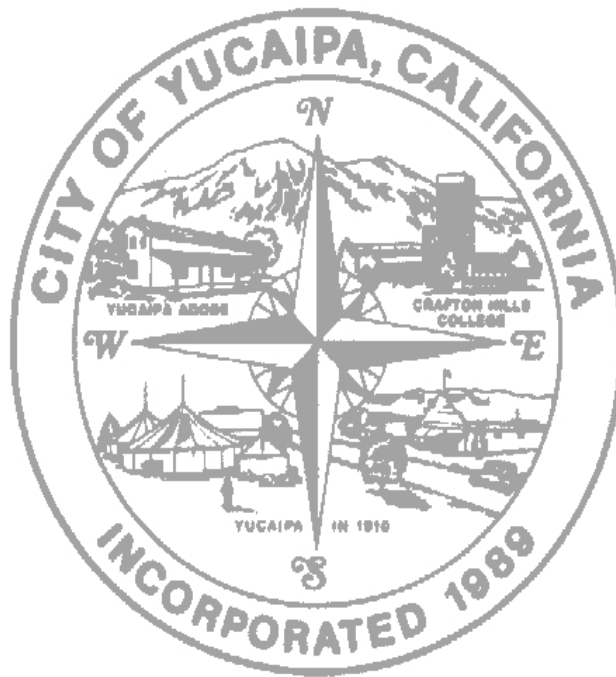


CAPITAL PROJECTS FUND - FEDERAL EMERGENCY MANAGEMENT AGENCY

The Federal Emergency Management Agency Fund (FEMA) is a capital projects fund established for the purpose of accounting for expenditures associated with projects that are the result of a recognized disaster or emergency. FEMA reimburses the City at a rate of 75% of authorized expenditures. The State of California Office of Emergency Services reimburses 75% of the remaining 25%. During some years there are no FEMA projects. Therefore, it is possible that no FEMA resources would be necessary in 2012-2013. However, in the event that an emergency warrants FEMA assistance, staff may need the ability to procure certain expenditures timely. In the event of an actual emergency, the City may need to advance funds before reimbursement is realized from FEMA. This was the case in fiscal year 2009-2010 and 2010-2011 during the fire and storm events. Specific Council authorization was obtained to appropriate additional funding sources.

2017-2018 BUDGET SUMMARY

Projected Fund Balance 6/30/2017	Adopted Revenue 2017-2018	Adopted Expenditures 2017-2018	Projected Fund Balance 6/30/2018
\$ -	\$ 25,000	\$ 25,000	\$ -



INTERNAL SERVICE FUND - SELF-INSURANCE

The Internal Service Fund was created in recognition of the City's desire to be self-insured. The purpose of this fund is to account for the risk related exposures of the City. The City of Yucaipa is a member of the Public Agency Risk Sharing Authority of California (PARSAC). PARSAC is a joint powers authority, consisting of 37 California public entities, created to provide "pooled" liability, worker's compensation and property insurance programs for its members.

The PARSAC Worker's Compensation program is funded by premiums paid by each participating entity. Actual claims and related expenses are funded entirely by those premiums, with a self-insured retention equal to \$5,000 per claim.

The City also pays a premium for general liability coverage. However, unlike Worker's Compensation, the City maintains a self insured retention in the amount of \$50,000. This means that, in addition to the premium paid, the City is also responsible for the first \$50,000 in expenses incurred for each claim, somewhat similar to an insurance deductible. However, it is dissimilar from the standpoint that the City, because it is self-insured, is able to manage the claims.

The Self-Insurance program is funded by the General Fund. Each year an amount is budgeted and transferred to this fund to cover the costs of premiums, consulting, claims management, and the settlement of claims. Historically, the annual transfer amount was consistently \$180,000. In 2010-2011 the annual transfer was increased by the amount of \$25,000 for a total allocation of \$205,000. Worker's Compensation premiums are appropriated in the respective Operating Budgets and are transferred to the Self-Insurance Fund as an interfund transfer. The actual payment of the annual Worker's Compensation premium is made directly through the Self-Insurance Fund.

In Fiscal Year 2013-2014, the Sheriff's Department returned the amount of \$312,857 to the City as a credit for a Worker's Compensation Retrospective Premium Adjustment. This credit will be used to offset Sheriff's Department contract increases over a period of three years beginning with Fiscal Year 2015-2016. Fiscal Year 2017-2018 represents the third and final year of this transfer.

2017-2018 BUDGET SUMMARY

Projected * Fund Balance 6/30/2017	Adopted Revenue 2017-2018	Adopted Expenditures 2017-2018	Projected Fund Balance 6/30/2018
\$ 758,639	\$ 365,000	\$ 507,286	\$ 616,353

*Beginning balance reflects \$312,857 for Sheriff's Workers Compensation Rebate to be allocated to the General Fund over a 3 year period, beginning in Fiscal Year 2015-2016.

SELF-INSURANCE FUND BALANCE SHEET

	As of 6/30/2013	As of 6/30/2014	As of 6/30/2015	As of 6/30/2016	Estimated As of 6/30/2017	Projected As of 6/30/2018
Cash	\$ 741,579	\$ 1,050,534	\$ 1,019,933	\$ 825,712	\$ 768,083	\$ 625,797
Due from other funds	-	-	-	-	-	-
Accounts Receivable	244	147	11,180	10,266	500	500
Total Assets	\$ 741,823	\$ 1,050,681	\$ 1,031,113	\$ 835,978	\$ 768,583	\$ 626,297
Accounts Payable	\$ 2,645	\$ 5,939	\$ 21,413	\$ 2,339	\$ 500	\$ 10,383
Due to Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Claims	75,000	75,000	75,000	75,000	75,000	75,000
Total Liabilities	\$ 77,645	\$ 80,939	\$ 96,413	\$ 77,339	\$ 75,500	\$ 85,383
Fund Balance (Deficit)	\$ 664,178	\$ 969,742	\$ 934,700	\$ 758,639	\$ 693,083	\$ 540,914
Liabilities and Fund Balance	\$ 741,823	\$ 1,050,681	\$ 1,031,113	\$ 835,978	\$ 768,583	\$ 626,297

STATEMENT OF REVENUES AND EXPENSES

	As of 6/30/2013	As of 6/30/2014	As of 6/30/2015	As of 6/30/2016	Projected As of 6/30/2017	Projected As of 6/30/2018
Interfund Transfers	\$ 300,311	\$ 622,763	\$ 303,859	\$ 302,658	\$ 300,000	\$ 350,000
Other	1,367	1,832	52,248	25,910	15,000	15,000
Total Revenues	\$ 301,678	\$ 624,595	\$ 356,107	\$ 328,568	\$ 315,000	\$ 365,000
Claims Expense	\$ 102,474	\$ 55,392	\$ 160,691	\$ 37,068	\$ 10,000	\$ 61,000
Insurance Premiums	303,255	257,137	223,819	322,972	248,343	302,000
Professional Services	6,600	6,502	6,638	17,560	11,600	29,000
Miscellaneous Expense	-	-	-	-	1,000	1,000
Interfund Transfers	-	-	-	117,029 *	104,286 *	104,286 *
Capital Outlay	-	-	-	10,000	10,000	10,000
Total Expenses	\$ 412,329	\$ 319,031	\$ 391,149	\$ 504,629	\$ 385,229	\$ 507,286
Increase to Balance (Deficit)	\$ (110,652)	\$ 305,564	\$ (35,042)	\$ (176,061)	\$ (70,229)	\$ (142,286)
Beginning Fund Balance (Deficit)	\$ 774,830	\$ 664,178	\$ 969,742	\$ 934,700	\$ 758,639	\$ 688,410
Ending Fund Balance (Deficit)	\$ 664,178	\$ 969,742	\$ 934,700	\$ 758,639	\$ 688,410	\$ 546,124

* Includes approximately \$104,000 to be transferred to the General Fund for Sheriff's W/C credit received in fiscal year 2013-14.

SELF-INSURANCE FUND

			Fund Balance (Deficit)
Description			
2006-2007	Interfund Transfers for Charges/Other	215,423	
	Current Year Expenses and/or Claims	<u>(116,521)</u>	
	Revenue Over/(Under) Expenses	98,902	Fund Balance as of 6/30/2007 <u>814,100</u>
2007-2008	Interfund Transfers for Charges/Other	387,111	
	Current Year Expenses and/or Claims	<u>(349,181)</u>	
	Revenue Over/(Under) Expenses	37,930	Fund Balance as of 6/30/2008 <u>852,031</u>
2008-2009	Interfund Transfers for Charges/Other	352,968	
	Current Year Expenses and/or Claims	<u>(368,338)</u>	
	Revenue Over/(Under) Expenses	(15,370)	Fund Balance as of 6/30/2009 <u>836,662</u>
2009-2010	Interfund Transfers for Charges/Other	325,181	
	Current Year Expenses and/or Claims	<u>(361,548)</u>	
	Revenue Over/(Under) Expenses	(36,367)	Fund Balance as of 6/30/2010 <u>800,295</u>
2010-2011	Interfund Transfers for Charges/Other	356,572	
	Current Year Expenses and/or Claims	<u>(369,676)</u>	
	Revenue Over/(Under) Expenses	(13,104)	Fund Balance as of 6/30/2011 <u>787,191</u>
2011-2012	Interfund Transfers for Charges/Other	310,667	
	Current Year Expenses and/or Claims	<u>(323,027)</u>	
	Revenue Over/(Under) Expenses	(12,361)	Fund Balance as of 6/30/2012 <u>774,830</u>
2012-2013	Interfund Transfers for Charges/Other	301,678	
	Current Year Expenses and/or Claims	<u>(412,329)</u>	
	Revenue Over/(Under) Expenses	(110,652)	Fund Balance as of 6/30/2013 <u>664,178</u>
2013-2014	Interfund Transfers for Charges/Other	624,595	
	Current Year Expenses and/or Claims	<u>(319,031)</u>	
	Revenue Over/(Under) Expenses	305,564	Fund Balance as of 6/30/2014 <u>969,742</u>
2014-2015	Interfund Transfers for Charges/Other	356,107	
	Current Year Expenses and/or Claims	<u>(391,149)</u>	
	Revenue Over/(Under) Expenses	(35,042)	Fund Balance as of 6/30/2015 <u>934,700</u>
2015-2016	Interfund Transfers for Charges/Other	328,568	
	Current Year Expenses and/or Claims*	<u>(504,629)</u>	
	Revenue Over/(Under) Expenses	(176,061)	Fund Balance as of 6/30/2016 <u>758,639</u>
2016-2017 Estimated	Interfund Transfers for Charges/Other	315,000	
	Current Year Expenses and/or Claims*	<u>(385,229)</u>	
	Revenue Over/(Under) Expenses	(70,229)	Fund Balance as of 6/30/2017 <u>688,410</u>
2017-2018 Budget Projected	Interfund Transfers for Charges/Other	365,000	
	Current Year Expenses and/or Claims*	<u>(507,286)</u>	
	Revenue Over/(Under) Expenses	(142,286)	Fund Balance as of 6/30/2018 <u>546,124</u>

* Includes approximately \$104,000 to be transferred to the General Fund for Sheriff's W/C credit received in fiscal year 2013-14.

SELF-INSURANCE

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ -	\$ -	\$ -	\$ -
5112	Temporary	-	-	-	-
5118	Allotment	-	-	-	-
5140	Auto Allowance	-	-	-	-
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	104,286
5130	Worker's Compensation	-	-	-	-
5131	PERS	-	-	-	-
5133	Unemployment	-	-	-	-
5134	Payroll Tax	-	-	-	-
5135	Life Insurance	-	-	-	-
5136	Vision	-	-	-	-
5137	Deferred Compensation	-	-	-	-
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	30,000	29,000	11,600	29,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Miscellaneous/Special Department Expense	-	1,000	1,000	1,000
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5300	Insurance Premiums	302,000	302,000	248,343	302,000
5400	Claims Expense	61,000	61,000	10,000	61,000
5302	Principal Payment, Capital Lease	-	-	-	-
9100	Capital Outlay	-	-	10,000	10,000
9200	Capital Projects	-	-	-	-
9500	Administrative Overhead	-	-	-	-
9900	Contingency	-	-	-	-
Total		\$ 393,000	\$ 393,000	\$ 280,943	\$ 507,286

SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY

MAJOR FUNCTIONS

The Agency has been involved in community revitalization at all levels, from relatively simple rehabilitation programs to complex strategies to preserve and enhance the City's job base by retaining existing businesses. The Agency is also vested with the responsibility of increasing, preserving, and improving the number of housing units for very low, low, and moderate-income individuals and families. During FY 2012-2013, the legislature of the State of California enacted AB X1 26, effectively eliminating every redevelopment agency in the State. In order to effectively wind down any active project at the time of dissolution, the Successor Agency to the Yucaipa Redevelopment Agency was formed. The purpose of the Successor Agency is to monitor those activities to completion and eliminate any and all assets maintained by the former RDA. The Successor Agency has adopted Recognized Obligation Payment Schedules (ROPS) for the purpose of identifying enforceable obligations to be paid from future tax increment proceeds. The ROPS is a budget document, adopted for each six month period, and reflects only those anticipated expenses that have been approved by the State Department of Finance in its effort to unwind all redevelopment activities. Ultimately, the only expenses to be funded by the remaining revenue source will be debt service payments. Beginning in FY 2016-2017, all ROPS will be adopted to cover a full fiscal year.

In FY 2017-2018, the Successor Agency will be responsible to continue paying for debt service on the outstanding Tax Allocation Bonds. In addition, the Agency will monitor the ongoing financial reporting covenants and activities associated with the senior housing project, located within the former Agency. Staff will continue to prepare Recognized Obligation Payment Schedules and facilitate the activities and actions of the Oversight Board.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Continued to work with the Department of Finance, coordinating the repayment of General Fund advances made to the Redevelopment Agency after the first two years of the Agency's existence.

MAJOR GOALS FOR 2017-2018

- ◆ Continue to work with the Oversight Board to successfully unwind all activities of the Agency in the most effective and efficient manner possible.
- ◆ Continue efforts to work with the State Department of Finance to resolve dispute over the appropriate allocation of the Housing Authority Administrative Allowance.



SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY BUDGET SUMMARY

Successor Agency to the Yucaipa Redevelopment Agency

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Redevelopment Property Tax Trust Fund	\$ 771,611	\$ 771,698	\$ 771,699	\$ 1,020,605
Total Department Expenses	\$ 771,611	\$ 771,698	\$ 771,699	\$ 1,020,605

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
FUNDING				
Redevelopment Property Tax Trust Fund	\$ 771,624	\$ 771,698	\$ 771,699	\$ 1,020,605
Total Department Revenues	\$ 771,624	\$ 771,698	\$ 771,699	\$ 1,020,605

SUCCESSOR AGENCY - REDEVELOPMENT PROPERTY TAX TRUST FUND

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 56,456	\$ 56,709	\$ 56,709	\$ 61,593
5112	Temporary	-	-	-	-
5118	Allotment	6,448	6,209	6,209	6,767
5140	Auto Allowance	1,020	1,020	1,020	1,020
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	2,541	2,552	2,552	2,772
5131	PERS	10,849	10,897	10,897	11,405
5133	Unemployment	-	-	-	-
5134	Payroll Tax	990	1,002	1,002	1,058
5135	Life Insurance	162	156	156	155
5136	Vision	-	-	-	-
5137	Deferred Compensation	1,694	1,702	1,702	1,848
5145	Cell Phone Allowance	153	153	153	153
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	28,000	28,000	28,000	28,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	551,244	551,244	551,244	793,779
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Not-For-Profit Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9500	Administrative Overhead	112,055	112,055	112,055	112,056
9900	Contingency	-	-	-	-
Total	\$	\$ 771,611	\$ 771,698	\$ 771,699	\$ 1,020,605

MAJOR DIVISIONAL BUDGET CHANGES

Fund: Successor Agency to the Yucaipa Redevelopment Agency
Department: Successor Agency to the Yucaipa Redevelopment Agency
Division: Redevelopment Property Tax Trust Fund (RPTTF)

Reason for Adjustment

Net Adjustment

5110-5140	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate and increase in allotment.	\$ 6,371
5220	Misc./Special Dept. Expense	Reflects debt service repayment schedule.	242,535

**SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY
RESOLUTION NO. 2017-22**

**A RESOLUTION OF THE SUCCESSOR AGENCY TO THE YUCAIPA
REDEVELOPMENT AGENCY, ADOPTING A BUDGET FOR FISCAL
YEAR 2017-2018**

WHEREAS, the former Yucaipa Redevelopment Agency was required to adopt an annual fiscal year budget; and

WHEREAS, the legislature of the State of California enacted AB X1 26 and AB 1484, effectively eliminating every redevelopment agency (RDA) in the State; and

WHEREAS, in order to effectively wind down any active projects/programs at the time of dissolution, the Successor Agency to the Yucaipa Redevelopment Agency was formed, the purpose of which is to monitor those remaining activities to completion and exhaust or transfer any and all assets maintained by the former RDA; and

WHEREAS, the Successor Agency has approved a Recognized Obligation Payment Schedule, as prescribed in the legislation, for the purpose of identifying remaining enforceable obligations to be paid from future tax increment revenue, as a budget document.

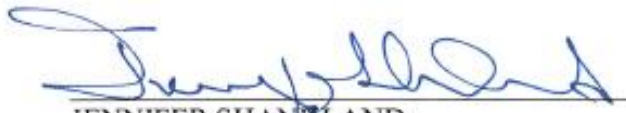
NOW, THEREFORE, THE SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

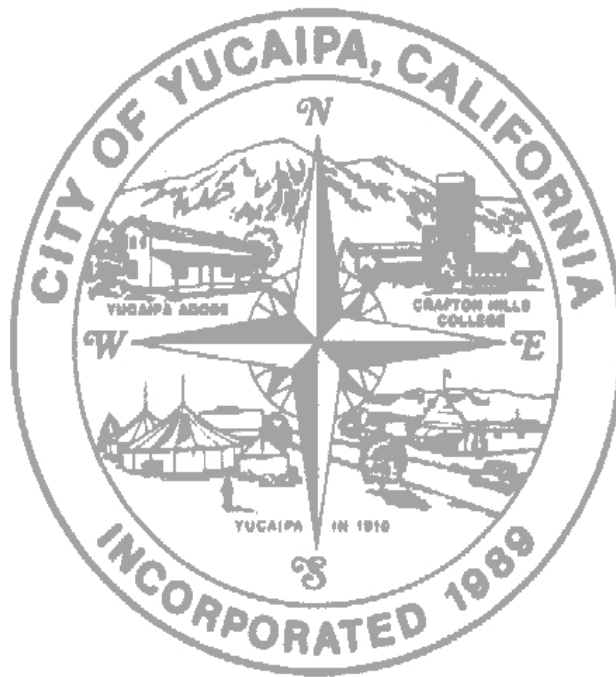
Section 1. That a Budget for Fiscal Year 2017-2018, a copy of which is attached as Exhibit D and made part of hereof, is hereby adopted with total estimated revenues of \$1,020,605 and total estimated expenditures of \$1,020,605.

PASSED, APPROVED AND ADOPTED this 26th day of June 2017.


BOBBY DUNCAN, AGENCY CHAIRPERSON

ATTEST:


JENNIFER SHANKLAND
AGENCY SECRETARY



YUCAIPA HOUSING AUTHORITY

MAJOR FUNCTIONS

The Redevelopment Dissolution Law provides that upon dissolution of the redevelopment agency (RDA), the city, county, or city and county that authorized the creation of the RDA may elect whether to retain the housing assets and functions previously performed by the RDA. If the city/county elects to retain the authority, then all rights, powers, duties, obligations, and housing assets, are transferred from the former RDA to the city/county. If the city/county does not elect to retain the authority for performing the housing functions, the rights, powers, assets, duties, and obligations are transferred either to the local housing authority, if one exists, or to the Department of Housing and Community Development. If there is more than one local housing authority in the jurisdiction, the city/county may select which local housing authority will serve as the housing successor.

The City of Yucaipa elected to not retain the housing functions of the former RDA, and the housing assets and functions were then transferred to the Yucaipa Housing Authority. As a result, the Yucaipa Housing Authority became the “housing successor” under Health and Safety Code section 34176(b)(3) and, therefore, the Housing Authority is eligible for a housing entity administrative cost allowance. With the dissolution of RDAs, up until fiscal year 2015-2016, there were no revenue sources available to fund housing obligations. As a result, all costs associated with administering housing related issues have been borne by the City’s General Fund.

This changed in fiscal year 2015-2016 with the approval of the repayment of General Fund advances. Formulaically, the amount of 20% of the calculated loan repayment is set aside for housing related obligations. This amount provides resources to cover some of the costs over the next couple of years. Once the General Fund advances are fully paid, the housing set-aside allocations revert back to zero. The Housing Entity Administrative Allowance relieves the General Fund of those costs and affords the Housing Authority the ability to incur costs and more fully implement programs, as prioritized by the Authority. Unfortunately, the State of California, Department of Finance (DOF), has interpreted the law unfavorably to the City in that, the DOF claims that the allowance does not apply to public entities that actually created the Housing Authority so long as the creating entity “controls” the Housing Authority. As a result, the DOF has denied an allowance to the Yucaipa Housing Authority. Staff believes the DOF has grossly misinterpreted the law and expects that the matter will ultimately be resolved in favor of cities like Yucaipa. The matter has been litigated and is currently under appeal. In addition, there are currently competing opinions within the courts on this matter.

On October 26, 2015 and in fiscal year 2016-2017 and 2017-2018, the City Council adopted an annual budget for the Housing Authority in anticipation of a favorable resolution by the DOF regarding the housing administrative allowance. That budget is detailed below. It is recommended that Council adopt a similar budget for fiscal year 2017-2018 including the pending administrative allowance for two primary reasons:

1. The Housing Authority is entitled to the allowance statutorily. The City took steps to ensure this directly from the language in the legislation.
2. This demonstrates to the DOF that the agency does indeed have a need for the allowance. The agency currently has ongoing responsibilities with monitoring the senior housing project on Yucaipa Blvd. and will be assuming some responsibilities with the project recently completed on 3rd Street as well as the proposed project at the corner of 5th Street and County Line Road. The housing obligations will only increase and do not diminish simply because of the lack of entitled funding.

MAJOR ACHIEVEMENTS FOR 2016-2017

- ◆ Successfully negotiated a housing agreement for the Horizons Senior Housing project on 3rd Street.

MAJOR GOALS FOR 2017-2018

- ◆ Successfully participate in the ongoing administration of the Horizons Senior Housing Agreement on 3rd Street.
- ◆ Negotiate a housing agreement for a 96 unit senior housing project on 5th Street and County Line Road.

YUCAIPA HOUSING AUTHORITY BUDGET SUMMARY

Yucaipa Housing Authority

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
EXPENDITURES				
Yucaipa Housing Authority	\$ 149,544	\$ 149,144	\$ 149,144	\$ 149,803
Total Department Expenses	\$ 149,544	\$ 149,144	\$ 149,144	\$ 149,803

	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
FUNDING				
Housing Administrative Allowance*	\$ 150,000	\$ 150,000	\$ -	\$ 150,000
20% Housing Set Aside from ROPS	\$ 29,466	\$ 29,466	\$ 63,144	\$ 47,928
Total Department Revenues	\$ 179,466	\$ 179,466	\$ 63,144	\$ 197,928

*Pending judicial appeal

YUCAIPA HOUSING AUTHORITY

Acct. No.	Account Name	Adopted Budget 2016-2017	Revised Budget 2016-2017	Estimated Actuals 2016-2017	Adopted Budget 2017-2018
5110	Salaries	\$ 37,256	\$ 37,180	\$ 37,180	\$ 19,641
5112	Temporary	-	-	-	-
5118	Allotment	3,881	3,642	3,642	2,300
5140	Auto Allowance	750	690	690	300
5120	Overtime	-	-	-	-
5125	Self-Insurance Transfer	-	-	-	-
5130	Worker's Compensation	1,677	1,673	1,627	884
5131	PERS	7,160	7,145	7,145	3,637
5133	Unemployment	-	-	-	-
5134	Payroll Tax	604	607	607	355
5135	Life Insurance	98	92	92	53
5136	Vision	-	-	-	-
5137	Deferred Compensation	1,118	1,116	1,116	589
5145	Cell Phone Allowance	-	-	45	45
5201	Dues and Publications	-	-	-	-
5202	Postage	-	-	-	-
5203	Travel and Meetings	-	-	-	-
5205	Utilities	-	-	-	-
5206	Office Supplies	-	-	-	-
5207	Telephone	-	-	-	-
5208	Equipment Rental	-	-	-	-
5209	Professional Services, M.H.	-	-	-	-
5210	Professional Services	73,000	73,000	73,000	98,000
5211	Professional Services, Legal	-	-	-	-
5212	Special Supplies	-	-	-	-
5213	General Supplies	-	-	-	-
5214	Vandalism	-	-	-	-
5215	Election Expense	-	-	-	-
5216	Volunteer Support	-	-	-	-
5217	Building Repair and Maintenance	-	-	-	-
5218	Hazardous Waste Expense	-	-	-	-
5219	City Reimbursable Services	-	-	-	-
5220	Misc./Special Dept. Expense	4,500	4,500	4,500	4,500
5221	Printing and Advertising	-	-	-	-
5222	Equipment Maintenance	-	-	-	-
5223	Uniform Expense	-	-	-	-
5225	Animal Control	-	-	-	-
5301	Interest, Capital Lease	-	-	-	-
5302	Principal Payment, Capital Lease	-	-	-	-
5401	Not-For-Profit Funding	-	-	-	-
9100	Capital Outlay	-	-	-	-
9200	Capital Projects	-	-	-	-
9500	Administrative Overhead	19,500	19,500	19,500	19,500
9900	Contingency	-	-	-	-
Total		\$ 149,544	\$ 149,144	\$ 149,144	\$ 149,803

MAJOR DIVISIONAL BUDGET CHANGES

Fund: Yucaipa Housing Authority

		Reason for Adjustment	Net Adjustment
5110-5140	Salaries and Related Expenses	Net result of anticipated COLA, change in PERS contribution rate and increase in allotment, as well as a reallocation of positions as an impact of the Community Development / Development Services Reorganization in FY 2016-2017.	\$ (24,385)
5210	Professional Services	Reflects increase in professional services needs.	25,000

**YUCAIPA HOUSING AUTHORITY
RESOLUTION NO. 2017-23**

**A RESOLUTION OF THE YUCAIPA HOUSING AUTHORITY,
ADOPTING A BUDGET FOR FISCAL YEAR 2017-2018**

WHEREAS, on February 28, 2011, the City Council adopted Resolution No. 2011-08, declaring the need for a Housing Authority and establishing the City Council as the Commissioners of the Authority; and

WHEREAS, on March 28, 2011 the Authority adopted Resolution No. 2011-09, designating officers, adopting Personnel Rules and a Conflict of Interest Code and adopted Resolution No. 2011-10, adopting bylaws of the Housing Authority and elected the Chairperson and Vice Chairperson of the Yucaipa Housing Authority; and

WHEREAS, the Yucaipa Housing Authority is required to adopt an annual fiscal year budget.

NOW, THEREFORE, THE YUCAIPA HOUSING AUTHORITY, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That a Budget for Fiscal Year 2017-2018, a copy of which is attached as Exhibit E and made part of hereof, is hereby adopted with total estimated revenues of \$197,928 and total estimated expenditures of \$149,803.

PASSED, APPROVED AND ADOPTED this 26th day of June 2017.

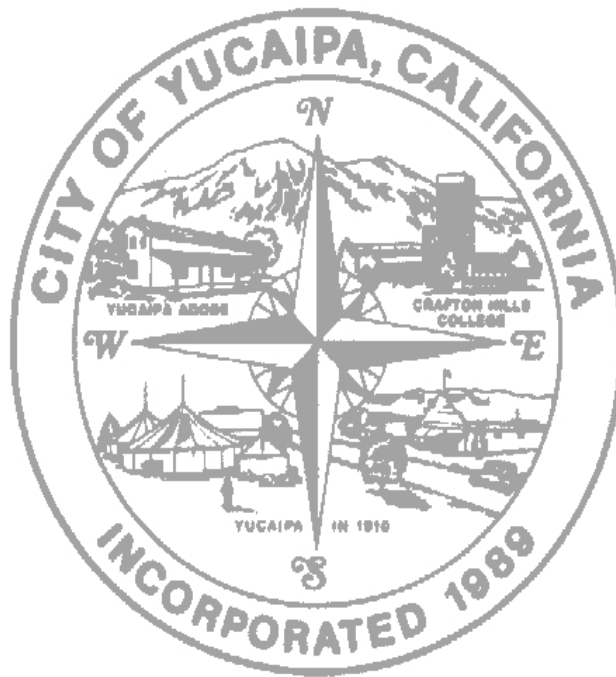


BOBBY DUNCAN, AUTHORITY CHAIRPERSON

ATTEST:



JENNIFER SHANKLAND
AUTHORITY SECRETARY



AUTHORIZED FULL-TIME POSITIONS

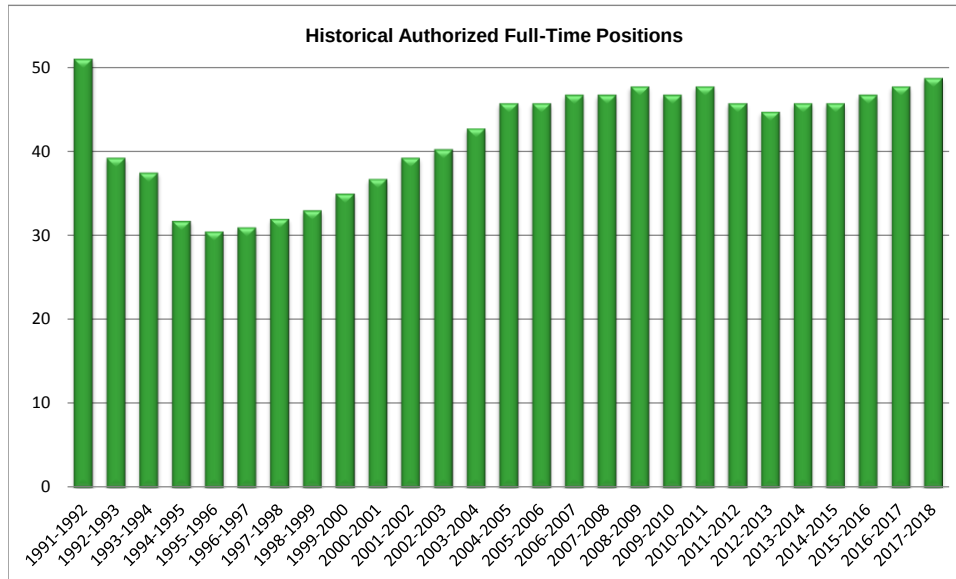
DEPARTMENTS AND DIVISIONS	Revised 2012-2013	Revised 2013-2014	Revised 2014-2015	Revised 2015-2016	Revised 2016-2017	2017-2018
ADMINISTRATIVE SERVICES DEPARTMENT						
Assistant City Manager 7/13/15	-	-	-	1.00	1.00	1.00
Director of Administrative Services	1.00	1.00	1.00	-	-	-
Administrative Services Division						
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Technician*	-	1.00	1.00	1.00	1.00	1.00
Finance Division						
Accounting Manager	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Technician	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Assistant	1.75	1.75	1.75	1.75	1.75	1.75
GENERAL SERVICES DEPARTMENT						
MOBILEHOME SERVICES						
Deputy City Manager/City Clerk 7/13/15	-	-	-	1.00	1.00	1.00
Director of General Services/City Clerk	1.00	1.00	1.00	-	-	-
Information Systems/GIS Administrator/Information Systems/GIS Manager 2/27/17	-	-	-	-	1.00	1.00
Information Systems Administrator	1.00	1.00	1.00	1.00	-	-
Deputy City Clerk/Information Systems Technician	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant 3/28/16	-	-	-	1.00	1.00	1.00
Office Assistant I/II	1.00	1.00	1.00	-	-	-
CITY MANAGER						
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant/ Public Affairs Officer*	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Coordinator 2/27/17	-	-	-	-	1.00	1.00
COMMUNITY DEVELOPMENT DEPARTMENT						
Economic Development Division						
Director of Community Development	0.33	0.33	0.33	0.33	0.20	0.20
Senior Administrative Assistant 2/27/17	-	-	-	-	0.37	0.35
Administrative Assistant	0.40	0.40	0.40	0.40	-	-
Development Services Technician I/II 2/27/17	-	-	-	-	-	0.50
Planning Division 8/22/16						
Director of Community Development	-	-	-	-	0.20	0.20
Senior Administrative Assistant	-	-	-	-	0.37	0.40
Associate Planner	-	-	-	-	1.00	1.00
Senior Development Services Technician	-	-	-	-	0.50	0.50
Development Services Technician I/II 2/27/17	-	-	-	-	1.00	0.50
Code Enforcement Division						
Director of Community Development	-	-	-	0.33	0.20	0.16
Senior Code Enforcement Officer 7/13/15	-	-	-	1.00	1.00	1.00
Code Enforcement Officer	3.00	3.00	3.00	2.00	2.00	2.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00	1.00
COMMUNITY SERVICES DEPARTMENT						
Director of Community Services	1.00	1.00	1.00	1.00	1.00	1.00
Community Services Supervisor	2.00	2.00	2.00	2.00	2.00	2.00
Community Services Coordinator	2.00	2.00	2.00	2.00	2.00	2.00
Assistant Coordinator	2.00	2.00	2.00	2.00	2.00	2.00
DEVELOPMENT SERVICES DEPARTMENT						
Director of Development Services	1.00	1.00	1.00	1.00	-	-
Planning Division						
Administrative Assistant	0.40	0.40	0.40	0.40	-	-
Assistant Planner	1.00	1.00	1.00	1.00	-	-
Senior Development Services Technician 7/13/15	-	-	-	0.50	-	-

AUTHORIZED FULL-TIME POSITIONS

DEPARTMENTS AND DIVISIONS	Revised 2012-2013	Revised 2013-2014	Revised 2014-2015	Revised 2015-2016	Revised 2016-2017	2017-2018
ENGINEERING DEPARTMENT						
City Engineer 11/10/14	-	-	1.00	1.00	1.00	-
Engineering Division						
Deputy City Engineer 11/10/14	1.00	1.00	-	-	-	-
Special Projects and Maintenance Engineer 3/28/16	-	-	-	1.00	1.00	-
Associate Engineer	0.30	0.30	1.00	-	-	-
Construction Engineer	-	-	1.00	1.00	1.00	-
Construction Manager 11/10/14	1.00	1.00	1.00	1.00	1.00	-
Senior Development Services Technician 7/13/15	-	-	-	0.50	0.50	-
Development Services Technician	1.00	1.00	1.00	-	-	-
Administrative Assistant	1.00	1.00	0.50	0.50	0.50	-
PUBLIC WORKS DEPARTMENT						
Director of Public Works/City Engineer FY 2017-2018	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	-	-	0.50	0.50	0.50	-
Engineering Division						
Senior Engineer w/PE FY 2017-2018	-	-	-	-	-	1.00
Special Projects and Maintenance Engineer	-	-	-	-	-	1.00
Assistant/Associate Engineer FY 2017-2018	-	-	-	-	-	1.00
Construction Engineer	-	-	-	-	-	1.00
Construction Manager	-	-	-	-	-	1.00
Senior Development Services Technician	-	-	-	-	-	0.50
Administrative Assistant	-	-	-	-	-	0.50
Street Maintenance Division						
Associate Engineer	0.70	0.70	-	-	-	-
Maintenance Manager 11/10/14	0.30	0.30	-	-	-	-
Public Works Manager FY 2017-2018	-	-	-	-	-	0.25
Street Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II (Temporarily Unfund Position)*	4.00	4.00	4.00	4.00	3.00	3.00
Administrative Assistant	-	-	-	-	-	0.25
Parks/Facilities Maintenance Division						
Maintenance Manager 11/10/14	0.70	0.70	-	-	-	-
Public Works Manager FY 2017-2018	-	-	-	-	-	0.75
Park Maintenance Supervisor FY 2017-2018	1.00	1.00	1.00	1.00	1.00	-
Park Ranger SLO 2015-2016/SLO 2016-2017	-	-	-	1.00	2.00	2.00
Maintenance Worker II	5.00	5.00	5.00	5.00	5.00	5.00
Administrative Assistant	-	-	-	-	-	0.25
SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY						
Director of Community Development	0.67	0.67	0.67	0.34	0.20	0.34
Senior Administrative Assistant 2/27/17	-	-	-	-	0.185	0.175
Administrative Assistant	0.20	0.20	0.20	0.20	-	-
YUCAIPA HOUSING AUTHORITY						
Director of Community Development	-	-	-	-	0.20	0.10
Senior Administrative Assistant 2/27/17	-	-	-	-	0.075	0.075
Total Authorized Full-Time Positions:	44.75	45.75	45.75	46.75	47.75	48.75

*Temporarily vacate/unfund position based on reduction in Gas Tax and with the expectation that the state will restore Gas Tax funding.

AUTHORIZED FULL-TIME POSITIONS



Description of Significant Staffing Changes:

FY 2014-2015

November 10, 2014-Public Works Reorganization. Split the Public Works Department to create an Engineering Department. The Deputy City Engineer position was eliminated and a City Engineer position was created, as well as the reclassification of the Construction Manager position.

FY 2015-2016

FY 2015-2016-A Service Level Option was approved that created a Parks Ranger position in the Public Works Department.

July 13, 2015-Citywide Department Reorganization. The Director of Administrative Services was reclassified to the Assistant City Manager (Administrative Services), the Director of General Services/City Clerk was reclassified to the Deputy City Manager/City Clerk (General Services), the Development Services Technician was reclassified to Senior Development Services Technician (Engineering/Development Services) and one Code Enforcement Officer was reclassified to Senior Code Enforcement Officer (Community Development).

March 28, 2016-Citywide Department Reorganization. The Associate Engineer was reclassified to the Special Projects and Maintenance Engineer (Engineering) and one position of Office Assistant was reclassified to Administrative Assistant (General Services).

FY 2016-2017

FY 2016-2017-Temporarily vacate/unfund one Gas Tax position based on reduction in Gas Tax funding with the expectation that the state will restore funding in future years.

FY 2016-2017-A Service Level Option was approved that created a second Parks Ranger position in the Public Works Department.

August 22, 2016-Community Development/Development Services Department Reorganizations. The Director of Development Services position was eliminated, resulting in the Director of Community Development becoming the Department Director for the Planning and Building and Safety Divisions. The Assistant Planner was reclassified to the Associate Planner.

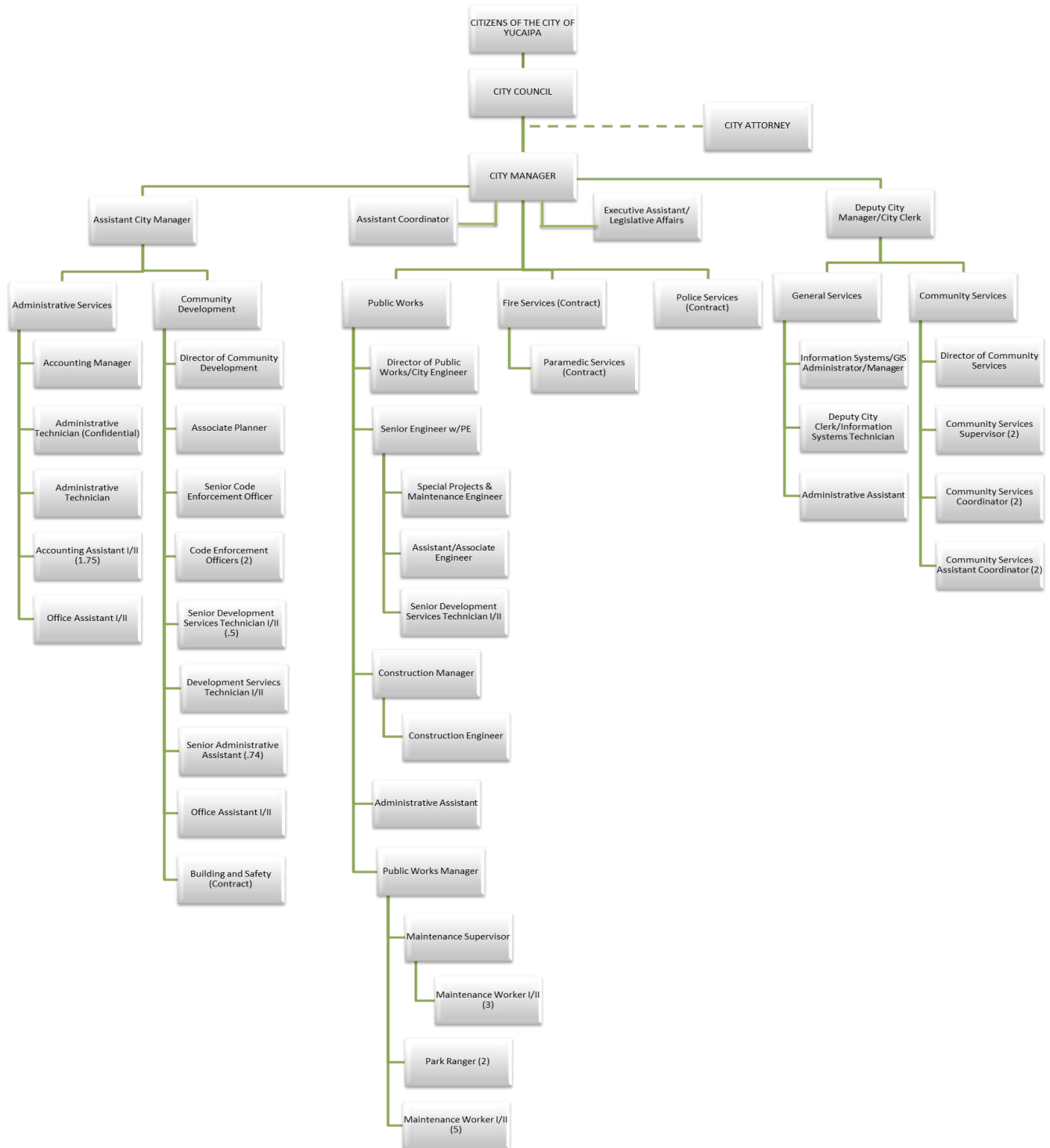
February 27, 2017-Citywide Department Reorganization. The Information Systems Administrator was reclassified to the Information Systems Administrator/GIS Administrator and flexible staffing was created by creating an additional classification of Information Systems/GIS Manager (General Services). The Administrative Assistant was reclassified to Senior Administrative Assistant (Community Development), the Development Services Technician I/II was re-established (Community Development) and a new position was created for an Assistant Coordinator (City Manager).

FY 2017-2018

FY 2017-2018-Public Works Department Reorganization. Eliminate the Director of Public Works position and reclassify the City Engineer as the Director of Public Works/City Engineer. Create a new position of Senior Engineer with PE, reestablish flexible staffing with the Assistant/Associate Engineer position and reclassify the Park Maintenance Supervisor to Public Works Manager.

CITY OF YUCAIPA

Organizational Services by Position



SUMMARY OF PROPOSITION 4 APPROPRIATIONS LIMIT

The Appropriations Limitation imposed by Proposition 4 (Article XIIB) was approved by the voters in November 1979. It was modified by Proposition 111 and approved by the voters in June, 1990. Commonly referred to as the Gann Limit, it creates a restriction on the amount of revenues classified as tax proceeds which can be appropriated for expenditures in any fiscal year. The Limit is based on an estimated limit established by LAFCO during FY 1988-1989, the base year, and is increased each year using the change in population and the change in California per capita personal income. Examples of tax proceeds include property, sales and transient occupancy taxes as well as motor vehicle license fees. The Limit does not apply to other revenues classified as non-tax proceeds such as fines and State subventions restricted to specific uses such as gasoline taxes and fees intended to recover the cost of providing services.

During any fiscal year, cities may not appropriate any proceeds of taxes they receive in excess of their Limit. If excess funds are received in any one year, they are carried into the subsequent year to be used if the City is below the Appropriation Limit for that year. Any excess funds remaining after the second year have to be returned to the taxpayers by reducing tax rates or fees. As an alternative, a majority of the voters may approve an "override" to increase the Limit. The law only allows such an override to last for a maximum of four years.

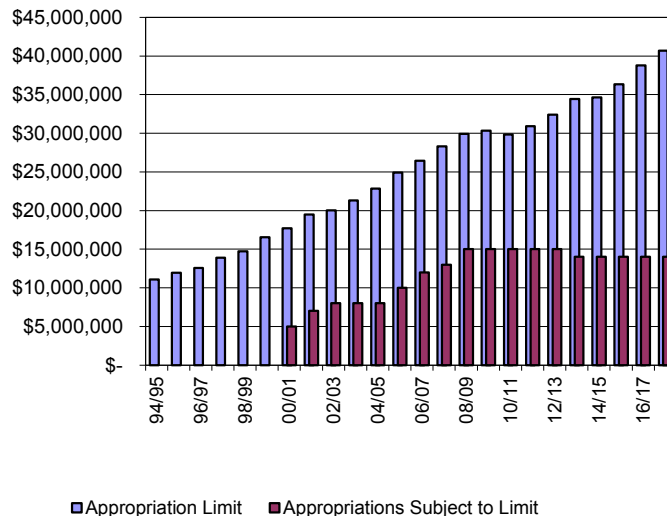
The Appropriations Limit for the City of Yucaipa for FY 2017-2018 is estimated to be \$40,668,962, an increase of approximately 4.89% from the Appropriations Limit for FY 2016-2017. Estimated tax proceeds subject to the Limit based upon the FY 2017-2018 Budget are not expected to exceed \$15 million, an amount approximately \$25 million less than the Limit for FY 2017-2018.

For purposes of calculating the annual Limit, either the change in population of the City of Yucaipa (1.02% from January 2016) or San Bernardino County (1.16% increase during the same time) is to be adopted by the City Council.

The larger of the two population changes may be selected and combined with the change in Statewide per capita personal income (3.69%) to calculate the annual adjustment. Below is the calculation used in determining the FY 2017-2018 Appropriations Limit.

Calculation of 2017-2018 Appropriations Limit

Appropriations Limit as of 6/30/2016	\$	38,771,928
x Annual Adjustment Factors:		
Population Increase (County)	1.16%	1.0116
Inflation Change (CPI)	3.69%	1.0369
Total Adjustment Factor %:		1.0489
 Annual Adjustment:	 \$	 1,897,034
Appropriations Limit as of 6/30/2017	\$	40,668,962
 Proceeds of Taxes Subject to Limit:	 \$	 15,000,000



RESOLUTION NO. 2017-20

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUCAIPA,
STATE OF CALIFORNIA, SETTING THE ANNUAL APPROPRIATIONS
LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2018.**

WHEREAS, Article XIII B of the California Constitution requires the Legislative Body to establish its appropriations limit at a regularly scheduled meeting for the upcoming fiscal year ending June 30, 2018, and

WHEREAS, Section 7910 of the Government Code requires the governing body of each local jurisdiction to make such determinations and establish its appropriations limit by resolution; and

WHEREAS, the appropriations limit documentation has been available for public inspection for the required fifteen days, per Section 7910 of the Government Code, prior to the approval of the limit by Legislative Body; and

WHEREAS, for the fiscal year ending June 30, 2018, the appropriations limit has been computed using the change in population for the County of San Bernardino (rather than for the City of Yucaipa) and the change in California per capita personal income.

NOW, THEREFORE, the City Council of the City of Yucaipa, State of California, does hereby RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The appropriations limit for the fiscal year ending June 30, 2018 is established at \$40,668,962, as referenced in Exhibit B.

PASSED APPROVED AND ADOPTED this 26th day of June 2017.


DICK RIDDELL, MAYOR

ATTEST:


JENNIFER SHANKLAND,
CITY CLERK

SUMMARY OF THE BUDGET PROCESS

Budget Adoption

The City of Yucaipa's annual operating and capital improvement budgets are adopted by resolution of the City Council for implementation at the beginning of each fiscal year. The City's fiscal year is July 1 through June 30. The budget for the Successor Agency to the Yucaipa Redevelopment Agency is approved by its Board of Directors through the adoption of a Recognized Obligation Payment Schedule (ROPS) subject to the approval of the Oversight Board.

Basis of Accounting

The individual governmental fund budgets are developed on a modified accrual basis of accounting in accordance with generally accepted accounting principles. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related current liability is incurred.

The exception to the above basis includes General Fund advances to other funds of the City. General Fund advances to other funds are budgeted as expenditures in the General Fund and as revenue in the funds receiving the advances. Repayment of advances is budgeted as revenue in the General Fund and as expenditures in the funds repaying the advance.

The City of Yucaipa is a member of the Public Agency Risk Sharing Authority of California. This is a Joint Powers Authority for Liability and Worker's Compensation Insurance. Fund budgets are not adopted at the City level for the Authority. Effective budgetary control is alternatively achieved through the Authority's Board of Directors, of which the City has staff representation.

Budget Process

The annual budget process begins in late February of each year. The Administrative Services Department distributes various budget instructions to each department. Requested departmental budgets are then submitted to the Administrative Services Department by early April. During the month of April, the Assistant City Manager and City Manager review the Draft Preliminary Budget, including revenue assumptions and expenditure requests, and meet with each department head to determine the appropriate level of funding for each service provided. During this time, all capital projects are considered to determine the funding priorities.

Upon completion of the preliminary budget, the City Manager and Assistant City Manager meet with the Finance Committee to review the document prior to presenting the Adopted Budget to the City Council. Subsequent to distribution of the preliminary budget, the budget is discussed with the City Council at one or more public meetings. The operating and capital portions of the budget are adopted by resolution typically in June of each year.

The seven year Capital Improvement Program (CIP) budget is prepared and presented separately to the City Council. The projects identified for years two through seven of the CIP are tentative and subject to future change. Appropriations are only formally adopted for the first year of the seven-year CIP.

SUMMARY OF THE BUDGET PROCESS

Budget Adjustments

During the fiscal year, the City Council/Board of Directors may, at their discretion, authorize amendments to budgeted revenues and expenditures and the amendments are input to the automated budget accounting system. In February, staff presents a mid-year budget analysis to the Council to review the budget status. In addition, staff may present items that may potentially impact the various funds that may have been unforeseen at the time of the original budget adoption process. This provides the opportunity for adjustments, if needed, to budgeted revenues and expenditures based on actual results during the first half of the fiscal year.

In addition to Council adjustments as identified above, the Purchasing Policies and Procedures allow for each department head to make operational adjustments within his or her respective budgets so long as the adjustments do not increase the total amount of divisional appropriations authorized by the City Council. In addition, department heads are only allowed to adjust their budgets within major object classifications. These include Salaries and Benefits, Operating Expenses and Capital Outlay. As a result, appropriations for Salaries and Benefits may not be adjusted by transferring these funds to Operating Expenses.

The City Manager is authorized to make adjustments, as necessary, between major object classifications so long as the total budget, as authorized by the City Council, is not exceeded. The City Council /Board of Directors approves all other charges.

Budget Schedule/Calendar

DATE	TASK	ASSIGNED TO
February 15	Budget Instruction Packets with due dates distributed to Department Heads	ACM
March 6	CIP Requests due to Public Works, Administrative Services	ALL
March 13	Final requests/packets/figures from Department Heads for General Fund due to Administrative Services	ALL
May 18	Draft CIP to City Council	ACM, CE
May 22	Draft Budget before City Council	CM
June 26	Budget Adoption and CIP/PMP	ACM

SUMMARY OF THE BUDGET PROCESS

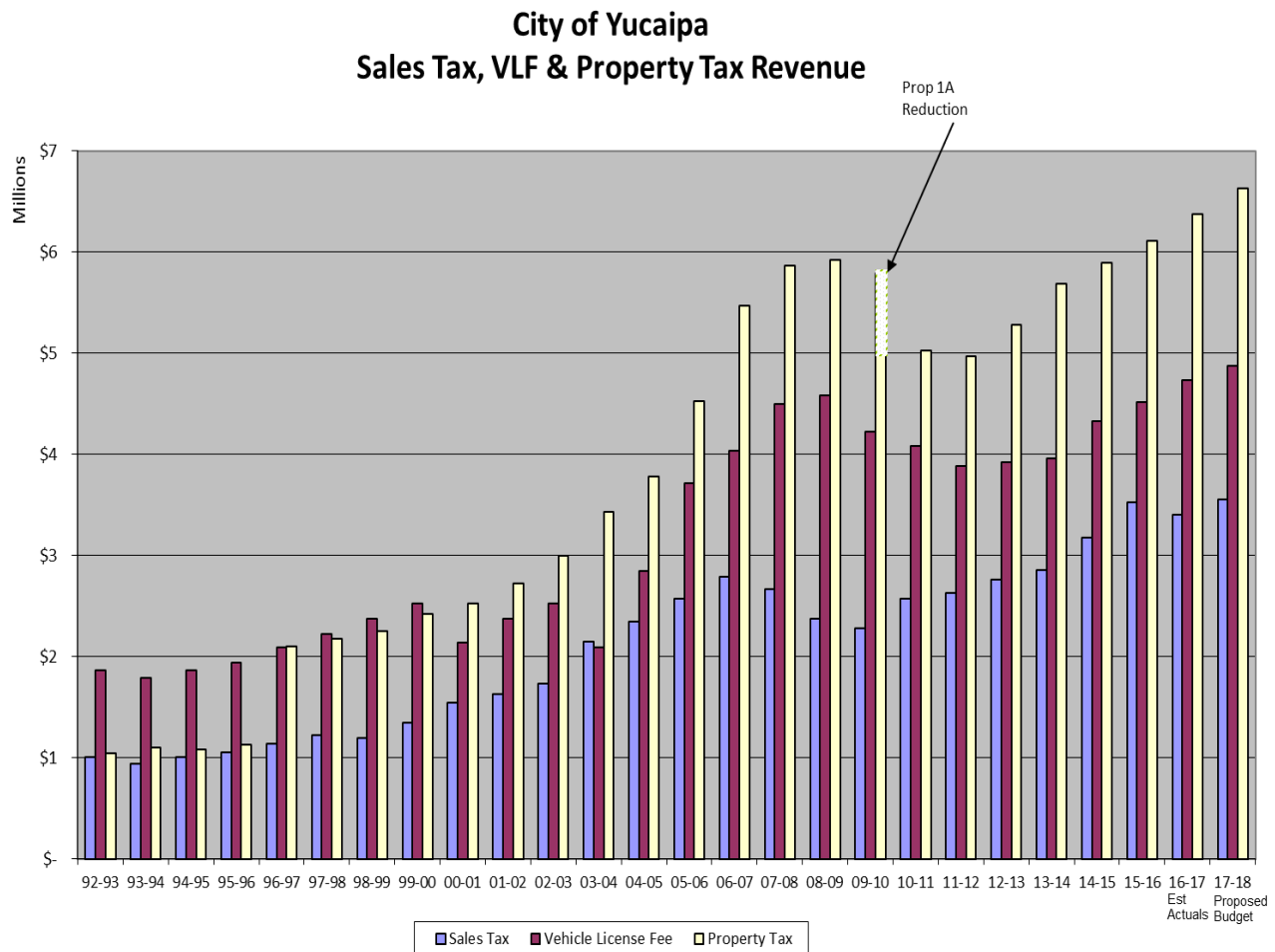
Summary of Key Revenue Assumptions

One of the key analytical tools used during the budget process is a comprehensive seven-year financial forecast for the General Fund. This forecast considers key revenue and expenditure projection factors such as population, increases in the consumer price index (CPI) and other growth factors. The trending of these key factors and their effect on revenues and expenditures for the past ten years provides a historical basis for the seven-year financial forecast.

As part of the annual mid-year budget review process, the revenue assumptions included in the forecast are comprehensively reexamined based on actuals for the previous fiscal year, as well as emerging trends at the mid-point of the year. Moderate changes were made as a result of this process during fiscal year 2016-2017. Accordingly, with a few notable exceptions, the revenue projections reflected in the Budget rely heavily on the projections made as part of the seven-year forecast.

Sources used in developing these revised projections include economic trends as reported in the national media, forecast data for San Bernardino County, economic and fiscal information developed by the State Legislative Analyst and the State Department of Finance, and materials prepared by the League of California Cities and State Controller's Office. Ultimately, however, the 2017-2018 revenue projections reflect staff's best judgment about the performance of the local economy over the next two years and how it will effect City revenues.

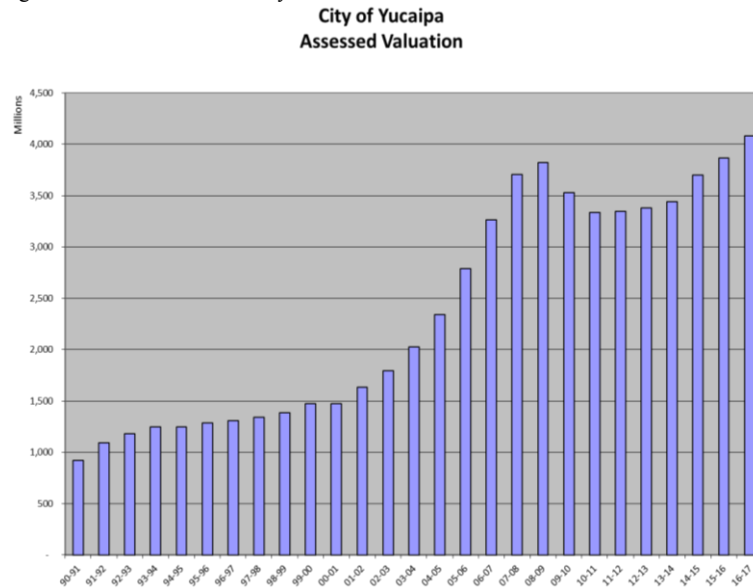
The following provides a brief description of the City's top general revenue sources along with the general assumptions used in preparing revenue projections for the 2017-2018 Budget. These sources account for over 80% of total general revenues.



SUMMARY OF THE BUDGET PROCESS

General Property Taxes

Under Proposition 13 (adopted in June of 1978) property taxes for general purposes may not exceed 1% of market value. Property tax assessment, collection and apportionment are performed by the County. The City receives approximately 20%-25% of the levy within its limits varying by tax rate area. Assessment increases to reflect current market value are allowed when property ownership changes or when improvements are made; otherwise, increases in assessed value are limited to 2% annually. The 2017-2018 estimates are projected to be slightly higher than the amount of estimated actuals anticipated for fiscal year 2016-2017, based upon trends for the past five years. Property taxes are the largest source of revenue the city receives.



Sales and Use Tax

The City receives 1.00% from all taxable retail sales occurring in its limits. This is collected for the City by the State of California, along with their component of the sales tax (6% for the State General Fund, 0.25% for San Bernardino County and 0.5% for local transportation and public safety purposes (Measure I), for a total sales tax rate in San Bernardino County of 7.75%). Historically, Sales Tax revenues have fluctuated from a decrease of 7% in one year to an increase of 12% in another year. For fiscal year 2017-2018, the revenue estimate reflects an increase to the amount actually anticipated during 2016-2017 by the amount of 4.5% as calculated by the City's sales tax consultants.

Franchise Fees

Franchise Fees are levied by the City on a variety of utilities at various rates. The State sets franchise fees for utilities regulated by them (most notably gas and electricity): 1% of gross sales or 2% of revenues attributable to their investment in infrastructure, whichever is greater. The City sets rates on a gross receipts basis for the following utilities: cable television (5%), and solid waste collections (10%). Revenues from this source are projected to slightly increase annually based on historical trends during the past 5 years and the estimates have been adjusted accordingly.

Motor Vehicle In-Lieu

The State Revenue and Taxation code imposes an annual license fee of 2% of the market value of motor vehicles in lieu of a local motor vehicle property tax. Cities and counties equally share 81.25% of the total tax collected statewide; the State then distributes this revenue to cities and counties on a per capita basis. Motor Vehicle In-Lieu taxes have increased over the last several years, but were reduced during 2000-2001 due to the calculation method imposed by the State to utilize actual population estimates. During 2003-2004 the City experienced a decrease in VLF by the State as a bailout measure employed by the State in the amount of approximately \$550,000. An additional bailout contribution occurred in both 2004-2005 and 2005-2006 in the amount of approximately \$330,000 per year.

In Fiscal Year 2004-2005 as a fiscal bailout measure, the State enacted legislation which swapped out revenue generated from Vehicle License Fees and sales taxes for property taxes in an effort to ensure sufficient funds to match the state's obligation to education. The VLF residual has reduced to approximately \$120,000 per year for the City of Yucaipa. In FY 2011-2012, the State eliminated any contribution remaining in VLF revenue to local agencies.

Development Related Fees

Development related fees recover costs for planning, building and safety, engineering, and fire plan check services. Cost recovery for these services is generally intended to be set at the rate of 100% of total costs. The key exceptions are fees for planning and engineering services, which have typically been recovered at the rate of 40%-45%.

DEBT OBLIGATIONS

City of Yucaipa

As of July 1, 2017, the City of Yucaipa has no outstanding debt obligations.

Successor Agency to the Yucaipa Redevelopment Agency

The Yucaipa Redevelopment Agency was created in 1992 for the purpose of providing a financing mechanism to fund Redevelopment related activities within the project area boundaries. During the life of the Agency, Tax Allocation Bonds were issued to finance various infrastructure projects in support of community development improvements and the elimination of blight. The Agency was dissolved in 2012 pursuant to the dissolution legislation enacted by the State of California. As of July 1, 2017, the Successor Agency has outstanding debt obligations from the issuance of Tax Allocation Bonds as follows:

Tax Allocation Bond	Outstanding Principal
1998 Tax Allocation Bond	\$ 390,000
2004 Tax Allocation Bond	\$ 1,685,000
2010 Tax Allocation Bond	\$ 5,420,000

*For a detailed budget for the Successor Agency, refer to the Successor Agency section of the budget document.

Below is the annual debt service for the 2010 Bonds, the 2004 Bonds and the 1998 Bonds. The annual debt service is paid from the tax increment generated by property taxes collected within the boundaries of the former Redevelopment Agency (RDA). Within the tax increment, a portion is authorized by the Department of Finance for the payment of enforceable obligations, including debt service payments.

Bond Year Ending September 1	Principal on the 2010 Bonds	Interest on the 2010 Bonds	Total for the 2010 Bonds	Principal and Interest on the 2004 Bonds	Principal and Interest on the 1998 Bonds	Total for the 2010, the 2004 and the 1998 Bonds
2011	\$145,000	\$241,355	\$386,355	\$130,120	\$42,313	\$558,788
2012	85,000	299,070	384,070	128,800	41,517	554,388
2013	90,000	295,670	385,670	127,400	45,715	558,785
2014	95,000	292,070	387,070	125,960	44,645	557,675
2015	95,000	288,270	383,270	129,460	43,565	556,295
2016	100,000	284,470	384,470	127,728	42,485	554,683
2017	105,000	280,470	385,470	130,927	41,405	557,803
2018	110,000	276,270	386,270	123,878	45,325	555,473
2019	115,000	271,870	386,870	127,032	43,975	557,878
2020	120,000	267,270	387,270	124,908	42,600	554,778
2021	125,000	262,470	387,470	122,733	46,225	556,428
2022	135,000	257,345	392,345	120,532	44,575	557,453
2023	140,000	251,540	391,540	123,282	42,925	557,748
2024	145,000	245,240	390,240	125,739	41,275	557,254
2025	125,000	238,425	363,425	147,919	44,625	555,969
2026	125,000	232,331	357,331	143,881	52,700	553,913
2027	135,000	226,081	361,081	144,843	50,225	556,150
2028	145,000	219,163	364,163	140,456	52,750	557,369
2029	155,000	211,731	366,731	191,068	---	557,800
2030	165,000	203,788	368,788	189,000	---	557,788
2031	175,000	195,125	370,125	186,500	---	556,625
2032	185,000	185,719	370,719	183,750	---	554,469
2033	195,000	175,775	370,775	185,750	---	556,525
2034	240,000	165,294	405,294	152,250	---	557,544
2035	405,000	152,394	557,394	---	---	557,394
2036	425,000	130,625	555,625	---	---	555,625
2037	450,000	107,250	557,250	---	---	557,250
2038	475,000	82,500	557,500	---	---	557,500
2039	500,000	56,375	556,375	---	---	556,375
2040	525,000	28,875	553,875	---	---	553,875
TOTALS	\$6,030,000	\$6,424,830	\$12,454,830	\$3,433,916	\$808,845	\$16,697,593

DEBT OBLIGATIONS

Community Facilities District No. 98-1 of the City of Yucaipa-Chapman Heights

The Community Facilities District No. 98-1 of the City of Yucaipa, Chapman Heights, was created in 1998 as a financing mechanism in order to fund certain public infrastructure improvements within the development. During the life of the District, three series of Special Tax Bonds were issued in order to reimburse the Developer for the costs of eligible discrete component improvements. Refunding bonds were issued in 2011 to take advantage of favorable interest rates, the savings for which were credited to the existing property owners over a three year period ending in fiscal year 2014-2015. The debt service schedule has been included in this section of the budget document for the benefit of the reader.

Special Tax Bond	Outstanding Principal
2011 Special Tax Refunding Bond	\$ 21,945,000

Below is the annual debt service for the CFD No. 98-1 2011 Special Tax Bonds. The annual debt service is paid for by a special tax assessed on each property located within the district.

Debt Service Schedule			
<u>Year Ending (September 1)</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Debt Service</u>
2012	\$1,430,000.00	\$ 791,267.36	\$ 2,221,267.36
2013	\$ 510,000.00	\$ 1,110,825.00	\$ 1,620,825.00
2014	\$ 525,000.00	\$ 1,095,525.00	\$ 1,620,525.00
2015	\$ 545,000.00	\$ 1,079,775.00	\$ 1,624,775.00
2016	\$1,150,000.00	\$ 1,063,425.00	\$ 2,213,425.00
2017	\$1,185,000.00	\$ 1,028,925.00	\$ 2,213,925.00
2018	\$1,225,000.00	\$ 990,412.50	\$ 2,215,412.50
2019	\$1,265,000.00	\$ 947,537.50	\$ 2,212,537.50
2020	\$1,315,000.00	\$ 900,100.00	\$ 2,215,100.00
2021	\$1,365,000.00	\$ 847,500.00	\$ 2,212,500.00
2022	\$1,425,000.00	\$ 789,487.50	\$ 2,214,487.50
2023	\$1,490,000.00	\$ 727,143.76	\$ 2,217,143.76
2024	\$1,555,000.00	\$ 660,093.76	\$ 2,215,093.76
2025	\$1,630,000.00	\$ 586,231.26	\$ 2,216,231.26
2026	\$1,715,000.00	\$ 504,731.26	\$ 2,219,731.26
2027	\$1,800,000.00	\$ 418,981.26	\$ 2,218,981.26
2028	\$1,895,000.00	\$ 322,231.26	\$ 2,217,231.26
2029	\$1,995,000.00	\$ 220,375.00	\$ 2,215,375.00
2030	<u>\$2,105,000.00</u>	<u>\$ 113,143.76</u>	<u>\$ 2,218,143.76</u>
TOTAL	<u>\$26,125,000.00</u>	<u>\$14,197,711.18</u>	<u>\$40,322,711.18</u>

FUND DESCRIPTIONS

The resources of the City of Yucaipa are allocated to and accounted for in individual funds based upon the purposes for which the funds are to be spent and the means by which spending activities are controlled.

Governmental fund types are used to account for the financing of most of the City's governmental functions. The City uses primarily six types of governmental funds:

◆ General Fund	◆ Debt Service Funds
◆ Special Revenue Funds	◆ Internal Service Funds
◆ Capital Projects Funds	◆ Successor Agency to the Yucaipa RDA
	◆ Yucaipa Housing Authority
-

GENERAL FUND

The **GENERAL FUND** is the operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

SPECIAL REVENUE FUNDS

SPECIAL REVENUE FUNDS are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures of specified purposes.

The **Asset Forfeiture Fund** is a special revenue fund established for the purpose of accounting for funds received as proceeds from the sale of assets seized during drug raids.

The **Business Improvement District Fund** is a special revenue fund created for the purpose of accounting for special assessments levied against properties located within the Uptown Business Improvement District for lighting and maintenance.

The **Energy Independence Program Fund** is a special revenue fund created to provide financing for property owners who desire to install efficiency improvements and/or renewable energy sources to their property.

The **Gas Tax Fund** is used to account for the state gasoline tax revenues, which are used for the maintenance and improvement of the City's streets.

The **Household Hazardous Waste Fund** is a special revenue fund established for the purpose of accounting for funds collected by the Solid Waste Hauler, and is collected under a franchise agreement. The amount collected is the amount assessed for each parcel for the collection and disposal of household hazardous waste.

The **Landscape and Lighting Maintenance District Fund** is used to account for the revenues and expenditures associated with the maintenance of landscaped streets and medians and the City's Landscape and Lighting Maintenance District Zones.

The **Law Enforcement Grant Funds** are special revenue funds created to account for the three Federal and State grants obtained to supplement the activities of the Police Department.

The **Lease Fund** is a special revenue fund created to account for the rental activity for properties that the City has acquired that currently have tenant relationships.

The **Measure I Fund** is used to account for the ½% sales tax that is required to be used for the maintenance and improvement of City streets. Per Council action, 56% is used for maintenance and 44% is used for Capital Projects. Beginning in 1999-2000, all Measure I revenues will be used for street maintenance.

The **Paramedic Zone Fund** is a special revenue fund created to account for special taxes collected for financing paramedic services.

The **Used Oil Grant Fund** is a special revenue fund established to account for the costs associated with local used oil collection programs. Examples of the collection programs for which these funds are used include educational materials, used oil containers and funnels, and the Curbside Collection Program.

The **Traffic Safety Fund** is a special revenue fund established for the purpose of accounting for funds provided by fines collected as violations to the Vehicle Code.

FUND DESCRIPTIONS

CAPITAL PROJECTS FUNDS

CAPITAL PROJECTS FUNDS are used to account for resources used for acquisition of construction of major capital facilities.

The **Air Quality Management Fund** is collected through the State's motor vehicle registration fees, for use in the reduction of vehicle emissions. (AB2766)

The **Community Development Block Grant Fund** (CDBG) is a capital projects fund created to account for capital projects funded by CDBG for the revitalization of low-to-moderate income areas within the City.

The **Development Impact Fee Funds** are used to account for revenues from fees applied to new construction and used to construct public facilities needed as a result of the impact of growth.

The **Federal Emergency Management Assistance** (FEMA) Fund is a capital projects fund established for the purpose of accounting for expenditures associated with projects that are the result of a recognized disaster or emergency. FEMA reimburses the City at a rate of 75% of authorized expenditures. The State of California Office of Emergency Services reimburses 75% of the remaining 25%. During some years there are no FEMA projects.

INTERNAL SERVICE FUNDS

The **INTERNAL SERVICE FUND** was created to account for the risk management needs of the City. Annually, an amount is transferred from the General Fund to the Internal Service Fund to cover the costs of premiums, consulting, claims management and claim settlement.

YUCAIPA HOUSING AUTHORITY FUND

The **YUCAIPA HOUSING AUTHORITY** was created to provide safe and sanitary housing to persons of low income at rentals they can afford or otherwise assist them in obtaining such housing within the City. The Yucaipa Housing Authority Fund was created to account for revenues and expenses associated with managing the fiscal needs of the Authority.

SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY

The **REDEVELOPMENT AGENCY** (RDA) was created to fund community revitalization within defined project areas. In 2011-2012 RDA's were eliminated by the State of California.

The **RDA Low-to-Moderate Income Housing Fund** was used to account for the twenty percent (20%) portion of RDA revenue that is designated for increasing, preserving and improving the number of low income housing units of California. With the dissolution of the RDA, the activities of the Housing Fund will remain inactive until the Housing Authority is fully implemented.

All fiscal activities remaining within RDA's are subject to the approval of the Successor Agency to the Yucaipa RDA, and further approval by the Oversight Board.

DEBT SERVICE FUNDS

DEBT SERVICE FUNDS are used to account for the accumulation of resources and the payment of principal, interest, and related costs of general long-term debt.

GLOSSARY

The following list of terms is commonly used financial terms:

ALLOCATE – To divide a lump-sum appropriation, which is designated for expenditure by specific organization units and/or for specific purposes, activities or objects.

APPROPRIATION – An authorization made by the City Council or Boards of Directors which permits expenditures of cash resources to occur.

ASSESSED VALUATION – A dollar value placed on real estate or other property by San Bernardino County as a basis for levying property taxes.

ASSET – Anything having commercial or exchange value that is owned by a business, institution or individual.

AUDIT – Conducted by an independent Certified Public Accounting (CPA) firm; the primary objective of an audit is to determine if the City's financial statements present the City's financial position and results of operations in conformity with generally accepted accounting principals.

BALANCED BUDGET – A budget in which planned expenditures do not exceed projected funds available.

BALANCE SHEET – A financial statement reporting the organization's assets, liabilities and equity activities.

BUDGET – The document created by staff and approved by the City Council which establishes the broad policy guidance concerning the utilization of the City's financial resources.

BUDGET CALENDAR – A schedule of dates, which is followed in the preparation, adoption and administration of the budget.

BUDGET MESSAGE – Included in the opening section of the budget, the Message provides the City Council and the public with a general summary of the most important aspects of the document, changes from the previous fiscal years, and the views and recommendations of the City Manager.

CONSUMER PRICE INDEX (CPI) – A measure used to reflect the change in the price of goods and services.

CONTINGENCY – An appropriation of funds to cover unforeseen events that occur during the fiscal year such as flood emergencies, federal mandates, shortfalls, in revenue and similar potential occurrences.

CONTINUING APPROPRIATION – Funds committed for a previous fiscal year expenditure, which were not spent in the year of appropriation but are intended to be used in the succeeding year. The most common example is an appropriation for a capital project.

CONTRACTUAL SERVICES – Services rendered to City activities by private firms, individuals or other governmental agencies. Examples of services include building and safety, law enforcement and fire protection.

DEPARTMENT – A major organizational unit of the City's General Fund, which has been assigned overall management responsibility for an operation, or a group of related operations within a functional area.

GLOSSARY

DESIGNATED FUND BALANCE – A portion of unreserved fund balance designated by City policy for specific future use.

ENCUMBRANCE – The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

EXPENDITURE – The outflow of funds paid for goods or services obtained.

FEES FOR SERVICES – Charges paid to the City by users of a service to help support the costs of providing that service.

FISCAL YEAR (FY) – The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

FIXED ASSETS – Assets of long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$500.

FRANCHISE FEE – A franchise fee is charged for the privilege of using public right-of-way and property within the City for public or private purposes. The City currently assesses franchise fees on cable television, utilities and trash contractors.

FUND - An accounting entity that records all financial transactions for specific activities or government functions. The generic fund types used by the City are: General, Special Revenue, Debt Service, and Capital Project.

FUND BALANCE - The excess of current assets over current liabilities and represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses.

NONSPENDABLE FUND BALANCE – Amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the principal portion of an endowment fund). Previously this category was reported as a “reserved” fund, or a reservation of fund balance.

RESTRICTED FUND BALANCE – Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation. Previously this category was also reported as a “reserved” fund, or a reservation of fund balance.

COMMITTED FUND BALANCE – Amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint. Previously this category was reported as a “designated” fund, or a designation of fund balance.

GLOSSARY

FUND BALANCE (CONTINUED)

ASSIGNED FUND BALANCE – Amounts a government *intends* to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. Previously this category was also reported as a “designated” fund, or a designation of fund balance.

UNASSIGNED FUND BALANCE – Amounts that are available for any purpose; these amounts are reported only in the General Fund. Residual classification for the General Fund and includes amount not contained in other classifications. Previously this category was reported as an “undesigned” fund, or the undesigned fund balance.

GENERAL FUND - The primary operating fund of the City; all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

GOAL - A statement of broad, direction, purpose, or intent.

GRANT - Contributions of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity, or facility.

INFRASTRUCTURE - The City's basic facilities, (e.g., streets, water, sewer, public buildings and parks).

INVESTMENT REVENUE - Revenue received as interest from the investment of funds.

JOINT POWERS AUTHORITY (J.P.A.) - A joint venture comprised of two or more governmental entities sharing the cost of providing a public service.

LIABILITY - A claim on the assets of an entity.

LINE-ITEMS BUDGET - A budget that lists detailed expenditures categories (salary, materials, telephone service, travel, etc.) separately, along with the amount budgeted for each specified category.

MISCELLANEOUS FUND BALANCE - Consists of the General Fund Emergency Contingency, established at 30% of the annual operating budget, and the General Fund Economic Stabilization Contingency, established in the amount of \$1,000,000. The specific uses of the General Fund Emergency Contingency are listed as the declaration of a state or federal state of emergency or a local emergency as defined in the Yucaipa Municipal Code Section 8.36.030. The specific uses of the General Fund Economic Stabilization Contingency are listed as any fiscal year in which actual General Fund revenue is at least 30% less than budgeted General Fund revenue. The City Council may amend either of the amounts of these commitments and/or specific uses of these monies.

OPERATING BUDGET - The portion of the budget that pertains to daily operations providing governmental services.

PERSONNEL SERVICES - Costs associated with providing the staff necessary to provide the desired levels of services. Included are both salary and benefit costs.

GLOSSARY

POLICY - A direction that must be followed to advance toward a goal. The direction can be a course of action or a guiding principal.

PROGRAM - A grouping of activities organized to accomplish basic goals and objectives.

PROGRAM BUDGET - A budget that focuses upon the goals and objectives of an agency or jurisdiction.

RESERVE - A portion of fund balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

REVENUE - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, grants, shared revenues, and interest income.

RISK MANAGEMENT - An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

SALES TAX - A tax on the purchase of goods and services that is distributed by the State based on point of sale.

SERVICE LEVEL OPTION (SLO) - Options for new, enhanced, increases or decreases in the level of services provided by the City. SLOs require City Council approval for inclusion in the Adopted Budget.

SPECIAL ASSESSMENT - A levy made against certain properties to defray part or all of the costs of a specific improvement or service deemed to primarily benefit those parties.

SPECIAL REVENUE FUNDS - Funds used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. For specific information, see description on each Special Revenue Fund narrative.

SUPPLIES AND SERVICES - A general category used for clarifying expenditures for various supplies and services which are normally used within a fiscal year.

TAX INCREMENT - Property tax revenue received by the Redevelopment Agency.

TRUST AND AGENCY FUNDS - Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations, or other governmental agencies.

UNASSIGNED FUND BALANCE - Amounts that are available for any purpose; these amounts are reported only in the General Fund. Residual classification for the General Fund and includes amount not contained in other classifications. Prior to FY 2010-2011, this category was reported as an "undesignated" fund, or the Undesignated Fund Balance.

UNDESIGNATED FUND BALANCE - A portion of fund balance that is not reserved for specific purposes or obligated in any manner. Undesignated fund balance is a key indicator of financial health.

USER FEES - The payment of a fee for direct receipt of a service by the party benefiting from the service.

ACRONYMS

ADA	- Americans with Disabilities Act of 1990
AF	- Autumnfest
AFG	- Assistance to Firefighters Grant
ALPR	- Automated License Plate Recognition
AQMD	- Air Quality Management District
ATP	- Active Transportation Program
CAFR	- Comprehensive Annual Financial Report
CALFIRE	- California Department of Forestry and Fire Protection
CDBG	- Community Development Block Grant
CERT	- Certified Emergency Response Team
CFD	- Community Facilities District
CHP	- California Highway Patrol
CIP	- Capital Improvement Program
COLA	- Cost of Living Adjustment
CLOMR	- Conditional Letter of Map Revision
CPI	- Consumer Price Index
CSI	- California Solar Initiative
CSMFO	- California Society of Municipal Finance Officers
EDA	- Economic Development Administration
EIP	- Energy Independence Program
EIR	- Environmental Impact Report
EMD	- Emergency Medical Dispatching
EMS	- Emergency Medical Services
FEMA	- Federal Emergency Management Agency
FHFA	- Federal Housing Financing Administration
FME	- Feature Manipulation Engine
FSA	- Family Services Assistance
FY	- Fiscal Year
GF	- General Fund
GFOA	- Governmental Finance Officers Association
GIS	- Geographical Information System
HERO	- Home Energy Renovation Opportunity
HUD	- Housing and Urban Development
Kaiser Regional H.E.A.L. Community Benefit Grant Program	- Healthy Eating, Active Living
HOPE Program	- Homeless Outreach Proactive Enforcement
HSG	- Homeland Security Grant
ISSP	- Information Systems Strategic Plan
IT	- Information Technology
ITIL	- Information Technology Infrastructure Library

ACRONYMS

JPA - Joint Powers Authority
LAFCO - Local Agency Formation Commission
LLMD - Landscape and Lighting Maintenance District
LPS - Law and Public Safety
LOMR - Letter of Map Revision
MADD - Make a Difference Day
MOU - Memorandum of Understanding
NFPA - National Fire Protection Association
NPDES - National Pollutant Discharge Elimination System
OCR - Optical Character Recognition
PACE - Property Assessed Clean Energy
PARSAC - Public Agency Risk Sharing Authority of California
PBID - Property and Business Improvement District
PE - Professional Engineering
PMP - Pavement Management Program
POP - Problem Oriented Policing
PTZ Camera - Pan-Tilt-Zoom Camera
RDA - Redevelopment Agency
REGIS - Rancho Enterprise Geographical Information System
ROPS - Recognized Obligation Payment Schedule
SAN - Storage Area Network
SANBAG - San Bernardino Associated Governments
SARWQCB - Santa Ana Regional Water Quality Control Board
SCE - Southern California Edison
SLO - Service Level Option
SQL - Structured Query Language
SSS - Sheriff's Services Specialist
S.T.A.R.S - Science, Technology, Arts, Recreation for Success
S.T.E.M. - Science, Technology, Engineering and Math
TDA - Transportation Development Act
TFF - Traffic Facilities Fee
USDA - United States Department of Agriculture
VLF - Vehicle License Fee
VLAN - Virtual Local Area Network
VOIP - Voice Over Internet Protocol
WF - Winterfest
YAC - Youth Advisory Committee
YCJUSD - Yucaipa-Calimesa Joint Unified School District
YMAF - Yucaipa Music and Arts Festival
YPAC - Yucaipa Performing Arts Center

CITY OF YUCAIPA
California

ADOPTED
SEVEN YEAR
CAPITAL IMPROVEMENT PROGRAM

FOR FISCAL YEARS
2017/2018 THROUGH 2023/2024

ANNUAL BUDGET 2017-2018

CITY OF



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Fire Facilities	13	Five Year Plan	
Park Facilities	14		
Pavement Management Program	17		
Public Facilities	19		
Sidewalks	21		
Traffic Facilities	22		
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CITY OF YUCAIPA

CAPITAL IMPROVEMENT PROGRAM

The City of Yucaipa places great value on the City's Capital Improvement Program (CIP). The CIP is a budget forecasting model used to plan for and identify resources that can be invested in capital facilities and public infrastructure within the City. It is primarily focused on enhancing the quality of life for residents, in addition to facilitating economic development opportunities through the development and construction of new public facilities and infrastructure projects.

The CIP is intended to not only allocate funds for the next fiscal year for major capital projects, but also to plan for allocations for future years. The projection of future allocations is important, especially for projects that take several years or longer to fund. The City is able to complete these projects through revenues collected from a variety of sources which include, but may not be limited to, Development Impact Fees (DIF), Federal, State and other grant funding opportunities, General Fund One-Time Capital Project funding and on occasion, funding from the General Fund Unassigned Fund Balance. The City's CIP includes the Pavement Management Program (PMP), which is funded with resources from the General Fund, Solid Waste Franchise Fees, Gas Taxes, Measure I sales taxes and the State's Traffic Congestion Relief Program. For the fiscal year 2017-2018, the City Council has added only a few new capital projects, determining to focus resources mainly on currently approved project completion. The separate capital projects funds, identified in the CIP, that are utilized to provide for the development and construction of capital facilities and infrastructure for enhanced resident quality of life and economic development are described as follows:

GENERAL FUND ONE TIME CAPITAL PROJECTS ACCOUNT

Available resources in the General Fund are used periodically to fund, or advance funding, for the completion of certain capital projects, as approved by the City Council.

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Development Block Grant (CDBG) program was designed by the United States Department of Housing and Urban Development. This program is further explained in the CDBG section of the City of Yucaipa Adopted Budget. The capital portion of the CDBG allocation is articulated in the CIP.

DEVELOPMENT IMPACT FEES

A development impact fee is a monetary exaction other than a tax or special assessment that is charged by a local governmental agency to an applicant in connection with approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project. The legal requirements for enactment of a development impact fee program are set forth in Government Code §§ 66000-66025 (the "Mitigation Fee Act"). A development impact fee is not a tax or special assessment, by its definition, a fee is voluntary and must be reasonably related to the cost of the service provided by the local agency. The City of Yucaipa has adopted five development related fees, as listed below. The estimated revenues for fiscal year 2017-2018 for each program are identified in the CIP.

DRAINAGE FACILITIES FEES

Drainage Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to drainage concerns. Drainage related projects provide an enhanced quality of life through the construction of drainage channels and low water crossing replacements (bridges) to reduce flooding and provide for all weather vehicular crossing. The costs associated with the impacts of community wide drainage concerns are funded partially by new development and partially by existing developed properties at the rate of 43.87%/56.13%, respectively. The CIP includes several drainage related projects to which funds have been allocated in previous years.

CITY OF YUCAIPA

CAPITAL IMPROVEMENT PROGRAM

FIRE FACILITIES FEES

Fire Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to fire protection concerns. Fire Facilities Fees are intended to cover the costs of new stations and fire engines, and ancillary equipment, required to provide sufficient fire protection services for all residents through the point of community buildout.

PARK DEVELOPMENT FEES

Parks Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to the provision of adequate parks and amenities and the dedication of sufficient open space. The CIP includes several park related projects to which funds have been allocated in previous years.

PUBLIC FACILITIES FEES

Public Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to the provision of public facilities. The CIP includes several public facility related projects to which funds have been allocated in previous years. The costs associated with the construction of new public facilities, including the Police Station, Library/Education Center and the Yucaipa Performing Arts Center, are funded partially by new development and partially by existing developed properties at the average rate of 50.08%/49.92%, respectively.

TRAFFIC FACILITIES FEES

Traffic Facilities Fees are calculated based upon the estimated total costs of identified structures that are necessary in order to mitigate the impacts of new development, specifically relating to the provision of adequate circulation and vehicular traffic. The CIP includes several traffic related projects to which funds have been allocated in previous years.

PAVEMENT MANAGEMENT PROGRAM (PMP)

The PMP allocates funds to improve and maintain the quality of streets within the City. It continues to place emphasis on residential streets without significantly reducing expenditures set aside for arterial and collector streets, since the maintenance of arterial and collector streets has the greatest impact on the overall community's perception.

SIDEWALKS

Sidewalks play an important role in transportation particularly in the form of "safe routes to schools" for our children, as they provide a safe path for pedestrians to travel that is typically separated from the motorized traffic. They aid road safety by minimizing interaction between pedestrians and any motorized traffic. Often, in rural roads, like many located in older sections of the City, sidewalks may not be present as the amount of traffic (pedestrian or motorized) may not have been sufficient to justify separating the two in the developing years of the community. The CIP includes several traffic related projects to which funds have been allocated in previous years.

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM
2017/2018
PROJECTED REVENUE

Revenue estimates are based upon 50 SFRU for FY2017/18, with 50 projected for FY2018/19 through FY 2023/24.

	Revised Budget 16/17	Estimated Actual 16/17	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
<i>No. of SFRU's:</i>	50	38	50	50	50	50	50	50	50
Facility									
Drainage	\$ 126,638	\$ 167,741	\$ 133,681	\$ 133,681	\$ 133,681	\$ 133,681	\$ 133,681	\$ 133,681	\$ 133,681
Fire	41,983	39,171	39,293	39,293	39,293	39,293	39,293	39,293	39,293
Parks	106,789	119,808	175,881	175,881	175,881	175,881	175,881	175,881	175,881
Public	88,528	77,705	103,012	103,012	103,012	103,012	103,012	103,012	103,012
Traffic	437,495	320,484	394,285	394,285	394,285	394,285	394,285	394,285	394,285
Total	\$ 801,433	\$ 724,909	\$ 846,150	\$ 846,150	\$ 846,150	\$ 846,150	\$ 846,150	\$ 846,150	\$ 846,150

* Number of SFRU's paid may vary from those pulling permits

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

GENERAL FUND ONE-TIME CAPITAL (in thousands of dollars) ¹

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Security Cameras (Phases I & II)	GF 1X Capital	303	-	-	-	-	-	-	-
(Phase III SLO in 14/15)	Transit Center	21	-	-	-	-	-	-	-
	Subtotal	324	-	-	-	-	-	-	-
Utility Pole Relocation (Reallocated from TF)	GF 1X Capital	-	-	-	-	-	-	-	-
Regional Detention Basin 4 Wildwood Creek	Wildwood - Loan from 1X Capital to be paid from DFF (Pending reimbursement from Stater's/Chaung)	98	-	-	-	-	-	-	-
	GF 1X Capital Project Fund (loan to PD)	260	-	-	-	-	-	-	-
Dunlap Drain Phase II	GF 1X Capital Loan to DFF	561	-	-	-	-	-	-	-
	(From GF 1-10 Measure I Reimbursement)	500	-	-	-	-	-	-	-
California St. @ Wildwood Creek Multipurpose Basin.	GF 1X Capital Project Fund (loan to PD)	25	-	-	-	-	-	-	-
Oak Glen Neighborhood Park	GF 1X Capital Project Fund (loan to PD)	25	-	-	-	-	-	-	-
13th Street Sports Complex	GF 1X Capital (Loan)	129	-	-	-	-	-	-	-
	GF 14/15 Revenues over Expenses	216	-	-	-	-	-	-	-
	Subtotal	345	-	-	-	-	-	-	-
El Dorado Ranch Park	GF 1X Capital	130	-	-	-	-	-	-	-
Oak Hills Parkway & East Road Improvements	GF 1X Capital	400	-	-	-	-	-	-	-
	YPAC	(400)	-	-	-	-	-	-	-
	Subtotal	-	-	-	-	-	-	-	-
Library and Education/Cultural Center	GF 1X Capital	135	-	84	85	84	84	85	85
	GF 14/15 Revenues over Expenses	450	-	-	-	-	-	-	-
	YPAC	(515)	-	-	-	-	-	-	-
	Subtotal	70	70	154	239	323	407	492	577
Vision Quest Building Upgrades	GF 1X Capital	48	-	-	-	-	-	-	-
Equestrian Center Bleachers	GF 1X Capital	95	-	-	-	-	-	-	-
7th Street Pool Slide & Shade	GF 1X Capital	136	-	-	-	-	-	-	-
Uptown Electrical Improvements	GF 1X Capital	10	-	-	-	-	-	-	-
Live Oak Interchange Landscaping	GF 1X Capital	92	-	-	-	-	-	-	-
General Plan Amendment	GF 1X Capital	1,030	-	-	-	-	-	-	-
Bond Funding Agreement-Sorenson	RDA Bonds	753	-	-	-	-	-	-	-
Bond Funding Agreement-Façade	RDA Bonds	61	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

GENERAL FUND ONE-TIME CAPITAL (in thousands of dollars) ¹

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
	<i>GF 1X Cap Carryover</i>	2,641	(95)	-	-	-	-	-	-
	<i>GF 1X Capital (Loan to PFF)</i>	5,716	-	-	-	-	-	-	-
	<i>GF Unassigned Fund Balance (Loan to PFF)</i>	2,420	-	-	-	-	-	-	-
	GF 1X Capital from loan repayments and/or funds previously allocated as follows:								
	<i>Utility Pole Relocation</i>	650	-	-	-	-	-	-	-
	<i>I-10 Landscaping Loan Repayment</i>	74	-	-	-	-	-	-	-
	<i>16/17 EIP Principal</i>	60	-	-	-	-	-	-	-
	<i>16/17 Solar Savings</i>	24	-	-	-	-	-	-	-
	<i>16/17 CSI Rebate</i>	20	-	-	-	-	-	-	-
	<i>Public Facilities Fee Repayment to GF</i>	81	-	-	-	-	-	-	-
	<i>Park Development Loan Repayment to GF</i>	177	-	-	-	-	-	-	-
	<i>Drainage Fees Loan Repayment to GF</i>	146	-	-	-	-	-	-	-
	<i>2013 HCD Grant Urban Park</i>	96	-	-	-	-	-	-	-
	<i>2015 HCD Grant Urban Park</i>	139	-	-	-	-	-	-	-
	<i>PFF</i>	412	95	-	-	-	-	-	-
	<i>Waste Disposal Agreement</i>	734	-	-	-	-	-	-	-
Performing Arts Center (Includes \$1,150,000 for land acquisition)	<i>GF 15/16 Revenues over Expenses</i>	293	-	-	-	-	-	-	-
	<i>GF 1X Capital from Five Winds Park Design SLO</i>	150	-	-	-	-	-	-	-
	<i>GF 1X Capital from Geofence/ALPR Program (Phase II) SLO</i>	100	-	-	-	-	-	-	-
	<i>GF 1X Capital from City Cameras Phase V SLO</i>	100	-	-	-	-	-	-	-
	<i>GF 1X Capital Private Security SLO - GF</i>	10	-	-	-	-	-	-	-
	<i>GF 1X (Oak Hills Arterial)</i>	400	-	-	-	-	-	-	-
	<i>GF 1X (Yucaipa Blvd, 2nd to 5th Street Improvements)</i>	450	-	-	-	-	-	-	-
	<i>Cultural Arts Design-GF 1X Capital, 14/15 Revenues over Expense</i>	515	-	-	-	-	-	-	-
	<i>RDA Residual</i>	151	-	-	-	-	-	-	-
	<i>Equestrian Center / Neighborhood Park-GF 14/15 Revenues over Expenses</i>	100	-	-	-	-	-	-	-
	<i>RDA Loan Repayment</i>	537	-	-	-	-	-	-	-
	<i>Public Education Government Access Channel Program</i>	250	-	-	-	-	-	-	-
	Subtotal	16,445	16,445	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

GENERAL FUND ONE-TIME CAPITAL (in thousands of dollars) ¹

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Wilson Creek CLOMR/LOMR FEMA Application	GF 1X Capital (Loan to DFF)	50	-	-	-	-	-	-	-
Wildwood Creek Basins Site Evaluation	GF 1X Capital (Loan to DFF)	40	-	-	-	-	-	-	-
Master Plan of Drainage	GF 1X Capital (Loan to DFF)	7	-	-	-	-	-	-	-
CityView Application/Development	GF 14/15 Revenues over Expenses	22	-	-	-	-	-	-	-
Phase IV-Citywide Video Surveillance System	GF 14/15 Revenues over Expenses	175	-	-	-	-	-	-	-
	GF 14/15 Revenues over Expenses	100	-	-	-	-	-	-	-
Equestrian Center/Neighborhood Park	YPAC	(100)	-	-	-	-	-	-	-
	GF excess revenue 16-17 Mid-Year	100	-	-	-	-	-	-	-
	Subtotal	100	-	-	-	-	-	-	-
Phase I of Citywide LED Light Replacement Program (December 14, 2015)	GF Utility Savings	20	-	-	-	-	-	-	-
35058 Yucaipa Blvd. Building Improvements, Phase I, Project No. 11014	Economic Development Initiative Account	326	-	-	-	-	-	-	-
Construction of the 13th Street Detention Basin Improvements	GF 1X Capital (Loan to proposed College Village District or DFF)	150	-	-	-	-	-	-	-
Historic Uptown Streetlight LED Retrofit Project	GF Contingency	15	-	-	-	-	-	-	-
Dunlap Park Property Land Acquisition Project	GF 1X Capital (Loan to DFF)	51	-	-	-	-	-	-	-
Annexation	GF 15/16 Revenues over Expenses	6	-	-	-	-	-	-	-
Incubator Center/Plan for Innovation Center	GF 15/16 Revenues over Expenses	75	-	-	-	-	-	-	-
	Economic Development Initiative Account	9	-	-	-	-	-	-	-
Incubator/Innovation Center Feasibility Study (Phase I and II)	GF 1X Capital	30	-	-	-	-	-	-	-
	Subtotal	39	-	-	-	-	-	-	-
Indoor Wall Wrap at Yucaipa Community Center	GF 15/16 Revenues over Expenses	3	-	-	-	-	-	-	-
	GF 15/16 Revenues over Expenses	30	-	-	-	-	-	-	-
Comprehensive Design Guidelines	GF 16/17 Revenues over Expenses	-	30	-	-	-	-	-	-
	Subtotal	30	60	-	-	-	-	-	-
Development Code Update	GF 15/16 Revenues over Expenses	65	-	-	-	-	-	-	-
	GF 15/16 Revenues over Expenses	300	-	-	-	-	-	-	-
Five Winds Ranch Planning, Design, Implementation	YPAC	(150)	-	-	-	-	-	-	-
	Subtotal	150	-	-	-	-	-	-	-
CityView Cashiering and Mobile Apps	GF 15/16 Revenues over Expenses	60	-	-	-	-	-	-	-
	GF 15/16 Revenues over Expenses	100	-	-	-	-	-	-	-
	YPAC	(100)	-	-	-	-	-	-	-
Expand GeoFence/ALPR Program (Phase II)	GF excess revenue 16-17 Mid-Year	50	-	-	-	-	-	-	-
	State COPS Grant Carryover Fund	50	-	-	-	-	-	-	-
	Subtotal	100	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

GENERAL FUND ONE-TIME CAPITAL (in thousands of dollars) ¹

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
City Cameras Phase V	GF 15/16 Revenues over Expenses	100	-	-	-	-	-	-	-
	YPAC	(100)	-	-	-	-	-	-	-
	GF excess revenue 16-17 Mid-Year	100	-	-	-	-	-	-	-
	Subtotal	100	-	-	-	-	-	-	-
CityView Development	GF 15/16 Revenues over Expenses	22	-	-	-	-	-	-	-
Banner Poles on Yucaipa Boulevard	GF 15/16 Revenues over Expenses	15	-	-	-	-	-	-	-
Directional Signage	Economic Development Initiative Account	92	-	-	-	-	-	-	-
Yucaipa Boulevard 2nd to 5th Street	Economic Development Initiative Account	100	-	-	-	-	-	-	-
	YPAC	(100)	-	-	-	-	-	-	-
	Subtotal	-	-	-	-	-	-	-	-
Dunlap Park	GF 1X Capital Loan to PFF	402	-	-	-	-	-	-	-
	GF 1X Capital	-	204	-	-	-	-	-	-
	Subtotal	402	606	-	-	-	-	-	-
5th and Countyline Property Acquisition	GF 1X Capital	40	-	-	-	-	-	-	-
Prepayment of Unfunded Actuarial Liability	GF 16/17 Revenues over Expenses	-	144	-	-	-	-	-	-
Performing Arts Center-Operational Costs	GF 16/17 Revenues over Expenses	-	200	-	-	-	-	-	-

GENERAL FUND ONE-TIME CAPITAL SUMMARY

	Estimated Balance July 1, 2017	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Allocations:	-	483	84	85	84	84	85	85
Revenues:								
Reimbursements ²	-	85	60	60	60	60	60	60
GF 16/17 Revenues over Expenses	-	374	-	-	-	-	-	-
GF Utility Savings	-	24	24	24	24	24	24	24
Balance	-	-	-	-	-	-	-	-
GF Loans	-	-	-	-	-	-	-	-
Economic Initiative	-	-	-	-	-	-	-	-
Balance	302	302	302	301	302	302	302	301

¹ Represents amounts included in other sections of the Capital Improvement Program.

² Includes reimbursements from SANBAG for Interchange Project Advancement Agreement, CSI for Solar Canopy Carport, and may include other reimbursements.

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

CDBG CAPITAL PROJECTS (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Storm Drain Improvements -- 4th St. (Total Project is estimated to be \$463,481, with \$75,000 from the Air Quality Management District Fund)	CDBG	388	-	-	-	-	-	-	-
5th St Sidewalk - Ave E - Yucaipa Blvd. (Total Project is estimated to be \$635,000, with \$154,000 from the Traffic Fund, \$325,174 - TDA and \$55,000 Measure I Arterial CPNA)	CDBG	402	131	-	-	-	-	-	-
	Subtotal	402	533	-	-	-	-	-	-
Avenue A Sidewalk - Adams Street to 1st Street (Total Project is estimated to be \$125,000)	PMP	60	-	-	-	-	-	-	-
	CDBG	105	-	-	-	-	-	-	-
	Subtotal	165	-	-	-	-	-	-	-
Street Lighting in Uptown Target Areas	CDBG	168	-	-	-	-	-	-	-
ADA Accessibility Improvements	CDBG	199	-	-	-	-	-	-	-
Curb, Gutter, Sidewalk, ADA Ramps on Avenue G, Calimesa Blvd. to 6th Place	CDBG	102	-	-	-	-	-	-	-
ADA Barrier Removal and Uptown Parking Improvements	CDBG	-	111	-	-	-	-	-	-

CDBG CAPITAL PROJECTS SUMMARY

	Estimated Balance July 1, 2017	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Amt. Available, Unprogrammed Funds	107							
Revenues		285	285	285	285	285	285	285
Other Funds								
17/18 Allocation :	-							
Public Service Programs	-	43	-	-	-	-	-	-
Capital Projects-City	-	242	-	-	-	-	-	-
Balance	107	107	392	676	961	1,245	1,530	1,814

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

DRAINAGE FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Wilson I									
Ecosystem Restoration (Estimated Cost \$2,000,000)	DFF	522	-	-	-	-	-	-	-
(Project separated to Wilson 3 in 2010-2011)	GF	-	-	-	-	-	-	-	-
	ARMY CORPS	1,045	-	-	-	-	-	-	-
	SBCFCD	523	-	-	-	-	-	-	-
	Subtotal	2,090	-	-	-	-	-	-	-
Wilson II (Phases I and II)									
¹ (Estimated Cost Phase I \$6,284,000 -- Estimated Cost Phase II \$400,000)	FED EPA GRANT	484	-	-	-	-	-	-	-
	GF	200	-	-	-	-	-	-	-
	GF (13th St)	70	-	-	-	-	-	-	-
	IERCD	270	-	-	-	-	-	-	-
	SBCFCD	1,884	-	-	-	-	-	-	-
	Prop. 13	1,000	-	-	-	-	-	-	-
	YVWD	800	-	-	-	-	-	-	-
	DFF	1,692	-	-	-	-	-	-	-
	Subtotal	6,400	-	-	-	-	-	-	-
Wilson III Basin / Oak Glen Creek Specific Plan	DFF	1,210	48	90	90	90	90	100	-
¹ Regional Detention Basin 2&3	GF	200	-	-	-	-	-	-	-
Wilson Creek (Phase I Estimated Cost - \$9,200,000)	Prop 84 OWOW	750	-	-	-	-	-	-	-
	State Revolving Loan	2,000	-	-	-	-	-	-	-
	SBCFCD Spreading Basins	300	-	-	-	-	-	-	-
	Watersmart Grant	290	-	-	-	-	-	-	-
	SBCFCD (Excess Property)	3,950	-	-	-	-	-	-	-
	Subtotal	8,700	8,748	8,838	8,928	9,018	9,108	9,208	-
Regional Detention Basin Wildwood Creek	DFF	1,611	-	-	-	-	-	-	-
	Donation	60	-	-	-	-	-	-	-
	FEMA	2,572	-	-	-	-	-	-	-
	SBMWD	589	-	-	-	-	-	-	-
	Measure I Stimulus	172	-	-	-	-	-	-	-
	Wildwood - Loan from 1X Capital to be paid from DFF (Pending reimbursement from Stater's/Chaung)	98	-	-	-	-	-	-	-
	SBCFCD	1,457	-	-	-	-	-	-	-
	Subtotal	6,559	-	-	-	-	-	-	-
Santa Ana and Tributary Ecosystem Restoration Project	SBCFCD	300	-	-	-	-	-	-	-
	DFF	300	-	-	-	-	-	-	-
	Army Corps	561	-	-	-	-	-	-	-
	Subtotal	1,161	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

DRAINAGE FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Avenue E Storm Drain/Dunlap Drain Phase II	2010 RDA TAB (Loan through GF to DFF)	199	-	-	-	-	-	-	-
	2010 TAB (Ave E Storm Drain) Includes Sorenson OPA	752	-	-	-	-	-	-	-
	Prop. 1A (Loan to DFF)	501	-	-	-	-	-	-	-
	FEDA	829	-	-	-	-	-	-	-
	GF 1X Capital Loan to DFF	561	-	-	-	-	-	-	-
	DFF	68	-	-	-	-	-	-	-
	PMP	203	-	-	-	-	-	-	-
	GF 1X Capital Loan to DFF	260	-	-	-	-	-	-	-
Subtotal		3,373	-	-	-	-	-	-	-
Dunlap Channel Recreational Trail	DFF	21	-	-	-	-	-	-	-
	PMP	20	-	-	-	-	-	-	-
	RTP Grant (Trails)	131	-	-	-	-	-	-	-
Subtotal		172	-	-	-	-	-	-	-
Wilson Creek Channel Improvements (Estimated Cost \$850,000)	Prop. 1A (Loan to DFF)	307	-	-	-	-	-	-	-
	1X Capital Loan to DFF	500	-	-	-	-	-	-	-
	DFF	43	-	-	-	-	-	-	-
Subtotal		850	-	-	-	-	-	-	-
Misc. Drainage Capacity Enhancing Improvements	DFF	276	-	-	-	-	-	-	-
Flood Corridor Program (Property Acquisition near Pendleton)	DWR	490	-	-	-	-	-	-	-
	DFF	49	-	-	-	-	-	-	-
Subtotal		539	-	-	-	-	-	-	-
LOW WATER CROSSINGS									
Wilson Creek at Ave. "D" (Estimated Cost- \$2,091,000)	PMP	217	-	-	-	-	-	-	-
	HBP	1,866	-	-	-	-	-	-	-
	DFF	188	-	-	-	-	-	-	-
Subtotal		2,271	-	-	-	-	-	-	-
Wilson Creek at 13th St. (Estimated Cost- \$2,139,000)	PMP	349	-	-	-	-	-	-	-
	HBP	2,076	-	-	-	-	-	-	-
	DFF	160	-	-	-	-	-	-	-
Subtotal		2,585	-	-	-	-	-	-	-
Wildwood Creek at 6th Pl. (Estimated Cost-\$1,800,000)	DFF	40	-	-	-	-	-	-	-
	HBP	1,500	-	-	-	-	-	-	-
	PMP	184	-	-	-	-	-	-	-
Subtotal		1,724	-	-	-	-	-	-	-
Wilson Creek at Fremont St. (Estimated Cost- \$2,000,000)	DFF	60	-	-	-	-	-	-	-
	HBP	1,500	-	-	-	-	-	-	-
	PMP	164	-	-	-	-	-	-	-
Subtotal		1,724	-	-	-	-	-	-	-
Pendleton Drive (Estimated Cost- \$2,346,000) (\$100K in PMP for approaches, \$49k to Flood Corridor)	DFF	137	-	-	-	-	-	-	-
	HBP	1,584	-	-	-	-	-	-	-
	PMP	625	-	-	-	-	-	-	-
Subtotal		2,346	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

DRAINAGE FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Wildwood Creek at Live Oak Canyon Road (Estimated Cost-\$3,534,000) (HBRR-\$2,995,855, Match \$405,350)	DFF	30	-	-	-	-	-	-	-
	HBP	133	-	-	-	-	-	-	-
	PMP	80	-	-	-	-	-	-	-
	Subtotal	243	-	-	-	-	-	-	-
El Dorado Ranch Park Project (Drainage Project Mitigation)	DFF	96	20	-	-	-	-	-	-
Wildwood Creek Basin 4 Groundwater Recharge and Water Management Project--WaterSMART Grant Program	DFF	277	-	-	-	-	-	-	-
	Watersmart Grant	227	-	-	-	-	-	-	-
	Subtotal	504	-	-	-	-	-	-	-
Wildwood Creek Restoration Project	DFF	38	10	-	-	-	-	-	-
	PMP	128	-	-	-	-	-	-	-
	Subtotal	166	176	-	-	-	-	-	-
Chicken Springs Wash at 5th Street	DFF	-	32	-	-	-	-	-	-
Master Plan of Drainage	GF 1X Capital (Loan to DFF)	7	-	-	-	-	-	-	-
Wildwood Creek Basins Site Evaluation	GF 1X Capital (Loan to DFF)	40	-	-	-	-	-	-	-
Wilson Creek CLOMR/LOMR FEMA Application	GF 1X Capital (Loan to DFF)	50	-	-	-	-	-	-	-
Dunlap Park Property Land Acquisition Project (South of Oak Glen Road)	DFF	40	-	-	-	-	-	-	-
	GF 1X Capital (Loan to DFF)	51	-	-	-	-	-	-	-
	Subtotal	91	-	-	-	-	-	-	-
Non-DIF Eligible Projects	GF	-	50	50	50	50	50	50	50
	PMP	90	30	30	30	30	30	30	30
	Subtotal	90	170	200	230	260	290	320	350
² Reimbursement Expenses	DFF	73	17	13	13	13	13	13	15
Indirect Cost Allocation	DFF	6	2	2	2	2	2	2	2
Repay General Fund Loan (Total Outstanding Debt-\$2,463,400 @ 6-30-16)	DFF	146	5	5	4	5	5	5	5

DRAINAGE FACILITIES SUMMARY

	Estimated Balance July 1, 2017	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Allocations: Local	-	134	111	110	111	111	121	22
Other	-	80	80	80	80	80	80	80
Revenues:								
Local	-	134	134	134	134	134	134	134
Other	-	80	80	80	80	80	80	80
Balance	1	0	23	48	71	94	107	218

DFF - Drainage Facilities Fees - See Drainage Facilities Funding Level Assumption

GF - General Fund allocation for drainage projects not eligible for DIF funding.

PD Park Development revenues based on fees of \$1,766.44 per SFRU

PCRF Park Capital Replacement Fund

¹ Includes one-time allocation by City Council of \$400,000 (GF) FY97/98.

² Ten Percent (10%) of the total funds collected in prior year are set aside for developer reimbursement expenses.

Drainage fees are calculated on a per acre basis in the amount of \$10,442.60 per acre.

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

FIRE CAPITAL REPLACEMENT (in thousands of dollars)

Project Description	Funding Source	Previous Allocations	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
<u>Fire Capital Replacement</u>									
Fire Marshal Vehicle	GF-F		-	-	-	-	-	-	-
Fire Engine (w/equip.)	GF-F	1,029	100	100	100	100	100	100	100
Computer	GF-F		-	-	-	-	-	-	-
Radio, Fire Vehicle	GF-F		-	-	-	-	-	-	-
Radio, Fire (Hand-Held)	GF-F		-	-	-	-	-	-	-
Radio, Fire (Fixed)	GF-F		-	-	-	-	-	-	-
Smoke Ejector	GF-F		-	-	-	-	-	-	-
Large Nozzles	GF-F		-	-	-	-	-	-	-
Rescue Tool (Jaws)	GF-F		-	-	-	-	-	-	-
Self-Cont. Breath App.	GF-F		-	-	-	-	-	-	-
Personal Protective Clothing	GF-F		-	-	-	-	-	-	-
Concrete Driveway	GF-F		-	-	-	-	-	-	-
Radio, Medic	GF-F		-	-	-	-	-	-	-
Heart Monitor Defib. Unit	GF-F		-	-	-	-	-	-	-
Fire Station 2 Seismic Retrofit and additional improvements	GF-F	287	-	-	-	-	-	-	-
	FEMA - PDM	214	-	-	-	-	-	-	-
	Subtotal	502	-	-	-	-	-	-	-

FIRE CAPITAL REPLACEMENT FUND SUMMARY

	Estimated Balance July 1, 2017	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Allocations:	1,000	100	100	100	100	100	100	100
Property Tax - Fire	1,240	100	100	100	100	100	100	100
Balance	240	240	240	240	240	240	240	240
Est. Operational Fund Balance:	7,755	7,755	7,755	7,755	7,755	7,755	7,755	7,755

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

FIRE FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Station No. 4 (Total estimated cost including land and equipment \$4,609,771)	FFF	133	10	10	10	10	10	7	8
	FFF	(29)	-	-	-	-	-	-	-
	GF Loan	-	-	-	-	-	-	-	-
	Subtotal	104	114	124	134	144	154	161	169
Fire Protection and Paramedic Services Strategic Plan	FFF	29	-	-	-	-	-	-	-
Indirect Cost Allocation	FFF	3	3	3	3	3	3	3	3
Repay Fire Fund Loan (Total Outstanding Debt - \$2,531,014 @ 6-30-16)	FFF	716	40	27	26	27	27	29	29

FIRE FACILITIES SUMMARY

	Estimated Balance July 1, 2017	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Allocations:	-	53	40	39	40	40	39	40
Revenue*	-	39	39	39	39	39	39	39
GF Loan	-	-	-	-	-	-	-	-
Balance	14	0	(0)	0	0	(0)	0	(0)

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PARK FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
<i>New Facilities</i>									
13th Street Sports Complex (Total Estimated Cost \$3.5 million, includes amount from agreement with Yucaipa Valley National Little League) (Items remaining to be completed by City: trash enclosure, monument sign. Est. Cost \$45,000)	GF (Park Settlement Funds)	430	-	-	-	-	-	-	-
	GF 1X Capital (Loan)*	129	-	-	-	-	-	-	-
	GF 1X Capital	216	-	-	-	-	-	-	-
	PCRF	530	-	-	-	-	-	-	-
	PCRF Loan to RDA Pass Through	-	-	-	-	-	-	-	-
	IERCD Mitigation Grant	105	-	-	-	-	-	-	-
	Prior Yr Fund Alloc Loan to RDA Pass Through	-	-	-	-	-	-	-	-
	Pass Thru RDA	800	-	-	-	-	-	-	-
	PD	39	45	-	-	-	-	-	-
	YVNLL	117	-	-	-	-	-	-	-
	Subtotal	2,366	2,411	-	-	-	-	-	-
El Dorado Ranch Park (Total Estimated Cost excluding mitigation costs-- \$605,000) There is an estimated 17 acres that may be used for mitigation for loss of habitat related to drainage-improvement projects. The estimated cost is \$120,000 per acre for permanent impacts and \$30,000 for temporary impacts. Standard in-lieu fee program credits are \$275,000 per acre for both.	PCRF	-	-	-	-	-	-	-	-
	GF (1X Capital)	130	-	-	-	-	-	-	-
	Ave D LWC Mitigation	69	-	-	-	-	-	-	-
	13th St LWC Mitigation	69	-	-	-	-	-	-	-
	Pendleton LWC Mitigation	138	-	-	-	-	-	-	-
	6th Pl LWC Mitigation	35	-	-	-	-	-	-	-
	Fremont St LWC Mitigation	69	-	-	-	-	-	-	-
	Transit Center PII Mitigation	52	-	-	-	-	-	-	-
	Wildwood Basin	50	-	-	-	-	-	-	-
	EEMP Grant	121	-	-	-	-	-	-	-
	Drainage Project Mitigation (DFF Funds-3rd St LWC, WW Basin, Transit Center Storm Drain)	96	20	-	-	-	-	-	-
	Subtotal	830	850	-	-	-	-	-	-
Oak Glen Neighborhood Park	Developer	259	-	-	-	-	-	-	-
	PCRF	180	95	-	-	-	-	-	-
	(GF 1X Capital Project Fund (loan to PD))	25	-	-	-	-	-	-	-
	SB County	40	-	-	-	-	-	-	-
	Subtotal	504	599	-	-	-	-	-	-
BMX Park	PCRF	69	-	-	-	-	-	-	-
	PD	25	-	-	-	-	-	-	-
	Subtotal	94	-	-	-	-	-	-	-
Dunlap Park	GF 1X Capital Loan to PD	402	-	-	-	-	-	-	-
	GF 1X Capital	-	204	-	-	-	-	-	-
	Subtotal	402	606	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PARK FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
<u>Existing Facilities</u>									
Equestrian Center/ Neighborhood Park (Estimated Cost-\$875,000) Funds reallocated in 2010-11 to reflect available resources	PD	431	-	-	-	-	-	-	-
	GF 1X Capital	95	-	-	-	-	-	-	-
	GF 14/15 Rev's over Exp.	100	-	-	-	-	-	-	-
	PCRF	249	-	-	-	-	-	-	-
	YPAC	(100)	-	-	-	-	-	-	-
	GF Excess Revenues 16-17 Mid-Year	100	-	-	-	-	-	-	-
Subtotal		875	-	-	-	-	-	-	-
Dottie Potter Equestrian Center Arena Cover (Estimated Cost-\$950,000)	PD	125	237	-	-	-	-	-	-
	PCRF	170	65	-	-	-	-	-	-
	Subtotal	295	597	-	-	-	-	-	-
Annual Misc. Park Replacement	PCRF	425	75	75	75	75	75	75	75
Maxicom Irrigation System	PCRF	100	-	-	-	-	-	-	-
Pool Capital Replacement	GF/Pool	40	4	4	4	4	4	4	4
Misc. Park Non-Potable Conversion	PCRF	89	-	-	-	-	-	-	-
	GF 1X Capital	50	-	-	-	-	-	-	-
	Subtotal	139	-	-	-	-	-	-	-
Community Park/Bryant Glen Park Irrigation	PCRF	25	-	-	-	-	-	-	-
Parks Playground Maintenance	PCRF	30	15	15	15	15	15	15	15
Repay Loan to General Fund- (Community Park) (Total debt - \$3,298,050 Balance remaining @ 6-30-16 \$2,509,050)	PD	966	-	70	70	94	95	95	95
Wildwood Creek Park (Estimated Cost \$600,000)	PCRF	10	-	100	100	100	40	-	-
	(GF 1X Capital Project Fund (loan to PD))	25	-	-	-	-	-	-	-
	PD	-	-	25	25	25	-	-	-
	Subtotal	35	35	160	285	410	450	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PARK FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Vision Quest Gallery-35157 Yucaipa Blvd. Modification	Annual Misc. PCRf Carryover	18	-	-	-	-	-	-	-
Indirect Cost Allocation	PD	24	12	12	12	12	12	12	12

PARK FACILITIES SUMMARY

		Estimated Balance July 1, 2017	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Allocations:	PD		294	107	107	131	107	107	107
Revenues			176	176	176	176	176	176	176
PD Balance:		118	(0)	69	138	183	251	320	389
Allocations:	PCRf		250	190	190	190	130	90	90
Revenues			245	245	245	245	245	245	245
PCRf Balance:	(1)	5	(0)	55	110	165	280	435	590

Other Allocations

GF General Fund

PD Park Development revenues based on fees of \$1,999.78 per SFRU

PCRf Park Capital Replacement Fund

⁽¹⁾ Beginning balance includes project expenses encumbered to be paid in subsequent fiscal year(s).

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PAVEMENT MANAGEMENT PROGRAM (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
<i>Routine Maintenance Projects</i>									
Residential Programs									
Pulverize/Overlay	PMP	235	548	550	550	550	550	330	250
Surface Treatment	PMP	110	225	325	325	325	325	300	300
Patching	PMP	60	40	40	40	40	40	40	40
Crack Sealing	PMP	40	25	25	20	20	20	20	20
Arterial/Collector Streets									
Pulverize/Overlay (\$758,283 Identified as match for TIGER Grant in years 16/17 through 18/19)	PMP	449	235	430	430	430	430	325	325
	YVWD	-	-	-	-	-	-	-	-
Avenue E, 14th Street to 16th Street	PMP	230	-	-	-	-	-	-	-
Surface Treatment	PMP	180	175	175	145	145	145	145	145
Patching	PMP	70	45	45	43	43	43	43	43
Crack Sealing	PMP	40	38	38	32	32	32	32	32
Remaining Programs									
Misc. Bikelane Striping	PMP	70	15	25	25	25	25	25	25
Citywide Striping/Pavement Markings	PMP	140	45	45	50	50	50	50	50
Concrete (from \$100,000 GF)	PMP	500	100	150	150	150	150	150	150
Avenue A Sidewalk, Adams Street to 1st Street	PMP	60	-	-	-	-	-	-	-
Acacia Ave, California St. 1st St. & Alley Improvements	PMP	-	100	-	-	-	-	-	-
Wildwood Creek at Live Oak Canyon (Local Match for HBP LWC Grant)	PMP	80	-	-	-	-	-	-	-
Avenue D Improvements, 200 feet west of 1st	PMP	20	-	-	-	-	-	-	-
New Curb, Gutter, Sidewalk Project	PMP	50	-	-	-	-	-	-	-
Uptown Alley Improvement Program	PMP	345	95	95	95	95	95	95	95
Adams Street Sidewalk, Avenue B to Yucaipa Blvd., Avenue B, Adams Street to 2nd Street (to Sidewalk Fund)	PMP	70	-	-	-	-	-	-	-
	TDA	50	-	-	-	-	-	-	-
Neighborhood Traffic Calming Program	PMP	80	25	25	25	25	25	25	25
Preserve Survey Monumentation	PMP	90	30	30	30	30	30	30	30
Under Street Drain Pipe Repair/Replacement	PMP	90	30	30	30	30	30	30	30
Indirect Cost Allocation	PMP	28	14	14	14	14	14	14	14
Retesting of all Streets (Previously 12/13)	PMP	9	60	3	3	3	3	3	3
Local Matching Projects (Match for Federal/State Grants)	PMP	112	25	25	25	25	25	25	25
Land Acquisition Grant (Total project amount is \$850,000-\$300,000 grant) Dunlap Park	PMP	550	-	-	-	-	-	-	-
	LWCF	300	-	-	-	-	-	-	-
	Subtotal	850	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PAVEMENT MANAGEMENT PROGRAM (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Pendleton LWC	PMP	625	-	-	-	-	-	-	-
Local Match--Dunlap Corridor Streetscape Imp and Avenue E Storm Drain (incl Sorenson Frontage) (\$222,566 to DFF)	PMP	50	-	-	-	-	-	-	-
	FEDA	171	-	-	-	-	-	-	-
	Subtotal	221	-	-	-	-	-	-	-
Yucaipa Boulevard at Bryant Street Intersection Roundabout Improvement	PMP	67	-	-	-	-	-	-	-
13th Street at Wilson Creek LWC	PMP	350	-	-	-	-	-	-	-
Avenue D at Wilson Creek LWC	PMP	217	-	-	-	-	-	-	-
Wildwood Creek at 6th Place LWC	PMP	184	-	-	-	-	-	-	-
Wilson Creek at Fremont Street LWC	PMP	164	-	-	-	-	-	-	-
SR2S 2nd Street, Avenue H to County Line Road	PMP	81	-	-	-	-	-	-	-
Wildwood Creek Restoration Project	PMP	128	-	-	-	-	-	-	-
Avenue E Storm Drain/Dunlap Drain Phase II	PMP	205	-	-	-	-	-	-	-
Dunlap Channel Recreational Trail	PMP	20	-	-	-	-	-	-	-
Avenue E Improvements - 18th to Yucaipa Blvd.	PMP	168	-	-	-	-	-	-	-
Yucaipa Boulevard, ADA Improvements Bike Lanes 2nd St. to 5th St.	PMP	60	-	-	-	-	-	-	-
7 Citywide Bus Stop Improvements	PMP	5	-	-	-	-	-	-	-

PAVEMENT MANAGEMENT PROGRAM SUMMARY

	Estimated Balance July 1, 2017	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Allocations: Local	-	1,870	2,070	2,032	2,032	2,032	1,682	1,602
Other	-	-	-	-	-	-	-	-
Revenues:	-	-	-	-	-	-	-	-
General Fund	-	777	777	777	777	777	777	777
*Local	-	700	700	700	700	700	700	700
Interagency Agreement	-	45	-	-	-	-	-	-
Other (Gas Tax/Road Repair & Acct Act of 2017/RMRA Section 2030)	-	500	700	700	500	500	-	-
Balance	138	289	396	541	486	431	225	100

*PMP--Pavement Management Program is funded by contributions from General Fund, Gas Tax, Measure I Sales Tax, the Solid Waste Franchise Fees and the State's Traffic Congestion Relief Program.

CIWMB--California Integrated Waste Management Board

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PUBLIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Pool Complex (\$542,000 to be reimbursed from federal grant, \$100,000 per year to be paid for operations for 15 years, with final pmt adjusted if necessary to total \$2,000,000)	^{1,2,3} LOAN	1,838	-	-	-	-	-	-	-
	³ GF CONT (Undesignated Fund Balance)	162	-	-	-	-	-	-	-
	Subtotal	2,000	-	-	-	-	-	-	-
Transit Center Restroom Addition	GF Contingency	11	-	-	-	-	-	-	-
Parking Lot--North of Library (Transit Center Ph 2)	PCRF	200	-	-	-	-	-	-	-
	Omnitrans ARRA	442	-	-	-	-	-	-	-
	Subtotal	642	-	-	-	-	-	-	-
Library and Education/Cultural Center	PFF	110	-	45	45	45	45	45	45
	GF 14/15 Revenues over Expenses	450	-	-	-	-	-	-	-
	GF 1X Capital	135	-	84	85	84	84	85	85
	YPAC	(515)	-	-	-	-	-	-	-
	Subtotal	180	180	309	438	567	695	825	955
Vision Quest Building Upgrades	GF 1X Capital	48	-	-	-	-	-	-	-
	GF 1X Capital Carryover	2,641	(95)	-	-	-	-	-	-
	GF Loan	5,716	-	-	-	-	-	-	-
	GF Unassigned Fund Balance (Loan to PFF)	2,420	-	-	-	-	-	-	-
	GF 1X Capital from loan repayments and/or funds previously allocated as follows:								
	Utility Pole Relocation	650	-	-	-	-	-	-	-
	I-10 Landscaping	74	-	-	-	-	-	-	-
	Repayment								
	16/17 EIP Principal	60	-	-	-	-	-	-	-
	16/17 Solar Savings	24	-	-	-	-	-	-	-
	16/17 CSI Rebate	20	-	-	-	-	-	-	-
	Public Facilities Fee	81	-	-	-	-	-	-	-
	Repayment to GF								
	Park Development Loan	177	-	-	-	-	-	-	-
	Repayment to GF								
	Drainage Facilities Loan	146	-	-	-	-	-	-	-
	Repayment to GF								
	2013 HCD Grant Urban Park	96	-	-	-	-	-	-	-
	2015 HCD Grant Urban Park	139	-	-	-	-	-	-	-
	PFF	412	95	-	-	-	-	-	-
	Waste Disposal Agreement	734	-	-	-	-	-	-	-
Performing Arts Center	GF 15/16 Revenues over Expenses	293	-	-	-	-	-	-	-
	GF 1X Capital from Five Winds Park Design SLO	150	-	-	-	-	-	-	-
	GF 1X Capital from Geofence/ALPR Program (Phase II) SLO	100	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

PUBLIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
GF 1X Capital from City Cameras Phase V SLO		100	-	-	-	-	-	-	-
GF 1X Capital Private Security SLO		10	-	-	-	-	-	-	-
GF 1X (Oak Hills Arterial)		400	-	-	-	-	-	-	-
GF 1X (Yucaipa Blvd, 2nd to 5th Street Improvements)		450	-	-	-	-	-	-	-
Cultural Arts Design-GF 1X Capital, 14/15 Revenues over Expenses		515	-	-	-	-	-	-	-
RDA Residual		151	-	-	-	-	-	-	-
Equestrian Center / Neighborhood Park-GF 14/15 Revenues over Expenses		100	-	-	-	-	-	-	-
RDA Loan Repayment		537	-	-	-	-	-	-	-
Public Education Government Access Channel Program		250	-	-	-	-	-	-	-
Subtotal		16,445	16,445	-	-	-	-	-	-
Indirect Cost Allocation	PFF	16	8	8	8	8	8	8	8
Repay General Fund Loan	PFF	2,180	62	51	50	51	50	51	50
(Total Outstanding Debt - \$12,591,395 @ 6-30-16)									

PUBLIC FACILITIES SUMMARY

	Estimated Balance July 1, 2017	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
PFF Allocations:	-	165	104	103	104	103	104	103
GF Allocations⁴:		(95)	84	85	84	84	85	85
Revenues:								
Local	-	103	103	103	103	103	103	103
GF Contribution		(95)	84	85	84	84	85	85
Balance	62	0	(0)	0	(0)	0	(0)	0

PFF Public Facilities Fees - Revenues based on fees of \$1,666.97 per SFRU

GF General Fund

¹ Includes initial one time allocation by City Council of \$1,500,000 for Civic Center and \$750,000 for Pool Complex.

² Includes one time allocation by City Council of \$250,000 for Pool Complex on May 11, 1998.

³ Includes additional one time allocations by City Council of \$2,480,000 for Civic Center and \$1,000,000 for Pool Complex on May 14, 2001.

⁴ includes General Fund allocations from loan repayments and other funds previously allocated to other projects, as identified in the list of sources above.

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

SIDEWALKS (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Ave E-13th St. to Dunlap Ch. Trail	AQMD	22	-	-	-	-	-	-	-
	SR2S State	348	-	-	-	-	-	-	-
	TF	78	-	-	-	-	-	-	-
	Subtotal	448	-	-	-	-	-	-	-
12th and 13th Street (South of Avenue E)	AQMD	125	-	-	-	-	-	-	-
	SR2S Fed	509	-	-	-	-	-	-	-
	Subtotal	634	-	-	-	-	-	-	-
Ave E Imp.-18th St to Yucaipa Blvd. (Total Estimated Project Cost is \$195,000)	PMP	168	-	-	-	-	-	-	-
	AQMD	27	-	-	-	-	-	-	-
	Subtotal	195	-	-	-	-	-	-	-
Adams Street Sidewalk, Avenue B to Yucaipa Blvd.	PMP	70	-	-	-	-	-	-	-
	AQMD	25	-	-	-	-	-	-	-
	Subtotal	95	-	-	-	-	-	-	-
Yucaipa Blvd., ADA Improvements Bike Lanes 2nd St. to 5th St. (Total Estimated Project Cost is \$1,500,000) (TDA & MSRC funds only apply to certain street blocks. Not the entire length of 2nd to 5th)	AQMD	220	60	60	60	60	60	60	60
	CG	21	-	-	-	-	-	-	-
	Economic Development	450	-	-	-	-	-	-	-
	YPAC	(450)	-	-	-	-	-	-	-
	PMP	60	-	-	-	-	-	-	-
	TDA (3rd-5th)	150	-	-	-	-	-	-	-
	MSRC Grant (2nd-3rd)	120	-	-	-	-	-	-	-
	TFF (from Countyline Road Improvement Project)	450	-	-	-	-	-	-	-
Subtotal		1,021	1,081	1,141	1,201	1,261	1,321	1,381	1,441
7 Citywide Bus Stop Improvements	PMP	5	-	-	-	-	-	-	-
	TDA	15	-	-	-	-	-	-	-
	Subtotal	20	-	-	-	-	-	-	-
SR2S 2nd Street, Avenue H to County Line Road	PMP	81	-	-	-	-	-	-	-
	AQMD	18	-	-	-	-	-	-	-
	Subtotal	99	-	-	-	-	-	-	-
Acacia Ave., California St., 1st St.	AQMD	16	12	-	-	-	-	-	-
	PMP	-	100	-	-	-	-	-	-
	Subtotal	16	128	-	-	-	-	-	-

SIDEWALKS SUMMARY

	Estimated Balance July 1, 2017	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Allocations:	-	172	60	60	60	60	60	60
Revenues:								
AQMD	-	60	60	60	60	60	60	61
TDA Article 3 /GF/CDBG/PMP	-	100	-	-	-	-	-	-
CG	-	10	10	10	10	10	10	10
Total Revenue:	-	170	70	70	70	70	70	71
Balance AQMD	6	0	0	0	0	0	0	1
Balance CG	6	16	26	36	46	56	66	76
Total Available Balance ¹	12	17	27	37	47	57	67	78

AQMD Air Quality Management District - Approximately \$60,000 per year.

LTF Article 3 Curb-Cut allocation from SANBAG - \$4,500 per year, balance of approximately \$10,000.

CG Initial funding from General Fund and included commitment to Crossing Guard Program - \$10,000 per year, est. balance \$10,000 as of 6/30/14.

An additional amount has been made available for future sidewalk projects from the Vehicle Fines/Traffic Safety Fund; Location yet to be determined.

⁽¹⁾ Beginning balance includes project expenses encumbered to be paid in subsequent fiscal year(s).

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

TRAFFIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
<u>Road Widening:</u>									
3 INTERCHANGE PSR/PRWildwood Canyon (City Share \$12,500,000)	TF	998	100	170	170	170	170	170	170
<u>YUCAIPA BOULEVARD</u>									
15th St. to Interstate 10 (Est. Cost \$9,800,000, includes right-of-way costs) (Measure I reimbursement to be spread over several years, commence date unknown based upon SANBAG update) Includes Traffic Signal at Chinaberry	Prop 1B	219	-	-	-	-	-	-	-
	Prop 42	307	-	-	-	-	-	-	-
	HSIP	715	-	-	-	-	-	-	-
	Measure I								
	Arterial	2,094	243	231	231	231	231	231	231
	CPNA								
	TF	2,036	280	106	106	106	106	106	106
	Subtotal	5,371	5,894	6,231	6,568	6,905	7,242	7,579	7,916
Matching funds for Federal Grant (Avenue E Sidewalk, 13th St. to Dunlap Channel)	TF	78	-	-	-	-	-	-	-
Dunlap Corridor Complete Street Plan	TF	15	-	-	-	-	-	-	-
⁴ County Line Road Improvements (from Bryant St to I-10)	TF	1,069	100	-	-	-	-	-	-
	Measure I								
	Arterial	70	50	200	200	200	200	200	200
	CPNA								
	MSRC	380	-	-	-	-	-	-	-
	TF (to Oak Hills Arterial)	(106)	-	-	-	-	-	-	-
	TF (to Yucaipa Blvd., 2nd to 5th St)	(450)	-	-	-	-	-	-	-
	Subtotal	963	1,013	1,213	1,413	1,613	1,813	2,013	2,213
Yucaipa Blvd., ADA Improvements Bike Lanes 2nd St. to 5th St.	TF	450	-	-	-	-	-	-	-
County Line Road and I-10 Ramps	TF	17	-	-	-	-	-	-	-
5th Street, Yucaipa Blvd to Avenue E	CDBG	402	131	-	-	-	-	-	-
(Grant local match component, TF funds, is included in Intersection at 5th St. and Ave E Project)	TDA	325	-	-	-	-	-	-	-
	TF	154	94	-	-	-	-	-	-
	Arterial								
	CPNA	55	-	-	-	-	-	-	-
	Subtotal	936	1,161	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

TRAFFIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Oak Hills Parkway & East Road Improvements	GF 1X Capital	400	-	-	-	-	-	-	-
	YPAC	(400)	-	-	-	-	-	-	-
	PAA Advance Reimb 15-16	133	-	-	-	-	-	-	-
	TF Unall Est Balance 16-17	62	-	-	-	-	-	-	-
	Excess TF Revs 15-16	99	-	-	-	-	-	-	-
	TF (from County Line Rd Imp)	106	-	-	-	-	-	-	-
	Subtotal	400	-	-	-	-	-	-	-
5th Street at Wildwood Canyon Road	TF	20	-	-	-	-	-	-	-
County Line Road and Ave H ATP Project (ATP Funding - \$460 for County Line and \$412 for Avenue H)	TF	287	-	-	-	-	-	-	-
	Measure I CPNA	-	150	-	-	-	-	-	-
	ATP	872	-	-	-	-	-	-	-
	Subtotal	1,159	1,309	-	-	-	-	-	-
Intersection at 5th St. and Ave E. (Estimated Cost-- \$580,000)	TF	366	-	-	-	-	-	-	-
	Measure I Arterials	214	-	-	-	-	-	-	-
	Subtotal	580	-	-	-	-	-	-	-
Intersections along Avenue E (Bryant St., 2nd St., 3rd St. and 4th St.)	TF	926	50	50	50	50	20	20	20
	Measure I Sales Tax	160	-	-	-	-	-	-	-
	Measure I Arterial CPNA	694	200	150	150	150	150	150	150
	Subtotal	1,780	2,030	2,230	2,430	2,630	2,800	2,970	2,990
Avenue E, 12th to 13th	TF	75	-	-	-	-	-	-	-
Utility Pole Relocation 18th Street to Avenue E	GF 1X Capital	-	-	-	-	-	-	-	-
	TF	650	-	-	-	-	-	-	-
	Subtotal	650	-	-	-	-	-	-	-
Oak Glen Road Widening, Colorado Street to I-10 Freeway	TF	665	-	-	-	-	-	-	-
<u>Traffic Signals:</u>									
Wildwood at Bryant	TF	216	-	-	-	-	-	-	-
⁴ County Line at Bryant (Identified as Match for Tiger Grant)	TF	75	-	-	-	-	-	-	-
Oak Glen at Sunnyside	TF	197	-	-	-	-	-	-	-

CITY OF YUCAIPA
CAPITAL IMPROVEMENT PROGRAM

TRAFFIC FACILITIES (in thousands of dollars)

Project Description	Funding Source	Prior Allocation Funding	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
⁴ Tract No. 14852 County Line/3rd St. (Match for County Line Road and Ave H ATP Grant Project)	TF	-	-	-	-	-	-	-	-
Yucaipa Blvd. Signal Interconnect	TF	50	-	-	-	-	-	-	-
Yucaipa Blvd. Fiber Optic (MSRC Grant) Local Match of \$175,000 is from Yucaipa Blvd, 15th to Fwy Project	MSRC	90	-	-	-	-	-	-	-
⁵ Reimbursement Expenses	TF	226	10	10	10	10	10	10	10
Miscellaneous Intersection Studies (Roundabouts)	TF	50	-	-	-	-	-	-	-
Engineering Design of the Chapman Heights Road and 15th Street Road Extensions and Sand Canyon Road Improvements	TF	155	-	-	-	-	-	-	-
Indirect Cost Allocation	TF	122	61	61	61	61	61	61	61
(Total Outstanding GF Debt - \$74,000 @ 6-30-16)	TF	291	-	-	-	-	-	-	-
Performing Arts Center	TF	62	-	-	-	-	-	-	-

TRAFFIC CIRCULATION SUMMARY

	Estimated Balance July 1, 2017	Year 17/18	Year 18/19	Year 19/20	Year 20/21	Year 21/22	Year 22/23	Year 23/24
Allocations: Local TF	-	695	397	397	397	367	367	367
Other (Measure I-CPNA, TDA, CDBG, Etc.)		774	581	581	581	581	581	581
Revenue:								
Measure I CPNA (Major Streets)		643	581	581	581	581	581	581
Other Revenue Sources		-	-	-	-	-	-	-
*Local	-	394	394	394	394	394	394	394
Other	-	131	-	-	-	-	-	-
TF Balance	337	36	34	31	28	55	82	109

TF Transportation Funds revenues based on SFRU permits and share of Measure I funds. See the projected revenues table for fund amount criteria.

TF Traffic Fees - Revenues based on \$9,409.20 per SFRU.

SLTPP State/Local Transportation Partnership Program

SWFF Solid Waste Franchise Fee

TEA Transportation Enhancement Act

HBRR Highway Bridge Restoration and Rehabilitation Act

PMP Pavement Management Program

TDA Transportation Demand Act

¹ Live Oak Interrelated

² N/A

³ N/A

⁴ City of Calimesa will parti

⁵ Ten Percent (10%) of the total funds collected in prior year are set aside for developer reimbursement expenses.

⁶ May be partially reimbursed by SANBAG

*See Funding Level Assumptions

APPENDIX "A"

This document summarizes the various capital improvement projects and their budgets for Traffic Circulation Facilities, Drainage Facilities, Sidewalks/Trails, Public Facilities, Fire Facilities and Parks Facilities proposed for the next seven years. The following pages list all projects for which funding is needed.

Sources utilized historically to compile the information herein include:

1. City of Yucaipa, California, "Six Year Capital Improvement Program", prepared by BSI Consultants, Inc., March, 1991.
2. City of Yucaipa, California, "Capital Improvement Program 1990/91 to Buildout", prepared by Kadie-Jensen, Johnson & Bodnar, October, 1990.
3. City of Yucaipa, California, "Development Impact Fee Study", prepared by Kadie-Jensen, Johnson & Bodnar, October, 1990.
4. City of Yucaipa, California, "Drainage Facilities", prepared by CM Engineering Associates, Inc., for Kadie-Jensen, Johnson & Bodnar, October, 1990.
5. City of Yucaipa, California, "Interim Road Fee Program Traffic Assessment", prepared by Robert Kahn & Associates, Inc. for Kadie-Jensen, Johnson & Bodnar, October, 1990.
6. City of Yucaipa, California, "Update to CSDP-5, Master Plan of Drainage Facilities", prepared by Boyle Engineering Corporation, June, 1993.
7. City of Yucaipa, California, "Final Report, City Wide Traffic Analysis and Mitigation Study", prepared by Wilbur Smith Associates, April, 1993.
8. City of Yucaipa "Drainage and Traffic Impact Fee Assessment Update and Evaluation", prepared by RBF Consulting July 2010, revised August 2011.
9. City of Yucaipa, California, "Annual Adjustment of Development Impact Fees", prepared by Paul Toomey, Community Development Director, November 14, 2016.
10. Master Plan of Drainage Update dated September 12, 2011.
11. City of Yucaipa, Seven Year Capital Improvement Program for Fiscal Years 2017-18 through 2023-24.

APPENDIX "A"

DRAINAGE FUNDING LEVEL ASSUMPTIONS

Funding levels for years FY2017-18 to FY 2023-24 have been determined based upon the following assumptions and historical data:

1. Drainage Facilities Fees (DFF) are adjusted annually by the City Council pursuant to the change in the Consumer Price Index. This adjustment typically occurs in October of each year and any fee adjustment becomes effective in December. Fees effective January 2017 equal \$11,646.22 per acre for residential, commercial and industrial developments. This represents an increase of 1.5% from the previous year. The fees collected average approximately \$2,673.61 for a 10,000 square foot lot. Fees for the prior three years were adopted at the rate of \$11,474.40, \$11,032.66 and \$10,564.08. For the purpose of this document, revenues for fiscal year 2017-18 are estimated at approximately \$2,673.61 per SFRU. The revenue estimates for FY2017-18 may include certain developer fee credits, as appropriate.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on October 12, 2015. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. Previous Drainage Facilities Fees (DFF) of \$7,380.90 per acre were collected and averaged \$3,690.50 for a 20,000 square foot lot. These fees were based upon "Drainage Facilities", prepared by CM Engineering Associates, Inc., for Kadie-Jensen, Johnson & Bodnar, October, 1990, adopted February, 1991, and are part of the Conditions of Approval for all Tracts and Parcels begun at the City after February, 1991. This fee has been replaced by the above, DFF93, on any building permits issued after adoption of DFF93.
4. Projects that were conditioned prior to March, 1991 were not conditioned to fund drainage facilities.
5. 100% of the projects currently under construction contribute to Drainage Facilities by the payment of fees or through the construction of drainage improvements.
6. Revenue assumptions are based on a development density of approximately four (4) SFRU per acre.
7. It is anticipated that fees for approximately 38 units will be collected in fiscal year 2016-17 with a projected revenue estimate for 2017-18 based upon 50 SFRU.

APPENDIX "A"

DRAINAGE FACILITIES

	<u>Estimated Cost</u>
<u>Drainage Facilities:</u>	
Wilson Creek	\$ 88,186,792
Yucaipa Creek	12,316,410
Oak Glen Creek	13,570,395
Wildwood Creek	81,046,297
Dunlap Channel	9,053,679
¹ Chicken Springs Wash	21,068,119
County Line Drain	3,649,333
Development Fee Update	225,464
CLOMR/LOMR	52,700
<u>Detention /Retention Basins:</u>	
¹ Wildwood Basin	7,066,803
¹ Wilson Creek Basin	7,511,141
Subtotal	\$ 243,747,133
<u>Miscellaneous Culverts:</u>	
Various Locations (forthcoming)	\$ 5,846,317
<u>Erosion Repairs:</u>	
Fremont Street at Gateway Wash	\$ 14,972
Oak Glen Road at Wilson Creek	459,675
¹ Chicken Springs Wash at Wilson Creek	612,025
¹ Chicken Springs Wash at Grandview Drive	387,441
¹ Yucaipa Creek at 5th Street	17,730
¹ Yucaipa Creek at 6th Street	17,730
¹ Yucaipa Creek at Avenue "F"	262,672
¹ Yucaipa Creek at Nebraska Street	512,210
¹ Chicken Springs Wash at 6th Street	428,155
¹ Chicken Springs Wash at 8th Street	428,155
¹ Chicken Springs Wash at 9th Street	428,155
¹ Wildwood Wash at Oak Mesa	383,501
¹ Wildwood Creek at Wildwood Canyon Road	139,216
¹ Wildwood Creek at Live Oak Canyon Road	551,611
Subtotal	\$ 10,489,564
Total	\$ 254,236,697

¹ Indicates either interim or ultimate improvements which are within the seven (7) year scope of this document.

APPENDIX "A"

FIRE FACILITIES FUNDING LEVEL ASSUMPTIONS

1. Fire Facilities Fees (FFF) are adjusted annually by the City Council pursuant to the change in the Consumer Price Index. This adjustment typically occurs in October of each year and any fee adjustment becomes effective by January 1 of the following year. Fees effective in January, 2017 equal \$785.85 per residential unit and \$0.4572 per square foot of new commercial and industrial developments. Fees for the prior three years were adopted at the rates of \$859.14, \$839.66 and \$824.41.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on November 14, 2016. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. Fire Facilities Fees 1997 (FFF97) of \$215.21 per dwelling unit and \$0.1254 per structural square foot for industrial and commercial development were adopted in the summer of 1993, and are based upon the "Development Impact Fee Summary", prepared by John McMains, Community Development Director, in August of 1993.
4. Previous Fire Facilities Fees (FFF) of \$372.38 per dwelling unit were collected from all new construction conditioned after February, 1991. This fee has been replaced by the above, FFF93, for any building permits issued after adoption of FFF93.
5. It is anticipated that fees for approximately 38 units will be collected in fiscal year 2016-17 with a projected revenue estimate for 2017-18 based upon 50 SFRU.

APPENDIX "A"

FIRE FACILITIES

<u>Fire Facilities</u>		<u>Estimated Cost</u>
Land Acquisition and Site Improvements	(Two acres)	\$ 439,652
Fire Engine and Equipment	(Two)	1,955,634
Facilities Construction	(Two Stations)	9,685,880
Furnishings		-
Communications Equipment		-
Subtotal		<u>\$ 12,081,166</u>
Contingency		743,674
Total		<u><u>\$ 12,824,840</u></u>

APPENDIX "A"

PARK FACILITIES FUNDING LEVEL ASSUMPTIONS

1. The Park Development Fee (PDF) is a requirement placed on residential developers to provide the City with 3.5 acres of park land per thousand people. An example of this is: a development provides new housing for 2,000 new people in the City. The developer is required to dedicate to the City 7-acres for park uses, or contribute in cash to the City the fair market value of the land. The current value of the cash contribution is \$3,5517.61 per SFRU, and it can be used to fund expansion of park facilities.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on November 14, 2016. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. In August of 1993, Council adopted a Resolution to recover park fees (RPF) for those projects which were not previously required to mitigate impacts to park facilities. The fee currently equals \$2,135.77 per SFRU.
4. It is anticipated that fees for approximately 38 units will be collected in fiscal year 2016-17 with a projected revenue estimate for 2017-18 based upon 50 SFRU.

APPENDIX "A"

PUBLIC FACILITIES FUNDING LEVEL ASSUMPTIONS

1. Public Facilities Fees (PFF) are adjusted annually by the City Council pursuant to the change in the Consumer Price Index. This adjustment typically occurs in October of each year and any fee adjustment becomes effective by the following January 1. Fees adopted for October, 2016 equal \$2,060.23 per residential unit, \$11,125.23 per acre per commercial and industrial developments. This represents an increase of approximately 10% from the previous year. Residential fees for the prior three years were adopted at the rate of \$1,871.40, \$1,770.55 and \$1,740.29, respectively. Commercial and Industrial fees were adopted at the rate of \$10,105.53, \$9,673.69 and \$9,394.29 per acre for 2015-16, 2014-15 and 2013-14, respectively. For the purpose of this document, revenues for fiscal year 2017-18 are estimated at \$2,060.23 per SFRU. The revenue estimates for 2017-18 may include certain developer fee credits as appropriate.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on November 14, 2016. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
3. Previous Public Facilities Fees (PFF) of \$572.99 per SFRU were adopted in February of 1991, and are part of the deferral agreements for a small number of units that have not yet received Certificates of Occupancy. This fee has been replaced by the above (PFF93).
4. 100% of the projects currently under construction contribute to PFF.
5. This source is used only to fund the following facilities: Civic Center Complex, Maintenance Facility, Community Aquatics Complex, Police Station, Library/Education Center and Performing Arts Center.
6. It is anticipated that fees for approximately 38 units will be collected in fiscal year 2016-17 with a projected revenue estimate for 2017-18 based upon 50 SFRU.

APPENDIX "A"

PUBLIC FACILITIES

	<u>Estimated Cost</u>
<u>Public Facilities</u>	
Civic Center	\$ 7,974,457
Recreation Facility, Pool	2,485,931
Maintenance Facility	3,689,839
Police Station Expansion	10,245,342
Library and Education Center	10,549,763
Performing Arts Center	14,495,870
Total	\$ 49,441,202

¹ Indicates either interim or ultimate improvements which are within the seven (7) year scope of this document.

APPENDIX "A"

TRAFFIC FACILITIES FUNDING LEVEL ASSUMPTIONS

Funding levels for years FY2017-2018 to FY2023-2024 have been determined based on the following assumptions:

1. Traffic Facilities Fees (TFF) are adjusted annually by the City Council pursuant to the change in the Consumer Price Index. This adjustment typically occurs in October of each year and any fee adjustment becomes effective by the following January 1. Fees effective in January 2017 equal \$7,885.69 per Single Family Residential Unit (SFRU), \$12,777.89 and \$12,757.93 per acre for commercial and industrial developments, respectively. This represents a decrease of approximately 11.72% from the previous year. For the purpose of this document, revenues for fiscal year 2017-2018 are estimated at \$7,885.69 per SFRU. The revenue estimates for 2017-18 may include certain developer fee credits as appropriate. This may result in a lower fee collected per project.
2. In addition to any anticipated increase related to the annual change in the CPI, other revisions have been incorporated into the calculation of fees to accurately reflect the number of units/acres that have already been developed, as well as the funds that have already been collected, deferred, or spent. This has been done in order to ensure that the fees remaining to be collected will be sufficient to cover the projected costs of the facilities remaining to be built. Actual cost estimates have also been adjusted to more accurately reflect projects to be included in the development impact fee program. This action was approved by the City Council on November 14, 2016. As a result of the variables adjusted, the overall percentage adjustment by fee category may vary.
4. Previous Traffic Facilities Fees (TFF) of \$5,286.50 per Single Family Residential Unit (SFRU) were based upon the "Interim Road Fee Program Traffic Assessment", prepared by Robert Kahn, John Kain & Associates, Inc., for Kadie-Jensen, Johnson & Bodnar, October, 1990, adopted February, 1991, and are part of the Conditions of Approval of all Tracts and Parcels begun at the City after February, 1991. This fee has been replaced by TFF93 on any building permits issued after adoption of TFF93.
5. Previous Transportation Facilities Fees (TrFF) were \$949 per SFRU. These fees were adopted by the County of San Bernardino in March, 1987, and applied to projects conditioned after that date and before July, 1991.
6. Currently, the ratio of fees collected is 100% TFF and 0% TrFF.
7. Measure I funds of approximately \$127,600 (44% of 290,000) for FY1997-98 increased at 3% per year for subsequent years, and included in the totals for Traffic Circulation (Measure I is a 20-year program ending in the year 2009). Beginning in 1999-2000, 100% of the Measure I revenues were applied for maintenance and were no longer included in the Traffic Circulation calculation. Beginning in 2010-11, the distribution of Measure I revenues has returned to its original allocation of 56%/44% to maintenance and capital projects. For 2017-18, the City Council has allocated 100% of the funds to maintenance.
8. It is anticipated that fees for approximately 38 units will be collected in fiscal year 2016-17 with a projected revenue estimate for 2017-18 based upon 50 SFRU.

APPENDIX "A"

TRAFFIC FACILITIES

Estimated Cost

Major Six-Lane Divided:

Yucaipa Blvd. From Freeway Entrance to 5th Street

	\$	39,064,355
Subtotal	\$	39,064,355

Major Four-Lane Divided:

County Line Road from I-10 On-Ramp to Calimesa Blvd.

526,562

Oak Glen Road from Outer Hwy. 10 South to Colorado St.

20,941,512

Wildwood Canyon Rd. from Outer Hwy. 10 South to Calimesa Blvd.

15,350,028

Yucaipa Blvd. From 5th St. to 2nd St.

2,062,532

Subtotal	\$	38,880,634

Secondary Four-Lane Divided:

Avenue "E" from 14th St. to Bryant St.

\$ 22,075,800

Wildwood Canyon Rd. from Colorado St. to Mesa Grande Dr.

18,243,462

Bryant St. from North City Limit to County Line Road

13,104,466

California St. from Yucaipa Blvd. to County Line Road

3,701,738

Calimesa Blvd. From Oak Glen Road to County Line Road

3,933,158

¹ County Line Road from Calimesa Blvd. To Bryant St.

2,268,463

5th St. from Oak Glen Road to County Line Road

9,635,798

¹ 14th St. from Yucaipa Blvd. To Oak Glen Road

6,619,805

Wildwood Canyon Rd. from Calimesa Blvd. to Colorado St. (interim improvements completed in FY95/96)

2,595,473

¹ Oak Glen Road from Casa Blanca Ave. to Colorado St. (interim improvements completed FY97/98, FY98/99)

17,954,902

Yucaipa Blvd. From 2nd St. to Bryant St.

252,548

College Village Collector Yucaipa Blvd. to San Canyon Rd.

793,696

Subtotal	\$	101,179,309

Drainage Culverts:

¹ Jefferson South of Ivy

	\$	22,472
Subtotal	\$	22,472

Total	\$	179,146,770

¹ Indicates either interim or ultimate improvements which are within the seven (7) year scope of this document.

APPENDIX "A"

TRAFFIC FACILITIES (continued)

	<u>Estimated Cost</u>
<u>*Traffic Signals:</u>	
¹ Live Oak at I-10 Off-Ramps (2 signals)	\$ 432,000
¹ Bryant St. at Fir (<i>Completed</i>)	216,000
¹ Wildwood Canyon Rd. at 5th St.	216,000
¹ County Line Road at 3rd St.	216,000
¹ Oak Glen Road at Colorado St.	216,000
Oak Glen Rd. at 5th St. (<i>Completed</i>)	216,000
County Line Road at Bryant St.	216,000
Yucaipa Blvd. At 13th St.	216,000
Yucaipa Blvd. At 6th St.	216,000
Yucaipa Blvd. At 16th St.	216,000
Wildwood Canyon Rd. at Bryant St.	216,000
Avenue "E" at 14th St.	216,000
Avenue "E" at 5th St.	216,000
Avenue "E" at Bryant St.	216,000
Calimesa Blvd. at Wildwood Canyon Rd.	216,000
Citywide Signal Control System (interim completed on Yucaipa Blvd. FY97/98)	3,975,912
Signal Modification for Existing Facilities, Fourteen (14) Locations	403,200
Yucaipa Blvd. at 17th St.	230,000
Total	\$ 8,065,112

***Bridge/Box Culverts:**

¹ Oak Glen Road East of Sunnyside Drive (<i>Completed FY98/99</i>)	431,760
14th Street between 14th Street and Wildwood Canyon Rd.	2,160,000
¹ Bryant at Wildwood (<i>Completed FY03/04</i>)	1,440,000
¹ Oak Glen Road through Chapman Ranch (<i>Completed FY99/2000</i>)	1,340,000
¹ Avenue "E" at Wilson Creek (<i>Completed FY03/04</i>)	1,728,000
² 5th Street at Wildwood (widen)	82,080
¹ Oak Glen at Chicken Springs Wash (<i>Completed FY97/98</i>)	359,800
Avenue "E" at Chicken Springs Wash (<i>Completed</i>)	925,200
Wildwood Canyon Road W/O Canyon Drive	12,336
California Street at County Line Road	12,336
5th Street at Oak Glen Road (<i>Completed</i>)	308,736
5th Street at Chicken Springs Wash	27,336
Yucaipa Blvd. At 17th Street	14,392
Yucaipa Blvd. At Dunlap Channel (<i>Completed</i>)	87,380
² Yucaipa Blvd. At Wilson Creek (widen) (<i>Completed</i>)	530,842
13th St. at Wilson Creek	1,800,000
Wildwood Creek @ Live Oak Canyon	1,800,000
Ave. D @ Wilson Creek	1,800,000
6th Place @ Wildwood Creek	1,800,000
Fremont @ Wilson Creek	1,800,000
Pendleton @ Oak Glen Creek	2,145,000
Total	\$ 20,605,198

² Projects which are also financed through the drainage facilities fees. Capacities need to be increased to convey projected storm discharge.

* These costs are included in the project totals listed for the Streets.

APPENDIX "B"

PAVEMENT MANAGEMENT PROGRAM

ALLOCATIONS TO STREET FUND

Funding Sources	2011-2012 Actual Revenue	2012-2013 Actual Revenue	2013-2014 Actual Revenue	2014-2015 Actual Revenue	2015-2016 Actual Revenue	2016-2017 Estimated Revenue	2017-2018 Projected Revenue
Solid Waste Franchise	\$ 333,731	\$ 367,992	\$ 403,330	\$ 387,290	\$ 401,407	\$ 400,000	\$ 400,000
*Gas Tax	*** -	*** -	*** -	*** -	*** -	*** -	*** -
**Measure I (Maintenance)	400,153	461,230	438,428	837,666	871,210	860,000	700,000
1 st \$200,000 from P/Y Fund Balance (General Fund)	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Advance for Offset of Subvention Loss (General Fund)	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Concrete Program (GF)	100,000	100,000	100,000	100,000	100,000	100,000	100,000
General Fund for Residential Pavement Rehabilitation Program	-	-	-	-	-	-	-
AB2928 - Traffic Congestion Relief (Prop. 42)	-	-	500,000	500,000	-	-	500,000
Total	\$ 1,133,884	\$ 1,229,222	\$ 1,741,758	\$ 2,124,956	\$ 1,672,617	\$ 1,660,000	\$ 2,000,000

*Gas Tax portion does not include amounts available for typical street maintenance operations. However, in the event operational savings exist at year end, those savings have been transferred by the City Council to the Pavement Management Program in the subsequent fiscal year. For presentation purposes, any savings has been included in the corresponding year as realized.

** Per Council authorization, beginning in Fiscal Year 2010-2011, Measure I revenue is to be allocated in an amount equal to 56% for maintenance activities and 44% to capital projects. Per Council authorization, Measure I revenue is to be allocated in an amount equal to 100% for maintenance beginning in 2014-2015.

*** Loss of approximately \$250,000 due to subvention revenues being calculated on actual population.

PAVEMENT MANAGEMENT PROGRAM

FUNDING LEVEL ASSUMPTIONS

SOURCES OF REVENUES:

1. The Public Works Department installed an automated Pavement Management Program (PMP) during fiscal year 1998-99 to reflect completed roadway improvements and to provide pavement rehabilitation recommendations. The PMP will identify future year budget resource requirements through the rehabilitation recommendations.
2. Gas Tax Subventions from the State of California to the City of Yucaipa amount to approximately \$805,000 per year. A small amount of growth is anticipated each year, as street miles and population increase. A large portion of the annual Gas Tax revenues is allocated for typical street related operational expenses. The balance of the funds received, if any, are allocated to capital projects in the PMP. The amount allocated to the PMP for fiscal year 1999-2000 was \$275,060. Fiscal Year 2000-01 realized a decrease of approximately \$250,000 as a result of legislation that requires State subvention revenues to be distributed on a per capita basis. Previously, subventions were calculated and distributed based upon a factor associated with the number of registered voters. It is anticipated that funds will be available from Gas Tax subventions for the 2017-18 Pavement Management Program due to an anticipated increase in the State Gas Tax imposed by the State legislation. However, in the event that operational savings are realized in each fiscal year, those savings have typically been allocated to the PMP in the subsequent fiscal year.
3. At the City Council meeting in May 1993, Council directed that revenues from the Solid Waste Franchise Fees be utilized for the annual Pavement Maintenance Program. The revenues have increased each year as the Franchise Fee grew from 7% in fiscal year 1996-97 to 10% in fiscal year 1999-2000. However, beginning in fiscal year 2010-11, the amount experienced a decrease to an annual amount of approximately \$617,000.
4. At a City Council meeting of February 1996, City Council directed that 56% of the Measure I revenues be utilized for the annual Pavement Maintenance Program. A small amount of growth is anticipated each year as sales tax generated within the City increases. Beginning in fiscal year 1999-2000, 100% of Measure I revenues are being allocated to the PMP. Beginning in fiscal year 2010-11, Council has reallocated Measure I revenue to the original 56%/44% split for maintenance and capital projects, respectively. The amount of estimated revenue for fiscal year 2013-14 is \$617,000, of which approximately \$345,520 will be allocated to maintenance activities. Beginning in 2014-15, 100% is being allocated to maintenance activities.
5. Any year-end balances in the Gas Tax and Measure I accounts are typically restricted to use for the annual Pavement Management Program, and are rolled into the Beginning Fund Balance.
6. As a result of the change in the method of calculation described in Item 2, above, the earlier decrease in State Subventions has been offset by resources allocated from the General Fund. As a result, the overall funding of the Pavement Management Program has remained intact. This has equaled the consistent amount of \$250,000 per year. An additional amount of \$50,000 was allocated beginning in 2006-07 to reflect an increase in direct project costs and a cost of living adjustment for a total annual allocation of \$300,000. A Service Level Option was included in the 2010-11 General Fund Budget to reduce the General Fund contribution to the 2010-11 PMP to reflect the results of the PQI exceeding the standard adopted by City Council, and the overall decrease in operational revenues available. The amount was decreased by \$200,000.
7. In fiscal year 2000-01, the City received funds from the State's Traffic Congestion Relief Program (TCRP) in the amount of approximately \$283,000. In fiscal year 2001-02 the amount received was approximately \$95,000. In fiscal year 2002-03 the amount received was approximately \$122,000. This funding has been allocated to the PMP. This program temporarily ceased, but was resumed in 2005-06, with reimbursements for fiscal years 2003-04 and 2004-05. No funding is anticipated for 2006-07 through 2007-08. TCRP revenues resumed in fiscal year 2008-09 and 2009-10 and Proposition 42 Highway Users' Tax continued the allocation through 2012-13. It is anticipated the allocation of Prop. 42 funds will continue in 2017-18.
8. Beginning in fiscal year 2015-2016, Proposition 42 funds, used as an augmentation for subvention revenues, were reduced by an amount equal to approximately \$350,000 from the average annual amount received in the previous five years. An additional reduction in the estimated amount of approximately \$125,000 was reflected in fiscal year 2016-2017.

RESOLUTION NO. 2017-21

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUCAIPA, STATE OF CALIFORNIA, ADOPTING THE MEASURE I, FIVE-YEAR CAPITAL IMPROVEMENT PLAN

WHEREAS, San Bernardino County voters approved passage of Measure I in November 2004, authorizing the San Bernardino County Transportation Authority to impose a one-half of one percent retail transactions and use tax applicable in the incorporated and unincorporated territory of the County of San Bernardino; and

WHEREAS, revenue from the tax can only be used for transportation improvement and traffic management programs authorized in the Expenditure Plans set forth in Ordinance No. 04-1 of the Authority; and

WHEREAS, the Strategic Plan requires each local jurisdiction applying for revenue from the Local Streets Program to annually adopt and update a Five-Year Capital Improvement Plan; and

WHEREAS, California Public Utilities Code 190300 and Ordinance No. 04-1 require each local jurisdiction to maintain General Fund expenditures for transportation-related construction and maintenance activities at the required Maintenance of Effort base year level in each fiscal year of the adopted Five-Year Capital Improvement Plan, which for the City of Yucaipa is \$175,764.

THE CITY COUNCIL OF THE CITY OF YUCAIPA HEREBY RESOLVES, FINDS, DETERMINES ORDERS AS FOLLOWS: that the Measure I Five-Year Capital Improvement Plan, attached to this resolution as Exhibit A, is hereby adopted.

PASSED AND ADOPTED by the City Council of the City of Yucaipa this 26th day of June 2017.


DICK RIDDELL
MAYOR

ATTEST:


JENNIFER SHANKLAND
Deputy City Manager/City Clerk

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MEASURE I LOCAL STREET PASS-THROUGH FUNDS FIVE YEAR CAPITAL IMPROVEMENT PLAN

PLAN PERIOD:	2017/2018 to 2020/2021					
AGENCY NAME:	City of Yucaipa	FY 2017/2018	FY 2018/2019	FY 2019/2020	FY 2020/2021	Total Available (Carryover plus estimate)
CARRYOVER BALANCE:	\$138,000.00	MEASURE I ESTIMATE:	\$700,000.00	\$700,000.00	\$700,000.00	\$1,538,000.00

Named Projects:	Estimated Total Project Cost	Nexus Project?		FY 2017/2018		FY 2018/2019		FY 2019/2020		FY 2020/2021		Total Local Street Measure I Programmed
		Public Share (%)	DIF Share (%)	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate	
5th Street - Forest Oaks Dr to 5th street	\$ 23,100.00				\$ 23,100.00							\$23,100.00
Oak Glen Road - 5th Street to Stonewood Dr	\$ 35,600.00				\$ 35,600.00							\$35,600.00
Yucaipa Blvd - Yucaipa Blvd to 12th Street	\$ 27,700.00				\$ 27,700.00							\$27,700.00
Oak Glen Road - Stonewood Dr to 2nd Street	\$ 34,800.00				\$ 34,800.00							\$34,800.00
Colorado Street - 10th Street to 11th Street	\$ 18,000.00				\$ 18,000.00							\$18,000.00
Colorado Street - 8th Street to Wildwood Canyon Road	\$ 28,400.00				\$ 28,400.00							\$28,400.00
5th Street - Oak Glen Road to Forest Oaks Dr	\$ 42,300.00				\$ 42,300.00							\$42,300.00
County Line Road - County Line Rd to 4th Street	\$ 25,700.00				\$ 25,700.00							\$25,700.00
County Line Road - Bryant Street to 2nd Street	\$ 138,600.00				\$ 138,600.00							\$138,600.00
2nd Street - Oak Glen Rd to 2nd Street	\$ 12,200.00				\$ 12,200.00							\$12,200.00
Holmes Street - Avenue H to Leah Ln	\$ 12,600.00				\$ 12,600.00							\$12,600.00
4th Street - Avenue E to Pymt Change	\$ 24,600.00				\$ 24,600.00							\$24,600.00
13th Street - Avenue D to Ave E	\$ 25,800.00				\$ 25,800.00							\$25,800.00
2nd Street - Persimmon Ave to Date Ave	\$ 9,800.00				\$ 9,800.00							\$9,800.00
2nd Street - Tara Ln to San Rosen Ct	\$ 23,500.00				\$ 23,500.00							\$23,500.00
8th Street - Washington Dr to Reedy Woods Ln	\$ 79,100.00				\$ 79,100.00							\$79,100.00
Arrasta Dr - West End to Territory Rd	\$ 3,300.00				\$ 3,300.00							\$3,300.00
Augusta Cir - Cobblestone Pl to Cramer Rd	\$ 7,700.00				\$ 7,700.00							\$7,700.00
Bluegrass Rd - Chapman Heights Rd to Golden Crown Way	\$ 25,200.00				\$ 25,200.00							\$25,200.00
Cramer Rd - Chapman Heights Rd to Bluegrass Rd	\$ 23,700.00				\$ 23,700.00							\$23,700.00
Golden Crown Way - Arrasta Dr to Bluegrass Rd	\$ 12,800.00				\$ 12,800.00							\$12,800.00
McKenney Pl - Wild Horse Way to East End	\$ 11,300.00				\$ 11,300.00							\$11,300.00
Old Trail Dr - Cramer Rd to NE End	\$ 16,600.00				\$ 16,600.00							\$16,600.00
Oro Fino Ct - West End to Bluegrass Rd	\$ 4,200.00				\$ 4,200.00							\$4,200.00
Orton Way - Old Trail Rd to Golden Crown Way	\$ 2,700.00				\$ 2,700.00							\$2,700.00
Redhawk Pl - Cramer Rd to Bluegrass Rd	\$ 7,700.00				\$ 7,700.00							\$7,700.00
SilverHawk Dr - Bluegrass Rd to Silver Hawk Dr	\$ 7,800.00				\$ 7,800.00							\$7,800.00
Territory Rd - NE End to Cramer Rd	\$ 4,000.00				\$ 4,000.00							\$4,000.00
Wiggins Ct - Old Trail Rd to South End	\$ 2,800.00				\$ 2,800.00							\$2,800.00
Wild Horse Way - Cramer Rd to East End	\$ 5,900.00				\$ 5,900.00							\$5,900.00
Avenue C - 8th Street to Columbia Ave	\$ 14,100.00				\$ 14,100.00							\$14,100.00
Bodie Street - NW End to 9th St	\$ 32,400.00				\$ 32,400.00							\$32,400.00
Fairview Dr - 5th St to Valley View St	\$ 18,300.00				\$ 18,300.00							\$18,300.00
11th Street - Colorado St to Cienega Dr	\$ 25,600.00				\$ 25,600.00							\$25,600.00
Ramada Ln - Blossom Ave to Lantana Ave	\$ 19,500.00				\$ 19,500.00							\$19,500.00
Blossom Ave - Ramada Ln to Velardo Dr	\$ 10,600.00				\$ 10,600.00							\$10,600.00
Reseda Dr - Marbeth Rd NE to Marbeth Rd SW	\$ 52,800.00				\$ 52,800.00							\$52,800.00
Medlar Street - Vineyard St to Bella Vista Dr	\$ 33,400.00				\$ 33,400.00							\$33,400.00
Alta Dr - West End to Bryant Street	\$ 28,300.00				\$ 28,300.00							\$28,300.00
Vista Ln - North End to Date Ave	\$ 25,100.00				\$ 25,100.00							\$25,100.00
Linda Ladera - 17th St to East End	\$ 10,900.00				\$ 10,900.00							\$10,900.00
Rosemond St - Tonkin Ave to 9th Street	\$ 20,700.00				\$ 20,700.00							\$20,700.00
Cedar Ave - Peach Tree Rd to Cedar Ct	\$ 76,100.00				\$ 76,100.00							\$76,100.00
Mariposa St - 7th St to Nido Ave	\$ 51,200.00				\$ 51,200.00							\$51,200.00
Bryant Street - Avenue D to Eureka Ave	\$ 14,000.00				\$ 14,000.00							\$14,000.00
6th Place - Avenue G to Wildwood Canyon Road	\$ 184,000.00				\$ 184,000.00							\$184,000.00
												\$0.00
Avenue G - Avenue G to 5th Street	\$ 57,700.00					\$ 57,700.00						\$57,700.00
County Line Road - Bryant Street to Douglas St	\$ 56,100.00					\$ 56,100.00						\$56,100.00
Yucaipa Blvd - 17th Stree to 18th street	\$ 84,000.00					\$ 84,000.00						\$84,000.00
Velardo Dr - Blossom Ave to Lantana Ave	\$ 20,900.00					\$ 20,900.00						\$20,900.00
Mountain View St - Velardo Dr to Bryant Street	\$ 51,300.00					\$ 51,300.00						\$51,300.00
Windsor Ct - Windsor Dr to Ave E	\$ 8,500.00					\$ 8,500.00						\$8,500.00
Windsor Dr - Camelot Dr to Windsor Ct	\$ 44,400.00					\$ 44,400.00						\$44,400.00
Fairview Dr - 8th St to East End	\$ 39,700.00					\$ 39,700.00						\$39,700.00
Fremont St - Avocado St to Date Ave	\$ 51,400.00					\$ 51,400.00						\$51,400.00
5th Street - 5th Street to Yucaipa Blvd	\$ 76,500.00					\$ 76,500.00						\$76,500.00
Sand Canyon Road - Sand Canyon Road NW to Sand Canyon Road SE	\$ 1,000.00					\$ 1,000.00						\$1,000.00
Avenue D - California street to Adams Street	\$ 32,600.00					\$ 32,600.00						\$32,600.00
County Line Rd - I-10 On ramp to County Line Road	\$ 151,500.00					\$ 151,500.00						\$151,500.00
5th Street - County Line Rd to City Limits	\$ 60,400.00					\$ 60,400.00						\$60,400.00
County Line Rd - 4th Street to City Limits	\$ 45,500.00					\$ 45,500.00						\$45,500.00

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MEASURE I LOCAL STREET PASS-THROUGH FUNDS FIVE YEAR CAPITAL IMPROVEMENT PLAN

PLAN PERIOD:	2017/2018 to 2020/2021					
AGENCY NAME:	City of Yucaipa	FY 2017/2018	FY 2018/2019	FY 2019/2020	FY 2020/2021	Total Available (Carryover plus estimate)
CARRYOVER BALANCE:	\$138,000.00	MEASURE I ESTIMATE:	\$700,000.00	\$700,000.00	\$700,000.00	\$1,538,000.00

Named Projects:	Estimated Total Project Cost	Nexus Project?		FY 2017/2018		FY 2018/2019		FY 2019/2020		FY 2020/2021		Total Local Street Measure I Programmed
		Public Share (%)	DIF Share (%)	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate	
Oak Glen Road - Wildwood Canyon Rd to City Limits	\$ 17,000.00					\$ 17,000.00						\$17,000.00
Avena Way - Peach Tree Rd to SE End	\$ 6,000.00					\$ 6,000.00						\$6,000.00
Morningside Dr - Wildwood Canyon Rd to County Line Rd	\$ 21,900.00					\$ 21,900.00						\$21,900.00
Oak Mesa Dr - Mesa Sol Dr to Mesa Verde Dr	\$ 19,900.00					\$ 19,900.00						\$19,900.00
Primrose Dr - Lantana Ave to East End	\$ 11,800.00					\$ 11,800.00						\$11,800.00
Woodbriar Dr - Julie Ln to Oak Ridge Dr	\$ 16,600.00					\$ 16,600.00						\$16,600.00
Calimesa Blvd - Avenue I to Avenue J	\$ 10,600.00					\$ 10,600.00						\$10,600.00
I 10 OH - City Limits to Knoll Dr	\$ 9,200.00					\$ 9,200.00						\$9,200.00
Oak Glen Rd - Oak Glen Rd to Yucaipa Blvd	\$ 8,300.00					\$ 8,300.00						\$8,300.00
Wildwood Canyon Rd - Nebraska St to June Ln	\$ 6,900.00					\$ 6,900.00						\$6,900.00
Yucaipa Blvd - 14th Street to Yucaipa Blvd	\$ 19,900.00					\$ 19,900.00						\$19,900.00
5th Street - Ave E to Fairview Dr	\$ 15,400.00					\$ 15,400.00						\$15,400.00
Sand Canyon Rd - Chapman Heights Rd to Yucaipa BLvd	\$ 17,500.00					\$ 17,500.00						\$17,500.00
Bryant Street - Birchwood St to Bryant Ct -	\$ 7,800.00					\$ 7,800.00						\$7,800.00
Bryant Street - Eureka Ave to Alta Dr	\$ 5,300.00					\$ 5,300.00						\$5,300.00
Bryant Street - Bryant Street to Mountain View St	\$ 3,100.00					\$ 3,100.00						\$3,100.00
Bryant Street - Sunlight Dr to Wildwood Canyon Rd	\$ 15,600.00					\$ 15,600.00						\$15,600.00
Bryant Street - Ave G to La Flora Dr	\$ 10,000.00					\$ 10,000.00						\$10,000.00
Oak Glen Rd - 2nd Street to Bryant St	\$ 47,900.00					\$ 47,900.00						\$47,900.00
Bryant Street - Juniper Ave to Adams St	\$ 12,600.00					\$ 12,600.00						\$12,600.00
Bryant Street - Sunnyside Dr to Birchwood St	\$ 8,100.00					\$ 8,100.00						\$8,100.00
Bryant St - Pvmnt Change to Velardo Dr	\$ 3,300.00					\$ 3,300.00						\$3,300.00
California Street - Mountain View St to Bella Vista Dr	\$ 6,600.00					\$ 6,600.00						\$6,600.00
3rd Street - Sunlight Dr to Cape Cod Ct	\$ 4,100.00					\$ 4,100.00						\$4,100.00
Avenue D - Adams Street to Bryant Street	\$ 12,800.00					\$ 12,800.00						\$12,800.00
Date Ave - Kent Ln to Oak Ln	\$ 6,800.00					\$ 6,800.00						\$6,800.00
Mesa Grande Dr - Mesa Grande Dr to Oak Ridge Dr	\$ 24,400.00					\$ 24,400.00						\$24,400.00
Pendleton Ave - Pendleton Ave to Highland Ave	\$ 29,600.00					\$ 29,600.00						\$29,600.00
Avenue D - 1st St to California St	\$ 62,300.00					\$ 62,300.00						\$62,300.00
												\$0.00
Fremont Street - Sleepy Hollow Rd to Olander Ave	\$ 58,800.00							\$ 58,800.00				\$58,800.00
Fremont Street - Panorama Dr to Avocado St	\$ 46,000.00							\$ 46,000.00				\$46,000.00
17th Street - Ave E to Dunlap Blvd	\$ 43,100.00							\$ 43,100.00				\$43,100.00
Tennessee St - 16th Street to Yucaipa Blvd	\$ 68,000.00							\$ 68,000.00				\$68,000.00
Oak Glen Rd - Fremont St to Oak Hill LN	\$ 63,900.00							\$ 63,900.00				\$63,900.00
Fremont Street - Casa Vista Dr to Oak Glen Rd	\$ 74,100.00							\$ 74,100.00				\$74,100.00
9th Street - Pecan Ave to Pvmnt Change	\$ 14,000.00							\$ 14,000.00				\$14,000.00
Avalon Ave - Oak Tree Ln to Shangri Ln	\$ 16,200.00							\$ 16,200.00				\$16,200.00
Columbia Ave - North End to Colorado St	\$ 12,900.00							\$ 12,900.00				\$12,900.00
Custer St - Rancho Rd to Beech Ave	\$ 9,600.00							\$ 9,600.00				\$9,600.00
Foxwood Dr - Bella Vista Dr to Sunlight Dr	\$ 8,600.00							\$ 8,600.00				\$8,600.00
Golden Hills Dr - Shadowwood Dr to Tahoe Dr	\$ 3,300.00							\$ 3,300.00				\$3,300.00
Lantana Ave - Primrose Dr to Avenue H	\$ 6,900.00							\$ 6,900.00				\$6,900.00
Fremont St - Oak Glen Road to Fir Ave	\$ 164,000.00							\$ 164,000.00				\$164,000.00
Bryant Street - Yucaipa Blvd to Avenue A	\$ 4,381.00							\$ 4,381.00				\$4,381.00
Bryant Street Avenue B to Avenue C	\$ 2,819.00							\$ 2,819.00				\$2,819.00
Outer Hwy 10 - Alta Vista Dr to 18th Street	\$ 7,346.00							\$ 7,346.00				\$7,346.00
Wildwood Canyon Road - 3rd Street to June Lane	\$ 1,125.00							\$ 1,125.00				\$1,125.00
Wildwood Canyon Road - Penny Lane to California Street	\$ 2,649.00							\$ 2,649.00				\$2,649.00
Wildwood Canyon Road - Barbara Ave to Sundance Ct	\$ 3,317.00							\$ 3,317.00				\$3,317.00
Chapman Heights Road - Sand Canyon Rd to 13th Street	\$ 12,700.00							\$ 12,700.00				\$12,700.00
Chapman Heights Road - Oak Glen Rd to Pinehurst Dr	\$ 8,200.00							\$ 8,200.00				\$8,200.00
Yucaipa Blvd - 3rd St to 2nd St	\$ 28,200.00							\$ 28,200.00				\$28,200.00
Yucaipa Blvd - I10 Fwy to I 10 Onrmp	\$ 3,600.00							\$ 3,600.00				\$3,600.00
Outer Hwy 10 - 16th St to Florida St	\$ 61,953.00							\$ 61,953.00				\$61,953.00
3rd Street - Lockwood Dr to Shangri Ln	\$ 2,116.00							\$ 2,116.00				\$2,116.00
3rd Street - Acacia Ave to Yucaipa Blvd	\$ 5,075.00							\$ 5,075.00				\$5,075.00
4th Street - Pavement Change to Harmony Ln	\$ 1,789.00							\$ 1,789.00				\$1,789.00
4th Street - Sunlight Dr to Wildwood Canyon Rd	\$ 3,350.00							\$ 3,350.00				\$3,350.00
7th Street - Amaryllis Ln to 7th Street	\$ 3,229.00							\$ 3,229.00				\$3,229.00

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MEASURE I LOCAL STREET PASS-THROUGH FUNDS FIVE YEAR CAPITAL IMPROVEMENT PLAN

PLAN PERIOD:		2017/2018 to 2020/2021												
AGENCY NAME:		City of Yucaipa				FY 2017/2018		FY 2018/2019		FY 2019/2020		FY 2020/2021		Total Available (Carryover plus estimate)
CARRYOVER BALANCE:		\$138,000.00		MEASURE I ESTIMATE:		\$700,000.00		\$700,000.00		\$700,000.00		\$700,000.00		\$1,538,000.00
Named Projects:		Estimated Total Project Cost	Nexus Project?		FY 2017/2018		FY 2018/2019		FY 2019/2020		FY 2020/2021		Total Local Street Measure I Programmed	
			Public Share (%)	DIF Share (%)	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate		
		\$	8,519.00							\$	8,519.00		\$8,519.00	
7th Street - Parkside Ln to Ave E		\$	8,519.00							\$	8,519.00		\$8,519.00	
9th Street - Wildflower Ln to 9th St		\$	1,320.00							\$	1,320.00		\$1,320.00	
Avenue H - Valley View St to 4th St		\$	4,967.00							\$	4,967.00		\$4,967.00	
Date Ave - Holmes St to Pendleton Ave		\$	5,587.00							\$	5,587.00		\$5,587.00	
Dunlap Blvd - Ave E to 18th St		\$	15,370.00							\$	15,370.00		\$15,370.00	
DUnlap Blvd - 16th St to Kentucky Ave		\$	1,500.00							\$	1,500.00		\$1,500.00	
Fremont St - Terriann Ln to Estacia Way		\$	3,000.00							\$	3,000.00		\$3,000.00	
Kentucky St - Maple Ct to 15th St		\$	11,000.00							\$	11,000.00		\$11,000.00	
Nebraska St - Nebraska Way to Wildwood Canyon Rd		\$	1,000.00							\$	1,000.00		\$1,000.00	
6th Street - Pavement Chng to Nebraska Ln		\$	12,000.00							\$	12,000.00		\$12,000.00	
9th Street - 9th St to Bodie Ln		\$	4,000.00							\$	4,000.00		\$4,000.00	
Douglas Street - Crestview Ave to Acacia Ave		\$	15,000.00							\$	15,000.00		\$15,000.00	
Fir Avenue - Yunis Ct to Ramona St		\$	4,600.00							\$	4,600.00		\$4,600.00	
17th Street - Ave D to Ave E		\$	46,000.00							\$	46,000.00		\$46,000.00	
16th Street - Sand Canyon Rd to Tennessee St		\$	45,000.00							\$	45,000.00		\$45,000.00	
Avenue D - Bryant St to Custer St		\$	34,000.00							\$	34,000.00		\$34,000.00	
2nd Street - Cedar Ave to Acacia Ave		\$	32,000.00							\$	32,000.00		\$32,000.00	
Avenue H - Robic Ct to 5th Pl		\$	22,000.00							\$	22,000.00		\$22,000.00	
Enoch Ave - Cypress St to 7th Street		\$	19,000.00							\$	19,000.00		\$19,000.00	
Moss Rd Ct - NW End to Sunnyside Dr		\$	1,000.00							\$	1,000.00		\$1,000.00	
Santa Maria Street - Suncreek Dr to Big Sky Ct		\$	1,400.00							\$	1,400.00		\$1,400.00	
Butterfly Drive - Monarch Ct to Butterfly Ct		\$	350.00							\$	350.00		\$350.00	
County Line Road - County Line Road to East End		\$	3,600.00							\$	3,600.00		\$3,600.00	
Addison Street - North End to Cedarwood Ln		\$	4,500.00							\$	4,500.00		\$4,500.00	
Arbor Way - Peach Tree Rd to SE End		\$	8,000.00							\$	8,000.00		\$8,000.00	
Oak Hill Ct - North End to Oak Mesa Dr		\$	5,500.00							\$	5,500.00		\$5,500.00	
Parkview Terrace - Elm Crest Ct to Seven Oaks Trl		\$	6,500.00							\$	6,500.00		\$6,500.00	
Santa Maria Street - Big Sky Ct to Country Glen Ct		\$	5,500.00							\$	5,500.00		\$5,500.00	
Vineyard St - West End to Grant St		\$	5,400.00							\$	5,400.00		\$5,400.00	
Custer St - Tresa Ln to Colonial Dr		\$	8,800.00							\$	8,800.00		\$8,800.00	
Casa Blanca Avenue - Acropolis Dr to Golden Gate Dr		\$	14,000.00							\$	14,000.00		\$14,000.00	
Goldstone Street - City Limts to Onyx St		\$	22,000.00							\$	22,000.00		\$22,000.00	
Laraye Dr - West End to Valley View St		\$	27,000.00							\$	27,000.00		\$27,000.00	
Avenue J - Calimesa Blvd to Frieda Ln		\$	35,200.00							\$	35,200.00		\$35,200.00	
Village Rd - Mesa Grande Dr to Canyon Heights Dr		\$	8,800.00							\$	8,800.00		\$8,800.00	
Andes Way - Holmes St to East End		\$	36,800.00							\$	36,800.00		\$36,800.00	
Fairview Dr - Valley View St to NE End		\$	34,000.00							\$	34,000.00		\$34,000.00	
													\$0.00	
Peach Tree Rd - Peach Tree Rd to Cedar Ave		\$	27,000.00									\$ 27,000.00	\$27,000.00	
Mountan View St - Bryant St to Custer St		\$	48,000.00									\$ 48,000.00	\$48,000.00	
Eureka Street - 8th St to Columbia Ave		\$	40,200.00									\$ 40,200.00	\$40,200.00	
Vineyard St - Grant St to Holmes St		\$	23,000.00									\$ 23,000.00	\$23,000.00	
Addison Street - South End to Cedarwood Ln		\$	31,500.00									\$ 31,500.00	\$31,500.00	
Avenue D - Poplar St to 3rd St		\$	29,000.00									\$ 29,000.00	\$29,000.00	
Beech Ave - California St to Adams St		\$	30,000.00									\$ 30,000.00	\$30,000.00	
Blossom Avenue - Velardo Dr to Vineyard St		\$	13,000.00									\$ 13,000.00	\$13,000.00	
Pecan Avenue - 3rd St to Birch St		\$	33,500.00									\$ 33,500.00	\$33,500.00	
Cedarwood Ln - California St to Addison St		\$	18,500.00									\$ 18,500.00	\$18,500.00	
Colonial Drive - Custer St to Tresa Ln		\$	9,200.00									\$ 9,200.00	\$9,200.00	
Cornell Drive - Auburn Ave to Cornell Ct		\$	23,000.00									\$ 23,000.00	\$23,000.00	
Diamond Street - Quartz St to Onyx St		\$	50,000.00									\$ 50,000.00	\$50,000.00	
Fremont Court - Fremont St to East End		\$	43,000.00									\$ 43,000.00	\$43,000.00	
Grape Avenue - Lakeview Rd to Monterey Pine		\$	7,000.00									\$ 7,000.00	\$7,000.00	
Panorama Dr - Madison St to Verona St		\$	20,500.00									\$ 20,500.00	\$20,500.00	
Sunlight Drive - Linn St to Cascade St		\$	15,000.00									\$ 15,000.00	\$15,000.00	
Avenue B - Douglas St to Fremont St		\$	38,000.00									\$ 38,000.00	\$38,000.00	
Beech Ave - Auburn Ave to Custer		\$	14,000.00									\$ 14,000.00	\$14,000.00	
Beech Ave - California St to Beech Ave		\$	22,000.00									\$ 22,000.00	\$22,000.00	
Comberton St - Adams St to Bryant St		\$	37,000.00									\$ 37,000.00	\$37,000.00	

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MEASURE I LOCAL STREET PASS-THROUGH FUNDS FIVE YEAR CAPITAL IMPROVEMENT PLAN

PLAN PERIOD:		2017/2018 to 2020/2021												
AGENCY NAME:		City of Yucaipa				FY 2017/2018		FY 2018/2019		FY 2019/2020		FY 2020/2021		Total Available (Carryover plus estimate)
CARRYOVER BALANCE:		\$138,000.00		MEASURE I ESTIMATE:		\$700,000.00		\$700,000.00		\$700,000.00		\$700,000.00		\$1,538,000.00
Named Projects:		Estimated Total Project Cost	Nexus Project?		FY 2017/2018		FY 2018/2019		FY 2019/2020		FY 2020/2021		Total Local Street Measure I Programmed	
			Public Share (%)	DIF Share (%)	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate	Carryover Funds	Current Estimate		
Liberty Rd - Columbia Ave to East End		\$ 32,000.00										\$ 32,000.00	\$32,000.00	
Santa Maria St - Suncrst Ct to Holmes St		\$ 23,000.00										\$ 23,000.00	\$23,000.00	
Sunlight Drive - Bryant St to Monterey Dr		\$ 14,000.00										\$ 14,000.00	\$14,000.00	
Pendleton Ave - Oak Glen Road to Date Ave		\$ 575,000.00										\$ 575,000.00	\$575,000.00	
Wildwood Canyon Road		\$ 80,000.00										\$ 80,000.00	\$80,000.00	
													\$0.00	
													\$0.00	
Project Count: 183		Named Projects Total: \$ 5,089,162.00				\$ -	\$ 1,314,500.00	\$ -	\$ 1,222,800.00	\$ -	\$ 1,255,462.00	\$ -	\$ 1,296,400.00	\$5,089,162.00
		Total Carryover + Estimate: \$ 2,537,300				\$1,314,500.00		\$1,222,800.00		\$1,255,462.00		\$1,296,400.00		\$2,537,300.00
		(%) Named Projects:				188%		175%		179%		185%		

Categorical Projects Total *:					
Annual Striping Program	\$240,000.00			\$ 60,000.00	\$ 60,000.00 \$ 60,000.00 \$ 60,000.00 \$120,000.00
Annual Concrete Program	\$550,000.00			\$ 150,000.00	\$ 150,000.00 \$ 150,000.00 \$250,000.00
Annual Alley Rehab Program	\$380,000.00			\$ 95,000.00	\$ 95,000.00 \$ 95,000.00 \$190,000.00
Annual Traffic Calming Program	\$100,000.00			\$ 25,000.00	\$ 25,000.00 \$ 25,000.00 \$50,000.00
Annual Preserving Monument Program	\$120,000.00			\$ 30,000.00	\$ 30,000.00 \$ 30,000.00 \$60,000.00
Annual Under Street Drain Pipe Repair	\$120,000.00			\$ 30,000.00	\$ 30,000.00 \$ 30,000.00 \$60,000.00
Annual Local Matching Projects	\$100,000.00			\$ 25,000.00	\$ 25,000.00 \$ 25,000.00 \$50,000.00
Categorical Projects Total:	\$ 1,610,000.00			\$ 365,000.00	\$ 415,000.00 \$ - \$ 415,000.00 \$ - \$415,000.00 \$780,000.00
(%) Categorical Projects (cannot exceed 50%):				52%	59% 59% 59%

(*) = Carryover funds may not be used on Categorical Projects.

Total Programmed:	\$ 5,869,162.00
Total Carryover Programmed:	\$ -
Total Estimated Programmed:	\$ 5,089,162.00
Check:	\$ 5,089,162.00
Estimated Measure I plus carryover:	\$ 2,307,000.00
Timing amount exceed 150% limit:	Yes

In Accordance with Measure I Strategic Plan Policy 40003:

1. If Measure I allocated to project is $\geq$ \$100,000, then list individually in Named Projects section.
2. There is a 50% limit on total categorical projects.
3. There is a 150% constraint on total planned expenditures to Measure I estimated revenue.
4. Expenditures of Measure I Local Street funds must be detailed in the Five Year Capital Improvement Plan and adopted by resolution of the governing body.
5. Revised Capital Improvement Plans are due to SANBAG by the end of the fiscal year along with the resolution.

RESOLUTION NUMBER:	2017-21
RESOLUTION APPROVAL DATE:	6/26/2017
CONTACT PERSON & TITLE:	Fermin Preciado, City Engineer
CONTACT PHONE:	(909) 797-2489
CONTACT EMAIL:	fpreciado@yucaipa.org