City of Yucaipa
City Council/Successor Agency/Housing Authority Minutes
Regular Meeting of February 10, 2025
City Hall Council Chambers
34272 Yucaipa Blvd., Yucaipa, CA 92399

CLOSED SESSION – 5:00 PM

CALL TO ORDER

Mayor Thorp called the Closed Session meeting to order at 5:00 p.m.

CITY COUNCIL ROLL CALL

PRESENT: Jon Thorp, Mayor
Chris Venable, Mayor Pro Tem
Justin Beaver, Councilmember
Bob Miller, Councilmember
Judy Woolsey, Councilmember

ABSENT: None

PUBLIC COMMENT

CLOSED SESSION – 5:00 PM

A. CONFERENCE WITH LEGAL COUNSEL – PURSUANT TO GOVT. CODE SECTION 54957 – Public Employment; Annual Public Employee Performance Evaluation - City Manager

B. CONFERENCE WITH LEGAL COUNSEL – PURSUANT TO GOVT. CODE SECTION 54957 – Public Employment; Annual Public Employee Performance Evaluation - City Attorney

C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Significant Exposure to Litigation pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9
Number of Cases (1)

The City Council entered Closed Session at 5:00 p.m.

OPEN SESSION – 6:00 PM

CALL TO ORDER

Mayor Thorp called to order the Special Meeting of the City Council/Successor Agency/Housing Authority at 6:08 p.m.

INVOCATION

The invocation was led by Pastor Joel Vincent.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Captain Walker.

CITY COUNCIL ROLL CALL

PRESENT: Jon Thorp, Mayor
Chris Venable, Mayor Pro Tem
Justin Beaver, Councilmember
Bob Miller, Councilmember
Judy Woolsey, Councilmember

ABSENT: None

STAFF PRESENT: Chris Mann, City Manager
Jennifer Crawford, Assistant City Manager
Steven Pacifico, City Attorney
Ana Sauseda, Director of General Services/City Clerk

CLOSED SESSION REPORT

Mayor Thorp announced that the Council would reconvene to Closed Session at the end of Open Session.

CHANGES TO THE AGENDA

City Manager Chris Mann stated that there were no changes to the agenda.

SPECIAL PRESENTATION

YAPS Dog of the Month was presented by Executive Director Jennifer Hurlbut.

Take a Hike recognition was presented to John & Debbie Perez.

YCJUSD Superintendent Cali Binks recognized Captain Walker for his presentation at the Annual Statewide California School Boards Association.

Mayor Thorp presented the following with Community Awards:

- ❖ COPS Volunteer of the Year: John Van Eck
- ❖ Firefighter of the Year: Captain Allen "Skip" Miller
- ❖ Deputy of the Year: Deputy Michael Castaneda
- ❖ Non-Profit of the Year: Smiles for Seniors
- ❖ Citizen of the Year: Rocky Cobb

PUBLIC COMMENT

The following members of the public spoke:

- Dr. Hansen Wang
- Martha Glubka
- Mary Ruhter

CONSENT AGENDA

1. **SUBJECT**: APPROVE THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY MINUTES OF JANUARY 27, 2025.

   RECOMMENDATION: That the City Council approve the City Council/Successor Agency/Housing Authority minutes of January 27, 2025.

2. **SUBJECT**: MONTHLY TREASURER'S REPORT DECEMBER 2024

   RECOMMENDATION: That the City Council receive and file the Monthly Treasurer's Report for December 2024.

3. **SUBJECT**: AWARD OF CONTRACT – CITY YARD LANDSCAPING PROJECT – PROJECT NO. 11191

   RECOMMENDATION: That the City Council:

   1. Award and authorize the City Manager to execute a contract, and the City Manager or his designee administer the terms of the contract to the lowest responsive bidder, David Ollis Landscape Development of Redlands, CA in the amount of $198,536 for the City Yard Landscaping Project – Project No. 11191 (Landscaping Project); and
   2. Approve the amounts of $20,000 for construction contract contingency and the amount of $10,000 for construction contract administration, staff time, testing, and inspection, for a total construction budget in the amount of $228,536; and
   3. Authorize the City Manager or his designee to administer the distribution of the contract contingency; and
   4. Approve the plans and specifications prepared for the Landscaping Project.

4. **SUBJECT**: LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 ZONE S DORMANCY AGREEMENT

RECOMMENDATION: That the City Council:

1. Adopt Resolution No. 2025-02 approving the Dormancy Agreement for Landscape and Lighting Maintenance District No. 1, Zone S; and

2. Authorize the City Manager to execute the Dormancy Agreement and authorize the City Manager or his designee to administer the terms of the Dormancy Agreement.

5. **SUBJECT**: AMENDMENT TO THE GOODS AND SERVICES AGREEMENT WITH DIVERSIFIED PROTECTIVE SERVICES INC.

RECOMMENDATION: That the City Council:

1. Authorize the City Manager or his designee to administer the terms of the amended Goods and Services Agreement with Diversified Protective Services Inc. for the procurement of security guards for festivals, Yucaipa Performing Arts Center events and rentals; and

2. Dispense with competitive bid procedures pursuant to Yucaipa Municipal Code (YMC) Section 2.24.060.A.

7. **SUBJECT**: 2024 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) – POLICE DEPT.

RECOMMENDATION: That the City Council:

1. Accept the 2024 JAG award in the amount of $12,134 to fund the acquisition of eligible safety equipment; and

2. Authorize an amendment to the FY25 Budget to recognize the 2024 JAG award with an increase in grant revenue and the expenditure budgets in the Miscellaneous Special Revenue Fund in the amount of $12,134; and

3. Authorize the City Manager to execute the Certifications and Assurances as the Chief Executive of the City.

ACTION: MOTION BY COUNCILMEMBER BEAVER, SECOND BY COUNCILMEMBER MILLER, CARRIED 5-0, TO APPROVE CONSENT AGENDA ITEM NOS. 1 THROUGH 5 AND 7.

PULLED CONSENT ITEM

6. **SUBJECT**: SPECIAL EVENT PERMIT APPLICATION – LOVE YUCAIPA & CALIMESA

RECOMMENDATION: That the City Council:

1. Approve a Special Event Permit Application submitted by Grace Point Fellowship (Applicant); and

2. Waive the Special Event Permit Application fee of $200.

DISCUSSION: Director of Community Services Wolfe presented the Agenda Report.

After Council discussion, the following Motion was made:

ACTION: MOTION BY MAYOR PRO TEM VENABLE, SECOND BY COUNCILMEMBER BEAVER, CARRIED 4-1 (COUNCILMEMBER WOOLSEY VOTED NO), TO APPROVE STAFF'S RECOMMENDATION.

DISCUSSION ITEMS

8. **SUBJECT**: CITIZEN SERVICE APPOINTMENTS TO CITY COMMITTEES

RECOMMENDATION: That the City Council review the applications received by the City Clerk's Office and appoint citizens to the Economic Development Advisory Committee (EDAC) and Mobilehome Park Committee.

DISCUSSION: Director of General Services/City Clerk Sauseda presented the Agenda Report.

The following members of the public spoke:

- Robert Alva
- Michael Gardner
- Richard Hess
- Dr. Hansen Wang
- Edward Timmons
- Mark Westwood

Economic Development Advisory Committee (EDAC)

Donna Snodgrass was nominated by Councilmember Woolsey for the at-large position and appointed by a majority vote of the Council.

Motion by Mayor Pro Tem Venable/Second by Mayor Thorp nominating Edward Timmons for the at-large position failed with Councilmembers Beaver, Miller, and Woolsey voting no and Mayor Pro Tem Venable and Mayor Thorp voting aye.

Christopher Markarian was nominated by Councilmember Beaver for the at-large position and appointed by a majority vote of the Council with Councilmember Woolsey voting no.

Motion by Councilmember Beaver/Second by Mayor Pro Tem Venable carried 5-0 to appoint the following:

- Michael Gardner - Financial Institution
- Alex Patel - Local Developer

Motion by Mayor Pro Tem Venable/Second by Councilmember Beaver carried 5-0 to accept the following appointments issued by their respective agencies:

- Stefani Schreurs-Jacoby - Chamber of Commerce
- Jacqueline Overstreet - Board of Realtors
- Michelle Riggs - Crafton Hills College
- Cathy Bogh - Yucaipa Calimesa Joint Unified School District

Councilmember Beaver was nominated by Mayor Pro Tem Venable as the Non-Voting Councilmember and was appointed by a majority vote of the Council.

Mobilehome Park Committee

Motion by Councilmember Beaver/Second by Mayor Pro Tem Venable carried 5-0 to appoint the following:

- Pam Millard - Yucaipa Mobilehome Park Residents under Rent Control
- Christina Soverns - Yucaipa Mobilehome Park Residents under Rent Control
- Mark Westwood - Yucaipa Mobilehome Park Residents under Rent Control

Motion by Councilmember Beaver/Second by Councilmember Woolsey carried 5-0 to appoint the following:

- Richard Hess - Yucaipa Mobilehome Park Owners or Owner Representative
- Mitchell Emerson - Yucaipa Mobilehome Park Owners or Owner Representative

Motion by Mayor Pro Tem Venable/Second by Councilmember Woolsey carried 5-0 to appoint the following:

- Julie Paule - Industry Representative

9. **SUBJECT**: YUCAIPA BRANCH LIBRARY PROJECT

RECOMMENDATION: That the City Council:

1. Not proceed with the Yucaipa Branch Library Project due to the financial risks associated with the total project development costs; and
2. Authorize the City Manager to execute any necessary documents required to terminate the project agreement and return funding for the project.

DISCUSSION: Director of Government Affairs/PIO Pradetto presented the Agenda Report.

The following members of the public spoke:

- Byanka Nunez
- Dr. Hansen Wang
- Mark Westwood
- Martha Glubka

After Council discussion, the following Motion was made:

ACTION: MOTION BY MAYOR PRO TEM VENABLE, SECOND BY COUNCILMEMBER BEAVER, CARRIED 4-1 (COUNCILMEMBER WOOLSEY VOTED NO), TO BRING THIS ITEM BACK AT THE FIRST MEETING IN MARCH TO DISCUSS DIFFERENT OPTIONS.

COUNCILMEMBER REPORTS

Mayor Pro Tem Venable asked the public to support the upcoming Love Yucaipa event. He also asked residents to participate in the upcoming City Run.

Councilmember Beaver read a proclamation issued by the Yucaipa City Council recognizing January 27th as Holocaust Remembrance Day.

Councilmember Miller recognized Code Enforcement Officer Diana Serrano for her countless contributions to the SOP Team. He attended the funeral of Jizae Gloss, a fourth grade student from Valley Elementary.

Councilmember Woolsey gave an update from the SBCTA meeting she attended the prior week.

Mayor Thorp asked that staff update the applications used for City Committees to ensure consistency. He also announced that regarding Closed Session Item B, the Council voted for an RFP to be brought back at the next Council meeting. Lastly, he asked that an item be brought back to Council to discuss the length of terms for City Committees.

ANNOUNCEMENTS

None

ADJOURNMENT

The meeting adjourned the meeting to Closed Session at 8:38 p.m. in honor of Jimmy Glubka's 33rd Heavenly Birthday.

CLOSED SESSION

The City Council entered Closed Session at 8:38 p.m. with all members present.

The City Council reconvened into Open Session at 10:31 p.m. with Councilmember Miller, Mayor Pro Tem Venable, and Mayor Thorp present.

CLOSED SESSION REPORT

City Attorney Pacifico announced that there was no reportable action.

ADJOURNMENT

The meeting adjourned at 10:31 p.m.

Jon Thorp, Mayor

ATTEST:

Ana V. Sauseda, MMC
Director of General Services/City Clerk