

CITY OF

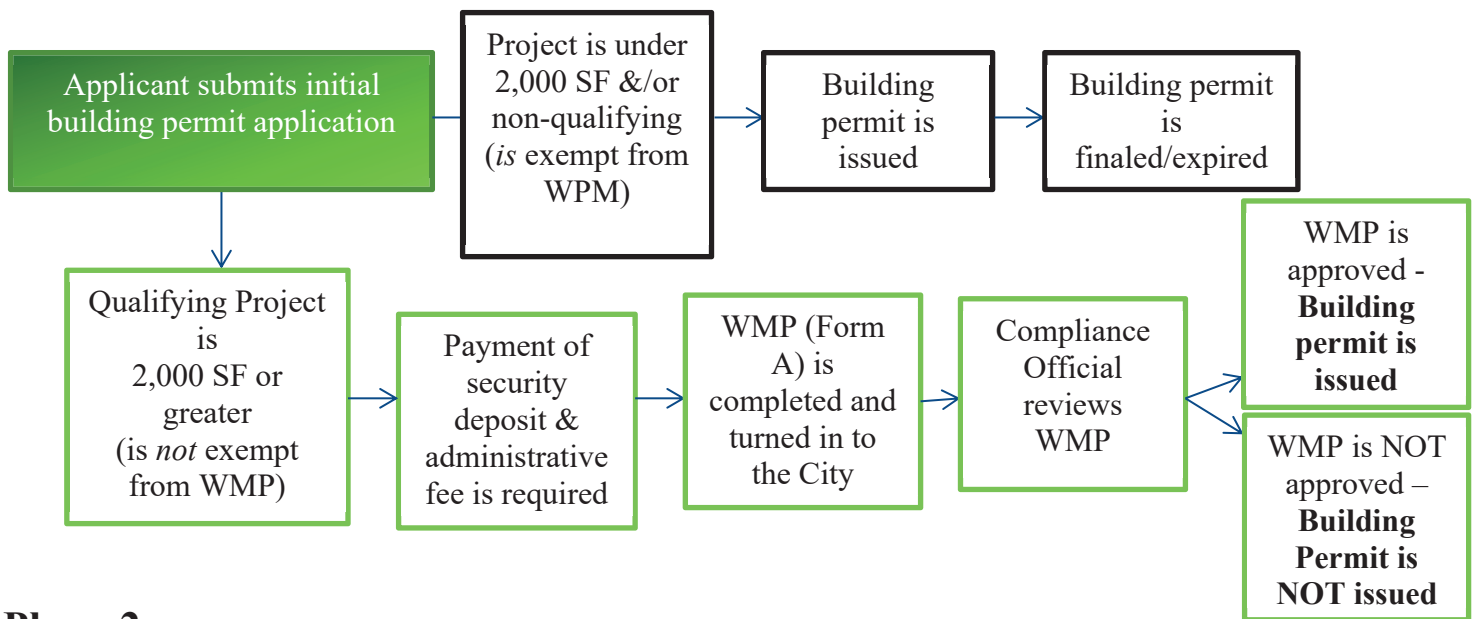


## WASTE MANAGEMENT & DIVERSION GUIDE

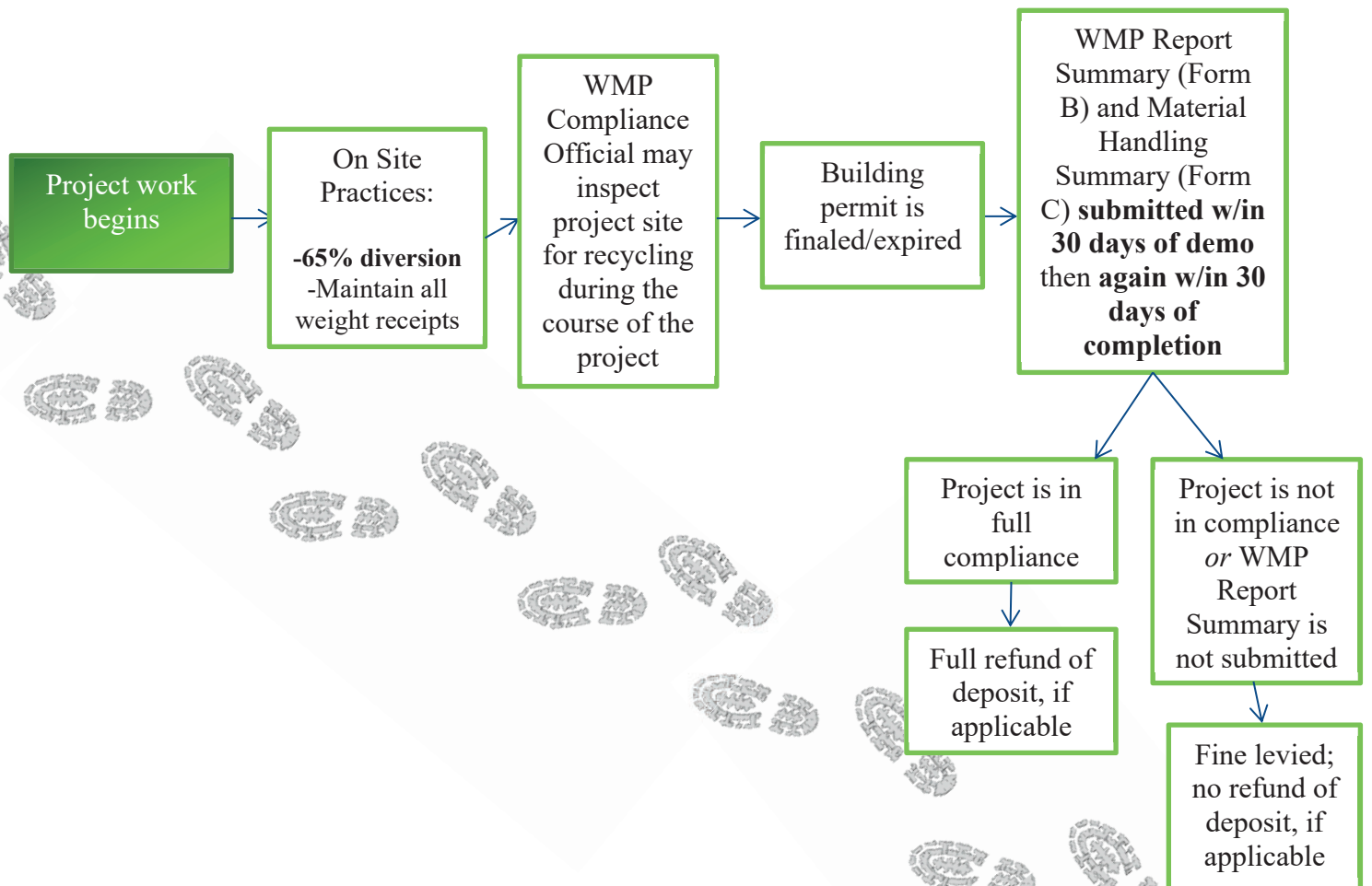


General Services/City Clerk's Department  
34272 Yucaipa Blvd.  
Yucaipa, CA 92399  
909/797-2489 ext. 282

## Waste Management & Diversion Plan Chart – Phase 1



## Phase 2



## Step 1 – Determine Applicability

Unless specifically exempt, any construction, demolition, or renovation project of **2,000 square feet or greater (qualifying project)** within the City that requires a building permit must divert at minimum 65% of the waste generated and fulfill the requirements established by Ordinance No. 333.

The following projects are considered categorically exempt:

- A project that is under the threshold of 2,000 square feet.
- The roofing of any residential or commercial structure that does not include the tear-off of any portion of the existing roof.
- Residential pool, spa, and retaining wall projects.
- Projects in which only a plumbing, electrical, or mechanical permit is required.
- Seismic tie-down projects.
- Projects where no structural building modifications are required.
- Emergency demolition projects required to protect public health or safety as determined by the WMP Compliance Official.
- Installation of prefabricated patio enclosures and covers where no foundation or other structural building modifications are required.
- Installation of prefabricated accessories such as signs or antennas where no structural building modifications are required.
- Other projects that the WMP Compliance Official determines shall produce no, or only a de minimis quantity of, C&D waste.

## Step 2 – Pay Required Fees

- Security Deposit – The security deposit shall be remitted at the same time the permit application is filed and shall be in the form of cash or cash equivalent, such as a cashier's check, money order, or credit card payment made to the City.
- Administrative Fee - As part of any application for, and prior to the issuance of, any building or demolition permit that involves the creation of construction and demolition debris, the applicant shall pay an administrative fee of \$68 (if selecting the City's franchise hauler) or \$94 (if selecting to self-haul) to the City to compensate the City for all expenses incurred in reviewing the WMP and plan compliance.

The Security Deposit will be calculated based on each submitted application/phase and by the following rate schedule:

| <u>Occupancy Type</u>                     | <u># of Units</u> | <u># of Units/<br/>Bldgs.</u> | <u>Sq. Footage</u> | <u>Deposit</u> | <u>Admin. Fee<br/>Franchise/<br/>Self-Haul</u> |
|-------------------------------------------|-------------------|-------------------------------|--------------------|----------------|------------------------------------------------|
| <input type="checkbox"/> Single Family    | 0-10              |                               | 2,000-up           | \$500/unit     | \$68/\$94                                      |
| <input type="checkbox"/> Single Family    | 11-20*            |                               |                    | \$5,000        | \$68/\$94                                      |
| <input type="checkbox"/> Single Family    | 20 > *            |                               |                    | \$7,500        | \$68/\$94                                      |
| <input type="checkbox"/> Multi Family     |                   | 0-4                           |                    | \$500/unit     | \$68/\$94                                      |
|                                           |                   | 5-10*                         |                    | \$2,500        | \$68/\$94                                      |
|                                           |                   | 11-20*                        |                    | \$5,000        | \$68/\$94                                      |
| <input type="checkbox"/> Commercial Bldg. |                   |                               | 2,000-5,000        | \$1,000        | \$68/\$94                                      |
|                                           |                   |                               | 5,001-10,000       | \$2,500        | \$68/\$94                                      |
|                                           |                   |                               | 10,001 & greater   | \$5,000        | \$68/\$94                                      |

\*For projects including multiple units or phases, such as a tract development, the initial deposit amount for the first permitted phase may be carried forward to the second permitted phase so long as the initial phase has received final inspection approval and is in compliance with the minimum diversion requirement (contact the WMP Compliance Official prior to beginning each new phase).

**Please remit deposit payments to:  
City of Yucaipa  
34272 Yucaipa Blvd.  
Yucaipa, CA 92399**

### Step 3 – Submit completed Waste Management & Diversion Plan (WMP)

- Waste Management & Diversion Plan (Form A) - Applicants are required to submit a completed WMP for any construction, renovation and demolition projects within the City requiring a permit and that meets the required threshold of 2,000 square feet or greater. The WMP provides information regarding the project type, the estimated quantities of C&D debris generated, and the estimated quantities of materials reused, recycled, and/or disposed of (Form A is included in this packet).
- Pursuant to Yucaipa Municipal Code Chapter 8.28, only the City's franchise waste hauler (Yucaipa Disposal) is authorized to provide roll-off bins and bin service.

NOTE: Construction and Demolition (C&D) diversion plan compliance can be certified by Yucaipa Disposal staff. Customers can request solid waste disposal and diversion records that will include total collected, waste disposed, waste diverted and a corresponding diversion rate. The Agua Mansa MRF currently offers a 73.84% diversion guarantee for mixed C&D roll-off loads. Customers must comply with mixed C&D program parameters to receive the guaranteed diversion credit. Customers requiring higher diversion for LEED certified projects will be required to source separate C&D materials into separate roll-off containers. Individual load diversion reports will be provided at an additional cost (LEED projects only). Customer inquiries can be directed via email to [empire@burrtec.com](mailto:empire@burrtec.com).

- The self-haul method of waste removal and diversion requires the applicant to use the applicant's vehicles only. Proof of ownership and a photo of the vehicle(s) and license plate(s) are required. If a bin is removed from a vehicle, it is considered a roll-off bin, and would need to be provided by Yucaipa Disposal.
- The WMP Compliance Official shall review the information supplied and approve a WMP only if the information provided is accurate and complete, the minimum diversion requirement has been met, and the applicant has paid the security deposit.
- Approval of an accurate and complete WMP is a precondition to the issuance of any building permit.

## Step 4 – Divert Construction & Demolition Debris

- At least 65% of the material that your project generates must be diverted from the landfill. "Divert" or "Diversion" means a reduction in the waste being disposed in landfills. For qualifying projects including both construction and demolition, diversion of materials shall be tracked and measured separately. To the maximum extent feasible, project waste shall be separated on-site if this practice increases diversion. For construction and/or demolition projects, on-site separation shall include salvageable materials (e.g., appliances, fixtures, plumbing, metals, etc.,) and dimensional lumber, wallboard, concrete, and corrugated cardboard, etc.
- Applicants shall make every structure planned for demolition available for salvage, recycling, and reuse prior to demolition and to recover the maximum feasible amount of salvageable, recyclable, and reusable materials prior to demolition. Salvaged, recyclable, or reusable materials from the demolition shall be counted towards the diversion requirements of this chapter.
- All waste diversion methods that qualify for a refund of the security deposit are subject to restrictions and documentation requirements approved by the City.
- Be sure to keep all weight receipts issued by any recycling facility and maintain records or logs of the volume and weight of materials reused on the job site. All weight receipts for landfill and diversion as well as the amount of material reused on the job site or sent to salvage will be used to calculate the percentage of diversion for the project.

## Step 5 – Apply For Security Deposit Refund

- Within thirty (30) calendar days following the completion of the demolition phase of a qualifying project, and again within thirty (30) calendar days following the completion of the construction phase, the applicant shall, as a condition precedent to release the security deposit, submit documentation to the WMP Compliance Official, which proves compliance with the diversion requirements of this program. The documentation shall consist of:
  - A completed Form B, “WMP Report Summary,” providing the weight data of materials diverted and disposed of.
  - The attached originals or photocopies of receipts and weight tags or other records of measurement from recycling companies, landfills, transfer stations, and/or the City’s franchise hauler.

In addition, where materials were recovered or salvaged recyclables and reusable materials were given away or sold on the premises, or removed to a reuse facility for storage or sale, the Applicant shall provide written supporting documentation such as letters of donation, bills of sale or other information that shall clearly document the final destination of the recovered or salvaged materials, the quantity or items that were recovered or salvaged, and the recipient of those materials.

- If a qualifying project involves both demolition and construction, the report and documentation for the demolition project must be submitted and approved by the WMP Compliance Official before issuance of a building permit for the construction phase of the project.
- If the WMP Compliance Official determines that the applicant has not made a good faith effort to comply with this program, or the applicant fails to timely submit a complete and accurate WMP Summary including supporting documentation, the deposit shall be forfeited to the city.

| 32.5% diversion rate (or less)                                                     | 33%-64% diversion rate                                                                                      | 65% diversion rate (or more)                                                                                  |
|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| 50% of required diversion rate met (or less) resulting in a forfeiture of deposit. | Where good faith efforts can be supported with documentation, a refund of 50% of the deposit may be issued. | 100% diversion rate met resulting in a full refund of deposit (excluding Admin. Fee which is non-refundable). |

# FORM C

## MATERIAL HANDLING SUMMARY WORKSHEET

Use the weight receipts to fill in the table below. If any material was measured in units of volume (for example – cubic feet, cubic yards, etc.) convert it to tons using the conversion factors provided.

**Note: 1 ton = 2,000 lbs.**

| Material                                                | (A)<br>Recycled<br>(tons) | (B)<br>Reused or<br>Salvaged<br>(tons) | (C)<br>Disposed in<br>Landfill<br>(tons) | (D)<br>Total<br>Quantity<br>Generated<br>(tons) | (E)<br>Facility Used/Destination                                    |
|---------------------------------------------------------|---------------------------|----------------------------------------|------------------------------------------|-------------------------------------------------|---------------------------------------------------------------------|
| <i>Example: Cardboard</i>                               | 1.5                       |                                        | .5                                       | 2 tons                                          | Recycle – XYZ Recycling Facility<br>Disposal – San Timoteo Landfill |
| Asphalt / paving crushed<br>1yd <sup>3</sup> = 1,380lbs |                           |                                        |                                          |                                                 |                                                                     |
| Brick / whole<br>1yd <sup>3</sup> = 3,024lbs            |                           |                                        |                                          |                                                 |                                                                     |
| Cardboard<br>1yd <sup>3</sup> = 100lbs                  |                           |                                        |                                          |                                                 |                                                                     |
| Concrete<br>1yd <sup>3</sup> = 1,855lbs                 |                           |                                        |                                          |                                                 |                                                                     |
| Dirt<br>10yd <sup>3</sup> = 18,900lbs                   |                           |                                        |                                          |                                                 |                                                                     |
| Glass<br>1yd <sup>3</sup> = 2,160lbs                    |                           |                                        |                                          |                                                 |                                                                     |
| Green Waste<br>40yd <sup>3</sup> = 4,320lbs             |                           |                                        |                                          |                                                 |                                                                     |
| Gypsum / Dry Wall<br>1yd <sup>3</sup> = 3,834lbs        |                           |                                        |                                          |                                                 |                                                                     |
| Metals<br>1yd <sup>3</sup> = 906lbs                     |                           |                                        |                                          |                                                 |                                                                     |
| Plastic<br>1yd <sup>3</sup> = 22.55lbs                  |                           |                                        |                                          |                                                 |                                                                     |
| Roofing<br>1yd <sup>3</sup> = 418.5lbs                  |                           |                                        |                                          |                                                 |                                                                     |
| Tile / Ceramic<br>1yd <sup>3</sup> = 1,214lbs           |                           |                                        |                                          |                                                 |                                                                     |
| Wood / Scrap, loose<br>1yd <sup>3</sup> = 329.5lbs      |                           |                                        |                                          |                                                 |                                                                     |
| Garbage / Trash                                         |                           |                                        |                                          |                                                 |                                                                     |
| Other:                                                  |                           |                                        |                                          |                                                 |                                                                     |
| Other:                                                  |                           |                                        |                                          |                                                 |                                                                     |
| <b>Totals</b>                                           |                           |                                        |                                          |                                                 |                                                                     |

Fill in the blanks to determine if you have diverted at least 65% of the material generated by your project:

$$\text{Total Recycled } \frac{\quad}{(A)} + \text{Total Reused } \frac{\quad}{(B)} = \frac{\quad}{\quad} \div \text{Total Quantity Generated } \frac{\quad}{(D)} \times 100 = \frac{\quad}{\quad} \%$$

{Transfer % amount to Form  
B – Section 3 – Question 3a}



## **C&D Diversion Program Services**

July 1, 2023

### **RECYCLING**

#### Service Fees

10 cubic yard demo box \$266.88 + applicable processing fee

40 cubic yard box \$266.88 + applicable processing fee

(includes 7 day container rental charges)

#### Processing Fees

Mixed C&D: \$84.49/ton (includes 73.84% diversion guarantee)

Green Waste: \$61.49/ton

Blonde Wood Waste (clean lumber, fencing and untreated wood): \$33.29/ton

Manufactured Wood Waste (plywood, compressed wood, treated wood): \$59.00/ton

Inerts (rock, gravel, concrete, dirt, tile, ceramic, red brick): \$320.00/load

Clean Dirt or Concrete: \$320.00/load

Carpet: \$54.27/ton

Drywall: \$73.00/ton

Palm: \$71.00/ton

### **Scenario: Large volume 15 tons**

#### 1) Multiple source separated roll-off boxes

One Blonde Wood – 40 yard box with 5 tons:  $\$266.88 + \$166.45 = \$433.33$

One Drywall – 10 yard box with 8 tons:  $\$266.88 + \$584.00 = \$850.88$

One Green Waste – 40 yard box with 4 tons:  $\$266.88 + \$245.96 = \$512.84$

#### 2) Multiple mixed C&D roll-off boxes – all C&D material in the same box

Two loads mixed C&D – 40 yard boxes with 7.5 tons each:  $\$266.88 + \$633.67 = \$900.55 \times 2$   
loads = \$1,801.11 (includes a 73.84% diversion guarantee)

### **Scenario: Small volume 4 tons**

Mixed C&D – 40 yard box with 4 tons:  $\$266.88 + \$337.96 = \$604.84$  (includes a 73.84% diversion guarantee)

### **REFUSE**

20 cubic yard box (4 tons) \$449.91– 7 day container rental charge

40 cubic yard box (6 tons) \$534.05– 7 day container rental charge

Excess disposal fee - \$46.74/ton

Temporary bin 3 cubic yard (3 week use) \$121.42

### **SAN TIMOTEO LANDFILL**

Contact the San Timoteo Landfill for the current gate rate

## WASTE MANAGEMENT & DIVERSION RECYCLING GUIDE

### FOR SELF-HAUL QUALIFYING APPLICANTS ONLY

| Contractor                         | Address                                             | Phone Number | Materials                                                                |
|------------------------------------|-----------------------------------------------------|--------------|--------------------------------------------------------------------------|
| Agua Mansa MRF Transfer Station    | 1830 Agua Mansa Road<br>Riverside, CA 92509         | 951-786-0544 | (must mention C&D program for recycle credit)<br>clean loads are cheaper |
| West Valley MRF Transfer Station   | 13373 Napa Street<br>Fontana, CA 92335              | 909-899-5501 | (must mention C&D program for recycle credit)<br>clean loads are cheaper |
| Advanced Steel Recovery            | 14454 Whittram Ave.,<br>Fontana, CA 92335           | 909-355-2372 | Metallic Scrap - No Aluminum, Glass, or Plastic Cans                     |
| Amazon Environmental Inc.          | 779 Palmyrita Avenue<br>Riverside, CA 92507         | 951-588-0206 | Water based paint ONLY                                                   |
| Amigos Recycling                   | 27170 5th St.,<br>Highland, CA 92346                | 909-864-9215 | CRV's/Scrap Metal/Plastics (No tin or iron)                              |
| Amko Recycling Center              | 340 W. Valley Blvd.,<br>Colton, CA 92324            | 800-598-3058 | Cardboard/Glass/Scrap Metal/Paper & CRV                                  |
| C & B Crushing                     | 13552 Calimesa Blvd.<br>Yucaipa, CA 92399           | 909-446-0100 | Asphalt/Concrete                                                         |
| Dan Copp Crushing                  | 861 W. 4 <sup>th</sup> Street<br>Beaumont, CA 92223 | 800-DUMPSITE | Asphalt/Concrete                                                         |
| Golden State Recycling             | 32210 Dunlap Blvd.<br>Yucaipa, CA 92399             | 909-570-4002 | Metal/Aluminum/Copper/Brass & CRV                                        |
| One-Stop Landscaping Supply Center | 13024 San Timoteo Canyon Rd.,<br>Redlands, CA 92373 | 909-798-1278 | Green Waste/Wood/Concrete                                                |

Contractors are discouraged from taking any recyclable material to the landfill. **Material disposed of at the landfill will not be given C&D recycle credit.** Please recycle your recyclable material at a recycling center and request a receipt with verifiable tonnage.

Verified weight receipts (**both disposal and recycling**) **must be obtained and turned in** along with the WMP Report Summary **within 30 days** following the completion of your construction project.

The City of Yucaipa has confirmed that the companies on this list recycle/divert material. If you use another company, it is ***your*** responsibility to confirm that the material is recycled.